

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, SEPTEMBER 4, 2014
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF ACCOUNTS PAYABLE

- August 14, 2014
- September 4, 2014

PAYROLL APPROVAL

- August 28, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Pete Dougherty, Sheriff
 - Approval of hire of additional bailiffs - Discussion/Action
 - Presentation of the FY2014 Annual Sheriff's Report - Discussion/Action
2. 10:00 a.m. Laura Storm, circuit Clerk
 - Request to use Old County Commission room in the Courthouse for a film shoot - Discussion/Action
3. 10:15 a.m. Nikki Painter, County Clerk Elections
 - Approval of Poll Workers - General Election - Discussion/Action

4. 10:30 a.m. Bill Maddert, Jefferson County Solid Waste Authority
 - Discussion on the use of security cameras and their impact regarding dumping issues - Discussion/Action
5. 10:45 a.m. BREAK
6. 11:00 a.m. Interviews and Appointments to the Jefferson County Emergency Services Agency Board
 - Three Citizen Representatives - Discussion/Action
 - One term ending June 30, 2015
 - Two terms ending June 30, 2016
 - One Fire Representative selected from the nominees presented by the President of the Fire and Rescue Association - Discussion/Action
 - One EMS Representative selected from the nominees presented by the President of the Fire and Rescue Association - Discussion/Action
7. 11:30 a.m. Jeff Polczynski, Director of Communications
 - Approval of Appointment of Pamela Nicole Dorsey - Public Safety Dispatcher II - Discussion/Action
8. 11:45 a.m. Roger Goodwin, Chief County Engineer
 - Approval of partial refund of impact fee pursuant to affordable housing discount - Discussion/Action
 - Complete Bond Release Charles Town Sheetz - Discussion/Action
 - Order Prohibiting Issuance of Building Permits in Chapel View Subdivision - Discussion/Action

NEW BUSINESS

9. Final version containing edits of the Jefferson County Emergency Services Fee Ordinance approved on June 5, 2014 - Discussion/Action
10. Approval of Resolution and contract - Community Participation Grant Program for the Western Potomac Economic Partnership in the amount of \$25,000 - Discussion/Action
11. Review and approve revised P-Card Procedures to match new Purchase Order Policy - Discussion/Action
12. Review and approve amended Absence Time with Pay Policy - Discussion/Action
13. Discussion between the Jefferson County Commission and the Space Needs Committee to discuss options and proposal - Possible Executive Session - §6-9A-4 - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Overview of year end revenue vs. expenditures - Discussion/Action
- GASB 45 - Discussion/Action
- Budget Transfers - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

14. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Farmland Protection Board.

2014 Advertisement for the Walk Against Domestic Violence.

Administrative Order authorizing Magistrates to refer defendants to the Day Report Center, and further authorizing of Magistrates to assess the costs against the Defendant pursuant to their County's agreement with the Day Report Center.

Letter from Lee Snyder, resident, regarding the Envision Jefferson 2035 Comprehensive Plan draft.

Letter from Jose Henriquez, resident, regarding the Ambulance Service Fee.

Letter from Brad Grubb, resident, regarding the Ambulance Service Fee.

WV Lottery Weekly Settlement for Charles Town - week ending August 23, 2014.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.