

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, APRIL 7, 2011**  
**9:30 A.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**APPROVAL OF PURCHASE ORDERS**

**APPROVAL OF ACCOUNTS PAYABLE**

**PUBLIC COMMENT**

**PRESENTATIONS:**

1. 9:45 a.m. Peter Fricke, Chairman, Jefferson County Farmland Protection Board  
- Request to change approved loan of \$335,000.00 to Farmland Protection Board to a grant to comply with the State Auditor's opinion - Discussion/Action
2. 10:15 a.m. Stephanie Grove, Assistant Prosecuting Attorney  
Legal Update
3. 10:30 a.m. **Break**
4. 10:45 a.m. Discuss Electronics Recycling Grant - Solid Waste Authority
5. 11:30 a.m. **ADJOURN**

**UNFINISHED BUSINESS:**

6. Appointment to the Jefferson County Development Authority - 1 three year term ending April 5, 2014 - Shepherdstown Municipal Representative - Discussion/Action

**NEW BUSINESS:**

7. Legislative Update
8. Discuss request received from James Kelsh, Esquire regarding Utility Consolidation

9. Amend the requirement that the Emergency Services Agency use the \$75,000.00 earmarked for a training officer in next year's budget and replace same with language allowing the Emergency Services Agency to decide on which of the three positions in the Strategic Plan they wish to fund (DM) - Discussion/Action
10. Request to revisit policy and adopt a Resolution - Appropriate Interface with County Commissioners, County Employees and Volunteers

## **COUNTY ADMINISTRATOR REPORTS**

## **COUNTY COMMISSION REPORTS**

### **CORRESPONDENCE:**

Notice of Public Hearing - Proposed Amendment to the 2008 Subdivision and Land Development Regulations (as amended 2010) on Thursday, April 14, 2011 at 10:00 a.m.

Notice of Special Session on Tuesday, April 19, 2011 at 10:00 a.m. - Lay the Levy.

Notice of County Commission meeting cancellation - No meeting on Thursday, April 21, 2011.

Received from the City of Martinsburg, Notice of Public Hearing, FY2011 Annual Action Plan, City of Martinsburg, West Virginia scheduled for April 14, 2011.

Received from Insurance Services Office, Inc. copy of letter to Barbara Miller, CRS Coordinator, Office of Homeland Security regarding preliminary results regarding credits for the Community Rating System (CRS) cycle reverification for Jefferson County.

Jefferson County 4-H Report for March and April, 2011.

Copies of two checks received from ACN Communications for E-911 fees.

April 2011 "Valley News" newsletter received from the Potomac Valley Audubon Society.

Letter received from Berkeley County Council regarding Renewal of Contract, Panhandle Transportation Authority.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery.

Commission Procedural Order of the PSC of WV from a session dated 3-22-11, Case No. 11-0235-W-GI, JUI.

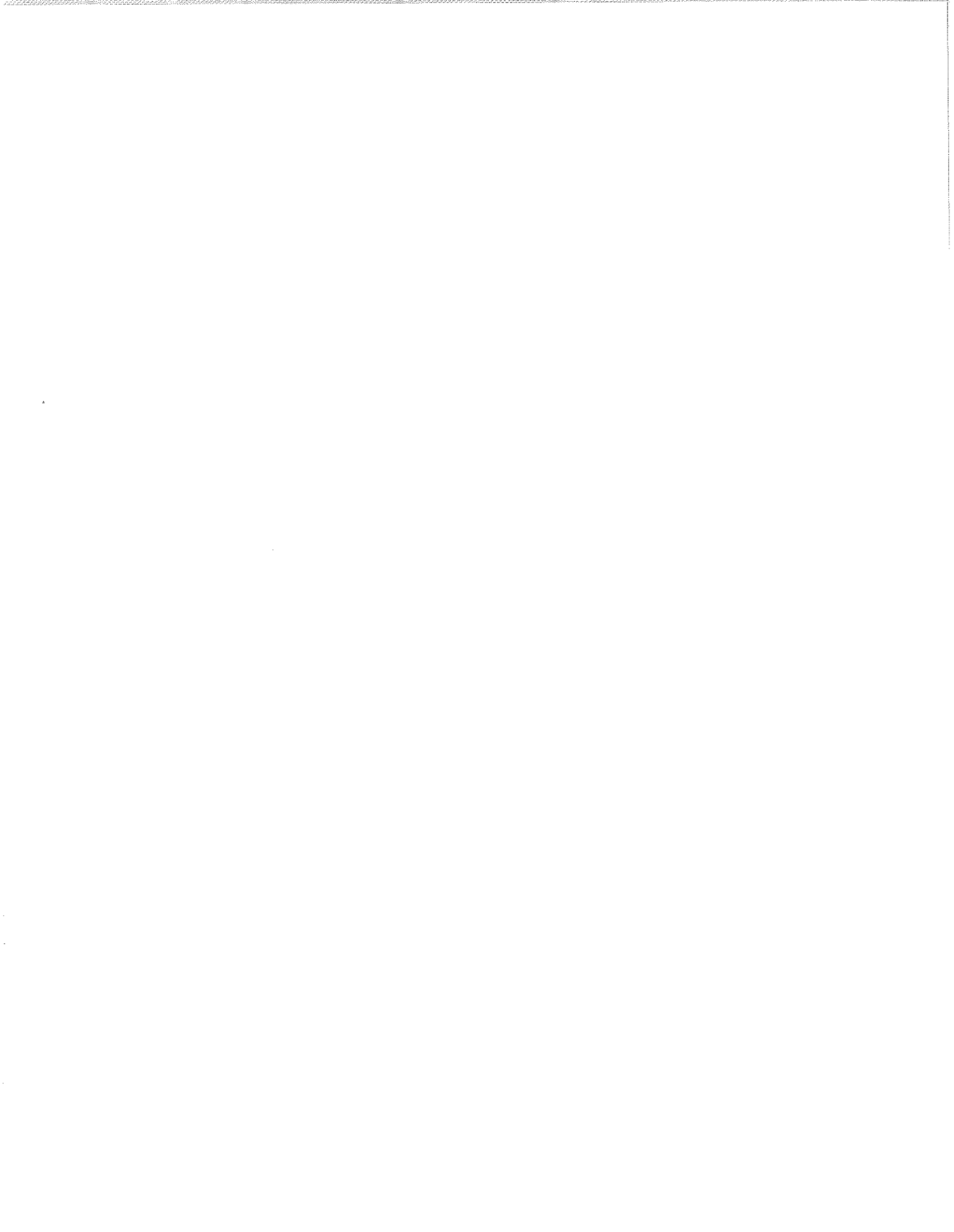
Article in the Charleston Gazette, Wednesday, March 30, 2011 received from WVACO regarding tax cuts and state deficits.

Unofficial West Virginia Bill Status (Bills that have passed both Houses) received from Delegate Tiffany Lawrence.

Letter received from the Preservation Alliance of West Virginia (PAWV).

West Virginia Election Calendar Overview for the 2011 Special Gubernatorial Election on May 14, 2011.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*



## **Minutes**

### **Jefferson County Commission**

**Thursday, March 31, 2011**

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A meeting of the Jefferson County Commission was held on Thursday, March 31, 2011 at the Old Charles Town Library meeting room located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Patsy Noland, Dale Manuel, Frances Morgan, Lyn Widmyer and Walt Pellish; Tim Boyde, County Administrator, Debbie Stellato, Administrative Assistant and Jimmy Eddie, Bailiff. (An audio tape of this March 31, 2011 meeting is available through the Jefferson County Commission Office.)

The meeting was called to order at 9:30 a.m. by Commissioner Noland.

#### **PLEDGE OF ALLEGIANCE**

Commissioner Widmyer led the Pledge of Allegiance.

#### **APPROVAL OF MINUTES**

Motion by Ms. Morgan to approve the Minutes of the March 21, 2011 Budget Work Session as amended. Motion seconded by Mr. Manuel and unanimously approved.

Motion by Ms. Morgan to approve the Minutes of the March 23, 2011 Special Session - Probate Hearing as amended. Motion seconded by Mr. Manuel and unanimously approved.

Motion by Ms. Morgan to approve the Minutes of the March 23, 2011 Special Session - Public Hearing as amended. Motion seconded by Mr. Manuel and unanimously approved.

Motion by Mr. Manuel to approve the Minutes of the March 24, 2011 regular meeting of the Jefferson County Commission as presented. Motion seconded by Ms. Morgan and unanimously approved.

#### **APPROVAL OF PURCHASE ORDERS**

Motion by Ms. Morgan to approve Purchase Orders in the amount of \$13,186.22, being purchase order numbers: 48801, 48816, 49473, 49474, 49475, 49106, 49373, 49471, 49573, 49572, 49476 and 49480. Motion seconded by Mr. Manuel and unanimously approved.

#### **APPROVAL OF ACCOUNTS PAYABLE**

Motion by Ms. Morgan to approve the accounts payable in the amount of \$360,092.77. Motion seconded by Mr. Manuel and unanimously approved.

#### **PUBLIC COMMENT**

**Ed Burns** addressed the issue of his past experience with an animal disaster annex.

**PRESENTATIONS:**

**1. Angela Banks, Assessor – Apportionment.**

Angela Banks, Assessor, presented for approval a Notice of Apportionment of Jointly Owned Motor Vehicles pursuant to a certified copy of a final divorce order entered under the provisions of §15-2-48 of the West Virginia Code, in the amount of \$206.73, Ticket No. 303083, for Tax year 2010, as follows:

NAME	HUSBAND/WIFE	ASSESSED VALUE	TAXES DUE
Laurie McDougall	Wife	\$3,600.00	\$79.98
Mathew McDougall	Husband	\$5,500.00	\$122.19
<b>TOTAL TAXES DUE:</b>			<b>\$ 206.73</b>

Motion by Ms. Morgan to approve the apportionment as presented. Motion seconded by Mr. Manuel and unanimously approved.

**2. Discussion regarding Case No. 10-1329-JUI v. PSC.**

**Mr. Boyde** reported that he received an email from James Casimiro, Assistant Prosecuting Attorney, inquiring if the Commission wanted him to intervene in Case No. 10-1329-JUI v. PSC. He advised Mr. Boyde that the PSC has its own attorney to represent its interests in the matter. He further advised that JUI has appealed the case to the Supreme Court. Mr. Manuel, Ms. Noland and Mr. Pellish were against any intervention by Mr. Casimiro on behalf of the Commission. Ms. Widmyer and Ms. Morgan opined that the Commission should intervene. The majority of the Commissioners (3) was against and directed Mr. Boyde to inform Mr. Casimiro not to intervene.

**3. Interviews and Appointments to the Jefferson County Planning Commission – 3 year terms ending March 31, 2014.**

Mr. Pellish commented that in his opinion the letters informing the members whose terms are expiring should be revised. It was the general consensus of the Commissioners that the letter should be clarified.

Mr. Pellish also suggested that an order should be established and that the Commission should consider interviewing currently serving members for reappointment before new applicants. Additionally, he recommended that the application policy be changed to reflect a definite deadline for the submission of applications/letters of interest to the Commission for consideration. The Commissioners were in agreement.

Ms. Noland directed that a policy be drafted setting forth specific media and methods that will be utilized for informing the public of upcoming vacancies on Commissions, Boards and Committees with details explaining how to apply. The notification should include the deadline for submission of an application/letter of interest.

**Daniel Hayes** who is currently serving on the Planning Commission as Vice Chair and Liaison to the Public Service Commission spoke to the Commission regarding his qualifications and past work as a member of the Planning Commission. He expressed his interest in being reappointed to another term.

Motion by Ms. Morgan to approve the reappointment of Daniel Hayes to the Planning Commission. Mr. Manuel seconded the motion and it was unanimously approved.

Mr. Manuel nominated Paul Taylor for appointment to the Planning Commission. Ms. Noland and Mr. Pellish were in agreement with Mr. Taylor's nomination.

Mr. Pellish nominated Ed Burns for appointment to the Planning Commission. Ms. Noland and Mr. Manuel were in agreement with Mr. Burns' nomination.

Ms. Morgan and Ms. Widmyer were alone in their nomination of Russell Kitchner for appointment to the Planning Commission.

**Ed Burns** then spoke to the Commission regarding his qualifications to serve on the Planning Commission.

Ed Burns was appointed with four votes -- Ms. Noland, Mr. Manuel, Mr. Pellish and Ms. Morgan.

Paul Taylor was appointed with three votes -- Ms. Noland, Mr. Manuel and Mr. Pellish.

**4. Interviews and Appointments to the Jefferson County Development Authority.**

- **4-three year terms ending April 5, 2014 – Discussion/Action**
- **1-three year term ending April 5, 2014 – Shepherdstown Municipal Representative - Discussion/Action**
- **1 unexpired term ending April 5, 2012 – Discussion/Action**

**Mr. Boyde** informed the Commission that with regard to the reappointment of Howard Mills as representative of the Shepherdstown District, he had received a request from the Mayor of Shepherdstown that no action be taken to reappointment Mr. Mills until after Shepherdstown officials have had an opportunity to meet with him. The Commissioners will honor the Mayor's request.

Mr. Pellish nominated Mark Dyck, C. C. Hammann and James Tolbert for reappointment to the Jefferson County Development Authority.

**Mark Dyck** offered his reasons for requesting reappointment to the Development Authority. **Eric Lewis, Annette Gavin, Ian Gingold, Elliott Simon and David Hardy** spoke to the Commission regarding their qualifications to serve as members of the Development Authority.

By a majority of the Commissioners, the following individuals were appointed to a 3-year term as members of the Jefferson County Development Authority:

**Mark Dyck**, reappointed  
**C. C. Hammann**, reappointed  
**James Tolbert**, reappointed  
**Annette Gavin**, newly appointed

**Eric Lewis** volunteered and was appointed to complete the unexpired term ending April 5, 2012.

The Commission took a break at 10:55 a.m.

The Commission reconvened the meeting at 11:00 a.m.

5. **Stephanie Grove, Assistant Prosecuting Attorney**, updated the Commission on pending legal matters.
6. **Barbara Miller, Director of Homeland Security and Emergency Management – request to approve contract with J. H. Harvey, LLC to work with the Emergency Managers in WV Region 3 to develop an Animals in Disaster Annex for their Emergency Operations Plans.**

Ms. Widmyer moved that the Commission approve the contract with J. H. Harvey, LLC to work with the Emergency Managers in WV Region 3 to develop an Animals in Disaster Annex for their Emergency Operations Plans. Motion seconded by Mr. Manuel and unanimously approved.

7. **Mark Schiavone, Director of Capital Planning and Management – request to approve Revision 009 to the General Fund.**

Motion by Mr. Manuel to approve Revision 009 to the General Fund as presented. Motion seconded by Ms. Widmyer and unanimously approved.

**NEW BUSINESS:**

8. **Legislative Issues:** No updates this week.
9. **Request for approval of appointment of new Deputy Reserve Officer to the Jefferson County Deputy Reserves.**

Mr. Manuel moved approval of the appointment of Kevin Morgan as the new Deputy Reserve Officer to the Jefferson County Deputy Reserves. Ms. Noland seconded the motion and it was unanimously approved.

10. **Request approval to hire Jeremiah Sanders as temporary GIS intern for summer 2011.**

Ms. Morgan made a motion to approve the hire of Jeremiah Sanders as a temporary GIS intern for summer 2011. Ms. Noland seconded the motion and it was unanimously approved.

**Note for the record:** Ms. Morgan informed Jennifer Brockman, Director of Planning and Zoning, that she was approached by an attendee of the US 340 Corridor - East Gateway Plan Kickoff Meeting last Saturday who complimented the Planning and Zoning Department on how professionally the meeting was managed. The individual is looking forward to reviewing the compilation of comments.

Mr. Manuel also received comments that the meeting area was set up very well, however, the arrangement of tables could be improved as some of those in attendance had difficulty hearing the speakers.

11. **Discuss meeting schedule.**

The Commissioners were in agreement that the Commission would not meet on Thursday,

April 21, 2011 and Thursday, June 16, 2011. Further, Ms. Noland moved that the Commission not schedule a meeting for May 26, 2011. Motion seconded by Mr. Pellish and carried 3 to 2 with Ms. Widmyer and Ms. Morgan voting "no."

Tuesday, April 19, 2011 at 10:00 a.m. was selected as the date and time to hold a public hearing to lay the levy. The public will receive notice of the hearing through various media. Ms. Morgan suggested that the Commission put on public record an explanation of how the current rate was calculated.

#### **PRESENTATIONS cont'd.:**

**12. Kirk Davis, Capital Projects Manager, request to approve the cost proposal for the purchase of signage (five steel signs) as specified in the Water Advisory Grant. Signs will be located in the stream and watershed areas of the parks.**

Ms. Morgan moved that the Commission approve the cost proposal for the purchase of signs and order the signs. Ms. Widmyer seconded the motion and it was unanimously approved.

#### **COUNTY ADMINISTRATOR REPORTS:**

Mr. Boyde advised the Commission that the West Virginia Public Service Commission has scheduled two public hearings in Jefferson County regarding the JUI case on July 26 and July 27, 2011.

Mr. Boyde reported that he has received information on the Year Round Farmers Market and will distribute copies to all the Commissioners.

#### **COUNTY COMMISSIONER REPORTS:**

##### **Commissioner Widmyer:**

- Received a telephone call from James Kelsh, Esquire requesting a response to his letter concerning consolidating utilities. This item will be placed on next week's agenda for discussion.
- Attended the US 340 Corridor – East Gateway Plan Kickoff Meeting.
- Attended a Solid Waste Authority meeting. This item will be placed on next week's agenda for discussion.
- Attended a Region 9 meeting.
- Spoke to Alana Hartman of the WVDEP. Jefferson County will not receive the MS4 designation.
- Attended a WV Department of Highways meeting.

##### **Commissioner Manuel:**

- Attended the US 340 Corridor – East Gateway Plan Kickoff Meeting.
- Attended a joint meeting with JCESA and Fire and Rescue personnel. They would like to schedule another joint meeting and include the Jefferson County Commission. Mr. Boyde will make arrangements for this meeting.
- Participated in a League of Women Voters question and answer forum.

##### **Commissioner Morgan:**

- Attended the US 340 Corridor – East Gateway Plan Kickoff Meeting.
- Attended the Blue Ridge Fire Department Chicken Barbeque.

- Attended the Shepherdstown Fire Department Chicken Barbeque.
- Attended the Friends of Happy Retreat committee meeting.
- Attended the P-Card training in Martinsburg.
- Attended the CVB Roundtable meeting.
- Attended the opening event to celebrate the civil war trail markers in Harpers Ferry at the A-frame.

**Commissioner Pellish:**

- Became informed on impact fees and calculations.

**Commissioner Noland:**

- Attended the CVB local convention at the Visitor's Bureau.
- Announced that she has been selected as one of only 21 people across the nation to participate in the County Leadership Institute in Washington, DC. Ms. Noland was nominated by the West Virginia Association of Counties.

Ms. Grove requested an Executive Session to discuss a personnel matter.

Motion by Mr. Manuel to enter into an Executive Session, pursuant to WV Code §6-9A-4, to discuss a personnel matter. Motion seconded by Mr. Pellish and unanimously approved. Ms. Noland suggested that the Commission adjourn for the day following the Executive Session and the Commissioners were in unanimous agreement. The Commission entered into an Executive Session at 12:00 p.m. and subsequently recessed until Thursday, April 7, 2011 at 9:30 o'clock a.m.

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PATSY A. NOLAND, PRESIDENT

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<p>Commission Office Use Only</p> <p>Date on Agenda: <u>4/7/11</u></p> <p>Appt Time or New Business: <u>9:45 AM</u></p>
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**AGENDA REQUEST FORM**

Name: Peter Fricke, Chair

Department or Entity: **Jefferson County Farmland Protection Board**

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1<sup>st</sup> Choice: April 7, 2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date: **Pending funding deadline.**

Subject:

County Commission-approved loan to Jefferson County Farmland Protection Board. Request to change approved funding to grant to comply with State Auditor’s opinion.

Please provide the County Commission with a description of your request or presentation, including any background information:

At the August 19, 2010 meeting of the Commission, the Commission voted to provide the JCFPB with \$335,000.00 as a loan against the purchase of a farmland conservation easement. The purchase price was to be matched by a federal grant, and the loan re-paid over five years using JCFPB transfer tax monies. The USDA/NRCS agreed to fund the purchase of an easement on a 219-acre farm on September 20, 2010 based on this Commission commitment. We have since learned from the state auditor’s office that the Commission is unable to make loans to county boards. For this reason, and to meet our commitments to USDA/NRCS and the farmer we accepted into the program, we request that the Commission convert the loan to a grant of \$335,000.00.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve: **That the Commission amend the resolution of August 19, 2010 providing a loan of \$335,000.00 to the Jefferson County Farmland Protection Board for the purpose of purchasing an easement to providing a grant to the Jefferson County Farmland Protection Board of \$335,000.00 for the same purpose.**

Attachments:



<p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p>
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**AGENDA REQUEST FORM**

Name: Stephanie Grove

Department or Entity: Prosecuting Attorney's Office

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1<sup>st</sup> Choice: 3/24/2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject: **Legal Update**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:



<p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p>
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**AGENDA REQUEST FORM**

Name: County Commission

Department or Entity: \_\_\_\_\_

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1<sup>st</sup> Choice: \_\_\_\_\_

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject: **Break**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:



<p>Commission Office Use Only</p> <p>Date on Agenda: <u>4-7-11</u></p> <p>Appt Time or New Business: <u>10:45 AM</u></p>
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**AGENDA REQUEST FORM**

Name: Tim Boyde, County Administrator

Department or Entity: County Commission

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: April 7, 2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject: **Discuss Recycling Grant - Solid Waste Authority**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:



<p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p>
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**AGENDA REQUEST FORM**

Name: Nichelle Hosby

Department or Entity: County Commission

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: April 7, 2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject: **Appointment to the Development Authority**

Please provide the County Commission with a description of your request or presentation, including any background information: **Appointment to the Development Authority - One 3 year term ending April 5, 2014 - Represents Shepherdstown**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:

HOWARD MILLS  
P.O. BOX T  
SHEPHERDSTOWN  
WEST VIRGINIA 25443  
hgmills@citlink.net  
304-876-6860

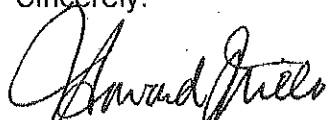
Jan. 18, 2011

Nichelle Adams Hosby  
Executive Assistant  
Jefferson County Commission

Dear Nichelle Hosby:

Having just been named Interim Vice President of the Jefferson County Development Authority, I would be interested in being considered for another term.

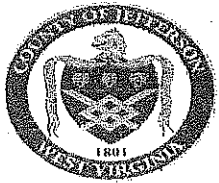
Sincerely:

  
Howard Mills

**RECEIVED**

JAN 21 2011

Jefferson County Commission



## JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

Phone: (304) 728-3284 - Fax: (304) 725-9716

Web: [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)

PRESIDENT

*Patsy Noland*

VICE PRESIDENT

*Dale Manuel*

COMMISSIONER

*Frances Morgan*

COMMISSIONER

*Walt Pellish*

COMMISSIONER

*Lyn Widmyer*

January 14, 2011

Howard Mills

P.O. Box T

Shepherdstown, WV 25443

Dear Mr. Mills:

Please be advised that your term on the Development Authority will expire on April 5, 2011. Until the County Commission has acted to appoint someone for another Three year term, you are asked to remain serving.

The County Commission is in the process of advertising for this position as standard procedure. Please contact us in writing at your earliest convenience to let us know if you are or are not interested in being considered for another term. We will be making the appointments on Thursday, March 24, 2011 or as soon thereafter as the Commission may decide.

If you have any questions, please do not hesitate to contact me.

For the Commission,

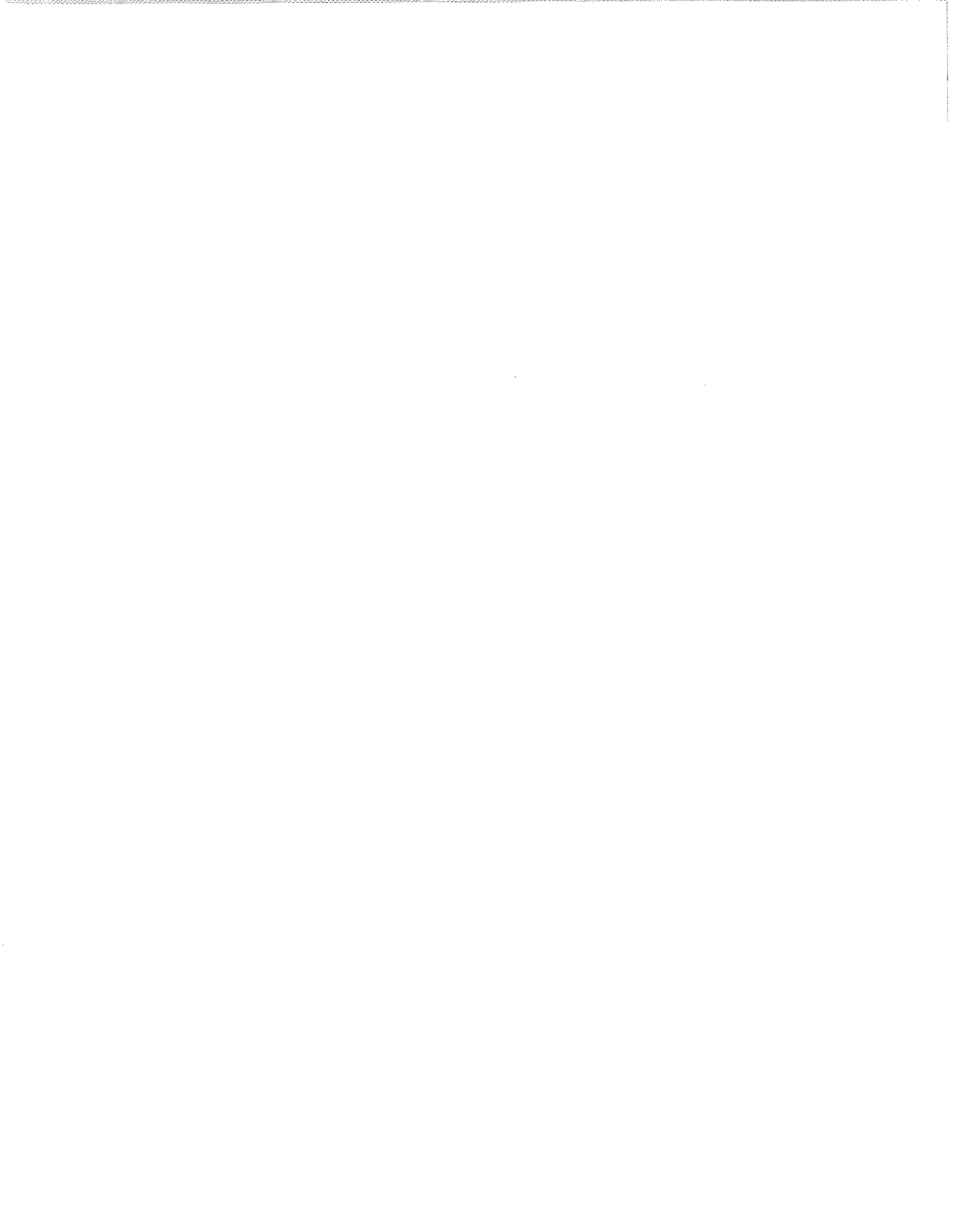
Nichelle Adams Hosby  
Executive Assistant

COUNTY ADMINISTRATOR

*Tim Boyde*

DEPUTY COUNTY ADMINISTRATOR

*Sandy Slusher McDonald*



Commission Office Use Only  
Date on Agenda:  
Appt Time or New Business:

**AGENDA REQUEST FORM**

Name: County Commission

Department or Entity: \_\_\_\_\_

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: 3/24/2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

