

**AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, NOVEMBER 1, 2012
9:30 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 18, 2012 - Regular Meeting
- October 25, 2012 - Regular Meeting
- October 25, 2012 - Public Hearing

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Barbara Miller, Director of Homeland Security and Emergency Management
- New Hire - Discussion/Action
3. 10:15 a.m. Break
4. 10:30 a.m. William Madert, Jefferson County Solid Waste Authority
- Up coming Public Service Commission Hearing - Discussion
5. 10:45 a.m. Debbie Keyser, County Administrator
- IT Proposal - Discussion/Action
6. 11:30 a.m. Stephanie Grove, Assistant Prosecuting Attorney
- Settlement Agreement with Deputy Windle - Possible Executive Session -
Discussion/Action

NEW BUSINESS:

7. New program to implement- Duty Chief Program, an improved safety procedure in the County. This program will require 10 pagers, one for each of the Deputy Chiefs, at a cost of \$393.22 each for a total cost of \$3,942.20. Ms. Keyser requested a consensus to purchase and then ratify next week when the purchase order comes through. A consensus was granted to Ms. Keyser from the Commission - Discussion/Action.

COUNTY ADMINISTRATOR REPORTS

- Discussion on Briel Building Contract - Discussion/Action

COUNTY COMMISSION REPORTS

8. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Homeland Security and Emergency Management

CORRESPONDENCE:

Notice County Commission Offices will be closed for Election Day on Tuesday, November 6, 2012.

Notice County Commission Offices will be closed for Veteran's Day on Monday, November 12, 2012.

Reminder County Commission meeting schedule change to the 1st and 3rd Thursday of every month to take effect beginning December 1st, 2012.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending October 13th & 20th, 2012 received from the West Virginia Lottery.

Notice of Public Hearing on Zoning Map Amendment (Rezoning) for property designated as Tax District: Harpers Ferry, Map: 7, Parcels: 24 and 26. These properties are located on the north side of Route 340 (William L. Wilson Freeway) and to the south side of Route 340/15 (Washington Court) and are a total of 2.39 acres. This property is currently zoned Rural and a request has been made by the owner, the Bank of Charles Town, to change the zoning to Residential/Light Industrial Commercial.

Thank you letter received from Charles Town Chaplaincy Services in regards to the allocation from the County Commission.

Thank you letter received from Eastern Panhandle Free Clinic in regards to the allocation from the County Commission.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.