

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JUNE 3, 2010
9:30 A.M.

Old Charles Town Library Meeting Room
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

NEW BUSINESS:

1. Legislative Issues
2. Dr. Ronald Flora - Request for Use of Library Meeting Room for Stop Smoking Seminars - Discussion/Action

PRESENTATIONS:

3. 10:00 a.m. Kirk Davis, Capital Projects Manager
- Shepherdstown Battlefield TEA Grant - Supplemental Agreement - Discussion/Action
4. 10:15 a.m. Jeffrey Polczynski, Director of Communications
- Request for approval for contract between Jefferson County Commission/Emergency Communications and Global Data Consultants (GDC) - Discussion/Action

5. 10:30 a.m. John Maxey, Jefferson County Planning Commission President
Jennifer Brockman, Director of Planning and Zoning
- Funding For Far Away Farms Appeal - Discussion/Action
6. 10:45 a.m. Legal Update and Report - (Stephanie Grove)
7. 11:00 a.m. Jennifer S. Maghan - County Clerk's Report
8. 11:15 a.m. Sally Gran, Finance Department - Journal Entries for FY10 Financial
Statement - Discussion/Action

CORRESPONDENCE:

Correspondence received from the Historic Landmarks Commission thanking the Maintenance Department for organizing the community service day crew at the Poor House.

Letter of resignation from the Department of Planning and Zoning received from Jennifer Snyder.

Correspondence received from Telamon Corporation concerning their office hours in Jefferson County.

Correspondence received from Senator Byrd concerning taxation of online travel companies.

Correspondence received from Governor Manchin concerning receipt of correspondence from the County Commission.

Correspondence received from Matthew Harris.

Meeting agenda and minutes received from the Board of Health.

Harpers Ferry National Historical Park community bulletin received.

E-911 fees received.

Weekly settlement report for the Charles Town Races and Slots received from the West Virginia Lottery.

ANNOUNCEMENTS:

Invitation received to attend the Potomac Headwaters RC&D Board of Directors Annual Meeting on Wednesday, June 16, 2010.

Notice received of the Arts and Humanities Alliance annual meeting and picnic on Sunday, June 20, 2010.

Notice received of the National Animal Control Association Training Academy on August 9-13, 2010.

Notice received of State Plane Coordinate System Workshop on Thursday, July 15, 2010.

RECESS

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

June 3, 2010
PURCHASE ORDERS

ASSESSOR

| | | |
|--------------|----------|---|
| PO NO: 48280 | 1,395.25 | PRINT-O-STAT, INC.: Replace Ink system, cartridges, print heads |
|--------------|----------|---|

COUNTY COMMISSION

| | | |
|--------------|--------|--|
| PO NO: 48610 | 892.10 | BELNICK, INC.: Stackable chairs for meeting room (50 @15.99ea) |
|--------------|--------|--|

COURTHOUSE

| | | |
|--------------|----------|--|
| PO NO: 48425 | 1,548.70 | WINCHESTER EQUIPMENT: Repair to Genie lift |
| PO NO: 48428 | 3,800.00 | WINCHESTER EQUIPMENT: Trade in old tractor for new |
| PO NO: 48430 | 716.64 | GRAINGER: Filters for Air Handlers |
| PO NO: 48432 | 107.70 | BATTERY MART: Batteries for battery back ups |

EMERGENCY

| | | |
|--------------|--------|---|
| PO NO: 48193 | 375.00 | PRIORITY DISPATCH: Maintenance agreement fo Aqua ESP annual |
|--------------|--------|---|

EXTENSION OFFICE

| | | |
|--------------|--------|----------------------------|
| PO NO: 48103 | 280.00 | WPS, INC.: Contract CLP 27 |
|--------------|--------|----------------------------|

HOMELAND SECURITY/EMERGENCY MANAGEMENT

| | | |
|--------------|--------|---------------------------------|
| PO NO: 48375 | 450.00 | EMAP: Year subscription to EMAP |
|--------------|--------|---------------------------------|

OTHER BUILDINGS

| | | |
|--------------|----------|---|
| PO NO: 48426 | 5,400.00 | COMFORT DESIGN: Study for HVAC |
| PO NO: 48427 | 1,440.00 | COMFORT DESIGN: Checking Energy Efficiency for Park & Rec |
| PO NO: 48429 | 774.91 | DAYCON: Cleaning Supplies |
| PO NO: 48431 | 1,072.85 | BK OFFICE SUPPLY: Copy Paper |
| PO NO: 48434 | 277.00 | DBAM&G CARPET INSTALLATION: Replace carpet with Laminate Flooring/ Tax office |

SHERIFF LAW

| | | |
|--------------|-----------|---|
| PO NO: 48270 | 21,702.45 | SIRCHIE: Krimsite imager, training, dust print, lifting mats (Laptop Grant) |
| PO NO: 48271 | 4,640.64 | PENN CAMERA EXCHANGE: Camera, case & lenses (Laptop Grant) |
| PO NO: 48272 | 1,428.09 | TOWN GUN SHOP: Carolina safety lime micromesh & Forearm rails (Deputy Protection & Equipment Grant) |
| PO NO: 48273 | 13,993.13 | SOFTWARE SYSTEMS: Microsoft 2007, Symatec endpoint protection (Laptop Grant) |
| PO NO: 48274 | 19,782.86 | VALLEY TWO-WAY INC.: Cabinet work for command unit, supplies & installation (Laptop Grant) |
| PO NO: 48433 | 101.77 | C.A.R.S.: Scheduled maintenance |
| PO NO: 48554 | 7,192.01 | TIGER SUPPLIES: Sokkia SET530R 5 reflectorless (Deputy Protection & Equipment Grant) |

SHERIFF TAX

| | | |
|--------------|----------|--|
| PO NO: 47798 | 303.45 | PIFER: Highlighters, receipt books, tape, paper |
| PO NO: 47800 | 578.64 | SPECIALTY BUSINESS: Envelopes |
| PO NO: 48585 | 161.25 | SHERIFF TX OFFICE: United bank deposit book & checks |
| PO NO: 48586 | 5,140.52 | SPIRIT OF JEFFERSON: 2009 Delinquent tax list |

GRAND TOTAL

\$93,554.96

Sandy McDonald

From: <Floraclinics@aol.com>
To: <sandy@jeffersoncountywv.org>
Sent: Friday, May 21, 2010 2:30 PM
Subject: Fwd: Public Library Meeting Room Request

Ms. McDonald:

I have not received a reply from your office. Please forward my request to the appropriate individual.

Regards,

Dr. Ronald Flora, Ph.D.
Flora Clinics
1805 Crystal Drive, #408
Arlington, VA 22202
(703) 979-2541
Email: mail@floraclinics.com
www.floraclinics.com

From: Floraclinics@aol.com
To: tboone@jeffersoncountywv.org
Sent: 5/17/2010 9:48:56 A.M. Eastern Daylight Time
Subj: Public Library Meeting Room Request

Dear Ms. Reed:

It was suggested by your Public Library that I email your office for the use of the conference room at your Public Library in Charles Town. I hold stop smoking seminars in Mount Airy and Damascus, MD each month, and have had several individuals from your area drive over to Maryland for these sessions. I am getting quite a few calls from Charles Town and Martinsburg, and I would like to request the use of your conference room. The first date that I have on my calendar would be Thursday, July 8 from 5 p.m. until 8:30 p.m., which would include my setup time.

Please let me know what forms I need and what procedures need to be followed for these seminars for this request.

Regards,

Dr. Ronald Flora, Ph.D.
Flora Clinics
1805 Crystal Drive, #408
Arlington, VA 22202
(703) 979-2541
Email: mail@floraclinics.com
www.floraclinics.com

The room is available 7/8/10 5pm-8:30pm
as per Christine - PIC 5/24/10

Nichelle Hosby

From: Sandy McDonald [sandy@jeffersoncountywv.org]
Sent: Friday, May 21, 2010 2:58 PM
To: Floraclinics@aol.com
Cc: Nichelle Hosby
Subject: Re: Public Library Meeting Room Request

Dr. Flora,

Sorry for the delay, but Ms. Reed is on leave. I will forward this request to the County Commission for their agenda on June 3rd. In the meantime, we will contact the Planning Commission to see if this meeting room will be available on July 8th and the 2nd Thursday of each month.

We will contact you to let you know in advance if the room is booked for those dates.

Please contact Nichelle Hosby, Administrative Assistant if you have any questions.

Sandy McDonald
Deputy County Administrator

----- Original Message -----

From: Floraclinics@aol.com
To: sandy@jeffersoncountywv.org
Sent: Friday, May 21, 2010 2:30 PM
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- Regards,

-

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| <p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p> |
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AGENDA REQUEST FORM

Name: Kirk Davis, Capital Projects Manager

Department or Entity: County Commission

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: June 3, 2010

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Appointment**

Please provide the County Commission with a description of your request or presentation, including any background information: **Shepherdstown Battlefield TEA Grant - Supplemental Agreement**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **Motion to approve the Shepherdstown Battlefield Supplemental Agreement #2 and authorize the President of the Commission to affix her signature to the appropriate documents**



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Joe Manchin III
Governor

April 15, 2010

SUPPLEMENTAL AGREEMENT #2

Mr. Kirk Davis, Sr.
Capital Projects Manager
Department of Capital Planning and Management
Jefferson County Government
114 East Washington Street
Charles Town, West Virginia 25414

Dear Mr. Davis:

Shepherdstown Battlefield
State Project: U319-SHE/P-7.00
Federal Project: TEA-0H22(001)E
Jefferson County

This Supplemental Agreement, executed in duplicate, by and between the West Virginia Department of Transportation, Division of Highways, hereinafter called "Department" and the County Commission of Jefferson County, hereinafter called "Sponsor", supplementing the original Agreement between Department and Sponsor, dated November 6, 2007 and the Supplemental Agreement #1 dated December 15, 2008.

WITNESSETH that,

WHEREAS, the original Agreement provided for the participation of Department and Sponsor in a Project for the acquisition of the Faraway Farm property for future development as a Battlefield Park for the interpretation and commemoration of the September 1862 Battle of Shepherdstown; and

WHEREAS, Supplemental Agreement # 1 provided additional funding for the project; and

WHEREAS, the Faraway Farms property is no longer a viable site for the project; and

WHEREAS; the Old Cement Mill Plant property is available for development and will provide an opportunity for interpretation of the cement mill plant, the site of Boteler's Ford of the Potomac River and the Battle of Shepherdstown;

NOW, THEREFORE, Department and Sponsor agree as follows:

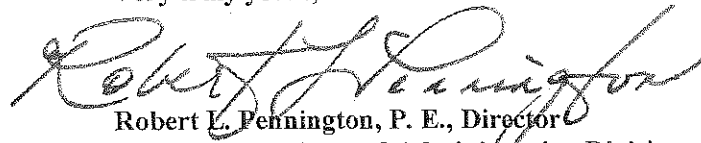
1. That the Old Cement Mill Plant property will be acquired instead of the Faraway Farms property for development of a battlefield park and for the interpretation of the cement mill plant, Boteler's Ford and the Battle of Shepherdstown.

Mr. Kirk Davis
April 15, 2010
Page Two

2. That Sponsor shall submit a certified check, payable to the West Virginia Division of Highways for the sum of fifty thousand dollars (\$50,000), or provide documentation of properly donated property to the Project whose value equals or exceeds the twenty percent (20%) required Project match of fifty thousand (\$50,000) or provide a combination of donated property and a certified check which in total equals or exceeds the required minimum twenty percent (20%) project match of fifty thousand dollars (\$50,000). This transfer of funds, and/or approved documentation of properly donated property, must occur before any invoices are submitted for reimbursement and prior to the acquisition of the designated property.
3. That Sponsor acknowledges that as of the date of this Agreement, no certified check and/or documentation of donated property has been submitted to cover the Sponsors twenty percent (20%) matching funds.
4. That, if funding and time remains after the completion of the property acquisition, the remaining funding may be used for the development and interpretation of the site. Any future development on the site using this grant funding or other State or Federal funding must be approved by the Department prior to design, implementation, or construction.
5. The Sponsor agrees to complete the project by June 30, 2011.
6. That all the terms and provisions contained in the heretofore-referenced original Agreement dated November 6, 2007 and Supplemental Agreement #1 dated December 15, 2008 shall remain in full force and effect except as modified and/or altered by this Supplemental Agreement #2.

