



**NOTICE OF
JEFFERSON COUNTY COMMISSION MEETING
THURSDAY, May 16, 2013
9:30 A.M.**

County Commission Meeting Room - located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

1. 9:30 a.m. Senator Snyder, Senator Unger, Delegate Lawrence and Delegate Skinner
Legislative Updates

APPROVAL OF MINUTES

- Mannings Public Hearing Minutes May 2, 2013
- May 9, 2013 Minutes

APPROVAL OF PURCHASE ORDERS

- May 16, 2013

APPROVAL OF ACCOUNTS PAYABLE

- May 16, 2013

PUBLIC COMMENT

PRESENTATIONS CONTINUED:

2. 11:15 a.m. BREAK
3. 11:25 a.m. Laura Storm, Circuit Clerk
- Hiring of a Full Time Deputy Clerk - Discussion/Action
4. 11:35 a.m. Roger Goodwin, Chief Engineer
- Bond/Surety Call-in-Request - Summit View Estates Subdivision (JCPC File 03-21) - Discussion/Action
5. 11:45 a.m. Barbara Miller, Director of Homeland Security
- National Weather Service "StormReady" Accreditation 2013-2016 letter and Certificate received from the National Weather Service Office.
- Adoption of the 2013 Jefferson County All Hazards Risk Assessment and Mitigation Plan - Discussion/Action

6. 11:55 a.m. Jennifer Myers, Parks & Recreation
- Approval of Resolution - FY2014 Cultural Facilities & Capital Resources Grant for Jefferson County Parks & Recreation for Sam Michael's Park Amphitheater - Discussion/Action
7. 12:00 p.m. Jennifer Brockman, Director of Planning & Zoning
- Update on the Comprehensive Plan - Discussion/Action
8. 12:10 p.m. Jeff Polczynski, ENP - Director of Communications
- Appointment of Deputy Director to fill vacancy at Emergency Communications Center - Discussion/Action
9. 12:15 p.m. Stephanie Grove, Assistant Prosecuting Attorney on behalf of John Quinn
- Reimbursement for Sheep Destroyed by Dogs and Vet Bill
- Discussion/Action

UNFINISHED BUSINESS:

10. Letter from the National Park Service addressing statements made by applicants to County Commission on rezoning of Aticheson Family Trust property - Discussion/Action (LW)
11. Mannings Petition Certification - Discussion/Action (JT)

NEW BUSINESS:

12. Request to postpone Public Hearing for the Jefferson County Emergency Services Agency Fee Schedule - Discussion/Action (PN)
13. Rezoning Development Plans for Rezoning Applications to Residential-Light Industrial-Commercial Zone and/or Commercial-Industrial Zone - Discussion/Action (LW)
14. Approval of Resolution for John Allen for his service on the Jefferson County Historic Landmarks Commission - Discussion/Action (LW)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

15. Break for Lunch

~~~~~ AFTERNOON SESSION ~~~~~

16. 1:30 p.m. Ed Hannon/Marty Freeman - Jefferson County Emergency Services Agency  
- Jefferson County Emergency Services Agency feedback on Commissioner Noland's proposal for paid Firefighters/Paramedics/EMTS  
- Discussion/Action

17. 2:00 p.m. Discussion with the Board of Jefferson County Emergency Services Agency regarding the alternative proposal for paid Firefighters/Paramedics/EMTS proposed by Commissioner Noland - Discussion/Action (PN)

18. ADJOURN

**CORRESPONDENCE:**

Notice of Public Hearing - May 23, 2013, 7p.m., Input on Draft Fee Ordinance proposed by the Jefferson County Emergency Services Agency.

Flyer for American Red Cross Blood Drive - May 22, 2013, 10 a.m. - 4 p.m..

Notice of County Commission Offices closed on Monday, May 27, 2013 for Memorial Day.

Notice of County Commission rescheduling of meetings due to holidays.

Letter from Robert Shackelford regarding thoughts on the Jefferson County Emergency Services Agency.

Letter from Pete Kelley, EMSARN in regards to Jefferson County Emergency Services Agency fee proposal.

Letter from Nicola Bastian regarding issues with electric company.

Letter from David Tabb regarding issues with the Spirit newspaper.

Copy of letter sent to Senator Jeffery V. Kessler and Delegate Rick Thompson regarding concerns over the Sunshine Law being followed in Jefferson County.

West Virginia Association of Counties Newsletter for April, 2103.

West Virginia Ethics Reporter for April 2013.

West Virginia Lottery, weekly settlement for Charles Town, week ending May 4, 2013.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*