

REVISED AGENDA

JEFFERSON COUNTY COMMISSION

THURSDAY, MAY 29, 2014

9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

Revised 5/27/14 10:50 a.m.

PLEDGE OF ALLEGIANCE

★ CERTIFICATION OF VOTE FOR UNITED STATES SENATE SEAT - DISCUSSION/ACTION

APPROVAL OF MINUTES

- May 15, 2014 Regular Meeting
- May 19, 2014 Primary Election Canvass
- May 22, 2014 Public Hearing

APPROVAL OF PURCHASE ORDERS

- May 29, 2014

APPROVAL OF ACCOUNTS PAYABLE

- May 22, 2014
- May 29, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Peter Dougherty, Sheriff
 - Approval to hire Deputy to fill existing vacancy - Discussion/Action
 - Approval to hire William Walters to the position of part time Bailiff - Discussion/Action
2. 10:00 a.m. Ralph Lorenzetti, Prosecuting Attorney
 - Approval of Summer Intern during the absence of both Victim Advocate employees - Discussion/Action

3. 10:15 a.m. Lynn Fields, County Clerk's Probate Office
- Accept Resignation of Carol Kable and Larry Fritts, Sr. as Co-Administrators cta dbn on the estate of G. Russell Fritts, and to approve of appointment of Denise Carter as replacement Administrator cta dbn - Discussion/Action
4. 10:30 a.m. Barbara Miller, Jefferson County Homeland Security and Emergency Management
- Approval of Pass-through Department of Homeland Security Grant for Jefferson County Schools - Discussion/Action
5. 10:45 a.m. BREAK
6. 11:00 a.m. Bill Polk, Maintenance Director
- Decision on bids received for Pest Control, Heating Oil and Propane - Discussion/Action
- Cleaning options - Discussion/Action
7. 11:15 a.m. Barbara Scott, SPARCS, LLC
- Bond Variation Approval - SPARCS< LLC - Discussion/Action

UNFINISHED BUSINESS

8. Code of Ethics to be signed by all applicants for County Commission appointed Boards and Commission - Discussion/Action (LW)
9. Approval of the Revised Boards and Commissions Policy - Discussion/Action

NEW BUSINESS

10. Assure Planning Commission has one representative from each Magisterial District - Discussion/Action (LW)
11. Renewal of Mutual Aid Agreement between The City of Martinsburg and Jefferson County - Discussion/Action
12. Appointment to the Jefferson County Safety Enforcement Agency Board - Discussion/Action
13. Approval of Resolution to enter into an agreement with the WV Department of Transportation, Division of Highways for the construction of a shared-use bike path - Discussion/Action
14. As the County Commission learned from the presentation by AHA/Jefferson County Arts Council, the month long Artomatic event was a tremendous success in terms of promoting local arts, helping local artisans and attracting visitors. The Commission should show our appreciation by approving a resolution of thanks - Discussion/Action (LW)

15. Discussion of Broker of Record - Discussion/Action (PN)

FINANCE DIRECTOR REPORT

- **Finance Update**

COUNTY ADMINISTRATOR REPORTS

- Approval of proposed Wellness Plan for Jefferson County employees - Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ **EVENING SESSION** ~~~~~

16. 7:00 p.m. Public Hearing - An Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency

17. ADJOURN

**CORRESPONDENCE/INFORMATION**

Jefferson County Commission - Notice of Public Hearing for the Jefferson County Emergency Services Agency Board Reconstitution

Jefferson County Commission - Notice of Public Hearing for the increase in the Emergency 911 Wireline Fee.

Letter from Heidi Parker, citizen, regarding the operations of the Jefferson County Public Service District.

West Virginia Lottery Weekly Settlement for Charles Town - week ending May 10, 2014.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*