If you concur, please sign both Letter Agreement originals. After signing, keep one executed Agreement for your files and return the other to the West Virginia Division of Highways, Building 5, Room A-816, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305.

Very truly yours,


Robert L. Pennington, P. E., Director
Program Planning and Administration Division

RLP:Sw

ACCEPTED: COUNTY COMMISSION OF JEFFERSON COUNTY Date: _____

ATTEST: _____


By: _____

Title: _____

Title: _____

Distribution: County Commission of Jefferson County
West Virginia Division of Highways

APPROVED AS TO FORM THIS
18th DAY OF May 20 10



ATTORNEY LEGAL DIVISION
WEST VIRGINIA DEPARTMENT
OF HIGHWAYS

of

| |
|--|
| <p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p> |
|--|

AGENDA REQUEST FORM

Name: Jeffrey A. Polczynski

Department or Entity: Emergency Communications

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1st Choice: June 3, 2010

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject:

Request for approval for contract between Jefferson County Commission/Emergency Communications and Global Data Consultants (GDC).

Please provide the County Commission with a description of your request or presentation, including any background information:

Global Data Consultants is a company that provides technical support for networks. The purpose of this contract is to put into place technical experts that are able to provide technical support to the highly sophisticated Emergency Communications / Sheriff's Office / Emergency Management networks in Bardane. This contract will implement a bucket of hours in order to have the technical experts at GDC perform functions that are beyond the capabilities of the current network administrator and/or allow the network administrator an avenue to contact a technical expert for issues that cannot be resolved. Funds are earmarked for this specific purpose/contract from 001-712-02-216-000-PS-911

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Move to approve the contract between Jefferson County Commission/Emergency Communications and Global Data Consultants.

Attachments:

The Assistant Prosecuting Attorney / Civil Division has the current contract which will be presented to the President of the Commission for signature approval.

| |
|--|
| <p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p> |
|--|

AGENDA REQUEST FORM

Name: Jennifer Brockman (on behalf of the Planning Commission)

Department or Entity: Department of Planning and Zoning

Estimation of amount of time needed for appointment: 15 Minutes

Date Requested – 1st Choice: June 3, 2010

Date Requested – 2nd Choice: June 3, 2010

If a specific date is needed, please provide reason for specific date: **This item needs to be heard on the June 3, 2010 County Commission agenda because the appeal of Far Away Farms must be filed by June 9, 2010.**

Subject: **Funding for Far Away Farms Appeal**

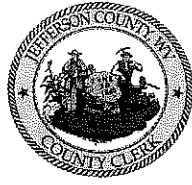
Please provide the County Commission with a description of your request or presentation, including any background information:

The Planning Commission requests of the County Commission approve the funds to support the appeal of Far Away Farms to the 4th Circuit Court of Appeals of an amount up to \$1000.00. The attorney has offered his time pro bono. The fees requested cover the cost of filing the appeal and the cost of a trip to Richmond for oral arguments.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Move to approve funds to support the appeal of Far Away Farms to the 4th Circuit of an amount up to \$1000.00.

Attachments: **None.**



#8

Jennifer S. Maghan, County Clerk

100 East Washington Street, Charles Town, West Virginia 25414
304-728-3215 (office) 304-728-1957 (fax)
jmaghan@jeffersoncountywv.org Jeffersoncountyclerkwv.com

May 26, 2010

To: County Commission

Request for approval of adjusting entries to record the following:

1. Record the receivable for outstanding loan to Solid Waste Authority from June 2007 which had never been recorded on JCC books. The finance office had no record of the original loan. The original zero interest loan in the amount of \$105,000 was never recorded. After reconciling the reimbursements thru June 2009 in the amount of \$39,339.00 the balance we will be booking is **\$65,661.00** as an Other Receivable.
2. Record the receivable for outstanding loan to JCDA from 1989 in the amount of **\$200,000.00**. This information was found during the review of our component units financial statements for 2009 from the WV State Auditor's Office. This amount has been recorded by the Development Authority since 1989; however, this was never recorded as a receivable on our books. The auditor's office recommended that we book this as due from other government units.
3. Please approve for the entry so that we will be in compliance on our FY 2010 Financial Statement.

Thank you for your assistance in this matter.


S. BRAN

Solid Waste Authority Loan \$105,000.00
 Schedule of Payments Received on Loan Dated April 23, 2007
 48 monthly installments @ \$2,187.50
 Start Date June 1st 2007

| Date Due | Payment Due | Amt Pd | Additional amts. Pd | Amt Due to JCC | Additional Rec'd | Ck Rec'd |
|--------------------------------|----------------------|---------------------|---------------------|-----------------------|------------------|---------------------------------------|
| Jun-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 06/06/2007 |
| Jul-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 07/12/2007 |
| Aug-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 08/10/2007 |
| Sep-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 09/13/2007 |
| Oct-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 10/16/2007 |
| Nov-07 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Dec-07 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 12/11/2007 |
| Jan-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 01/14/2008 |
| Feb-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 02/22/2008 |
| Mar-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 03/21/2008 |
| Apr-08 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| May-08 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Jun-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 06/20/2008 |
| Jul-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 07/30/2008 |
| Aug-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 08/25/2008 |
| Sep-08 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Oct-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 10/06/2008 |
| Nov-08 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 11/25/2008 |
| Dec-08 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Jan-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 01/14/2009 |
| Feb-09 | \$ 2,187.50 | \$ 4,371.00 | | \$ (2,183.50) | | 02/10/2009 ** Feb/March |
| Mar-09 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Apr-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 04/06/2009 |
| May-09 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Jun-09 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| ytd as of June 30, 2009 | \$ 54,687.50 | \$ 39,339.00 | \$ - | \$ 15,348.50 | | |
| Jul-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 07/07/2009 |
| Aug-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 08/25/2009 |
| Sep-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 09/29/2009 |
| Oct-09 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Nov-09 | \$ 2,187.50 | \$ 2,185.50 | | \$ 2.00 | | 11/03/2009 |
| Dec-09 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Jan-10 | \$ 2,187.50 | \$ 2,185.50 | \$ 2.00 | \$ - | 04/07/2010 | 01/26/2010 |
| Feb-10 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| Mar-10 | \$ 2,187.50 | \$ 2,185.50 | \$ 2.00 | \$ - | 04/07/2010 | 03/26/2010 The 3/26/was for 2185.50 |
| Apr-10 | \$ 2,187.50 | \$ 2,187.50 | | \$ - | 04/07/2010 | |
| c/u Payment rec'd | \$ - | \$ - | \$ 2,187.50 | \$ (2,187.50) | ck # 10449 | 04/28/2010 These payments were |
| c/u Payment rec'd | \$ - | \$ - | \$ 62.00 | \$ (62.00) | ck # 10456 | 04/28/2010 applied to previous months |
| c/u Payment rec'd | \$ - | \$ - | \$ 19,669.50 | \$ (19,669.50) | ck # 10457 | 04/28/2010 not paid or underpaid |
| May-10 | \$ 2,187.50 | \$ 2,187.50 | | \$ - | ck # 10465 | cr#31249 posted in May 2010 |
| Jun-10 | \$ 2,187.50 | \$ - | | \$ 2,187.50 | | |
| YTD as of June 2010 | \$ 26,250.00 | \$ 17,488.00 | \$ 21,923.00 | \$ (13,161.00) | | |
| Jul-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Aug-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Sep-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Oct-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Nov-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Dec-10 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Jan-11 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Feb-11 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Mar-11 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Apr-11 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| May-11 | \$ 2,187.50 | | | \$ 2,187.50 | | |
| Sub Total | \$ 24,062.50 | \$ - | \$ - | \$ 24,062.50 | | |
| Grand Total | \$ 105,000.00 | \$ 56,827.00 | \$ 21,923.00 | \$ 26,250.00 | | \$ 105,000.00 |

| | |
|-----------------------------|---------------------|
| Amount due from Solid Waste | |
| Original Loan | \$ 105,000.00 |
| paid thru June 30, 2009 | \$ (39,339.00) |
| Loan Amount Due | \$ 65,661.00 |

needs to be booked as other receivable for FY 2009/FY 2010

Journal Entry to Post Receivable should be as follows:

| | Debit | Credit |
|----------------|--------------|--------------|
| 001-116-00-000 | \$ 65,661.00 | |
| 001-299-000 | | \$ 65,661.00 |

Reason: to record loan to Solid Waste Authority from June 2007
 Loan was never recorded as a receivable

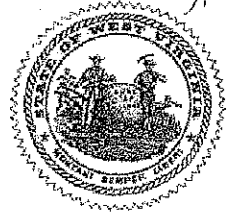
JEFFERSON COUNTY COMMISSION OF JEFFERSON COUNTY

P.O. Box 250
124 East Washington Street
Charles Town, WV 25414


Phone: 304/728-3284

www.jeffersoncountywv.org

Fax: 304/725-7916



11/18/07
A.E.V.

TO: Sheriff Boober
FROM: Leslie D. Smith 
DATE: April 23, 2007
RE: Solid Waste Authority Loan Agreement

Attached is a loan agreement between the County Commission of Jefferson County and the Jefferson County Solid Waste Authority. On April 19, 2007, the Commission loaned the Solid Waste Authority \$105,000 to be repaid to the Commission in forty-eight (48) equal installments of \$2,187.50 each with the first installment due June 1, 2007, and each subsequent installment due no later than the first of each month.

If you need anything additional, please do not hesitate to contact me.

LDS/lik

11/18/07
A.E.V.

Motion by Surkamp, second by R. Morgan to advertise for the position of a Human Resource Director to be hired July 1, 2007 with a job description to be in the ad as well as the salary commensurate with experience. Motion passed by a 4-1 vote. Commissioner Manuel voted no.

By the consensus of the Commission, the County Administrator was directed to poll the elected officials to see if they would utilize a Human Resource Director. The Commission agreed to place this on next week's agenda to discuss the use of the Human Resource Director by elected officials.

**In re: SCOTT TATINA - MOUNTAIN WATER SYSTEMS FAIR WATER RATE COMMITTEE -
DRAFT LETTER TO DUNN ENGINEERING
DUNN ENGINEERING - PROPOSAL**

The agenda appointment was combined with New Business #17. Scott Tatina Committee member for the Mountain Water Systems Fair Water Rate appeared before the Commission to discuss a draft letter to be sent to Dunn Engineering regarding the proposal. The Commission discussed the draft letter. Motion by Manuel, second by Surkamp to approve the draft letter with corrections and to have legal counsel review the letter. After reviewed and approved by legal counsel, the Commission authorizes the President of the Commission to affix her signature to the letter and mail it to Dunn Engineering. Motion carried.

In re: JENNIFER S. MAGHAN - COUNTY CLERK'S REPORT

**- Approval of Poll Workers to serve the June 9, 2007 Special Election - List of Candidates
Approved by Executive Committees**

Ms. Maghan reported on poll workers to serve the June 9, 2007 Special Election. Motion by Surkamp to approve the name of poll workers as submitted to the County Clerk from the Executive Committees.

Reva Mickey, Democratic Executive Committee President commented on the report that was submitted to the County Clerk for approval.

Motion by Manuel to approve the democratic party line for the supply clerks for the Special Election.

Motion by Manuel to take five minutes to review the report.

Commissioner Corliss commented and remarked that he had problems with the balance of the parties.

Motion by Manuel to move this agenda item to the bottom of the agenda in order to receive more information and clarification.

Motion by Surkamp to approve the list submitted by the County Clerk as is.

By unanimous consent, the Commission agreed to discuss this matter at 1:15 p.m.

- Special Election Time Line

Ms. Maghan reported on the Special Election time line. Commissioner Corliss would like to have a workshop to see how things will be done on election night. Ms. Maghan informed the Commission that there would be a training class on June 6th at 6 p.m.

