

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, APRIL 2, 2015
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 16, 2015 Impact Fee Public Hearing
- March 17, 2015 FY16 Budget Public Hearing
- March 19, 2015 Regular Meeting
- March 19, 2015 Rezoning Request for Standard Land, LLC. Public Hearing
- March 26, 2015 Proposed Amendments to the Subdivision and Land Development Regulations Public Hearing

APPROVAL OF ACCOUNTS PAYABLE

- March 26, 2015
- April 2, 2015

PAYROLL APPROVAL

- March 26, 2015

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angle Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Pete Dougherty, Sheriff
- Approval of grant application - Homeland Security in the amount of \$35,000 - Discussion/Action
- Deputy First Class Designation - Discussion/Action

3. 10:15 a.m. Bolivar Corporation
- Approval to establish Bolivar's Urban Growth Boundary - Discussion/Action
4. 10:30 a.m. Annette Gavin, Jefferson County Visitors Bureau
- Presentation of the Jefferson County Convention Visitors Bureau budget for 2015 pending MAPP approval - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Interviews and appointments to the Jefferson County Planning Commission for two 3-year terms ending March 31, 2018 - Discussion/Action
7. 11:15 a.m. Decision on the consideration of Impact Fee funding levels - Public Hearing was held on March 16, 2015 at 7:00 p.m. - Discussion/Action
 - ▶ Adoption and approval of Impact Fees at the amounts outlined and recommended in this most recent TischlerBise report - Discussion/Action (DM)
 - ▶ Amend new impact fees for residential housing to 70% of the fees in the 2015 Recalculation Study using housing unit types from the 2015 Recalculation Study - Discussion/Action (JT)
 - ▶ Discuss eliminating school impact fees and revisiting vehicle impact fees - Discussion/Action (PN)
8. 12:00 p.m. Jennifer Brockman, Director of Planning and Zoning
- Requesting a total refund of the zoning variance fee for Thomas and Patricia Mills - Discussion/Action
- Requesting a total refund of the zoning variance fee for Thomas Marshall - Discussion/Action
- Requesting permission to hire a Zoning Administrator to fill the vacant position - Discussion/Action
9. 12:15 p.m. Dr. David Didden, Jefferson County Health Department
- Dental services provided out of the Health Department Building - Discussion/Action

NEW BUSINESS

10. Decision - Landowner-initiated petition to amend the County Zoning Map for a 404.69 +/- acre property owned by Standard Land Company, LLC, designated as Tax District: Harpers Ferry (04), Map 11, Parcel 24.1, located on the west side of Millville Road (Route 27), ½ mile south of the intersection with Route 340 in Harpers Ferry (Planning and Zoning File #Z14-03) - Discussion/Action

11. Approval of the Jefferson County Commission Ambulance Fee Privacy Policy and Credit Card Security Policies - Discussion/Action
12. Set time to Lay the Levy on Tuesday, April 21, 2015 - Discussion/Action
13. Approval of Resolution and grant application - Jefferson County Solid Waste Authority - Discussion/Action
14. Approval of Resolution and grant application - Good Shepherd Interfaith Volunteer Caregivers - Discussion/Action
15. Approval of Agreement - Xerox Government Systems, Inc. - Discussion/Action
16. Request to use the County Commission meeting room on Wednesday, April 29, 2015 from 6:30 - 8:30 pm to promote the Adopt a Highway Program - Discussion/Action
17. Legislative Updates

FINANCIAL DIRECTOR REPORTS

- ▶ Documents that were presented at the March 19, 2015 meeting
- ▶ Approval of Internal Budget Revisions numbers 11, 12, and 13 - Discussion/Action
- ▶ Discussion on when ambulance fee revenue should be transferred - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

18. ADJOURN

COMMENTS/INFORMATION RECEIVED on IMPACT FEES

CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Development Authority Board.

Letter from the State Auditor's Office regarding approval of the FY16 Budget.

Comments from Bob Aitcheson, resident, regarding the All Good Music Festival.

E-mail from Benjamin Jones, resident, regarding lack of sidewalks and walkways for pedestrians.

E-mail from Benjamin Jones, resident, regarding lack of growth and amenities for WV residents and tourists.

WV Lottery Weekly Settlement for Charles Town - week ending March 14, 2015.

WV Lottery Weekly Settlement for Charles Town - week ending March 21, 2015.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.