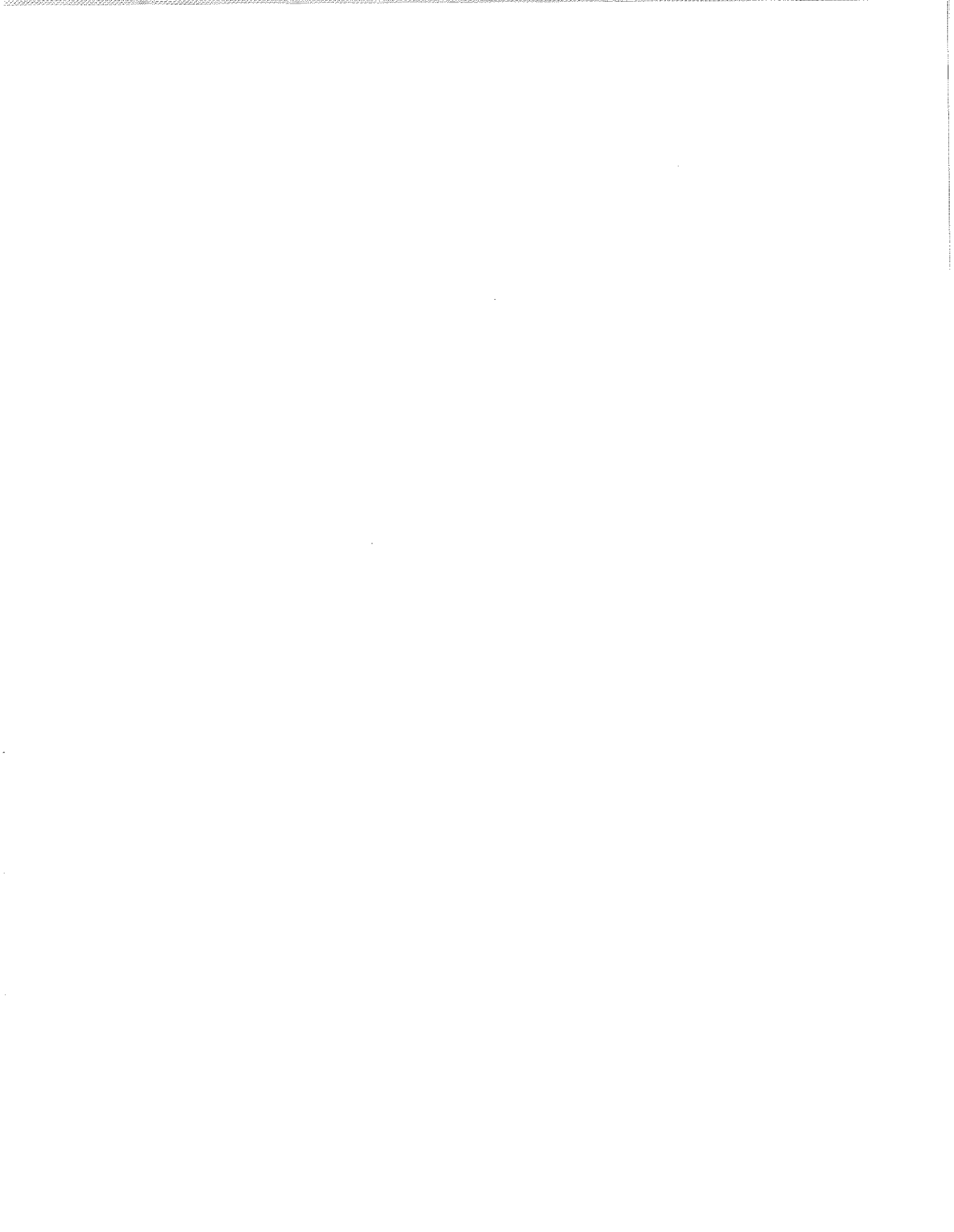
If a specific date is needed, please provide reason for specific date:

Subject: **Legislative Update**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:



<p>Commission Office Use Only</p> <p>Date on Agenda: <u>4-7-11</u></p> <p>Appt Time or <u>New Business</u>:</p>
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**AGENDA REQUEST FORM**

Name: Tim Boyde, County Administrator

Department or Entity: County Commission

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: April 7, 2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject: **Discuss request received from James Kelsh regarding Utility Consolidation**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attachments:

LAW OFFICE OF  
JAMES V. KELSH

300 Summers St., Ste. 1230  
P.O. Box 3713  
Charleston, WV 25337-3713  
kelshlaw@yahoo.com  
WV State Bar #6617

Telephone  
(304) 343-1654

Facsimile  
(304) 343-1657

February 25, 2011

**RECEIVED**

Honorable Jefferson County Commissioners  
100 East Washington Street  
Charles Town, West Virginia 25414

RE: Utility Consolidation

Honorable Commissioners:

I write today as the spokesman for the Jefferson County Utilities coalition (the "Coalition"). The Coalition is comprised of representatives from county and municipal water and sewer utilities, private utility providers, and county agencies. The Coalition first met in February, 2009 and has continued to meet regularly to discuss both operational and policy issues.

On October 27, 2010 the Jefferson County Commission hosted a meeting of area elected officials to discuss creating a countywide public utility. One possible outcome discussed at that meeting was for the Jefferson County Commission to initiate a study by an outside consulting firm of the benefits, detriments, and obstacles to creating a countywide public utility.

At the Coalition meeting of January 20, 2011, attended by representatives of the Charles Town Utility Board, the Ranson sewer system, the Jefferson County PSD, Harpers Ferry/Bolivar PSD, Jefferson Utilities, Shenandoah Junction Public Sewer, Inc., Willow Spring Public Service Corp, and the Elk Run Study Group, it was decided that the Coalition should communicate with the Jefferson County Commission regarding the countywide utility study that is being considered. Though not attending the January 20 meeting, additional members of the Coalition include the Harpers Ferry water system, the Shepherdstown Utility Board, Cave Road Utilities, Old Standard LLC, the Jefferson County Development Authority, and the Jefferson County Commission.

With respect to consolidating utilities, the degree of utility consolidation runs along a continuum from total stand-alone operations, to partially integrated

*2/28/11 - Copy to all Commissioners + Co. Administrator. - ds*

service, to legal merger and total integration. Jefferson County has a total of twelve potable water and/or sanitary sewer utilities, four municipally owned, two PSDs, and six privately owned. Geographically proximate utilities are currently partially integrated with respect to billing and treatment services.

Each distinct type of ownership of a utility has distinct rights and duties by statute. Municipal utilities may only be sold or merged following a referendum of the citizens and approving city council action. The certificates of convenience and necessity granted to private utilities are property rights that can only be taken by due process, and by statute, PSDs may not condemn private water utilities. PSDs may be merged by an act of the county commission, however, terms in existing bonds for any type of utility, including PSDs, may affect the ability and terms of a merger. When utilities are merged, the Public Service Commission's rules expect rates to be unified within a year of the merger. Where there is a sizeable disparity in rates between two or more systems that are contemplating a merger, it is difficult to convince the low rate system's stakeholders of the benefits of merger.

While stormwater management service is being provided to some degree by municipalities and the County Commission, currently there is no stormwater utility in Jefferson County. The Coalition believes a new countywide stormwater utility could be beneficial to Jefferson County generally, and to the sanitary sewer utilities in particular. As the County Commission knows, sanitary sewer utilities will be held to nutrient discharge limits in their permits pursuant to the Chesapeake Bay program in a matter of months. Nutrient removal facilities are not currently in place and are costly to construct. One way of meeting nutrient discharge limits, in whole or in part, would be for sanitary sewer systems to purchase nutrient credits from a stormwater utility or management system that exceeds its legal minimum requirements. The Coalition believes a stormwater utility or management system should have broad geographical coverage so that it can manage the watershed in an environmentally beneficial and cost effective manner. Since there is no existing stormwater utility or comprehensive management system in the county, the obstacles to creating a new countywide utility of this type are considerably less than the difficulties attendant to merging existing utilities. The model for a stormwater utility is EPA's Municipal Separate Storm Sewer System ("MS4s"). Information regarding MS4s can be found at <http://cfpub.epa.gov/npdes/stormwater/munic.cfm>. State laws have recently been amended to enable PSDs to serve as MS4s. The fees to pay for the cost of operation of MS4s are typically a flat charge for residential households, and a square footage charge for non-residential properties.

The consensus of the Coalition is that it is highly unlikely that the merger of existing potable water and sanitary sewer utilities in Jefferson County on a broad scale will attract the level of stakeholder support needed to surmount the legal and political obstacles to merging. The Coalition believes it will be a better use of community resources if potable water and sanitary sewer utilities explore greater degrees of integration and cooperation between themselves short of merging, such as pooling the purchasing of supplies, rather than being involved in an effort

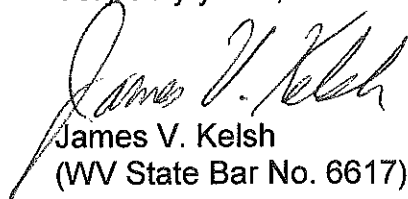
to merge utilities in Jefferson County broadly, which is unlikely to be successful. The Coalition members also believe that both utilities and the County would benefit from greater understanding and sharing of information between utilities, certain State and Federal agencies, and Jefferson County planning, economic development, engineering, and health departments.

To summarize, the Coalition recommends the following to the County Commission:

- Consider initiating a study on whether a new countywide stormwater utility or management system should be created.
- Refrain from studying a broad scale legal merger of existing potable water and sanitary sewer utilities.
- Direct relevant county department directors to participate in meetings with the Coalition and state and federal agencies to promote improved interactions.

The Coalition and its members appreciate the involvement of the County Commission in the Coalition, and we would be happy to continue to confer with County Commission as it considers pursuing a study.

Very truly yours,



James V. Kelsh  
(WV State Bar No. 6617)

JVK/sls

cc: Jane Arnett  
Andy Blake, Esquire  
Sue Lawton  
Robert Hardy  
Jimmy Williams  
Frank Welch  
Lee Snyder  
Peter Chakmakian  
Herb Jonkers  
Russell Roper  
Tom Bayuzik  
Elk Run Study Group

(Jefferson/Consolidation/2-24-11 utility consolidation draft letter)

<p>Commission Office Use Only</p> <p>Date on Agenda:</p> <p>Appt Time or New Business:</p>
--

**AGENDA REQUEST FORM**

Name: Dale Manuel

Department or Entity: County Commissioner

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: April 7, 2011

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

**Subject: amend the budget requirement that the ESA use the 75,000 dollars earmarked for a training officer in next year's budget and replace same with language allowing the ESA to decide on which of the three positions in the Strategic Plan they wish to fund**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **I move to amend the budget requirement that the ESA use the 75,000 dollars earmarked for a training officer in next year's budget and replace same with language allowing the ESA to decide on which of the three positions in the Strategic Plan they wish to fund**

Attachments:



Commission Office Use Only  
Date on Agenda:  
Appt Time or New Business:

**AGENDA REQUEST FORM**

Name: Patsy Noland

Department or Entity: County Commission President

Estimation of amount of time needed for appointment: 20 minutes

Date Requested – 1st Choice: 4/7/2011

Date Requested – 2nd Choice: 4/14/2011

If a specific date is needed, please provide reason for specific date:

Subject: Revisit Policy: Appropriate Interface with County Commissioners, County Employees and Volunteer policy.

Please provide the County Commission with a description of your request or presentation, including any background information:

The County Commission adopted a "Politeness Policy" on May 10, 2007. A review of the policy by the current commission needs to be visited to be certain that all commissioners are aware of the policy and to discuss and address concerns regarding possible policy breaches.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

I move to adopt a resolution that supports the Appropriate Interface with County Commissioners, County Employees and Volunteer Policy that was adopted on May 10, 2007 and instruct staff to send a copy to all county department heads, employees, committees, boards and members of same with any affiliation to the Jefferson County Commission.

Attachments: Copy of policy.

COUNTY COMMISSION OF JEFFERSON COUNTY

**POLICY TITLE:**            **Appropriate Interface with County Commissioners,  
County Employees and Volunteer Policy**

**POLICY NUMBER:**        **2007 - 1**

**ADOPTED:**                **May 10, 2007**

**EFFECTIVE:**             **May 10, 2007**

**REVISED:**

---

**PURPOSE:**

To provide a harmonious work environment with clear lines of supervisory authority for county personnel.

**POLICY**

**RESOLUTION**

WHEREAS, W.Va. Constitution, Art. IX, § 9 provides for the public body known as the county commission, and W.Va. Code § 7-1-1 provides that county commissions are public corporations; and

WHEREAS, W.Va. Constitution, Art. IX, § 11 and W. Va. Code, §7-1-3 et seq. provide for the duties and responsibilities of county commissions; and

WHEREAS, W. Va. Constitution, Art. IX, § 10 provides for the election of individual county commissioners; and

WHEREAS, neither the W. Va. Constitution, nor the W. Va. Code grant to individual county commissioners power or authority to bind the county commissions on which they serve; and

WHEREAS, county commissions can only act in public session with a quorum present; and

WHEREAS, county commissions are authorized by law to employ, compensate and discharge county personnel; and

WHEREAS, individual county commissioners are without statutory or other authority to supervise or direct the performance of duties by county personnel; and

WHEREAS, county commissions are obliged to provide a harmonious work environment with clear lines of supervisory authority for county personnel.

BE IT RESOLVED as follows:

1. Definitions

- a. "County personnel" shall mean employees of the County Commission of Jefferson County, either full-time or part-time, who are public officers or public employees, excluding all elected officials, and further excluding the employees of the Assessor, Sheriff, County Clerk, Circuit Clerk and Prosecutor.
  - b. "County employee" shall mean any individual who would fall within the category of "county personnel."
  - c. "Volunteer" means any person appointed by the County Commission of Jefferson County to serve as a volunteer on any board or commission, to which the County Commission has power to appoint, for which volunteer service no remuneration is paid.
2. That individual Jefferson County Commissioners are without authority to supervise or otherwise direct the performance of duties by county personnel or volunteers.
  3. No individual Jefferson County Commissioner shall order or direct the performance of any act, task or duty by any county employee or volunteer unless specifically authorized by the the County Commission of Jefferson County.
  4. No county employee or volunteer is under any obligation or duty to perform any act, task or duty ordered or directed by an individual Jefferson County Commissioner, unless such act, task or duty, ordered and directed, was specifically authorized by the County Commission of Jefferson County; or except where the act, task or duty is a mandatory and nondiscretionary duty imposed by statute; or except where the individual Jefferson County Commissioner is requesting a service provided by that county employee for the public at large or for other county employees (ie. providing a photo – ID card); Provided further, that no county employee shall be disciplined in any way for declining to perform any such act, task or duty for any individual Jefferson County Commissioner, unless such act, task or duty was specifically authorized by the County Commission of Jefferson County; or where the act,

task or duty is a mandatory and nondiscretionary duty imposed by statute; or where the service requested is provided for the public at large or for other county employees.

5. No Jefferson County Commissioner shall: Make physical contact of an insulting or provoking nature with the person of any county employee or volunteer; or attempt to commit a violent injury to the person of any county employee or volunteer; or commit any act which places a county employee or volunteer in reasonable apprehension of immediately receiving a violent injury; or engage in violent, profane, or indecent or boisterous conduct or language directed at a county employee or volunteer during the course of a workday or evening where the county employee is engaged in work or work related activities or where a volunteer is engaged in service with the board or commission on which he or she has been appointed.

At the regular meeting of the County Commission of Jefferson County, West Virginia on May 10, 2007, in open session, President Frances B. Morgan found a quorum present. Whereupon Commissioner Corliss made a motion to adopt this "Resolution", which motion was duly seconded by Commissioner Manuel, and a debate thereof ensued. Whereupon, President Morgan called the question, and the Commission proceeded to vote on the motion to adopt the "Resolution." The vote was Commissioner(s) Corliss, Manuel and R. Morgan to adopt said "Resolution" and Commissioner(s) F. Morgan and Surkamp to not adopt said "Resolution." Whereupon President Morgan declared the "Resolution" adopted.

Entered: May 10, 2007

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Frances B. Morgan  
President  
The County Commission of  
Jefferson County, West Virginia

**NOTICE OF PUBLIC HEARING**

**COUNTY COMMISSION OF JEFFERSON COUNTY**

**PROPOSED AMENDMENT TO THE 2008 SUBDIVISION AND LAND  
DEVELOPMENT REGULATIONS (AS AMENDED 2010)**

The County Commission of Jefferson County will hold a Public Hearing on Thursday, April 14, 2011, at 10:00 a.m. in the Old Charles Town Library Meeting Room on the ground floor of the Library, 200 East Washington Street, Charles Town, WV 25414.

The purpose of the hearing is for public input for the proposed text amendment for Section 20.203 and Definition of Major Site Plan and Minor Site Plan of the Jefferson County Subdivision Regulations.

By Order of The County  
Commission of Jefferson County  
Patricia A. Noland, President

**JEFFERSON COUNTY, WEST VIRGINIA**  
**Departments of Planning & Zoning**  
116 East Washington Street, 2<sup>nd</sup> Floor  
P.O. Box 338  
Charles Town, West Virginia 25414

Email: [planningdepartment@jeffersoncountywv.org](mailto:planningdepartment@jeffersoncountywv.org)

Phone: (304) 728-3228  
Fax: (304) 728-8126

MEMORANDUM

TO: Jefferson County Planning Commission  
FROM: Seth Rivard, County Planner  
DATE: March 8, 2011  
SUBJECT: Proposed Subdivision Amendment for the Minor Site Plan Process in Business or Industrial Parks

As staff have used the recently amended Subdivision Regulations, it became apparent that there are components of the regulations that could use further review and potential amendments. One pressing concern is the process procedures for a site plan in an existing business or industrial park.

Currently, any site plan greater than 5,000 square feet is processed as a major site plan, which requires multiple additional steps in the process and two public hearings as compared to the minor process.

Staff is proposing, in instances where a business and/or industrial park has previously processed as a major subdivision with master planned roads and stormwater, site plans proposed within that subdivision shall be processed as a minor regardless of the size of the structure. The reasons for this proposal are:

1. Master planned roads and stormwater provisions have already been established.
2. In circumstances where a business or industrial park has processed as a major subdivision, the community is aware that such a development will occur in that location. Requiring each site plan to follow the major process is redundant to the original notice that occurred during the creation of the business and/or industrial park.
3. The redundant public hearing is counter to the economic development goals intended when the parks were created.

Shown below are the sections from the Subdivision and Land Development Regulations with the proposed text amendments shown in red.

**Sec. 20.203 Minor Site Development**

*Minor Site Developments* are those proposals that do not require the development of new infrastructure or the extension of existing off-tract infrastructure and where there is no subdivision into separate lots. If the development requires easements for drainage or other purposes, private roads, or parking, and access to public roads is involved that serve one or more land uses, it is a site development. Minor site development proposes one or more of the following: (1) Building(s), both new and additions to existing, where all structures located on the parcel total less than 5,000 square feet gross floor area (GFA) on any site; (2) Building(s), both new and additions to existing, regardless of size, when located in a business and/or industrial park on a lot within an approved major subdivision with master planned roads and stormwater; ~~(2)~~ (3) Addition(s) to existing development of less than ten percent of existing GFA or additions less than 10,000 square feet GFA, whichever is less; or ~~(3)~~ (4) apartment or multi-family development of eight or less dwelling units.

**Minor Site Plan.** A plan that follows the minor site development process and that will not require the development of new infrastructure or the extension of existing off-tract infrastructure, that proposes one or more of the following:

- A. Building(s), both new and additions to existing, where all structures located on the parcel total less than 5,000 square feet Gross Floor Area (GFA) on any site.
- B. Building(s), both new and additions to existing, regardless of size, when located in a business and/or industrial park on a lot within an approved major subdivision with master planned roads and stormwater;
- C. ~~B.~~ Addition(s) to existing development of less than ten percent of existing GFA or additions less than 10,000 square feet GFA, whichever is less.
- D. ~~C.~~ Apartment or multi-family development of eight or less dwelling units.

Minor Site Plans do not include the design, erection or addition to detached single family dwelling units when only one dwelling unit is located on an established lot.

**Site Plan, Minor.** A plan that follows the minor site development process and that will not require the development of new infrastructure or the extension of existing off-tract infrastructure, that proposes one or more of the following:

- A. Building(s), both new and additions to existing, where all structures located on the parcel total less than 5,000 square feet Gross Floor Area (GFA) on any site.
- B. Building(s), both new and additions to existing, regardless of size, when located in a business and/or industrial park on a lot within an approved major subdivision with master planned roads and stormwater;
- C. ~~B.~~ Addition(s) to existing development of less than ten percent of existing GFA or additions less than 10,000 square feet GFA, whichever is less.
- D. ~~C.~~ Apartment or multi-family development of eight or less dwelling units.

Minor Site Plans do not include the design, erection or addition to detached single family dwelling units when only one dwelling unit is located on an established lot.

**Major Site Plan.** A plan that follows the major site development process and proposes one or more of the following:

- A. A new public or private street or dedication to public use of an existing street;
- B. Building(s), both new and additions to existing, where all structures located on the parcel total 5,000 square feet or more of GFA on any site;
- C. Building(s), both new and additions to existing, regardless of size, when located in a business and/or industrial park on a lot within an approved major subdivision with master planned roads and stormwater;
- D. ~~C.~~ Addition(s) to existing development of ten percent or more of existing GFA or with additions of 10,000 square feet or more of GFA;
- E. ~~D.~~ Apartment or multi-family development of ten or more dwelling units; or

F. ~~E~~. A heavy industrial use.

**Site Plan, Major.** A plan that follows the major site development process and proposes one or more of the following:

A. A new public or private street or dedication to public use of an existing street;

B. Building(s), both new and additions to existing, where all structures located on the parcel total 5,000 square feet or more of GFA on any site;

C. Building(s), both new and additions to existing, regardless of size, when located in a business and/or industrial park on a lot within an approved major subdivision with master planned roads and stormwater;

D. ~~C~~. Addition(s) to existing development of ten percent or more of existing GFA or with additions of 10,000 square feet or more of GFA;

E. ~~D~~. Apartment or multi-family development of ten or more dwelling units; or

F. ~~E~~. A heavy industrial use.

Additionally, this proposed amendment would apply to existing and future business and/or industrial parks. The parks currently established within Jefferson County known to be affected by this amendment are: Burr/Bardane Industrial Park, SPARC Training Center, Sunnyside Park and Jefferson Crossing.

**NOTICE OF SPECIAL SESSION OF THE COUNTY COMMISSION OF  
JEFFERSON COUNTY**

**TO LAY THE LEVY**

The County Commission of Jefferson County, will hold a Special Session on Tuesday, April 19, 2011, at 10:00 a.m. in the Old Charles Town Library Meeting Room located at 200 E. Washington Street, (Samuel Street Entrance) Charles Town, West Virginia 25414.

The purpose of the Special Session is to officially Lay the Levy.

The public is invited to attend.

By Order of the County Commission of Jefferson County  
Patricia A. Noland, President

**NOTICE  
JEFFERSON COUNTY COMMISSION  
MEETING CANCELLATION**

The regular meeting scheduled on Thursday, April 21, 2011, has been cancelled. The Commission will resume its regular session on Thursday, April 28, 2011, at 9:30 a.m.

RECEIVED

MAR 25 2011

**NOTICE OF PUBLIC HEARING  
FY 2011 ANNUAL ACTION PLAN  
CITY OF MARTINSBURG, WEST VIRGINIA** Jefferson County Commission

Notice is hereby given that the City of Martinsburg, Berkeley County, WV will hold a public hearing on Thursday, April 14, 2011 at 6:30 PM, prevailing time, in the J. Oakley Seibert Council Chambers, Martinsburg City Hall, 232 North Queen Street, Martinsburg, WV 25401. The Martinsburg City Hall and the J. Oakley Seibert Council Chambers are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, please call Ms. Patricia McMillan, Community Development Director, City of Martinsburg, at (304) 264-2131, ext. 278 to make those arrangements.

The purpose of the public hearing is to present the City of Martinsburg's FY 2011 Annual Action Plan for the use of CDBG and HOME funds. The City intends to submit its FY 2011 Annual Action Plan in the amount of \$420,025 for Community Development Block Grant (CDBG) funds and \$572,939 in HOME (Eastern Panhandle Housing Consortium) funds. The FY 2011 Annual Action Plan will be submitted to the U.S Department of Housing and Urban Development (HUD) on or before May 15, 2011. These are estimated amounts based on the FY 2010 Federal funds received. HUD will determine the final amount.

As a part of the proposed FY 2011 CDBG Program Year Budget the following amendments and reprogrammed amounts are included:

• **FY 2010 CDBG Program –**

**Street Repaving/Repair/ADA Ramps** – reduce the line item budget amount by \$41,419.

**Stormwater Replacement Project for Church Street to Maple Avenue Maple Street** – reduce the line item budget amount by \$50,000 and delete this activity.

**South Valley Street Reconstruction and Storm Water Rehabilitation** – create a new activity under Public Community Facility Improvements for the reconstruction of the street, curbs, walks, and storm drainage improvements in a low- and moderate-income area from West King Street to West Burke Street. This will be a multi-year activity with funding from the FY 2011 Budget. Line item budget amount of \$91,419.

In order to obtain the view of citizens, public agencies and other interested parties, the City of Martinsburg has placed its FY 2011 Annual Action Plan on display from Monday, March 28, 2011 through Tuesday, April 26, 2011, at the following locations during normal operational hours:

Martinsburg City Hall  
232 North Queen Street

Berkeley County Court House  
100 West King Street

Martinsburg Public Library  
King and Queen Streets

This document will be available during normal business hours of operation for a period of thirty (30) days until April 26, 2011. The plan will be submitted to the Council on or about May 5, 2011 at which time the plan will be presented to the Martinsburg City Council for approval. Written or oral comments may be directed to Ms. Patricia McMillan, Community Development Director for the City of Martinsburg, WV until April 27, 2011, at City Hall, North Queen Street, Martinsburg, WV 25401, (304) 264-2131 ext. 278.

The FY 2011 Annual Action Plan was prepared after conducting an initial public hearing on housing and community development needs, meetings with the City's Budget and Finance Committee, meetings with City staff, and the Eastern Panhandle HOME Consortium Council of West Virginia.

The following CDBG activities are proposed for funding under the FY 2011 Annual Action Plan:

• <b>PROGRAM ADMINISTRATION –</b>	
General Administration:	\$ <u>84,005</u>
<b>Subtotal:</b>	<b>\$ <u>84,005</u></b>
• <b>PUBLIC SERVICES –</b>	
C-CAP Emergency Rental Assistance	\$ 5,000
Court Appointed Special Advocates (CASA) – Volunteer Support	\$ 5,000
CHS - Safe Haven Child Advocacy Center	\$ 5,000
Berkeley County – Meals on Wheels	\$ 3,000
Boys & Girls Club – Memberships for Low/Mod Income Persons	\$ 5,000
Shenandoah Women's Center – Case Manager	\$ 5,000
Berkeley Senior Services – In-home Care Service	\$ 5,000
Community Network, Inc. – HPRP Administrative Services	\$ <u>1,200</u>
<b>Subtotal:</b>	<b>\$ <u>34,200</u></b>
• <b>PUBLIC &amp; COMMUNITY FACILITIES IMPROVEMENT –</b>	
South Valley Street Reconstruction and Storm Water Rehabilitation	\$ 230,820
Telamon – STEPS Housing Installation of HVAC System	\$ 10,000
Boys & Girls – Gym Windows and Ceiling (Repairs or Replacement)	\$ 53,000
Bethany House – Installation of Hot Water Heaters	\$ <u>8,000</u>
<b>Subtotal:</b>	<b>\$ <u>301,820</u></b>

**Total FY 2011 CDBG FUNDS FOR PROJECT ACTIVITIES = \$420,025**

The following activities are proposed for funding under HOME for FY 2011:

• <b>PROGRAM ADMINISTRATION –</b>	
General Administration:	\$ <u>57,294</u>
<b>Subtotal:</b>	<b>\$ <u>57,294</u></b>
• <b>CHDO Set-A-Side –</b>	
CHDO Set-A-Side Projects (To be determined.)	\$ <u>85,941</u>
<b>Subtotal:</b>	<b>\$ <u>85,941</u></b>
• <b>Projects –</b>	
City of Martinsburg Homebuyer Assistance	\$ 63,467
Berkeley County Homebuyer Assistance	\$182,496
Morgan County Homebuyer Assistance	\$ 45,033
Jefferson County Homebuyer Assistance	\$ <u>138,708</u>
<b>Subtotal:</b>	<b>\$ <u>572,939</u></b>

**TOTAL FY 2011 HOME FUNDS FOR PROJECT ACTIVITIES = \$572,939**



# INSURANCE SERVICES OFFICE, INC.

1327 Old Meadow Rd.; Pittsburgh, PA 15241 Phone/FAX: (412) 221-4679

March 22, 2011

NFIP # 540065

Ms. Barbara J. Miller, CRS Coordinator  
Office of Homeland Security Coordinator  
28 Industrial Boulevard, Suite 101  
Kearneysville, WV 25430

Dear Ms. Miller:

Enclosed are the preliminary results regarding credits for the Community Rating System (CRS) cycle reverification for Jefferson County.