**In re: LEGAL UPDATE REPORT
DISCUSSION OF APPROPRIATE INTERFACE BETWEEN COUNTY COMMISSIONERS,
COUNTY EMPLOYEES AND VOLUNTEERS**

Mike Thompson, Prosecuting Attorney appeared before the Commission to report on the request from the Commission regarding appropriate interface between County Commissioners, County Employees and Volunteers. Mr. Thompson informed the Commission that he prepared a Resolution as requested by the Commission at last week's meeting. Mr. Thompson read the Resolution and explained it. After discussion, motion by Manuel to hold this matter over for 1 week. The motion failed due to the lack of a second.

Motion by R. Morgan, second by Manuel to hold this matter over for 3 weeks. Motion passed by a 3-2 vote. Commissioners F. Morgan and Surkamp voted no.

In re: AGREEMENT WITH SOLID WASTE AUTHORITY

James Casimiro, Legal Counsel appeared before the Commission to discuss the agreement with the Solid Waste Authority. Motion by R. Morgan, second by Manuel to approve the agreement with Solid Waste Authority for the debt with Waste Management in the amount of \$105,000.00. Motion carried.

In re: JENNIFER S. MAGHAN - CONTINUED

- Approval of Poll Workers to serve the June 9, 2007 Special Election - List of Candidates

Jefferson County Commission
Journal Entry to Record Outstanding Receivable due
from Jefferson County Development Authority for
Burr-McGarry Park Infrastructure since 1989

During the preparation of the 2010 Financial Statement, Fred Hess, from the WV State Auditors Office found that one of our component units had recorded a notes payable in the amount of \$200,000.00 due to Jefferson County Commission. The development authority has been carrying this liability since 1989 yet Jefferson County Commission had not recorded this amount as a receivable on our books. Since this is still an outstanding loan to JCDA, we are obligated to record it. I have enclosed documents supporting this information.

The Journal Entry to Record is as follows:

| | DR | CR |
|----------------|---------------|---------------|
| 001-115-00-000 | \$ 200,000.00 | |
| 001-299-000 | | \$ 200,000.00 |

To record outstanding note due from JCDA-Burr McGarry Industrial Park

4. An 8 1/2" by 11" transparency reduction of the Final Plat, sufficiently legible to indicate the lot numbers, street names and name of the subdivision.

5. Any additional material, information or documents required by the Planning Commission.

Section 9.2 Design and Construction Requirements

[Delete the following]

a. 6. width of shoulder-- 2 feet on each side

[Amend to read as follows]

d. 1. Provisions for water and sewer shall be as required by Section 8.2, d.

[Delete the following]

e. 1. Each building site shall be designed and dimensioned so that the intended building and associated parking area cover no more than fifty percent of the building site.

[Existing Article 6 Conditional Approval: Bonding is to be changed to Article 15]

[Existing Article 15 Compliance; Administration and Enforcement to be changed to Article 16]

[Existing Article 16 Amendment; Variance; Appeal to be changed to Article 17]

[Existing Article 17 Validity; Conflict with Other Laws to be changed to Article 18]

In re: EXECUTIVE SESSION

Motion by Morrow, second by Lance to go into Executive Session to discuss personnel matters and matters involving or affecting the purchase, sale, or lease of property. Motion carried.

Motion by Morrow, second by Clendening to adjourn from Executive Session to return to Regular Session. Motion carried. No action was taken.

In re: FUNDING METHOD APPROVED - BURR-MCGARRY PROPERTY - INDUSTRIAL DEVELOPMENT

Motion by Lance, second by Clendening to authorize the transfer of \$100,000.00 from the Jail Improvement Fund, subject to approval by the State Tax Commissioner; authorize transfer of \$100,000.00 from the Capital Outlay Fund; and accept a \$600,000.00 Bridge Loan from the Bank of Charles Town at the rate of 10.9% for the purpose of acquiring the Burr-McGarry Farm for industrial development. Motion carried.

The Commission agreed to notify the Landfill Manager that effective January 1, 1988 all technical aspects of the operation of the Landfill will be referred to the County Engineer and that his services will no longer be required.

The Commission authorized the county's participation in the optional Gypsy Moth Control Program and directed the County Administrator to inform the County Extension Office to proceed with their activities for the program.

Jefferson County Development Authority
Balance Sheet
June 30, 1989

Assets

Current Assets

| | | |
|--------------------------|---------------|-----------|
| Cash on hand | \$ 100 | |
| Cash in bank - operating | 8 155 | |
| Cash investments | <u>53 651</u> | |
| Total current assets | | \$ 61 906 |

Property, Plant and Equipment

| | | |
|-----------------------------------|-----------------|-------|
| Furniture and equipment | 12 225 | |
| Less accumulated depreciation | <u>(7 390)</u> | |
| Net property, plant and equipment | | 4 835 |

Other Asset

| | | |
|----------------------|--|--------------------|
| Land held for resale | | <u>977 057</u> |
| Total Assets | | <u>\$1 043 798</u> |

Liabilities and Entity Capital

Current Liabilities

| | | |
|-------------------------------|------------|-----------|
| Note payable - line of credit | \$ 31 632 | |
| Accrued interest | <u>399</u> | |
| Total current liabilities | | \$ 32 031 |

Long-term Liabilities

| | | |
|-----------------------------|---------------|----------------|
| Notes payable | 600 000 | |
| Due to Jefferson County | 200 000 | |
| Accrued interest | <u>48 032</u> | |
| Total long-term liabilities | | <u>848 032</u> |

| | | |
|-------------------|--|---------|
| Total Liabilities | | 880 063 |
|-------------------|--|---------|

| | | |
|----------------|--|----------------|
| Entity Capital | | <u>163 735</u> |
|----------------|--|----------------|

| | | |
|--------------------------------------|--|--------------------|
| Total Liabilities and Entity Capital | | <u>\$1 043 798</u> |
|--------------------------------------|--|--------------------|

The accompanying notes are an integral part of these financial statements.

Jefferson County Development Authority
STATEMENT OF NET ASSETS (CONTINUED)
 June 30, 2009

LIABILITIES

| | |
|---|------------------|
| Current Liabilities | |
| Accounts payable - trade | <u>\$ 11,882</u> |
| Total current liabilities | <u>11,882</u> |
| Current liabilities payable from restricted assets | |
| Accounts payable - TeleCenter | 13,029 |
| Notes payable - TeleCenter | <u>16,553</u> |
| Total current liabilities payable from restricted assets | <u>29,582</u> |
| Long-term liabilities | |
| Due to Jefferson County Commission - park infrastructure | 200,000 |
| Notes payable | 6,364,658 |
| Accrued interest | <u>9,529</u> |
| Total long-term liabilities | <u>6,574,187</u> |
| Total liabilities | <u>6,615,651</u> |

NET ASSETS

| | |
|--|----------------------------|
| Invested in capital assets (including park development), net of related debt | 1,399,700 |
| Restricted | 1,192,901 |
| Unrestricted | <u>638,333</u> |
| Total net assets | <u>3,230,934</u> |
| Total liabilities and net assets | <u><u>\$ 9,846,585</u></u> |

The accompanying notes are an integral part of the financial statements.

Jefferson County Development Authority
NOTES TO THE FINANCIAL STATEMENTS
For the year ended June 30, 2009

NOTE 6: NOTES PAYABLE (continued)

Maturities of notes payable are as follows:

| <u>Year</u> | <u>Interest</u> | <u>Principal</u> |
|-------------|---------------------|---------------------|
| 2010 | \$ - | \$ - |
| 2011 | - | - |
| 2012 | - | - |
| 2013 | 69,194 | 618,297 |
| 2014 | 196,364 | 916,040 |
| 2015-2019 | 591,921 | 2,907,625 |
| 2020-2024 | 201,867 | 1,922,696 |
| | <u>\$ 1,059,346</u> | <u>\$ 6,364,658</u> |

NOTE 7: DUE TO JEFFERSON COUNTY COMMISSION

Due to Jefferson County Commission represents funds advanced to the Authority for the purpose of financing the Burr Business/Bardane Industrial Park. The loan bears no interest and is repayable when park property is sold.

NOTE 8: OPTIONS

The Authority has granted Norm Thompson Outfitters, Inc. two continuing and exclusive expansion options on 16.32 acres of land during the lease term between the parties. Consideration paid to the Authority for these options amounts to \$20,000 annually.

NOTE 9: FIXED ASSETS

Changes in the Authority's fixed assets consisted of the following for the year ended June 30, 2009:

| | <u>Beginning</u> | <u>Additions</u> | <u>Disposals</u> | <u>Ending</u> |
|------------------------|-------------------|------------------|---------------------|-------------------|
| Audio/visual equipment | \$ 9,274 | \$ - | \$ - | \$ 9,274 |
| Office equipment | 25,946 | 4,363 | - | 30,309 |
| Telecenter computers | 123,910 | - | - | 123,910 |
| Telecenter furnishings | 145,053 | 13,105 | - | 158,158 |
| | <u>\$ 304,183</u> | <u>\$ 17,468</u> | <u>\$ (140,943)</u> | <u>\$ 321,651</u> |

Info



Jefferson County Commission
 P.O. Box 250
 Charles Town, WV 25414

May 20, 2010

Jefferson County Commission,

The Jefferson County Historic Landmarks Commission would like to thank the county maintenance department, specifically Bill Polk, Maintenance Supervisor, for organizing the community service day crew at the Poor House last Saturday. We especially appreciate the work of employee Greg Gregson, who was onsite supervisor for the entire day. Thanks in large part to the efforts of these men, the HLC had a successful clean-up day at the Poor Farm. The crew of volunteers removed a great deal of vegetation and trash from around the historic buildings. They also cleaned out debris from inside the structures. This was the first important step in rehabilitating this wonderful historic resource that served the county's poor for more than 150 years.

We greatly appreciate the community spirit of these volunteers and their continued commitment to Jefferson County.

Sincerely,

A handwritten signature in black ink, appearing to be 'J C Allen, Jr.', written in a cursive style.

John C. Allen, Jr.
 Chairman, JCHLC

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MAY 21 2010

cc: Bill Polk

Jefferson County Commission

May 27, 2010

Jennifer Brockman, Director
Planning & Zoning Department
Jefferson County, West Virginia

Jennie,

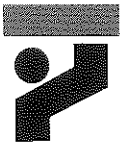
This letter will serve as notice that I will resign from the Zoning Administrator position as of June 30, 2010. I have thoroughly enjoyed my experiences gained from working at the County and am grateful, not only to the County Commission for hiring me, but to the Boards and staff members who supported and encouraged me, and to you for providing me the opportunity to serve in a professional capacity. I am excited about the direction in which the Planning & Zoning Departments are headed under your leadership and wish you the best of luck in growing this young staff and establishing the department as reliable and consistent.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jennifer Snyder', with a long horizontal flourish extending to the right.

Jennifer Snyder



Telamon Corporation

Empowering Individuals, Improving Communities

129 S. Queen Street
Martinsburg, WV 25401
(304) 263-0916
Fax: (304) 263-4809

Robin F. Kees
State Director

May 21, 2010

Jefferson County Commissioners Office
P.O. Box 208
Charles Town, WV 25414

Dear Commission Members,

Telamon Corporation would like to thank you for the wonderful opportunity to meet with you and present at your monthly commission meeting on May 20, 2010. We are excited to now have a physical presence in Jefferson County to continue to share our services and serve individuals and families of Jefferson County.

I would like to reiterate our current office hours. We will be open at Jefferson Community Ministries at 238 W. Washington Street every Tuesday and Thursday from 8:00 AM to 1:00 PM and on Wednesdays from 11:30 AM to 4:30 PM.

If you have any additional questions or comments, please feel free to contact our State office at 304-263-0916 and speak with our State Director, Robin Kees.

