

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, AUGUST 29, 2013
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Meeting - August 15, 2013

APPROVAL OF PURCHASE ORDERS

- August 29, 2013

APPROVAL OF ACCOUNTS PAYABLE

- August 22, 2013
- August 29, 2013

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Nikki Painter, Chief Deputy of Elections
- Cost/timing/budgeting of electronic voting equipment - Discussion/Action
2. 10:00 a.m. Debbie Keyser/Sandy McDonald
- Continuation of presentation of Financial Analysis Financial Director Report
- Discussion/Action
- Regional Jail Team - Discussion/Action
- Day Report Center Internal Analysis - Discussion/Action
- eCivis subscription renewal - Discussion/Action
3. 10:30 a.m. Debbie Keyser, County Administrator
- IT Update/IT Position - Discussion/Action
- IT Service Contract Metro Ethernet- Discussion/Action
4. 10:50 a.m. Debbie Keyser, County Administrator
- Bidding and Contract Policy - Discussion/Action

5. 11:00 a.m. BREAK
6. 11:15 a.m. Peter Dougherty, Sheriff
- Approval to hire replacement position of a Deputy - Discussion/Action
7. 11:30 a.m. Jennifer Brockman, Director Planning & Zoning
- Request by the Planning Commission that the County Commission reconsider their motion of 10/25/2013 regarding the Proposed Zoning Ordinance Text Amendment related to new Commercial and Industrial Zoning categories - Discussion/Action
- Minor Amendments to the Jefferson County Zoning and Land Development Ordinance Sections 2.2, 4.10, 4A.5, 5.7, 5.8, 8.5, 8.14(new), 8.15(new), 9.5, 10.5, 11.1, 12.2 and Appendix C (Agricultural Use and Other Amendments) - Discussion/Action

UNFINISHED BUSINESS:

8. Follow-up discussion regarding contracting the position of the Financial Consultant for the Jefferson County Commission - Discussion/Action (Executive Session) (PN)

NEW BUSINESS:

9. Approval of Contract and Resolution - Community Participation Grant Program for the Jefferson County Parks and Recreation in the amount of \$4,000 - Discussion/Action

FINANCIAL DIRECTOR REPORT:

- Approve to make adjustments to the State/Federal Grants funds for the period ending June 30, 2012 as per State Auditor - Discussion/Action

COUNTY ADMINISTRATOR REPORT:

COUNTY COMMISSIONERS REPORTS:

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

Jefferson County Water Advisory Committee - Quarterly Report - April 1, 2013 - June 30, 2013

CORRESPONDENCE:

Notice - County Offices closed Monday, September 2, 2013 in observance of Labor Day.

Invitation from MADD and the Governor's Highway Safety Office to the Annual Law Enforcement Appreciation Breakfast - September 7, 2013.

Letter from the WVCoRP regarding the Annual Business Meeting and Board Member Election on Friday, September 13, 2013 at 10:00 am.

Notice of Public Hearing on Proposed Stormwater Management Ordinance and Text Amendments - September 19, 2013 - 1:30 p. m.

WV Extension Office, notice of program - No-Till Farm Tour and Grain Bin Safety Demonstration.

Letter from the Jefferson County Development Authority regarding the Stormwater Ordinance.

Letter from Glen B. Gainer, State Auditor confirming understanding of services to the Jefferson County Historic Landmarks Commission for FY ended 2011 - 2013 audit.

Letter from the WV Department of Transportation regarding the Statewide Transportation Improvement Program (STIP).

Letter from James P. Whitacre, Councilperson, Berkeley County Council requesting support and vote for him during the election for board members to the WVCoRP board.

West Virginia Association of Counties - The County Line Newsletter - July 2013, Number 205.

West Virginia Ethics Reporter - August 2013.

Jefferson County 4-H Report, Summer 2013.

West Virginia Lottery Weekly Settlement for Charles Town week ending August 10, 2013.

West Virginia Lottery Weekly Settlement for Charles Town week ending August 17, 2013.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.