

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JANUARY 30, 2014
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- January 16, 2014 Regular Meeting
- January 23, 2014 Regular Meeting
- January 23, 2014 Public Hearing

APPROVAL OF PURCHASE ORDERS

- January 30, 2014

APPROVAL OF ACCOUNTS PAYABLE

- January 30, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Pete Dougherty, Sheriff
 - Approval of employment of Arthur Cridler, Charles Pickett and Kerry Scott as Bailiffs - Discussion/Action
 - Approval of employment of Richard Hahn, Jody Pearrell and Richard Powell as Trip Guards - Discussion/Action

2. 10:00 a.m. Laura Storm, Circuit Clerk
 - Update on costs for Adult Drug Court

3. 10:15 a.m. Ronda Eddy, Executive Director of the Berkeley/Jefferson Day Report Center
- Status update and discussion on upcoming grant application for Community Corrections funding for FY15 and information on current Criminal Justice Board Membership requirements - Discussion/Action
4. 10:30 a.m. BREAK
5. 10:45 a.m. Lynn Fields, Probate Office
- Schedule hearing dates/times for the following probate matters:
Discussion/Action
 - Estate of Blanche V. Nelson; Re-examine the Petition to Remove Executor Larry Slaughter
 - Estate of Gayle Botts Duncan; Verified Petition to Compel Amended Appraisal; Accounting; and to Remove the Executor, Daniel D. Duncan
 - Estate of Charles Francis Printz, and Estate of Bethel H. Printz; Motion to Dismiss Amended Petition to Remove Executor and Appoint Curator
6. 11:00 a.m. Tom Reilly, IT Consultant, Accurate Systems
- Presentation and discuss the County's current and future IT needs and speak about the accomplishment/improvements that have been made within the County IT Department since September
- Opinion regarding the IT requirements for the implementation/collection of the fire fees
7. 12:00 p.m. Stephanie Grove, Assistant Prosecuting Attorney
- Executive Session §6-9A-4 - Litigation update

UNFINISHED BUSINESS:

8. Discussion to determine the most cost-effective method to provide IT Support to County Government - Discussion/Action (PN)

NEW BUSINESS:

9. Request lobbyist to defend against Governor Tomblin's "Haircut Bill" (SB385) which would cut 15% of the County's Lottery appropriations for the next two years and discuss the involvement of the municipalities in this request - Discussion/Action (DM)
10. Request approval of the use of the Commission Meeting Room at the Old Charles Town Library for two League of Women Voters events taking place on the evenings of March 3 and March 24, 2014 - Discussion/Action

11. Legislative Updates

12. 12:15 p.m. Break for Lunch

FINANCIAL DIRECTOR REPORTS

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

13. 1:30 p.m. Board of Review and Equalization  
*Location:* Jefferson County Courthouse  
100 East Washington Street, Charles Town, WV

14. 2:00 p.m. Roundtable Discussion - Brainstorming/Suggestions for Budget Cuts - Will include the Elected Officials, Department Managers and Contingencies

15. ADJOURN

~~~~~ EVENING ~~~~~

16. 5:00 p.m. - 7:00 p.m. - Meet and Converse with your Commissioners
Location: Blue Ridge Mountain Fire Volunteer Fire Company

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Water Advisory Committee

CORRESPONDENCE:

Notice of the Jefferson County Commission Board of Review and Equalization Dates.

Notice of the Jefferson County Commission Board of Review and Equalization Date Addition.

Notice of the Jefferson County Commission Board of Review and Equalization Date Cancellation.

“Meet Your Commissioners” Notice.

Jefferson County Commission Notice of Intent to Appoint to the Board of Zoning Appeals.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Emergency Services Agency Board.

Jefferson County Commission Notice of Intent to Appoint to the Eastern Panhandle Transit Authority.

Jefferson County Commission Notice of Intent to Appoint to the Water Advisory Committee.

Notice of Envision Jefferson 2035 Future Land Use Map Public Participation Open House.

Memorandum from the West Virginia Development Office regarding Fiscal Year 2014 CDBG-Small Cities Block Grant Application and Guidelines.

West Virginia FY 2015 Community Corrections Fund Grant Program Grant Application Information.

E-mail from James Coughlin, resident, regarding Commissioner pay raise.

E-mail from Lori Simmons, resident, regarding “Free Day” at the Transfer Station.

E-mail from Wayne Bennet, resident, regarding “Free Day” at the Transfer Station.

E-mail from Nathan Gageby, resident, regarding through traffic in the Briar Run subdivision.

West Virginia Lottery Weekly Settlement for Charles Town week ending January 18, 2014.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.