

AGENDA FOR THURSDAY, JULY 30, 2009

Y/ N/ NA

APPOINTMENTS:

- 1. 9:30 a.m. - Pledge of Allegiance
Approval of Minutes
Approval of Purchase Orders
Approval of Accounts Payable
- 2. 9:40 a.m. - Public Comment
- 3. 9:45 a.m. - Bonding and Activity Report
- 4. 10:00 a.m. - Board of Health & Prosecuting Attorney Ralph Lorenzetti -
Discussion of Funding for a Legal Issue
- 5. 10:15 a.m. - Camden Siegrist - Bond Counsel for Rural Housing Preservation
Associates, LLC - Request for Resolution Approving Tax-Exempt
Bond Issue
- 6. 10:30 a.m. - Ed Dunleavy - Shepherdstown Battlefield Preservation Association,
Inc. - Proposal for Jefferson County Potomac River Front Park
- 7. 10:45 a.m. - Stephanie Grove - Legal Update and Report
- 8. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- 9. 1:30 p.m. - Rob Steptoe - Presentation on the American Recovery &
Reinvestment Act Bond Program

OLD BUSINESS:

- 10. Legislative Issues
- 11. Zoning and Subdivision Ordinance Amendments Discussion
- 12. Report of Federal Stimulus Funds - Discussion
- 13. Organizational Planning - Discussion
- 14. Revision of Fund 001 - General Fund - For Fiscal Year 2010

NEW BUSINESS:

- 15. Request received from Debbie Royalty - Motion to Public Service Commission Requesting Additional PATH Status Hearings in the Eastern Panhandle
- 16. Request for Funds - Contemporary American Theater Festival
- 17. Correction on County Website (FM)
- 18. Harpers Ferry Foundation Funds Request (FM)
- 19. Shepherdstown Riverfront Request for Letter of Support (FM)
- 20. Appointment to the Jefferson County Building Commission for one 5-year term ending July 27, 2014
- 21. County Administrator Reports
- 22. County Commission Reports

INFORMATION:

- 23. Copy of correspondence sent to Sheriff Shirley from John H. Alderton recognizing Deputy Conway and Corporal Tabler for their professionalism and execution of duties and responsibilities.
- 24. Correspondence received from William Francis Xavier Becker thanking the staff in the engineering department for their assistance.
- 25. Correspondence received from the Historic Landmarks Commission concerning the Cement Mill property along River Road.
- 26. Correspondence received from the Historic Landmarks Commission concerning the designation of historic landmarks.
- 27. Correspondence received from Region 9 concerning FY 2010 Annual Assessment.
- 28. Copy of newspaper article received from the Association of Counties concerning OPEB liability.
- 29. Tentative agenda received for the County Commissioners Annual Meeting.
- 30. Correspondence received from the Development Authority of Mercer County concerning the proposed meal tax.

- 31. Information received on the Fall 2009 Local Government Leadership Academy.
- 32. NACo Prescription Drug Discount Card Program usage information received.
- 33. Correspondence received from the State Auditor concerning the in-service training program on August 2-4, 2009.
- 34. Harpers Ferry National Historical Park Community Bulletin received.
- 35. E-911 fees received from Citizens Communications, ACN Communications, AT&T Communications, Level 3 Communications, Tax Partners, L.L.C, and Comtel Telcom Assets, LP.
- 36. Jefferson County Board of Health meeting agenda received for August 14, 2009.
- 37. Weekly settlement report for the Charles Town Races received from the West Virginia Lottery.
- 38. Miscellaneous

CORRESPONDENCE:

- 39. Postcards received from the following concerning public library funding:

Desiree Baker	Laurel Brown
Diane Boward	Lorena Chambers
Robert L. Cucuzzella	Linda A. Whitmore
Mark Young	Kathleen Kelly
Barbara E. Viands	Theodora Cullum
Lou DeBaca	Teresa Jackson
W. McGrath	
- 40. Correspondence received from Paula J. Frickey concerning the Sheriff's department.
- 41. Correspondence received from Gil N. Garcia concerning PATH.

At all times the County Commission reserves the right to rearrange agenda items because of time constraints and to accommodate the Commission schedule or the public.

#4

7/30
10:00AM

Jefferson County Health Department

ROBERT E. JONES, M.D.
HEALTH OFFICER



1948 WILTSHIRE ROAD, SUITE 1
KEARNEYSVILLE, WV 26430
ENVIRONMENTAL: (304) 728-8415
FAX: (304) 728-3314
MEDICAL: (304) 728-8416
FAX: (304) 728-3319

To: Leslie Smith

7-14-2009

The Jefferson County Health Department would like to be placed on the agenda along with Ralph Lorenzetti, Prosecuting Attorney to discuss funding for a legal issue. Thank you.

Amy B. Jones MSN
Amy B. Jones
Administrator
Jefferson County Health Dept.

RALPH A. LORENZETTI, JR.
PROSECUTING ATTORNEY

CHARLES B. HOWARD
ASSISTANT PROSECUTING ATTORNEY

STEPHEN V. GROH
ASSISTANT PROSECUTING ATTORNEY

BRANDON C.H. SIMS
ASSISTANT PROSECUTING ATTORNEY



#5
7/20/09
1015

LAURENCE R. CROFFORD
ASSISTANT PROSECUTING ATTORNEY

HASSAN RASHEED
ASSISTANT PROSECUTING ATTORNEY

CIVIL DIVISION

(304) 728-3346
fax: (304) 728-3353

STEPHANIE F. GROVE
ASSISTANT PROSECUTING ATTORNEY

JAMES CASIMIRO III
ASSISTANT PROSECUTING ATTORNEY

OFFICE of THE
PROSECUTING ATTORNEY
of
JEFFERSON COUNTY, WEST VIRGINIA

P. O. Box 729
110 N. George St., 3rd Floor
Charles Town, WV 25414
(304) 728-3243
fax (304) 728-3293
paoffice@jeffersoncountywv.org
www.jeffersoncountywv.org/pa

RECEIVED

JUL 21 2009

Jefferson County Commission

July 20, 2009

Ms. Leslie D. Smith
County Administrator
Jefferson County Commission
124 East Washington Street
Post Office Box 250
Charles Town, West Virginia 25414

Re: Rural Housing Preservation Associates, LLC seeking County Commission's Resolution Approving Tax-Exempt Bond Issue.

Dear Ms. Smith:

Please be advised that on Thursday, July 16, 2009, I spoke by phone with Camden Siegrist, a Charleston-based attorney who is bond counsel for Rural Housing Preservation Associates, LLC. Later on that date Mr. Siegrist's clients, Bob Bates and Dave Curtis, met with me to discuss the goals of their business, RHPA, which is attempting to purchase a large number of affordable housing units in the panhandle, with plans to upgrade those units and maintain them as affordable housing.

RHPA is seeking a resolution from the Jefferson County Commission to approve the concept of issuing tax-exempt bonds to facilitate the purchase of said housing. On July 16 the Berkeley County Commission adopted such a resolution which is attached hereto, along with a summary of RHPA's business model and proposed panhandle projects.

It is my understanding that RHPA representatives would like to have an appointment with the Commission at its meeting on July 30, 2009 if you or your staff would be kind enough to include that appointment on the Agenda. Should you have any further questions on this matter please feel free to contact me.

Very truly yours,

Brandon C. H. Sims
Assistant Prosecuting Attorney

cc: Stephanie F. Grove, Esq.

THE COUNTY COMMISSION OF BERKELEY COUNTY, WEST VIRGINIA
INDUCEMENT RESOLUTION AND DECLARATION OF OFFICIAL INTENT
RELATING TO THE ISSUANCE OF
COMMERCIAL DEVELOPMENT REVENUE BONDS
FOR THE PURPOSE OF FINANCING ALL OR A PORTION OF THE COSTS
OF THE ACQUISITION, RENOVATION, IMPROVEMENT AND EQUIPPING OF
AFFORDABLE HOUSING

WHEREAS, Rural Housing Preservation Associates, LLC, a Delaware limited liability company (the "Company"), has requested that Berkeley County, West Virginia, acting by and through The County Commission of Berkeley County, West Virginia (the "Issuer"), issue commercial development revenue bonds, either separately or jointly with Jefferson and Hardy Counties, West Virginia, in an original aggregate principal amount not to exceed \$20,500,000 (the "Bonds") for the purpose of financing all or a portion of the costs of acquiring, renovating, improving and equipping affordable housing, including but not limited to Cedar Green in Bunker Hill, West Virginia, Fountainhead I, Fountainhead II, Rumsey Terrace I and Rumsey Terrace II in Martinsburg, West Virginia, as well as other properties in Jefferson and Hardy Counties, all of which are to be operated by the Company (the "Project"); and

WHEREAS, the Issuer desires to approve in concept the proposed issuance of the Bonds and the financing of all or a portion of the costs of the Project with the proceeds thereof, contingent upon the approval by the Issuer and its legal counsel of the various documents relating to the issuance of the Bonds; and

WHEREAS, the Issuer also desires to declare its official intent pursuant to Section 1.150.2 of the Treasury Regulations promulgated under the Code to reimburse the Company from the proceeds of the Bonds for capital expenditures for the Project made prior to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED, That the Issuer approves in concept the issuance of the Bonds either separately or jointly with Jefferson and Hardy Counties, West Virginia, as requested by the Company, and the financing of all or a portion of the costs of the Project with the proceeds thereof;

BE IT FURTHER RESOLVED, That the Issuer hereby declares the official intent of the Issuer pursuant to Treasury Regulation Section 1.150-2 to reimburse the Company from the proceeds of the Bonds, which are intended to be tax-exempt revenue bonds payable from payments to be made by the Company, as further described herein, for certain capital expenditures for the costs of the acquisition, renovation, improvement and equipping of the Project made not more than sixty (60) days prior to the date of adoption of this declaration of official intent, and after date of such adoption, but prior to the issuance of the Bonds;

BE IT FURTHER RESOLVED, That the source or sources of payment for such capital expenditures were or will be from the operating fund(s) and/or reserve fund(s) of the Company, and upon issuance of the Bonds, proceeds thereof not to exceed the amount of such

capital expenditures will be applied to the reimbursement of the respective funds from which these expenditures were made;

BE IT FURTHER RESOLVED, That the maximum principal amount of the Bonds to be issued for the Project (including costs of issuance of the Bonds and related costs, but not including any original issue discount) and the maximum amount of reimbursable costs is \$20,500,000, and that the Company shall provide written evidence of all reimbursement allocations not later than eighteen (18) months after the later of (i) the date the original expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than 3 years after the original expenditure is paid, as further provided in Section 1.150-2 of the Treasury Regulations, which written evidence may be satisfied by one or more requisitions submitted in connection with the subject financing;

BE IT FURTHER RESOLVED, That this is intended to constitute a "declaration of official intent" pursuant to Section 1.150.2 of the Treasury Regulations promulgated under the Code;

BE IT FURTHER RESOLVED, That the Company, its advisors, attorneys and representatives are authorized to publish a notice of a public hearing to be held before the Issuer at a later date to be coordinated with the County Administrator, pursuant to Section 147(f) of the Code, with respect to the Bonds and to proceed with the preparation of the documents relating to the Bonds, subject to review by the Issuer and its legal counsel;

BE IT FURTHER RESOLVED, That all expenses relating to the issuance of the Bonds, including without limitation the fees and expenses of bond counsel, financial advisors, underwriters, placement agents, banks, the Issuer and its counsel shall be paid by the Company and may be paid from the proceeds of the sale of the Bonds;

BE IT FURTHER RESOLVED, That Bowles Rice McDavid Graff & Love LLP is appointed as Bond Counsel to prepare all documents with respect to the proposed issuance of the Bonds; and

BE IT FURTHER RESOLVED, That issuance of the Bonds may be approved by further resolution of the Issuer contingent upon the approval of the various documents relating to the issuance of the Bonds by the Issuer and its legal counsel.

Adopted this 16th day of July, 2009.

THE COUNTY COMMISSION OF
BECKLEY COUNTY, WEST VIRGINIA

By: _____
Its: President

ATTEST:

Its: Clerk

Rural Housing Preservation Associates, LLC
4 Denny Road
Wilmington, Delaware 19809
585-943-7820

Rural Housing Preservation Associates, LLC (RHPA) was formed to acquire, renovate, and develop affordable housing in rural communities. The company, owned by Leon N. Weiner and Associates, Inc. of Wilmington, Delaware and Robert Bates in Arkport, NY, brings to the table over 60 years of experience in the development of affordable housing. They have collectively produced over 6,000 units of affordable housing. LNWA presently owns over 5,000 units and manages over 4,300 units.

RHPA has recently completed the acquisition of a 283 unit RHS Rural Development portfolio in central Pennsylvania. The portfolio consists of 9 properties ranging in size from 20 units to 45 units, located in 8 communities, and 7 different counties. The average age of the properties is 23 years. The project was funded with tax exempt bonds, LIHTC equity, and assumption of RD debt. The properties are going through rehab presently and are expected to be completed within the next 5 months. The cost of rehab is over \$25,000 per units. When completed 100% of the units will be affordable at less than 60% AMI.

As one of the first consolidated RD projects that combine several properties into one portfolio, utilizing tax exempt bonds, 4% LIHTC equity, and the subordination and assumption of RD 515 debt, creating economies of scale which develop when several small properties are combined, providing another tool to preserve Rural Housing.

RHPA is now proposing a similar project to be done in the eastern panhandle of West Virginia. Presently we have 6 properties, 305 units, located in 5 communities in Berkeley County, Jefferson County, and Hardy County under Agreement of Sale. The West Virginia portfolio of existing units is very similar to the Pennsylvania portfolio and is expected to be completed in 18 months.

The general scope of renovations will include new roofs, new windows, new carpet, new kitchen cabinets, upgrades in the baths, replacement of existing air conditioning units and appliances with energy star units. This is a general list of work that will be done..

The total project cost is approximately \$27,500,000. The renovation cost on a per unit basis will be over \$25,000. The West Virginia Housing Development Fund has allocated

7/02/2009

a total of \$20,500,000 in tax exempt bond volume cap to Berkeley, Jefferson, and Hardy County to be utilized for this project. We are also requesting \$3,000,000 in TCAP funding . The funds will be utilized to assist in the acquisition and renovation of the 6 affordable housing properties listed below. Rural Development will allow the existing mortgages to be assumed and subordinated to the senior lien of the bonds. The project will generate a Low Income Tax Credit equity investment in excess of \$6,000,000..

A list of the properties:

Project	Town	County	Type	Units	Bedrooms
Lee Street Apt 1 & II	Moorefield	Hardy	Elderly	56	1bdrm
				8	2 Bdrm
Potomac Terrace	Harpers Ferry	Jefferson	Elderly	31	1 Bdrm
Maple Green	Sheppard Ford	Jefferson	Family	0	1 Bdrm
				12	2 Bdrm
Cedar Green	Bunker Hill	Berkeley	Family	24	1 Bdrm
				20	2 Bdrm
Fountainhead I & II	Martinsburg	Berkeley	Family	48	1Bdrm
				32	2 Bdrm
Rumsey Terrace I & II	Martinsburg	Berkeley	Family	38	1Bdrm
				36	2 Bdrm

West Virginia Panhandle
Multi-Property Portfolio Revitalization

1. The Revitalization Concept:

- a) Uses tax exempt bonds and 4% tax credits of right for acquisition and rehab
 - i) Subordinates existing 515 debt to new bond debt
 - ii) Adds substantial new equity from syndication of tax credits
 - iii) Improves competitive position of properties by renovating and upgrading the properties to today's market standards
 - iv) Creates long term sustainability from reserves

- b) Aggregates and consolidates multiple properties within a single ownership structure
 - i) Creates economies of scale with respect to
 - (1) Rehabilitation and modernization
 - (2) Professional property management
 - (3) Ongoing rehabilitation expenditures
 - ii) Mitigates risk by
 - (1) Allowing movement of Rental Assistance among scattered sites and consolidation of Reserves
 - (2) Allowing multiple strong markets to mitigate sudden shocks to a single market area (e.g. failure of a single significant employer)

- c) Uses minimum increase in rents and reserves to mitigate cost increases to existing residents because of equity and new debt influx
 - i) Rents are increased as necessary to keep properties viable and affordable at or below 60% AMI
 - ii) Thereafter, rents and expenses are projected to increase at a rate of 3% annually within LIHTC rules
 - iii) The substantial existing reserves remain intact (i.e. not used to fund initial rehab)
 - iv) Annual per-unit reserve funding increases at 3% each year (from a base of \$290) to cover CNA projections

2. The project particulars:

7/02/2009

- a) Six properties at 5 scattered sites in eastern panhandle of West Virginia
- b) All properties within reasonable visiting distance of the others
- c) A mix of elderly and family properties
- d) A total of 305 units
- e) A total of 161 units of Rental Assistance
- f) Some additional section 8 vouchers
- g) Total project cost is approximately \$27,500,000 (including \$9,428,628 of existing 515 debt, approximate equity of \$6,700,000, approximate permanent tax exempt bond debt of \$11,000,000 with additional construction financing provided by approximately \$7,000,000 from short term tax exempt bonds)
- h) Total construction time of 18 months, with residents left in place.

For further information please contact Robert W. Bates

Contact:

Robert W. Bates

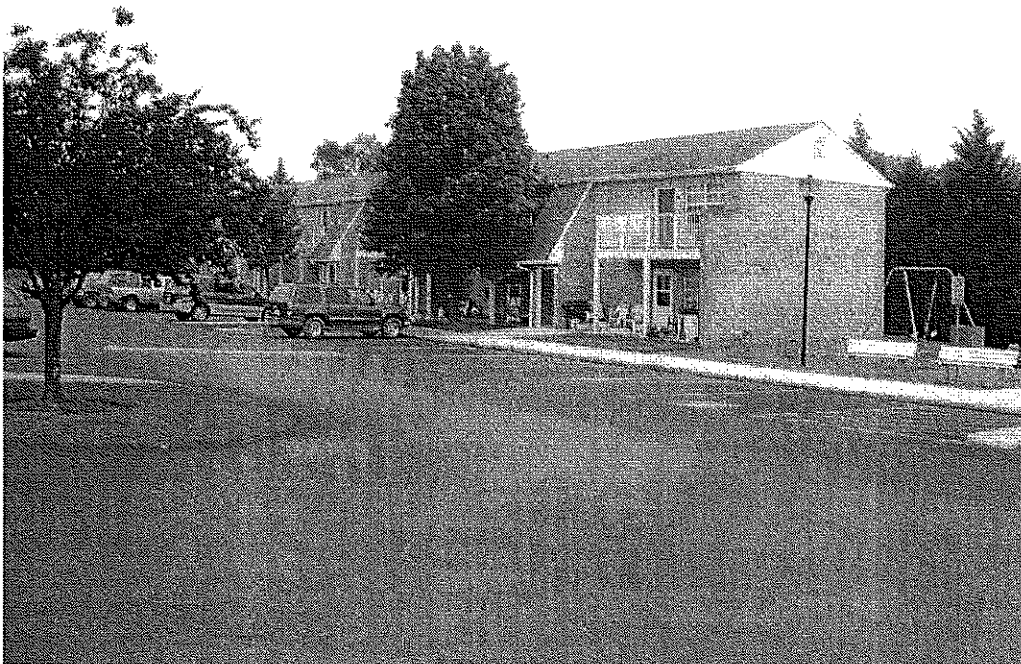
PO Box 25

Arkport, NY 14807

585-943-7820

rbates@rhpallc.com

7/02/2009



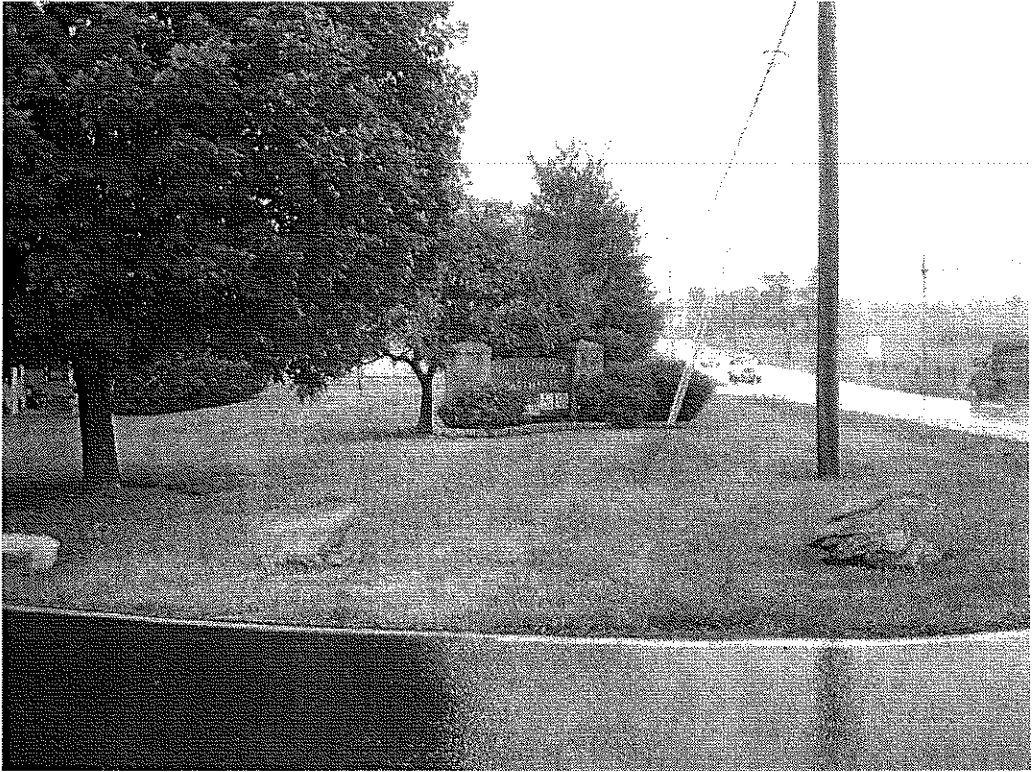
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JUL 22 2009

Jefferson County Commission

**Proposal for a
Jefferson County
Potomac River
Front Park**

**Presented by the Shepherdstown Battlefield
Preservation Association Inc.**

July 30, 2009

INDEX

- Section I – Proposal for Potomac River Front Park
- Section II – Location of the Property
- Section III – Features of the Property
- Appendix:
- a. Letter from Harry Blunt
 - b. Letter from the President of the Jefferson County Parks & Recreation Commission
 - c. Letter from the President of the Jefferson County Landmarks Commission

Section I

**Proposal for a
Jefferson County
Potomac River Front
Park**

Proposal

There exists a 13 acre property, commonly referred to as the “Cement Mill property”, which could be used as a County Park with access to the Potomac River. Importantly, this property also is of great historical value to Jefferson County as it is the site with remnants of an 1829 Cement Mill and kilns and part of the site of the 1862 Battle of Shepherdstown.

The Cement Mill is owned by Harry Blunt, a resident of New Hampshire, and the property has been in his family since the late 1800’s. Correspondence with Mr. Blunt indicates that he is willing to negotiate the sale of the property if it were to be purchased by Jefferson County and “used for park/historic activity”.