Respectfully,

Alicia Billy, MSW
Program Coordinator

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MAY 25 2010

Jefferson County Commission

DANIEL K. INOUE, HAWAII, CHAIRMAN
THAD COCHRAN, MISSISSIPPI, VICE CHAIRMAN

ROBERT C. BYRD, WEST VIRGINIA
PATRICK J. LEAHY, VERMONT
TOM HARKIN, IOWA
BARBARA A. MIKULSKI, MARYLAND
HERB KOHL, WISCONSIN
PATTY MURRAY, WASHINGTON
BYRON L. DORGAN, NORTH DAKOTA
DIANNE FEINSTEIN, CALIFORNIA
RICHARD J. DURBIN, ILLINOIS
TIM JOHNSON, SOUTH DAKOTA
MARY L. LANDRIEU, LOUISIANA
JACK REED, RHODE ISLAND
FRANK R. LAUTENBERG, NEW JERSEY
BEN NELSON, NEBRASKA
MARK PRYOR, ARKANSAS
JON TESTER, MONTANA
ARLEN SPECTER, PENNSYLVANIA

CHRISTOPHER S. BOND, MISSOURI
MITCH McCONNELL, KENTUCKY
RICHARD C. SHELBY, ALABAMA
JUDD GREGG, NEW HAMPSHIRE
ROBERT F. BENNETT, UTAH
KAY BAILEY HUTCHISON, TEXAS
SAM BROWNBACK, KANSAS
LAMAR ALEXANDER, TENNESSEE
SUSAN COLLINS, MAINE
GEORGE V. VOINOVICH, OHIO
LISA MURKOWSKI, ALASKA

United States Senate

COMMITTEE ON APPROPRIATIONS
WASHINGTON, DC 20510-6025
<http://appropriations.senate.gov>

April 13, 2010

CHARLES J. HOUY, STAFF DIRECTOR
BRUCE EVANS, MINORITY STAFF DIRECTOR

The Honorable Lyn Widmyer
President
Jefferson County Commission
P.O. Box 250
Charles Town, West Virginia 25414

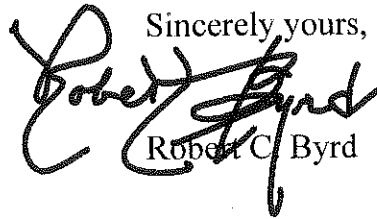
Dear Commissioner Widmyer:

Thank you for contacting my office to express your views about the taxation of online travel companies. I appreciate your taking the time to provide me with the benefit of your thinking on this matter.

Please be assured that I have noted your concerns, and that I will keep them in mind. As your elected representative in the U.S. Senate, I value your opinion.

With kind regards, I am

Sincerely yours,



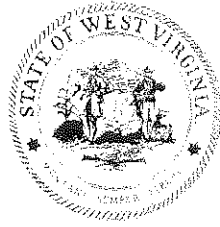
Robert C. Byrd

RCB:jgm

RECEIVED

MAY 19 2010

Jefferson County Commission



State of West Virginia
Joe Manchin III
Governor

Office of the Governor
State Capitol
1900 Kanawha Boulevard, East
Charleston, WV 25305

Telephone: (304) 558-2000
Toll Free: 1-888-438-2731
FAX: (304) 342-7025
www.wv.gov

May 13, 2010

The Honorable Lyn Widmyer
President
Jefferson County Commission
124 East Washington Street
Post Office Box 250
Charles Town, WV 25414-1072

Dear Commissioner Widmyer:

Thank you for contacting my office. I appreciate your thoughts and concerns, and particularly the time you took to send them to me.

Your correspondence has been forwarded to the Director of Legislative Affairs in my office for further review.

Please accept my most sincere best wishes for the future.

With warmest regards,

A handwritten signature in black ink that reads "Joe Manchin III".

Joe Manchin III
Governor

JM:mrp

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MAY 19 2010

Jefferson County Commission

12 May 2010

Matthew Harris
147 Robelei Dr.
Ranson, WV 25438

Jefferson County Commission
200 E. Washington St.
Charles Town, WV 25414

Welcome New Commissioners/Re-Elected Commissioner;

First off, I would like to congrats on the election. You have a tough job ahead of you I promise. Those of you being re-elected already know this.

My position is simple, I am not on the Commission board, but I enjoy bringing the voice of the people within Jefferson County to the Commission. I feel there voices have been neglected and pushed aside for many years due to egos and personal opinion and views. For the past few years while I have resided here, I have had the opportunity to conversate with numerous long time residents about there views and/or opinions of our Jefferson County Commission. During these conversations, I believe the people are always right regardless. Jefferson County Commission should be governed by the people of Jefferson County, hense the reason you have been elected and/or re-elected. Personally I hold no views on who should or should not hold the seats. My only opinion is whether or not the people of Jefferson County have or will have the political confidence in there elected officials. I have stood in front of you on numerous issues. Together we have won for the people of the County.

I asked a gentleman who works for a towing company within Jefferson County about his views. He had only one sentence to conclude his views. "Jefferson County Commission?, what a joke". Numerous articles in the Journal Junction re-view Jefferson County Commission as "Your Fired". Whether or not these views point at any certain commissioner or not, you as the Commissioners really do not want these view put on you.

Over the past 6 months prior to present date, I have talked to on certain Commissioner. He and I have found common ground on a few issues. I agreed with his issues and help to fight for the right of the people of Jefferson County and the fiscal budgeting. At that time to present, I still agree with his position, but still argue the Commissioners need to hear more from the people of Jefferson County.

In conclusion, Jefferson County Commission, you work for US. Every single person residing in Jefferson County deserves the right to be heard. Listen to our views. Listen to our facts. Don't let your egos govern your position, allow common sense and disipline to govern your every decision. This fact cannot be ignored. As a concerned citizen of Jefferson County and a tax payer, I look forward to working with you during your elected time as Jefferson County Commissioners.

Respectfully and Sincerely;
Matthew Harris

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MAY 20 2010

Jefferson County Commission

**JEFFERSON COUNTY BOARD OF HEALTH
MEETING AGENDA**

June 10, 2010

1PM

■ **PRIORITY BUSINESS**

- Payment of bills and review of financial report

■ **STAFF REPORTS**

- **Health Officer; Jones**
 - Monthly Report
- **Administration; Jones**
 - Monthly Report
- **Threat Preparedness; Hite**
 - Monthly Report
- **Medical; Torlone**
 - Monthly Report
- **Environmental; Zaleski**
 - Monthly Report

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MAY 26 2010

Jefferson County Commission

Members of the Board of Health:

- Robert M. Johnson, Chairman
- Joseph Osterman, Vice-Chairman
- Rosamond Burns, Member
- Willis Nowell, Member
- Mark Shields, Member
- Francis Morgan, County Commission

Term Expires:

06-30-10
06-30-11
06-30-14
06-30-13
06-30-10
ex officio

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**Jefferson County Board of Health Meeting
May 7, 2010**

MAY 26 2010

Attendees:

Dr. Robert Johnson, Chairman
Joseph Osterman, Vice-Chairman
Mark Shields, Member
Willis Nowell, Member
Rosamond Burns, Member
Amy Jones, MSN, Administrator

Dr. Robert Jones, Jefferson County Commissioner
Sandy Hite, TP Coordinator
Darien Torlone, LPN
Bill Zaleski, Registered Sanitarian Supervisor
Frances Morgan, County Commission

Call to Order:

Dr. Johnson called the meeting to order at 1PM.

Priority Business:

Changes made to the previous minutes.

Motion made by Mr. Nowell to approve financial report, seconded by Mr. Shields, motion carried.

New Business:

- Motion made by Mr. Osterman to approve FY 2011 Program Plan, seconded by Mr. Shields, motion carried.
- Motion made by Mr. Osterman to approve FY 2011 Organizational chart, seconded by Mr. Shields, motion carried.
- Motion made by Mr. Osterman to approve FY 2011 Financial report, seconded by Mr. Shields, motion carried.

Staff Reports:

Administration:

Ms. Jones brought before the board a request from Jefferson Memorial Hospital asking the Health Department to waive the fee for a temporary food permit for the upcoming Relay For Life benefit. Mr. Shields states he will cover the cost.

Board members discussed future plans for health department regarding budget and programs that may be instituted in the upcoming years if funds allow. Members asked administrator for a three year strategic plan regarding income, expenses, programs and supplies the health department would like to add.

Mr. Osterman would like a vote regarding the underlying philosophy of the health departments budget being constrained funding or unconstrained funding in nature.

Threat Preparedness:

Ms. Hite gave a completed monthly activity report and discussed the upcoming lunch-n-learn hosted by the health department for May 12, 2010 at 11:30 a.m. Ms. Hite also discussed the upcoming training the health department staff will be attending in Charleston next month.

Medical:

Ms. Torlone gave a completed monthly activity report and discussed the upcoming T Spot tuberculosis testing the health department will be involved in.

Environmental:

Mr. Zaleski gave the monthly environmental activity report and discussed updates for the Elks Run Watershed Project, Jefferson County Property Safety Meeting, WV Conservation District Meeting involving septic tank pumping and inspections.

Mr. Shields gave an update of the Water Advisory Committee meeting activities and septic pumping program, discussion followed.

Adjournment:

The meeting adjourned to reopen June 4, 2010 at 1PM.

Respectfully submitted,

Dr. Robert Johnson, DDS, MPH
Chairman, Board of Health



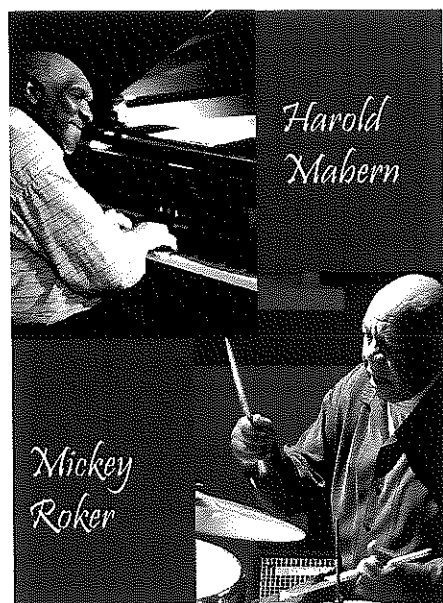
Community Bulletin



Ninth Annual Don Redman Concert

On Saturday, June 26, 2010, Harpers Ferry National Historical Park will host the Ninth Annual Don Redman Heritage Awards & Concert on the grounds of Mather Training Center in Harpers Ferry, West Virginia. This year's event features legendary Jazz legends Harold Mabern and Mickey Roker. The two men will be joined by the Howard Burns Quartet.

Characterized as a hard bop and soul jazz pianist, Harold Mabern played early on in Chicago with Walter Perkins' MJT + 3 before moving to New York. He's worked with Jimmy Forrest, Lionel Hampton, the Jazztet, Donald Byrd, Miles Davis, J. J. Johnson, Lee Morgan, Hank Mobley, Sonny Rollins, Freddie Hubbard, Wes Montgomery,



Joe Williams, and Sarah Vaughan. A longtime faculty member at William Paterson University, Mabern is a frequent instructor at the Stanford Jazz Workshop.

A mainstay and icon of the jazz world, drummer and mentor Mickey Roker has played with Dizzy Gillespie, the Modern Jazz Quartet, Lee Morgan and many other signature groups of modern jazz. He has witnessed and been part of the jazz world for over six decades. When asked about Jazz he said, "With jazz, the main thing is swing. It's a feeling and you can't explain a feeling. Unlike classical, jazz is made up as you go along. You gotta listen, open your heart and mind. That's what jazz is."

Other June Events

June 5 - National Trails Day
11am - 4pm Lower Town.
Take a hike and enjoy the breathtaking views of the town and park! Guided hikes depart from the Trails Day Tent.

June 19 - U. S. Navy Band "Cruisers"
6 to 7:30 p.m. Free of charge.
Enjoy the sound of the "Cruisers" on the grounds of Mather Training Center (former Storer campus) on Camp Hill.

2010 Fee Free Days Announced

America's Best Idea – the national parks – gets even better this year with several fee-free days at more than 100 national parks that usually charge entrance fees.

Mark your calendar for these fee free days!

> June 5-6

> September 25

> August 14-15

> November 11

Volunteer of the Month: Jim Schatz

Just before sunset, in the long shadows of Loudoun and Maryland Heights, Short Hill Mountain fades into the downstream view from Harpers Ferry. On the far side of Short Hill, in the even darker shadows of the eastern slope and its thick forest, Jim Schatz keeps watch. Jim, his wife, Wynell, and their two beautiful German Shepherds have been patrolling this little corner of Harpers Ferry National Historical Park for almost five years. This section of the park in Loudoun County, Virginia, is often overlooked because there is no visitor access. Visitors aren't aware that they look at Short Hill every day when they visit Jefferson Rock. Short Hill is actually looked after constantly by Jim and his family. Good thing, too, because much of the trash that floats by Harpers Ferry on the Shenandoah and the Potomac ends up along the shoreline at the base of Short Hill.