At the present time, we have verified 1246 credit points for Jefferson County. The community has not met the prerequisite of submittal of a new or updated floodplain management plan or repetitive loss area analyses, which results in a recommendation that the community remain classified as a CRS Class 9. **An adopted Floodplain Management Plan and/or a repetitive loss area analyses (per current CRS criteria) is required to be submitted on or before October 1, 2011.** Upon satisfactory completion of the required prerequisite, a recommendation will follow that the community be classified as a CRS class 8.

The attached draft verification report and draft credit calculation worksheet AW-720 contains an overall point summary. The information provided is subject to further review by Insurance Services Office, Inc. (ISO) and acceptance by DHS/FEMA.

Thank you for your cooperation during my visit. If you have any questions or when I can be of further assistance, please don't hesitate to contact me.

Very truly yours,

Thomas Brett, CFM  
ISO/CRS Specialist

cc: Ms. Lyn Widmyer, President, Jefferson County Commission  
Ms. Mari Radford, FEMA Region 3  
Mr. Richard Carte, WV NFIP contact  
Mr. William Trakimas, ISO

RECEIVED

MAR 25 2011

Jefferson County Commission



COMMUNITY  
RATING  
SYSTEM

VERIFICATION  
REPORT

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Jefferson County, WV

Verified Class 9

NFIP Number: 540065

Cycle

Date of Verification Visit: August 25, 2010

This Verification Report is provided to explain the recommendations of Insurance Services Office, Inc. (ISO) to DHS/FEMA concerning credits under the Community Rating System (CRS) for the above named community.

A total of 1246 credit points are verified. The community has not met the prerequisite of submittal of a new or updated floodplain management plan or repetitive loss area analyses, which results in a recommendation that the community remain classified as a CRS Class 9. Upon satisfactory completion of the required pre-requisite, a recommendation will follow that the community be classified as a CRS class 8. The following is a summary of our findings with the total CRS credit points for each activity listed in parenthesis:

**Activity 310 – Elevation Certificates:** The Department of Planning maintains elevation certificates for new and substantially improved buildings. Copies of elevation certificates are made available upon request. (56 points)

**Activity 320 – Map Information Service:** Credit is provided for furnishing inquirers with flood zone information from the community's latest Flood Insurance Rate Map (FIRM), publicizing the service annually and maintaining records. (140 points)

**Activity 330 – Outreach Projects:** A community outreach brochure is mailed annually to all properties in the community's Special Flood Hazard Area (SFHA). The community also provides flood information through an outreach program strategy (OPS). (135 points)

**Activity 340 – Hazard Disclosure:** Credit is provided for requiring final subdivision plats to show the location of the floodplain. (5 points)

**Activity 350 – Flood Protection Information:** Documents relating to floodplain management are available in the Charles Town Library. Credit is also provided for floodplain information displayed on the community's website. (35 points)

**Activity 420 – Open Space Preservation:** Credit is provided for preserving at least 5 acres in the SFHA as open space. Credit is also provided for open space land that is preserved in a natural state. (57 points)

**Activity 430 – Higher Regulatory Standards:** Credit is provided for enforcing regulations that require freeboard for new and substantial improvement construction, protection of floodplain storage capacity, protection of natural and beneficial functions, enclosure limits, and for enforcement of the International Building Code and the International Residential Code. Credit is also provided for a Building Code Effectiveness Grading Schedule (BCEGS) Classification of 5/5 and for staff education and certification as a floodplain manager. (383 points)

**Activity 440 – Flood Data Maintenance:** Credit is provided for maintaining and using digitized maps / parcel records in the day to day management of the floodplain. (127 points)

**Activity 450 – Stormwater Management:** The community enforces regulations for stormwater management, positive drainage away from a building site, soil and erosion control, and water quality. (166 points)

**Activity 510 – Floodplain Management Planning:** Based on the updates made to the NFIP Report of Repetitive Losses as of August 31, 2009, Jefferson County has 18 repetitive loss properties and is a Category C community for CRS purposes. All requirements for the 2010 cycle have been met. **An adopted Floodplain Management Plan and/or a repetitive loss area analyses (per current CRS criteria) is required to be submitted on or before October 1, 2011.** (No current credit points)

**Activity 520 – Acquisition and Relocation:** Credit is provided for acquiring and relocating buildings from the community's flood hazard area. (15 points)

**Activity 610 – Flood Warning Program:** Credit is provided for a program that provides timely identification of impending flood threats, disseminates warnings to appropriate floodplain residents, and coordinates flood response activities. Credit is also provided for the designation as a Storm Ready Community by the National Weather Service. (75 points)

**Activity 630 – Dam Safety:** All West Virginia communities currently receive CRS credit for the state's dam safety program. (52 points)

Attached is the Community Calculations Worksheet that lists the verified credit points for the Community Rating System.

CEO Name / Address:

Lyn Widmyer  
President, County Commission  
Post Office Box 250  
Charles Town, West Virginia 25414

CRS Coordinator Name / Address:

Barbara J. Miller  
Office of Homeland Security Coordinator  
28 Industrial Boulevard, Suite 101  
Kearneysville, West Virginia 25430  
304-728-3290

Date Report Prepared: March 21, 2011

DRAFT

Community : Jefferson County, WV

NFIP Number : 540065

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**720 COMMUNITY CREDIT CALCULATIONS (Cycle):**

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**CALCULATION SECTION :**

Verified Activity Calculations:				Credit
c310	56			56
c320	140			140
c330	135			135
c340	5			5
c350	35			35
c360				
c410		x CGA	=	
c420	46	x CGA	1.23 =	57
c430	311	x CGA	1.23 =	383
c440	103	x CGA	1.23 =	127
c450	135	x CGA	1.23 =	166
c510				
c520	15			15
c530				
c540				
c610	75			75
c620				
c630	52			52

**722 Community Classification Calculation:**

cT = total of above	cT =	1246
Community Classification (from Appendix C):	Class =	9

---

**CEO Name/Address:**

Lyn Widmyer  
President, County Commission  
Post Office Box 250  
Charles Town, West Virginia 25414

**CRS Coordinator Name/Address:**

Barbara J. Miller  
Office of Homeland Security Coordinator  
28 Industrial Boulevard, Suite 101  
Kearneysville, West Virginia 25430  
304-728-3290

Date Report Prepared: March 21, 2011



March & April 2011

# Jefferson County 4-H Report

**CONTACT US:**

1948 Wiltshire Road; Suite 3  
Kearneysville, WV 25430  
[Jeremy.Horvat@mail.wvu.edu](mailto:Jeremy.Horvat@mail.wvu.edu)  
Phone: 304.728.7413, ext. 1  
FAX: 304.728.4101

[jefferson.ext.wvu.edu/](http://jefferson.ext.wvu.edu/)

Dear Jefferson County 4-H,

I wanted to take a moment to let you know that I am leaving my position as Jefferson County's 4-H Agent. I will be starting a new position with Target next week.

Handwritten signature of Jeremy P. Horvat.

Jeremy Horvat  
Extension Agent

To the club leaders and volunteers, please know that I have enjoyed my time as one of your three county agents. I appreciate having had the opportunity to work with you over the last two years. Thank you very much for the support, guidance, and encouragement you have provided me.

To the many members, I want all of you to know that the best part of my job has been the various opportunities I have had to work with you and see you all in action. You have brought many smiles to my face and made me very happy. You have also made me proud to be your 4-H Agent.

That being said, saying good bye is never easy. In fact, I wish I had the opportunity to say good bye and thank each of you in person, but the reality is that I cannot. I leave my position as Jefferson County's 4-H Agent with great confidence in the membership. I know that you can overcome any hurdle that may come up, and that with hard work and proper guidance you can all accomplish great things.

Good luck to all of you, and thank you again for the past two years!

Sincerely,  
Jeremy

*"I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy!"* A quote from Rabindranath Tagore (1861-1941)

### What's Inside:

2	Calendar & World 4-H World Atlas	5	Smith Lever Funding & 4-H Resume	9	Shooting Sports Weekend
3	State Youth/Dairy Posters & Photo Contest	5	Governor's Service Awards & EITC	9	Horse Opportunities & Community Garden
3	National Collaboration For Youth	6	Camp	10 & 11	Livestock
3	Dance Weekend	7	Egg Hunt, Arts & Crafts & Jim Staley Scholarship	11	Clover Guide & Soil Evaluation Team
4	Davis-Michael 4-H Day & Wellness Challenge	8	Jefferson County 4-H Endowment	11 & 12	Club News

## March

22	County Roundup, 7 p.m., Wildwood Middle School
25	Multi-Disciplinary 4-H Shooting Sports Weekend registration due to Extension Office
25	Horsemen Educational Day registration due to Extension Office
25	WV Beef EXPO, Stockman, Grassland registration postmarked
26	Horse Judging Clinic, 9:30 a.m., Jackson's Mill
<b>April</b>	
1	Tri-County Camp registration mailed out
1	State 4-H & FFA Horse Judging Contest registration due to Extension Office
5	4-H Leaders Association Meeting, 7 p.m., Extension Office
7	It's Showtime! registration due to Extension Office
7-9	WV Beef EXPO, Jackson's Mill
8	Beef Cattle Evaluation & Stockman's Contest, Jackson's Mill
9	Adult Staff & Teen Counselors CPR Health Heart Certified Training, 9 a.m.-4 p.m. Hedgesville Fire Dept
9	Horsemen Education Day, Morgantown
10	Goat & Lamb Auction, 10 a.m., Fairgrounds
14	It's Showtime!, 7 p.m., Wright Denny Intermediate (Acts at 6:15 p.m., Show starts at 7 p.m.)
15	James Staley Scholarship entry due to Extension Office
15	All Star nominations due to Morgantown
15-17	Multi-Disciplinary 4-H Shooting Sports Weekend, Gilmer Co. 4-H Camp
16	Goat Day Camp, 7 a.m.-5 p.m., Berkeley County Youth Fairgrounds
16	Camp Frame Clean-Up
26	4-H Resume due to Extension Office
28	Jefferson County 4-H Foundation Meeting, 7 p.m., Extension Office
30	Market Goat & Lamb Weigh In, 9-11 a.m.
30	State Horse Judging, Potomac State, Keyser, WV
30	State Forestry Judging Contest registration due to Extension Office

## Coming in May

Older Members  
Conference May 6  
registration due to EO

EXPO 2011 May 7  
Fairgrounds

State Forestry Judging  
Contest May 14

Chicken BBQ  
May 21

Adult & Teen Camp  
Counselors Required  
Training  
Camp Frame May 21



**August 21-27**

## Showtime

On April 14th, you will be able to share your talents with the whole county. Make plans now to participate in the county wide 4-H Talent Show. Enter as a single act, enter as a group, enter as a club, come and enter the show! This is a county event and everyone can participate. It's Show Time is scheduled for April 14th, acts register at 6:15 p.m., show starts at 7 p.m. at Wright Denny Intermediate School.



<b>Weigh-In Dates</b> Jefferson County Fairgrounds	<b>Lamb &amp; Goat</b> April 30, 2011 * 9-11 a.m.	<b>Hog</b> May 14, 2011 * 8-10 a.m.

### 4-H World Atlas

4-H touches many youth all over the world. 4-H National Headquarters website has an interactive world map that shows countries who have a 4-H Program.

Go to [national4-headquarters.gov/about/4h\\_atlas.htm](http://national4-headquarters.gov/about/4h_atlas.htm)



## State 4-H Youth & Dairy Poster & Photo Contests

We had excellent participation in this year's contests. Below are the members that entered posters & photographs. These entries have been sent to West Virginia University.

Dairy Posters: **Anna Marie Morrison, Alex Owens, Eleanor Puster & Robert Puster**

4-H Promotion: **Junior: Madison Anthony, Eleanor Puster, Robert Puster & Catherine Rucker**

**Senior: Hannah French**

Litter, Recycling & Environment: **Junior: Paige Mendzela & Ava Roth**

4-H Safety: **Junior: Claudia DiLima, Alex Owens, Gregory Rucker, Noah French & Samuel DiLima (team)**

**Senior: Jessica Starkey & Jessica Kinney (team)**

Photos: **Junior: Grace Ashly (2), Abby Blake, Elle Colbert, Joe Conrad, Paige Conrad,**

**Sophie Conrad, Sean Corum (2), Mary DeWees (3), Aaron DiLima, McKayla Dodson**

**(2), Tyler Donley, Emily Everhart (2), Jenna Everhart (2), Ben Foster, Madeline Foster**

**(2), Alexis Horner, Anastasia Horner, Matthew Hott, Shelby Kowalski, Samantha**

**Legowik (3), Ted Legowik (3), Gracie Mumaw, Anna Ours (2), Eleanor Puster (2),**

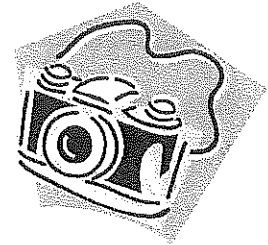
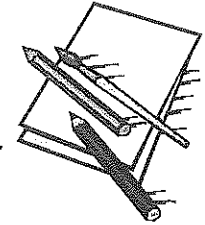
**Robert Puster, Ava Roth (3), Montana Silveous, Shelby Silveous, Nicholas Weaver (3),**

**Ally Wharton (3), Senior: Brandon Benner, Mikey Benner (2), Jordan Devine, Miranda Dodson (2),**

**Tamarra Legowik (2), Anna Marie Morrison (3), Tucker Ryan, Austin Thomas (2), Kent Thomas (2),**

**Courtney Wilt (2), & Hagan Wilt (2)**

Cloverbuds: **Peyton Benner, Ksusha Lowry-Newfeld, Sophia Lotze & Trevor Donley**



## NATIONAL COLLABORATION FOR YOUTH

A Coalition of the National Human Services Assembly

The National Collaboration for Youth, a 40+ year coalition of leading national nonprofit youth development agencies, released today a brief on the impact of youth development programs on student academic success. Members of NCY include more than 50 national, non-profit, youth development organizations. The brief cites evaluations and profiles of a sample of diverse community-based programs that affect student performance and reduce negative outcomes. Among them:

- Students in the Boys and Girls Club Student Enrichment Project had higher grade averages and scores in reading, spelling, history, science and social studies than a control group.



Jefferson County was well represented at Jackson's Mill's Dance Weekend by **Julie Adams, June Adams, Natalie Adams, Tess Adams, Heidi Brown, Miriam Griffioen & Nyki Martin.**

- Participants in the Teen Outreach Program has significantly less risk of pregnancy, school suspension, and course failure than controls. The brief cites the importance of a full-range of developmental assets, in school, in the home and in the community, that youth need to succeed. It indicates that "meaningful progress in improving educational outcomes must involve multiple stakeholders and a variety of sustained efforts over time."

"It's great that education reform and high school graduation rates are getting the attention they require," said Irv Katz, President of the National Human Services Assembly and a representative of the National Collaboration for Youth, "but we're missing the boat if we don't actively and aggressively involve the youth development programs that collectively reach nearly as many children as the public schools and that have no objective other than to help youth succeed in life."

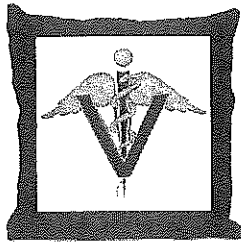
The report can be downloaded from: [collab4youth.org/documents/SchoolSuccessBrief.pdf](http://collab4youth.org/documents/SchoolSuccessBrief.pdf)

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**3rd Annual Davis-Michael 4-H Day May 7, 2011**  
WVU Davis College of Agriculture, Natural Resources, & Design Morgantown, WV

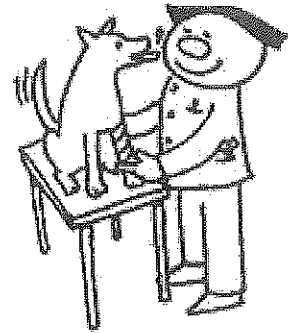
**To: 4-H'ers enrolled in Dog, Cat, and Veterinary Science 4-H Projects and Family**

**From:** Dr. Robert A. Dailey, Professor, Animal & Nutritional Sciences/Davis-Michael Scholars Program Coordinator  
Dr. Jean M. Woloshuk, Extension Specialist, 4-H Youth Agriculture/Extension Professor



The WVU Extension Service Agriculture & Natural Resources & 4-H Youth Development Program Units in partnership with the Davis-Michael Scholars Program of the Davis College of Agriculture, Natural Resources, and Design, invite you and your parents to the 3rd Annual Davis-Michael 4-H Day. The event is scheduled for May 7th from 8:30 a.m.-3:30 p.m. at the WVU Davis College in Morgantown, WV. The cost for the day will be \$8.00/ person for lunch and program materials.

The program for the day will provide an overview of the Davis-Michael Scholars Program and involve faculty in the college and Davis-Michael Scholars. In addition, there will be a Service Learning Puppy Class on how to transform puppies into service dogs. We will also be doing some hands-on activities from the Dog, Cat, and Veterinary Science 4-H Project books. Plus, there will be a session on "How Do I Become a Veterinarian?," as well as, learning about other possible veterinary careers.



For those not familiar with the Davis-Michael Scholars Program, it was established to support the pre-veterinary medicine program within the Division of Animal and Nutritional Sciences at the WVU Davis College. This was possible through a generous donation from two Morgantown sisters, Gladys Gwendolyn Davis and Vivian Davis Michael. The Scholars Program is a direct result of their love of pets and desire for quality veterinary care in WV. We are very excited about this day and hope you will plan to attend. If you would like to participate in this special opportunity, please contact the Extension Office.

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### **4-H Agent Invites You to Read Blog & Join Wellness Challenge on Web**

Simple challenges that can lead to healthier lifestyles for West Virginians, that's the concept behind West Virginia University Extension Service's new website: the **Wild, Wonderful Wellness Challenge**. The site offers a weekly health challenge, healthy recipes and participant blogs. Links to other community-based WVU and WVU Extension resources are also provided.

The goal is to create a place where visitors can set their own goals to improve their well-being. *"Wellness isn't about weight-loss,"* Emily Murphy, WVU Extension Specialist, said. *"This challenge is focused on helping participants improve their emotional, social and physical health."* Murphy suggests that a main barrier to changing bad habits is that people set unrealistic goals when it comes to improving health.

*"We understand that if you set an unrealistic goal then you're setting yourself up for failure,"* she said. "Our challenge focuses on simple and realistic steps that you can incorporate into your daily routines." Challenges might be something like replacing one can of soda a day with a glass of water or taking a 15-minute walk on your lunch break.

*"You don't have to move mountains to make a change,"* Murphy said. *"Not every challenge will be easy for every person. We know that from research and personal experience. This is a site that lets you set your own pace for progress."*

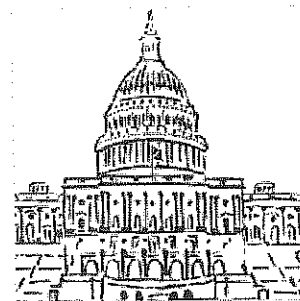
In addition to the wellness challenge, WVU Extension delivers practical health and nutrition information to all 55 West Virginia Counties through programs like Dining with Diabetes and the 4-H Health Planner. The goal is to provide research-based resources from the University and create easy-to-use programming for people in communities. The site will be updated each Monday in 2011.

For more information on healthy lifestyle programs, contact Judy at 304728-7413 Ext. 3 or email [Judy.Matlick@mail.wvu.edu](mailto:Judy.Matlick@mail.wvu.edu) or visit: [fh.ext.wvu.edu/wellness/challenges/week\\_11](http://fh.ext.wvu.edu/wellness/challenges/week_11)



# Smith-Lever Funding for Extension

The Smith-Lever Act of 1914 established the Cooperative Extension Service, and it continues to provide federal funds for Cooperative Extension activities. Many of you have heard about the proposed cuts in Congress to federal Smith-Lever funding for Extension. WVU Extension has gathered some information from several of our federal partners so that you can learn about and follow this situation. Suggestions on how you can be involved are also included. Here's the website: [employees.ext.wvu.edu/stakeholder\\_relations](http://employees.ext.wvu.edu/stakeholder_relations) This site will be updated as further information or updates become available.



## 4-H Resume



As we approach the middle of March, now is the time to get working on your 4-H resume. This ten page document is the key to attending National 4-H Congress this fall or National 4-H Conference next spring. **The deadline for completing the resume is April 26th** for both these events, and then each of the applicants is interviewed during OMC. Interviews are in person or via phone if the OMC date is a conflict. The resume form and instructions can be found on the Jefferson County Extension website under 4-H.

## Governor's Service Awards

2011  
GOVERNOR'S  
Service Awards

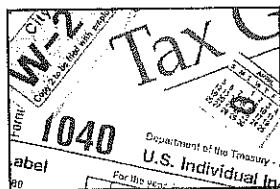
 Volunteer  
West Virginia  
The State's Commission for National and Community Service

Each year, on behalf of the Governor, Volunteer West Virginia seeks nominations for the Governor's Service Awards. Anyone can nominate an individual or organization for this award for volunteer service. **The deadline for nominations this year is April 13.** The awards ceremony will take place on August 10 at the Charleston Civic Center as part of the Faces of Leadership conference.

Nominations are welcomed from across the state, so please take the time to nominate someone from our area. Below is a link to the nomination form. If you would like a printed copy or need additional information, please call at 304-558-0111 or visit the webpage:

[volunteerwv.org/nd/index\\_facesofleadership\\_GSA2011.cfm](http://volunteerwv.org/nd/index_facesofleadership_GSA2011.cfm)

## Single or Married, Low-wage Earners Can Claim EITC Dollars



Single low-wage earners are among those in West Virginia who have not taken advantage of the Earned Income Tax Credit. More than \$100 million remains unclaimed by West Virginians each year, according to the West Virginia Alliance for Sustainable Families. You do not have to be married or have children to file a claim for EITC. However, you do have to be a low-wage earner who files an income tax return and files for EITC.

That means that you—and some of your friends and family—may be eligible to receive up to \$5,666 in Earned Income Tax Credit from the Internal Revenue Service this year. EITC is a tax credit for people who work but don't earn high incomes. If you are between the ages of 25 and 65, you may qualify for EITC.

You don't have to pay someone to prepare the forms for you. Free help is available.

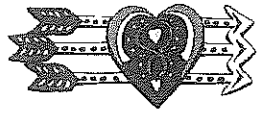
Volunteer Income Tax Assistance (VITA) sites provide free tax preparation. The sites are located throughout West Virginia during tax season. If you wish, your return can be filed electronically and your check can be deposited into your bank account within seven to 10 days.

For eligible individuals and families, EITC provides dollars for paying bills, repairing homes and cars, opening savings accounts, increasing savings and improving lives in many ways



To learn more about EITC and to locate a tax preparation center near you, visit the web [www.wveitc.com](http://www.wveitc.com) or call 2-1-1, which is your toll-free connection to community services in West Virginia. Information is also available from the West Virginia

Alliance for Sustainable Communities at 304/342-6972.



**Tri-County Camp Forms  
will be mailed out April 1st.**

**Forms will also be available  
at the Jefferson County Extension  
website under 4-H**



**2011 Camp Dates/Camp Frame**  
**Bud Day June 4**  
**Younger June 13 - 17**  
**Intermediate June 20 - 24**  
**Older June 27 - July 1**

**Camp Frame Board  
of Directors**

We welcome  
**Locke Wysong** as our new  
 Jefferson County 4-H  
 representative. We thank  
**Jimmy Russell** for his  
 service on the board.

**ADOPT A BUILDING**

Susie Davis has a couple  
 openings if any club would be  
 looking for a community project.  
 So far she has 10 clubs who  
 have said yes as well as the  
 CEOs and one of the church  
 camps who are a summer  
 rental. The work day this year is  
 April 16/rain date April 30. If  
 those dates don't work and they  
 want to help we can work with  
 their schedule.

**Please contact Susie at one  
of the numbers below:**

**304/274-2386 H**  
**304/671-5806 C**

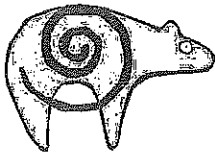


**Special Camp Training**

**FREE**

**Adult & Teen Counselors**  
**April 9th - 9 a.m. to 4 p.m.**

**Hedgesville Fire Dept**  
**CPR Healthy Heart Certified Training**



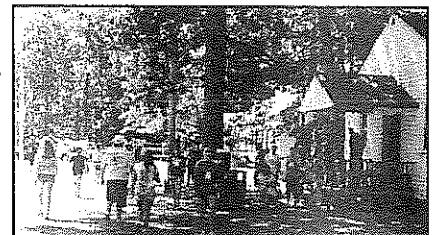
**2011 Camp Frame  
Chicken BBQ  
Saturday, May 21st  
3-7 p.m.**

**\$8 Adults**  
**Children under 12 \$4**



**See Camp Frame**

**Doug Hovatter**, Berkeley County 4-H Agent and Camp Director  
 for Younger Camp will be providing tours for Camp Frame  
 campers beginning prior to the Chicken BBQ scheduled for May  
 21st. This is a great opportunity to see beautiful Camp Frame  
 and get an idea of what  
 camp will be like. The  
 tour will be from 2-3 p.m.  
 Participants should meet  
 in front of the Old  
 Assembly Hall for the  
 tour.

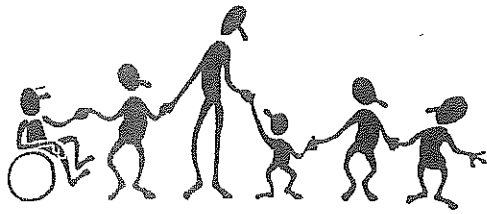


**2011 State Camp Dates Jackson's Mill**  
**OMC – June 19-24**  
**Alpha I – July 10-15**  
**Alpha II – July 17-22**



# Easter Egg Hunt

Saddles & Smiles 4-H club is putting a new "SPIN" on an old TRADITION . . . the EASTER EGG HUNT.



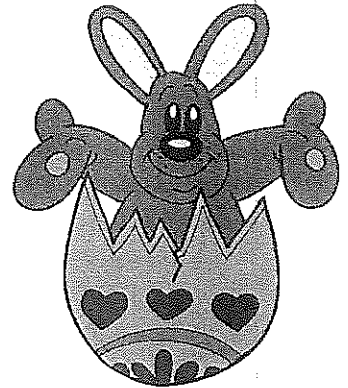
We will be holding a Special Needs Easter Egg Hunt at the Jefferson County Fairgrounds on April 10 from 2-4 p.m. Activities will include face painting, games, an Easter parade and a picture with the Easter Bunny.

There will be three areas designated for the egg hunt: the horse barns for a wheel chair only, the grass ring for small and adventurous children, and the grass area beyond the horse barns for all other children.

Games to include: egg roll, egg toss, egg and spoon, egg dance, and egg walk (cake walk). The Easter parade will consist of decorated wheel chairs and Easter Bonnets. If you don't have a wheel chair to decorate, you can make an Easter Bonnet.



We will be using the pavement at the horse barn for wheel chair activities. If you think back to the fair, many of the girls 'decorate' their stall fronts. Now, imagine the horse barn splashed in pastels for Easter. The stall fronts will have various 'Easter theme decorations'. There must be a least one dozen eggs on each stall front for the wheel



chair participants to "find". There are 40 stall fronts, so if you or your club would like to help, please contact Margaret Liskey (304) 676-4642. Each stall front is approximately 10 feet long and 5 feet tall. To get your minds thinking . . . a few ideas are bouquets of flowers with eggs in the flowers, egg tree, egg wreath, animal shapes of eggs, use material or table cloth with egg prints to camouflage eggs on the print.

Please help us spread the word to any Special Needs friend that you may know. And as always, if you would like to help, donate or volunteer, we welcome your assistance.

