

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, NOVEMBER 20, 2014
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 30, 2014 Regular Meeting and Joint Work Session with the Planning Commission to Review the Draft 2014 Comprehensive Plan
- November 6, 2014 Regular Meeting
- November 6, 2014 Public Hearing on the Draft 2014 Comprehensive Plan
- November 10, 2014 - General Election Canvass
- November 13, 2014 Work Session on 2014 Draft Comprehensive Plan

APPROVAL OF ACCOUNTS PAYABLE

- November 13, 2014
- November 20, 2014

APPROVAL OF PAYROLL

- November 6, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action

2. 10:00 a.m. Certification of the Results of the November 4, 2014 General Election - Discussion/Action
3. 10:15 a.m. Good Shepherd Interfaith Volunteer Caregivers, Nonprofit Organization - Request for elimination of \$100 fee for BZA Review of Variance - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Roger Goodwin, Chief County Engineer - Property Safety Enforcement Agency Case 12-001 (Bierer) - Demolition of Dwelling/Structure - Discussion/Action
6. 11:15 a.m. Pete Kelley, President of the Jefferson County Emergency Services Agency Board - Review of the JCESA Bylaws - Discussion/Action

UNFINISHED BUSINESS

7. Reconsider the decision of May 29, 2014, to require appointees to sign Jefferson County Code of Ethic forms - Discussion/Action (PN)

NEW BUSINESS

8. Ambulance Fee Revenue Sharing - Discussion/Action (JT)
9. Set Priorities for Jefferson County Legislative Summit - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Monthly Financial Report

COUNTY ADMINISTRATOR REPORTS

- P-Card Rebate Update
- Website Update
- Meet Your Commissioner - Discussion/Action
- Jefferson County Legislative Summit Update - Discussion/Action

COUNTY COMMISSION REPORTS

10. **ADJOURN**

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- **Jefferson County Parks and Recreation Quarterly Report**

CORRESPONDENCE/INFORMATION

Notice of Jefferson County Commission Office Closure for Thursday, November 27 and Friday, November 28, 2014.

Impact Fee Status Report for October 2014.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Fire & EMS Impact Fee Account.

Letter from the State of WV Tax Department re: Assessor's compliance of additional duties as delineated in West Virginia Code §7-7-6a.

Letter from the State of WV Tax Department re: scheduling for the Board of Review and Equalization.

Letter from the WV Courthouse Facilities Improvement Authority re: approval of financial assistance request for courthouse improvements.

**Letter from the WV State Auditor's Office re: audit report of the Municipality of Harper Ferry.
Letter from the WV Department of Transportation Division of Highways re: the Statewide Transportation Improvement Program.**

Jefferson County Public Service District Minutes from Special Board Meeting held September 15, 2014.

Jefferson County Public Service District Minutes from Regular Board Meeting held October 6, 2014.

Invitation to the Eastern Panhandle Conservation District Annual Legislative Forum.

Letter from Al Britton, General Manager of Hollywood Casino at Charles Town Races re: issues concerning potential reduction in race dates at HCCTR.

Letter from Jacquelyn Milliron, resident, re: November PSD Board Meeting.
Flyer for Holiday Sip and Shop in Downtown Charles Town.

WV Lottery Weekly Settlement for Charles Town - week ending October 25, 2014.

WV Lottery Weekly Settlement for Charles Town - week ending November 1, 2014.

WV Lottery Weekly Settlement for Charles Town - week ending November 8, 2014.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.