

**AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 20, 2014
9:30 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- January 23, 2014 Special Session
- January 30, 2014 Board of Review and Equalization
- February 4, 2014 Board of Review and Equalization
- February 6, 2014 Board of Review and Equalization
- February 6, 2014 Regular Meeting

APPROVAL OF PURCHASE ORDERS

- February 13, 2014
- February 20, 2014

APPROVAL OF ACCOUNTS PAYABLE

- February 13, 2014
- February 20, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Don Orser
- Impact Fee and FY 2014 BORE
2. 10:00 a.m. Bob Aitcheson
- Request to create a Mass Gathering Ordinance - Discussion/Action
- Request Zoning Ordinance Text Amendment - Discussion/Action

3. 10:15 a.m. Clarence E. Hough
- Request for approval to transfer Impact Fee from Parcel 9A 003 to Parcel 11 to Parcel 0008 - Discussion/Action
4. 10:30 a.m. BREAK
5. 10:45 a.m. Interviews and Appointments to the Eastern Panhandle Transit Authority - 2 unexpired terms ending January 31, 2015 - Discussion/Action
6. 11:00 a.m. Debra Young, Victim Advocate, Prosecuting Attorney's Office
- Approval of VOCA Grant application - Discussion/Action
7. 11:15 a.m. Jennifer Brockman, Director of Planning and Zoning
- Action on the landowner-initiated petition to amend the County Zoning Map for a 107 acre property owned by Ann, James, and Ernest Hunter, designated as Tax District: Middleway (07), Map: 1, Parcel: 2, located on the north side of Route 115 (Old Route 9/Charles Town Road), approximately 700 feet southeast of the Berkeley/Jefferson County line - Discussion/Action
8. 11:30 a.m. Tim Stanton, Finance Director
- Budget Summary by department
- General Fund Report - January 30, 2014
- State Budget Revisions - Discussion/Action
- Internal Budget Revisions - Discussion/Action

NEW BUSINESS

9. Signing of Letter to Governor Tomblin regarding SB 385 - Discussion/Action (PN)
10. Software Vendor Comparison/Recommendation for Ambulance Fee Collection - Discussion/Action
11. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

- Executive Session §6-9A-4 - Possible Litigation

COUNTY COMMISSION REPORTS

12. 12:15 p.m. BREAK FOR LUNCH

~~~~~ AFTERNOON SESSION ~~~~~

13. 1:30 p.m. Estate of Blanche V. Nelson, Re-Examine the Petition to Remove Executor Larry Slaughter - Discussion/Action
14. 2:00 p.m. Estate of Gayle Botts Duncan, Verified Petition to Compel Amended Appraisement; Accounting; and to Remove the Executor, Daniel D. Duncan - Discussion/Action
15. ADJOURN

**CORRESPONDENCE/INFORMATION**

Jefferson County Commission Notice of Budget Work Session Meetings.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Property Safety Enforcement Agency.

Jefferson County Commission Notice of Intent to Appoint to the Eastern Panhandle Transit Authority.

Impact Fee Status Report - January 2014

Memorandum from the Office of Impact fees regarding Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Office of Impact fees regarding Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Office of Impact fees regarding Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Office of Impact fees regarding Transfer of Funds from Office of Impact Fees General Account to Sheriff's Fire and EMS Impact Fee Account.

Save the Date - Open House for the new Berkeley County Sheriff's Department.

E-mail from Michael Flores regarding possible budget cuts.

West Virginia Lottery Weekly Settlement for Charles Town, week ending February 1, 2014.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*