

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, APRIL 3, 2014
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 13, 2014 - FY15 Budget Community Forum
- March 20, 2014

APPROVAL OF PURCHASE ORDERS

- April 3, 2014

APPROVAL OF ACCOUNTS PAYABLE

- April 3, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Nikki Painter, Election Clerk, County Clerk's Office
- Request approval to hire an employee in the Elections Department -
Discussion/Action
2. 10:00 a.m. Doug Perks and Katie See
- Relocation of Martin Delaney highway marker to the 100 block of North
George Street - Discussion/Action
3. 10:15 a.m. Interviews and Appointments to the Jefferson County Public Service District -
Discussion/Action
4. 10:30 a.m. BREAK

5. 10:45 a.m. Interviews and Appointments to the Jefferson County Planning Commission for three 3-year terms ending March 31, 2017 - Discussion/Action
6. 11:00 a.m. Robin Kees, State Director, Telamon Corporation
- Informational Presentation on the Telamon Corporation - Discussion/Action
7. 11:15 a.m. Tom Reilly, IT Consultant and Debbie Keyser, County Administrator
- Website Presentation - Discussion/Action
- Discussion of IT Virtualization - Discussion/Action
- Replacement of Computers with XP - Discussion/Action
8. 12:00 p.m. Ronda Eddy, Day Report Center
- Approval of the Community Corrections Grant Application for FY15 - Discussion/Action

NEW BUSINESS

9. Fire Department Allocation, Distribution Methodology for 2014-2015 only - Discussion/Action (JT)
10. Ambulance Fee in reference to Apartment Buildings - Discussion/Action (JT)
11. Set Date and Time to Lay the Levy - Discussion/Action
12. Approval of Resolution to declare April 2014 as Fair Housing Month in Jefferson County, West Virginia - Discussion/Action
13. Jefferson County Health Department is requesting use of the County Commission Library Meeting Room on April 25, 2014 from 6 p.m. to 9 p.m. - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Director of Finance Summary - April 3, 2014
- Approval of Internal Budget Revision #9 - Discussion/Action
- Approval of Internal Budget Revision #10 - Discussion/Action
- Approval of State Budget Revision #26 - General County Fund - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

14. 12:30 p.m. BREAK FOR LUNCH

~~~~~ AFTERNOON SESSION ~~~~~

15. 1:30 p.m. Ginny Fite, President of the Arts and Humanities Alliance of Jefferson County  
- Presentation of the Annual Report for the Previous Fiscal Year -  
Discussion/Action

16. 1:45 p.m. Jennifer Brockman, Director of Planning and Zoning  
- New Lease Agreement for Copier for Department of Planning and Zoning -  
Discussion/Action  
- Approval to fill the vacant budgeted position of Project/Office Manager -  
Possible Executive Session §6-9A-4 - Discussion/Action

17. 2:00 p.m. Jennifer Myers, Jefferson County Parks and Recreation  
- Request waiver of all fees and bonding for the Veteran's Memorial Pavilion  
that is being constructed at Sam Michael's Park - Discussion/Action

18. ADJOURN

#### CORRESPONDENCE/INFORMATION

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Development Authority

Meeting Notice for the Jefferson County Engineering Department Impact Fees Recalculation and Fee Schedule Update Project

Letter from Sheriff Dougherty regarding Bank Securities/Bonding.

Letter from the West Virginia Department of Transportation regarding the Shepherdstown Bike Path Transportation Alternative and Recreational Trails Program.

Letter from the Loudoun County Planning Department regarding a Public Hearing to be held on the Mapping of Route 28 Optional Overlay Zoning Districts.

Letter from the Loudoun County Planning Department regarding a Public Hearing to be held on a Comprehensive Plan Amendment concerning the Greenway Transit Connector.

Letter from the State Auditor's Office regarding SB 1005.

Letter from the State Auditor's Office - Notice of Approval of the Levy Estimate (Budget).

West Virginia's Enforcing the Underage Drinking Laws Grant Program Information.

