

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JULY 2, 2015
9:30 A.M.

REVISED 7/1/2015 at 3:00 pm

County Commission Meeting Room
located in the basement of the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 18, 2015 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- June 25, 2015
- July 2, 2015

APPROVAL OF MANUAL CHECKS

- June 25, 2015
- July 2, 2015

PAYROLL APPROVAL

- June 18, 2015

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Matt Mullenax, Hagerstown - Eastern Panhandle MPO and Cheryl Kerouze,
Eastern Panhandle Transit Authority
- Presentation of the 2015-2020 Transit Development Plan -
Discussion/Action

3. 10:15 a.m. Barbara Scott, President, Summit Point Raceway Associates, Inc.
- Request letter of support to WV State elected officials for the retention of State Department training at Summit Point Raceway - Discussion/Action
4. 10:30 a.m. Barb Miller, Jefferson County Homeland Security and Emergency Management
- Approval of the 2015 Emergency Operations Plan - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Roger Goodwin, Chief County Engineer
- Property Safety Enforcement Agency Case 12-002 (Williams) - Acceptance of contractor's bid to proceed with the work necessary to remediate the property - Discussion/Action
- Complete Construction Bond Release for Demory Farms Subdivision - Discussion/Action
7. 11:10 a.m. Interviews and Appointment to the Jefferson County Emergency Services Agency Board - one three-year term as a Citizen Representative ending June 30, 2018 - Discussion/Action
8. 11:20 a.m. Interviews and Appointment to the Regional Airport Authority - one three-year term ending July 2, 2018 - Discussion/Action
9. 11:30 a.m. John Reisenweber, Jefferson County Development Authority
- Request to permanently abolish commercial impact fees in Jefferson County - Discussion/Action
10. 11:50 a.m. Nathan Cochran, Prosecutor's Office
- Legal update on Case No. 13-C-432 - Possible Executive Session - Discussion/Action

NEW BUSINESS

11. Declaration of July 11, 2015 as Panhandle Pride Day in Jefferson County - Discussion/Action
12. Appointment of David Simmons to the Harpers Ferry/Bolivar Public Service District Board for one unexpired term ending June 30, 2020 - Discussion/Action
13. Change in Employee Assistance Program provider for employees of the Jefferson County Emergency Services Agency - Discussion/Action
14. Meeting Room Use Request for Monday, July 20, 2015 at 8:30 am for tri-county Victim Advocate Training - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Update on Zoning Map Amendment for Twin Oaks Subdivision, LLC - Discussion/Action
- Fire Contracts - Discussion/Action
- **Executive Session - Personnel Matter - Finance Director**

COUNTY COMMISSION REPORTS

13. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCIES WRITTEN REPORTS

- GIS/Addressing Department Quarterly Update Report 2015 - 2nd Quarter

CORRESPONDENCE/INFORMATION

Notice of County Office Closure on Friday, July 3, 2015.

Notice of Intent to the Summit Point Library Committee.

Letter from the State Auditor's Office re: the Jefferson County Notice of Auction for Delinquent and Nonentered Lands.

Letter from the WVDOT re: the Statewide Transportation Improvement Program.

Letter from the WV Supreme Court of Appeals awarding the Jefferson County Commission a Court Security Fund Grant in the amount of \$2,250.

May 2015 Financials as presented by Tim Stanton, Finance Director, during the June 18, 2015 Regular County Commission meeting.

WV Lottery weekly settlement for Charles Town - week ending June 13, 2015.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.