

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, APRIL 10, 2014**  
**9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF PURCHASE ORDERS**

- April 10, 2014

**APPROVAL OF ACCOUNTS PAYABLE**

- April 10, 2014

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

**PRESENTATIONS**

1. 9:45 a.m. Stephen Groh, Assistant Prosecuting Attorney, Ralph Lorenzetti, Prosecuting Attorney, and Tim Stanton, Finance Director
  - Day Report Center Grant Issue and Community Corrections Board Composition
  - Update on Pending Litigation - Possible Executive Session §6-9A-4

**UNFINISHED BUSINESS**

2. Ambulance Fee in reference to Apartment Buildings - Discussion/Action (JT)
3. 10:30 a.m. BREAK

4. 10:45 a.m. Jennifer Brockman, Planning and Zoning Director  
- Continuance of a follow-up Workshop - input on proposed Zoning Ordinance Text Amendment (ZTA 12-01) to establish additional commercial and industrial zoning district categories, and related changes to the ordinance; including changes to the following sections of the Zoning and Land Development Ordinance: 4.4; 4.6; 4.10; 4.11; 5.1; 5.4; 5.6; 5.7; 5.8; 5.10; 6.3; 6.5; 8.1; 8.9; 8.12; 12.2; 12.3; Appendices A, B, and C; and the addition of new Sections 5.11, 5.12, 5.13, 5.14, 5.15, 5.16 and 5.17- Discussion/Action

#### COUNTY COMMISSION REPORTS

5. 12:45 p.m. ADJOURN

#### DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Farmland Protection Board Quarterly Update Written Report
- Jefferson County Homeland Security and Emergency Management Quarterly Written Report

#### CORRESPONDENCE/INFORMATION

Jefferson County Commission Notice of Special Session to Lay the Levy.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Development Authority.

Impact Fee Status Report for March 2014.

Memorandum from the Office of Impact Fees regarding the Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Office of Impact Fees regarding the Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Office of Impact Fees regarding the Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Office of Impact Fees regarding the Transfer of Funds from Office of Impact Fees General Account to Sheriff's Fire & EMS Impact Fee Account.

West Virginia Lottery Weekly Settlement for Charles Town - week ending March 29, 2014.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*