

Revised 03/04/2014

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MARCH 6, 2014
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 18, 2014 Board of Review and Equalization
- February 20, 2014 Regular Meeting
- February 25, 2014 Board of Review and Equalization

APPROVAL OF PURCHASE ORDERS

- March 6, 2014

APPROVAL OF ACCOUNTS PAYABLE

- February 27, 2014
- March 6, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Pete Dougherty, Sheriff
- Approval of Deputy Reserves - Discussion/Action
- Approval of Bailiff - Discussion/Action
- Approval of Trip Guards - Discussion/Action

3. 10:15 a.m. Jennifer Myers, Jefferson County Parks and Recreation
 - Update and approval of the Land and Water Conservation Fund Program application and design of Veteran's Memorial Pavilion at Sam Michael's Park
 - Discussion/Action
4. 10:30 a.m. BREAK
5. 10:45 a.m. Barbara Miller, Jefferson County Homeland Security and Emergency Management
 - Request approval of the State Homeland Security Grant - Discussion/Action
6. 11:00 a.m. Lynn Fields, Probate Office
 - Schedule hearing date and time for a Petition for replacing Michael Bir as Executor of the Doreen Bir Estate - Discussion/Action
7. 11:15 a.m. Annette Gavin, Jefferson County CVB
John Reisenweber, Jefferson County Development Authority
 - Discuss offer from the WVD OH to sell Route 340 property leased to the CVB to the Jefferson County Commission for \$1.00; request the County Commission accept the offer; and request that the property then be conveyed to the CVB - Discussion/Action
8. 11:30 a.m. Stephen Groh, Assistant Prosecuting Attorney
 - Jefferson County Emergency Services Agency - Ordinance and Reorganization - Discussion/Action
 - Other Suggestions/Proposals - Commissioner Patsy Noland
 - Fire Fee Process - How to implement/collect from a legal process - Discussion/Action
9. 12:30 p.m. Break for Lunch

NEW BUSINESS

10. Legislative Updates
11. Approval of Resolution and application - Community Participation Grant Program for the EVAK K9 Search and Rescue in the amount of \$5,000 - Discussion/Action
12. Approval of Inter-Governmental Agreement Creating the Berkeley/Jefferson Day Report Center - Discussion/Action
13. Approval of the use of the Jefferson County Commission meeting room for a Candidate Forum - League of Women Voters - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Finance update
- Approval of General County Budget Revision #25 - Discussion/Action
- Approval of Internal Budget Revision #7 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

14. 1:30 p.m. Estate of Charles Francis Printz and Estate of Bethel H. Printz; Motion to Dismiss Amended Petition to Remove Executor and Appoint Curator - Discussion/Action
15. ADJOURN

CORRESPONDENCE/INFORMATION

Jefferson County Commission Notice of Special Meeting - Budget Deliberations - Friday, March 7, 2014, 9:30 am.

Jefferson County Commission Notice of Special Meeting - Community Forum for FY15 Budget - Thursday, March 13, 2014, 7:00 pm.

Jefferson County Commission Notice of Intent to Appoint to the Historic Landmarks Committee for one (1) three year term ending March 6, 2017.

Jefferson County Engineering Department Notice of Impact Fees Recalculation & Fee Schedule Update Meeting - Friday, March 14, 2014.

Letter from the Charles Town Chaplaincy Services thanking the Commisison for their past financial support.

Letter from Jay Watson regarding proposed budget cuts to JCESA and the impact the cuts would have on the local volunteer fire companies.

E-mail from Robert McColm, resident, regarding proposed budget cuts to JCESA.

E-mail from Robert McColm, resident, regarding local fire services and evacuation routes.

Letter from Dennis Barron regarding the proposed budget cuts to JCESA and the impact the cuts would have on the local volunteer fire companies.

Letter from the Office of the State Auditor regarding audit findings for the Jefferson County Parks and Recreation Commission.

Letter from the West Virginia Division of Culture and History regarding the addition of Potomac Mills to the National Register of Historic Places.

Letter from BHC, Inc. In recognition of the Jefferson County Engineering Department.

**Invitation to the Shepherdstown Fire Department Annual Recognition & Awards Dinner and Dance
Invitation to the Berkeley County Law Enforcement Open House.**

WV Justice Assistance Grant Application Information.

Letter from the WV Office of the Attorney General requesting participation in DroP.

Letter from the WV Department of Transportation regarding the Statewide Transportation Improvement Program.

Jefferson County Public Service District Regular Meeting Minutes from January 6, 2014.

Press release - Time Warner Cable to Merge with Comcast Corporation to Create World Class Technology and Media Company.

West Virginia Lottery Weekly Settlement for Charles Town, week ending February 8, 2014.

West Virginia Lottery Weekly Settlement for Charles Town, week ending February 22, 2014.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.