## Spring Arts & Crafts Festival June 10, 11 & 12

Jefferson County 4-H Leaders will again be handling the entry gates. Two shifts each day

9:30 a.m. - to 1 p.m.

1 p.m. - 4:30 p.m.

A percentage of the funds at the gate will go to financing youth development opportunities for members.

Your help is needed.

Contact Denver Hipp to  
volunteer at  
304/260-9435 or  
denver.hipp@afsb.com



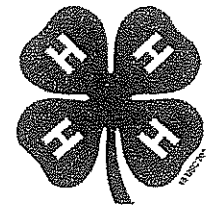
## James W. Staley 4-H Scholarship

Established by the 4-H Leaders Association

**Criteria:** 1. Awarded to graduating seniors. To be used for post-secondary education. 2. Recipient must currently be a 4-H member in Jefferson County and must have been a 4-H member in Jefferson County for the past 5 consecutive years. 3. Minimum of a 2.0 grade point average. **Amount:** Two \$500 Scholarships **Application Process:** Letter of application to include 4-H experiences, 4-H projects completed, 4-H camping experiences, county and state leadership experiences and a brief summary of how 4-H has helped you develop in the four fold ways of head, hand, heart and health. Also, attach 2 letters of recommendation, one being from your club's leader. Submit application to: Jefferson County Extension Office, Attention: 4-H Scholarship Committee 1948 Wiltshire Rd., Suite 3, Kearneysville, WV 25430 Deadline: **Postmarked by April 15th**

# REAPING THE REWARDS

## *Jefferson County Establishes 4-H Endowment*



The Jefferson County 4-H Foundation recently established the second largest county 4-H endowment in the history of the West Virginia University Foundation, creating a legacy that will benefit the youth development program in the county for years to come.

"After 30 years of the founding of our Jefferson County 4-H Foundation it was time to explore additional avenues of investments, fundraising opportunities, and a way to help with the future operation of our foundation, which has been done by volunteers since 1979. A partnership with the WVU Foundation is a logical choice for our future."

Jefferson County 4-H Foundation members felt that it was a good time to create an endowment to ensure future support of the 4-H program in the county. The WVU Extension Service Development Office will work with the county to provide fundraising support, including soliciting gifts and helping with direct mail fundraisers, among other services.

The Jefferson County 4-H Foundation Endowment also marks the fourth county endowment specifically tailored to 4-H organizations that allows "spend," the cash generated from the endowment, to be disbursed to the organization in one lump sum each year in July.

"The annual payout from these funds goes directly to the county 4-H programs to support their 4-H'ers," said David E. Miller, WVU associate provost and WVU Extension Service director. "The WVU Extension Service Development Office can then help to raise dollars to add to those accounts and, in turn, to the funding to support the county 4-H programs."

The WVU Extension Service County 4-H Endowment Program is aimed at growing the number of counties that have discretionary funds, providing a new or diversified funding stream for 4-H programs on the most local of local levels, said Julie R. Cryser, WVU Extension Service development director.

"When a county has an endowment through the WVU Foundation, we are able to ask donors to support that endowment when we make face-to-face visits, through our annual fund call-a-thon, and through our direct mail campaigns," Cryser said. "At the end of the day, this means additional scholarships for county and state camps, additional funding for travel, and support for the county



Jefferson County 4-H'ers will benefit from a new endowment created through the WVU Foundation.

4-H programs overall."

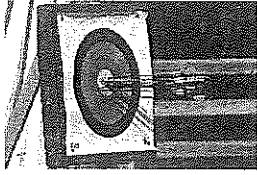
Jeremy Horvat, the Jefferson County WVU Extension 4-H agent, worked with the foundation and the WVU Extension Service Development Office to facilitate meetings and discussion about the endowment process.

"The possibilities of collaboration between the Jefferson County 4-H Foundation and the WVU Extension Service Development Office are very exciting," Horvat said. "Additional collaboration on donor identification and additional fundraising avenues will benefit the 4-H program in the county over the long term."

The WVU Foundation is a private nonprofit corporation that was chartered in 1954 to secure, hold, and administer funds and properties by individuals, corporations, and philanthropic foundations in support of West Virginia University and its affiliated organizations.

## 2011 West Virginia

### Multi-Disciplinary 4-H Shooting Sports Weekend Camp



This camping weekend is designed to teach life skills through safe, noncompetitive activities in shooting sports and natural resources. Campers will participate in several different tracks including archery, air rifle, shot gun, muzzleloader, air pistol and wildlife conservation. Campers will also learn about WV's natural resources through a variety of group and outdoor learning experiences. The camp will take place **April 15-17** at the Gilmer County 4-H Camp in Glenville, WV. Registration is found on the 4-H page of the Jefferson County Extension Office and is **Due March 25th to Extension Office.**

Country Pride 4-H Club presents:

#### Showmanship

#### from the Ground Up

Sunday, March 27 - 10 a.m. till 4 p.m.

With Clinician Scott Purdham &  
Advantage Horsemanship

Location: Homestead Farm Equestrian Center,  
Thatcher Rd., Martinsburg

To register call: 304/268-1151

Fee: 4-H/Youth members \$75 for day

Adults: \$150 for day

Complimentary light refreshments & drinks will be  
available throughout the day.

Current EIA/Verification of vaccines due &  
presentable at registration

Jill Cathie Dentistry will be available towards the  
end of the day for Equine exams & floating if  
necessary. (Floating fee: \$60 per horse)

Sponsored by Kohl's Department Store  
& Mari Slusher & Easter Time



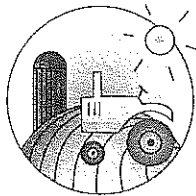
### Farm Day

June 18th -

10 a.m till 5 p.m.

4 farms in Jefferson County

More information in next  
newsletter



WVU Extension Service:

#### Horsemen's Educational Day

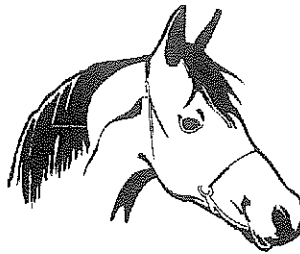
Saturday, April 9 - 9 a.m - 4:30 p.m.

WVU Animal & Nutritional Sciences Farm

1425 Stewartstown Rd., Morgantown

You're invited to participate in an  
educational day for WV horse  
owners and enthusiasts.

\$10 (includes sack lunch or bring your  
own lunch) \$5 w/o lunch.



Registration is due April 1st. Questions?  
Contact Dr. Holly Spooner, WVU  
Extension Equine Specialist at

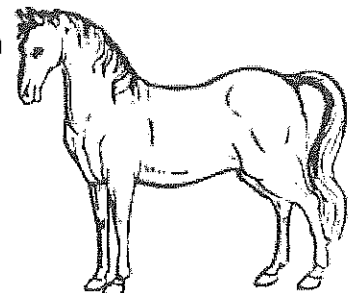
304/293-2669 or [holly.spooner@mail.wvu.edu](mailto:holly.spooner@mail.wvu.edu) Registration forms  
are available at the Extension Office.

### State 4-H & FFA Horse Judging Contest

April 30 - Potomac State College of WVU, Keyser, WV

The State 4-H Horse Judging Contest is designed to  
provide youth participants with the opportunity to develop  
skills in critical thinking, leadership, teamwork, evaluation,  
communications, and decision-making. The winning team  
is eligible to represent West  
Virginia in the national contest in  
November.

If you have interest in  
participating,  
call the Extension Office.



### Community Garden Space Still Available in Ranson

The garden spaces will be available by May. Plot sizes 10'x10' = \$20, 10'x20' = \$25,  
10'x30' = \$30 Garden spaces will be assigned on a first come, first serve basis. For more  
information, contact Jane Tabb 304/728-7413 Ext. 7 or [Jane.Tabb@mail.wvu.edu](mailto:Jane.Tabb@mail.wvu.edu)

**1st Annual  
"Keep it Real" Club  
Lamb & Breeding Stock Sale  
Saturday, April 23**

Location: The Bilmar  
857 Mt. Hammond Lane, Charles Town  
Brienne Mason & Madison Cogle have teamed up and acquired a select group of purebred & crossbred Suffolk club lambs & ewes for sale. View lambs starting at 11 a.m. To view a catalog 1 week prior to sale go to [www.bilmarshorthorns.com](http://www.bilmarshorthorns.com) (click on Keep It Real) Lunch will be served @ Noon Bid off begins 2 p.m.

Questions or for directions  
call 304/725-7184 or 304/283-8532

**Annual 4-H & FFA Goat,  
Lamb & Hog Sale**

**Sunday, April 10th - 2 p.m.**  
Jefferson County Fairgrounds  
Approximately 40 market & commercial  
breeding goats, 20 market  
Sheep & 20 hogs.

Bake Sale to benefit  
New Hopewell Farm 4-H Club  
Skillathon @ 12:30 p.m.

For more information visit  
[www.tfbboergoats.com](http://www.tfbboergoats.com) or

Call Steve at 703/431-9455 or  
Tyrone at 703/675-6761

**EXPO 2011  
MAY 7, 2011  
Jefferson County Fairgrounds**

English Horse Show  
Western & Speed Events Horse Show  
Sheep Show \* Dairy Show \* Beef Show  
Dairy & Feeder Goat Show  
Rabbit 101 Workshop \* Rabbit Judging  
Dairy Cattle Fitting & Showing Workshop

**All Exhibitors Are Welcomed**  
Catalog including entry form  
at [www.jeffcofairwv.com/](http://www.jeffcofairwv.com/)

**4-H & FFA Dairy Lease**

West Virginia University Extension Service, West Virginia 4-H, & FFA have created a Dairy Animal Lease Program. It will allow 4-H & FFA members the opportunity to lease a dairy breeding cow for use at the State Dairy Show. This program is designed to encourage members to take Dairy projects who may not have access to facilities and/or dairy breeding stock. If you have interest in this program visit [www.wvdairyshow.com/](http://www.wvdairyshow.com/) and go to the Entry Forms link. The deadline for participation in this program is April 1st.

**WV Boer Goat Blitz - May 21st Jefferson County Fairgrounds  
Youth Prospect Lamb & Prospect Goat Show**

Saturday 1 p.m. (approx.) Judge: Kyle Strickland, Princeton, TX  
Cash Payback at ringside. Any state welcome - No affiliation necessary. Youth under 21 as of 1/1/11  
Entry fee \$15 per head early/Late: \$25 per head. Early entry deadline Friday, May 13th  
**ABGA Sanctioned Open Show # 1 - 9 a.m. approx.** (Judge Kyle Strickland)  
**ABGA Sanctioned Open Show # 2 - 4 p.m. approx** (Judge Dr. Fred Homeyer, Robert Lee, TX)  
Entry fee (both shows) \$25 per head early/Late: \$50. Early deadline May 13th. Pen fee: \$8 per head  
Shavings available: \$6 For more information contact Susan Burner @ 304/279-6323 or  
email: [wvburners@comcast.net](mailto:wvburners@comcast.net)

**81st Annual Hoard's Dairymen Cow Judging Contest**

Each year this contest receives entries from more than 800 4-H clubs. There are four cash awards: \$100 for 1st, \$75 for 2nd, \$50 for 3rd & \$25 for 4th. In addition, the winners will receive framed certificates. Each 4-H member who enters as a group is automatically eligible for individual cash prizes. Members may enter with their clubs and also with their families. The contest consists of confirmation on 5 classes of cows. (Red & White, Brown Swiss, Ayrshire, Holstein and Jersey). More detailed information can be found at [www.hoards.com](http://www.hoards.com) Detailed information about this year's contest can be found on the Jefferson County Extension web site's 4-H page.

**Entries must be postmarked by March 24th.**

**Market &  
Breeding Lambs  
For Sale**

Ashley Butler,  
Berkeley County 4-H  
member has long docked  
market & breeding lambs  
available. They have  
excellent bloodlines. Ash-  
ley won the Grand Cham-  
pion for market lamb &  
Reserve  
Champion Ewe at last  
year's Berkeley County  
Youth Fair.  
You can reach  
Ashley at  
304/263-9587

**Feeding & Management  
Workshop**

Clearbrook Feed & Supply, Inc. will be  
conducting a **Feeding & Management  
Workshop** for show pigs, lambs and goats.  
**Friday, April 8th from 5:30 p.m. till 7 p.m.**

This event will be held at their new  
location, 115 Hopwell Lane in Clearbrook,  
Virginia. Chad Cash, an account manager  
with Purina Mills will be the guest speaker. In  
addition, Clearbrook Feed & Supply will be  
reviewing their "Show Rewards  
Program." This program offers cash  
incentives along with other benefits. They will  
introduce Purina Mills Difference.com. This  
exciting program will offer you coupons for a  
rebate on Honor Show Chow feeds.

If you have any questions or need further  
information call their store at 540/662-2749

## 2011 Clover Guides

2011 Clover Guides have been mailed to members, leaders and volunteers. Please take some time to look it over, there is new and revised information intended to make the guide more informative, accurate and easier to use. If you have not received your Clover Guide, please contact the Extension Office (304/728-7413) Ext. 0

## 4-H Soils Evaluation Team

Mark Hostuttler who works with the USDA as a biologist and is also a 4-H volunteer is putting together a team that will compete in the State 4-H Land & Home Site Evaluation Contest on July 21st in Morgantown. This is a great opportunity! Interested? **Contact Mark at 304/724-8340 x2121 or mark.hostuttler@ars.usda.gov**

## 4-H Goat Day Camp




Berkeley County Extension 4-H Animal Science is offering a 4-H Goat Day Camp on April 16 from 7 a.m. till 5 p.m. at the Berkeley County Youth Fairgrounds. Guest presenters will be Brad Smith & Todd Ramboldt. It is open to youth between the ages of 9 & 21. Parents, 4-H Leaders, FFA Advisors and others who are interested in raising and showing goats are also encouraged to attend. Cost is \$10 per youth participants which includes t-shirt, lunch, workshop materials and prizes. Camp is open to the first 50 youth participants. **Registration deadline is April 11th. For more information or a registration form at 304/264-1936 or berkeleyextension.com**

## 4-H State Dairy Cattle Judging Team Practices

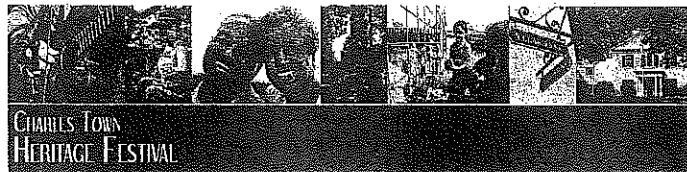
Jeremy Greene, Vocational Agriculture Teacher at Jefferson High School will be organizing dairy judging teams to compete at state level events. Jeremy writes *"We are going to practice for dairy cattle judging starting in February in the agriculture department at Jefferson High school. After the meeting in May, the schedule will change a bit for the summer up until contest time. A new schedule will be sent at that time"*.

**Interested in joining the judging team? Contact the Extension Office**



 The **Bakerton Country Roads 4-H Club** meeting was held on February 21st. Health Officer **Catherine Rucker** taught us how to make good food choices. The Community Road Clean-Up will be held on April 9th at 1 p.m. Presentations were given by **Mary Rawn, Julia Athey, Gregory Rucker, James Bryant, Hannah Lee, Ava Roth, Alexander Taft & Caleb Lee**. Club Leader is **Jenny Eaton**  
Club Reporter is **Sierra Shepherd**

 February was a very busy month for the **Middleway Climbers 4-H Club**. We started out the month by hosting a Valentine's Day Dinner for senior citizens in our community. This was our 5th annual dinner. The theme this year was a 1950's theme, complete with a life-size Elvis cutout, girls in poodle skirts and saddle shoes, live music, and record decorations everywhere. It was a huge success, and everyone who attended thoroughly enjoyed themselves, including all of the 4-H members! We ended the month by presenting our visual presentations at our normal meeting place, the White Church in Middleway. Everyone's visuals were awesome and considered interesting by all. When we had concluded, we all headed over to the student center at Shepherd University for bowling and playing pool. We had pizza and other snacks as well. Club Leaders are **Gail Banfield & Mary Lind**  
Reported by: **Molly Banfield**



December 8, 2010

City of Charles Town  
101 East Washington Street  
Charles Town, WV 25414

Rebecca Conrad  
Cohongoruton 4H Club  
1948 Wiltshire Road  
Suite 3  
Kearneysville, WV 25430

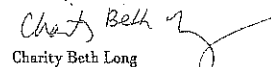
**Cohongoruton 4-H Club received**  
this thank you letter for their  
participation in the Charles Town  
Heritage Festival. Great job!


Dear Ms. Conrad and 4H Members,

Thank you for your assistance with the 2010 Charles Town Heritage Festival! We are proud of the outcome of this year's festival and we are sure that the festival would not have been possible without the dedication of our volunteers. Your petting zoo added so much to the festival and we are so grateful. Your animals were so beautiful and you did such a great job engaging the crowd. You even did a great job cleaning up!

We hope that we will be able to work together again for future events. On behalf of the Charles Town Historic Landmarks Commission and the City of Charles Town, we would like to thank you again for your hard work.

Sincerely,

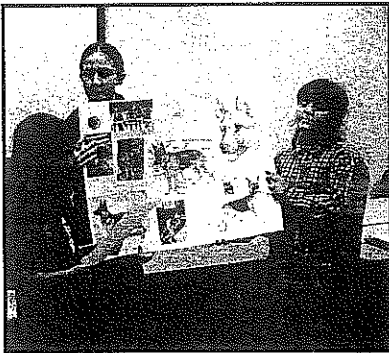
  
Charity Beth Long  
Charles Town Historic Landmarks Commission

  
Peggy Smith  
Mayor

☘ The January 2011 meeting of the **Dolly Madison 4-H Club** was called to order by President **Angel McDaniel**. We welcomed the **Gray family: Summerhope, Marquel, Emma, Elaine, Noah, Andrew and Day Shawn**. The members who had their project books worked in them. We then talked about the State Poster & State Photo Contest.

The February meeting of the **Dolly Madison 4-H Club** meeting was called to order by **Angel McDaniel**. We had a demonstration from **Rachel Richardson** on *Lamb Care*. We talked about "Friendships" and how important it is to be a friend. We played a game with the hula hoop.

The March meeting of the **Dolly Madison 4-H Club** was called to order by President **Angel McDaniel**. **Cheyenne Naupac** presented her visual presentation on "German Shepherds". We also learned about the *Power of Listening*.  
 Club Leader is **Harry Puster**  
 Club Reporter is **Eleanor Puster**



Cheyenne Naupac (left), with the help of Eleanor Puster & Summerhope Gray presents on "German Shepherds"

☘ The February meeting of the **Leetown Crossroads 4-H Club** was held at **Martins Foods** in Charles Town. The purpose of our meeting was to purchase food for the food pantry at Community

Ministries in Charles Town. Club leader **June Hendricks** asked for a motion to discuss how much we would spend on this field trip. **Neil Berkeley** made a motion to allot \$300 and \$50 to spend at Dairy Queen for dessert. We also were joined by two guests and their mother. Secretary **Neil Berkeley** and her mother **Laura** were in charge of getting the list of food needed and directing our members down the aisle. Pictures were taken and all members had a good time helping the community. **June** reminded everyone that the next meeting would be project talks and demonstrations. Meeting was adjourned after refreshments.

Club Leader is **June Hendricks**  
 Club Reporter is **Tyler Hendricks**

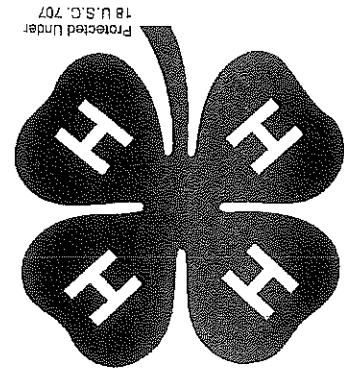
☘ The **Jefferson County 4-H Saddle Club** had their January meeting at South Jefferson Elementary. At this meeting, we focused on teaching the new members about visual presentations. **Chelsea Hepner** did a speech, while **Jheri Liskey** did a visual of what 'not' to do. All the new members are excited to do a presentation. Fabulous February . . . **Saddle Club** held their meeting at South Jefferson again. We did a wide variety of visual presentations and public speaking speeches. All the members did a great job. **HOW! HOW!**

Club Leaders are **Lyz Vesper & Margaret Patterson**  
 Club Reporter is **Darby Rose Patterson**

☘ **Saddles & Smiles 4-H Club** was honored by the Washington High School Honor Society in February. The Honor Society provided refreshments and helped at the educational stations during the meeting ride. **Special THANKS to all the students who donated their time and snacks! HOW! HOW!**  
 Club Leader is **Margaret Liskey**  
 Club Reporter is **Emilia Jean Patterson**

# 4-H Newsletter

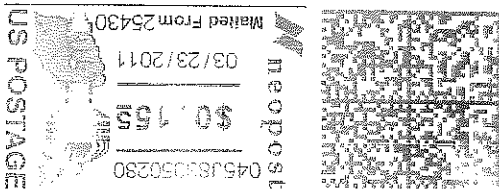
## March & April



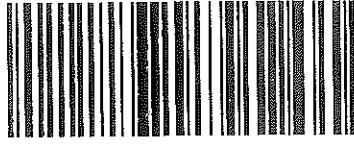
WVU Jefferson County Extension Office  
 1948 Wiltshire Rd. Ste. 3  
 Kearneysville, WV 25430



County Administrator  
 P.O. Box 250  
 Charles Town, WV 25414



NONPR  
 ORG



C000066TVP

FEIN: 383483729

Reporting Period: 02/1/2011 to 02/28/2011

Amount: 87.00

ACN Communications Services, Inc. ME

c/o Thomson Reuters (Tax & Accounting), Inc.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339



0000000000

Drawer: Returns  
Company: ACN Communications Services, Inc. ME  
Entity ID: 017364  
Entity Name: ACN Communication Services, Inc.  
Return Code: WV\_JEFF\_E9  
Return Description: West Virginia, Jefferson County E911  
Due Date: 20  
Year: 2011  
Month: 02  
Sequence Number: 1  
Indexed Time: 3/4/2011 9:43:00 AM  
Printed By: LANSEL  
Printed Time: 3/17/2011 2:21:00 PM

RECEIVED

MAR 25 2011

Jefferson County Commission

0002422584

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

ACN Communication Services, Inc.  
C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339  
(877) 829-4141

WACHOVIA BANK  
64-022/610

0002422584

VOID AFTER 120 DAYS FROM DATE 03/17/2011

PAY Eighty Seven Dollars and 00/100\*\*\*\*\*

87.00

TO JEFFERSON COUNTY COMMISSION  
P.O. Box 250  
Charlestown, WV 25414

*Sandra Mithersbourg*

TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

0002422584 061000227 200016945827

WV

West Virginia, Jefferson County E911

Reporting Period: February 1, 2011 to February 28, 2011

ACN Communication Services, Inc.

Tax Identification Number  
38-3483729

c/o Thomson Reuters (Tax & Accounting), Inc.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339  
8778294141 - Phone  
7709560700 - Fax

Return Due: 03/20/2011

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Jefferson County					
E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	30	0	30	\$2.90	87.00
<b>Return Totals:</b>	30	0	30		87.00

Total Gross Tax Due: 87.00

Less: Uncollectables: (0.00)

Less: Vendor's Compensation: (0.00)

REMIT TO:

Jefferson County Commission  
P.O. Box 250  
Charlestown, WV 25414

Change in Prepayments:

Less: Tax Credits: (0.00)

Net Tax Amount to be Remitted: 87.00

Deanna Paden, Attorney-in-Fact

3/17/2011

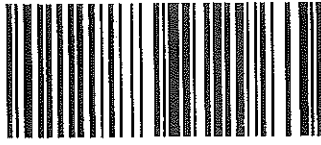
I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV\_JEFF\_E9 03/17/2011 12:09:21 DPADEN

RECEIVED

MAR 25 2011

Jefferson County Commission



00000666L6

FEIN: 770142404

Reporting Period: 02/1/2011 to 02/28/2011

Amount: 101.50

8x8, Inc.

c/o Thomson Reuters (Tax & Accounting), Inc.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339



0000000000

Drawer: Returns  
Company: 8x8, Inc.  
Entity ID: 014006  
Entity Name: 8x8, Inc.  
Return Code: WV\_JEFF\_E9  
Return Description: West Virginia, Jefferson County E911  
Due Date: 20  
Year: 2011  
Month: 02  
Sequence Number: 1  
Indexed Time: 3/3/2011 10:00:00 AM  
Printed By: LANSEL  
Printed Time: 3/17/2011 7:46:00 AM

RECEIVED

MAR 25 2011

Jefferson County Commission

0000063555

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8x8, Inc.  
C/O THOMSON REUTERS (TAX & ACCOUNTING), INC.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339  
(877) 829-4141

WACHOVIA BANK  
64-022/610

0000063555

VOID AFTER 120 DAYS FROM DATE 03/17/2011

PAY One Hundred One Dollars and 50/100\*\*\*\*\*

101.50

TO JEFFERSON COUNTY COMMISSION  
P.O. Box 250  
Charlestown, WV 25414

*Sandra Muthersough*

TWO SIGNATURES REQUIRED IF \$250,000 OR OVER

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ORIGINAL WATERMARK - HOLD AT AN ANGLE TO VIEW

0000063555 061000227 2000041717583

WV

West Virginia, Jefferson County E911

Reporting Period: February 1, 2011 to February 28, 2011

8x8, Inc.

Tax Identification Number

77-0142404

c/o Thomson Reuters (Tax & Accounting), Inc.  
3100 Cumberland Boulevard, Suite 900  
Atlanta, GA 30339  
8778294141 - Phone  
7709560700 - Fax

Return Due: 03/20/2011

	Gross Units	Less: Exempt Units	Units Subject to Tax	Tax Rate	Gross Tax
Jefferson County E911 SURCHARGES - General-JEFFERSON CO. 911 SURCHARGE	35	0	35	\$2.90	101.50
<b>Return Totals:</b>	35	0	35		101.50

Total Gross Tax Due: 101.50

Less: Uncollectables: (0.00)

Less: Vendor's Compensation: (0.00)

REMIT TO:

Jefferson County Commission  
P.O. Box 250  
Charlestown, WV 25414

Change in Prepayments:

Less: Tax Credits: (0.00)

Net Tax Amount to be Remitted: 101.50

Shannon Bryant, Attorney-in-Fact

3/15/2011

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

WV\_JEFF\_E9 03/15/2011 07:42:25 SBRYANT

RECEIVED

MAR 25 2011

Jefferson County Commission

# VALLEY VIEWS

Potomac  
Valley  
Audubon  
Society

Volume 29 Issue 6

April 2011

## PVAS Reception Set for June 4 at Harewood

Walter Washington has graciously offered to host a fundraising reception for PVAS at Harewood, the historic Washington family home just east of Charles Town, the evening of Saturday, June 4.

The reception will be held from 4:00-7:00 p.m. If weather permits it will be held mostly outside, on the lawn.



The first floor of the house will be open for viewing, and there will also be guided nature walks of the property.

Food and beverages will be served, and musical entertainment will provide background.

Dress will be casual.

The event is open to PVAS members and friends, and all proceeds will be used to support the Society's education programs for children.

Tickets to the event will be required, and space will be limited.

Basic tickets are \$45 per person. Those who pay \$150 for two people will be recognized as Donors, those who pay \$250 for two will be recognized as Patrons, and those who pay \$500 or more for two will be recognized as Supporters.

Ticket costs will be fully tax-deductible.

To reserve tickets, please call 304-676-3397 or e-mail [pvasmail@aol.com](mailto:pvasmail@aol.com) and provide your name, address, phone number and number of tickets desired.

Harewood was built in 1770 by George Washington's brother Samuel (1734-1781), and it has remained in Washington family hands ever since. The current owner, Walter Washington, is a sixth-generation descendant of Samuel.

See *Reception*, Page 2

## It's Just April, but Camp Sessions Are Filling Up!

Three of our new camp sessions are proving to be big hits this year, so camper families may want to register before spots are taken. *The Simple Life*, at the Peter Burr Farm near Bardane, West Virginia, has been so popular that PVAS is looking for ways to offer another week of that session. *The Deep, DARK Woods* and *4 Legs, 6 Legs, More Legs, No Legs* are also proving to be popular themes.

