

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, NOVEMBER 29, 2012
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. **Bill Polk, Maintenance Director**
 - Approval of Cleaning Bids - Discussion/Action

2. 10:15 a.m. **Roger Goodwin, Chief County Engineer**
 - Bond reduction and/or release for THZ Enterprises, LLC - Maddex Farm
 Subdivision, Phase III (PC File #05-05) - Discussion/Action
 - Bond reduction and/or release for THZ Enterprises, LLC - Maddex Farm
 Subdivision, Phase IV (PC File #06-07) - Discussion/Action
 - The County Commission consider a hardship exemption based on Jefferson
 County, WV Federal Poverty Guidelines and procedure laid forth in the
 Jefferson County, WV Impact Fee Procedures Ordinance - Discussion/Action

3. 10:45 a.m. **Break**

4. 11:00 a.m. **Todd Fagan, Director of GIS**
 - County acceptance of grant funding under the West Virginia Technical
 Assistance Grants Program (WCTAGP) and Broadband Mapping Program
 (WVBMP) - Discussion/Action

5. 11:15 a.m. **Daniel Lutz, Feagan's Mill and Wheatland Village**
 - Preservation of the last complete intact & operable 18th Century Grist Mill -
 Discussion/Action

NEW BUSINESS:

6. Priority setting of Legislative issues for upcoming session - Discussion
7. Request compensation during temporary assignment for Interim Deputy Director of Emergency Communications position and approval to advertise to hire a Deputy Director - Discussion/Action
8. Decision on Petition for Closing Unused Road, Street & Travel Ways - Martin and Brenda Lookingbill - Discussion/Action
9. Approval of 2013 Holiday Schedule - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Approval of Budget Revision #9 - Discussion/Action
- Proposed Capital Project List and Five Year Budget as of November 2012 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Briel Building/Liberty Building - Continuing negotiations, Possible Executive Session - Discussion/Action
- Schedule of December 20th meeting - Discussion/Action

COUNTY COMMISSION REPORTS

10. ADJOURN

CORRESPONDENCE:

Reminder County Commission meeting schedule changes from every week to the 1st and 3rd Thursday of every month to take effect beginning December 1st, 2012.

Weekly Settlement for Hollywood Casinos at Charles Town Races and Slot received for weeks ending November 10th, 2012 received from the West Virginia Lottery.

Invitation to the 2012 Graduation of the US Forest Service Harpers Ferry Job Corps Civilian Conservation Center on Friday, December 7, 2012 at 1:00 p.m.

Invitation to the Annual Membership Recognition Banquet for Independent Fire Company, Inc. on January 12, 2013.

Thank you note received from Phyllis LeTart of Hospice of the Panhandle.

Invitation to Light Up A Life benefit held by Hospice of the Panhandle located in Berkeley, Jefferson, Hampshire and Morgan Counties serving terminally ill patients and the bereaved.

2012 Fall Newsletter received from the Eastern Panhandle Conservation District.

Minutes received from the Jefferson County Public Service District from the regular board meeting held on October 1, 2012.

Notice of Project Relicensing (P-2343) - Millville Hydroelectric Project received.

Jefferson County Public Service District Financial Statements for fiscal years ending June 30, 2011 and 2012 received.

Letter received from the Jefferson County Board of Health regarding a presentation and proposal from Todd Fagan, Jefferson County GIS.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.