This past April, Jim planned and supervised a concentrated cleanup of the



Short Hill area. He recruited several dozen of his neighbors and in only four hours they filled the park's stake body truck with piles of large trash bags filled with debris, four tires complete with rims, six 55-gallon barrels (metal and plastic) and the remains of several abandoned boat docks. Jim's crew also found one severed head (it was only a mannequin!) and one "Potomac crocodile" (plastic, made in China & recycled by NPS staff). As Jim put it, "All in all this cleanup effort accomplished its mission. The area has NEVER been cleaner. Thanks to all involved!"

When he is not caring for his Short Hill neighborhood or working full-time as a consultant for the U.S. military, Jim is out hiking the mountain, enjoying a Nickelback concert, climbing in the Grand Tetons or assisting Loudoun County educators with tours of Short Hill. He is also a veteran of the 82nd Airborne Division and was the Team Coach and participating member of the award winning All Army Combat Pistol Team.

We are proud to have Jim Schatz as a member of the Harpers Ferry All Volunteer Team!


Join Us At Harpers Ferry

The first line is easy, "Welcome to Harpers Ferry National Historical Park!"

Harpers Ferry NHP is seeking volunteers to welcome visitors to one of America's treasures. Located at the scenic confluence of the Shenandoah and Potomac Rivers, Harpers Ferry offers breath-taking vistas and over 250 years of unparalleled history. Visitor Service volunteers are in constant contact with the visiting public at the Visitor Center and Information Center. They answer questions related to the national significance of the park and provide information about the local area. They also work outside roving along the sidewalks and trails, keeping a watchful eye on the park resources, meeting visitors informally and helping visitors from around the world have an enjoyable park experience.

Volunteers must be at least 18 years of age, in general good health, flexible, and adaptable to ever-changing situations and audiences. It is helpful to be comfortable speaking in public and working with a variety of people. Volunteers are needed to work one four-hour shift per week from June 13 through August 15. Uniform shirts, training and reading material will be provided.

If you are interested in joining the Visitor Services team at Harpers Ferry or would like to learn more about this experience, please contact David Fox at 304-535-6282 or david_fox@nps.gov



National Park Service
U.S. Department of the Interior

The history of Harpers Ferry has few parallels in the American drama. It is more than one event, one date, or one individual. It is multi-layered, involving a diverse number of people and events, decisions and actions that influenced the course of our nation's history. Visit Harpers Ferry and step into history.

Harpers Ferry National Historical Park
P.O. Box 65
Harpers Ferry, West Virginia 25425

Visitor Center
304-535-6029

Harpers Ferry Historical Association Bookshop
304-535-6881

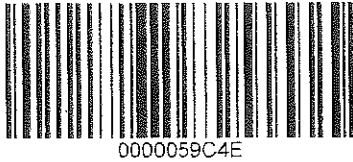
Harpers Ferry NHP Home Page
www.nps.gov/hafe/

The National Park Service cares for the special places loved by the American people so that all may experience our heritage.

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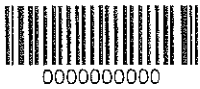
MAY 21 2010

For a complete list of 2010 park events log on to:
www.nps.gov/hafe/planyourvisit/events.htm



FEIN: 470807040
 Reporting Period: 04/01/2010 to 04/30/2010
 Amount: 226.20

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 c/o Thomson Reuters (Tax & Accounting), Inc.
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 Atlanta, GA 30339



Drawer: Returns
 Company: Level 3 Communications LLC
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 Entity Name: Level 3 Communications LLC
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2010
 Month: 04
 Sequence Number: 1
 Indexed Time: 5/6/2010 12:25:00 PM
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 Printed Time: 5/19/2010 9:48:18 AM

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MAY 24 2010

Jefferson County Commission

0002258400

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

| | | |
|---|-----------------------------|------------|
| Level 3 Communications LLC C/O THOMSON REUTERS (TAX & ACCOUNTING), INC. 3100 Cumberland Boulevard, Suite 900 Atlanta, GA 30339 (877) 829-4141 | WACHOVIA BANK 64-022/610 | 0002258400 |
|---|-----------------------------|------------|

VOID AFTER 120 DAYS FROM DATE 5/19/2010

PAY Two Hundred Twenty Six and 20/100*****

226.20

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersavage
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

Level 3 Communications LLC
Level 3 Communications LLC
c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
47-0807040

Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|---|-------------|--------------------|----------------------|----------|-----------|
| Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE | 78 | 0 | 78 | \$2.90 | 226.20 |
| Return Totals: | 78 | 0 | 78 | | 226.20 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

| | |
|---------------------------------------|---------------|
| Total Gross Tax Due: | 226.20 |
| Less: Vendor's Compensation: | (0.00) |
| Change in Prepayments: | 0.00 |
| Less: Tax Credits: | (0.00) |
| Net Tax Amount to be Remitted: | 226.20 |

Dena Willis

Dena Willis, Attorney-in-Fact

5/18/2010

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/18/2010 16:43:26 DWILLIS

RECEIVED

MAY 24 2010

Jefferson County Commission



FEIN: 043643290
 Reporting Period: 04/01/2010 to 04/30/2010
 Amount: 55.10

Granite Telecommunications LLC
 Granite Telecommunications LLC
 c/o Thomson Reuters (Tax & Accounting), Inc.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339



Drawer: Returns
 Company: Granite Telecommunications LLC
 Entity ID: 002690
 Entity Name: Granite Telecommunications LLC
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2010
 Month: 04
 Sequence Number: 1
 Indexed Time: 5/7/2010 8:25:00 AM
 Printed By: LANSEL
 Printed Time: 5/18/2010 2:05:48 PM

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MAY 24 2010

Jefferson County Commission

0002256143

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Granite Telecommunications LLC
 C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA BANK
 64-022/610

0002256143

VOID AFTER 120 DAYS FROM DATE 5/18/2010

PAY Fifty Five and 10/100*****

55.10

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Mithersbourg
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

000 2256 143 006 1000 2271 20000 169458 2711

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

Granite Telecommunications LLC
Granite Telecommunications LLC
c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
04-3643290

Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|---|-------------|--------------------|----------------------|----------|-----------|
| Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE | 19 | 0 | 19 | \$2.90 | 55.10 |
| Return Totals: | 19 | 0 | 19 | | 55.10 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

| | |
|--------------------------------|--------------|
| Total Gross Tax Due: | 55.10 |
| Less: Vendor's Compensation: | (0.00) |
| Change in Prepayments: | 0.00 |
| Less: Tax Credits: | (0.00) |
| Net Tax Amount to be Remitted: | <u>55.10</u> |

Letitia Dixon Letitia Dixon, Attorney-in-Fact

5/13/2010

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/13/2010 15:49:08 LDIXON

RECEIVED

MAY 24 2010

Jefferson County Commission



0000059743

FEIN: 770142404
Reporting Period: 04/01/2010 to 04/30/2010
Amount: 185.60

8x8, Inc.

c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339



0000000000

Drawer: Returns
Company: 8x8, Inc.
Entity ID: 014006
Entity Name: 8x8, Inc.
Return Code: WV_JEFF_E9
Return Description: West Virginia, Jefferson County E911
Due Date: 20
Year: 2010
Month: 04
Sequence Number: 1
Indexed Time: 5/6/2010 7:02:00 AM
Printed By: LANSEL
Printed Time: 5/18/2010 2:18:21 PM

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MAY 24 2010

Jefferson County Commission

0000036557

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8x8, Inc.
C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
(877) 829-4141

WACHOVIA BANK
64-022/610

0000036557

VOID AFTER 120 DAYS FROM DATE 5/18/2010

PAY One Hundred Eighty Five and 60/100*****

185.60

TO JEFFERSON COUNTY COMMISSION
P.O. Box 250
Charlestown, WV 25414

Sandra Muthersbough
TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

0000036557 0610002271 2000041717583

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

8x8, Inc.

Tax Identification Number

77-0142404

c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|---|-------------|--------------------|----------------------|----------|-----------|
| Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE | 64 | 0 | 64 | \$2.90 | 185.60 |
| Return Totals: | 64 | 0 | 64 | | 185.60 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

Total Gross Tax Due: **185.60**
Less: Vendor's Compensation: **(0.00)**
Change in Prepayments: **0.00**
Less: Tax Credits: **(0.00)**
Net Tax Amount to be Remitted: **185.60**

Shannon Bryant, Attorney-in-Fact

5/17/2010

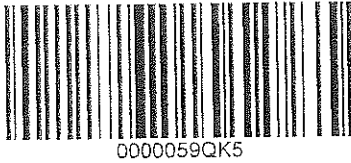
I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/17/2010 09:14:49 SBRYANT

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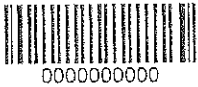
MAY 24 2010

Jefferson County Commission



FEIN: 222473234
 Reporting Period: 04/01/2010 to 04/30/2010
 Amount: 78.30

AT&T IXCs & Alascom, M.E.
 AT&T Communications of West Virginia
 c/o Thomson Reuters (Tax & Accounting), Inc.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339



Drawer: Returns
 Company: AT&T IXCs & Alascom, M.E.
 Entity ID: 001402
 Entity Name: AT&T Communications of West Virginia
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2010
 Month: 04
 Sequence Number: 1
 Indexed Time: 5/9/2010 5:07:00 PM
 Printed By: LANSEL
 Printed Time: 5/17/2010 3:13:07 PM

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MAY 24 2010

Jefferson County Commission

0000585797

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AT&T Communications of West Virginia
 C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA BANK
 64-022/610

0000585797

VOID AFTER 120 DAYS FROM DATE 5/17/2010

PAY Seventy Eight and 30/100*****

78.30

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersboegg
 TWO SIGNATURES REQUIRED IF \$250,000 OR

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

0000585797 0000000000 2000016945814

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

AT&T Communications of West Virginia
AT&T Communications of West Virginia
c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Tax Identification Number
222473234

Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|---|-------------|--------------------|----------------------|----------|-----------|
| Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE | 27 | 0 | 27 | \$2.90 | 78.30 |
| Return Totals: | 27 | 0 | 27 | | 78.30 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

| | |
|---------------------------------------|--------------|
| Total Gross Tax Due: | 78.30 |
| Less: Vendor's Compensation: | (0.00) |
| Change in Prepayments: | 0.00 |
| Less: Tax Credits: | (0.00) |
| Net Tax Amount to be Remitted: | 78.30 |

Glenda Majors, Attorney-in-Fact

5/13/2010

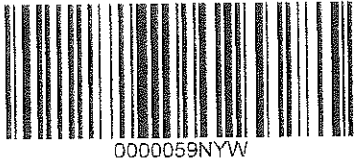
I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/13/2010 11:49:30 GMAJORS

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MAY 24 2010

Jefferson County Commission



FEIN: 383483729
 Reporting Period: 04/01/2010 to 04/30/2010
 Amount: 60.90

ACN Communications Services, Inc. ME

c/o Thomson Reuters (Tax & Accounting), Inc.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339



Drawer: Returns
 Company: ACN Communications Services, Inc. ME
 Entity ID: 017364
 Entity Name: ACN Communication Services, Inc.
 Return Code: WV_JEFF_E9
 Return Description: West Virginia, Jefferson County E911
 Due Date: 20
 Year: 2010
 Month: 04
 Sequence Number: 1
 Indexed Time: 5/7/2010 4:18:00 PM
 Printed By: LANSEL
 Printed Time: 5/18/2010 8:54:36 AM

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MAY 24 2010

Jefferson County Commission

0002252710

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ACN Communication Services, Inc.
 C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.
 3100 Cumberland Boulevard, Suite 900
 Atlanta, GA 30339
 (877) 829-4141

WACHOVIA BANK
 64-022/610

0002252710

VOID AFTER 120 DAYS FROM DATE 5/18/2010

PAY Sixty and 90/100*****

60.90

TO JEFFERSON COUNTY COMMISSION
 P.O. Box 250
 Charlestown, WV 25414

Sandra Muthersboyle
 TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

0002252710 061000227 200016945827

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

ACN Communication Services, Inc.