PVAS always maintains waiting lists for camp sessions that fill, so if you find that your first choice session is not available, please sign up for the waiting list. No money is required for the waiting list and every year, many campers find that a spot opens for them. If you aren't on the list, we don't know you are interested!

All registrations are online and you can enter the system at [www.potomacaudubon.org](http://www.potomacaudubon.org). You can also order t-shirts on the camp

See *Summer Camp*, Page 2

## Annual Appeal Tops \$30,000 For First Time

As this is being written in mid March, 172 of you have contributed \$30,226 to our current annual fundraising appeal.

Both figures are new records. When last year's annual appeal ended, a total of 160 donors had given a total of \$29,856.

Thanks to all of you who have given so far.

This year's annual appeal ends on March 30. Since you'll likely get this newsletter a few days before that date—and since we're not going to turn away contributions that come in a few days after it—there's still time for you to make a contribution if you wish to do so.

Remember that your annual appeal contributions are essential to our program efforts. Many of our programs are free. For those that do involve fees, we could never charge participants—especially children—enough to cover all our expenses. Your support makes up the difference!

To contribute, just send a check made out to "PVAS" to PVAS, PO Box 578, Shepherdstown, WV 25443.

Potomac Valley Audubon Society is people dedicated to preserving, restoring, and enjoying the natural world through education and action.

# President's Perch



Hello everyone:

Sometimes the articles in particular issues of *Valley Views* form patterns that say something important about PVAS and the community we serve.

This is one of those issues. As you review it, consider how it illustrates the many different ways in which many different people and organizations are helping PVAS out:

- Our annual appeal contributions have exceeded \$30,000 for the first time, and more families and individuals have contributed than ever before.
- Local businesses are continuing to support our "Race for the Birds."
- Shepherd University's Wellness Center is supporting that event, too, by donating a year's membership for us to raffle off.
- Valley Trees of Shepherdstown this winter generously donated its time and expertise to remove a dangerous broken tree limb at the Yankauer preserve.
- The Winston Gardens Native Plant Nursery in Berkeley County is generously donating a portion of the proceeds from its annual spring open house to our summer camp scholarship program.
- Walter Washington is generously letting us use his historic home near Charles Town for our spring fundraiser this year.

And all of this has been happening at a time when this region still seems, for the most part, to be caught in the grips of a particularly nasty recession.

Obviously, we're grateful that we live in a community that's willing to support us in these ways in such times.

But we should also be humbled by this support because it means, presumably, that we've now developed a reputation that we'll need to live up to as we go forward.

—Peter Smith

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## Reception (continued from page 1)

The house is rich in history. George Washington's diary records several visits there and James and Dolly Madison were married in the drawing room in 1794. Other notable visitors during the house's early years included Louis Phillipe, later to be King of France.

The National Register of Historic Places describes the house as "an outstanding and little-altered example of a large Georgian stone mansion."

Its interior includes elaborate paneled woodwork and a carved marble fireplace said to have been a gift from the Marquis de Lafayette. The paneling in the drawing room retains its original 18<sup>th</sup> century paint.

Harewood is also notable because the 219 acres surrounding it are permanently protected by a conservation easement that Walter Washington signed in a formal ceremony in 2007. The signing was regarded as a major event in conservation circles and was attended by representatives of the U.S. Department of Agriculture, the Nature Conservancy, the American Battlefield Protection Program, the Jefferson County Farmland Protection Board, and others.

The property's protected lands include a wetland and marl marsh that provide habitat to several rare plant and animal species. The nature walks that will be offered during the reception will include visits to these areas.

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## Summer Camp (continued from page 1)

registration website. Both youth and adult sizes are available for \$10 each, but you must pre-order by May 15 to guarantee a shirt.

## Camp Wish List:

Camp art and crafts often depend on using recycled materials. If you have any of the following that you'd like to get rid of, we can use them: Crystal Light containers with lids (the 4" or 6" tall clear plastic kind that contain 8 tubes of powdered drink mix); large roll of newsprint or butcher paper; lengths of pine (1 x 4 size) for making weaving looms and someone to cut and assemble them; yarn; binoculars; plant sources for making natural dyes. Contact Ellen Murphy to arrange your donation at 304-676-8739.

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## Summer Camp Scholarships Still Available

Families have until April 8 to apply for PVAS scholarships at a variety of summer nature camps, so act now! Scholarships are available for eligible young people within the PVAS membership area – the WV Eastern Panhandle and Washington County, Maryland.

Camps, locations, dates and ages are as follows:

**West Virginia State Conservation Camp**, at Camp Caesar, Webster County, WV. June 13-18. Campers must be 14 by January 2011 and not past their 18<sup>th</sup> birthday on June 1, 2011.

**Trout Unlimited Conservation & Fishing Camp**, at Syria, Virginia (next to Shenandoah National Park). June 26 – July 1. Grades 8 through 11.

**Burgundy Center for Wildlife Studies**, at Capon Bridge, WV. June 26-July 9, July 12-26, or August 2-15. Ages 11-15.

**Oglebay Institute Junior Nature Camp**, at Dallas Pike (near Wheeling), WV; ages 10-15; July 24-30 or July 31 – August 6, 2011.

**Mountain Adventures Camp**, at Mountain Institute, Spruce Knob, WV. June 19-25, June 26-July 2, or July 3-9. Ages 12-17.

**Chesapeake Adventures**, schooner trip, Chestertown, MD. Various dates in July. Ages 11-14.

**Audubon Discovery Day Camp**, at Yankauer Nature Preserve in Shepherdstown, at Craft Works in southern Jefferson

County, and at Peter Burr Farm Site in Kearneysville. Nine weeks late May to late July. Pre-school to grade 12.

Every year throughout its 29-year history PVAS has sent youngsters to camp on scholarships, supported by our fall bird seed sale. Additional community sources also support scholarships to our own day camp program at the Yankauer Nature Preserve.

To obtain more information and/or an application form, go to [www.potomacaudubon.org](http://www.potomacaudubon.org). There you'll also find links to the camps' web sites, which provide lots more exciting information and descriptions! Or contact Kathryn Henry at 304-876-6681, [dhenny@myexcel.com](mailto:dhenny@myexcel.com).

## Sign Up Now for Wee Naturalists Program

PVAS is offering its "Wee Naturalists" program again this spring.

The program is aimed at pre-school children ages 3-5. It is designed to provide regular opportunities for small children and loving adults to explore nature together safely under the guidance of an experienced PVAS instructor. Children must be accompanied by a parent, grandparent or other adult relative or guardian.

Program sessions will be offered at the Yankauer Nature Preserve in late March and April. Each session will last from 9:30 a.m. to 11:00 a.m., and each month's sessions will explore a different nature theme.

One session will be held on Wednesday, March 30. Its theme will be "Let's Go Outside!"

Two sessions will be held in April, on Wednesday the 27<sup>th</sup>, and Thursday the 28<sup>th</sup>. The theme for these sessions will be "What do April Showers Bring?"

To ensure that all participants receive close, personal attention, enrollment will be limited and pre-registration is required.

Families may register for one or all of the monthly sessions. The fee for each session will be \$5 for each child/adult team.

The sessions will be led by Suzi Taylor, of Sharpsburg, Maryland, a veteran PVAS camp director who has a degree in environmental education.

Information and registration forms are available on the PVAS website at [www.potomacaudubon.org](http://www.potomacaudubon.org), or contact Ms. Taylor at 301-432-1908 or [tomandsuzi506@cs.com](mailto:tomandsuzi506@cs.com).

PVAS launched its Wee Naturalists program two years ago with support from the Eastern West Virginia Community Foundation's Two Rivers Giving Circle.



## Bring the Kids to Spring Egg Hunt

PVAS will hold its fourth annual Spring Children's Egg Hunt the afternoon of Sunday, April 17, at the Yankauer Nature Preserve.

Unlike traditional egg hunts, this one

combines fun with an educational experience.

The eggs used in the hunt are colored to resemble real eggs of wild birds. Children are challenged to find the naturally camouflaged eggs on the trail and in the process they discover how birds keep their eggs safe from predators.

This year's event will be for children ages 3-5. Eggs for them to collect will be hidden along the preserve's trails.

At the end of the event, collected eggs will be "traded in" for a sweet treat.

This will be a family-oriented event and parents should plan to go with their children as they walk on the trail.

The hunt will be held from 2:00-3:30 p.m.

Space will be limited and pre-registration with a credit card is required. The fee is \$5 per child.

Registration is available on the PVAS website at [www.potomacaudubon.org](http://www.potomacaudubon.org) using the "Egg Hunt at Yankauer" link.

For more information, contact Ellen Murphy, PVAS's Youth Education Director, at 304-676-8739 or [pvaprograms@comcast.net](mailto:pvaprograms@comcast.net).

PVAS will hold its annual spring Wildflower Festival on Saturday, April 16, at the Yankauer Nature Preserve.

The festival, which is held to coincide with the peak of the spring wildflower season, will be held from 11:00 a.m. to 4:00 p.m., rain or shine.

It will include guided wildflower walks through the preserve for advanced and beginner/families, children's activities and refreshments.

Guided walks will leave the pavilion on the hour, though visitors are welcome to explore the trails on their own as well.

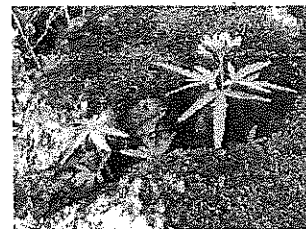
Admission to all these events will be free and everyone is welcome.

For the fourth year in a row, the festival will also include a special Poetry Walk component—poems that focus on spring themes will be posted all along the preserve's Kingfisher trail where the majority of wildflowers are found.

Mid- to late April is traditionally the best time to view early spring wildflowers at the preserve. Some of the wildflowers on display should include bloodroot, spring beauties, Dutchman's breeches, and rue anemone.

The trails at Yankauer are primitive, so wear sturdy walking shoes. Please leave pets at home and leave the wildflowers for all to enjoy.

For more information contact PVAS at 304-676-3397 or [pvasmal@aol.com](mailto:pvasmal@aol.com).



*Craggy Toothwort by Laura Rau*

## Local Tree Service Helps PVAS

On March 3, Valley Trees of Shepherdstown gave PVAS a hand by removing free of charge a large, broken oak-tree tree limb that was dangerously overhanging one of the main trails at the Yankauer Nature Preserve.

The accompanying photo shows Valley Tree technician Nu Bucher, roped into the tree, cutting the limb down.

"This limb was way too high and heavy for our volunteers to handle," said PVAS President Peter Smith. "We needed expert help to get the job done safely, and we're very grateful to Valley Tree owner Paul Simmons and his crew for volunteering to do it."

"It speaks well of this community that our local businesses are willing to help local nonprofit organizations in these kinds of ways."

The Yankauer preserve is located north of Shepherdstown on Whiting's Neck Road. PVAS co-manages it in partnership with The Nature Conservancy.

The 104-acre preserve has two miles of walking trails, river views, and an education pavilion. It is open to the public from dawn to dusk daily.

## Trips to Yankauer Begin While Watershed Wraps Up

With warmer weather around the corner, schools are scheduling visits to the Yankauer Nature Preserve. These spring school visits are always popular for elementary students as a way to explore the out of doors after a long winter of being inside. Programs include activities around a specific theme and a chance for the students to "enter the woods" by hiking one of the trails at the preserve. All of the programs help teachers meet state education requirements. Dates in April are filling up, but there are still open spots in May. Schools should contact Ellen Murphy at 304-676-8739 to schedule dates. We can always use more volunteers for these programs, too!

Our watershed programs will be finishing up by mid-April with trips to a local waterway where students can practice the water testing and stream evaluation skills they have been learning in class. Schools will be traveling to Flowing Springs Run in Ranson, Mill Creek in southern Berkeley County, the Cacapon River in Morgan County, Back Creek in northern Berkeley County, and Tuscarora Creek in downtown Martinsburg. Volunteers are being recruited to help with these trips and with the schoolyard plantings that will take place at some of the schools.

Our watershed program for high schoolers has given students at Musselman, Martinsburg, Jefferson, and Paw Paw High Schools the opportunity to learn more about groundwater quality issues (using a Ground Water Flow model) and the effects of water pollution on fish. Dr. Vicki Blazer, from the USGS National Fish Health Research Laboratory in Kearneysville, West Virginia, shared her



knowledge with students including a session on fish anatomy. The culmination of this program will be planting rain gardens at the participating high schools which have been designed with the help of James Dillon, a local horticulturalist. The high school version of our watershed program is funded by the WV Division of Environmental Protection.

## Open House/Volunteer Day Set for New Ranson Park

Everyone is invited to an Open House/Volunteer Day at the site of Flowing Springs Park, the new natural park in Ranson that PVAS is helping to plan and develop, on April 2.

The event will be held from 11:00 a.m. to 4:00 p.m.

The park, which will encompass approximately 36 acres, is located off Route 9, just south of Ranson's Potomac Towne Center shopping complex.

The event will include a welcome tent in the parking lot of the Center's Home Depot store. There, visitors will be able to overlook the property, review a map of a proposed park layout, and share their views and suggestions with Ranson staff and others working on the project.

Visitors will then be invited down into the park itself. Those who simply wish to explore the park area will be able to take guided nature walks. Those who wish to volunteer will be put to work on trash and tire cleanup, removal of problematic plants, and tree planting. Gloves, tools and refreshments will be provided to volunteers, along with commemorative t-shirts. Volunteers are encouraged to dress comfortably in clothes and footwear that can get dirty.

A broad range of organizations and agencies are helping the City of Ranson with the park project and the April 2 event. In addition to PVAS, these include West Virginia University's landscape architecture and natural resource management programs, PVAS's Master Naturalist Program, the West Virginia Division of Forestry, Project CommuniTree, the West Virginia Conservation Agency, and the Conservation Fund's Freshwater Institute.

Funding for the April 2 event is being provided by the TogetherGreen grant PVAS received last year. The TogetherGreen grant program is a collaborative effort of the National Audubon Society and Toyota, Inc. It is aimed at engaging local community members in conservation projects.

For more information or to get involved with this event, please contact Kristin Alexander of PVAS at 304-676-3397 or [pvasmail@aol.com](mailto:pvasmail@aol.com).

## PVAS

The Winston Gardens Native Plant Nursery has generously decided to donate 15 percent of the proceeds from its upcoming spring Open House to PVAS.

The donation will be used to support PVAS's summer camp scholarship program.

The nursery is located in northeastern Berkeley County, at 1121

Hollida Lane, one mile off Swan Pond Road.

Operated by noted area landscape designer Virginia Winston and her husband Eldon, it specializes in trees and shrubs that are native to this region.

This spring it is offering more than 30 different species for sale. These range from popular favorites like Sugar Maples and Redbuds to hard-to-find species like Carolina Allspice, Hornbeam, and Spicebush.

The Open House will be held the weekend of April 30 and May 1, from 10:00 a.m. to 3:00 p.m. each day.

Light refreshments will be served and a door prize will be offered.

For directions and a full list of the plants available, go to the Nursery's website at [www.winstongardens.com](http://www.winstongardens.com). Or call the Winstons at 304-267-6924.

## "Race for the Birds" Coming Up Soon

Our tenth annual "This Race is for the Birds!" event is almost here.

The race will be held on Saturday, April 9, on the campus of the National Conservation Training Center outside Shepherdstown.

The centerpieces of the event will be two professionally timed races—one 4.9 miles long and another 7.7 miles long.

The combined registration for these races will be capped at 400, so those who wish to compete should sign up soon.



## Race Volunteers Needed!

As this is being written, we still need volunteers to help out with this year's April 9 Race for the Birds.

All sorts of different jobs are available, from helping to set up for the race to being a course marshal during the event, to helping clean up afterwards.

All volunteers will receive a free race t-shirt and some food for the day.

If you'd like to help, please contact Carolyn Thomas at [crthomas25443@gmail.com](mailto:crthomas25443@gmail.com) or go to the race website at [www.raceforthebirds.org](http://www.raceforthebirds.org) and fill out the online volunteer form.

There will also be a self-timed 2-mile community jog/walk for families and individuals who prefer a slower pace, and a 1-mile "Fun Run" for children under 10 years of age.

The trails on the NCTC campus are not normally open to the general public so this event is a good opportunity to visit and enjoy the facility's beautiful trail network.

The two races will begin at 9:00 a.m. The jog/walk will begin shortly afterwards and

the children's Fun Run will be held at about 10:45 a.m.

The children's Fun Run will be free. Fees for the other portions of the event will range from \$15 to \$25.

All proceeds will be used to support PVAS's programs for children, and all fees will be tax deductible.

For full information, go to the race website at [www.raceforthebirds.org](http://www.raceforthebirds.org). On-line registration is available there through a link to Active.com. Or contact the race directors, James and Suzy Munnis, at [jmunis@earthlink.net](mailto:jmunis@earthlink.net) or 304-876-6784.

## Thanks to Race Sponsors!

PVAS wants to give special thanks to the many businesses and organizations that have sponsored this year's Race for the Birds.

This year, we have two "Platinum" Level sponsors, who each contributed \$1,000 or more. One is Hoxton Financial, Inc., the Shepherdstown wealth management firm. The other is the "Friends of Mark Benedict," a group of individuals who sponsor the race each year to honor the memory of Dr. Mark A. Benedict, a local conservation scientist who passed away in 2006.



Hoxton Financial President and CEO Rob Hoxton is shown in the accompanying photo with PVAS Executive Director

Kristin Alexander.

The other race sponsors are as follows:

**Gold Level (\$500 or more):** Shepherd University Wellness Center, Shepherdstown Chronicle, Two Rivers Treads, USFWS National Conservation Training Center.

**Silver Level (\$250 or more):** Associated Oral and Maxillofacial Surgeons, Caribbean Islands Travel Service; Chick-fil-A of Martinsburg; HypnoCoffee, Coffee Roaster-Coffee Bar; Jefferson Security Bank; Progressive Printing; Roach Energy, Oil & Propane; Dr. Ray Vanderhook, DDS, MS.

**Bronze Level (\$100 or more):** Bavarian Inn; Joe and Susan Brookreson; Dickinson & Wait Craft Gallery; Dr. David Miljour, Chiropractor; Edward Jones Investments, Shepherdstown; FUNKYCPA.COM; GlitterBugz FacePainting; Go Green Gals; Grapes and Grains Gourmet; Lynne Wiseman@era.com, realtor; McAteer & Associates, PLLC; Mellow Moods Café; Nesquik-Juicy Juice; Panhandle Medical Associates; Patthoff General Dentistry; Pedal and Paddle, 876-3000; Potomac Portable Restrooms and Septic Service, LLC; Potomac-Mecklenburg Garden Club; Professional Sports-Care & Rehab; Shepherdstown Sweet Shop; Stone Soup Bistro.

As always, we appreciate the strong community support for this event. You can express your appreciation as well by giving these businesses and organizations a "thank you" of your own the next time you see them.

## Win a Wellness Center Membership!

As part of its sponsorship for this year's PVAS Race for the Birds, Shepherd University's Wellness Center has donated a one-year gym membership for us to raffle off.

The membership is worth \$550, so the raffle winner will be getting a great value.

All proceeds will support PVAS's programs for children.

Raffle tickets will be \$1 for one ticket or \$5 for six tickets.

The drawing of the winning ticket will be held during the awards ceremony after the race on April 9. You do NOT have to be present to win!

Tickets will be available at the following locations:

- The Two Rivers Treads running store in Shepherdstown (113 W. German Street, upstairs). The store is open from 11:00 a.m. to 6:00 p.m. every day but Tuesday.
- This year's first Shepherdstown Farmer's Market, on Sunday, April 3.
- The registration table at the Race on April 9.

Or contact Kristin Alexander at 304-676-3397 or [pvasmail@aol.com](mailto:pvasmail@aol.com).

Many thanks to the SU Wellness Center for this donation!

## PVAS Helping With April Berkeley Springs Events

PVAS has been helping Travel Berkeley Springs and local organizers plan a special effort to promote the month of April as "Get Outside Month" in Berkeley Springs.

The effort represents an expansion of Berkeley Springs' traditional "Redbud Weekend," which has been held during April for many years.

Redbud Weekend will still take place the weekend of April 15-17, but there will also be a wide variety of events relating to nature and the outdoors each weekend throughout the month. All events will be free and open to the public.

A full schedule is available on the Travel Berkeley Springs website at [www.berkeleysprings.com](http://www.berkeleysprings.com).

As part of its contribution to this effort, PVAS has organized the following five events:

**Friday, April 8: Stink Bug program at the Ice House in Berkeley Springs.** 7:00 p.m. Dr. Tracy Leskey, entomologist at the USDA Appalachian Fruit Research Station in Kearneysville, will reprise the talk she gave at the National Conservation Training Center in February under the auspices of PVAS and NCTC. Dr. Leskey and her colleagues at the Research Station are in the forefront of research into the Brown Marmorated Stink Bug, and she co-chairs a special USDA working group that is trying to find ways to respond to the problems the insect poses.

**Friday, April 15: Rattlesnake program at the Ice House in Berkeley Springs.** 7:00 p.m. W.H. "Marty" Martin will give a presentation on Timber Rattlesnakes. A Harpers Ferry resident, Martin is widely recognized as the nation's foremost field expert on this species. His last appearance at a PVAS event was a presentation he gave at a PVAS program at NCTC in April 2008.

**Sunday, April 17: Wildflower and wildlife walks at the Idolon Nature Preserve** outside Great Cacapon. At 10:30 a.m. and 2:00 p.m. local naturalists Joe Gentile and Helen Herlocker will lead family friendly walks that show how to identify wildflowers as well as tracks and other signs of wildlife. For directions to the preserve, go to the PVAS website at [www.potomacaudubon.org](http://www.potomacaudubon.org).

**Saturday, April 30: Birding field trip to the Sleepy Creek Wildlife Management Area.** Bob Dean, one of the Eastern Panhandle's leading bird experts, will lead a trip that will focus on local breeding species as well as mid-season migrants with special emphasis on warblers. Participants will meet at 7:00 a.m. at the Eagle Plaza parking lot (about 1 mile east of Hedgesville on the north side of Route 9, between Hedgesville High School and the Food Lion shopping center). The trip will last about four hours.

**Sunday, May 1: Birding field trip along the C&O Canal in the Hancock area.** Meet PVAS birding expert Sandy Sagalkin at 9:00 a.m. in the parking lot of the new Hancock C&O Canal Visitor's Center, which overlooks Lock 52 and

the Tonoloway Aqueduct at Canal milepost 123 (the street address is 439 East Main Street—go east from downtown Hancock; the entrance to the center is opposite the truck stop). Possible species include Bald Eagles, Red-tailed hawks, Great Blue Herons, several varieties of woodpeckers, flycatchers, vireos, and others.

## Three Birding Trips Set for April

PVAS is sponsoring three birding trips for the month of March. All trips are free and anyone with an interest is welcome to participate. Various details of each trip could change depending on weather and recent bird sightings. In case of inclement weather, contact the trip leader to see if the trip is still on. Here's the schedule:

**April 6: Birding walk at Cool Spring Farm** in southern Jefferson County.

Meet at 8:00 a.m. in the parking lot in front of the Martin's Supermarket in the Jefferson Crossroads shopping Center off Route 340 in Charles Town.

The Cool Spring property offers a rich mix of habitats ranging from open fields to former orchard plots, as well as marshland along Bullsken Run.

Species likely to be sighted on the property this month include various raptors, including Red-tailed Hawks, Great Blue heron, various species of woodpecker, vireos, Eastern Phoebe and other flycatchers, Bluebirds and other species of birds.

For more information, contact trip leader Sandy Sagalkin at [monsansagalkin@mvactv.net](mailto:monsansagalkin@mvactv.net) or 240-291-6465.

**April 16—Birding trip to the Shenandoah River** in Jefferson County.

Meet at 8:00 a.m. in the parking lot in front of the Martin's Supermarket in the Jefferson Crossroads shopping Center off Route 340 in Charles Town.

This trip will mostly involve driving from place to place by car, with not much walking.

Some of the early migrants will be back and the trip will offer opportunities to see cormorants, Great Blue herons, several species of ducks, Bald eagles, Red-tailed and Red-shouldered hawks, Pileated and other woodpeckers, Eastern Phoebe, swallows, Rufous-sided towhees and other species.

For more information, contact trip leader Sandy Sagalkin at [monsansagalkin@mvactv.net](mailto:monsansagalkin@mvactv.net) or 240-291-6465.

**April 20: Birding trip to Lilypons Water Gardens** in Frederick County, MD.

Meet at 8:30 a.m. in the park and ride lot in Jefferson, MD, just off Route 340.

Lilypons is a birder-friendly aquatic gardening center located on 250 acres that include numerous ponds, woods, and rolling hills next to the Monocacy River.

At this time of year, the property's ponds will provide excellent viewing of the first of this season's shorebirds and the last ducks making their way north. There is also a Great Blue Heron rookery

on the property, which can be seen easily from the trail.

Other likely species include Blue-winged Teal, Wood Ducks, Green Heron, Spotted and Solitary Sandpipers, and Greater and Lesser Yellowlegs.

Maybe we'll stir up some Wilson's Snipe and if we're very lucky we may spy an American Bittern or Virginia Rail.

Ticks may be present and waterproof boots are recommended.

For more info, contact trip leader Kate Weatherby at [yankee\\_in\\_virginia@yahoo.com](mailto:yankee_in_virginia@yahoo.com) or 304-535-1319.

## April NCTC Program Will Look at USFWS Youth Initiatives

Our April program at the National Conservation Training Center will look at two youth initiatives administered by the U.S. Fish and Wildlife Service.

The program will be held at 7:00 p.m. Wednesday, April 13, in Room 151 of the Instructional West Building.

Admission is free and anyone is welcome to attend.

The speaker will be Fish and Wildlife Service Biologist Jim Siegel. The two initiatives he will discuss are the "Let's Go Outside" program and the Shorebird Sister Schools Program.

The "Let's Go Outside" initiative is a broad-based effort intended to get children, parents and educators more involved in nature. Its website can be found at [www.fws.gov/letsGOoutside](http://www.fws.gov/letsGOoutside).

The Shorebird Sister Schools Program initiative is focused specifically on engaging schools and communities in learning more about shorebirds and their conservation. Its website is at [www.fws.gov/sssp](http://www.fws.gov/sssp).

Dr. Siegel is a biologist and course leader for the Division of Education and Outreach at NCTC.

He holds BS and MS degrees in wildlife sciences from Cornell University and the University of Arizona, respectively, and a Ph.D. from the University of Georgia.

His academic specialty is forest birds, with additional strong interests in amphibians and reptiles.

## Get Involved In Watershed Efforts!

This is the time of year for watershed cleanup efforts.

PVAS encourages its members to pitch in and get involved whenever they can.

At all cleanup sites, expect moderate-to-difficult work. In addition, cleanup work usually involves walking on rocky/slippery terrain.

Trash bags, gloves and other equipment will be provided to all volunteers unless otherwise noted. Feel free to bring along your own gloves, rakes, or grabbers. Waterproof boots or waders may be helpful at some sites.

Other less strenuous volunteer jobs such as volunteer check-in and recording data are often also available.

In our area, most of cleanup efforts are coordinated through the Alice Ferguson Foundation's Annual Potomac River Watershed Cleanup and/or the state of West Virginia's "Make it Shine" Program.

The events scheduled so far in our area are as follows. All will be held rain or shine unless otherwise noted.

### Jefferson County, WV

**April 9: Potomac River**—two sites in the Harpers Ferry area (Jefferson County). 9:00 a.m. to 12 noon. Sponsored by the Harpers Ferry National Historical Park. Directions, Site 1—Potomac Wayside: Meet at the wayside at the east end of the Route 340 bridge: Park in the open lot adjacent to the Tri-state Exxon station at the intersection of Route 340 and Route 671. Participants must be able to negotiate long, steep trail to river's edge. Site 2—Potomac Extension; Dam No. 3 to lower town Harpers Ferry: Meet at Harpers Ferry train station parking lot. From there, group will move to cleanup location. Please car pool as vehicle access to site is limited. For more information contact Jessica Liptak at [jessica\\_liptak@nps.gov](mailto:jessica_liptak@nps.gov).