For tax purposes, the County assesses the property at \$228,000, implying an appraised value of \$340,000. The County has received two \$100,000 Transportation Enhance Grants plus \$50,000 in matching funds from the Civil War Preservation Trust, to purchase battlefield land and could be used as part of the funds that may be necessary to purchase the property. Also, several years ago, the County set aside \$100,000 to purchase battlefield land that could also be used to fund the purchase the Cement Mill property.

Advantages to a River Front Park

1. Currently, there is no Jefferson County public access to the Potomac River. A park on the Cement Mill property would provide both boating and swimming access.
2. The Cement Mill operated from about 1829 to 1904 and provided natural cement to build the C&O Canal and many buildings in Washington, D.C. It is an important part of the County’s industrial history.
3. The property is part of the site of the Civil War Battle of Shepherdstown and an important historical site that could aid economic development by fostering tourism in the County.
4. Potentially, a substantial part of the funds that could be used to purchase the property would come from the Federal Government’s Transportation Enhancement Grants.

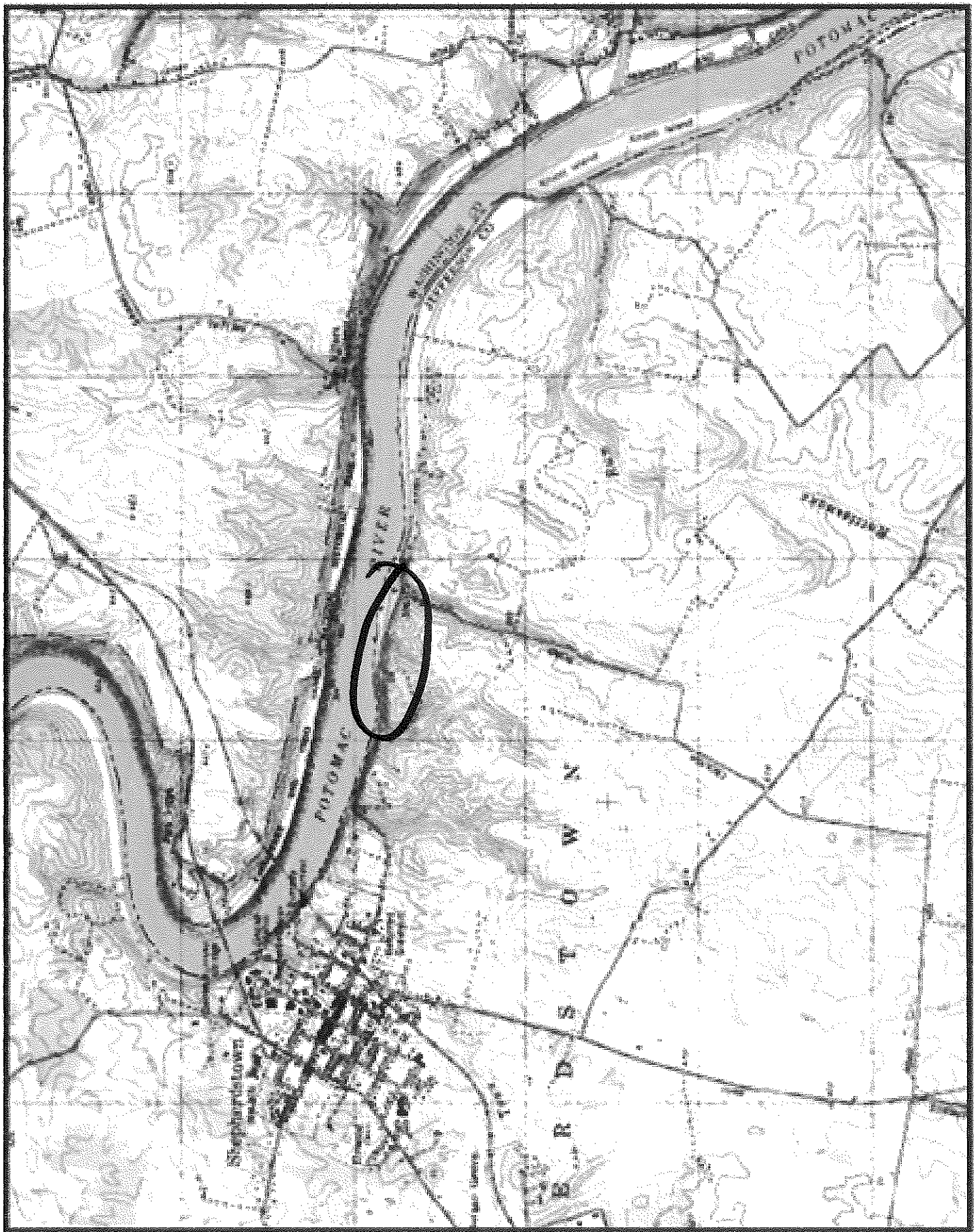
Action Required

If pursuing this proposal is acceptable to the County Commission (CC), I request that the CC take the following action:

1. One of the Transportation Enhance Grants expires soon and a request for an extension is required.
2. The County Commission votes to approve the use of above-mentioned funds to purchase the property.
3. The County Commission recommend to the Parks & Recreation Commission (PRC) to pursue this opportunity.
4. Ultimately, it may be the responsibility of the PRC to determine the validity of this proposal and to negotiate an acceptable the purchase price.

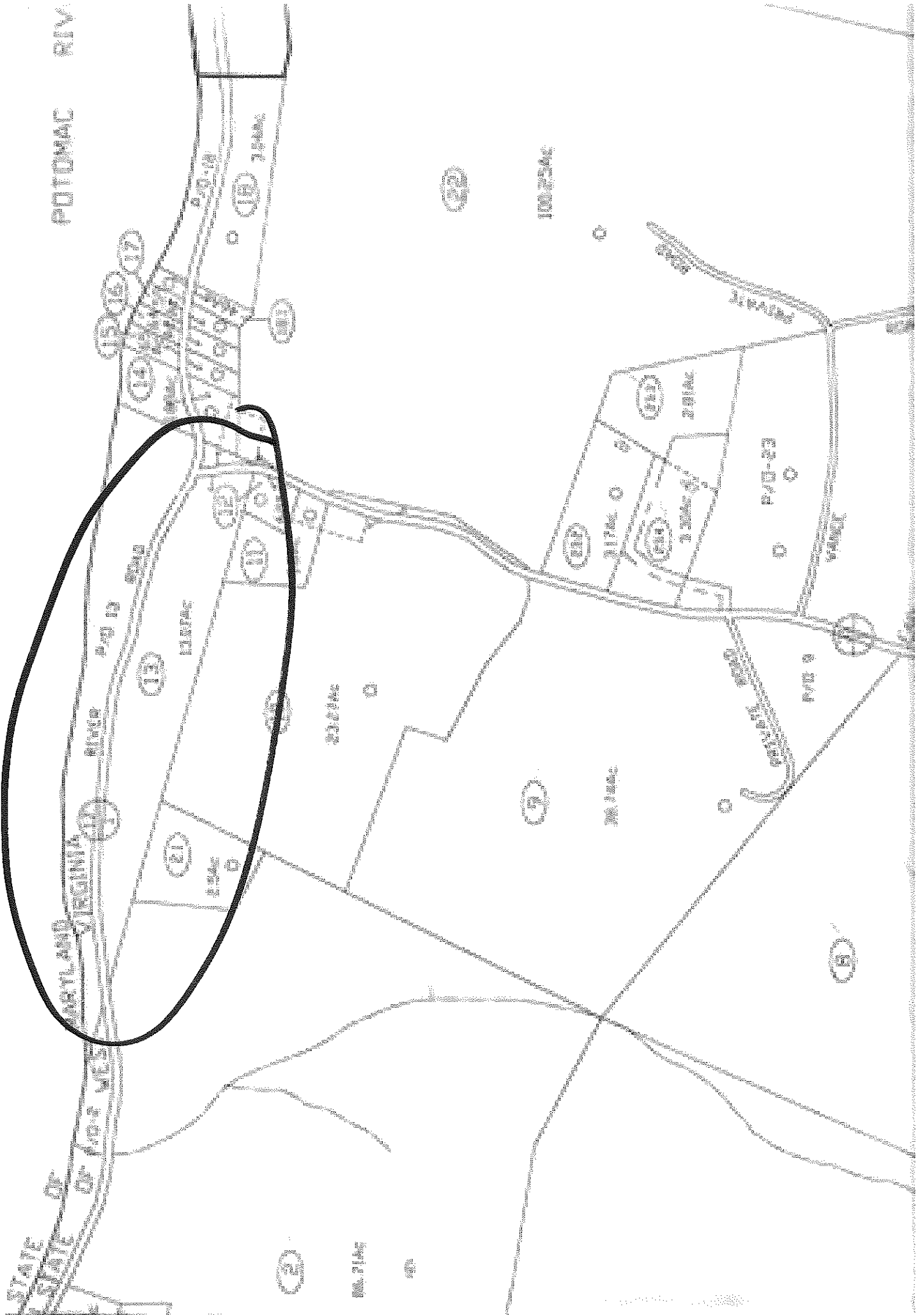
SECTION II

LOCATION OF THE
PROPERTY



STATE OF MARYLAND
STATE OF WEST VIRGINIA

POTOMAC RIV

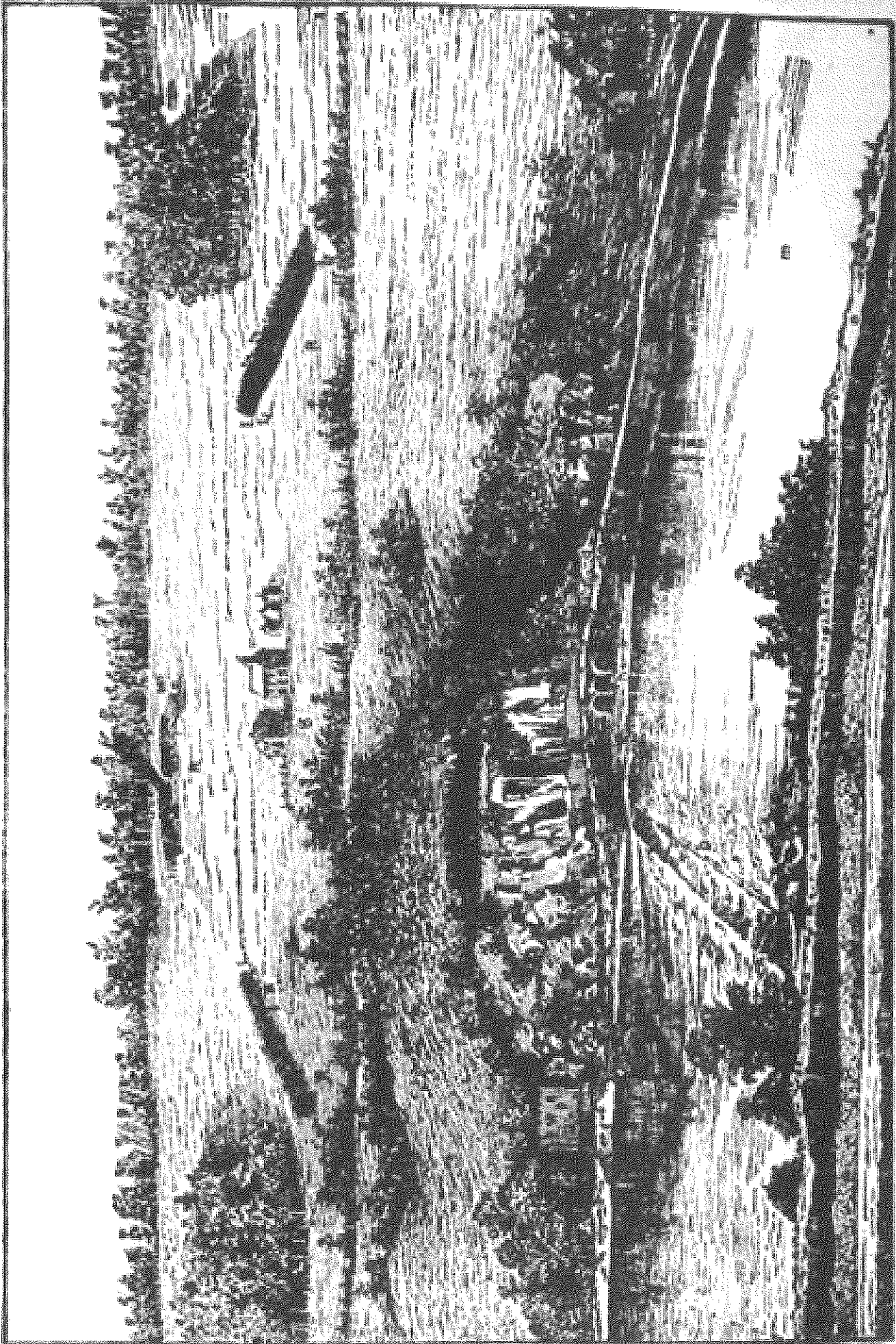


Section III

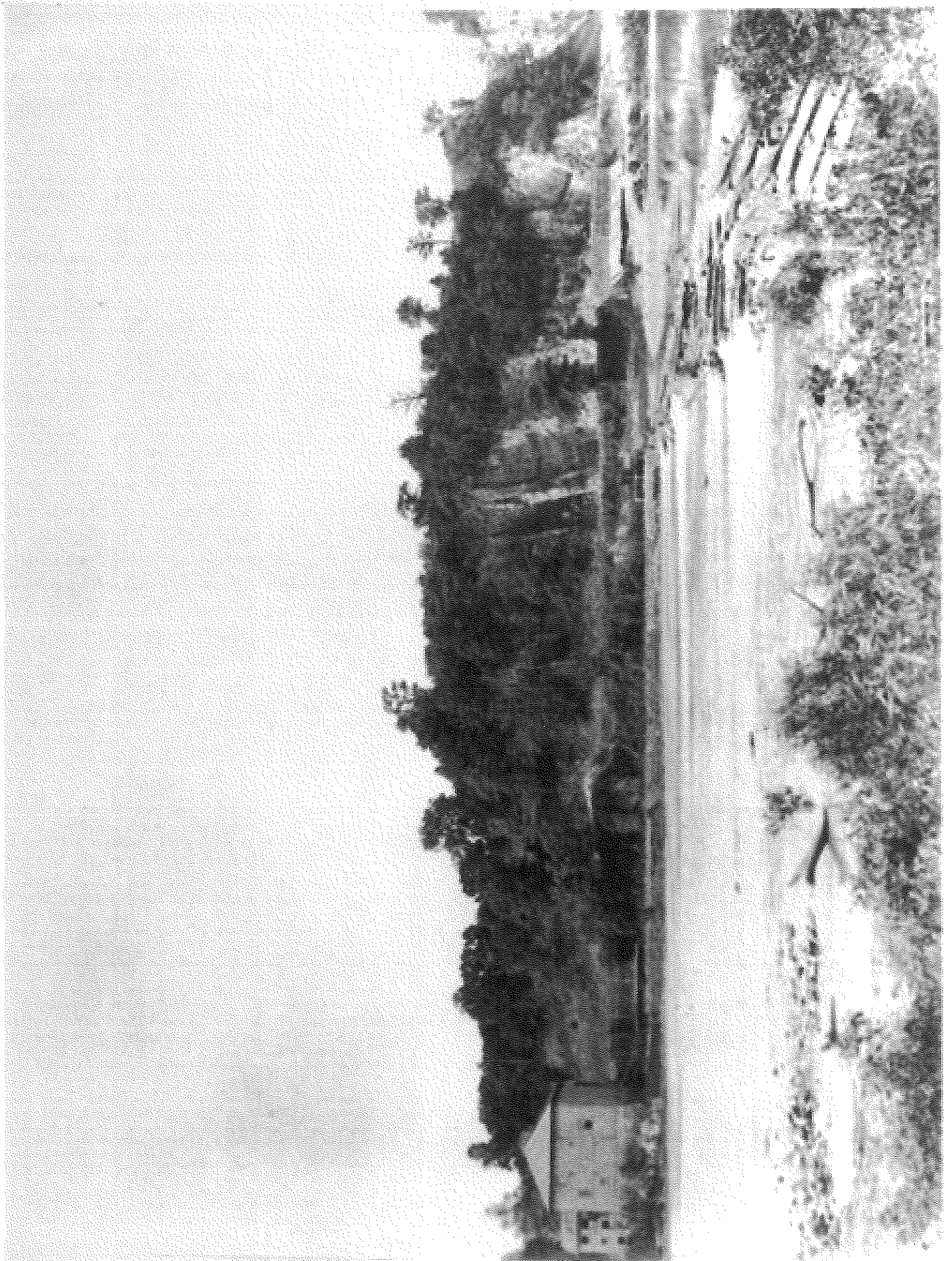
FEATURES OF THE
PROPERTY

Features of the Property:

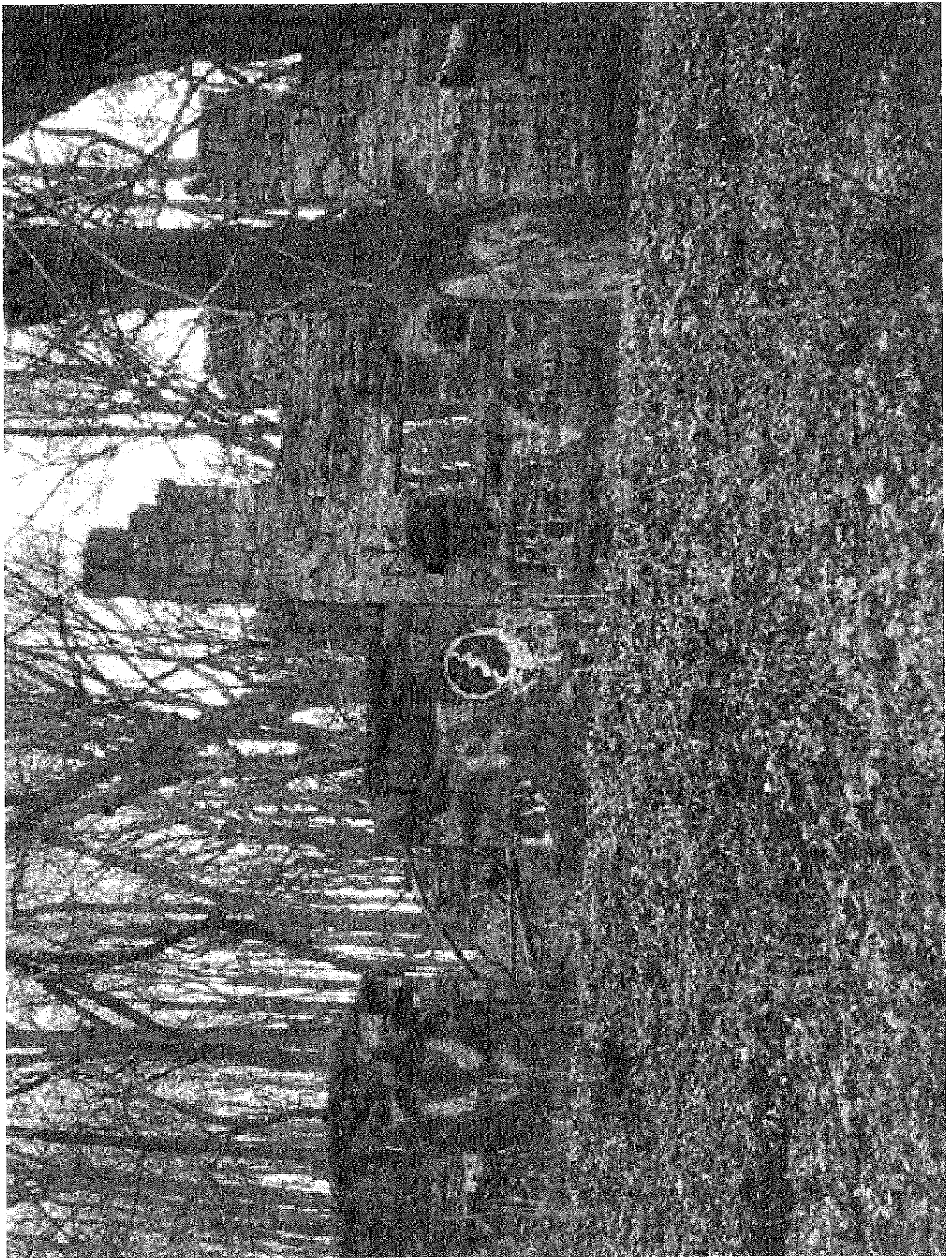
1. The property is approximately 13 acres, fronting on the Potomac River.
2. One-half of the property is between the Potomac River and River Road and the other half is south of River Road.
3. On the river are the remains of the cement mill and six kilns that are relatively intact.
4. Three of the kilns were damaged during the Battle of Shepherdstown and the damage is clearly visible.
5. A large kiln, relatively intact, is south of River Road.
6. There is approximately 2200 feet of river frontage.
7. There are approximately 100 to 200 yards of rocky beach for swimming.
8. The east end of the property has 1 to 1 ½ acres of clearing that could be used for parking and the placing of boats in the river.
9. The property is about 100 yards west of Boteler's Ford (aka Packhorse Ford, aka Wagon Road Foard).
10. With a minimum of work a trail could be cut from one end of the property to the other.
11. Currently, each weekend day approximately 10 to 25 people use the property for camping, fishing, swimming and canoeing.



BATTLE-FIELD OF SHEPHERDSTOWN.















APPENDIX

Edward E. Dunleavy, President
SBPA, Inc
PO Box 3359
Shepherdstown, WV 25443

June 8 , 2009

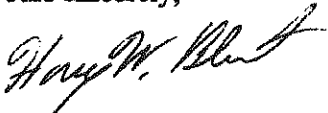
Dear Mr. Dunleavy:

Let me apologize for not understanding the intent of your original letter. It was read by several interested people who all construed it with the same meaning. In no way did I understand that you were merely facilitating a potential negotiation. I would certainly be interested in speaking to someone from Jefferson County in regard to a possible purchase of the Cement Mill Property; and I would be grateful to you for orchestrating any such encounter.

Though it is my preference that this parcel be ultimately used for park/historic activity, I must reiterate that I **DO NOT** authorize the erection of any trails, trail posts or signs on my property at the current time. I do not wish to encourage public use of my family's property.

I can be reached either at home 700 Route 103A, New London, NH 03257 (603-763-2700), or by phone at my place of work (603-228-3535). I thank you for your interest in seeing that correct ownership be discovered for this historic parcel.

Yours sincerely,



Harry W, Blunt
Owner
Cement Hill

Cc: William L. Lermond
Beallsville, MD



July 20, 2009

The County Commission of Jefferson County
P.O Box 250
124 E. Washington Street
Charles Town, WV 25414

Re: Potomac Riverfront Parcel

The Jefferson County Parks and Recreation Commission, through its' Land Acquisition Committee is interested in examining the possibility of purchasing the approximately 13 acre Boot parcel which consists of Potomac River frontage that contains identifiable ruins of civil war and industrial historical significance. The JCPRC is actively seeking land to acquire for parks and recreation purposes and this parcel meets the criteria for further investigation by the committee.

The parcel contains an area that could be converted into parking spaces that would allow for access to the rest of the site via a trail system on both the river and landward sides of River Road. The parcel is significant to the preservation of civil war history (Battle of Shepherdstown at the conclusion of the Antietam Campaign) and industrial history (there are ruins of brick furnaces, a cement plant, and a quick-lime production furnace). The river frontage is easily accessible, especially during summer low flows, and provides the opportunity for wading, fishing, swimming, and paddle sports.