Tax Identification Number

38-3483729

c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax

Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|---|-------------|--------------------|----------------------|----------|-----------|
| Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE | 21 | 0 | 21 | \$2.90 | 60.90 |
| Return Totals: | 21 | 0 | 21 | | 60.90 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

| | |
|---------------------------------------|--------------|
| Total Gross Tax Due: | 60.90 |
| Less: Vendor's Compensation: | (0.00) |
| Change in Prepayments: | 0.00 |
| Less: Tax Credits: | (0.00) |
| Net Tax Amount to be Remitted: | 60.90 |

Latres Rucker, Attorney-in-Fact

5/12/2010

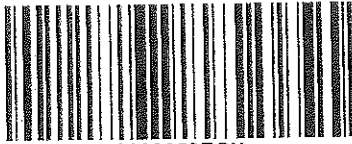
I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/12/2010 13:25:00 LRUCKER

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MAY 24 2010

Jefferson County Commission



0000058EOX



0000000000

Drawer: Returns
Company: Comtel Telcom Assets LP
Entity ID: 012438
Entity Name: Comtel Telcom Assets LP
Return Code: WV_JEFF_E9
Return Description: West Virginia, Jefferson County E911
Due Date: 20
Year: 2010
Month: 04
Sequence Number: 1
Indexed Time: 5/3/2010 7:35:00 PM
Printed By: TPULLIAM
Printed Time: 5/12/2010 11:09:10 AM

Comtel Telcom Assets LP
c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
(877) 829-4141

RECEIVED

MAY 24 2010

West Virginia, Jefferson County E911
P.O. Box 250
Charlestown, WV 25414

Jefferson County Commission

WV

West Virginia, Jefferson County E911
Reporting Period: April 1, 2010 to April 30, 2010

Comtel Telcom Assets LP

Tax Identification Number
203237782

c/o Thomson Reuters (Tax & Accounting), Inc.
3100 Cumberland Boulevard, Suite 900
Atlanta, GA 30339
8778294141 - Phone
7709560700 - Fax


Return Due: 05/20/2010

| | Gross Units | Less: Exempt Units | Units Subject to Tax | Tax Rate | Gross Tax |
|----------------|-------------|--------------------|----------------------|----------|-----------|
| Return Totals: | 0 | 0 | 0 | | 0.00 |

REMIT TO:

Jefferson County Commission
P.O. Box 250
Charlestown, WV 25414

| | |
|--------------------------------|-------------|
| Total Gross Tax Due: | 0.00 |
| Less: Vendor's Compensation: | (0.00) |
| Change in Prepayments: | 0.00 |
| Less: Tax Credits: | (0.00) |
| Net Tax Amount to be Remitted: | <u>0.00</u> |



Terrance Pulliam, Attorney-in-Fact

5/12/2010

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV_JEFF_E9 05/12/2010 11:09:10 TPULLIAM

RECEIVED

MAY 24 2010

Jefferson County Commission

WEST VIRGINIA LOTTERY
 First Benchmark
 Charles Town
 County / City Split
 Fiscal Year 2009

Charles Town
 1999 Net Terminal Revenue \$ 45,803,174
 Benchmark Goal @ 2% \$ 912,063.48

| DATE | 2% OF ADJ. NET REVENUE | TO JEFFERSON COUNTY | TO FIVE CITIES | BOLIVAR 12.42% | CHARLES TOWN 34.58% | MARPERS FERRY 3.65% | RANSON 35.08% | SHEPHERDS TOWN 14.29% |
|----------------------------------|------------------------------|---------------------------|----------------------|-------------------|---------------------------|---------------------------|------------------|-----------------------------|
| 4 days ending: 7/1/09- 7/4/09 | \$ 128,262.42 | \$ 128,262.42 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Week ending: | | | | | | | | |
| 07/11/09 | \$ 168,815.00 | \$ 168,815.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 07/18/09 | \$ 160,852.98 | \$ 160,852.98 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 07/25/09 | \$ 158,869.08 | \$ 158,869.08 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/01/09 | \$ 174,493.08 | \$ 174,493.08 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/08/09 | \$ 155,846.74 | \$ 138,408.80 | \$ 17,437.94 | \$ 2,165.79 | \$ 6,028.55 | \$ 636.48 | \$ 8,117.24 | \$ 2,481.88 |
| 08/15/09 | \$ 162,444.28 | \$ 81,222.14 | \$ 81,222.14 | \$ 10,087.79 | \$ 28,070.37 | \$ 2,964.61 | \$ 28,492.73 | \$ 11,606.64 |
| 08/22/09 | \$ 152,520.62 | \$ 78,260.31 | \$ 78,260.31 | \$ 8,471.53 | \$ 26,355.56 | \$ 2,783.50 | \$ 26,752.12 | \$ 10,897.60 |
| 08/29/09 | \$ 160,945.84 | \$ 80,472.92 | \$ 80,472.92 | \$ 8,884.74 | \$ 27,811.44 | \$ 2,837.26 | \$ 28,229.90 | \$ 11,489.58 |
| 09/05/09 | \$ 161,596.30 | \$ 80,798.15 | \$ 80,798.15 | \$ 10,035.13 | \$ 27,923.64 | \$ 2,949.13 | \$ 28,343.99 | \$ 11,546.06 |
| 09/12/09 | \$ 172,573.84 | \$ 86,286.92 | \$ 86,286.92 | \$ 10,716.84 | \$ 29,820.76 | \$ 3,149.47 | \$ 30,269.45 | \$ 12,930.40 |
| 09/19/09 | \$ 140,020.30 | \$ 70,010.15 | \$ 70,010.15 | \$ 8,895.28 | \$ 24,195.51 | \$ 2,555.37 | \$ 24,559.56 | \$ 10,004.45 |
| 09/26/09 | \$ 138,633.74 | \$ 69,316.87 | \$ 69,316.87 | \$ 8,609.16 | \$ 23,955.91 | \$ 2,530.07 | \$ 24,316.35 | \$ 9,905.38 |
| 10/03/09 | \$ 144,572.08 | \$ 72,286.04 | \$ 72,286.04 | \$ 8,977.93 | \$ 24,982.06 | \$ 2,638.44 | \$ 25,357.93 | \$ 10,328.68 |
| 10/10/09 | \$ 139,301.28 | \$ 69,650.63 | \$ 69,650.63 | \$ 6,650.61 | \$ 24,071.25 | \$ 2,542.25 | \$ 24,433.44 | \$ 9,853.06 |
| 10/17/09 | \$ 147,120.42 | \$ 73,560.21 | \$ 73,560.21 | \$ 9,136.18 | \$ 25,422.41 | \$ 2,684.95 | \$ 25,804.92 | \$ 10,511.75 |
| 10/24/09 | \$ 135,163.32 | \$ 67,581.66 | \$ 67,581.66 | \$ 8,393.84 | \$ 23,356.22 | \$ 2,466.79 | \$ 23,707.85 | \$ 9,674.42 |
| 10/31/09 | \$ 129,056.60 | \$ 64,528.30 | \$ 64,528.30 | \$ 8,014.41 | \$ 22,300.98 | \$ 2,355.28 | \$ 22,636.54 | \$ 9,221.09 |
| 11/07/09 | \$ 127,483.18 | \$ 63,741.59 | \$ 63,741.59 | \$ 7,916.71 | \$ 22,028.09 | \$ 2,326.57 | \$ 22,360.55 | \$ 9,106.67 |
| 11/14/09 | \$ 131,918.28 | \$ 65,959.64 | \$ 65,959.64 | \$ 8,192.19 | \$ 22,795.65 | \$ 2,407.53 | \$ 23,138.64 | \$ 9,425.63 |
| 11/21/09 | \$ 119,094.10 | \$ 59,547.05 | \$ 59,547.05 | \$ 7,395.74 | \$ 20,579.48 | \$ 2,173.47 | \$ 20,889.11 | \$ 8,509.27 |
| 11/28/09 | \$ 144,799.98 | \$ 72,399.98 | \$ 72,399.98 | \$ 8,992.06 | \$ 25,021.43 | \$ 2,642.60 | \$ 25,397.91 | \$ 10,345.86 |
| 12/05/09 | \$ 102,013.02 | \$ 51,006.51 | \$ 51,006.51 | \$ 6,335.01 | \$ 17,627.85 | \$ 1,861.74 | \$ 17,893.08 | \$ 7,288.83 |
| 12/12/09 | \$ 104,921.16 | \$ 52,460.58 | \$ 52,460.58 | \$ 6,515.80 | \$ 18,130.38 | \$ 1,914.81 | \$ 18,403.17 | \$ 7,496.62 |
| 12/19/09 | \$ 65,668.78 | \$ 32,834.39 | \$ 32,834.39 | \$ 4,078.03 | \$ 11,347.67 | \$ 1,198.46 | \$ 11,518.30 | \$ 4,692.03 |
| 12/26/09 | \$ 106,812.88 | \$ 53,408.34 | \$ 53,408.34 | \$ 6,833.07 | \$ 18,457.23 | \$ 1,949.33 | \$ 18,734.94 | \$ 7,631.77 |
| 01/02/10 | \$ 185,980.80 | \$ 82,980.40 | \$ 82,980.40 | \$ 11,548.17 | \$ 32,134.03 | \$ 3,389.78 | \$ 32,817.52 | \$ 13,286.80 |
| 01/09/10 | \$ 110,040.92 | \$ 55,020.46 | \$ 55,020.46 | \$ 8,833.54 | \$ 19,015.07 | \$ 2,008.25 | \$ 19,301.16 | \$ 7,862.42 |
| 01/16/10 | \$ 121,102.56 | \$ 60,551.28 | \$ 60,551.28 | \$ 7,520.47 | \$ 20,926.52 | \$ 2,210.12 | \$ 21,241.38 | \$ 8,852.78 |
| 01/23/10 | \$ 139,887.06 | \$ 69,943.53 | \$ 69,943.53 | \$ 8,686.98 | \$ 24,172.48 | \$ 2,552.94 | \$ 24,536.19 | \$ 9,994.93 |
| 01/30/10 | \$ 97,055.50 | \$ 48,527.75 | \$ 48,527.75 | \$ 6,027.15 | \$ 16,771.19 | \$ 1,771.28 | \$ 17,023.53 | \$ 6,934.82 |
| 02/06/10 | \$ 74,310.28 | \$ 37,155.14 | \$ 37,155.14 | \$ 4,614.87 | \$ 12,840.82 | \$ 1,356.16 | \$ 13,034.02 | \$ 5,309.47 |
| 02/13/10 | \$ 88,868.00 | \$ 44,334.00 | \$ 44,334.00 | \$ 5,508.28 | \$ 15,321.83 | \$ 1,618.19 | \$ 15,552.37 | \$ 6,335.33 |
| 02/20/10 | \$ 153,882.24 | \$ 76,946.12 | \$ 76,946.12 | \$ 9,556.71 | \$ 28,592.58 | \$ 2,808.53 | \$ 28,992.70 | \$ 10,995.60 |
| 02/27/10 | \$ 144,048.80 | \$ 72,024.40 | \$ 72,024.40 | \$ 8,945.43 | \$ 24,891.83 | \$ 2,628.89 | \$ 25,288.16 | \$ 10,282.28 |
| 03/06/10 | \$ 153,873.70 | \$ 76,936.85 | \$ 76,936.85 | \$ 9,555.56 | \$ 28,589.37 | \$ 2,808.20 | \$ 28,989.44 | \$ 10,994.28 |
| 03/13/10 | \$ 142,014.74 | \$ 71,007.37 | \$ 71,007.37 | \$ 8,819.12 | \$ 24,540.15 | \$ 2,581.77 | \$ 24,908.38 | \$ 10,146.95 |
| 03/20/10 | \$ 148,670.78 | \$ 74,335.38 | \$ 74,335.38 | \$ 9,232.46 | \$ 25,690.31 | \$ 2,713.24 | \$ 26,076.86 | \$ 10,622.53 |
| 03/27/10 | \$ 139,883.76 | \$ 69,941.88 | \$ 69,941.88 | \$ 8,886.78 | \$ 24,171.91 | \$ 2,552.88 | \$ 24,535.62 | \$ 8,994.69 |
| 04/03/10 | \$ 141,272.66 | \$ 70,836.28 | \$ 70,836.28 | \$ 8,773.03 | \$ 24,411.90 | \$ 2,578.22 | \$ 24,779.21 | \$ 10,093.92 |
| 04/10/10 | \$ 139,385.58 | \$ 69,692.79 | \$ 69,692.79 | \$ 8,655.84 | \$ 24,085.83 | \$ 2,543.79 | \$ 24,448.23 | \$ 9,959.10 |
| 04/17/10 | \$ 138,671.84 | \$ 69,335.92 | \$ 69,335.92 | \$ 8,611.52 | \$ 23,962.50 | \$ 2,530.78 | \$ 24,323.04 | \$ 9,808.10 |
| 04/24/10 | \$ 137,428.22 | \$ 68,714.11 | \$ 68,714.11 | \$ 8,534.28 | \$ 23,747.60 | \$ 2,508.06 | \$ 24,104.91 | \$ 9,819.25 |
| 05/01/10 | \$ 137,599.12 | \$ 68,799.06 | \$ 68,799.06 | \$ 8,544.84 | \$ 23,776.95 | \$ 2,511.17 | \$ 24,134.71 | \$ 9,831.39 |
| 05/08/10 | \$ 134,807.06 | \$ 67,403.54 | \$ 67,403.54 | \$ 8,371.52 | \$ 23,294.86 | \$ 2,460.23 | \$ 23,645.16 | \$ 9,631.97 |
| 05/15/10 | \$ 140,372.64 | \$ 70,186.32 | \$ 70,186.32 | \$ 8,717.14 | \$ 24,258.38 | \$ 2,581.80 | \$ 24,621.36 | \$ 10,029.63 |
| 05/22/10 | \$ 129,391.42 | \$ 64,695.71 | \$ 64,695.71 | \$ 8,035.21 | \$ 22,358.84 | \$ 2,361.39 | \$ 22,695.25 | \$ 9,245.02 |
| Subtotal | \$ 6,431,936.72 | \$ 3,672,000.11 | \$ 2,759,938.61 | \$ 342,784.15 | \$ 853,834.08 | \$ 100,737.68 | \$ 868,185.74 | \$ 384,394.96 |