**April 9 (rain date April 16): Potomac River—National Conservation Training Center, Shepherdstown** (Jefferson County). 9:00 a.m. to 12 noon. Sponsored by NCTC. Directions: Once inside the NCTC campus, the guards at the guard station will tell you where to go. For more information contact Joe Stanley at [joe\\_stanley@fws.gov](mailto:joe_stanley@fws.gov).

**April 9: Shenandoah River at Harpers Ferry**. 9:00 a.m. to 12 noon. Sponsored by the Harpers Ferry Outdoor Festival. Directions: Meet at the parking lot by the bridge on Shenandoah Street just off Route 340. From there, volunteers will divide into two groups, some staying to clean up the river at this location and others heading upstream to Millville to clean up along Bloomery Road. For more information contact Chuck Davis at [aff-cleanup@bolivarwv.us](mailto:aff-cleanup@bolivarwv.us).

### Berkeley County, WV

**April 9: Opequon Creek at Van Metre Ford Stone Bridge, Martinsburg** (Berkeley County). 9:00 a.m. to 12 noon. Sponsored by the Opequon Creek Project Team. Pre-registration required; contact Sandra Bernardi at [304-267-6657](tel:304-267-6657). Directions: From Interstate 81 Take Exit 13 East (King Street) 1.5 miles Left on Queen Street one block Right on Burke Street (CR36) Follow Burke through town and along the railroad tracks for 2.2 miles until you reach Stone Bridge. Parking lot is on the right before you cross the bridge.

### Morgan County, WV

**April 9:** Exact location in Sleepy Creek area to be determined. 9:00 a.m. to 12:00 p.m. Sponsored by the Sleepy Creek Watershed Association. For more information contact Gale Foulds at 304 258-6155 or [dgfoulds@aol.com](mailto:dgfoulds@aol.com).

**April 13. Warm Springs Run, Berkeley Springs**. 9:00 a.m. to 12:00 p.m. Sponsored by the Warm Springs Watershed Association. Directions: Meet at the McDonald's on Route 522 south of downtown.

**Washington County, MD**

**April 9: Antietam National Battlefield, Sharpsburg, MD.** 9:00 a.m. to 12 noon. Sponsored by the National Park Service. Directions: Meet at the Battlefield Visitors Center on Route 65. For more information contact Debbie Cohen at [debbie\\_cohen@nps.gov](mailto:debbie_cohen@nps.gov).

**April 9: C&O Canal at Sandy Hook, MD.** 9:00 a.m. to 12 noon. Sponsored by the Harpers Ferry Outdoor Festival and Mason-Dixon Canoe Club. Directions: Meet in the parking lot next to Cindy Dees restaurant near Sandy Hook MD (from Route 340, turn on to Keep Tryst Road, about 1/4 mile from Potomac River bridge; restaurant is on the left). For more information, contact Chuck Davis at [affcleanup@bolivarwv.us](mailto:affcleanup@bolivarwv.us).

**April 16: McCoy's Ferry Campground, Clear Spring, MD.** 9:00 a.m. to 12 noon. Sponsored by the C&O Canal National Historic Park and the C&O Canal Trust. Directions: From I-70, take Exit 18 toward Clear Spring; turn left at US 40; turn left at Boyd Road; turn right at MD Route 56 (Big Pool Road); take first left on to McCoy's Ferry Road. You must apply to participate in this cleanup. To apply and for more information go to the Canal Trust website at <http://www.canaltrust.org/index.php?page=canal-pride-days-application>.

## Ruth Ann Dean Memorial Birdathon

PVAS will hold its second annual "Ruth Ann Dean Memorial Birdathon" the weekend of May 14-15.

The event is named in honor of Ruth Ann Dean, who was a founding member and ardent supporter of PVAS, a Board member in the early years, and an avid birder.

The Birdathon is open to all PVAS members and members of the public. It is a team event or a family activity. Birdwatchers at all levels of experience or expertise are invited to participate. Teams will compete to identify the highest numbers of bird species they find anywhere within Jefferson, Berkeley, Morgan or Washington counties within any 24-consecutive-hour-period during the May 14-15 weekend.

In addition to the Birdathon being an activity all can enjoy, we hope it will yield valuable longitudinal data over time on the species present in our area during this period. Last year, 155 different species were identified within the four county area and the winning Birdathon team identified 110 species.

Participants can choose to form their own teams, decide their team names and select their own leaders. If you don't have a team, and want to participate, we will help you find one.

Another option is to participate individually or as a group in a "Big Sit." For the Big Sit, individuals identify, or a team identifies all birds they can see from within a 50-foot diameter circle of your choosing within the 24-consecutive-hour-period. You could choose your back porch, a circle within your backyard, or a 50 foot circle within a place you like to bird. You can invite friends and family to join you within the circle and make it a special event.

Winners of the Birdathon and Big Sit will be announced in Valley Views and on the PVAS website.

There is no entry fee, and registration is easy. Teams may consist of 2-5 participants (unless an individual registers for the Big Sit). All you have to do is get together with friends and form a team. Or you could make this a family event and enter as a family team. Just go onto the PVAS website, [www.potomacaudubon.org](http://www.potomacaudubon.org) and click on "2011 Ruth Ann Dean Memorial Birdathon." You can fill out the registration form on line.

If you don't have internet access, contact Sandy Sagalkin, the Birdathon Coordinator, at 240-291-6465 to register.

Registration must be completed by May 12. For further information, call Sandy or contact him at [monsansaglakim@myactv.net](mailto:monsansaglakim@myactv.net).

## Master Naturalist Program Enters Fifth Year

PVAS's Potomac Valley Master Naturalist Program kicked off its fifth year of instruction March 19 and 20 with a full weekend of classes at Cacapon State Park. Classes will continue at various locations in the Eastern Panhandle into October. The accompanying photo shows this year's class members.

Listed alphabetically, they are as follows: Barbara Andreadis, Berkeley Springs; Joette Borzik, Shenandoah Junction; Ralph Campbell, Berkeley Springs; Carol Corryea, Paw Paw; Stephanie Diamond, Charles Town; Karen Eddleman, Harpers Ferry; Susan Jones, Berkeley Springs; Todd Kennedy, Boonsboro, MD; Margie Knott, Arlington, VA; Tracy McCleaf, Fairfield, PA; Linda Mercer, Capon Bridge; Woodrow Nackley, Shepherdstown; Connie Ness, Martinsburg; Sue Pellish, Shepherdstown; Cecile Quinlan, Towson, MD; Louis Scavincky, Martinsburg; Tom Tsakeris, Rockville, MD; and Melissa Wertz, Boonsboro, MD. The co-chairs of this year's Program are Krystal Kennedy, of Hagerstown, MD, and Nancy Little, of Harpers Ferry.



## Potomac Valley Nature Writers Group

Do you enjoy reading and/or writing about nature? Then you are invited to join the Potomac Valley Nature Writers' Group (PVNWG). The Group meets each month from September through May to discuss a particular nature writer and his or her work. Selections vary to include male and female writers, classic and contemporary works, fiction and nonfiction, prose and poetry. PVNWG also supports members' own writing efforts such as nature journaling. Meeting dates and locations vary. For more information, visit <http://potomacvalleynaturewritinggroup.blogspot.com/> or contact [pvnaturewriters@gmail.com](mailto:pvnaturewriters@gmail.com)

## PVNWG 2011 Upcoming Book Selections

April: Donald Kroodsma, *The Singing Life of Birds*

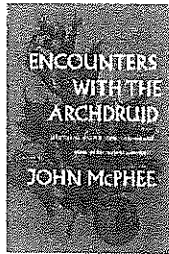
May: John Himmelman, *Discovering Moths*

Summer Hiatus: Bernd Heinrich, *Summer World*

October: Jane Goodall, *A Reason for Hope*  
 November: Barbara Hurd, *Entering the Stone*  
 December: Barry Lopez, *Arctic Dreams*

**PVNWG RECOMMENDS**

In March, PVNWG honored Pulitzer Prize winning author John McPhee and his 1971 work *Encounters With the Archdruid*. Reading like a novel, *Encounters...* acquaints us with the personalities of four men. The protagonist is the legendary *Friends of the Earth* founder David Brower. Brower's three antagonists on the environmental battlefield include a developer, a geologist/miner, and a federal bureaucrat. McPhee takes us on virtual journeys to three wildernesses - a coastal island, a western mountain range, and the Colorado River in the Grand Canyon. We witness the clash of these men's differing philosophies and relationships to nature, but also the humor and friendliness of their interactions as worthy opponents.



**Calendar of Upcoming Events**

- April 2: Open House/Volunteer Day, Ranson's Flowing Springs Park
- April 6: Bird walk, Cool Spring Farm
- April 7: Birding 101 begins at NCTC
- April 8: Stink Bugs Program, Ice House in Berkeley Springs
- April 9: "This Race is for the Birds" at NCTC
- April 13: PVAS program, NCTC "Youth Initiatives of the Fish and Wildlife Service"
- April 15: Timber Rattlesnake Program, Ice House in Berkeley Springs
- April 16: Birding trip, Shenandoah River
- April 16: Wildflower Festival, Yankauer Nature Preserve
- April 17: Egg Hunt!, Yankauer Nature Preserve
- April 17: Wildflower and Wildlife Walks, Eidolon Nature Preserve
- April 20: Birding trip, Lilypons Water Gardens
- April 22: EARTH DAY!
- April 22: Potomac Valley Nature Photographers meeting, NCTC
- April 30: Birding field trip, Sleepy Creek Wildlife Management Area
- April 30: Native Plant Open House, Winston Gardens in Swan Pond
- May 1: Birding field trip, C&O Canal in the Hancock
- May 11: PVAS program, NCTC "The Natural History of the Potomac River."
- May 14-15: Ruth Anne Dean Memorial Birdathon
- May 27: Potomac Valley Nature Photographers meeting, NCTC
- May 28: Birding field trip, Stauffer's Marsh
- May 31: Summer Camp Begins!
- June 4: PVAS fundraiser at Harewood, Charles Town
- June 11: PVAS Annual Pot Luck Dinner Meeting and Elections
- June 24: Potomac Valley Nature Photographers meeting, NCTC

**JOIN PVAS TODAY!**

ALL of your dues will stay here to support local PVAS efforts and help us grow! And here's what you'll get:

- Access to a wide variety of PVAS programs and events for adults and children, including field trips, special events, workshops and courses, and environmental projects.
- A subscription to Valley Views, the PVAS newsletter
- E-mail alerts about events and programs of special interest
- Satisfaction of supporting conservation efforts, youth and adult nature education, individual and family recreation, and a wide array of programs in your community.

To become a local member, send in the form below and enclose a check for \$20. (\$15 for seniors and students). Make the check out to "PVAS." This fee covers membership for everyone in your household for one year.

**Membership Form**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
 Phone (optional): \_\_\_\_\_  
 E-mail: \_\_\_\_\_

*To save postage costs, PVAS regularly sends its newsletter by e-mail. You can be assured that we do not share email addresses with anyone. If you would prefer to receive the newsletter by U.S. mail check here:* \_\_\_\_\_

**Clip and mail this form to:**

**Membership Chair, PVAS**  
**PO Box 578**  
**Shepherdstown, WV 25443**


**Thank you for your support!**

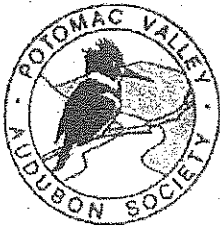


**If you'd rather join the National Audubon Society:**

Some people prefer National Audubon Society membership, which includes a subscription to the Society's Audubon magazine. To become a National member, go to the Society's website at [www.audubon.org](http://www.audubon.org) and click on "join." If you join National Audubon and reside in Berkeley, Jefferson or Morgan counties in West Virginia, or in Washington County Maryland, you will automatically become a member of PVAS and have access to our events, an e-mail copy of newsletter and e-mail alerts. However almost all of your dues payments will go to the National Audubon Society; only a small percentage will go to PVAS.

**RED TEXT - DOT ALERT**

If red text or a red dot appears on your mailing label, your membership may have expired and this could be your last issue of Valley Views. Take action to renew your Local membership.  If you are a National Audubon Society member, the National Society will notify you directly when your membership is up for renewal.



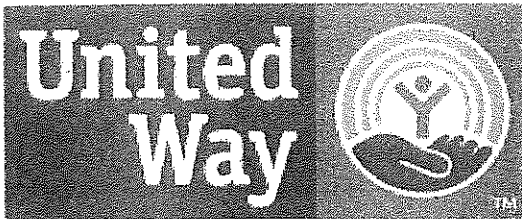
Potomac Valley Audubon Society  
 P O Box 578  
 Shepherdstown, WV 25443  
 Return Service Requested

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 Permit No. 30  
 Shepherdstown, WV

<http://www.potomacaudubon.org>

DATED MATERIALS

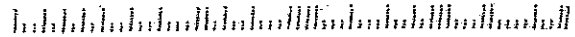
A proud partner of the United Way of  
 the Eastern Panhandle and the Com-  
 bined Federal Campaign.



MAIL TO:

Jefferson County Commission  
 100 E Washington Street  
 Charles Town, WV 25414

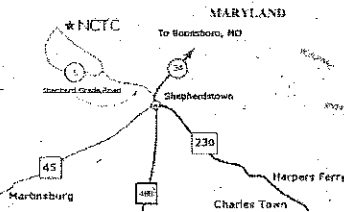
25414\$1072 C001



April 2011

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Volume 29, Issue 6



The Potomac Valley Audubon Society meets at 7:00 p.m. on the second Wednesday of each month, September through April, at the US Fish and Wildlife Service National Conservation Training Center (NCTC), Shepherdstown, WV, in the Instructional West Building. Programs are free and open to the public. For additional information about PVAS or its programs and activities, please call any of the board members listed her or see <http://www.potomacaudubon.org>. PVAS serves the Eastern Panhandle of West Virginia and neighboring Washington County, Maryland.

**PVAS BOARD.**  
 The PVAS Board meets every other Thursday of the month (Sept.-June). Meeting location will be announced prior to meetings. These meetings are open to all PVAS members.

**PVAS Officers and Board Members**

- President: Peter Smith 304 876-1139 ..... psmith@frontiernet.net
- Vice President: Georgia Jeppesen ..... georgia\_jeppesen@comcast.net
- Secretary: Mina Goodrich ..... lanymina@peoplepc.com
- Treasurer: Lex Miller ..... pamandlex@frontiernet.net
- Board Development: Wayne Braunstein 304 728-7181 ..... wbraun@frontiernet.net
- Board Members-at-Large: Don Briggs ..... idonaldbriggs@gmail.com
- Clark Dixon ..... dixonconsultants@aol.com
- Rob Hoxton ..... rhoxton@hoxtonfinancial.com
- Leigh Jenkins ..... jenkinsleigh@hotmail.com
- Jesse Morgan ..... jmorgan@a-zoneenvironmental.com
- Kathy Stolzenburg ..... kstolzenburg@gmail.com
- Carolyn Thomas ..... webethomas@aol.com
- Jane Vanderhook ..... janehook@frontiernet.net

**Ex Officio Board Members**

- Diana Mullis 304 267-3482 ..... dianamullis@aol.com

**Emeritus Board Members**

- Jean Neely ..... jeaneely@comcast.net

**Special Contacts**

- Executive Director: Kristin Alexander 304 676-3397 ..... kaemail730@aol.com
- Web Master: Kathy Bilton ..... kathy@fred.net
- PVAS Wildlife Rescue Coord: Diana Mullis ..... 304-267-3482



# Berkeley County Council



400 WEST STEPHEN STREET, SUITE 201  
MARTINSBURG, WEST VIRGINIA 25401  
PHONE (304) 264-1923

## THE COUNCIL

WILLIAM L. STUBBLEFIELD, PHD  
ANTHONY J. "TONY" PETRUCCI  
DOUGLAS E. COPENHAVER, JR.  
ELAINE C. MAUCK, M.A.  
JIM WHITACHE

[www.berkeleywv.org](http://www.berkeleywv.org)

DEBORAH HAMMOND  
COUNTY ADMINISTRATOR

March 24, 2011

Ms. Brandi Blankenship  
Community Development Division  
West Virginia Development Office  
Building 6, Room 553  
Charleston, WV 25305

Re: Renewal of Contract  
Project Number: 04LEDA0449NT  
Panhandle Transportation Authority

Dear Ms. Blankenship:

The purpose of this correspondence is to request that the contract between the West Virginia Development Office and the former Berkeley County Commission (now Berkeley County Council) be extended to cover the period July 1, 2011 through June 30, 2012. The request for the extension is consistent with the terms and conditions set forth in Section 4, Time Performance.

The time extension is being requested due to the fact that one of the parties to the grant has informed the Berkeley County Council that they will be unable to complete all components of their grant requirements by the conclusion of the existing grant contract date (June 30, 2011).

If you have questions concerning this time extension, please do not hesitate to contact Deborah Hammond, Berkeley County Administrator at (304) 264-1923.

Sincerely,

William L. Stubblefield, President  
Berkeley County Council

RECEIVED

MAR 29 2011

Jefferson County Commission

**CC:** The Honorable Brenda Hutchison, Morgan County Commission  
The Honorable Patsy Noland, Jefferson County Commission  
Kathy Mason, Berkeley County Development Authority

**Doc:** ltrtowvdo/



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

March 28, 2011

To Whom It May Concern:

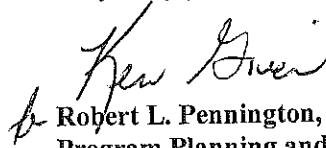
The Statewide Transportation Improvement Program (STIP) is a financially constrained document required to show planned Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) expenditures for federal fiscal years 2011-2016. One of the requirements to funding any projects with FHWA or FTA funds is that each proposed project undergo a public "review and comment period". Therefore, additions or deletions to the STIP and certain changes to projects currently in the STIP must meet this requirement before federal funds can be obtained. Accordingly, I am again requesting your assistance in making available (to anyone who wishes to review them) the attached listing of proposed amendments to the approved 2011-2016 STIP.

All written comments are to be received no later than April 4, 2011, and should be addressed to:

Mr. Robert L. Pennington, Director  
Program Planning and Administration Division  
West Virginia Division of Highways  
Building 5, Room A-816  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305-0430

Should you need additional information, please call (304) 558-3113. Thank you for your assistance in this matter; your efforts are indeed appreciated.

Very truly yours,

  
Robert L. Pennington, Director  
Program Planning and Administration Division

RLP:Cb

Attachment

cc: Mr. Tony Tarone, Federal Transit Administration – w/ attachment  
Mr. Ed Compton, Federal Highway Administration – w/ attachment  
Mr. Kevin Burgess, Federal Highway Administration – w/ attachment  
Ms. Susan O'Connell, Division of Public Transit – w/ attachment

RECEIVED

MAR 30 2011

Jefferson County Commission

STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2010-2015  
PROGRAM AMENDMENT FOR 2010

COUNTY	FFY	GROUP DISTRICT	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	TOTAL PHASE COST	FEDERAL DOLLAR COST	FEDERAL COST CHANGE
<b>PROJECT COMMENTS</b>													
DODDRI	2011	4	5/28/2011	ENH	CON	NA	WEST UNION MAIN ST	CONST VAR STREETSCAPE ELEMENTS	U309 WESTU 1 00	TEA0L22001D	\$695,000	\$556,000	\$0
<b>ADD NEW PROJECT</b>													
HAMPSHIRE	2011	5	3/28/2011	STP	CON	US050	ROMNEY-AUGUSTA RD	RESURF (1.5")	S314 50 01008 00	STP0050299D	\$475,000	\$380,000	\$0
<b>ADD NEW PROJECT</b>													
HARRISON	2011	4	3/28/2011	HSIP	CON	US050	US 50WW 98	INSTALL HIGH SPEED DILEMMA ZONE PROT DEV	U317 50 01138 00	HSIP0050298D	\$20,000	\$18,000	\$0
<b>ADD NEW PROJECT</b>													
HARRISON	2011	4	4/28/2011	IM	CON	I 079	HARRISON-LOST CR	RESURF(1.5")	S317 79 10843 00	IM0793207D	\$1,700,000	\$1,530,000	\$0
<b>PROJECT WITHDRAWN BY DISTRICT</b>													
JACKSON	2011	3	2/28/2011	BR	ENG	ID77	CROOKED RUN OIP + 2	LMC OIL	S318 77 14422 00	IM0773423D	\$20,000	\$18,000	\$0
<b>DD REQUESTED PHASE CANCELLED-DESIGN COMPLETE</b>													
JACKSON	2011	3	5/28/2011	ENH	CON	WV068	RAVENSWOOD DOWNTOWN REV	CONST SW, INST LIGHTING	U318 RAVEN 4 00	TEA0L22001D	\$231,500	\$185,200	\$0
<b>ADD NEW PROJECT</b>													
LEWIS	2011	7	3/28/2011	ENH	CON	NA	JANE LEW DEPOT ST SW	CONST SW, CURB, ADA RAMPS	U321 JANE 2 00	TEA0L22001E	\$181,215	\$144,972	\$0
<b>ADD NEW PROJECT</b>													
LOGAN	2011	2	2/28/2011	STP	ROW	WV010	CHAPMANVILLE TURN LANE	EXTEND CENTER LEFT TURN LANE, CURB & GUTTER	U323 10 03377 00	STP0010188D	\$300,000	\$240,000	\$0
<b>DD requested elimination of R/W</b>													
MARION	2011	4	3/28/2011	ENH	CON	CO250/32	BARRACKVILLE PUBLIC WALK 2010	CONST SW	U325 MARIO 7 02	TEA0L22601E	\$50,000	\$40,000	\$0
<b>ADD NEW PROJECT</b>													
MARION	2012	4	3/28/2012	BR	ROW	NA000	FOURTH STREET BR	REPL(44X315),400' US	S325 FAIRM 1 00	BR2000026D	\$4,875,000	\$3,900,000	\$3,363,526
<b>627% COST INCREASE, REVISED FFY</b>													
MASON	2011	1	5/28/2011	NHS	CON	US035	US 35 CONN-VET CLINIC-HENDERSON	STUDY ALTERNATIVES FOR UPGR EX US 35	U327 35 01407 06	NH0035084D	\$690,000	\$552,000	\$0
<b>ADD NEW PROJECT</b>													
MASON	2012	1	3/28/2012	CMAQ	CON	WV062	WV 62 @ 28TH ST TRAFFIC SIGNAL REN	SIG REN	S327 62 77777	CMAQ0062777	\$175,000	\$140,000	\$0
<b>ADD NEW PROJECT</b>													
MERCER	2011	10	3/28/2011	ENH	CON	CO009	VERMILION ST	CONST SW	U328 ATHEN 1 02	TEA0L22001E	\$100,200	\$80,160	\$40,160
<b>ADD NEW PROJECT</b>													

STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2010-2015  
PROGRAM AMENDMENT FOR 2010

COUNTY	FFY	DISTRICT	GROUP	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	TOTAL PHASE COST	FEDERAL DOLLAR COST	FEDERAL COST CHANGE
<b>PROJECT COMMENTS</b>														
MONROE	2011	9		4/28/2011	HSIP	CON	US219	HIGH FRICTION SURF TREAT	INST HIGH FRICTION SURF TREAT	S332 219 03031 00	HSIP0219314D	\$260,000	\$234,000	\$0
<b>ADD NEW PROJECT</b>														
PRESTON	2011	4		3/28/2011	STP	CON	WV026	ALBRIGHT - BRUCETON MILLS	RESURF, DRAINAGE, STRIPING	S339 26 02305 01	STP00260044D	\$225,000	\$180,000	\$0
<b>ADD NEW PROJECT</b>														
PRESTON	2011	4		6/28/2011	NHS	CON	1088	I-68 PIPE LINING	REP DRAINAGE	S339 68 02408 00	NH0068145D	\$225,000	\$180,000	\$0
<b>ADD NEW PROJECT</b>														
RALEIGH	2011	10	0	8/28/2011	IM	CON	1064	BRAGG-SANDSTONE	RESURF(2.2"),ADJ GDRL,REQUIRED MILLING	S341 64 1322400	IM0644146D	\$1,780,800	\$1,602,720	\$0
<b>DISTRICT REQUESTED PROJECT TO BE CANCELLED-COMBINED W/ S341-64-133.86 00</b>														
RALEIGH	2012	10		7/28/2012	IM	CON	1064	SANDSTONE MTN	RESURF(2.2"),REMOVE OIL,ADJ (GDRL)	S341 64 1348700	IM0644147D	\$1,967,360	\$1,770,624	\$0
<b>DISTRICT REQUESTED PROJECT TO BE CANCELLED-COMBINED W/ S341-64-133.86 00</b>														
RANDOLPH	2011	7		3/28/2011	ENH	CON	NA	WV RR STEAM LOCOMOTIVE	RESTORATION WV RR STEAM LOCOMOTIVE #9	U342 ELKIN 5 02	TEAQL22001D	\$174,900	\$139,920	\$0
<b>ADD NEW PROJECT</b>														
RANDOLPH	2011	8	0	3/28/2011	STP	CON	US 33	BOWDEN ROADWAY LIGHTING RENOVATION	LIGHTING RENOVATION	U342 33 01861 00	STPG0033336D	\$60,000	\$60,000	\$0
<b>WORK TO BE PERFORMED BY STATE FUNDED PO</b>														
RANDOLPH	2011	7		4/28/2011	ENH	CON	NA	ELKINS RAIL TRAIL CONNECTOR	CONST TRAIL	U342 ELKIN 7 00	TEAQL22001D	\$896,000	\$716,800	\$0
<b>ADD NEW PROJECT</b>														
RANDOLPH	2011	8		6/28/2011	CMAQ	CON	US033	RANDOLPH AVE	SIG REN	S342 33 00878 00	CMAQ0033343D	\$375,000	\$300,000	\$0
<b>ADD NEW PROJECT</b>														
UPSHUR	2011	7		5/28/2011	CMAQ	ENG	WV020	S KANAWHA STREET	ADD LT LN, STORM IMPROVEMENTS	U349 20 02470 00	CMAQ0020275D	\$50,000	\$40,000	\$0
<b>ADD NEW PHASE</b>														
WAYNE	2012	2	0	1/28/2012	BR	CON	US052	GRAGSTON CREEK BRIDGE LMC	LMC OVERLAY	S350 52 01486 00	BR0052777	\$200,000	\$160,000	\$0
<b>DD DETERMINED LMC PROJECT WAS NOT NEEDED</b>														
WYOMING	2011	10		3/28/2011	EARMARK	ROW	WV121	E CO 121-W HELEN	GR,DR,PAVE	X355 121 01665 00	HPP0121013	\$6,940,000	\$6,720,000	\$0
<b>ADD NEW PROJECT</b>														
STATEWIDE	2011	99	0	3/28/2011	APD	ENG	NA 999	ADHS,2011 COST ESTIMATE	APD SYS COST ESTIMATE	T699 APDES 11 00	APD2011064D	\$12,128	\$9,703	\$0
<b>ADD NEW PROJECT</b>														

### COMPETITIVE GRANT AWARDS

The following grants were awarded by the Federal Transit Administration through competitive grant solicitations. Other federal agencies may have participated in the grant selection process

Grant/Special Project	FTA Funding Source	Grant Amount	Fiscal Year
State of Good Repair Grant Operations facility for Bluefield Area Transit (BAT) WV Division of Public Transit on behalf of BAT Bluefield, WV	5309	\$3,176,000	FY 2011
TIGGER II Grant Solo Power Plant Project Mountain Line Transit Authority Morgantown, WV	5309	\$1,100,000	FY 2011
TIGER II Community Challenge Green Corridor Revitalization Initiative City of Ranson Ranson, WV	5309	Total Project Cost: \$1,400,000 TIGER II Grant: \$798,500	FY 2011
TIGER II Community Challenge County-wide plan that targets housing and transportation Randolph County Housing Authority Elkins, WV	5309	Total Project Cost: \$199,570 TIGER II Grant \$88,750	FY 2011
Paul S. Sarbanes Transit in the Parks Program Transit Study for Harpers Ferry National Historical Park Harper Ferry National Historical Park Harpers Ferry, WV	5320	\$50,000	FY 2011

**Federal Transit Administration**

**SECTION 5309**

Transit Capital Investment Grants and Loans  
Federal Funding (80%)

	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
	*\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000