The JCPRC is aware of grant funding that could be used to purchase this parcel which makes this possibility even more attractive. The JCPRC would strive to develop an estimate of the cost to develop and maintain this facility as a county park such that the impact of ownership on JCPRC's annual operational budget is quantified and provisions are made to ensure the park could be properly maintained.

The JCPRC Land Acquisition Committee extends a formal invitation to meet with interested parties at a place and time to be determined for the purpose of advancing this investigation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Paul Marshall', written over the typed name.

Paul Marshall
President,
Jefferson County Parks and Recreation
Commission

A handwritten signature in black ink, appearing to read 'Matt Knott', written over the typed name.

Matt Knott
Treasurer,
Chair of the Land Acquisition Committee,
Jefferson County Parks and Recreation
Commission



Jefferson County Commission
P.O. Box 250
Charles Town, WV 25414

July 22, 2009

Jefferson County Commission:

The Jefferson County Historic Landmarks Commission is writing in support of the proposal that the county acquire the Cement Mill property along River Road for use as a public park. The property is historically significant for its role in the Battle of Shepherdstown. In addition, it is an important industrial history site. The mill provided cement for the building of the C&O Canal and other historic improvements. The landmarks commission believes that the protection and interpretation of this site is a worthy endeavor. We, therefore, ask that the county commission consider the purchase of this important property.

Sincerely,

A handwritten signature in black ink, appearing to be 'John Allen', written in a cursive style.

John Allen
Chairman, JCHLC

Leslie D. Smith

7/20/09 1:30 PM #9

From: Robert Steptoe [rsteptoe@crewsfs.com]
Sent: Monday, July 20, 2009 11:51 AM
To: ldsmith@jeffersoncountywv.org
Attachments: Bond Program Overview - Rob.pdf; WV ARRA Allocations.pdf

Sure thing. Here are the two pieces of info I'll use to present to the Commission and others. One is an overview piece on the new bond programs and how they work and the other is the list of allocations by county for West Virginia. If you all wish to make copies for the Commission, feel free to do so. See you all next week.

Regards,
Rob

Robert Steptoe
Associate
Capital Markets Group
Crews & Associates, Inc.
430 Drummond Street
Suite 200
Morgantown, WV 26505
Direct (304)554-3600
Fax (304)554-3601
Cell (304)276-5273
rsteptoe@crewsfs.com<<mailto:rsteptoe@crewsfs.com>>

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Main (800)766-2000
Fax (501)907-4009
www.crewsfs.com<<http://www.crewsfs.com/>>

[<http://citrix.crewsfs.com/exclaimer/crews30year.gif>]

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Area	Recovery Zone	
	Economic Development Residual	Recovery Zone Facility Bond
West Virginia	90,000,000	135,000,000
Barbour County, WV	0	0
Berkeley County, WV	12,246,000	18,368,000
Boone County, WV	723,000	1,084,000
Braxton County, WV	233,000	349,000
Brooke County, WV	1,213,000	1,820,000
Cabell County, WV	9,101,000	13,651,000
Calhoun County, WV	0	0
Clay County, WV	262,000	394,000
Doddridge County, WV	307,000	460,000
Fayette County, WV	0	0
Gilmer County, WV	1,010,000	1,515,000
Grant County, WV	386,000	550,000
Greenbrier County, WV	3,194,000	4,791,000
Hampshire County, WV	2,966,000	4,449,000
Hancock County, WV	1,599,000	2,399,000
Hardy County, WV	2,718,000	4,078,000
Harrison County, WV	3,372,000	5,058,000
Jackson County, WV	1,436,000	2,154,000
Jefferson County, WV	7,022,000	10,532,000
Kanawha County, WV	7,086,000	10,628,000
Lewis County, WV	0	0
Lincoln County, WV	609,000	914,000
Logan County, WV	0	0
McDowell County, WV	0	0
Marion County, WV	421,000	631,000
Marshall County, WV	1,471,000	2,206,000
Mason County, WV	2,273,000	3,409,000
Mercer County, WV	1,000,000	1,500,000
Mineral County, WV	1,649,000	2,473,000
Mingo County, WV	0	0
Monongalia County, WV	0	0
Monroe County, WV	644,000	966,000
Morgan County, WV	1,877,000	2,815,000
Nicholas County, WV	0	0
Ohio County, WV	2,114,000	3,171,000
Pendleton County, WV	614,000	921,000
Pleasants County, WV	366,000	550,000
Pocahontas County, WV	574,000	862,000
Preston County, WV	0	0
Putnam County, WV	2,119,000	3,179,000
Raleigh County, WV	1,679,000	2,518,000
Randolph County, WV	3,030,000	4,545,000
Ritchie County, WV	1,203,000	1,805,000
Roane County, WV	604,000	906,000
Summers County, WV	416,000	624,000
Taylor County, WV	758,000	1,136,000
Tucker County, WV	975,000	1,463,000
Tyler County, WV	728,000	1,092,000
Upshur County, WV	357,000	535,000
Wayne County, WV	3,521,000	5,281,000
Webster County, WV	262,000	394,000
Wetzel County, WV	782,000	1,174,000
Wirt County, WV	287,000	431,000
Wood County, WV	4,813,000	7,219,000
Wyoming County, WV	0	0

THE AMERICAN RECOVERY & REINVESTMENT ACT (STIMULUS) BOND PROGRAM OVERVIEW



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Traditional Tax-Exempt Bonds (TEEBs)	Build America Bonds (BABs)	Recovery Zone Economic Development Bonds (RZEDBs)	Recovery Zone Facility Bonds (RZFBs)
<p>Public issuers secure lower cost financing or refinancing through federal and state tax-exempt project financing, which lowers cost of funds by 1.50-2.00 basis points (1.5-2%) compared to taxable borrowing.</p> <p>Utilizes features like fixed interest rates, longer debt service terms, flexible payoff and repayment terms, capitalized interest, deferral of principal, investment of bond proceeds, and joint financing with government sources.</p> <p>Additional cost saving tools include bank qualified issuance, credit enhancement, and if feasible, lower debt coverage ratios.</p> <p>Eligible projects include acquisition, construction and equipping of government buildings and infrastructure, water and wastewater systems, school projects, healthcare facilities, industrial development, and housing.</p> <p>Eligible borrowers include states, municipalities, public authorities and districts, and not-for-profit issuers.</p> <p>Federal Stimulus Bill (ARRA) temporarily changes rules of the game until 12-31-10 to raise bank qualified issuance limit to \$30MM from \$10MM, and a 2008 housing bill expands authority for FHLBank members to issue letters of credit for borrowers to credit enhance non-housing projects (most any tax-exempt activity).</p> <p>Bank qualified issuance can lower cost of funds 40-75 basis points, letters of credit can lower rates 100-200 basis points (1-2%), and bond insurance is competitive, limited, and difficult to estimate at this time.</p> <p>Davis Bacon not applicable.</p>	<p>Public issuers who otherwise qualify for TEBs can issue taxable BABs for themselves or for another public borrower and elect to either grant bondholders a 35% tax credit or select the borrower to receive the 35% direct-pay subsidy (new money only), which is reimbursed from Treasury based on bondholder's or issuer's IRS filing of Form 8038-CP.</p> <p>Recent BAB transactions indicate direct subsidy reimbursement is preferred, where issuer submits reimbursement form to IRS directing Treasury to reimburse borrower no earlier than 90 days and no later than 45 days before each interest payment date.</p> <p>BABs have no cap on volume or size, are used for public infrastructure, and must be issued by 12-31-10.</p> <p>IRS/Treasury begin subsidy payments July 1, 2009.</p> <p>The direct-pay subsidy can lower the cost of funds by expanding the market of investors for municipal securities.</p> <p>BABs can be combined with other bond programs such as issuance of TEBs for short end savings and BABs on the long end where savings can be as much as 30-50 basis points over TEBs.</p> <p>Issuer can use BAB proceeds for capital expenditures, reserve funds, cost of issuance up to 2% of bond proceeds, investment earnings on bond proceeds, but not working capital. Davis Bacon not applicable.</p> <p>In the current market, underwriter's cost benefit analysis show BABs pricing as much as 1% lower than TEB rates with present value savings in excess of 10% over TEB debt for longer term maturities.</p>	<p>If a RZEDB allocation is received, public issuers who otherwise qualify for TEBs can issue taxable RZEDBs themselves or for another public borrower and elect to either grant bondholders a 45% tax credit or select the borrower to receive the 45% direct-pay subsidy, which is reimbursed from Treasury based on bondholder's or issuer's IRS filing of Form 8038-CP.</p> <p>RZEDB cap is \$108B nationally, is allocated to the states, then sub-allocated to each county or large municipality (+100,000 population) in proportion to the local level's respective 2008 job losses (U.S. Department of Labor); however, all states receive minimum allocations of .9% of the national allocation.</p> <p>If a county or large municipality receives an allocation, it must first designate a recovery zone (simple resolution by governing body), then determine how to allocate its amount of RZEDB issuing authority, issue the bonds for themselves, or issue bonds and lend the proceeds to another public borrower.</p> <p>RZEDBs must be issued by 12-31-10 and pooling of local allocations is an option. A 2% limit on issuance costs.</p> <p>Eligible projects include capital expenditures to acquire, construct and equip public facilities, public infrastructure, and job training or education programs within a designated recovery zone.</p> <p>Qualified Tax Increment Finance Bonds (land, infrastructure, and rehabilitation costs) may be issued as RZEDBs.</p> <p>Federal Davis-Bacon prevailing wage rules apply to projects financed with RZEDBs.</p> <p>County or large municipality works with underwriter and bond counsel to file Form 8038-CP for interest reimbursement, satisfy state law requirements, and prepare documentation.</p>	<p>If a RZFB allocation is received, tax-exempt RZFBs, which are private activity bonds, can be issued for privately used or privately owned facilities in a designated recovery zone.</p> <p>RZFBs have a national volume cap of \$158B, expire 12-31-10, and are allocated to states and sub-allocated to counties and large municipalities with the same allocation method as RZEDBs (see RZEDBs).</p> <p>County or large municipality issues tax-exempt private activity bonds up to the allocation awarded and lends the proceeds to the borrower.</p> <p>The facility must be constructed, renovated, or acquired by purchase AFTER the designation of the recovery zone by the county or large municipality. A 2% limit on issuance costs.</p> <p>Most any business activity qualifies (no private use restrictions or rule against acquisition of existing property) except that residential property, golf courses, gambling facilities, and liquor stores are ineligible.</p> <p>Office buildings, research parks, shopping centers, warehouses, resorts and hotels, manufacturing plants, and other commercial facilities are eligible.</p> <p>Tax increment finance bonds may be issued as RZFBs if applicable requirements are met and an allocation is received.</p> <p>RZFBs expand the definition of eligible uses to include intangible property like patents, formulas, designs (essentially research and development facilities and software companies).</p> <p>Davis Bacon not applicable and pooling of local allocations is an option.</p>

Use of ARRA Bond Programs for Public and Private Activity Projects

County or large municipality (100,000 in pop.) receives recovery zone allocations and designates their recovery zone based on unemployment, foreclosures or general economic distress.

County or large municipality selects projects to finance based on adequate revenue stream, project feasibility, credit analysis of the borrower, and job creation.

If an adequate revenue stream exists for the city, county, development authority, or other public entity, they issue taxable Recovery Zone Economic Development Bonds (RZEDBs) for all or a portion of the project's public infrastructure (roads, utilities, traffic signals, lighting, streetscape etc). The issuer (public entity) files IRS Form 8038 and receives in advance the 45% direct subsidy reimbursement from Treasury to offset what the issuer pays to investors in higher taxable interest.

If a TIF District is approved, an adequate revenue stream exists (TIF revenue), Recovery Zone allocation is received, and the TIF is located in the Recovery Zone, the city can also issue taxable RZEDBs to finance qualified TIF activities like land acquisition (only if purchased AFTER the Recovery Zone designation), public infrastructure, or rehabilitation costs.

If there is no more Recovery Zone allocation, a third option for the public infrastructure would be for the public entity (city, county, development authority etc.) to issue taxable Build America Bonds (BABs) provided the public issuer has an adequate revenue stream to pledge. The public issuer receives a 35% reimbursement from Treasury to offset what the issuer pays to investors in higher taxable interest. There is no allocation and volume cap for BABs. Thus, the public issuer can issue bonds up to the size of the revenue stream that they have available for debt service.

Lastly, if the project is in a designated Recovery Zone, an allocation is received by the county or large municipality, and there is an adequate revenue stream that the private activity borrower can pledge, the public entity (county, city, development authority etc.) can issue Recovery Zone Facility Bonds, up to the allocation awarded, as a conduit issuer for the benefit of the private activity borrower in order to finance the project's commercial activities which include hotels, retail, office or just about any commercial activity. A few exceptions exist such as the prohibition against residential property, golf courses, liquor stores and gambling establishments. These are private activity bonds and the private activity borrower enjoys the benefit of lower tax-exempt interest costs on the Recovery Zone Facility Bond financing than they otherwise would have with higher interest rates on conventional loans.

Tax-Exempt Bonds (TEBs)	Build America Bonds (BABs)	Recovery Zone Economic Development Bonds (RZEDBs)	Recovery Zone Facility Bonds (RZFBs)
<p>Hypothetical 1: Assumes issuer is a governmental entity eligible for tax-exempt financing.</p> <p>\$10MM Financed 30 Year Term 7% Taxable Rate</p> <p>vs.</p> <p>5.25% Tax-Exempt Rate Result: 175 Basis Points in Savings (1.75%) over taxable rates (7% - 5.25%)</p> <p>Gross Savings Over Taxable Debt: \$4,092,287</p> <p>Adjusted Present Value Savings: \$2,056,455, or a savings of 20.56% of the total amount borrowed.</p> <p>Note-issuing bank qualified bonds or credit enhanced bonds can lower interest rates and the overall cost of funds even lower. A cost benefit analysis can determine if credit support achieves enough savings given the credit enhancement fees that are required.</p>	<p>Hypothetical 2: Assumes issuer is a governmental entity eligible for tax-exempt financing.</p> <p>\$10MM Financed 30 Year Term 7% Taxable Rate (Less 35% Fed Subsidy)</p> <p>vs.</p> <p>4.55% Subsidized Rate Paid by Borrower Result: 70 Basis Points in Savings (.70%) over tax-exempt rates (5.25% - 4.55%)</p> <p>Gross Savings Over Tax-Exempt Debt: \$1,558,252</p> <p>Adjusted Present Value Savings: \$806,734, or a savings of 8.07% of the total par amount borrowed.</p> <p>Important Note-By issuing BABs for all or a portion of the financing, issuers can achieve the combined total savings of tax-exempt debt plus the subsidized BAB savings, which would be \$2,056,455 + \$806,734 = \$2,863,189. This is a savings over taxable debt of 28.63% of the total amount borrowed.</p>	<p>Hypothetical 3: Assumes issuer is a governmental entity eligible for tax-exempt financing and receives a Recovery Zone allocation for its own use or for use by a designated recipient.</p> <p>\$10MM Financed 30 Year Term 7% Taxable Rate (Less 45% Fed Subsidy)</p> <p>vs.</p> <p>3.88% Subsidized Rate Paid by Borrower Result: 137 Basis Points in Savings (1.37%) over tax-exempt rates (5.25% - 3.88%)</p> <p>Gross Savings Over Tax-Exempt Debt: \$3,051,212</p> <p>Adjusted Present Value Savings: \$1,752,873, or a savings of 17.53% of the total amount borrowed.</p> <p>Important Note-By issuing RZEDBs for all or a portion of the financing, issuer can achieve the combined total savings of tax-exempt debt together with the subsidized RZEDB savings, which would be \$2,056,455 + \$1,752,873 = \$3,809,328. This is a savings over taxable debt of 38.09% of the total amount borrowed.</p>	<p>Hypothetical 4: Assumes issuer is a governmental entity and receives a Recovery Zone allocation to be designated for use by a private entity that can now borrow using tax-exempt financing.</p> <p>\$10MM Financed 30 Year Term 7% Taxable Rate (Corporate Rate)</p> <p>vs.</p> <p>5.25% Tax-Exempt Rate Result: 175 Basis Points in Savings (1.75%) over taxable rates (7% - 5.25%)</p> <p>Gross Savings Over Taxable Debt: \$4,092,287</p> <p>Adjusted Present Value Savings: \$2,056,455, or a savings of 20.56% of the total amount borrowed.</p> <p>Important Note-RZFBs allow private entities to borrow on a tax-exempt basis up to the allocation awarded by the governmental entity.</p>

Savings Over Taxable Debt (30-Year Term)

RZEDBs	BABs	RZFBs	TEBs
<p><u>Hypothetical 3</u> \$10 MM Financed 3.88% Rate \$3.8 MM Saved</p>	<p><u>Hypothetical 2</u> \$10 MM Financed 4.55% Rate \$2.9 MM Saved</p>	<p><u>Hypothetical 4</u> \$10 MM Financed 5.25% Rate \$2 MM Saved</p>	<p><u>Hypothetical 1</u> \$10 MM Financed 5.25% Rate \$2 MM Saved</p>

*Hypothetical example expressed as present value savings.

HYPOTHETICAL MIXED-USE PROJECT RATE COMPARISONS (RATES ARE APPROXIMATE)

Recovery Zone Economic Development Bonds (45% Reimbursement)	Without Reimbursement	With Reimbursement
Public Infrastructure (Utilities, Roads, etc.)	7%	3.85-4%
Qualified TIF Activities (Land, Infrastructure, Rehabilitation Costs)	11%	6%

Recovery Zone Facility Bonds (Tax-Exempt Private Activity Bond Issuance)	Without Reimbursement	With Subsidy
Commercial Activities (Shopping, Hotel, Office, etc.)	7%	5.5%

Build America Bonds (35% Reimbursement)	Without Reimbursement	With Reimbursement
Public Infrastructure (Utilities, Roads, etc.)	7%	4.5%
Qualified TIF Activities (Land, Infrastructure, Rehabilitation Costs)	11%	7%

Return for Credit Payments to Issuers of Qualified Bonds

Part I Information on Entity That Is To Receive Payment of Credit Check box if Amended Return

1 Name of entity that is to receive payment of the credit	2 Employer identification number (EIN)
3 Number and street (or P.O. box no. if mail is not delivered to street address)	Room/suite
4 City, town, or post office, state, and ZIP code	
5 Name and title of officer or legal representative whom the IRS may call for more information	6 Telephone number of officer or legal representative ()

Part II Reporting Authority

7 Issuer's name (if same as line 1, enter "SAME" and skip lines 8, 9, 11, 15, and 16)	8 EIN
9 Number and street (or P.O. box no. if mail is not delivered to street address)	Room/suite
10 Report number (For IRS Use Only)	8
11 City, town, or post office, state, and ZIP code	12 Date of issue
13 Name of issue	14 CUSIP number
15 Name and title of officer or legal representative whom the IRS may call for more information	16 Telephone number of officer or legal representative ()

17a Type of issue **17b** Issue price

Part III Payment of Credit

18 Interest payment date to which this payment of credit relates (MMDDYYYY)	
19 Interest payable to bondholders on the interest payment date	19
20 Amount of credit payment to be received as of the interest payment date (complete line 20a OR line 20b only):	
a Build America bonds. Multiply line 19 by 35% (0.35)	20a
b Recovery zone economic development bonds. Multiply line 19 by 45% (0.45)	20b
21 Adjustment to previous credit payments (complete line 21a OR line 21b only):	
a Net increase to previous payments (attach explanation)	21a
b Net decrease to previous payments (attach explanation)	21b ()
22 Amount of credit payment to be received. Combine line 20a or line 20b with line 21a or line 21b	22
23 Is this the final interest payment date?	Yes <input type="checkbox"/> No <input type="checkbox"/>
24 If the entity identified in Part I is not the issuer, check this box to indicate that the entity is authorized to receive payment and related return information on behalf of the issuer	<input type="checkbox"/>

Sign Here Under penalties of perjury, I declare that I have examined this return, and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Signature of issuer's authorized representative	Date	Type or print name and title
--	-------------	-------------------------------------

Paid Preparer's Use Only	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Preparer's SSN or PTIN
	Firm's name (or yours if self-employed), address, and ZIP code	EIN	Phone no. ()	

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)
 ► See separate instructions.

OMB No. 1545-0720

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name		2 Issuer's employer identification number	
3 Number and street (or P.O. box if mail is not delivered to street address)		Room/suite	4 Report number 3
5 City, town, or post office, state, and ZIP code		6 Date of issue	
7 Name of issue		8 CUSIP number	
9 Name and title of officer or legal representative whom the IRS may call for more information		10 Telephone number of officer or legal representative ()	

Part II Type of Issue (check applicable box(es) and enter the issue price) See instructions and attach schedule	
11 <input type="checkbox"/> Education	11
12 <input type="checkbox"/> Health and hospital	12
13 <input type="checkbox"/> Transportation	13
14 <input type="checkbox"/> Public safety	14
15 <input type="checkbox"/> Environment (including sewage bonds)	15
16 <input type="checkbox"/> Housing	16
17 <input type="checkbox"/> Utilities	17
18 <input type="checkbox"/> Other. Describe ►	18
19 If obligations are TANs or RANs, check box <input type="checkbox"/> If obligations are BANs, check box <input type="checkbox"/>	
20 If obligations are in the form of a lease or installment sale, check box <input type="checkbox"/>	

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.				
	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity
21		\$	\$	years
				%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)	
22 Proceeds used for accrued interest	22
23 Issue price of entire issue (enter amount from line 21, column (b))	23
24 Proceeds used for bond issuance costs (including underwriters' discount)	24
25 Proceeds used for credit enhancement	25
26 Proceeds allocated to reasonably required reserve or replacement fund	26
27 Proceeds used to currently refund prior issues	27
28 Proceeds used to advance refund prior issues	28
29 Total (add lines 24 through 28)	29
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30

Part V Description of Refunded Bonds (Complete this part only for refunding bonds.)	
31 Enter the remaining weighted average maturity of the bonds to be currently refunded	_____ years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	_____ years
33 Enter the last date on which the refunded bonds will be called	_____
34 Enter the date(s) the refunded bonds were issued	_____

Part VI Miscellaneous	
35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (see instructions)	36a
b Enter the final maturity date of the guaranteed investment contract ►	_____
37 Pooled financings: a Proceeds of this issue that are to be used to make loans to other governmental units	37a
b If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the name of the issuer ► _____ and the date of the issue ► _____	
38 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box <input type="checkbox"/>	
39 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box <input type="checkbox"/>	
40 If the issuer has identified a hedge, check box <input type="checkbox"/>	

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Sign Here

Signature of issuer's authorized representative _____ Date _____ Type or print name and title _____



**Information Return for Tax-Exempt
 Private Activity Bond Issues**
 (Under Internal Revenue Code section 149(e))
 ▶ See separate instructions.

