



**NOTICE OF
JEFFERSON COUNTY COMMISSION MEETING
THURSDAY, May 23, 2013
9:30 A.M.**

County Commission Meeting Room - located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- May 16, 2013 Minutes

APPROVAL OF PURCHASE ORDERS

- May 23, 2013

APPROVAL OF ACCOUNTS PAYABLE

- May 23, 2013

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Jennifer Brockman, Director of Planning & Zoning and David Mills, Ranson City Manager - Presentation on Ranson's 2012 Comprehensive Plan Recommendation and Approval - Discussion/Action
2. 10:45 a.m. Lyn Widmyer, Commissioner
Rezoning Development Plans for Rezoning Applications to Residential-Light Industrial-Commercial Zone and/or Commercial-Industrial Zone
- Discussion/Action
3. 11:00 a.m. Sheriff Dougherty
- Permission to add names to the trip guard pool - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Temporary office help for the Jefferson County Commission office - Discussion/Action
- Promotion: Cindy Schott to Executive Assistant - Discussion/Action
- Permission to advertise for Administrative Assistant Vacant Position - Discussion/Action
- West Virginia Workers Compensation - Discussion/Action
- Possible Litigation - Discussion/Action - *(possible Executive Session)*

COUNTY COMMISSION REPORTS

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- 1st Quarter Report, January - March 2013, Planning & Zoning, Planning Commission and Board of Zoning Appeals.

~~~~~ EVENING SESSION ~~~~~

4. 7:00 p.m. Public Hearing - Jefferson County Emergency Services Agency Draft Fee Ordinance Proposal.
- 5.. Adjourn

CORRESPONDENCE:

Notice of Public Hearing - Jefferson County Emergency Services Agency Draft Fee Ordinance Proposal, May 23, 2013, 7 p.m.

Notice of County Commission Offices closed on Monday, May 27, 2013 for Memorial Day.

Notice of Public Hearing - Jefferson County Development Authority, May 30, 2013, 7 p.m.

Flyer for Farm Day 2013 - June 15, 2013.

Notice of Jefferson County Commission meeting rescheduled June 27, 2013.

Invitation to the dedication of a new flag and flag pole at the Berkeley County Courthouse, June 13, 2013.

Notice of Public Workshop and Public Hearing on US 340 Four-Lane improvement Study from the West Virginia Department of Transportation, June 3, 2013.

Email from Todd Metzgar regarding the Jefferson County Emergency Services Agency Draft Fee Proposal.

Letter from Mayor Joe Anderson, Harpers Ferry, with recommendations for the Jefferson County Development Authority board.

Minutes from the Jefferson County Public Service District for April 2, 2013.

Orders from the West Virginia Department of Transportation, Division of Highways, regarding additions, redesignation's, removal from inventory and correction to the map for Jefferson and Berkeley Counties.

Letter for the West Virginia Department of Transportation, Division of Highways regarding the Statewide Transportation Improvement Program.

Letter from the WVACo - regarding Constitutional Issues of County Officials Compensation.

Letter from Chenega Aerospace, LLC regarding its closing and available work staff.

County Commission Association of West Virginia, Commissioners' Corner Newsletter, Volume 14, Number 11 - April 2013.

County Roads and City Streets Newsletter, Volume 28, No. 1 - Spring 2013.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.