Various capital assistance projects including but not limited to replacement vehicles, shop and misc. equipment and bus shelters for nonurbanized area transit systems which may include Barbour County Senior Center d.b.a. Here and There Transit, Bluefield Transit System, Central West Virginia Transit Authority, Fairmont-Marion County Transit Authority, Community Resources, Inc. d.b.a., Little Kanawha Bus Company, Mountain Transit Authority, Preston County Senior Citizens, Inc. d.b.a. Buckwheat Express, Potomac Valley Transit Authority, TriRiver Transit Authority, Wayne County Community Services d.b.a. Wayne X-Press

Construct Beckley Intermodal Gateway pursuant to the eligibility provisions for projects listed under section 3030(d)(3) of P.L. 105-178

\$5,417,280

\*New Maintenance /Administrative Building for Bluefield Area Transit

\*\$3,000,000

Construct Bluefield Colonial Intermodal Center Mixed-Use Transit Oriented Development (TOD) Bluefield WV	\$600,000
--	-----------

**Total**

13,417,280	\$5,000,000	\$5,000,000	\$5,000,000
------------	-------------	-------------	-------------

*Note: All projects are shown in federal funds only. The 20% local share will be defined when applications are submitted.*

*\*\*Potential Economic Stimulus Project should funds become available\*\**



**WEST VIRGINIA LOTTERY  
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending March 26, 2011
<b>To be Deposited on:</b>	April 1, 2011
Amount Played	80,019,954.99
Amount Won	71,775,856.68
Amount Promo	275,468.00
MWAP Contribution	<u>41,453.67</u>
<b>Adjusted Gross Terminal Revenue</b>	<b><u>7,927,176.64</u></b>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>317,087.07</u>
<b>Net Terminal Revenue</b>	<b><u>7,610,089.57</u></b>
Surcharge @ 10%	761,008.97
State Share Excess @ 58%	441,385.20
Track Share of Capital Reinvestment @ 42%	319,623.77
Track Share of Capital Reinvestment @ 42% - 96%	\$ 306,838.82
Track Share of Capital Reinvestment @ 42% - 4%	\$ 12,784.95
<b>Adjusted Net Terminal Revenue</b>	<b><u>6,849,080.60</u></b>
Racetrack @ 46.50% / 42%	2,876,613.85
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	2,808,123.08
Race Track Purses @ 7% / 14% / 8%	547,926.45
Workers' Compensation Debt Reduction @ 7%	0.00
Employee Pension Fund @ 1% / .5%	34,245.40
Greyhound Development @ .75%	51,368.10
Thoroughbred Development @ .75%	51,368.10
Racing Commission @ 1%	68,490.80
County/Municipality @ 2%	136,981.60
<b>3% Funds:</b>	
Tourism Promotion Fund @ 1.375%	94,174.86
Development Office Promotion Fund @ .375%	25,684.05
Research Challenge Fund @ .5%	34,245.40
Capitol Renovation and Improvement Fund @ .6875%	47,087.43
2004 Capitol Complex Parking Garage Fund @ .0625%	4,280.68
<b>1% Funds:</b>	
State Capitol Complex Parking Garage @ 1%	0.00
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>68,490.80</u>
	<b><u>6,849,080.60</u></b>

**WEST VIRGINIA LOTTERY**  
**First Benchmark**  
**Charles Town**  
**County / City Split**  
**Fiscal Year 2011**

Charles Town  
1999 Net Terminal Revenue \$ 45,603,174  
Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 12.42%	CHARLES TOWN 34.56%	HARPERS FERRY 3.65%	RANSON 35.08%	SHEPHERDS TOWN 14.29%
3 days ending: 7/1/10- 7/3/10	\$ 115,402.58	\$ 115,402.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Week ending:								
07/10/10	\$ 205,731.64	\$ 205,731.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/17/10	\$ 161,386.76	\$ 161,386.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/24/10	\$ 160,368.28	\$ 160,368.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/31/10	\$ 157,802.08	\$ 157,802.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/07/10	\$ 161,617.82	\$ 136,494.98	\$ 25,122.84	\$ 3,120.27	\$ 8,682.45	\$ 916.98	\$ 8,813.09	\$ 3,590.05
08/14/10	\$ 156,753.36	\$ 78,376.88	\$ 78,376.88	\$ 9,734.38	\$ 27,086.98	\$ 2,860.75	\$ 27,494.54	\$ 11,200.03
08/21/10	\$ 152,398.04	\$ 76,199.02	\$ 76,199.02	\$ 9,463.92	\$ 26,334.38	\$ 2,781.26	\$ 26,730.62	\$ 10,888.84
08/28/10	\$ 144,920.06	\$ 72,460.03	\$ 72,460.03	\$ 8,999.54	\$ 25,042.19	\$ 2,644.79	\$ 25,418.97	\$ 10,354.54
09/04/10	\$ 152,725.68	\$ 76,362.84	\$ 76,362.84	\$ 9,484.26	\$ 26,391.00	\$ 2,787.24	\$ 26,788.09	\$ 10,912.25
09/11/10	\$ 165,938.72	\$ 82,969.36	\$ 82,969.36	\$ 10,304.79	\$ 28,674.21	\$ 3,028.39	\$ 29,105.65	\$ 11,856.32
09/18/10	\$ 135,277.56	\$ 67,638.78	\$ 67,638.78	\$ 8,400.74	\$ 23,375.96	\$ 2,468.82	\$ 23,727.68	\$ 9,665.58
09/25/10	\$ 140,870.12	\$ 70,435.06	\$ 70,435.06	\$ 8,748.03	\$ 24,342.36	\$ 2,570.88	\$ 24,708.62	\$ 10,065.17
10/02/10	\$ 142,027.72	\$ 71,013.86	\$ 71,013.86	\$ 8,819.92	\$ 24,542.39	\$ 2,592.01	\$ 24,911.66	\$ 10,147.88
10/09/10	\$ 138,623.00	\$ 69,311.50	\$ 69,311.50	\$ 8,608.49	\$ 23,954.06	\$ 2,529.87	\$ 24,314.47	\$ 9,904.61
10/16/10	\$ 150,469.24	\$ 75,234.62	\$ 75,234.62	\$ 9,344.14	\$ 26,001.08	\$ 2,746.06	\$ 26,392.31	\$ 10,751.03
10/23/10	\$ 140,581.60	\$ 70,290.80	\$ 70,290.80	\$ 8,730.12	\$ 24,292.50	\$ 2,565.61	\$ 24,658.01	\$ 10,044.56
10/30/10	\$ 131,230.08	\$ 65,615.04	\$ 65,615.04	\$ 8,149.39	\$ 22,676.56	\$ 2,394.95	\$ 23,017.75	\$ 9,376.39
11/06/10	\$ 122,675.24	\$ 61,337.62	\$ 61,337.62	\$ 7,618.13	\$ 21,198.28	\$ 2,238.82	\$ 21,517.24	\$ 8,765.15
11/13/10	\$ 129,190.56	\$ 64,595.28	\$ 64,595.28	\$ 8,022.73	\$ 22,324.13	\$ 2,357.73	\$ 22,660.02	\$ 9,230.67
11/20/10	\$ 112,020.16	\$ 56,010.08	\$ 56,010.08	\$ 6,956.45	\$ 19,357.08	\$ 2,044.37	\$ 19,648.34	\$ 8,003.84
11/27/10	\$ 142,341.80	\$ 71,170.90	\$ 71,170.90	\$ 8,839.43	\$ 24,596.66	\$ 2,597.74	\$ 24,966.75	\$ 10,170.32
12/04/10	\$ 106,430.16	\$ 53,215.08	\$ 53,215.08	\$ 6,609.31	\$ 18,391.13	\$ 1,942.35	\$ 18,667.85	\$ 7,604.44
12/11/10	\$ 93,888.00	\$ 46,944.00	\$ 46,944.00	\$ 5,830.44	\$ 16,223.85	\$ 1,713.46	\$ 16,467.95	\$ 6,708.30
12/18/10	\$ 84,153.52	\$ 42,076.76	\$ 42,076.76	\$ 5,225.93	\$ 14,541.73	\$ 1,535.80	\$ 14,760.53	\$ 6,012.77
12/25/10	\$ 100,900.56	\$ 50,450.28	\$ 50,450.28	\$ 6,265.92	\$ 17,435.62	\$ 1,841.44	\$ 17,697.96	\$ 7,209.35
01/01/11	\$ 170,304.24	\$ 85,152.12	\$ 85,152.12	\$ 10,575.89	\$ 29,428.57	\$ 3,108.06	\$ 29,871.36	\$ 12,168.24
01/08/11	\$ 108,602.60	\$ 54,301.30	\$ 54,301.30	\$ 6,744.22	\$ 18,766.53	\$ 1,982.00	\$ 19,048.89	\$ 7,759.66
01/15/11	\$ 108,011.80	\$ 54,005.90	\$ 54,005.90	\$ 6,707.53	\$ 18,664.44	\$ 1,971.22	\$ 18,945.27	\$ 7,717.44
01/22/11	\$ 121,849.48	\$ 60,924.74	\$ 60,924.74	\$ 7,566.85	\$ 21,055.59	\$ 2,223.75	\$ 21,372.40	\$ 8,706.15
01/29/11	\$ 96,073.88	\$ 48,036.94	\$ 48,036.94	\$ 5,966.19	\$ 16,601.57	\$ 1,753.35	\$ 16,851.35	\$ 6,864.48
02/05/11	\$ 121,554.88	\$ 60,777.44	\$ 60,777.44	\$ 7,548.56	\$ 21,004.68	\$ 2,218.38	\$ 21,320.72	\$ 8,685.09
02/12/11	\$ 134,943.68	\$ 67,471.84	\$ 67,471.84	\$ 8,380.00	\$ 23,318.27	\$ 2,462.72	\$ 23,669.12	\$ 9,641.73
02/19/11	\$ 144,037.08	\$ 72,018.54	\$ 72,018.54	\$ 8,944.70	\$ 24,889.61	\$ 2,628.68	\$ 25,264.10	\$ 10,291.45
02/26/11	\$ 151,088.04	\$ 75,544.02	\$ 75,544.02	\$ 9,382.57	\$ 26,108.01	\$ 2,757.36	\$ 26,500.84	\$ 10,795.24
03/05/11	\$ 149,070.68	\$ 74,535.34	\$ 74,535.34	\$ 9,257.29	\$ 25,759.41	\$ 2,720.54	\$ 26,147.00	\$ 10,651.10
03/12/11	\$ 133,958.96	\$ 66,979.48	\$ 66,979.48	\$ 8,318.85	\$ 23,146.11	\$ 2,444.75	\$ 23,496.40	\$ 9,571.37
03/19/11	\$ 146,226.52	\$ 73,113.26	\$ 73,113.26	\$ 9,080.67	\$ 25,267.94	\$ 2,668.64	\$ 25,648.13	\$ 10,447.88
03/26/11	\$ 136,981.60	\$ 68,490.80	\$ 68,490.80	\$ 8,506.56	\$ 23,670.42	\$ 2,499.91	\$ 24,026.57	\$ 9,787.34
Subtotal	\$ 5,328,427.78	\$ 3,120,245.63	\$ 2,208,182.15	\$ 274,256.21	\$ 763,147.75	\$ 80,598.68	\$ 774,630.25	\$ 315,549.26

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT  
FY 2009

FY 2010

FY 2011

Table Game Revenues  
FY 2011

FY 2009		FY 2010		FY 2011		FY 2011	
Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/5/2008 *	169,912.56	7/4/2009 *	128,262.42	7/3/2010	115,402.58		
7/12/2008	176,592.38	7/11/2009	168,815.08	7/10/2010	205,731.64		
7/19/2008	160,344.08	7/18/2009	160,652.98	7/17/2010	161,386.76		
7/26/2008	162,982.74	7/25/2009	158,869.08	7/24/2010	160,368.28		
8/2/2008	178,171.04	8/1/2009	174,493.08	7/31/2010	157,802.08		
8/9/2008	123,538.04	8/8/2009	138,408.80	8/7/2010	136,494.98		
8/16/2008	82,482.89	8/15/2009	81,222.14	8/14/2010	78,376.68		
8/23/2008	76,426.18	8/22/2009	76,260.31	8/21/2010	76,199.02		
8/30/2008	89,459.86	8/29/2009	80,472.92	8/28/2010	72,460.03	July/Aug 10	154,185.68
9/6/2008	91,644.46	9/5/2009	80,798.15	9/4/2010	76,362.84		
9/13/2008	79,729.93	9/12/2009	86,286.92	9/11/2010	82,969.36		
9/20/2008	71,269.36	9/19/2009	70,010.15	9/18/2010	67,638.78		
9/27/2008	79,735.73	9/26/2009	69,316.87	9/25/2010	70,435.06	Sept. 2010	94,247.84
10/4/2008	75,186.22	10/3/2009	72,286.04	10/2/2010	71,013.86		
10/11/2008	77,139.04	10/10/2009	69,650.63	10/9/2010	69,311.50		
10/18/2008	80,668.26	10/17/2009	73,560.21	10/16/2010	75,234.62		
10/25/2008	64,379.44	10/24/2009	67,581.66	10/23/2010	70,290.80		
11/1/2008	68,352.42	10/31/2009	64,528.30	10/30/2010	65,615.04	Oct-10	105,903.60
11/8/2008	70,823.02	11/7/2009	63,741.59	11/6/2010	61,337.62		
11/15/2008	65,565.50	11/14/2009	65,959.64	11/13/2010	64,595.28		
11/22/2008	63,883.80	11/21/2009	59,547.05	11/20/2010	56,010.08		
11/29/2008	69,850.12	11/28/2009	72,399.98	11/27/2010	71,170.90	Nov-10	108,717.67
12/6/2008	55,696.68	12/5/2009	51,006.51	12/4/2010	53,215.08	Dec-10	118,721.11
12/13/2008	60,178.04	12/12/2009	52,460.58	12/11/2010	46,944.00		
12/20/2008	52,189.19	12/19/2009	32,834.39	12/18/2010	42,076.76		
12/27/2008	72,205.91	12/26/2009	53,406.34	12/25/2010	50,450.28		
1/3/2009	96,504.65	1/2/2010	92,980.40	1/1/2011	85,152.12		
1/10/2009	53,286.62	1/9/2010	55,020.46	1/8/2011	54,301.30		

1/17/2009	56,068.87	1/16/2010	60,551.28	1/15/2011	54,005.90	
1/24/2009	71,474.63	1/23/2010	69,943.53	1/22/2011	60,924.74	
1/31/2009	61,089.80	1/30/2010	48,527.75	1/29/2011	48,036.94	Jan-11 106,189.21
2/7/2009	83,539.63	2/6/2010	37,155.14	2/5/2011	60,777.44	
2/14/2009	76,054.44	2/13/2010	44,334.00	2/12/2011	67,471.84	
2/21/2009	91,838.41	2/20/2010	76,946.12	2/19/2011	72,018.54	
2/28/2009	80,806.88	2/27/2010	72,024.40	2/26/2011	75,544.02	Feb-11 105,776.45
3/7/2009	48,837.13	3/6/2010	76,936.85	3/5/2011	74,535.34	
3/14/2009	96,025.39	3/13/2010	71,007.37	3/12/2011	66,979.48	
3/21/2009	79,002.82	3/20/2010	74,335.38	3/19/2011	73,113.26	
3/28/2009	79,250.83	3/27/2010	69,941.88	3/26/2011	68,490.80	
4/4/2009	75,968.30	4/3/2010	70,636.28			
4/11/2009	75,964.94	4/10/2010	69,692.79			
4/18/2009	80,598.22	4/17/2010	69,335.92			
4/25/2009	75,571.46	4/24/2010	68,714.11			
5/2/2009	73,957.05	5/1/2010	68,799.06			
5/9/2009	76,697.22	5/8/2010	67,403.54			
5/16/2009	71,925.70	5/15/2010	70,186.32			
5/23/2009	81,395.43	5/22/2010	64,695.71			
5/30/2009	82,161.55	5/29/2010	67,157.40			
6/6/2009	74,895.74	6/5/2010	77,371.80			
6/13/2009	67,327.23	6/12/2010	66,106.29			
6/20/2009	75,500.53	6/19/2010	64,888.48			
6/27/2009	67,354.10	6/26/2010	63,950.29			
6/30/2009 ***	32,059.58	6/30/2010	29,667.19			
<b>TOTALS 4403564.04</b>			<b>4041141.56</b>	<b>3120245.63</b>	<b>793741.56</b>	

**PUBLIC SERVICE COMMISSION  
OF WEST VIRGINIA  
CHARLESTON**

At as session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 22<sup>nd</sup> day of March 2011.

CASE NO. 11-0235-W-GI  
JEFFERSON UTILITIES, INC.

General Investigation of utility operations, including proposed O&M Agreement and Leases; whether customers are better off with an affiliate furnishing all required services as opposed to the utility employing its own personnel; a study of long-term plans to operate and rehabilitate its utility facilities; details of current and future use of \$12 surcharge; and future possibilities for private-public agreements.

**COMMISSION PROCEDURAL ORDER**

The Commission establishes a procedural schedule, orders public notice, and grants the Commission Consumer Advocate Division intervenor status.

**Background**

By Order issued February 18, 2011 in this proceeding, and in consolidated Case Nos. 10-0974-W-PC and 10-1329-W-42T, the Public Service Commission initiated this General Investigation of the utility operations of Jefferson Utilities, Inc. (JUI). JUI owns and operates eight water systems in Jefferson County known as Walnut Grove, Meadowbrook, Deerfield, Shenandoah Junction, Burr/Bardane, Harpers Ferry Campsites, Westridge Hills, and Keys Ferry Acres. The relevant ordering paragraph in the February 18, 2011 Order stated,

IT IS FURTHER ORDERED that the Commission initiates a General Investigation, Case No. 11-0235-W-GI, of JUI's utility operations, including the proposed O&M Agreement and Leases as well as other issues. The Commission will require JUI to show that JUI customers are better off with an affiliate furnishing all required services as opposed to JUI employing its own personnel. In addition, the Commission will study JUI's long-term plans to operate and rehabilitate its utility facilities, and receive further details of JUI's current and future use of the \$12 surcharge. The Commission will also request information about future possibilities of private-public agreements.

The O&M Agreement is a proposed agreement pursuant to which JUI's affiliate, Snyder Environmental Services, Inc. (SES), would continue to provide operation and maintenance services for the eight water utility systems owned by JUI. The Leases are four proposed lease agreements relating to an office building at 270 Industrial Boulevard, Kearneysville, West Virginia, and the lots, Lots 16 and 17, on which the building is located. Under the first lease, Lee and Cynthia Snyder would lease Lot 16 to JUI. Under the second lease, Snyder LLC would lease Lot 17 to Lee and Cynthia Snyder. Under the third lease, Lee and Cynthia Snyder would sublease Lot 17 to JUI. Under the fourth lease, there is a sharing and allocation arrangement between JUI and SES regarding office space and expenses related to the leased property.

The February 18, 2011 Order did not grant consent or approval of the O&M Agreement or the Leases pursuant to W.Va. Code § 24-2-12 because the Commission was not persuaded by the evidence presented that JUI had made a proper showing that the agreements with its affiliates met the statutory test. The Commission docketed the O&M Agreement and the Leases in this General Investigation.

The \$12 per month surcharge mentioned in the Ordering paragraph was approved by Commission Order issued December 21, 2009 in Case No. 08-0544-W-42A as part of a settlement among the parties to that case. See Joint Stipulation and Agreement for Settlement filed June 17, 2009 in Case No. 08-0554-W-42A, at p. 4. JUI collects the surcharge from all customers and treats the proceeds for accounting purposes as contributions in aid of construction. JUI is to use the surcharge proceeds to replace water pipelines and install meters according to a Work Plan filed on October 27, 2008 in Case No. 08-0544-W-42A.. The relevant provision of the Joint Stipulation and Agreement for Settlement adopted by the Commission reads,

Jefferson Utilities will be allowed to collect a surcharge of \$12.00 per customer per month from all of its customers, the revenue of which will be treated as a contribution in aid of construction and used to replace water pipelines and to install meters. Jefferson Utilities will place the revenues collected from the surcharge in a separate escrow account. The proposed customer surcharge is estimated to produce approximately \$302,400 annually (2,100 customers x \$12 per month x 12 months). Jefferson Utilities will file an annual report showing the surcharge revenue collected, the amount of such revenues spent, the number of feet of water lines replaced, and the number of water meters installed. Attached (Attachment 1) is Jefferson Utilities' work plan for the expenditures of the surcharge monies. This work plan will be updated with each annual report filed as to percentage of completion of areas where lines were replaced and/or meters installed and include the work plan for the next 12 months. Jefferson Utilities will address the continued need for the surcharge or a reduction therein in its next rate filing or at the expiration of five (5) years, whichever comes first.

At a hearing held in consolidated Case Nos. 10-0974-W-PC and 10-1329-W-42T on December 1, 2010, JUI moved into evidence JUI Exhibit No. 13 that lists, as of November 30, 2010, all deposits into the surcharge account totaling \$234,028.98, and a single expenditure to purchase pipe in the amount of \$68,838.70. JUI Exh. No. 13; Hearing Transcript pp. 255-257.

On March 2, 2011, the Commission Consumer Advocate Division (CAD) filed a petition to intervene. The CAD revised its petition on March 16, 2011. The CAD states that it is required by statute and rule to represent the interests of ratepayers in major rate proceedings or other proceedings which may affect rates and/or the practices of the specified utility, and that this case constitutes a major proceeding with potential adverse impact on JUI ratepayers.

### **DISCUSSION**

Upon consideration of the CAD petition to intervene, the Commission acknowledges that the function of the CAD is to act as an advocate for the position of all customers, including residential ratepayers. W.Va. Code §24-1-1(f)(2) (1986). The ratepaying customers represented by the CAD have a legal interest in the subject matter of this proceeding. Therefore, the Commission will grant the CAD Petition to Intervene.

This Order establishes a procedural schedule including a hearing as provided below.

### **FINDINGS OF FACT**

1. The February 18, 2011 Order initiated this General Investigation and stated that the Commission would establish a procedural schedule by further order.
2. The CAD filed a petition to intervene.

### **CONCLUSIONS OF LAW**

1. This General Investigation of JUI utility operations will encompass issues relating to the proposed O&M Agreement and Leases; whether JUI can show that JUI customers are better off with an affiliate furnishing all required services as opposed to JUI employing its own personnel; a study of JUI's long-term plans to operate and rehabilitate its utility facilities; further details of JUI's current and future use of the \$12 surcharge; and information about future possibilities of private-public agreements.
2. The ratepaying customers represented by the CAD have a legal interest in the subject matter of this proceeding. Therefore, the Commission will grant the CAD Petition to Intervene.

3. It is appropriate to and establish a procedural schedule and provide notice and an opportunity to intervene.

**ORDER**

IT IS THEREFORE ORDERED that the petition to intervene filed by the CAD is granted.

IT IS FURTHER ORDERED that the following procedural schedule is adopted.

- April 26, 2011 - JUI to file any revisions to O&M Agreement and/or Leases, or make a filing stating that it does not intend to file revised agreements.
- May 2, 2011 - Deadline to file petitions to intervene.
- June 22, 2011 - Pre-filed direct testimony and Staff report on the issues encompassed in this General Investigation due from all parties.
- July 11, 2011 - Responsive testimony due date for all parties.


Tuesday, July 26, 2011, 9:00 a.m. - Hearing, Council Chambers, City Building, 101 East Washington Street, Charles Town (enter building for this hearing at 105 S. George Street). The hearing may continue on the morning of Wednesday, July 27, 2011, if necessary.

IT IS FURTHER ORDERED that the Commission Executive Secretary cause the Notice attached hereto as Attachment A to be published in a newspaper of general circulation in Jefferson County, West Virginia.

IT IS FURTHER ORDERED that at least twenty days prior to the hearing date, the Commission Executive Secretary cause the Notice of Hearing attached hereto as Attachment B to be published in a newspaper of general circulation in Jefferson County, West Virginia.

IT IS FURTHER ORDERED that the Executive Secretary of the Commission serve a copy of this Order by electronic service on all parties of record in Case Nos. 10-0974-W-PC and 10-1329-W-42T who have filed an e-service agreement, by United States First Class Mail on all parties of record in those cases who have not filed an e-service agreement, and on Staff by hand delivery.

A True Copy, Testes

  
Sandra Squire  
Executive Secretary

JML/tt  
110235c.wpd

**PUBLIC SERVICE COMMISSION  
OF WEST VIRGINIA  
CHARLESTON**

CASE NO. 11-0235-W-GI  
JEFFERSON UTILITIES, INC.

General Investigation of utility operations, including proposed O&M Agreement and Leases; whether customers are better off with an affiliate furnishing all required services as opposed to the utility employing its own personnel; a study of long-term plans to operate and rehabilitate its utility facilities; details of current and future use of \$12 surcharge; and future possibilities for private-public agreements.

**NOTICE OF GENERAL INVESTIGATION**

By Order issued February 18, 2011 in this proceeding, and in consolidated Case Nos. 10-0974-W-PC and 10-1329-W-42T, the Public Service Commission initiated a General Investigation of Jefferson Utilities, Inc. (JUI). JUI operates eight water systems in Jefferson County known as Walnut Grove, Meadowbrook, Deerfield, Shenandoah Junction, Burr/Bardane, Harpers Ferry Campsites, Westridge Hills, and Keys Ferry Acres. The purpose of the investigation is to review JUI's utility operations, including a proposed Operation and Maintenance Agreement (O&M Agreement) and certain real property Leases as well as other issues. The Commission will require JUI to show that JUI customers are better off with an affiliate furnishing all required services as opposed to JUI employing its own personnel. In addition, the Commission will study JUI's long-term plans to operate and rehabilitate its utility facilities, and receive further details of JUI's current and future use of a \$12 monthly surcharge that customers have been paying since December 2009. The Commission will also request information about future possibilities of private-public agreements, combinations or partnerships that might be beneficial to customers of JUI.

The O&M Agreement is a proposed agreement pursuant to which JUI's affiliate, Snyder Environmental Services, Inc. (SES), would continue to provide operation and maintenance services for the eight water utility systems owned by JUI. The Leases are four proposed lease agreements relating to an office building at 270 Industrial Boulevard, Kearneysville, West Virginia, and the lots, Lots 16 and 17, on which the building is located.

The Commission will publish a future notice of a hearing to be conducted in this investigation.

The Commission Consumer Advocate Division, which is charged by statute to represent the interests of residential ratepayers, has intervened as a party to this case. Anyone desiring to comment or intervene should file a written comment or petition to intervene prior to May 1, 2011, unless otherwise modified by Commission order. Failure to timely request to intervene can affect your rights to participate in this proceeding. All comments or requests to intervene should briefly state the reason for the comment, or intervention. Requests to intervene must comply with the Commission's rules on intervention. All comments and interventions should be addressed to The Executive Secretary, Public Service Commission of West Virginia, Post Office Box 812, Charleston, West Virginia 25323.

**PUBLIC SERVICE COMMISSION  
OF WEST VIRGINIA  
CHARLESTON**

CASE NO. 11-0235-W-GI  
JEFFERSON UTILITIES, INC.

General Investigation of utility operations, including proposed O&M Agreement and Leases; whether customers are better off with an affiliate furnishing all required services as opposed to the utility employing its own personnel; a study of long-term plans to operate and rehabilitate its utility facilities; details of current and future use of \$12 surcharge; and future possibilities for private-public agreements.

**NOTICE OF HEARING**

By Order issued February 18, 2011 in this proceeding, and in consolidated Case Nos. 10-0974-W-PC and 10-1329-W-42T, the Public Service Commission initiated a General Investigation of Jefferson Utilities, Inc. (JUI). JUI operates eight water systems in Jefferson County known as Walnut Grove, Meadowbrook, Deerfield, Shenandoah Junction, Burr/Bardane, Harpers Ferry Campsites, Westridge Hills, and Keys Ferry Acres. The purpose of the investigation is to review JUI's utility operations, including a proposed Operation and Maintenance Agreement (O&M Agreement) and certain real property Leases as well as other issues. The Commission will require JUI to show that JUI customers are better off with an affiliate furnishing all required services as opposed to JUI employing its own personnel. In addition, the Commission will study JUI's long-term plans to operate and rehabilitate its utility facilities, and receive further details of JUI's current and future use of a \$12 monthly surcharge that customers have been paying since December 2009. The Commission will also request information about future possibilities of private-public agreements, combinations or partnerships that might be beneficial to customers of JUI.