Benchmark Goal @ 2% \$ 912,063.48
 Remainder until 1% / 1% Split \$ -

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

| Week Ending Date | Week Ending May 22, 2010 ✓ FY10 May 28, 2010 ✓ |
|---|---|
| To be Deposited on: | |
| Amount Played | 78,688,215.29 ✓ |
| Amount Won | 70,950,713.87 ✓ |
| Amount Promo | 307,034.00 ✓ |
| MWAP Contribution | <u>42,538.30</u> ✓ |
| Adjusted Gross Terminal Revenue | <u>7,487,929.12</u> ✓ |
| Administrative Costs @ 4% | 0.00 |
| Excess Lottery Fund @ 4% | <u>299,517.16</u> ✓ |
| Net Terminal Revenue | <u>7,188,411.96</u> ✓ |
| Surcharge @ 10% | 718,841.19 ✓ |
| State Share Excess @ 50% | 418,927.89 ✓ |
| Track Share of Capital Reinvestment @ 42% | 301,913.30 ✓ |
| Track Share of Capital Reinvestment @ 42% - 88% | \$ 288,836.77 |
| Track Share of Capital Reinvestment @ 42% - 4% | \$ 12,076.53 |
| Adjusted Net Terminal Revenue | <u>6,469,570.77</u> ✓ |
| Racetrack @ 46.50% / 42% | 2,717,219.72 ✓ |
| Lottery Fund @ 30% / 0% | 0.00 |
| Excess Lottery Fund @ 0% / 41% | 2,652,524.00 |
| Race Track Purses @ 7% / 14% / 8% | 517,565.66 ✓ |
| Workers' Compensation Debt Reduction @ 7% | 0.00 |
| Employee Pension Fund @ 1% / .5% | 32,347.86 |
| Greyhound Development @ .75% | 48,521.78 ✓ |
| Thoroughbred Development @ .75% | 48,521.78 ✓ |
| Racing Commission @ 1% | 64,695.71 |
| County/Municipality @ 2% | 129,391.42 ✓ |
| 3% Funds: | |
| Tourism Promotion Fund @ 1.375% | 88,956.60 |
| Development Office Promotion Fund @ .375% | 24,260.89 ✓ |
| Research Challenge Fund @ .5% | 32,347.86 |
| Capitol Renovation and Improvement Fund @ .6875% | 44,478.30 ✓ |
| 2004 Capitol Complex Parking Garage Fund @ .0625% | 4,043.48 |
| 1% Funds: | |
| State Capitol Complex Parking Garage @ 1% | 0.00 |
| Cultural Facilities and Capitol Resources @ .5% | 0.00 |
| Capitol Dome and Capitol Improvements @ .5% / 1% | <u>84,695.71</u> |
| | <u>6,469,570.77</u> ✓ |

P.O. Box 2067
Charleston, WV 25327



Phone: (304) 558-0500
Fax: (304) 558-3321
www.wvlottery.com

John C. Musgrave
Director

To: Controller

Location: Jefferson County Commission

Fax #: (304) 725-7916

Phone #: (304) 728-3284

From: Stacy Acree ext. 352

Comments:

VIDEO LOTTERY WEEKLY SETTLEMENT REPORT



POTOMAC HEADWATERS RC&D, INC.
151 Aikens Center, Suite 6
Martinsburg, WV 25404
304-267-8953 ext. 5 phrcd.6003@verizon.net

May 24, 2010

Response requested by:
Friday, June 4, 2010

Dear Potomac Headwaters RC&D Supporter:

It is my pleasure to invite you to be our guest at the Potomac Headwaters RC&D Board of Directors Annual Meeting. The meeting will be held Wednesday, June 16, 2010 at the Sugar Grove Navy Operations Communication Command in Pendleton County.

The morning business meeting starts with registration at 9:30am and light refreshments at the base. Please read the information regarding base security closely. We must provide names of our attendees in advance. No walk-ins will be allowed.

At 10:00am a short business meeting will take place highlighting our projects of the past year. Following lunch at noon we will be treated to a tour of the base and other local sites.

We look forward to receiving your response by Friday, June 4 by phone, mail, or e-mail. Enclosed are directions, security information for the Sugar Grove Navy Base, as well as its history, and information about nearby lodging if you chose to stay overnight.

We look forward to seeing you at the annual meeting. Please *RSVP* as soon as possible.

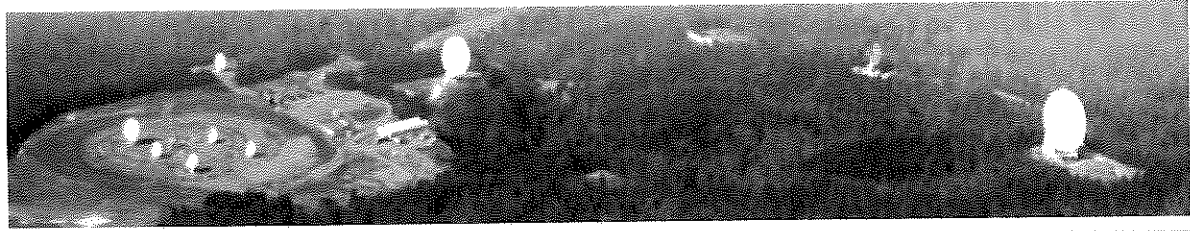
Sincerely,

Jim Horn
Council Chair

RECEIVED

MAY 26 2010

Jefferson County Commission



NIOC Sugar Grove Rules and Regulations

Names of visitors must be provided to the base 3 days in advance.

All personnel and vehicles are subject to search.

While you are onboard NIOC Sugar Grove, you and your vehicle are subject to being searched. Please insure that you have your ID and/or driver's license, proof of insurance and vehicle registration with you.

You will be asked to open all accessible compartments in your vehicle, including but not limited to, your glove box, your hood, your trunk, and any toolboxes. You will also be asked to open any bags and/or backpacks that are in the vehicle.

We apologize for any inconvenience that these measures may cause, but they are in place for your safety and ours. Please cooperate with the Officers conducting the search.

Items not authorized on NIOC

Weapons of any kind are *not* authorized on base. Weapons include but are not limited to knives with a blade over 3 ½", any firearm, gun or rifle, crossbow, or bow and arrows. If you have any of the items, you must notify Security as you *enter* base. Any type of illegal drugs are **STRICTLY** forbidden.

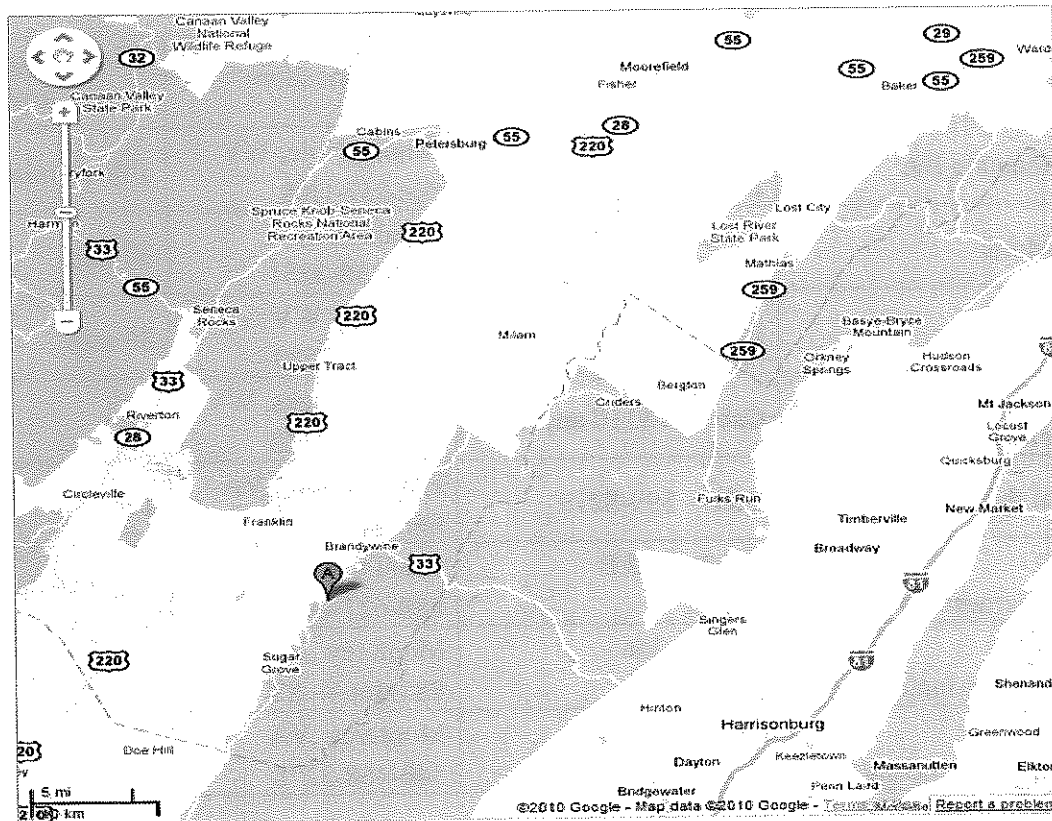
Speed limits are strictly enforced at all times. NO EXCEPTIONS

Driving on base is a privilege. Radar detectors are prohibited on all DOD installations. The speed limits for NIOC Sugar Grove Main Base is 15mph.