OMB No. 1545-0720

Part I Reporting Authority		Check if Amended Return <input type="checkbox"/>
1 Issuer's name		2 Issuer's employer identification number
3 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	4 Report number 1
5 City, town, or post office, state, and ZIP code		6 Date of issue
7 Name of issue		8 CUSIP number
9 Name and title of officer or legal representative whom the IRS may call for more information		10 Telephone number of officer or legal representative ()

Part II Type of Issue (check the applicable box(es) and enter the issue price for each)	Issue Price
11 Exempt facility bond:	
a <input type="checkbox"/> Airport (sections 142(a)(1) and 142(c))	11a
b <input type="checkbox"/> Docks and wharves (sections 142(a)(2) and 142(c))	11b
c <input type="checkbox"/> Water furnishing facilities (sections 142(a)(4) and 142(e))	11c
d <input type="checkbox"/> Sewage facilities (section 142(a)(5))	11d
e <input type="checkbox"/> Solid waste disposal facilities (section 142(a)(6))	11e
f <input type="checkbox"/> Qualified residential rental projects (sections 142(a)(7) and 142(d)), (see instructions)	11f
Meeting 20-50 test (section 142(d)(1)(A)) <input type="checkbox"/>	
Meeting 40-60 test (section 142(d)(1)(B)) <input type="checkbox"/>	
Meeting 25-60 test (NYC only) (section 142(d)(6)) <input type="checkbox"/>	
Has an election been made for deep rent skewing (section 142(d)(4)(B))? <input type="checkbox"/> Yes <input type="checkbox"/> No	
g <input type="checkbox"/> Facilities for the local furnishing of electric energy or gas (sections 142(a)(8) and 142(f))	11g
h <input type="checkbox"/> Facilities allowed under a transitional rule of the Tax Reform Act of 1986 (see instructions)	11h
Facility type.....	
1986 Act section.....	
i <input type="checkbox"/> Qualified enterprise zone facility bonds (section 1394) (see instructions)	11i
j <input type="checkbox"/> Qualified empowerment zone facility bonds (section 1394(f)) (see instructions)	11j
k <input type="checkbox"/> District of Columbia Enterprise Zone facility bonds (section 1400A)	11k
l <input type="checkbox"/> Qualified public educational facility bonds (sections 142(a)(13) and 142(k))	11l
m <input type="checkbox"/> Qualified green building and sustainable design projects (sections 142(a)(14) and 142(l))	11m
n <input type="checkbox"/> Qualified highway or surface freight transfer facilities (sections 142(a)(15) and 142(m))	11n
o <input type="checkbox"/> Qualified Gulf Opportunity Zone Bonds (sections 1400N(a)(1)(A) and 1400N(a)(2)(A)(i))	11o
p <input type="checkbox"/> Qualified New York Liberty Bonds (section 1400L(d))	11p
q <input type="checkbox"/> Other. Describe (see instructions) ▶.....	11q
12a <input type="checkbox"/> Qualified mortgage bond (section 143(a))	12a
b <input type="checkbox"/> Qualified Gulf Opportunity Zone mortgage bond (sections 1400N(a)(1)(B) and 1400N(a)(2)(A)(ii))	12b
13 <input type="checkbox"/> Qualified veterans' mortgage bond (section 143(b)) (see instructions) ▶	13
Check the box if you elect to rebate arbitrage profits to the United States <input type="checkbox"/>	
14 <input type="checkbox"/> Qualified small issue bond (section 144(a)) (see instructions) ▶	14
Check the box for \$10 million small issue exemption. <input type="checkbox"/>	
15 <input type="checkbox"/> Qualified student loan bond (section 144(b))	15
16 <input type="checkbox"/> Qualified redevelopment bond (section 144(c))	16
17 <input type="checkbox"/> Qualified hospital bond (section 145(c)) (attach schedule—see instructions)	17
18 <input type="checkbox"/> Qualified 501(c)(3) nonhospital bond (section 145(b)) (attach schedule—see instructions)	18
Check box if 95% or more of net proceeds will be used only for capital expenditures ▶ <input type="checkbox"/>	
19 <input type="checkbox"/> Nongovernmental output property bond (treated as private activity bond) (section 141(d))	19
20a <input type="checkbox"/> Gulf Opportunity Zone advance refunding bond (sections 1400N(b)(1)) (see instructions)	20a
b <input type="checkbox"/> New York Liberty Zone advance refunding bond (section 1400L(e)) (see instructions)	20b
c <input type="checkbox"/> Other. Describe (see instructions) ▶	20c

Part III Description of Bonds (Complete for the entire issue for which this form is being filed.)				
(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	\$	\$	years	%

Part IV Uses of Proceeds of Issue (including underwriters' discount)				Amount
22	Proceeds used for accrued interest		22	
23	Issue price of entire issue (enter amount from line 21, column (b))		23	
24	Proceeds used for bond issuance costs (including underwriters' discount)	24		
25	Proceeds used for credit enhancement	25		
26	Proceeds allocated to reasonably required reserve or replacement fund	26		
27	Proceeds used to currently refund prior issue (complete Part VI)	27		
28	Proceeds used to advance refund prior issue (complete Part VI)	28		
29	Add lines 24 through 28		29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)		30	

Part V Description of Property Financed by Nonrefunding Proceeds
Caution: The total of lines 31a through e below must equal line 30 above. Do not complete for qualified student loan bonds, qualified mortgage bonds, or qualified veterans' mortgage bonds.

31 Type of Property Financed by Nonrefunding Proceeds:			Amount
a	Land		31a
b	Buildings and structures		31b
c	Equipment with recovery period of more than 5 years		31c
d	Equipment with recovery period of 5 years or less		31d
e	Other (describe)		31e

32 North American Industry Classification System (NAICS) of the projects financed by nonrefunding proceeds.

	NAICS Code	Amount of nonrefunding proceeds		NAICS Code	Amount of nonrefunding proceeds
a		\$	c		\$
b		\$	d		\$

Part VI Description of Refunded Bonds (Complete this part only for refunding bonds.)

- 33 Enter the remaining weighted average maturity of the bonds to be currently refunded ▶ _____ years
- 34 Enter the remaining weighted average maturity of the bonds to be advance refunded ▶ _____ years
- 35 Enter the last date on which the refunded bonds will be called ▶ _____
- 36 Enter the date(s) the refunded bonds were issued ▶ _____

Part VII Miscellaneous

- 37 Name of governmental unit(s) approving issue (see the instructions) ▶ _____
- 38 Check the box if you have designated any issue under section 265(b)(3)(B)(i)(III) ▶
- 39 Check the box if you have elected to pay a penalty in lieu of arbitrage rebate ▶
- 40 Check the box if you have identified a hedge (see instructions) ▶
- 41 Check the box if the issue is comprised of qualified redevelopment, qualified small issue, or exempt facilities bonds and provide name and EIN of the primary private user ▶
 Name ▶ _____ EIN ; _____

Part VIII Volume Caps			Amount
42	Amount of state volume cap allocated to the issuer. Attach copy of state certification		42
43	Amount of issue subject to the unified state volume cap.		43
44	Amount of issue not subject to the unified state volume cap or other volume limitations:		44
a	Of bonds for governmentally owned solid waste facilities, airports, docks, wharves, environmental enhancements of hydroelectric generating facilities, or high-speed intercity rail facilities		44a
b	Under a carryforward election. Attach a copy of Form 8328 to this return		44b
c	Under transitional rules of the Tax Reform Act of 1986. Enter Act section ▶ _____		44c
d	Under the exception for current refunding (section 146(i) and section 1313(a) of the Tax Reform Act of 1986)		44d
45a	Amount of issue of qualified veterans' mortgage bonds		45a
b	Enter the state limit on qualified veterans' mortgage bonds		45b
46a	Amount of section 1394(f) volume cap allocated to issuer. Attach copy of local government certification		46a
b	Name of empowerment zone ▶ _____		
47	Amount of section 142(k)(5) volume cap allocated to issuer. Attach copy of state certification		47

Under penalties of perjury, I declare that I have examined this return, and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Sign Here

▶ _____ ▶ _____
 Signature of officer Date

 Name of above officer (type or print) Title of officer (type or print)

#14

JEFFERSON COUNTY, WEST VIRGINIA
Department of Capital Planning and Management
114 East Washington Street
Charles Town, West Virginia 25414

F. Mark Schiavone
Director
Impact Fee Coordinator

Phone: (304) 728-3331
Fax: (304) 724-2178
mschiavone@jeffersoncountywv.org

MEMORANDUM **RECEIVED**

TO: Leslie Smith
FROM: F. Mark Schiavone *fmj*
DATE: Wednesday, July 15, 2009
SUBJECT: Agenda Request for 23 and 30 July Regular Session

JUL 15 2009
Jefferson County Commission

Leslie,

Please place the following item on the agendas for the last two Regular Sessions in July of 2009 as Old Business:

- Revision of Fund 001 – General Fund – For FY 2010

Old Business

#15

Leslie D. Smith

From: twoofakindfarm@frontiernet.net
Sent: Wednesday, July 22, 2009 9:13 AM
To: Widmyer; Patsy Noland; surkamp; Dale Manuel; fmorgan
Cc: Leslie Smith
Subject: PATH motion

Dear Commissioners,

As you are all aware, the PSC has scheduled only one status hearing, in Charleston. The individual intervenors have filed a motion to have the hearings held, as well, in four other counties including Jefferson. The individual intervenors are requesting that you, as the Jefferson County Commission, also submit a motion requesting additional hearings in the Eastern Panhandle.

Thank you,
Debbie Royalty



#16

July 17, 2009

Jefferson County Commission
100 E. Washington St.
Charles Town, WV 25414

Dear Members of the Commission,

Please accept this letter as an official request from the Contemporary American Theater Festival for funding during our 2009 season.

As you know we have demonstrated that we are an economic driver and leader of tourism for the Eastern Panhandle and we continue to represent the arts and humanities of our community to the nation at large.

We have received significant cut backs this year from local, state and national funding sources and could truly use support from the Commission this year. We respectfully request \$10,000 to help continue our on-going programming.

Thank you so much for considering this request and for any help you may be able to provide.

Sincerely,

Ed Herendeen

Ed Herendeen
Founder and Producing Director
CATF
PO Box 429
Shepherdstown, WV 25443
eherende@shepherd.edu
304.876.5152

MEMO

To: L. Smith

From: F. Morgan

Date: 7/23/09

Re: Agenda for July 30 SESSION

Please post the following for me:

1. Correction on county website;
2. Harper's Ferry Ed. Fund's request;
3. Shepherdstown Riverfront
request for letter of support

#18

Leslie D. Smith

From: FBerryMorgan@aol.com
Sent: Thursday, July 23, 2009 8:01 AM
To: duboserw@citlink.net; betsybainbridge@yahoo.com
Cc: ldsmith@jeffersoncountywv.org; dmanuel@frontiernet.net; jsurkamp@comcast.net; pnoland@jeffersoncountywv.org; lynwidmyer@gmail.com
Subject: Re: Request Letter to County Commission

Hi Bob. I am forwarding your email to County Staff and the other Commissioners. Yes, you might send a printed signed copy for the County files to P.O. Box 250 CT.

Thanks
Frances

In a message dated 7/23/2009 7:58:10 A.M. Eastern Daylight Time, duboserw@citlink.net writes:

Frances, here is the letter as promised, with two attachments. I had to do this in a great hurry, and so apologize for any glitches. Do you want me to forward a paper copy with signature? If so where do I send it? Bob

What's for dinner tonight? Find [quick and easy dinner ideas](#) for any occasion.

#19

Leslie D. Smith

From: fberrymorgan@aol.com
Sent: Thursday, July 23, 2009 12:08 PM
To: ldsmith@jeffersoncountywv.org
Subject: Fwd: Letter of Support for Shepherdstown Riverfront Project
Attachments: RTCA letter request.doc

Leslie here is the backup documentation for one of my agenda items for Session on 7/30; the other I forwarded to you from Mr. Dubose this morning.

Thanks
Frances

-----Original Message-----

From: Lois Turco <lturco@frontiernet.net>
To: lynwidmyer@gmail.com; jsurkamp@comcast.net; Francis Morgan <FBerryMorgan@aol.com>
Cc: Dave Humphreys <dhumphreys@rvia.org>; Howard Mills <hgmills@citlink.net>; Peter Smith <pvsmitth@frontiernet.net>
Sent: Sat, Jul 11, 2009 12:26 pm
Subject: Letter of Support for Shepherdstown Riverfront Project

Good Afternoon,

Attached is a letter of support for the RTCA application that is due on August 1st. We would appreciate your signature on the letter of support and its delivery by mail to Mayor Jim Auxer at City Hall in Shepherdstown.

This is a project with the potential to not only revitalize the riverfront but bring adaptive reuse to the Tobacco Warehouse while keeping its intrinsic quality intact. The project could also connect the riverfront to Rumsey Park, encouraging residents of Shepherdstown and visitors to enjoy the beauty and history of the park, the town run and river and encourage outdoor recreation and a healthy life style. This is an investment in sustainable development that builds pride in place.

Thanks in advance for your support. Lois

Lois C. Turco

Chair of Washington's Way West National Heritage Area Alliance

"If you want to be designated as a heritage area - then act like a heritage area."

AHA Update, October 2008

247 S. Tamarac Drive

Shepherdstown, WV

304-676-3928 (C)

lturco@frontiernet.net

Shepherdstown Needs Your Help

For many years now, various groups in our community have been working very hard to preserve various historic and recreational assets that we have and to find ways for our local citizens and our visitors to enjoy them. While there have been many hours of effort and considerable funds spent on these efforts, time and again, we have learned that our funding sources are far from adequate.

Recently the Rotary Club of Shepherdstown offered to assist our Town in an effort to address the need for funding these important projects. Together we have learned that financial assistance is almost impossible to obtain unless there is a comprehensive plan in place so the funding sources can better understand how the various projects tie in to each other and how they help the historic preservation and the welfare of our citizens and our visitors.

Shepherdstown is now in the process of applying for assistance from the Rivers, Trails, and Conservation Assistance Program (RTCA) of the National Park Service. They have provided invaluable assistance for hundreds of communities across the United States that have been in situations very similar to Shepherdstown's. This application must be submitted by August 1, 2009. The RTCA officials have informed us that the most important part of the application process is letters of support from various local groups.

If you agree that Shepherdstown would benefit from the planning expertise of the RTCA part of the National Park Service, please draft a letter of support as soon as possible and send it to:

Mayor Jim Auxer

City Hall

Shepherdstown, WV 25443

We will forward the letters to RTCA as part of Shepherdstown's application.

The letters should be addressed to:

Christopher Niewold, Program Manager

National Capital Region

RTCA National Park Service

1900 Anacostia Drive SE

Washington, D.C.

Your letter should stress the need we have for assistance in putting together a plan to preserve our historic assets, such as the Rumsey Monument, the Tobacco Warehouse, the riverfront and our trails and parks, and allow future generations to learn about our history and enjoy these assets. You might also mention how this effort would complement the many resources the National Park Service has already invested heavily in near us such as Antietam, the C&O canal and Harpers Ferry.

Try hard to convey your own point of view which may include some of these points and may very well include additional reasons why Shepherdstown needs help in developing an overall plan for our area.

Thank you for helping Shepherdstown in this important effort.

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, July 30th, 2009, or as soon thereafter as the Commission may decide:

Jefferson County Building Commission - One 5-year term ending July 27, 2014

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by contacting the Commission Office at (304) 728-3284 or info@jeffersoncountywv.org.

Laura Kuhn

From: <Daniel_Hayes@URSCorp.com>
To: <laura@jeffersoncountywv.org>
Sent: Monday, July 13, 2009 8:02 AM
Attach: Daniel_Hayes_JeffCo.doc
Subject: Jefferson County Building Commission

Ms Kuhn

I would like to be considered for a seat of the Jefferson County Building Commission. I have attached a resume for you and the County Commission to consider my credentials. I can be available on Thursdays to interview with the Commission as necessary.

(See attached file: Daniel_Hayes_JeffCo.doc)

Daniel B. Hayes, PE
Principal Civil Engineer
URS Corporation
Gaithersburg MD
Phone (301) 721-2225

This e-mail and any attachments contain URS Corporation confidential information that may be proprietary or privileged. If you receive this message in error or are not the intended recipient, you should not retain, distribute, disclose or use any of this information and you should destroy the e-mail and any attachments or copies.

Daniel Hayes, P.E.

96 Canal Way
Shepherdstown, WV 25443
(304) 279-6288

Objective:

A position on the Jefferson County Building Commission, providing an opportunity to make a strong contribution to county and community leadership.

Skill Profile:

I have an extensive site civil engineering background in residential, commercial, industrial, military and governmental development. I have performed design work for design-build and design-bid-build projects.

I have a solid design background in site design, utility design, roadway design, stormwater management and erosion and sediment control.

I have a strong construction background working on Interstate and local highways, bridges and sewer treatment plants.

I served on the Planning Commission of Stephenville, TX in 1995.

I have addressed various County, City and Town Planning Commissions to acquire project and variance approval.

Professional Experience / Relevant Employment History:

2007–pres	URS Corporation	Gaithersburg, MD
Principal Civil Engineering/Project Manager		
2005–2007	Huntley, Nyce and Associates, Ltd.	Martinsburg, WV
Director of Engineering/Project Manager		
2004–2005	Bowman Consulting Group, Ltd.	Winchester, VA
Project Engineer – Land Development		
1999–2004	Jones & Boyd, Inc.	Dallas, TX
Project Engineer – Land Development		
1999	Balfour Beatty Construction.	Mesquite, TX
Field Engineer / Office Engineer		
1997–1999	Martin K. Eby Construction Co.	Bedford, TX
Field Engineer / Office Engineer		
1993	U.S. House of Representatives	Washington, DC
Congressional Intern		

Professional Registration:

PE - West Virginia, Maryland, Virginia, Texas, Kansas

Education:

1993 B.S. Agricultural Engineering - Virginia Tech

RECEIVED

JUL 13 2009

Jefferson County Commission
P.O. Box 1005
Charles Town, WV 25414
July 11, 2009

Ms. Leslie D. Smith
County Administrator
P.O. Box 250
Charles Town, WV 25414

Dear Ms. Smith:

I received your letter of July 1, regarding the expiration of my term on the Jefferson County Building Commission.

I would appreciate being considered for another term on the Jefferson County Building Commission. If there is additional action that I should take in order to be considered more favorably for another term, please let me know.

Sincerely,



Eugene D. Pearson

JOHN H. ALDERTON
P.O. Box 593
Martinsburg, WV 25402-0593
(304) 839 - 1999

15 July 2009

RECEIVED

Sheriff Robert E. Shirley
Jefferson County Sheriff's Department
102 Industrial Boulevard, Suite 100
Kearneysville, WV 25430

JUL 20 2009

Jefferson County Commission

Dear Sheriff Shirley,

I would like to bring to your attention the professionalism and execution of duties & responsibilities displayed by two of your deputies. On 14 July 2009, at approximately 1840 hours Deputy Brandon M. Conway observed my wife's vehicle disabled in the left turn lane of the Route 9 bypass at the intersection of Oak Lee Drive. Recognizing the high volume of traffic and concern for safety, he quickly sought the assistance of Corporal D.C. Tabler.

Their professionalism displayed throughout the time my wife and I awaited for a wrecker was outstanding. Equally important was manner in which they carried out their duties and responsibilities. Their concern for safety was paramount throughout the entire duration they were on-scene.

By serving in a law enforcement capacity as the Chief of Police for the 167th Airlift Wing, I know firsthand supervisors of personnel in law enforcement often hear negative comments regarding their personnel. Seldom do we hear the positive aspects of their day-to-day interaction with the public. I did not want the professionalism and execution of duties & responsibilities performed by Deputy Brandon M. Conway and Corporal D.C. Tabler to go unrecognized. I sincerely believe through their actions they could serve as role models for others to emulate within your department.

In closing, hopefully, you can ensure their supervisor, along with Deputy Brandon M. Conway and Corporal D.C. Tabler are aware of my thanks and appreciation. Furthermore, their actions reflect great credit upon them, Jefferson County Sheriff's Department, Jefferson County and the State of West Virginia.

Sincerely,


JOHN H. ALDERTON

cc:

County Commissioner – Dale Manuel, President
County Commissioner – Jim Surkamp, Vice President
County Commissioner – Lyn Widmyer
County Commissioner – Frances Morgan
County Commissioner – Patsy Noland



WILLIAM FRANCIS XAVIER BECKER
ATTORNEY AT LAW

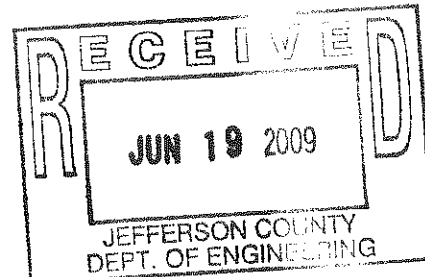
POTOMAC VALLEY BANK BUILDING
SECOND FLOOR
260 E. JEFFERSON. STREET
ROCKVILLE, MD 20850

MEMBER D.C.,MD & W.VA. BAR

TELEPHONE
(301) 340-6966

Monday 15 June 2009

Jefferson County Planning Commissioners
P. O. Box 250
Charles Town, W. Va. 25414



Dear Commissioners:

Too often we do not say thank you to those who have been helpful. I wish to let you know of my thanks to Rebecca Burns, Mason Carter and the administrative assistant in their office, whose name I did not get.

They displayed a level of responsiveness that is not often shown in a governmental office. It was most helpful and appreciated.

You are fortunate to have such a staff that is will to help the public for whom they serve.

These individuals displayed the best in public service.

Thank You!

William Francis Xavier Becker



RECEIVED

JUL 22 2009

Jefferson County Commission

Jefferson County Commission
P.O. Box 250
Charles Town, WV 25414

July 22, 2009

Jefferson County Commission:

The Jefferson County Historic Landmarks Commission is writing in support of the proposal that the county acquire the Cement Mill property along River Road for use as a public park. The property is historically significant for its role in the Battle of Shepherdstown. In addition, it is an important industrial history site. The mill provided cement for the building of the C&O Canal and other historic improvements. The landmarks commission believes that the protection and interpretation of this site is a worthy endeavor. We, therefore, ask that the county commission consider the purchase of this important property.

Sincerely,

A handwritten signature in black ink, appearing to be 'John Allen', written over a horizontal line.

John Allen
Chairman, JCHLC



RECEIVED

JUL 17 2009

Jefferson County Commission

July 16, 2009

Jefferson County Commission:

The by-laws of the Jefferson County Historic Landmarks Commission require that the Jefferson County Commission and West Virginia State Historic Preservation Office be informed when the Landmarks Commission designates historic landmarks. At our last meeting on July 15th, the Landmarks Commission voted to add three historic sites to the list of designated Jefferson County Historic Landmarks. These historic sites are:

Hopewell (William Little House)
Little's Falls Lenticular Lock
Hopewell Mill

Enclosed are Landmarks Commission reports on these properties, which include photographs and maps. These are provided for your review, though no action is required by the County Commission. A duplicate set of reports has been sent to the SHPO in Charleston.

If you have any questions regarding these reports, please do not hesitate to contact me at (304)582-2032 or via e-mail at johnallenjr@earthlink.net.

Respectfully,

A handwritten signature in black ink, appearing to be 'John C. Allen, Jr.', written in a cursive style.

