

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MAY 21, 2015
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- April 30, 2015 Regular Meeting
- May 07, 2015 Regular Meeting

APPROVAL OF PURCHASE ORDERS

- May 21, 2015

APPROVAL OF ACCOUNTS PAYABLE

- May 14, 2015
- May 21, 2015

APPROVAL OF MANUAL CHECKS

- May 14, 2015
- May 21, 2015

PAYROLL APPROVAL

- May 14, 2015

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Tim Stanton, Finance Director
 - EAP Review - Discussion/Action
 - Budget Revisions - Discussion/Action

- Review of April Financial Reports - Discussion/Action
- Request for new accounting fund - Discussion/Action

2. 10:15 a.m. Stephanie Grove, County Administrator
 - Discussion on removing Development Authority from Jefferson County Payroll
 - County Administrator Reports
 - Space Needs
3. 10:45 a.m. **BREAK**
4. 11:00 a.m. Public Hearing
 - Petition to Resign and Appointment of Alternate Administrator in the Estate of Victoria Stambaugh, deceased - Discussion/Action
5. 11:15 a.m. Martin Burke, Chair, Jefferson County Historic Landmarks Commission
 - Request for matching funds for WV Historic Preservation Development Grant to replace roof on Snow Hill/Poor Farm Kearneysville, WV - Discussion/Action

NEW BUSINESS

6. Ambulance Fee Exoneration - Request Waiver of Late Fees - Michael Carroll - Discussion/Action
7. Request for Appointment to the Partnership for Affordable Housing Board - Discussion/Action
8. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Development Authority Board of Directors.

Notice of Intent to Appoint to the Harpers Ferry/Bolivar Public Service District Board.

Impact Fee Status Report for April 2015.

Memorandum from the Department of Engineering Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Department of Engineering Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Department of Engineering Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Fire & EMS Impact Fee Account.

Memorandum from the Department of Engineering Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Impact Fee Account.

Jefferson County Public Service District Regular Board Meeting Minutes from April 6, 2015.

Letter from the National Parks Service regarding the Invasive Plant Management Plan/Environmental Assessment for 15 parks within the National Capital Region.

Letter from Dr. James Gibson to Steve Stolipher, President of the Jefferson County Planning Commission, regarding the concerns of the Campground Committee.

WV Lottery Weekly Settlement for Charles Town - week ending May 2, 2015.

WV Lottery Weekly Settlement for Charles Town - week ending May 9, 2015.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.