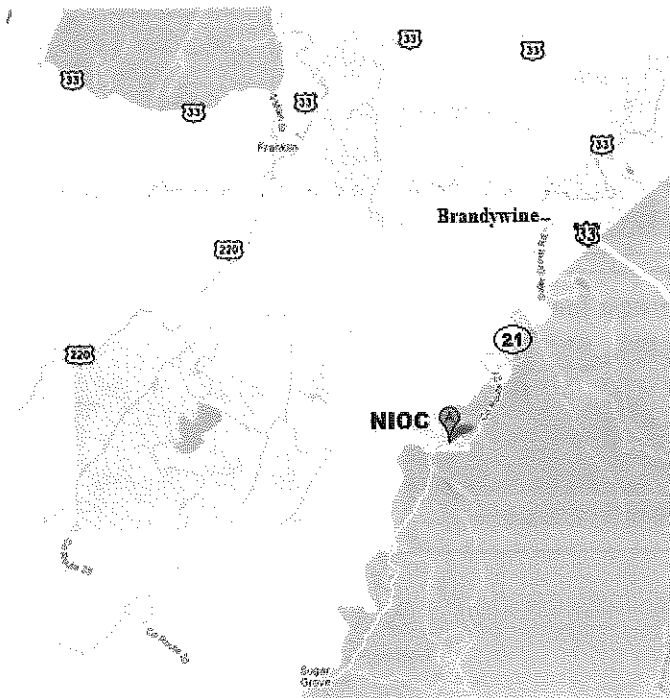
Colors (the raising and lowering of the American Flag)

During Colors all activity will stop. All vehicles will stop, and all personnel that are walking, working or waiting will stop whatever they are doing, remove their hat (if wearing one), and face in the direction of the flag until dismissal sounds. All personnel will render appropriate honors.

Directions:



Directions: At the intersection of US Rt. 33 and State Rt. 21 in Brandywine, go south on Route 21 (Sugar Grove Road). NIOC is five miles south on the right (west side).



Potomac Headwaters RC&D
Annual Meeting
Navy Information Operations Command
Sugar Grove, WV

WEDNESDAY, JUNE 16, 2010

Agenda

- 0930 Registration, Refreshments, & Networking
- 1000 Opening Remarks & Introductions
- 1015 Business Meeting
- General Report of RC&D Activity During Past Year
 - Approval of FY-2011 Budget and Business Plan
 - Activity Reports from RC&D Board Members & Guests
 - Appointment of Members-at-Large
 - Recognition of new Board Members
 - Election of 2011-2012 Officers
- 1200 Lunch at the Base
- 1300 Bus Tour of NIOC Facilities
- 1400 Invasive Species Control and the Community Recycling Program at NIOC with Steve Niethamer
- 1445 Travel to Brandywine Farm - Turkey Operation
- 1450 Farm Energy Audits with Jim Mason and PHRC&D
- 1530 Travel Home



News for release May 22, 2010.

For more information, contact Paul Pritchard at 304-876-8448.

Arts and Humanities Alliance to Hold Annual Meeting, Picnic

The Arts and Humanities Alliance of Jefferson County, W.V., will hold its annual meeting and picnic Sunday, June 20, from 4-7 p.m. at the Entler Hotel at German and Princess Streets in Shepherdstown, W.V.

Following the election of new board members and a community grant award presentation, AHA members, their families and friends will have a chance to socialize and enjoy food and drinks in a pot luck dinner provided by members. Guests with last names beginning with letters A-K are asked to bring a salad, L-P an entrée, and Q-Z dessert.

Guests can join AHA or renew their memberships at the meeting.

Please RSVP by Friday, June 18, to ahapritchardp@aol.com.

The mission of AHA, a volunteer, non-profit organization, is to preserve the rich history and culture of Jefferson County and to encourage creative opportunity for all its citizens.

XXX

RECEIVED

MAY 25 2010

Jefferson County Commission

REGISTRATION FORM
 NATIONAL ANIMAL CONTROL
 ASSOCIATION TRAINING
 ACADEMY
 NACA 100 LEVEL I

NONPROFIT
 ORGANIZATION
 U.S. POSTAGE
 PAID
 OLATHE, KS
 PERMIT NO. 83

Name _____

Agency _____

Agency Address _____

Agency Telephone _____

Home Telephone _____

Fax Number _____

Registration and Tuition Fee: \$525.00

Dayton, Ohio
 August 9-13, 2010

You may pay for this program either with an Agency Check,
 Purchase Order Number or by Credit Card (Visa or MasterCard).
 To pay via Credit Card, please call 913-768-1319, extension
 6, and request a "Credit Card Authorization Form" or
 download the form at www.nacanet.org.

Total Enclosed: \$ _____

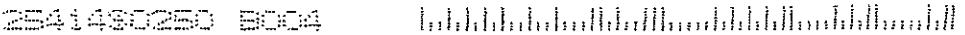
Payment must be received with Registration Form to confirm
 registration. A 20% (\$105.00), nonrefundable fee will be
 assessed on any cancellation made after July 9, 2010.

Return this registration form before July 9, 2010 with payment
 to:

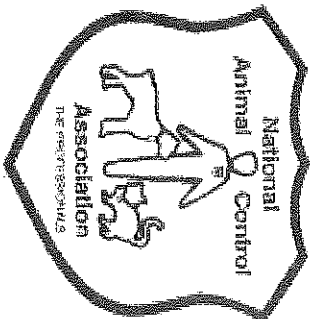
National Animal Control Association
 P.O. Box 480851
 Kansas City, MO 64148-0851
 913-768-1319 (option 6)
 Fax: 913-768-1378
www.nacanet.org

National Animal Control Association
 101 N. Church Street, Suite C
 Olathe, Kansas 66061
www.nacanet.org

Jefferson Co. Commission
 P.O. Box 150
 Charles Town, WV 25414



The
 NACA
 100



National
 Animal
 Control
 Association
 Training
 Academy
 LEVEL I
 August 9-13, 2010
 Dayton, Ohio

The NACA 100 Level I Training Academy

National Animal Control Association

The National Animal Control Association (NACA) was formed in 1978 for the express purpose of assisting its members to perform their duties in a professional manner. NACA believes its most important contribution towards solving our domestic animal problems is to make available to Animal Control agencies and personnel a comprehensive training program.

Who Should Attend

This program is designed for Animal Control Officers at the federal, state, and local levels, Police Officers, and Sheriff's Deputies responsible for animal control and all of its many facets.

Topics to be Covered Include:

- Animal Behavior
- Rabies/Euthanasia
- Animal Identification
- Animal Diseases/Zoonosis
- First Aid for Animals
- Shelter Operations
- Capture Techniques
- Report Writing
- Interview Techniques
- Laws and Legal Proceedings
- Evidence Collection
- Court Testimony
- Crisis Intervention/Officer Safety

Tuition/Registration/Payment

Tuition for this program is \$525.00. To register for this program, we ask that you first call our office at 913-768-1319 (press option 6). Send your original completed registration form (located on the back) to our office by July 9, 2010 with payment. You may pay for this program either with Agency Check, Purchase Order Number or by Credit Card (Visa or MasterCard). A 20% (\$105.00), nonrefundable fee will be assessed on any cancellation made after July 9, 2010. **NOTE:** Programs are subject to cancellation, without sufficient registrations, 30 days prior to program start.

Credit

Upon successful completion of a written examination (receiving a grade of 80% or above) participants are awarded certificates of completion. Participants will then be eligible to take Level II toward their National Certification.

Academy Information

The National Animal Control Association Training Academy was designed to be delivered in two levels. Upon successful completion of both Level I and Level II, the National Animal Control Association shall nationally certify each participant and issue the appropriate documentation and pin. Successful completion of Level I and Level II shall include a minimum passing score of 80% on written examinations and mandatory attendance during all training.

Location and Lodging

The school will be conducted in Dayton, Ohio, at the **Holiday Inn Dayton Airport Englewood, located at 10 Rockridge Road in Englewood, Ohio.** A special lodging rate of **\$79.00 per night, plus tax, single or double occupancy** has been arranged. You should make your reservations by calling the **Holiday Inn Dayton Airport Englewood at 937-832-1234** and identify yourself as attending the **National Animal Control Association Training Academy.** You must make your reservations by **July 9, 2010 to obtain this rate.** Note: A complimentary Airport Shuttle is available.

Questions

For additional information, please contact the National Animal Control Association at 913-768-1319 (press option 6). Our fax number is 913-768-1378. You may also visit: www.nacanelite.org

Joseph Maniaci Scholarship

Scholarships for this class may be available via the Joseph Maniaci Scholarship Fund. Applications may be obtained by visiting: www.nacanelite.org

Agenda

Geodetic Datum Basics

Datum characteristics and applications
Datum evolution
Datum adjustments: past, present, and future

Continuously Operating Reference Stations

State Plane Coordinate System Basics

Projections
Scale factors
Proper use
Common mistakes
Troubleshooting

Vertical Datums and the Geoid

Ellipsoidal height
NAVD 88
Geoid 03

NGS Datasheet Interpretation

Error Management

Coordinate quality
Confidence level
Optical versus GPS accuracy
Metadata

Project Planning

Local grid systems
Data management

HalfMoon LLC presents:

State Plane Coordinate System Workshop

Charleston, WV - Thursday, July 15, 2010

Learn how geodetic
and plane datums work
together

Understand proper use
of state plane coordinates

Learn to troubleshoot
coordinate system
problems

Understand coordinate
quality and confidence
levels

Learn how to apply the
geoid properly

6.0 PDHS for West Virginia

Civil Engineers and Land Surveyors

6.0 CE Hours for Virginia

Civil Engineers and Land Surveyors

Register online at: www.halfmoonseminars.com

Register online at: www.halfmoonseminars.com

About the Seminar

Thursday, July 15, 2010

Marriott Charleston Town Center (304) 345-6500
200 Lee Street East • Charleston, WV 25301

\$259 for one or \$239 each for three or more
from the same company, registering at the same
time. Each registration includes one copy of *State Plane*
Coordinate System Workshop.

| |
|------------------------|
| Registration |
| 8:00 - 8:30 a.m. |
| Morning Session |
| 8:30 - 11:45 a.m. |
| Lunch (On your own) |
| 11:45 a.m. - 1:00 p.m. |
| Afternoon Session |
| 1:00 - 4:30 p.m. |

It's easy to register. Enroll today!

Pre-registration is recommended. Walk-ins will be accepted if space is available. You will be contacted if any scheduling changes occur. We do not send confirmations.

- **Register online at www.halfmoonseminars.com**
- Return the attached form with check payable to HalfMoon LLC to:
HalfMoon Seminars, PO Box 268, Eau Claire, WI 54702-0268
- Fax the attached form to (715) 835-6066.
- Call (715) 835-5900 to register over the phone.

Cancellations: Canceled at least 48 hours before the start of the seminar (CMT), and receive a full tuition refund, minus a \$10 service charge for each registrant. If you cancel after that time, you may choose to apply a credit toward another seminar or the CD/manual package. You may also send another person to take your place.

Earn continuing education credit!

- 6.0 PDHs for West Virginia civil engineers
and land surveyors
- 6.0 Continuing education hours for Virginia civil engineers
and land surveyors

This program qualifies for civil engineer and land surveyor credit in most states. Please consult specific state rules to determine eligibility, or contact HalfMoon LLC for assistance.

Attendance will be monitored and attendance certificates will be mailed to participants after the event.

CD/Manual Package: An audio recording of this seminar is available for \$269 (including shipping). Allow five weeks from the seminar date for delivery. Please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

Faculty

Todd W. Horton, PE, PLS, Associate Professor at Parkland College

Mr. Horton is the director of six construction degree programs at Parkland College in Champaign, Illinois. He has taught surveying and construction management at the college since 1998. In 2001, in partnership with the surveying profession, he created a new Surveying Technology degree program there. Today, he continues to direct and teach in this growing two-year degree program.

Mr. Horton has 23 years experience in planning, design, construction, surveying and maintenance of civil engineering projects including commercial structures, residential subdivisions, airfields, utility systems and highways. He has acquired significant public sector experience with the US Air Force and the Illinois Department of Transportation as well as private sector experience with Vegzyn, Sarver & Associates, Inc., and HDC Engineering, LLC, both of Champaign, Illinois.

Mr. Horton is the faculty advisor of the Parkland College Student Chapter of the Illinois Professional Land Surveyors Association. He received his B.S. Civil Engineering degree from the University of Illinois at Urbana-Champaign.

Register online at: www.halfmoonseminars.com