John C. Allen, Jr.
Chairman



Mr. Chris Knorr
State Historic Preservation Office
West Virginia Division of Culture & History
1900 Kanawha Blvd. East
Charleston, WV 25305

July 16, 2009

Chris,

The by-laws of the Jefferson County Historic Landmarks Commission require that notification be given to your office when new county landmarks are added. At our last meeting on July 15, 2009, the JCHLC voted to recognize the following properties as Jefferson County Historic Landmarks:

Hopewell (William Little, Jr. House)	(criteria C)
Little's Falls Lock	(criteria A and C)
Hopewell Mill	(criteria A and C)

I have enclosed copies of the reports developed to nominate these properties for your review. If you have any questions, please feel free to contact me at (304)582-2032 or via e-mail at johnallenjr@earthlink.net.

Sincerely,

A handwritten signature in black ink, appearing to be 'John C. Allen, Jr.'.

John C. Allen, Jr.
Chairman, JCHLC

Jefferson County Historic Landmarks Commission

Landmarks Nomination Report: Hopewell (William Little, Jr. House)

Physical Description:

Hopewell is located on Bloomery Road (County Road 27) overlooking the Shenandoah River in eastern Jefferson County, West Virginia. The property sits approximately three miles south of Harpers Ferry, up stream of the Millville Hydro Station and Snyder Hill Dam.

Historic Description:

The property that contains the house was originally purchased by John Carlyle, a merchant in Alexandria, Virginia, from Jost Hite. Carlyle sold the land to William Little Sr. who died in 1802. He willed the land to his son, William Little, Jr. who built the log house, circa. 1810. In 1827, Little conveyed two parcels from his 180-acre tract totaling 2 ½ acres to James Hite and Jacob Newcomer for \$10,000. The two tracts included the 2 ½ -acre mill parcel, with buildings valued at \$6,000 on the 1828 assessment, and an 18-acre parcel described on the 1828 assessment as “including the Millers House” valued at \$300 “taken from Wm Little tract of 180 acres.”

Thomas H. and William B. Willis purchased the mill property in 1843 at a public sale resulting from the James Hite and Jacob Newcomer default on their 1827 mortgage. The Willis' paid \$5,450 for the two parcels, including the mills on 2 ½ acres and the miller's house on 18 acres. In 1843 Thomas Hite Willis purchased the property. Willis, owner of George Washington's Rock Hall plantation and the Millville Mills, probably never lived at the Little's Falls mill property, leaving the business to a hired miller. The 1883 S. Howell Brown map showed Watson with the Hopewell Mills property and “T. Hite [Willis]” on the Millville property east of “Watson's Woolen Factory.” In fact, in 1880 Watson was bankrupt and the Hopewell tracts were sold by a court assignee to James A. Gary of Howard County, Maryland for \$3,000. Gary and Watson may have prearranged the sale, allowing Watson to continue his association with the mills. His will, probated in 1888 noted, “...any interest that I may have or claim to the property known as the Watson Factory of Hopewell Mills property on the Shenandoah River, I desire to go as I have already endeavored to do, to my friend James A. Gary of Baltimore to pay as far as possible my indebtedness to him...”. The 1890 Shenandoah Navigation survey (Lt. Col. Peter C. Hains for the Corps of Engineers) showed James A. Gary [sic] with Hopewell Mills and the house property. In 1909, then owner Charles Town Light & Power Company sold the lots to David J. Howell. In 1952, D.J. Howell's daughter-in-law, by then a widow, sold the Hopewell Mills tracts along with four other tracts the Howell family had acquired through the years to Harold G. Moulton.

In Harold G. Moulton's will, written in 1964 and probated in 1966, he devised “...to my daughter, Barbara Moulton Browne, one farm...located on the Shenandoah River, at the Big Eddy, and consisting of approximately 98 acres...residual portion of a tract of approximately 181 acres...a second tract of land, known as ‘Hopewell,’ said farm being adjacent to the foregoing and consisting of approximately 85 acres.

Hopewell was added to the National Register of Historic Places in 1994.

Historic Resources:

The main house, built about 1810, is a clapboard covered two-story log dwelling. The house is steeply banked into a hill overlooking the river. The five-bay house has a raised stone basement with cooking fireplace. The plan is single-pile, with a parlor and bedroom on either side of the central hall. The house retains its original interior millwork and doors and stands as a good example of log dwellings in the county.

Nomination Criteria:

The JCHLC nominates this property under Criteria C for inclusion on the list of registered county landmarks. Criteria C states that a site may be nominated if, in the opinion of the JCHLC, it embodies the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or possess high artistic values. Owner, Sally Moulton, has agreed to have the property listed as Jefferson County Historic Landmark.

Nomination Action:

The JCHLC voted unanimously to add Hopewell, under Criteria C, to the rolls of registered Jefferson County Historic Landmarks on July 15, 2009.

Hopewell (William Little, Jr. House) ca.1810



East elevation – facing Shenandoah River



Stair Hall

Jefferson County Historic Landmarks Commission

Landmarks Nomination Report: *Hopewell Mill*

Physical Description:

Hopewell Mill is located on the Shenandoah River in eastern Jefferson County, West Virginia. The property sits approximately three miles south of Harpers Ferry, up stream of the Millville Hydro Station and Snyder Hill Dam.

Historic Description:

In 1798, the Virginia General Assembly passed “An Act for opening and extending the Navigation of Shenandoah River.” The plans were part of a larger scheme for river navigation in the western counties of Maryland and Virginia pursued by the Potowmack Navigation Company initially headed by George Washington. In January 1802, the Potowmack Company was authorized to begin the construction of locks on the Shenandoah River. William Little, Jr. initiated plans for milling at Little’s Falls on the Shenandoah River, in response to the canal construction. In 1807 the heirs of William Little, Sr. sold a 2 ½-acre mill seat to Michael Dorsey. Dorsey constructed a mill at that location as early as 1804 under an agreement with William Little, Jr., using water from the canal to power the wheel.

“...one water Grist Mill & Mill seat adjoining Littles Falls...containing two acres & thirty two poles” – “a Mill seat adjoining the canal upon Shanandoah River at Littles Falls...with the exclusive right to all the surplus water of the said Canal...together with two & one half acres of Land adjoining the said Mill seat and on the north east side of the road leading from Vestals Ford to said Mill of said Dorsey erected on the said canal aforesaid.”

This mill lot was located on the north side of the canal and later became known as “Riley’s Woolen Factory.” The mill lot on the south side of the lock was sold by William Little Jr. to Hite & Newcomer that later became known as the Hopewell Mill. Little constructed the nearby house, now known as Hopewell overlooking the mill sites. In 1827, Little conveyed two parcels from his 180-acre tract totaling 20 ½ acres to James Hite and Jacob Newcomer for \$10,000. The two tracts included the 2 ½ -acre mill parcel, with buildings valued at \$6,000 on the 1828 assessment, and an 18-acre parcel described on the 1828 assessment as “including the Millers House” valued at \$300. In 1843, Thomas Hite Willis purchased the mills. Willis, owner of George Washington’s Rock Hall plantation and the Millville Mills, probably never lived at the Little’s Falls mill property, leaving the business to a hired miller. James Watson was listed as a “Woolen Manufacturer” on the 1860 census record, possibly operating out of both the old Riley “factory,” and the Willis Hopewell Mills. By 1862, the value of the Hopewell Mills property had apparently fallen dramatically and Willis sold the 2 ½ -acre mill lot and 18-acre house lot to James Watson for \$5,000 (DB 1 (1865-1867), p. 92). No tax assessment records for Jefferson County were recorded between 1862 and

1871 due to the Civil War and a dispute between Shepherdstown and Charlestown over the location of the Jefferson County seat, finally settled in 1872. In that year (1872), James Watson was assessed for 21 ½ acres called “Hopewell Mills” with buildings valued at \$3,000 – in 1861 the buildings were valued at \$8,000.

Thomas H. Willis was assessed in 1872 for the Millville Mills on 95 acres with buildings valued at \$8,000, half the \$16,000 value in 1861.

The 1883 S. Howell Brown map shows Watson with the Hopewell Mills property and “T. Hite [Willis]” on the Millville property east of “Watson’s Woolen Factory.” In fact, in 1880 Watson was bankrupt and the Hopewell tracts were sold by a court assignee to James A. Gary of Howard County, Maryland for \$3,000. Gary and Watson may have prearranged the sale, allowing Watson to continue his association with the mills. His will, probated in 1888 noted, “...any interest that I may have or claim to the property known as the Watson Factory of Hopewell Mills property on the Shenandoah River, I desire to go as I have already endeavored to do, to my friend James A. Gary of Baltimore to pay as far as possible my indebtedness to him...”. The 1890 Shenandoah Navigation survey (Lt. Col. Peter C. Hains for the Corps of Engineers) showed James A. Gary [sic] with Hopewell Mills and the house property and Hiram Riley’s Heirs with the 1-acre corner lot and “Riley’s old Factory.”

James Gary sold the mill tracts in 1901, “known as the ‘Watson Mill Property’”. In 1909, then owner Charles Town Light & Power Company sold the lots to David J. Howell. In 1952, D.J. Howell’s daughter-in-law, by then a widow, sold the Hopewell Mills tracts along with four other tracts the Howell family had acquired through the years to Harold G. Moulton.

Historic Resources:

The mill ruins sit at the edge of the Shenandoah River. The remaining walls are built of native limestone and are laid in a random rubble pattern. Some of the wooden window lintels remain. The building was originally about 50 feet by 40 feet. The large mill stood two stories tall when built. This ruin is one of only three remaining mills in Jefferson County.

Nomination Criteria:

The JCHLC nominates this property under Criteria A & C for inclusion on the list of registered county landmarks. Criteria A states that a site may be nominated if, in the opinion of the Landmarks Commission, it is associated with events that have made a significant contribution to the broad patterns of our history. Criteria C states that a site may be nominated if, in the opinion of the JCHLC, it embodies the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or possess high artistic values. Owner, Sally Moulton, has agreed to have the property listed as Jefferson County Historic Landmark.

Nomination Action:

The JCHLC voted unanimously to add Hopewell Mill, under Criteria A and C, to the rolls of registered Jefferson County Historic Landmarks on July 15, 2009.

Hopewell Mill



View of east interior wall with Shenandoah River beyond



View from Shenandoah River toward the bank with mill ruins

Jefferson County Historic Landmarks Commission

Landmarks Nomination Report: Little's Falls Lock

Physical Description:

Little's Falls Lock is located adjacent to Little's Falls in the Shenandoah River in eastern Jefferson County, West Virginia. The lock is approximately three miles south of Harpers Ferry, up stream of the Millville Hydro Station and Snyder Hill Dam.

Historic Description:

The property that contains the lock was originally purchased by John Carlyle, a merchant in Alexandria, Virginia, from Jost Hite. Carlyle sold the land to William Little Sr. In 1798, during Little's ownership, the Virginia General Assembly passed "An Act for opening and extending the Navigation of Shenandoah River." The plans were part of a larger scheme for river navigation in the western counties of Maryland and Virginia pursued by the Potowmack Navigation Company initially headed by George Washington. In January 1802, the Potowmack Company was authorized to begin the construction of locks etc. on the Shenandoah River (Hennings Statutes of Virginia). William Little, Jr. who inherited the land from his father in 1802, initiated plans for milling at Little's Falls on the Shenandoah River, perhaps in response to the canal construction. In 1807 the William Little, Sr. heirs sold a 2 ½-acre mill seat to Michael Dorsey. Dorsey constructed a mill at that location as early as 1804 under an agreement with William Little, Jr., using water from the canal to power the wheel.

"...one water Grist Mill & Mill seat adjoining Littles Falls...containing two acres & thirty two poles" – "a Mill seat adjoining the canal upon Shanandoah River at Littles Falls...with the exclusive right to all the surplus water of the said Canal...together with two & one half acres of Land adjoining the said Mill seat and on the north east side of the road leading from Vestals Ford to said Mill of said Dorsey erected on the said canal aforesaid."

From 1807 to 1812, the lock at Little's Falls was manned by John Grove, according to the journal of Thomas Harbaugh, official "Toll Gatherer" for the Potomac Company. An 1808 report by John Mason, Esq. to the Secretary of the Treasury, entitled Potowmack Company, included a description of the lock at Little's Falls:

On the Shenandoah (a Branch of the Potomack) which comes in at Harpers Ferry in descending, 1st. Canal on the left Bank round Little falls (8 miles above the junction of the Shenandoah with the Potomack distance by the Canal) including a Bason [sic] and one Lock, one hundred and eighty yards...differences of level between the two extremities 10-6/12 feet...length 100 feet, width 12 feet, lift 8 feet, contents 13200 cubic feet, construction walled with granite and free Stone near the Gates, and an Bason immediately above and adjoining the Lock, 130 feet from Gate to

Gate, and 150 feet across, lift 2 feet, the upper Gate Serving as a guard Gate, walled as the Lock.

The Basin ensured that boats could load or unload directly at the adjoining mill properties. With his developing interests at the canal lock, William Little, Jr. constructed the house (now called Hopewell) overlooking the site. The canal was used to unload boats at both the woolen mill and flour mill until the demise of those mills in the 1920s.

Historic Resources:

The Little's Falls Lock is the only remaining lock on the Shenandoah River. The unusual oblong design of the lock is unique not only to this river. The Little's Falls Lock may be the only existing lenticular lock in the United States. The gate wall is constructed of sawn ashlar sandstone, which remains in good condition today. The retaining walls, about five feet high, are laid in a random rubble fashion.

Nomination Criteria:

The JCHLC nominates this site under Criteria A & C for inclusion on the list of registered county landmarks. Criteria A states that a site may be nominated if, in the opinion of the Landmarks Commission, it is associated with events that have made a significant contribution to the broad patterns of our history. Criteria C states that a site may be nominated if, in the opinion of the JCHLC, it embodies the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or possess high artistic values. Owner, Sally Moulton, has agreed to have the property listed as Jefferson County Historic Landmark.

Nomination Action:

The JCHLC voted unanimously to add Little's Falls Lock, under Criteria A and C, to the rolls of registered Jefferson County Historic Landmarks on July 15, 2009.

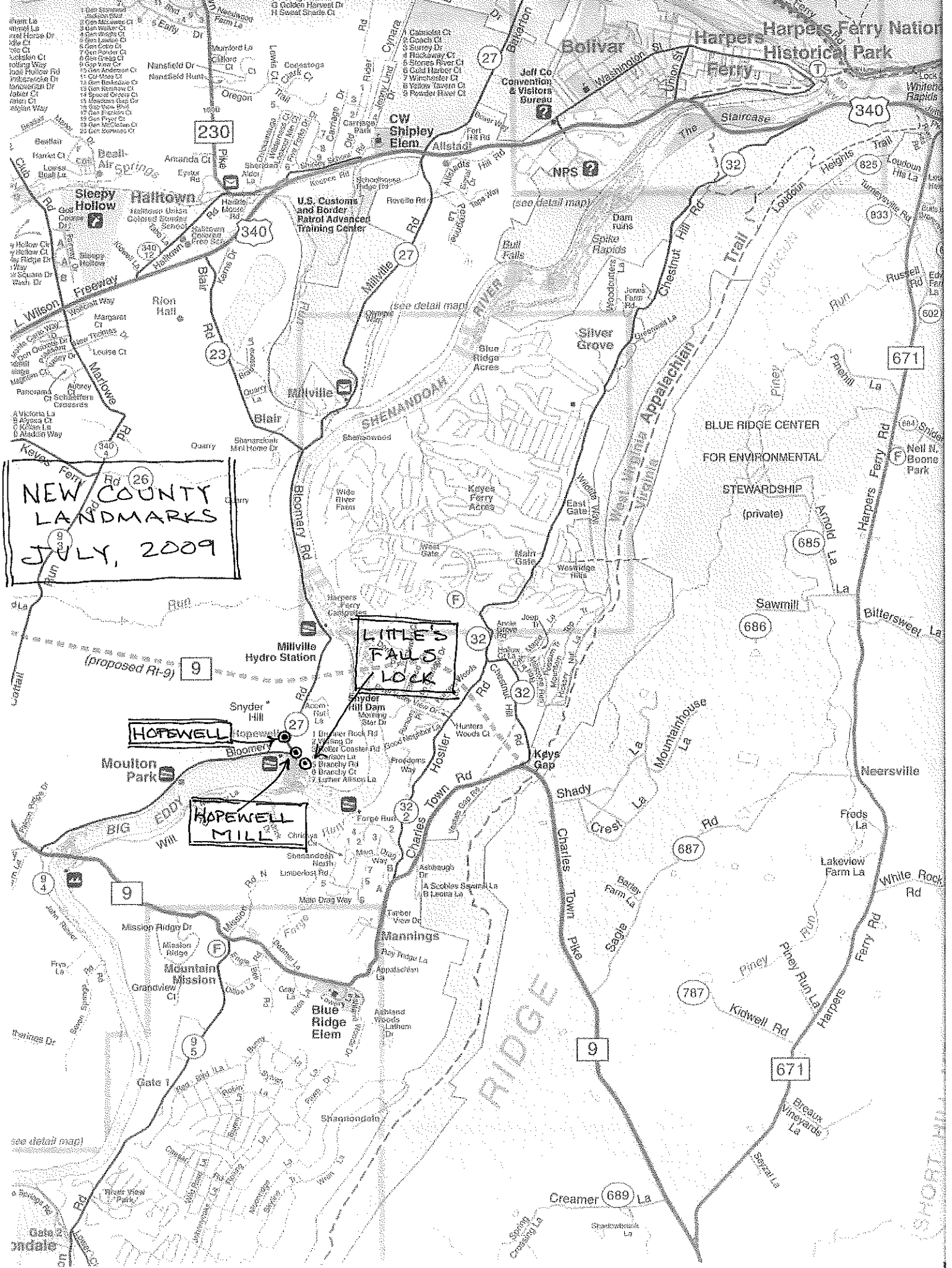
Little's Falls Lock – ca.1802



Cut sandstone lock wall – view upstream toward canal



Rubble canal wall – view downstream toward Shenandoah River

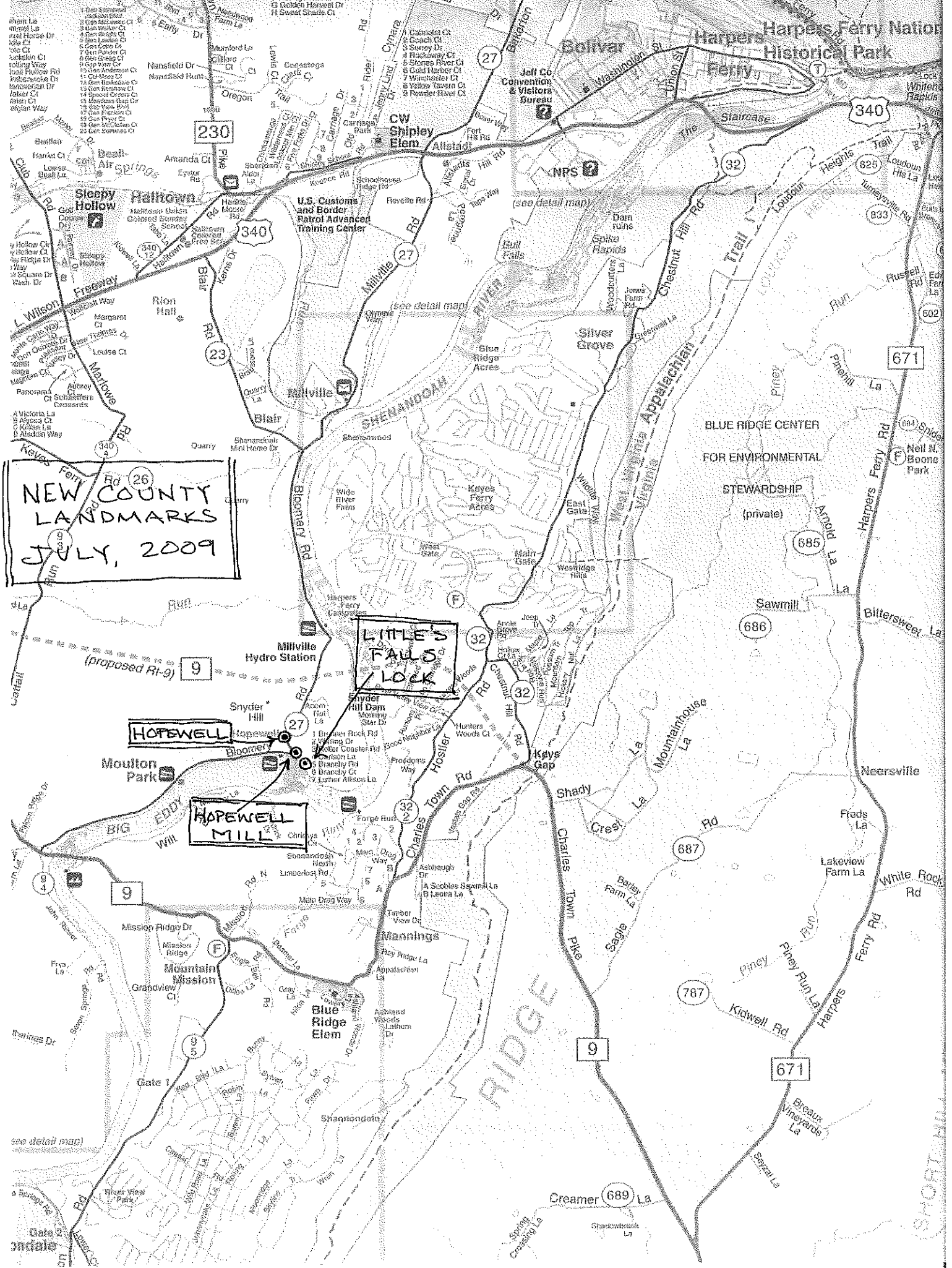
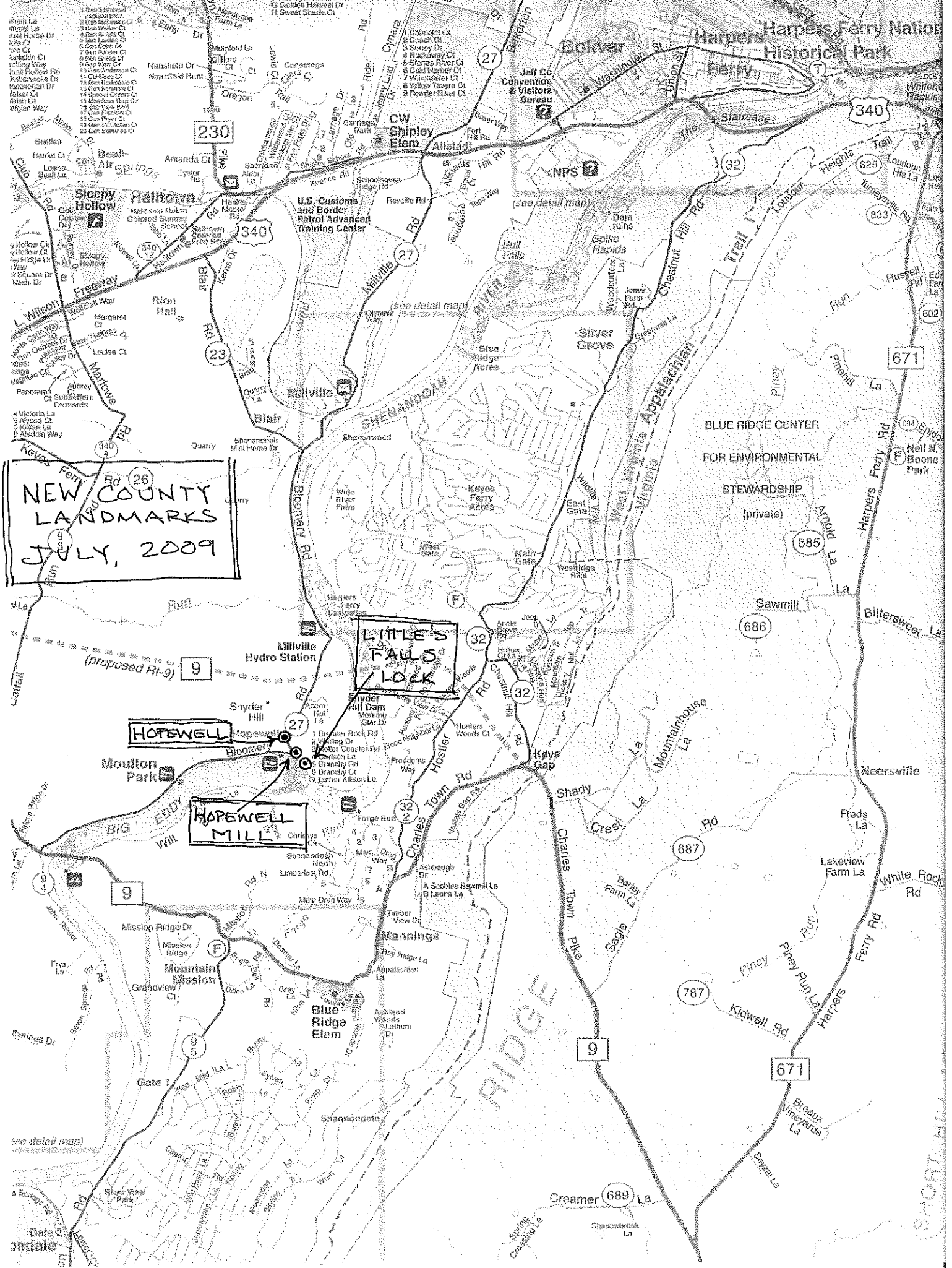


NEW COUNTY LANDMARKS
JULY, 2009

LITTLE'S FALLS LOCK

HOPWELL

HOPWELL MILL





RECEIVED

JUL 13 2009

July 10, 2009

Jefferson County Commission

Commissioner Lyn Widmyer
Jefferson County Commission
P.O. Box 250
Charles Town, WV 25414

RE: FY 2010 Annual Assessment

Dear Commissioner Widmyer:

Allow me to take this opportunity to thank you for your continued participation and funding during the past year. Without your involvement, we would not have been able to accomplish all we have. Your representation on our council is important to the success of Region 9.

