

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, OCTOBER 25, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. **9:45 a.m.** **Jennifer Brockman, Director of Planning and Zoning**
 - Appointment of Envision Jefferson 2035 (2014 Comprehensive Plan)
 Steering Committee Members by the County Commission - Discussion/Action

2. **10:10 a.m.** **Interviews and appointment to the Jefferson County Emergency Services**
 Agency
 - One three year term ending November 2, 2015 - EMS - Discussion/Action
 - Two three year terms ending November 2, 2015 - Citizen -
 Discussion/Action
 - One unexpired term ending November 2, 2012 - Citizen - Discussion/Action

3. **10:30 a.m.** **Break**

4. **10:45 a.m.** **Lynn Fields, Deputy Probate Clerk**
 - Approval to set Tuesday, November 27th, 2012 at 10:00 a.m. as the date to
 hear the amended Petition to Remove Executor from the Printz Estates and
 Appoint Curator and the response to amend Petition to Remove Executor and
 Appoint Curator; Petition to Remove Executor of the Blanch V. Nelson Estate -
 Discussion/Action

UNFINISHED BUSINESS:

5. Request for County Commission direction related to Public Hearing input received related to New Commercial and Industrial Zoning Categories - Discuss motion from last week's meeting to *postpone these items for consideration after the Comprehensive Plan process is completed* - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Budget Analysis for the General County Fund for the Month Ending September 30, 2012 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Commissioner's Top Project Listing - Discussion/Action
- IT Presentation - Discussion/Action

COUNTY COMMISSION REPORTS

6. Break for Lunch

~~~~~ **EVENING SESSION** ~~~~~

7. 7:00 p.m. Public Hearing for public input for the following amendments to the Impact Fee Ordinance: An amendment providing for an affordable housing discount to the Impact Fee schedule as required by W. Va. Code §7-20-7a - Discussion
8. ADJOURN

**CORRESPONDENCE:**

Results of CCAWV Jail Costs Summit held October 14-15, 2012, Hilton Gardens Inn, Harrison County, WV received.

Postcard received from City of Charles Town concerning upcoming events.

Thank you letter received from Animal Welfare Society concerning donation received from the County Commission.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending October 6<sup>th</sup>, 2012 received from the West Virginia Lottery.

Thank you letter received from Hospice of the Panhandle concerning donation received from the County Commission.

Letters received from David Tabb concerning the Briel Building, Homeland Security and Jefferson County Emergency Services.

Letter received from State of West Virginia Office of the State Treasurer concerning Coal County Reallocation Severance Tax to Coal-Producing Counties.

Letter received from The Vintage Lady Shop, Cindi and Billy Ray Dunn concerning the sale of land at the corner of Washington St. and Rt. 340.

Letter received from Pamela Parziale concerning the Certified Arts Community project.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*