Since the new fiscal year has begun, it is now time for us to collect the local assessments from each of the member governments. As you will recall, we notified you in January about the local assessment for this coming fiscal year. For your convenience, I have attached an invoice for use in processing this request. We ask that you process this invoice by August 15, 2009.

We look forward to working with you during this next year. It is our desire to assist you and each of the member governments we serve in any way we can. We encourage you to continue to attend our meetings and to contact us if we can be of any service to you.

If you have any questions regarding this assessment, please do not hesitate to contact me at (304) 263-1743.

Sincerely,

Carol A. Crabtree
Executive Director

Enclosure

INVOICE

DATE: July 10, 2009

TO: Commissioner Lyn Widmyer
Jefferson County Commission

RE: FY 2010 Local Assessment for the
Eastern Panhandle Regional Planning & Development Council-Region 9

The local assessment rate is \$0.37 per capita for fiscal year 2010. The following table reflects the data utilized in determining Jefferson County's invoice.

FY 2010	2000 Population	Assessment Fee Per Capita	Total Assessment
Jefferson County	42,190	\$0.37	\$15,610

Please process this invoice by August 15, 2009. If you have any questions, please feel free to contact Region 9 at 304-263-1743.

Total Amount Due: \$15,610.00

CHARLESTON DAILY MAIL

Most states plan to keep subsidy

■ *W.Va. is the only one planning to cut coverage for future retirees*

BY LAWRENCE NESSINA
THE ASSOCIATED PRESS

CHARLESTON — West Virginia may not have much company if it pursues ending health care subsidies for future public employees once they retire, a new survey suggests.

Just five states offer no subsidies to help their retirees afford coverage, according to previous research by the Center for State and Local Government Excellence.

A survey released Wednesday by the Washington, D.C. group found that officials in 45 states consider it unlikely that they'll end future retiree coverage within the next five years.

West Virginia was the only state to indicate that it might. But officials in 17 states said they may move to limit subsidies for future retirees, while three are weighing an end to subsidies for current retirees.

States are exploring such options in the face of a widening funding gap between on-hand assets and non-pension benefits promised to their employees. Ac-

"There's this growing recognition that things cannot go on the way they have."

Jeremy Coggburn
North Carolina State University

counting rules recently began to require government bodies to calculate these other post-employment benefits, or OPEB liabilities.

"There's this growing recognition that things cannot go on the way they have," said Jerrell Coggburn, one of the survey report's authors and chair of the Public Administration Department at North Carolina State University's School of Public and International Affairs.

Wednesday's survey puts the collective OPEB price tag at \$55.8 billion, based on figures from 42 states that were calculated between 2005 and last year. West Virginia estimated a \$7.7

billion liability in 2007.

But the totals gloss over the relative sizes of these unfunded liabilities, which range widely, cautioned report co-author Robert L. Clark, an economics professor at North Carolina State.

New York, for instance, has the second-largest gap at \$49.7 billion. But it ranks 11th for its liability per-capita, and 14th when measured as a percentage of the state's budget.

West Virginia's unfunded liability equates to \$4,319 per resident or 79 percent of its general revenue budget. The report ranks it 5th nationwide for both categories.

New Jersey had both the largest funding gap, \$68.8 billion, and the biggest both per-capita and when compared to the state's budget. That state is among those that subsidize premiums, though it is not among the 15 that cover them completely for at least some retirees.

"The key factor that appears to be the dominant reason that these unfunded liabilities vary across states is the issue of who pays the premium," Clark told reporters during a conference call that included Coggburn and others involved in the survey.

To: COMMISSIONERS & COUNTY CLERKS

Interesting article on OPEB liability

From: WVACO

"New" Tentative Agenda
County Commissioners Annual Meeting
August 1-4, 2009, Glade Springs Resort

Saturday, August 1, 2009

4:00 pm - County Commissioners' Board of Directors Meeting

Sunday, August 2, 2009

10:00 - 11:00 am Vendor Set-up Time

11:00 - 5:00 PM Registration

1:00 PM - 5:00 PM County Commissioners' Training Series

Opening Session

1:00 - 1:15 PM - Welcome

1:15 - 2:00 PM - Financing your courthouse annex or improvements
John Stump, Steptoc & Johnson

2:00 - 5:00 PM - Consecutive Roundtable Discussions (Six topics - pick 3 to attend)

2:15 - 3:00 PM - Round 1

3:15 - 4:00 PM - Round 2

4:15 - 5:00 PM - Round 3

Topics:

- 1) *"Can you dig it?"* ... NACo: *"What am I missing out on for my county?"*
- 2) *"What it is!"* ... Addressing and Mapping: *"How to catch up; how to keep up!"*
- 3) *"Keepin' it real!"* ... Courthouse Issues/personnel polices: *"Who's in charge here anyway?"*
- 4) *"Outta' Sight!"* ... Salary administration: *"techniques, strategies and comparison shopping."*
- 5) *"Totally Righteous"* ... Creative Budgeting: *"tricks of the trade."*
- 6) *"Getting' down with it!"* ... Ordinances: *"making half the people mad, half the time!"*

5:30 PM Dinner on your own

(Due to time constraints, we have arranged for a reduced price buffet, available from 5:30 PM - 7:00 PM at the restaurant in the rotunda area of the Inn. Cost per person will be \$15.00.)

7:15 PM Board buses for WV Theatre, "Honey in the Rock."

(Buses will pick up in front of the Inn promptly at 7:15 PM - Outdoor drama begins at 8:15 pm)



Glen B. Gainer III
State Auditor

**2009 State Auditor's Annual Training for
County Commissioners and Assistants
Glade Springs Resort - Daniels, West Virginia
August 2 -4, 2009**

AGENDA

SUNDAY - August 2

- 11:00 - 5:00 Seminar Registration**
1:00 - 5:00 CCA Training

MONDAY - August 3

- 8:00 - 8:30 Seminar Registration**
8:45 - 9:00 Opening Ceremonies
Ora Ash, Director - Local Government Services, State Auditor's Office
9:00 - 9:30 Keynote Address
The Honorable Glen B. Gainer III, West Virginia State Auditor
9:30 - 10:30 OPEB
Stuart Stickel, Deputy State Auditor - Chief Inspector Division, State Auditor's Office
10:30 - 10:45 Break
10:45 - 12:30 Business Meeting
12:30 - 1:45 Luncheon - Thelma J. Stone Memorial Achievement Award
1:45 - 2:45 Fraud and the Accounts Payable Process
Tim Butler, Director - Purchasing Card Division, State Auditor's Office
2:45 - 3:00 Break
**3:00 - 4:00 Understanding the Roles of the Auditor and Client, and
How to Interpret an Audit Report**
Stuart Stickel, Deputy State Auditor - Chief Inspector Division, State Auditor's Office
7:00 Dinner

TUESDAY - August 4

- 9:00 - 9:45 Embezzlement - Symptoms and Prevention**
Joyce Ferreebe, Budget-Finance Consultant - State Auditor's Office
9:45 - 10:00 Break
10:00 - 11:00 Budgeting and the Law
Ora Ash, Director - Local Government Services, State Auditor's Office
11:00 - 12:00 Best Practices on Grants & Contributions to other Entities
Roundtable Discussion

Tuesday, August 4, 2009 (continued)

12:00 noon - 12:30 pm - 2009-2010 CCAWV Board Meeting -
(Very brief organizational meeting)

12:30 pm **WV Counties Insurance Pool Annual Membership
Meeting/Luncheon**

Leslie D. Smith

From: Dale Manuel [dmanuel@frontiernet.net]
Sent: Friday, July 10, 2009 8:37 PM
To: 'Leslie D. Smith'
Subject: FW: Proposed Meal Tax
Attachments: Proposed revenue - per WV county- based on 3 percent meals tax - 6-18-2009.xls; Food and Beverage Tax Power point presentation 6-18-2009.pptx; Meal Tax Bill_1.pdf

From: Janet Bailey [mailto:mercercounty@citlink.net]
Sent: Friday, July 10, 2009 2:49 PM
To: dmanuel@frontiernet.net; jsurkamp@comcast.net; lynwidmyer@gmail.com; fberrymorgan@aol.com; pnoiland@jeffersoncountywv.org
Cc: Tom Hall; Delegate John Shott; Joe Coburn
Subject: Fw: Proposed Meal Tax

Dear Jefferson County Commissioners

Dale Manuel, President
Jim Surkamp, Vice-President
Lyn Widmyer, Commissioner
Frances Morgan, Commissioner
Patsy Noland, Commissioner

The Development Authority of Mercer County and Mercer County Commission are working with Delegate John Shott and other Legislators to implement a meal tax bill for West Virginia.

Counties may levy up to 3% tax under a proposed West Virginia Bill. 40% of the monies collected shall be remitted by each county to the County's Economic Development Authority for economic development purposes. The remaining 60% can be used by the discretion of the County Commission, for projects they deem necessary.

We can only see this as a win - win situation especially with declining state and federal revenues and increased mandates.

Based on the proposed Bill, Jefferson County would receive \$2,162,850.00 per year (see attachment). This figure is based on 2002 restaurant sales. I am sure restaurant sales have increased since 2002. Therefore, the amount received would be greater than the \$2,162,850.00.

I have enclosed for your review a copy of the proposed Bill; a Power Point Presentation and data-sheet outlining revenues each county will receive should this Bill pass.

If you will, please discuss this information, with other County Commissioners, at the County Commission Associations meeting in August 2009. Should you be interested in implementing this meal tax for your county, please provide support for the proposed bill.

Should you need additional information, please do not hesitate to contact me.

Janet E. Bailey, Executive Director
Development Authority of Mercer County
1500 West Main Street
Princeton, WV 24740
PH: 304/487-2896
FAX: 304/487-5616
Cell PH: 304/887-3313
mercercounty@citlink.net

Proposed Revenue (Per WV County) based on implementation of 3% meals tax

<u>County</u>	<u>Annual Restaurant Sales</u>	<u>Proposed Revenue 3% Tax</u>
Barbour Co.	\$ 4,918,000.00	\$147,540.00
Berkeley Co.	\$ 82,880,000.00	\$2,486,400.00
Boone Co.	\$ 9,623,000.00	\$288,690.00
Braxton Co.	\$ 15,864,000.00	\$475,920.00
Brooke Co.	\$ 19,648,000.00	\$589,440.00
Cabell Co.	\$ 172,777,000.00	\$10,366,620.00
Calhoun Co.	\$ 1,184,000.00	\$35,530.00
Clay Co.	\$ 1,316,000.00	\$39,480.00
Doddridge Co.	\$ 816,000.00	\$24,480.00
Fayette Co.	\$ 32,242,000.00	\$972,730.00
Gilmer Co.	\$ 2,868,000.00	\$86,040.00
Grant Co.	\$ 5,223,000.00	\$156,690.00
Greenbrier Co.	\$ 133,750,000.00	\$4,012,500.00
Hampshire Co.	\$ 18,667,000.00	\$560,010.00
Hancock Co.	\$ 27,369,000.00	\$821,070.00
Hardy Co.	\$ 10,621,000.00	\$318,630.00
Harrison Co.	\$ 84,890,000.00	\$2,546,700.00
Jackson Co.	\$ 22,339,000.00	\$670,170.00
Jefferson Co.	\$ 72,095,000.00	\$2,162,850.00
Kanawha Co.	\$ 334,019,000.00	\$10,020,570.00
Lewis Co.	\$ 12,179,000.00	\$365,370.00
Lincoln Co.	\$ 3,028,000.00	\$90,840.00
Logan Co.	\$ 29,221,000.00	\$876,630.00
McDowell Co.	\$ 5,282,000.00	\$158,460.00
Marion Co.	\$ 44,826,000.00	\$1,344,780.00
Marshall Co.	\$ 18,866,000.00	\$565,980.00
Mason Co.	\$ 8,794,000.00	\$263,820.00
Mercer Co.	\$ 76,943,000.00	\$2,308,290.00
Mineral Co.	\$ 16,608,000.00	\$498,240.00
Mingo Co.	\$ 10,930,000.00	\$327,900.00
Monongalia Co.	\$ 125,094,000.00	\$3,752,820.00
Monroe Co.	\$ 2,788,000.00	\$83,640.00

Proposed Revenue (Per WV County) based on implementation of 3% meals tax

Morgan Co.	\$	18,003,000.00	\$540,000.00
Nicholas Co.	\$	25,984,000.00	\$779,520.00
Ohio Co.	\$	67,880,000.00	\$2,036,400.00
Pendleton Co.	\$	2,653,000.00	\$79,590.00
Plesants Co.	\$	-	
Pocahontas Co.	\$	45,848,000.00	\$1,375,440.00
Preston Co.	\$	7,887,000.00	\$236,610.00
Putman Co.	\$	40,990,000.00	\$1,229,700.00
Raleigh Co.	\$	111,314,000.00	\$3,339,420.00
Randolph Co.	\$	24,354,000.00	\$730,620.00
Ritchie Co.	\$	2,247,000.00	\$67,410.00
Roane Co.	\$	4,749,000.00	\$142,470.00
Summers Co.	\$	8,639,000.00	\$259,170.00
Taylor Co.	\$	5,610,000.00	\$168,300.00
Tucker Co.	\$	12,535,000.00	\$376,050.00
Tyler Co.	\$	1,804,000.00	\$54,120.00
Upshur Co.	\$	16,859,000.00	\$505,770.00
Wayne Co.	\$	14,915,000.00	\$447,450.00
Webster Co.	\$	1,157,000.00	\$34,710.00
Wetzel Co.	\$	17,282,000.00	\$518,460.00
Wirt Co.	\$	-	
Wood Co.	\$	121,481,000.00	\$3,644,430.00
Wyoming Co.	\$	9,674,000.00	\$290,220.00
State of WV	\$	1,969,533,000.00	\$59,085,990.00

Source: 2002 US Census Report

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H. B.

(By Delegate Shott)

[Introduced ; referred to the
Committee on .]

A BILL to amend the Code of West Virginia, 1931, as amended, by adding thereto a new article, designated §11-28, relating to allowing local governments to levy a sales tax on food and beverages.

Be it enacted by the Legislature of West Virginia:

That the Code of West Virginia, 1931, as amended, be amended by adding thereto a new section, designated §11-28, to read as follows:

CHAPTER 11. TAXATION.

ARTICLE 28. LOCAL OPTION FOOD AND BEVERAGE TAX.

§11-28-1. Food and beverage tax.

A county or municipality is hereby authorized to levy a tax on food and beverages sold for human consumption by a restaurant as defined in this article. Any tax levied under this article shall not exceed three percent of the gross amount charged for such food and beverages.

§11-28-2. Definitions.

As used in this article.

(a) "Alcoholic beverage" means any alcohol, beer, wine

1 and spirits, and any liquid or solid capable of being used as a
2 beverage, including any beverage that consists of a mixture of
3 alcoholic and non-alcoholic liquids or solids.

4 (b) "Beverage" means any alcoholic or non-alcoholic
5 liquid intended for human consumption.

6 (c) "Fund-raising organization" means any church, school,
7 fraternal or social organization, volunteer fire department or
8 rescue squad which periodically sells food and beverages for
9 public consumption to raise funds to benefit the organization.

10 (d) "Municipal" or "municipality" means any city or town.

11 (e) "Not-for-profit capacity" means the sale of food for
12 the intentional purpose of equaling the operating costs of the
13 restaurant.

14 (f) "Restaurant" means any place where food is prepared
15 for service to the public on or off the premises, or any place
16 where food is served; including, but not limited to,
17 lunchrooms, food counters, food trucks or carts, short order or
18 fast food eateries, cafeterias, coffee shops, cafes, taverns,
19 delicatessens, dining accommodations of public or private
20 clubs; kitchen facilities of hospitals and nursing homes and
21 dining accommodations of public and private schools and
22 colleges.

23 **§11-28-3. County option.**

24 (a) Any tax levied under this article shall be approved
25 by referendum within the county in which the tax is to be
26 levied.

1 (b) A referendum for imposition of a county food and
2 beverage tax shall be initiated by:

3 (1) A resolution of the county commission; or

4 (2) A petition filed with the county commission signed by
5 a minimum of ten percent of the county's registered voters as
6 of the first day of January in the year in which the petition
7 is filed.

8 (c) A petition or resolution may designate the length of
9 time of the tax's imposition; or projects or purposes for which
10 the tax will be levied. *Provided*, That such information shall
11 be shall be included on the referendum's ballot.

12 (d) The county commission shall publish a Class III legal
13 advertisement in compliance with the provisions of article
14 three, chapter fifty-nine of this code in a newspaper of
15 general circulation in the county.

16 §11-28-4. Collection of tax, use.

17 (a) Any tax levied under section three shall be collected
18 in a manner prescribed by the County Commission.

19 (b) Any tax levied under section three shall be placed in
20 the county's general revenue fund and expended as the county
21 commission deems appropriate. *Provided*, That:

22 (1) Any projects or purposes designated for the
23 imposition of the tax and included on the referendum ballot
24 shall be paid accordingly;

25 (2) A minimum of forty percent of the collected tax shall



1 be remitted by the county to the county's Economic Development
2 Authority to be expended for economic development purposes.

3 (3) Forty percent of any tax collected under this article
4 ~~from a restaurant located in a municipality shall be remitted~~
5 by the county to the municipality in which the restaurant is
6 located, to be expended in a manner which the municipality's
7 governing body deems appropriate.

8 **§11-28-5. Municipal option.**

9 Any municipality located in a county that has not levied,
10 or sought to levy, a food and beverage tax within one year
11 following the effective date of this article, is authorized to
12 levy a tax on food and beverages sold for human consumption by
13 a restaurant as defined in this article. Any tax levied under
14 this article shall not exceed two percent of the gross amount
15 charged for such food and beverages.

16 (a) Any tax levied under this article shall be approved
17 by referendum within the municipality in which the tax is to be
18 levied.

19 (b) A referendum for imposition of municipal food and
20 beverage tax shall be initiated by:

21 (1) A resolution of the municipality's governing body; or

22 (2) A petition filed with the municipality's governing
23 body signed by a minimum of ten percent of the municipality's
24 registered voters as of the first day of January in the year in
25 which the petition is filed.

1 (c) A petition or resolution may designate the length of
2 time of the tax's imposition; or projects or purposes for which
3 the tax will be levied. Provided, That such information shall
4 be shall be included on the referendum's ballot.

5 (d) The municipality's governing body shall publish a
6 Class III legal advertisement in compliance with the provisions
7 of article three, chapter fifty-nine of this code in a
8 newspaper of general circulation in the municipality.

9 **§11-28-6. Exemptions.**

10 (a) This tax shall be applicable to any restaurant whose
11 food and beverage preparation and service is regulated by
12 county boards of health. Any tax levied under this article
13 shall not be levied upon food and beverages sold from:

14 (1) Places manufacturing packaged or canned foods which
15 are distributed to grocery stores or other similar food
16 retailers for sale to the public.

17 (2) Vending machines;

18 (3) Restaurants operating in a not-for-profit capacity;

19 (4) Churches which serve meals as a regular part of
20 regular religious observances;

21 (5) Fund-raising organizations;

22 (6) Food counters or delicatessens which operate as part
23 of a larger retail business which:

24 (i) Food and beverage sales do not exceed thirty percent
25 of the larger retail business's total gross sales; and

1 (ii) Have ten or fewer seats on the premises at which
2 food is consumed.

3 (b) Any tax levied under this article shall not be
4 applied to any discretionary gratuity paid by the purchaser in
5 addition to the sales price, nor to any mandatory gratuity or
6 service charge added by the restaurant to the sales price that
7 does not exceed twenty percent of the sales price.

8 **§11-28-7. Wrongful and fraudulent use of funds.**

9 All food and beverage tax collections shall be deemed in
10 trust for the county or municipality imposing the applicable
11 tax. The wrongful and fraudulent use of such proceeds other
12 than remittance to the county or municipality as provided by
13 this article shall constitute embezzlement pursuant to section
14 twenty, article three, chapter sixty-one of this code.

15 **§11-28-8. Apportionment.**

16 In any case where a business is located partially within
17 two or more local jurisdictions by reason of the boundary line
18 between the local jurisdictions passing through such place of
19 business, and one or more of the local jurisdictions imposes
20 the food and beverage tax, the tax rate of each applicable
21 local jurisdiction shall constitute such proportion of the
22 entire tax as the area within that political subdivision, which
23 such place of business actually occupies and actively uses in
24 connection with such business, bears to the total area which
25 such place of business actually occupies and actively uses in
26 connection with such business.

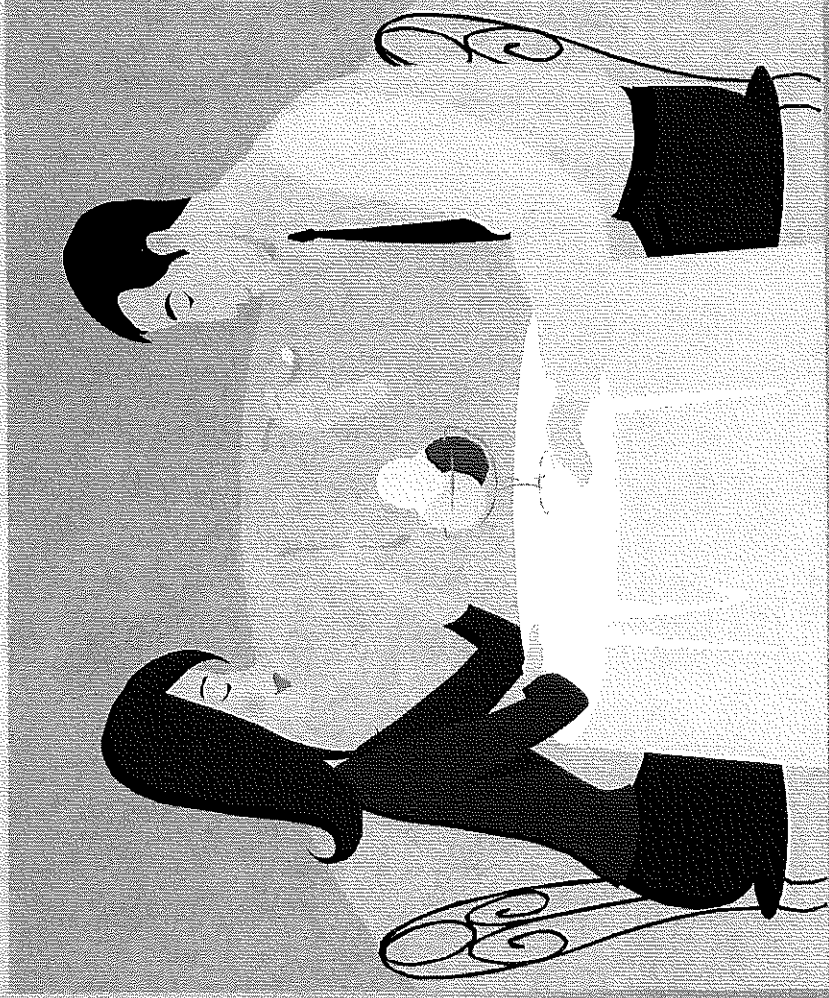
1 §11-28-9. Severability provision.

2 If any provision of this article or the application
3 thereof to any person or circumstance is held invalid, the
4 invalidity shall not affect other provisions or applications of
5 this article which can be given effect without the invalid
6 provision or application and to that end the provisions of this
7 article are severable.

NOTE: The purpose of this Bill is to authorize county and
municipal government to levy a tax on food and beverages and
designates the usage of some funds collected by the tax.

This is a new article, therefore, strike-throughs and
underscoring have been omitted.

Proposed - Food and Beverage Tax Referendum:



How is the tax imposed?

- Counties may levy up to 3% tax under Proposed West Virginia Law
- To be voted on in public referendum during regular election.
- Approximately \$60 million in revenue annually for WV.

What would the tax money be used for?

- A minimum of 40% of the collected tax shall be remitted by the County to the County's Economic Development Authority for economic development purposes.
- 40% of any tax collected under the meal tax law from a restaurant located in a municipality shall be remitted by the county to the municipality in which the restaurant is located, to be expended in a manner which the municipality's governing body deems appropriate. The remaining 60% will be used by the discretion of the County Commission, for projects they deem necessary.

To what kind of items would the tax apply?

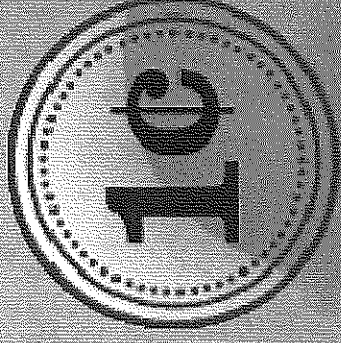
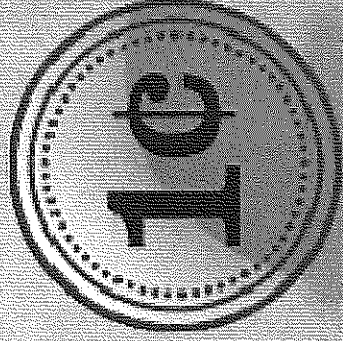
- Prepared foods and beverages (ready to eat)
- NOT groceries
- Includes alcoholic and non-alcoholic beverages served with a meal.

EXAMPLES

- A tax on the sale of prepared food and beverages at restaurants, lunchrooms, cafeterias, coffee shops, cafes, taverns, delis, push cart operations and hot dog stands.
- Grocery and convenience stores only collect the tax on ready to eat foods – such as the deli or salad bar.
- Does not apply to vending machines.

What effect would the tax have on an average resident?

- On a \$5.00 fast food meal, tax would be 15 cents.
- On a \$50.00 meal at a “nice restaurant”, tax would be \$1.50.

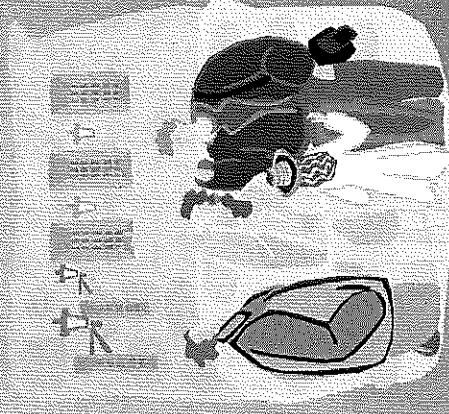
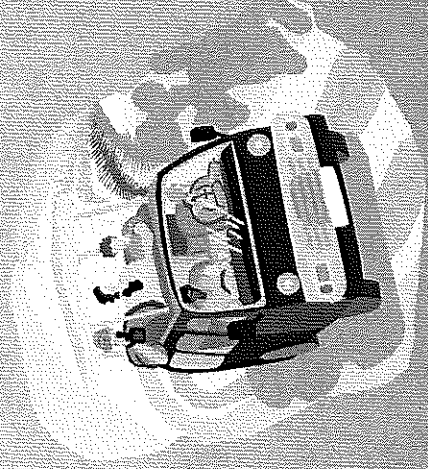
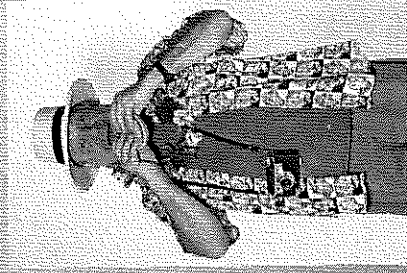
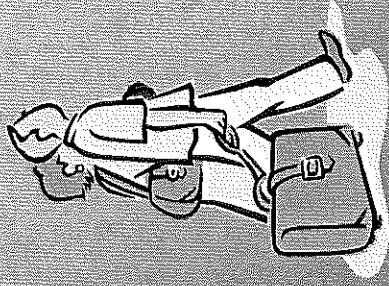


Other States charging food and beverage tax.

- Connecticut 8% Rhode Island 8%
- Florida 5% Vermont 9%
- Kentucky 3% Virginia 5%
- Maine 5%
- Massachusetts 5%
- North Carolina 4%
- New Hampshire 8%

Who will pay the meals tax?

- Commuters, travelers and tourists who pass through West Virginia counties on a daily basis.
- County residents who choose to dine out.



Why You Should Support the tax now?

- Diversify County's tax base by not relying on raising the real estate tax
- Shift some of the burden to tourists, visitors and commuters
- Declining state and federal revenues, increased mandates
- Provide funding for economic development projects which will create new jobs and save existing jobs

What is the difference between a general tax and a use tax?

- If the County chose to gain additional revenue by increasing the real estate tax, this would apply to all landowning County residents, regardless of their ability to pay
- If the County imposed a meals tax, it would apply to tourist, commuters and travelers, as well as residents who choose to dine out.

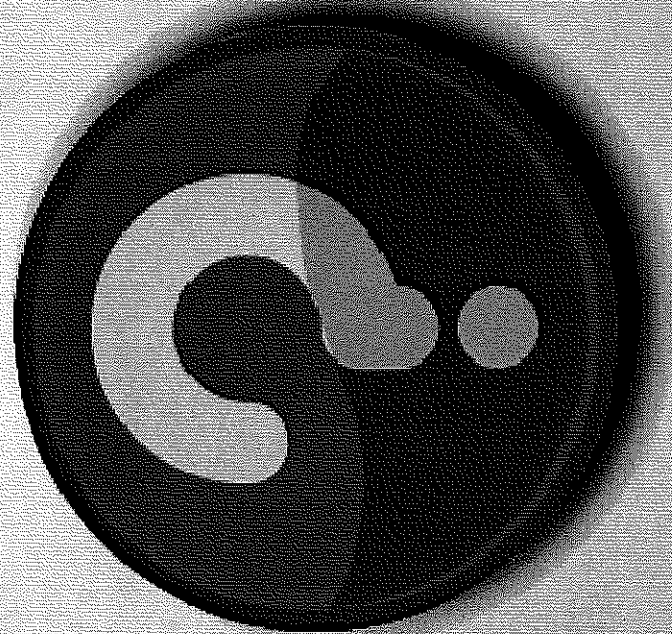
Exemptions

- Schools/Colleges/Universities
- Vending Machines
- Churches which serve meals.
- Fund Raising Operations
- Not -For-Profit Organizations
- Day Care Centers
- Places manufacturing packaged or canned foods which are distributed to grocery stores or similar food retailers for sale the public.

Estimated Revenue Per WV County Based On The Implementation of a 3% Meal Tax

- **SEE HAND-OUTS**

QUESTIONS/COMMENTS



Leslie D. Smith

From: WV County Commissioners' Bulletin Board [CCAWV-L@listserv.wvu.edu] on behalf of Thomas Bias [Thomas.Bias@MAIL.WVU.EDU]
Sent: Wednesday, July 15, 2009 3:20 PM
To: CCAWV-L@listserv.wvu.edu
Subject: Announcing the Fall 2009 Local Government Leadership Academy
Attachments: Fall 2009 Save the Date Web.jpg

Hello All,

The Institute for Public Affairs is pleased to announce the Fall 2009 Local Government Leadership Academy at the Holiday Inn Charleston House in Charleston, WV on September 25-26, 2009. Attached is the "Save the Date" postcard for your reference. Expect more information from us about speakers and registration information as we approach the date. We look forward to seeing you again at the Academy. Please feel free to forward this to anyone else you think might be interested!

Thank you very much,

Tom Bias

Tom Bias
Assistant Editor
West Virginia Public Affairs Reporter
Institute for Public Affairs
Eberly College of Arts and Sciences
West Virginia University



NACo Prescription Drug Discount Card Program

Jefferson County, WV													
MONTH	TOTAL	PLAN PRICED	% OF PLAN PRICED	RETAIL PRICED	% OF RETAIL PRICED	MEMBER COST	AVG MEMBER COST	RETAIL SUBMITTED PRICE	AVG RETAIL SUBMITTED PRICE	PRICE SAVINGS	AVG PRICE SAVINGS	% OF PRICE SAVINGS	TOTAL UTILIZERS
2009													
JUNE	165	115	69.70%	50	30.30%	\$ 5,829.95	\$ 35.33	\$ 8,038.29	\$ 48.72	\$ 2,208.34	\$ 13.38	27.47%	69
MAY	132	89	67.42%	43	32.58%	\$ 4,715.15	\$ 35.72	\$ 6,234.28	\$ 47.23	\$ 1,519.13	\$ 11.51	24.37%	59
APRIL	108	70	64.81%	38	35.19%	\$ 5,222.65	\$ 48.36	\$ 6,718.16	\$ 62.21	\$ 1,495.51	\$ 13.85	22.26%	52
MARCH	69	48	69.57%	21	30.43%	\$ 2,677.59	\$ 38.81	\$ 3,480.86	\$ 50.45	\$ 803.27	\$ 11.64	23.08%	34
FEBRUARY	11	7	63.64%	4	36.36%	\$ 402.25	\$ 36.57	\$ 521.64	\$ 47.42	\$ 119.39	\$ 10.85	22.89%	5
TOTALS:	485	329	67.84%	156	32.16%			\$ 24,993.23	\$ 51.53	\$ 6,145.64	\$ 12.67	24.59%	219.00

Column Headers from left to right:

1. Total Rx's: This is the total number of Rx's that were adjudicated or attempted to adjudicate through the use of the card (the explanation of the next couple of headers will help explain the necessity of this column).
2. Plan Priced Rx's: Caremark tracks all attempts to use the cards including when the pharmacy offers a lower price than the card can give. This is usually when the pharmacy sells a drug at cost or below cost to create foot traffic for the pharmacy or under a special purchase arrangement. This is the amount of Rx's that the card gave the best price vs. the pharmacy.
3. % Plan Priced Rx's: What percentage of the total attempted Rx's adjudicated via best price with the card.
4. Retail Priced Rx's: How many prescriptions where the pharmacy had a lower price.
5. % Retail Priced Rx's: Percentage of Rx's where the pharmacy had a lower price.
6. Total Drug Cost: All prescriptions totaled together at their card discount prices.
7. Average Drug Cost: Average Drug Cost per Rx at the card discounted price.
8. Retail Submitted Price: What the price would have been if the prescriptions weren't filled with the card.
9. Average Retail Submitted Price: Average Per Prescription price if the card wasn't presented at a discount.
10. Price Savings: Total dollar savings for all Rx's filled with the card.
11. Average Price Savings: Average price savings per prescription.
12. % Price Savings: Percentage price savings per prescription.
13. Total Utilizers: This is the total amount of people who represent the total amount of prescriptions *i.e.* some people fill multiple prescriptions. This gives you an indication of how many residents you are helping.

As always, if you have questions, don't hesitate to contact me. Thank you for being a member county, borough or parish and participating in this member program.

Andrew Goldschmidt
 Director, Membership/Marketing
 NACo--National Association of Counties



State of West Virginia

Office of the State Auditor
1900 Kanawha Boulevard, East
State Capitol Complex, Building 1, Room W-100
Charleston, West Virginia 25305

Telephone: (304) 558-2251
FAX: (304) 558-5200
www.wvsao.gov

Glen B. Gainer III
State Auditor

July 16, 2009

RECEIVED

JUL 20 2009

Jefferson County Commissioners
100 E Washington Street
Charles Town, WV 25414

Jefferson County Commission

Dear County Commissioners:

As previously announced, the State Auditor's in-service training program for all County Commissioners will be held on August 2-4 at the Resort at Glade Springs in Daniels, West Virginia. WV Code §7-7-2 requires that each County Commissioner and, at his or her option, one or more of his or her employees must participate in the program established by the State Auditor. I have attached a copy of the tentative agenda for this training session. Due to some potential scheduling conflicts this agenda is subject to some changes in presentation times.

I encourage you to attend this year's State Auditor's in-service training program for County Commissioners and take advantage of the training being offered and the opportunity to exchange ideas with other Commissioners with similar interests and problems. If you have any questions concerning this training program, please feel free to contact Ora at 627-2415, extension 5114, or email at ora.ash@wvsao.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen B. Gainer III".

Glen B. Gainer III
State Auditor

GBGIII:cc

Enclosure



Glen B. Gainer III
State Auditor

**2009 State Auditor's Annual Training for
County Commissioners and Assistants
Glade Springs Resort – Daniels, West Virginia
August 2 -4, 2009**

AGENDA

SUNDAY – August 2

- 11:00 - 5:00** **Seminar Registration**
1:00 – 5:00 **CCA Training**

MONDAY – August 3

- 8:00 – 8:30** **Seminar Registration**
8:45 – 9:00 **Opening Ceremonies**
 Ora Ash, Director - Local Government Services, State Auditor's Office
9:00 – 9:30 **Keynote Address**
 The Honorable Glen B. Gainer III, West Virginia State Auditor
9:30 – 10:30 **OPEB**
 Stuart Stickel, Deputy State Auditor - Chief Inspector Division, State Auditor's Office
10:30 – 10:45 **Break**
10:45 – 12:30 **Business Meeting**
12:30 – 1:45 **Luncheon – Thelma J. Stone Memorial Achievement Award**
1:45 – 2:45 **Fraud and the Accounts Payable Process**
 Tim Butler, Director - Purchasing Card Division, State Auditor's Office
2:45 – 3:00 **Break**
3:00 – 4:00 **Understanding the Roles of the Auditor and Client, and
How to Interpret an Audit Report**
 Stuart Stickel, Deputy State Auditor - Chief Inspector Division, State Auditor's Office
7:00 **Dinner**

TUESDAY – August 4

- 9:00 – 9:45** **Embezzlement – Symptoms and Prevention**
 Joyce Ferree, Budget-Finance Consultant - State Auditor's Office
9:45 – 10:00 **Break**
10:00 – 11:00 **Budgeting and the Law**
 Ora Ash, Director - Local Government Services, State Auditor's Office
11:00 - 12:00 **Best Practices on Grants & Contributions to other Entities**
 Roundtable Discussion



Community Bulletin

ission



Maintenance YCC (L to R) Kevin Longerbeam, Deven Combs, Corey Bowles, and Zach Zdrojewski

Youth Conservation Corps Members Contribute to Park Operations

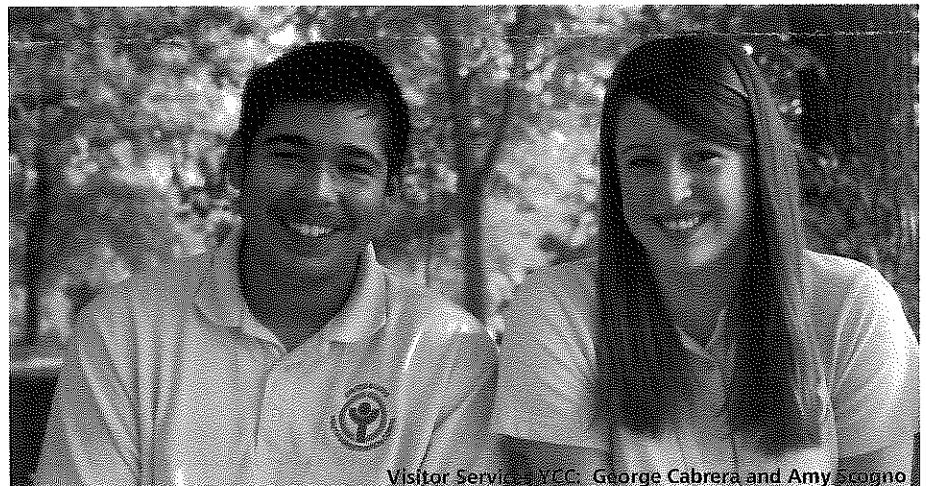
This summer 18 students from West Virginia, Maryland, and Virginia were chosen to work for Harpers Ferry Park's Youth Conservation Corps (YCC), assisting the in Living History, Education, Visitor Services and Maintenance Divisions.

This year's YCC group includes **Living History Division:** Amanda Smith, Jefferson High School; Mikala Bass, Martinsburg, High School; Sarah Lee, Eastern Panhandle Christian Academy; Krystal Thomas, George Mason University; Sierra Grabowska, Jefferson High School; Joseph Smith, Home Schooled; Aviva Zucker, American Hebrew Academy; and Vince Wise, Winchester, VA; **Education Division:** Anthony Chapouris, Washington High School; Nathan Diaz, Brunswick High School; Angel Routzahn, Martinsburg High School; and Christie Seidel, Washington High School; **Visitor Service Division:** Amy Scogno, Martinsburg High School and George Cabrera, Jefferson High School; **Maintenance Division:** Kevin Longerbeam, Jefferson High School; Deven Combs, Muselman High School; Corey Bowles, Jefferson High School; Zach Zdrojewski, Washington High School.

Those assigned to Maintenance have, perhaps, enjoyed the widest variety of job experiences this summer. The group has washed buses, painted, learned to use various tools, cleaned sand, worked on masonry, and done yard work--raking, edging, weeding, mulching. Corey Bowles said, "It's a really great experience. I'd like to come back next summer." When asked what he's learned so far, Keven Longerbeam responded, "I've learned how to use different kinds of tools and about the park." Deven Combs has learned how to edge gardens, clean sand and powerwash. Deven said of his experience, "I've had a fun experience and met alot of people. I enjoy this job alot." Zach

Zdrojewski said, "His favorite part of the job has been cleaning buses and the fact that it's a good paying job."

Working at the main Visitor Center desk, George Cabrera and Amy Scogno meet and greet visitors to the park, answer their questions and orient them to park programs, museums and other resources the park has to offer. According to Amy, "This is my first job and I couldn't have asked for a better place to work. I like meeting new people. Every now and then we get some upset visitors, but other than that, it's a great job." George said, "YCC is my first job. My favorite part of the job is meeting new people every day."



Visitor Service YCC: George Cabrera and Amy Scogno




Living History YCC: (L to R front) Sarah Lee, Amanda Smith, Joseph Smith, Krystal Thomas, (L to R back) Mikala Bass, Aviva Zucker and Sierra Grabowska

The Living History YCC participants dress in period clothing and work in exhibits like the Dry Goods Store and Provost Marshal Office. Amanda Smith said, "I love dressing up and talking about the exhibits." Vincent Wise listed the things he's done, "I made new friends, talked to new people, learned about history and got paid!" Mikala Bass reported, "Learning to cook on a wood stove is my favorite part." Sarah Lee said, "I've loved the chance to

work here. It's great dressing up and meeting new people." Krystal Thomas added, "I've learned alot and continue to learn more everyday. I love my co-workers, we have fun and it doesn't feel like a job." Sierra Grabowska said, "The job seemed daunting at first, but the experience has been incredible, even though we have to work on Saturdays." Joseph Smith likes meeting a variety of people. According to Joseph, "I love teaching history, but my least favorite

part is cleaning guns after a demonstration." So far Aviva Zucker has had a wonderful time this summer with YCC, "I like interacting with visitors and have learned a lot about the Civil War period."

The Education YCC team has been participating in several school programs, including the Jr. National Young Leaders Conference (Jr. NYLC) programs every Monday through Wednesday. Angel Routzahn said, "This job has further extended my knowledge of the historic area. My favorite part of the job is working with the Jr. NYLC and getting popsicles at the end of the program." Nathan Diaz likes the Trek the Trail program and setting up the fly tent. He said, "I've learned about John Brown's raid, geography and general civil war knowledge. When asked about this job Christie Seidel said, "I love everything about the job and has learned a lot about John Brown." Anthony Chapouris has done historical research, office work and participated in the Jr. NYLC program. He said, "I like working with the Jr. NYLC program the best and my least favorite part is all the gnats."



National Park Service
U.S. Department of the Interior

The history of Harpers Ferry has few parallels in the American drama. It is more than one event, one date, or one individual. It is multi-layered, involving a diverse number of people and events, decisions and actions that influenced the course of our nation's history. Visit Harpers Ferry and step into history.

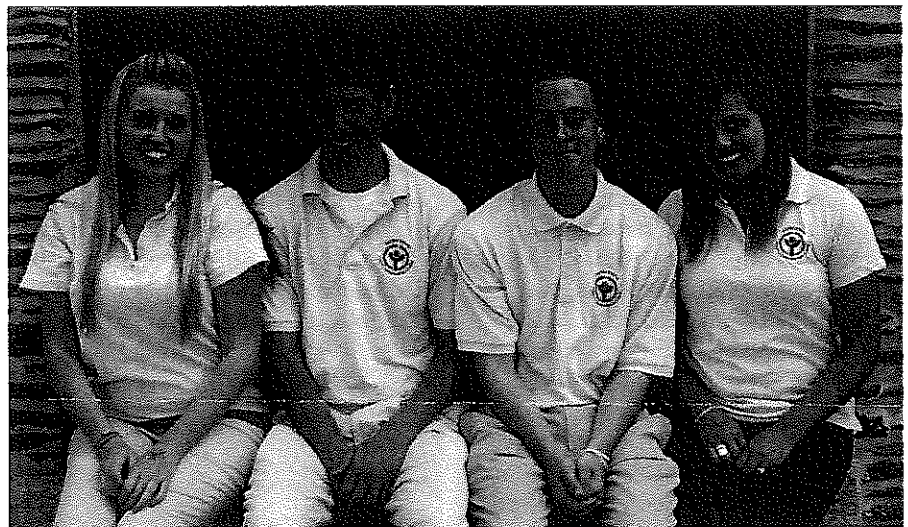
Harpers Ferry National Historical Park
P.O. Box 65
Harpers Ferry, West Virginia 25425

Visitor Center
304-535-6029

Harpers Ferry Historical Association Bookshop
304-325-6681

Harpers Ferry NHP Home Page
www.nps.gov/hafe/

The National Park Service cares for the special places saved by the American people so that all may experience our heritage.



Education YCC: (L to R) Angel Routzahn, Nathan Diaz, Anthony Chapouris and Christie Seidel

150th Commemoration of John Brown's Raid

October 16-18 – Sesquicentennial Commemoration of John Brown's Raid
Public events focusing on the raid. Music, drama, scholarship, living history, family & youth activities and ranger conducted programs. Activities throughout weekend. Location: Harpers Ferry National Historical Park.

Information: www.johnbrownraid.org or call 304-535-6029

INVOICE NO.	DATE	GROSS AMOUNT	DISCOUNT AMOUNT	NET AMOUNT
46028 004 WVB9118FFP	6/15/2009	53,178.76	.00	53,178.76
		53,178.76	.00	53,178.76

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JUL 17 2009

Jefferson County Commission

QUESTIONS? PLEASE CALL 1-800-209-9963.

REMOVE DOCUMENT ALONG THIS PERFORATION

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CITIZENS  **communications**
 Citizens Communications Company
 3 High Ridge Park
 Stamford, CT 06905

HSBC BANK USA
 ONE HSBC CENTER
 BUFFALO, NEW YORK 14203
 *** VOID AFTER 1 YEAR ***

DATE: 7/10/2009
 CHECK NO: 56201367

NET AMOUNT: \$ 53,178.76
DOLLAR FIVE THREE THOUSAND ONE SEVEN EIGHT SEVEN SIX

PAY Fifty-Three Thousand One Hundred Seventy-Eight and 76/100 Dollars

PAY TO JEFFERSON COUNTY COMMISSION
 PO BOX 250
 CHARLESTOWN WV 25414

C1078750

⑈56201367⑈ ⑆021306822⑆ 797⑈02973⑈7⑈

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CTC of West Virginia
3 High Ridge Park
Stamford, CT 06905

JUL 17 2009

County of Jefferson E-911, Wv
Jefferson County Commission

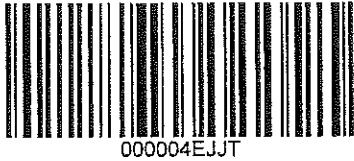
Jefferson County
P. O. Box 250
Charles Town, WV 25414

FEIN No: 06-1449041
Report Month: Jun-09

A. Gross Line Count	18,307.00
B. Less Adjustments	0.00
C. Net Line Count	18,307.00
D. Line Rate	2.90
E. Surcharge Billed	53,090.30
F. Centrex Line Count	2,390.57
G. Centrex Line Rate	0.725
H. Surcharge Billed	1,733.16
I. Administrative Fee Rate	0.03
J. Administrative Fee Taken	1,644.70
K. Net Surcharge Remitted	53,178.76

Signature:
Name: Joe Morabito
Title: Tax Accountant
Phone: 203-614-5105

Date: 7/9/2009



FEIN: 383483729
 Reporting Period: 06/01/2009 to 06/30/2009
 Amount: 34.80

ACN Communications Services Inc.
 ACN Communications Services Inc.
 c/o Tax Partners, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339

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JUL 24 2009

Jefferson County Commission



Drawer: Returns
 Company: ACN Communications Services Inc.
 Entity ID: 001228
 Entity Name: ACN Communications Services Inc.
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2009
 Month: 06
 Sequence Number: 1
 Indexed Time: 7/2/2009 6:14:00 PM
 Printed By: LANSEL
 Printed Time: 7/14/2009 10:11:41 AM

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 C/O TAX PARTNERS, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA, NA
 64-022/610

0002062900

VOID AFTER 120 DAYS FROM DATE 7/14/2009

PAY Thirty Four and 80/100*****

34.80

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersbaugh
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

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WV

West Virginia, Jefferson County E911
Reporting Period: June 1, 2009 to June 30, 2009

ACN Communications Services Inc.
ACN Communications Services Inc.
c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
38-3483729

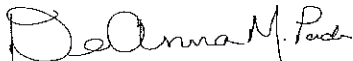
Return Due: 07/20/2009

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	12	0	12	\$2.90	34.80
Return Totals:	12	0	12		34.80

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Total Gross Tax Due:	34.80
Less: Vendor's Compensation:	(0.00)
Change in Prepayments:	0.00
Less: Tax Credits:	(0.00)
Net Tax Amount to be Remitted:	<u>34.80</u>



Deanna Paden, Attorney-in-Fact

7/14/2009

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.



FEIN: 222473234
 Reporting Period: 06/01/2009 to 06/30/2009
 Amount: 78.30

AT&T IXCs & Alascom, M.E.
 AT&T Communications of West Virginia
 c/o Tax Partners, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339

RECEIVED

JUL 24 2009



Jefferson County Commission

Drawer: Returns
 Company: AT&T IXCs & Alascom, M.E.
 Entity ID: 001402
 Entity Name: AT&T Communications of West Virginia
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2009
 Month: 06
 Sequence Number: 1
 Indexed Time: 7/9/2009 10:21:00 PM
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 Printed Time: 7/17/2009 2:27:34 PM

0000554966

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AT&T Communications of West Virginia
 C/O TAX PARTNERS, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA, NA
 64-022/610

0000554966

VOID AFTER 120 DAYS FROM DATE 7/17/2009

PAY Seventy Eight and 30/100*****

78.30

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersbaugh
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

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WV

West Virginia, Jefferson County E911
Reporting Period: June 1, 2009 to June 30, 2009

AT&T Communications of West Virginia
AT&T Communications of West Virginia
c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
222473234

Return Due: 07/20/2009

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Jefferson County					
E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	27	0	27	\$2.90	78.30
Return Totals:	27	0	27		78.30

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Total Gross Tax Due:	78.30
Less: Vendor's Compensation:	(0.00)
Change in Prepayments:	0.00
Less: Tax Credits:	(0.00)
Net Tax Amount to be Remitted:	78.30



Morena Pender, Attorney-in-Fact

7/17/2009

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.



FEIN: 470807040
 Reporting Period: 06/01/2009 to 06/30/2009
 Amount: 200.10

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JUL 24 2009

Jefferson County Commission

Level 3 Communications LLC
 Level 3 Communications LLC
 c/o Tax Partners, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339



Drawer: Returns
 Company: Level 3 Communications LLC
 Entity ID: 001219
 Entity Name: Level 3 Communications LLC
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2009
 Month: 06
 Sequence Number: 1
 Indexed Time: 7/8/2009 12:28:00 PM
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 Printed Time: 7/16/2009 9:19:59 AM

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Level 3 Communications LLC
 C/O TAX PARTNERS, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA, NA
 64-022/610

0002071695

VOID AFTER 120 DAYS FROM DATE 7/16/2009

PAY Two Hundred and 10/100*****

200.10

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersavage
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

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WV

West Virginia, Jefferson County E911

Reporting Period: June 1, 2009 to June 30, 2009

Level 3 Communications LLC
Level 3 Communications LLC
c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
47-0807040

Return Due: 07/20/2009

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	69	0	69	\$2.90	200.10
Return Totals:	69	0	69		200.10

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Total Gross Tax Due:	200.10
Less: Vendor's Compensation:	(0.00)
Change in Prepayments:	0.00
Less: Tax Credits:	(0.00)
Net Tax Amount to be Remitted:	200.10

Dena Willis

Dena Willis, Attorney-in-Fact

7/15/2009

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.



FEIN: 770142404
 Reporting Period: 06/01/2009 to 06/30/2009
 Amount: 113.10

8x8, Inc.

c/o Tax Partners, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339

RECEIVED

JUL 24 2009



Jefferson County Commission

Drawer: Returns
 Company: 8x8, Inc.
 Entity ID: 014006
 Entity Name: 8x8, Inc.
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2009
 Month: 06
 Sequence Number: 1
 Indexed Time: 7/10/2009 11:16:00 AM
 Printed By: LANSEL
 Printed Time: 7/16/2009 2:19:39 PM

0000015027

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8x8, Inc.
 C/O TAX PARTNERS, L.L.C.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA, NA
 64-022/610

0000015027

VOID AFTER 120 DAYS FROM DATE 7/16/2009

PAY One Hundred Thirteen and 10/100*****

113.10

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersboege
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

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WV

West Virginia, Jefferson County E911
Reporting Period: June 1, 2009 to June 30, 2009

8x8, Inc.

Tax Identification Number

77-0142404

c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Return Due: 07/20/2009

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Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	39	0	39	\$2.90	113.10
Return Totals:	39	0	39		113.10

REMIT TO:

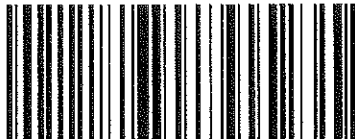
Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Total Gross Tax Due:	113.10
Less: Vendor's Compensation:	(0.00)
Change in Prepayments:	0.00
Less: Tax Credits:	(0.00)
Net Tax Amount to be Remitted:	113.10

Shannon Bryant, Attorney-in-Fact

7/14/2009

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.



000004EIWO

RECEIVED

JUL 24 2009

Jefferson County Commission



0000000000

Drawer: Returns
Company: Comtel Telcom Assets LP
Entity ID: 012438
Entity Name: Comtel Telcom Assets LP
Return Code: WV_JEFF_E9
Return Description: West Virginia, Jefferson County E911
Due Date: 20
Year: 2009
Month: 06
Sequence Number: 1
Indexed Time: 7/2/2009 5:59:00 PM
Printed By: TPULLIAM
Printed Time: 7/9/2009 12:49:03 PM

Comtel Telcom Assets LP
c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
(877) 829-4141

West Virginia, Jefferson County E911
P.O. Box 250
Charlestown, WV 25414

WV

West Virginia, Jefferson County E911
Reporting Period: June 1, 2009 to June 30, 2009

Comtel Telcom Assets LP

Tax Identification Number
203237782

c/o Tax Partners, L.L.C.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Return Due: 07/20/2009

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Return Totals:	0	0	0		0.00

REMIT TO:	Total Gross Tax Due:	0.00
	Less: Vendor's Compensation:	(0.00)
	Change in Prepayments:	0.00
	Less: Tax Credits:	(0.00)
	Net Tax Amount to be Remitted:	0.00

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Terrance Pulliam, Attorney-in-Fact

7/09/2009

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

Jefferson County Health Department

ROBERT E. JONES, M.D.
HEALTH OFFICER



1948 WILTSHIRE ROAD, SUITE 1
KEARNEYSVILLE, WV 25430
ENVIRONMENTAL: (304) 728-8415
FAX: (304) 728-3314
MEDICAL: (304) 728-8416
FAX: (304) 728-3319

JEFFERSON COUNTY BOARD OF HEALTH MEETING AGENDA

August 14, 2009

1PM

RECEIVED

■ PRIORITY BUSINESS

- Payment of bills and review of financial report

JUL 23 2009

■ UNFINISHED BUSINESS

- Dave Hamill re: Wee Disciples

Jefferson County Commission

■ STAFF REPORTS

- **Health Officer, Jones**
 - Monthly Report
- **Administration, Jones**
 - Monthly Report
- **Medical, Torlone**
 - Monthly Report
- **Environmental, Zaleski**
 - Monthly Report

Members of the Board of Health:

- Robert M. Johnson, Chairman
- Joseph Osterman, Vice-Chairman
- Rosamond Burns, Member
- Willis Nowell, Member
- Mark Shields, Member
- Jim Surkamp, County Commission

Term Expires:

06-30-10
06-30-11
06-30-14
06-30-13
06-30-10
ex officio

Jefferson County Health Department

ROBERT E. JONES, M.D.
HEALTH OFFICER



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Jefferson County Board of Health Meeting July 10, 2009

Attendees:

Dr. Robert Johnson, Chairman	Jim Surkamp, County Commissioner
Joseph Osterman, Vice-Chairman	Amy Jones, MSN, Administrator
Mark Shields, Member	William Zaleski, Sanitarian
Willis Nowell, Member	Darien Torlone, LPN
Rosamond Burns, Member	

Absent: Dr. Jones, Public Health Officer
Guest: Ralph Lorenzetti, Prosecuting Attorney

Call to Order:

Dr. Johnson called the meeting to order at 1PM on July 10, 2009.

Priority Business:

No corrections or additions were added to the June 1, 2009 minutes. Minutes stand as recorded.

Motion made by Mr. Shields to approve the financial report, second by Mrs. Burns, motion carried.

Mr. Lorenzetti discussed the decision made by the WV Office of Disciplinary Counsel that neither the Prosecuting Attorney nor his staff can represent the Board of Health regarding the law suit between Randall DeHaven and the Jefferson County Board of Health.

Mr. Shields made a motion for the Board of Health to obtain a lawyer and ask the Jefferson County Commission to pay legal fees. Second by Mrs. Burns, motion carried.

Letter to be composed to ask Jefferson County Commission to pay legal fees.

Discussion followed.

Staff Reports:

Administration:

Ms. Jones gave a completed monthly activity report, discussion followed.

Medical:

Monthly medical activity report given by Ms. Torlone, discussion followed.

Environmental:

Mr. Zaleski gave the monthly environmental activity reports, discussion followed

Adjournment:

The meeting adjourned to reopen August 14, 2009 at 1PM.

Respectfully submitted,

Dr. Robert Johnson, DDS, MPH
Chairman of the Board of Health

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Data	Week Ending July 18, 2009 FY10 July 24, 2009
To be Deposited on:	
Amount Played	81,893,122.86
Amount Won	73,483,089.48
MWAP Contribution	<u>32,691.14</u>
Adjusted Gross Terminal Revenue	<u>8,367,342.24</u>
Administrative Costs @ 4%	334,893.69
Excess Lottery Fund @ 4%	<u>0.00</u>
Net Terminal Revenue	<u>8,032,648.55</u>
Surcharge @ 10%	0.00
State Share Excess @ 58%	0.00
Track Share of Capital Reinvestment @ 42%	0.00
Track Share of Capital Reinvestment @ 42% - 96%	\$ -
Track Share of Capital Reinvestment @ 42% - 4%	\$ -
Adjusted Net Terminal Revenue	<u>8,032,648.55</u>
Racetrack @ 46.50% / 42%	3,735,181.58
Lottery Fund @ 30% / 0%	2,409,794.54
Excess Lottery Fund @ 0% / 41%	0.00
Race Track Purses @ 7% / 14% / 8%	562,285.40
Workers' Compensation Debt Reduction @ 7%	562,285.40
Employee Pension Fund @ 1% / .5%	80,326.49
Grayhound Development @ .75%	60,244.86
Thoroughbred Development @ .75%	60,244.86
Racing Commission @ 1%	80,326.49
County/Municipality @ 2%	160,652.98
3% Funds:	
Tourism Promotion Fund @ 1.375%	110,448.92
Development Office Promotion Fund @ .375%	30,122.43
Research Challenge Fund @ .5%	40,163.24
Capitol Renovation and Improvement Fund @ .6875%	55,224.46
2004 Capitol Complex Parking Garage Fund @ .0625%	5,020.41
1% Funds:	
State Capitol Complex Parking Garage @ 1%	80,326.49
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>0.00</u>
	<u>8,032,648.55</u>

WEST VIRGINIA LOTTERY
 First Benchmark
 Charles Town
 County / City Split
 Fiscal Year 2009

Charles Town
 1999 Net Terminal Revenue \$ 45,603,174
 Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 12.42%	CHARLES TOWN 34.56%	HARPERS FERRY 3.65%	RANSON 35.08%	SHEPHERDS TOWN 14.29%
4 days ending: 7/1/09- 7/4/09	\$ 128,262.42	\$ 128,262.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Week ending: 07/11/09	\$ 168,815.08	\$ 168,815.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/18/09	\$ 160,652.98	\$ 160,652.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 457,730.48	\$ 457,730.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ 454,333.00

July 21, 2009


Jefferson County Commission
Sent via fax no. (304) 725-7916

Reference: Paula J. Frickey letters dated December 29, 2008 and January 16, 2009 (copy attached)

Dear Honorable Commission Members:

The Jefferson County Sheriff's department personnel continue to come to my 5 acre property when I am merely enjoying myself after having worked long days in Washington DC. I like to exercise, garden, and practice hitting golf balls with oldies music from 95.9 FM playing from a small radio in my garage before 10 p.m. on some weeknights and weekends. I routinely hear all kinds of noises from the neighboring farms and other properties within my subdivision.

Thank you kindly for your consideration. Attached is my July 21, 2009 to Sheriff Bobby Shirley.




Paula J. Frickey
295 Purdham Lane
Shenandoah Junction, WV 25442-4744
(304) 283-2669 cell/home
(202) 287-1515 work

Carver.

July 21, 2009

TO: Jefferson County Sheriff's Department
Attn: Sheriff Bobby Shirley
FAX: (304) 728-3299

FROM: Paula Frickey 
295 Purdham Lane
Shenandoah Junction, WV 25442
Voice: (304) 283-2669 Work: (202) 287-1515

Good morning Sheriff Shirley:


Please be advised that last evening at approximately 9:00 p.m. a Jefferson County Sheriff's Deputy (name unknown to me) came to my property and knocked on my front door several times. I had been exercising in my garage with my radio playing. I suspect my neighbors called the police on me again – the 57th time since 2005. Since I last talked to you several months ago, your deputies have been dispatched to my property on several occasions. I consider this harassment as I am not breaking any laws. Copies of the Jefferson County Noise Ordinance are available in your office's lobby. The ordinance is very clear in stating that it applies between the hours of 10 p.m. and 6 a.m. and then any so-called noise must be measured by a decibel meter which your officers have attested to not having on their persons. In fact, when I have called to file police reports regarding dogs running at large and vandalism to my 1997 Dodge pickup and utility trailer, nothing is done and I have in fact been charged with calling 911 to report such vandalism. I will dispute the pending charge in Jefferson County Magistrate Court next month as I did NOT call 911 to report such an incident. I've requested a transcript of the 911 call but no transcript has been provided to me.

My neighbors continue to harass me with "rules" they drafted up to specifically single me out, along with my beautifully landscaped and maintained 5 acre property. At the same time my neighbors refuse to acknowledge their own "violations" which include loud noises, dogs running loose, barking dogs, and unsightly conditions on their own properties. They have levied \$100/month "fines" on me and have wrongly placed liens on my property for unpaid fines. They are doing everything in their power to harass me so much so that I will sell and move as they demanded during court ordered mediation (Judge Steptoe Case C-05-60). I am staying abreast of the felony case in Berkeley County where a couple was harassed by their neighbors to the point that they too would want to move.

For your information, last evening my neighbor (Sarah Speck) was shooting a firearm on her property that made more noise than my radio playing in my garage has ever made and it was frightening my small animals that live in my basement. She was also cutting her grass which drowned out my music. I did not call Police Dispatch on July 4, 2009 when my neighbors were shooting off fireworks well past 10 p.m. and which was also frightening to my pets. My other neighbors (the Kellers) routinely play soft rock music from an outdoor speaker affixed to their house and then drive off but I have not called Police Dispatch on them either.

I still intend on seeking actual and punitive damages from your department and the State of West Virginia for unlawful arrest and confinement in the Berkeley County Jail during May 2008 for which I was acquitted by Judge Sanders via Civil Action No. 08-MAP-21 for noise violations and the very serious charge of obstructing an officer (Deputy Thomas). In addition, I have been acquitted of other misdemeanor charges in Jefferson County Magistrate Court.

It is appalling to me, a taxpayer and honorably discharged Air Force veteran, that the Jefferson County Sheriff's department continues to come to my property (and is supported by the Jefferson County Prosecuting Attorney's office) when I am merely trying to rightfully enjoy what is mine and not breaking any laws in the process. My subdivision was not designated a 'quiet zone/senior citizen's community' when I purchased my large lot during August 2001.

 CC: Jefferson County Commission
West Virginia Governor Manchin
Linda Gutsell, Attorney at Law

Leslie D. Smith

From: Jefferson County Alerts [alerts@jeffersoncountywv.org]
Sent: Monday, July 20, 2009 10:02 AM
To: ldsmith@jeffersoncountywv.org
Subject: Fw: County Commission Agenda

-----Original Message-----

From: "gil narro garcia" <gilnarrogarcia@comcast.net>
Sent: 7/14/2009 10:29:53 PM
To: "Jefferson County Alerts" <alerts@jeffersoncountywv.org>
Subject: Re: County Commission Agenda

As per your request that citizens/taxpayers/voters comment on agenda items, I have comments on the agenda. Regarding,

"42. Correspondence received from Debbie Royalty concerning PATH."-----It is disconcerting that you have been so quiet for the longest period of time. Is it your intent to join the supporters and promoters of the PATH and attempt to just let it lay the challenges aside in the hope that citizens will forget about this very important issue. Quite frankly, you should address the issue EVERY time you have a meeting. At the very least, it is your duty to keep us up to date even to the point of redundancy. Please act on it.

I also noticed additional letters and comments on the library funding issue. Please post a notice of the current debate and how you are going to resolve it. It doesn't take much to keep us informed. In short, your short statements on agenda items is an unsatisfactory way to keep citizens informed. And, please never assume that citizens are going to read the Journal to keep abreast of developments. That is the worst avenue for accurate and comprehensive news. I might as well read wall notes!

Sincerely,

Gil N Garcia

Harpers Ferry

----- Original Message -----

From: Jefferson County Alerts
To: jeffersoncountycommissionalerts@jeffersoncountywv.org
Sent: Monday, July 13, 2009 11:56 AM
Subject: County Commission Agenda

<http://www.jeffersoncountywv.org/ccagenda.html>

*****Please do not reply to this email. If you have questions or need assistance, please email info@jeffersoncountywv.org or call the County Commission office at 304-728-3284.*****