The O&M Agreement is a proposed agreement pursuant to which JUI's affiliate, Snyder Environmental Services, Inc. (SES), would continue to provide operation and maintenance services for the eight water utility systems owned by JUI. The Leases are four proposed lease agreements relating to an office building at 270 Industrial Boulevard, Kearneysville, West Virginia, and the lots, Lots 16 and 17, on which the building is located.

The Commission previously published a Notice of this investigation and provided an opportunity to file written comments or requests to intervene. The deadline to intervene expired after May 1, 2011. Interested parties may attend a hearing scheduled in this case to begin on Tuesday, July 26, 2011 at 9:00 am in Council Chambers, City Building, 101 East Washington Street, Charles Town (enter building for this hearing at 105 S. George Street). The Commission will hear public comment at the beginning of the hearing.

# Study blames tax cuts for state deficits

By Tony Pugh  
McClatchy Newspapers

WASHINGTON — In his new budget proposal, Ohio Republican Gov. John Kasich calls for extending a generous 21 percent cut in state income taxes. The measure was originally part of a sweeping 2005 tax overhaul that abolished the state corporate income tax and phased out a business-property tax.

The tax cuts were supposed to stimulate Ohio's economy and create jobs. But that didn't happen once the economy tanked. Instead, the changes ended up costing Ohio more than \$2 billion a year in lost tax revenue, money that would go a long way toward closing the state's \$8 billion budget gap for fiscal year 2012.

"At least half of our current budget problem is a direct result of the tax changes we made in 2005. A lot of people don't want to hear that, but that's the reality. Much of our pain is self-inflicted," said Zach Schiller, research director at Policy Matters Ohio, a liberal government-research group in Cleveland.

Schiller's lament is by no means unique. Across the country, taxpayers jarred by cuts to government jobs and services are reassessing the risks and costs of a variety of tax reductions, exemptions and credits, and the ideology that drives them. States cut taxes in hopes of spurring economic growth, but in state after state, it hasn't worked.

There's no question that mammoth state budget problems resulted largely from falling tax revenues, rising costs and greater demand for state services during the recession. But questionable tax reductions at the state and local level made the budget gaps larger — and resulting spending cuts deeper — than they otherwise would have been in many states.

A 2008 study by Arizona State University found that that state's structural deficits could be traced to 15 years of tax cuts, mainly in-

## Taxes and state budgets

Some governors facing budget shortfalls are calling for large tax cuts that drain valuable revenue. To close budget gaps, states must either reduce spending, cut jobs or increase taxes or other revenues.

**Smaller tax revenue**  
Falling state corporate income tax means lost revenue

As a percentage of total state tax revenue	
1980	9.7%
1990	7.2%
2000	6.0%
2010	5.4%

**Where to get the money**  
Proposals to balance state budgets

Percent favor	
Reduce/eliminate programs	65%
Reduce number of state workers	62
Limit bargaining power of state unions	49
Reduce state worker pay/benefits	43
Raise state business taxes	39
Raise state income/sales taxes	33

Source: Gallup poll of 1,023 adults, March 3-8, 2011; margin of error, ±4 percentage points; Center on Budget and Policy Priorities  
Graphic: Melina Yingling © 2011 MCT

come tax reductions that were not matched by spending cuts of a commensurate size.

In Texas, which faces a \$27 billion budget deficit over the next two years, about one-third of the shortage stems from a 2006 property tax reduction that was linked to an underperforming business tax.

In Louisiana, lawmakers essentially passed the largest tax cut in state history by rolling back an income tax hike for high earners in 2007 and again in 2008.

Without those tax reductions, Louisiana wouldn't have had a budget deficit in fiscal year 2010, the 2011 deficit would've been 50 percent less and the 2012 deficit of \$1.6 billion would be reduced by about one-third, said Edward Ashworth, the director of the Louisiana Budget Project, a watchdog group.

These and similar budget problems nationwide are symptoms of a larger condition, said Timothy J. Bartik, senior economist at the Upjohn Institute for Employment

To: ALL ASSESSORS  
+  
COMMISSIONERS

Interesting article in light of the use of salvage value and property tax exemptions as economic development.

From: WVA Co

en governors in states with budget deficits have called for or enacted large tax reductions, mainly for businesses.

Four are newly elected Republicans in Florida, Maine, Michigan and Wisconsin. The others are Republicans Jan Brewer of Arizona and Chris Christie of New Jersey and Democrat Beverly Perdue of North Carolina.

Tax Foundation President Scott Hodge said the governors were simply trying to improve their states' business climates by lowering the tax burden.

Republican lawmakers and pro-business groups have long maintained that tax cuts help stimulate economic activity, while keeping businesses and wealthy individuals from leaving the state for lower taxes elsewhere. They also argue that business and personal spending increases after tax reductions, broadening the base to be taxed at the lower rate, which partly offsets the lost tax revenue.

So calls to balance lean state budgets through spending cuts as well as modest revenue-boosting tax hikes haven't resonated with Republican governors, who see tax relief as the key to reversing job losses in the Great Recession. "Raising Ohio's taxes even higher won't bring those jobs back. Reducing costs so we can start reducing taxes is the key to our revival," said Rob Nichols, Kasich's press secretary. Extending the state's personal income tax cut will cost \$800 million over two years.

Business tax reductions may be overrated as an economic stimulus because they're so low on the totem pole of expenses. For most businesses, the cost of labor is probably 15 times the cost of all state and local taxes, said Bartik of the Upjohn Institute.

In his own research, Bartik found that a 10 percent across-the-board cut in state and local business taxes might boost employment by 2 percent, but it could take up to 20 years.

Research in Kalamazoo, Mich.

"If state and local taxes were at the same percentage of state personal income as they were 40 years ago, you wouldn't have all these budgetary problems," Bartik said.

Before California's Proposition 13 triggered a nationwide tax-cut revolt in the late 1970s, state and local taxes accounted for nearly 13 percent of personal income in 1972, Bartik said. By 2007, it was 11 percent.

State corporate income taxes have fallen as well. Once nearly 10 percent of all state tax revenue in the late '70s, they accounted for only 5.4 percent in 2010.

"It's a dying tax, killed off by thousands of credits, deductions, abatements and incentive packages," according to 2010 congressional testimony by Joseph Henchman, the director of state projects at the Tax Foundation, a conservative tax-research center.

Even now, as states struggle to provide basic services and ponder job cuts that threaten their economic recovery, at least sev-

# — UNOFFICIAL —

Date: 3/14/2011  
Time: 9:16:56 AM

## WEST VIRGINIA BILL STATUS Bills That Have Passed Both Houses

Page: 1 of 6

BILL NO.	TITLE	CURRENT STATUS
<b>SESSION: 2011 RS</b>		
HB 2001 A	Providing that inmates serving life sentences shall be considered for parole only once every three years	SIGN GOV 2/3/2011
HB 2013 C	Requiring the West Virginia Enhanced 911 Council to propose Emergency Medical Dispatch procedures	PASS 3/11/2011
HB 2075 AC	Relating to acquisition of a municipal business license	PASS 3/11/2011
HB 2159 AC	Relating to prohibiting members of the news media from being compelled to give testimony	PASS 3/12/2011
HB 2248 C	Expanding the list of federal law-enforcement officers who are extended the authority of state and local law-enforcement officers to enforce the laws of this state	PASS 3/11/2011
HB 2345 A	Changing the membership of the PEIA Financial Board	PASS 3/11/2011
HB 2362 AC	Increasing penalties for financial exploitation of an elderly person or incapacitated adult	PASS 3/12/2011
HB 2368 AC	Relating to the practice of beauty care	PASS 3/12/2011
HB 2437 AC	Requiring study relating to mandating the utilization of devices that case underground mining machines to shut-off when methane is detected	PASS 3/12/2011
HB 2438 AC	Bringing older contradicting language still remaining in the code into conformity with §3-2-5(b)(3) and reestablishing a definition for "independent voter"	PASS 3/9/2011
HB 2451 AC	Relating to victim impact statements	PASS 3/12/2011
HB 2464 AC	Adding additional requirements to the Ethics Act	PASS 3/12/2011
HB 2475 S	Including certain records of the Division of Juvenile Services in the exemptions from disclosure under the Freedom of Information Act	SIGN GOV 3/2/2011
HB 2479 AC	Relating to dental anesthesia	PASS 3/10/2011
HB 2498 C	Relating to the practice of dentistry	PASS 3/10/2011
HB 2505 AC	Adding synthetic cannabinoids and hallucinogens and stimulants to the Schedule I list of controlled substances (K2)	PASS 3/12/2011
HB 2517 CS	Allowing Correctional Industries to directly purchase workers' compensation coverage for inmates	PASS 3/11/2011
HB 2520 CS	Relating to centers for housing young adult offenders	PASS 3/12/2011
HB 2522 CS	Relating to nursing home administrative appeals	PASS 3/8/2011
HB 2525 AC	Relating to the practice of social work	PASS 3/8/2011
HB 2532 ACS	Zipline Responsibility Act	PASS 3/12/2011
HB 2539 ACS	Authorizing the West Virginia State Police to enter into agreements for certain forensic services with the Marshall University Forensic Science Center	PASS 3/12/2011
HB 2542 AC	Clarifying requirements and procedures for access to cemeteries and grave sites located on private land	PASS 3/12/2011
HB 2550 CS	Interstate Compact on Educational Opportunity for Military Children	PASS 3/10/2011
HB 2551 A S	Relating generally to estates and trusts and their administration	PASS 3/12/2011
HB 2556 S	Resetting the expiration date of provisions that allow the employment of retired teachers as substitutes beyond the post-retirement employment limit	SIGN GOV 2/25/2011
HB 2557	Extending the time for the Board of Education of Upshur County to meet as a levying body	SIGN GOV 2/23/2011
HB 2562 AC	Relating to the State Athletic Commission	PASS 3/12/2011
HB 2586 C	Authorizing the Department of Transportation to promulgate legislative rules	PASS 3/8/2011
HB 2613 C	Authorizing the Department of Military Affairs and Public Safety to promulgate legislative rules	SIGN GOV 3/9/2011
HB 2626 AC	Authorizing the Department of Commerce to promulgate legislative rules	PASS 3/9/2011
HB 2639 AC	Authorizing miscellaneous boards and agencies to promulgate legislative rules	PASS 3/12/2011
HB 2648	Increasing the faculty senate allotment for classroom teachers and librarians	PASS 3/8/2011
HB 2663 AC	Relating to public service commissioners presiding at hearings	PASS 3/12/2011
HB 2693 ACS	Requiring insurance coverage for autism spectrum disorders	PASS 3/12/2011

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Compliments  
of  
Delegate  
Tiffany Lawrence

102 HB's

**WEST VIRGINIA BILL STATUS**  
**Bills That Have Passed Both Houses**

BILL NO.	TITLE	CURRENT STATUS
HB 2695 A	Relating to the educational broadcasting authority	PASS 3/12/2011
HB 2696 ACS	Authorizing the county commission of Boone County to transfer its title and interests in the Boone Memorial Hospital	SIGN GOV 3/2/2011
HB 2697	Updating the recordkeeping requirements of municipalities	PASS 3/8/2011
HB 2708 A S	Removing a twelve-month limitation for certain agreements between or among law-enforcement agencies	PEND GOV 3/9/2011
HB 2709 C	Allowing county school boards to enter into energy-saving contracts	PEND GOV 3/7/2011
HB 2745 ACS	Providing that certain information provided by insurance companies to the Insurance Commissioner is confidential	PASS 3/12/2011
HB 2750 AC	Adding consideration of sexual assault in issuing an order to temporarily or permanently end a parent-child relationship	PASS 3/9/2011
HB 2752 AC	Increasing the maximum age for persons applying for appointment for the police force in a Class I or Class II city from thirty-five to forty years	PASS 3/12/2011
HB 2763 A	Prohibiting the Executive Director of Workforce West Virginia from billing a reimbursable employer under the unemployment compensation law for overpaid amounts of benefits paid to a claimant	PASS 3/11/2011
HB 2765 S	Relating to the retirement plans administered by the West Virginia Consolidated Public Retirement Board	PASS 3/8/2011
HB 2766 CS	Relating to contribution rate for the Deputy Sheriff Retirement System	PASS 3/8/2011
HB 2818 AC	Increasing the allowable expense that may be paid for the clean-up of real property damage by a meth lab	PASS 3/10/2011
HB 2845 A	Creating a senior resident lifetime hunting, fishing and trapping license that will cost \$25	PASS 3/12/2011
HB 2853 ACS	Providing for a special primary and general election to fill a vacancy in the office of Governor	SIGN GOV 2/7/2011
HB 2860 CS	Authorizing the promulgation of rules by the Governor's Committee on Crime, Delinquency and Correction	PASS 3/11/2011
HB 2863 CS	Providing for the costs of disability physical and/or mental examinations approved by the Consolidated Public Retirement Board under the West Virginia State Police plan	PASS 3/10/2011
HB 2864 ACS	All relating to the creation of a misdemeanor crime of unlawful restraint in the first and second degree	PASS 3/11/2011
HB 2871 A	Relating to brownfield economic development districts	PASS 3/8/2011
HB 2876 CS	Expanding eligibility for subsidies to enrollees in the model health plan	PASS 3/9/2011
HB 2879 ACS	Providing a one-time, nonbase building, supplemental salary increase for all eligible state employees	PASS 3/12/2011
HB 2882 CS	Relating to the Commissioner's Assessment and Examination Fund	SIGN GOV 3/3/2011
HB 2885 C	Allowing a guardian or conservator to be employed or in an employment contract with a behavioral health provider	PASS 3/11/2011
HB 2888 AC	Strengthening of protections for whistleblowers of unsafe working conditions in mines	PASS 3/12/2011
HB 2918 S	Relating to permanent business registrations	PASS 3/11/2011
HB 2935 A S	Repealing an outdated article of election code relating to voting systems	PASS 3/8/2011
HB 2936 CS	Changing the date of the canvassing of votes in a primary election	PASS 3/11/2011
HB 2939 C	Clarifying the definition of compensation for purposes of calculating required contributions to the public employees retirement system	PASS 3/8/2011
HB 2949 CS	Providing definitions of "low income" for purposes of property tax relief programs	PASS 3/10/2011
HB 2953 ACS	Relating to dedication of coalbed methane severance tax proceeds	PASS 3/12/2011
HB 2955 ACS	Authorizing the Division of Mining and Reclamation to assess certain fees to coal mine operators	PASS 3/12/2011
HB 2958 CS	Allowing the West Virginia Racing Commission to use certain permit and registration fees to pay salaries and other budgeted expenses	PASS 3/12/2011
HB 2959 CS	Providing additional funds to the West Virginia Racing Commission	PASS 3/12/2011
HB 2962 CS	Increasing the amount of a fine or penalty the Commissioner of	SIGN GOV 3/3/2011

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**WEST VIRGINIA BILL STATUS**  
**Bills That Have Passed Both Houses**

BILL NO.	TITLE	CURRENT STATUS
HB 2969 C	Banking may impose on residential mortgage brokers and lenders requiring the disclosure of the number of stamps by brand name that have been purchased from a nonparticipating tobacco product manufacturer	PASS 3/11/2011
HB 2971 A S	Relating to the definition of the term "durable medical equipment"	PASS 3/9/2011
HB 2981 CS	Clarifying payment for trade certifications and allowing use of tuition assistance for West Virginia National Guard members enrolled in a doctor of medicine or osteopathic medicine program	PASS 3/11/2011
HB 2986 ACS	Relating to forest fire seasons	PASS 3/12/2011
HB 2989 A S	Creating a process by which the West Virginia Racing Commission may grant stay requests	PASS 3/9/2011
HB 2990 S	Changing the renewal of Racing Commission-issued occupational permits	PASS 3/8/2011
HB 2993 A S	Relating to the West Virginia Commercial Patents Incentives Tax Act	PASS 3/12/2011
HB 3000	Making it lawful to hunt coyotes with a green colored light	PASS 3/11/2011
HB 3004 C	Relating to the Greater Huntington Park and Recreation District	PASS 3/11/2011
HB 3021 AC	Adding two new members to the Comprehensive Behavioral Health Commission	PASS 3/12/2011
HB 3028 AC	Expanding the responsibilities of the Maternal Mortality Review Team	PASS 3/12/2011
HB 3054 CS	Relating to DNA data collection	PASS 3/12/2011
HB 3064 ACS	Finding and declaring certain claims against the state and its agencies to be moral obligations of the state	PASS 3/9/2011
HB 3075	Increasing the time period in the hold-harmless provision when distributing state aid to local health departments	PASS 3/10/2011
HB 3094 C	Requiring the Secretary of the Department of Health and Human Services to use existing department funds to develop a program to compensate employees for personal property loss	PASS 3/10/2011
HB 3100 S	Permitting the sale of liquor on election day	PASS 3/12/2011
HB 3105 AC	Providing immunity from civil or criminal liability for first responders who use forced entry to a residence	PASS 3/12/2011
HB 3114 S	Allowing the development and operation of a nursing home on the grounds of a critical access hospital meeting certain restrictions	PASS 3/8/2011
HB 3116 A	Relating to the authority of school curriculum teams and local school collaborative processes	PASS 3/12/2011
HB 3119 S	Increasing the expenditure limit on public service district construction and purchase contracts	PASS 3/11/2011
HB 3126 AC	Requiring a railroad company to provide pesticide safety information	PASS 3/12/2011
HB 3134 A	Relating to child support enforcement	PASS 3/12/2011
HB 3137 S	Providing for additional circumstances giving rise to "state 'on' indicators" for purposes of extended unemployment compensation	PASS 3/11/2011
HB 3143 AC	Relating to penalties for causing injury or death to certain animals used by law enforcement	PASS 3/12/2011
HB 3144 AC	Creating a criminal offense and adding misdemeanor criminal penalties for picketing or disrupting funerals	PASS 3/12/2011
HB 3145 2 CS	Providing a one-time bonus to certain annuitants of the Public Employees Retirement System and the State Teachers Retirement System	PASS 3/10/2011
HB 3163 ACS	Relating to workers' compensation programs of state government entities	PASS 3/12/2011
HB 3185 ACS	Allowing county commissions to waive or reduce impact fees and capital improvement fees of affordable housing units in their county	PASS 3/12/2011
HB 3202 ACS	Relating to residential rental security deposits	PASS 3/12/2011
HB 3204 AC	Creating the West Virginia Enterprise Resource Planning Board and Executive Committee	PASS 3/12/2011
HB 3205 AC	Reducing jail sentence for successful completion of education and rehabilitation programs	PASS 3/9/2011
HB 3225 AC	Expanding the definition of harassment, intimidation or bullying	PASS 3/12/2011
HB 3271 A	Relating to the distribution of state funds to volunteer fire companies	PASS 3/12/2011

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**WEST VIRGINIA BILL STATUS**  
**Bills That Have Passed Both Houses**

BILL NO.	TITLE	CURRENT STATUS
	and departments	
SB 35	A Increasing nonfamily adoption tax credit	PASS 3/12/2011
SB 60	CS Relating to certain supervisory duties of circuit probation officers	PASS 3/4/2011
SB 61	CS Relating generally to juvenile drug courts	PASS 3/4/2011
SB 93	CS Relating to escape from custody of Division of Juvenile Services	PASS 3/10/2011
SB 96	CS Relating generally to certain county officials	PASS 3/10/2011
SB 112	AC Authorizing Department of Administration promulgate legislative rules	PASS 3/12/2011
SB 121	C Authorizing DEP promulgate legislative rules	PASS 3/11/2011
SB 177	AC Authorizing Department of Revenue promulgate legislative rules	PASS 3/12/2011
SB 184	S Relating to disposition of remains of military service member who dies while serving in military	SIGN GOV 3/1/2011
SB 186	ACS Relating to issuing subpoena to aid in criminal investigations involving certain crimes against minors	PASS 3/11/2011
SB 192	A S Protecting consumers from price gouging and unfair pricing practices	PASS 3/12/2011
SB 193	ACS Relating to law-enforcement certification generally	PASS 3/12/2011
SB 200	CS Correcting names of state institutions of higher education	SIGN GOV 3/1/2011
SB 205	S Updating certain terms in Corporation Net Income Tax Act	SIGN GOV 3/2/2011
SB 213	ACS Relating to crimes using computers, telephones and electronic devices	PASS 3/11/2011
SB 215	S Updating certain terms in Personal Income Tax Act	SIGN GOV 3/2/2011
SB 216	ACS Modifying definition "imminent danger to physical well-being of a child"	PASS 3/7/2011
SB 219	ACS Relating to maintaining solvency of Unemployment Compensation Fund	PASS 3/12/2011
SB 222	S Relating to Municipal Police Officers and Firefighters Retirement System	PASS 3/10/2011
SB 228	ACS Creating Local Solution Dropout Prevention and Recovery Act	PASS 3/12/2011
SB 234	CS Revising Municipal Economic Opportunity Development District Act	PASS 3/9/2011
SB 235	ACS Revising County Economic Opportunity Development District Act	PASS 3/10/2011
SB 238	ACS Redesignating Division of Veterans' Affairs as Department of Veterans' Assistance	PASS 3/12/2011
SB 239	S Extending period higher education institutes have to deposit moneys into research endowments	PASS 3/12/2011
SB 241	ACS Relating to Division of Tourism and Tourism Commission	PASS 3/12/2011
SB 243	CS Relating to Neighborhood Investment Program Act	PASS 3/12/2011
SB 245	A3 S Relating to protection of Chesapeake Bay Watershed	PASS 3/12/2011
SB 247	ACS Exempting certain construction contractor purchases from consumers sales, service and use tax	PASS 3/12/2011
SB 253	ACS Amending insurance code with respect to holding companies	PASS 3/12/2011
SB 254	S Making supplementary appropriation of federal funds to Development Office and Division of Human Services	SIGN GOV 3/2/2011
SB 255	Making supplementary appropriation of unappropriated moneys to various accounts	SIGN GOV 2/25/2011
SB 256	AC Requiring sex offenders verify e-mail and online identities	PASS 3/7/2011
SB 263	CS Relating to special plates for testing of vehicles operated by certain nonprofit corporations	PASS 3/9/2011
SB 282	ACS Continuing Highway Design-Build Pilot Program	PASS 3/9/2011
SB 285	A Extending time frame practitioners must write prescriptions on official tamper-resistant paper	PASS 3/12/2011
SB 295	AC Authorizing DHHR promulgate legislative rules	PASS 3/10/2011
SB 328	A S Relating to issuance, disqualification, suspension and revocation of driver's licenses	PASS 3/11/2011
SB 330	ACS Relating to higher education personnel generally	PASS 3/12/2011
SB 335	A3 Authorizing certain municipalities regulate taxis and taxi stands by ordinance	PASS 3/12/2011
SB 342	A S Making supplementary appropriation to Governor's Office—Civil Contingent Fund	SIGN GOV 3/1/2011
SB 349	S Requiring bittering agent be placed in certain engine coolants and	PASS 3/9/2011

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**WEST VIRGINIA BILL STATUS**  
**Bills That Have Passed Both Houses**

BILL NO.	TITLE	CURRENT STATUS
SB 356	CS antifreezes Making captive insurance company organized as risk retention group subject to certain insurance code provisions	PASS 3/10/2011
SB 357	CS Relating to reporting beaver and river otter taken, tagged and checked	PASS 3/10/2011
SB 358	S Authorizing electronic registration of wildlife	PASS 3/4/2011
SB 366	S Relating to Underground Storage Tank Administrative Fund	PASS 3/12/2011
SB 371	S Updating list of jurisdictions identified as tax havens	PASS 3/10/2011
SB 373	ACS Requiring School Building Authority allocate and expend certain moneys for vocational programs at comprehensive middle schools	PASS 3/12/2011
SB 375	A Authorizing Higher Education Policy Commission collect and disseminate information concerning higher education institutions	PASS 3/12/2011
SB 376	S Permitting unit owners' associations institute legal action to collect dues	PASS 3/12/2011
SB 382	CS Specifying activities entitling certain members of National Guard or reserve to leave of absence	SIGN GOV 3/3/2011
SB 391	ACS Relating to community voting locations generally	PASS 3/12/2011
SB 392	S Changing definition of "accredited thoroughbred horse"	PASS 3/4/2011
SB 408	A3 S Creating WV Health Benefit Exchange Act	PASS 3/12/2011
SB 413	S Changing title of Racing Commission's racing secretary	PASS 3/8/2011
SB 428	A S Increasing fees charged by clerk of circuit court for medical professional liability actions	PASS 3/12/2011
SB 435	A S Amending insurance code with respect to surplus lines insurance	PASS 3/12/2011
SB 436	S Continuing personal income tax adjustment to gross income of certain retirees	PASS 3/12/2011
SB 439	CS Clarifying that filing of manufactured housing complaint with state regulatory board is prerequisite for lawsuit	PASS 3/12/2011
SB 458	ACS Updating Logging Sediment Control Act	PASS 3/3/2011
SB 458	ACS Updating Logging Sediment Control Act	PASS 3/12/2011
SB 460	CS Authorizing Division of Forestry establish practices and procedures to address law-enforcement requirements of division	PASS 3/10/2011
SB 461	C Providing criminal penalty for violating restraining order entered upon conviction for stalking or harassment	PASS 3/11/2011
SB 465	A3 S Creating Marcellus Gas and Manufacturing Development Act	PASS 3/12/2011
SB 472	AC Relating to portable electronics insurance	PASS 3/12/2011
SB 474	C Relating to manufacturer's liability for prescription drug warning or instruction	PASS 3/12/2011
SB 484	AC Relating to management agreements of Higher Education Policy Commission	PASS 3/12/2011
SB 486	S Creating WVU-Tech Revitalization Project	PASS 3/7/2011
SB 488	A3 Revising HIV testing statute to conform with most recent recommendations from CDC	PASS 3/12/2011
SB 492	3 S Relating to maximizing federal funding for state Medicaid program	PASS 3/10/2011
SB 495	CS Relating generally to use of electronic voting systems	PASS 3/11/2011
SB 507	S Continuing Broadband Deployment Council	SIGN GOV 3/9/2011
SB 514	A Authorizing legislative rule for Higher Education Policy Commission regarding authorization of degree-granting institutions	PASS 3/10/2011
SB 532	A3 S Relating to fraud and abuse in Medicaid program	PASS 3/12/2011
SB 538	S Creating Learn and Earn Cooperative Education Program	PASS 3/9/2011
SB 544	AC Relating to municipal policemen's and firemen's pension and relief funds	PASS 3/11/2011
SB 546	A Relating to municipal police and firefighter pensions	PASS 3/12/2011
SB 550	CS Relating generally to gaming at licensed racetracks and historic resort hotels	PASS 3/12/2011
SB 560	A3 S Relating to confidentiality of Health Care Authority's rate-setting model	PASS 3/12/2011
SB 563	A Authorizing municipalities to create deferred retirement option plans for certain employees	PASS 3/12/2011
SB 570	AC Creating Volunteer for Nonprofit Youth Organizations Act	PASS 3/12/2011
SB 581	A S Changing beginning date for early voting; allowing Saturday early	PASS 3/12/2011

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**WEST VIRGINIA BILL STATUS**  
**Bills That Have Passed Both Houses**

<b>BILL NO.</b>		<b>TITLE</b>		<b>CURRENT STATUS</b>
		voting		
SB 582	CS	Relating to seals of notaries and commissioners	PASS	3/4/2011
SB 592	AC	Requiring schools have crisis response plans	PASS	3/11/2011
SB 608	A	Increasing fees for services and documents issued by DMV	PASS	3/12/2011
SB 612		Exempting certain schools and school districts from certain statutory provisions	PASS	3/11/2011
SB 617		Making supplementary appropriation of federal funds to Department of Education and Arts and DHHR	PASS	3/12/2011
SB 618		Making appropriation from State Road Fund to DOT	PASS	3/12/2011
SB 619		Making supplementary appropriation of unappropriated moneys to various accounts	PASS	3/12/2011
SB 620	A	Making supplementary appropriation to various executive accounts	PASS	3/12/2011
SJR 10	S	Proposing amendment to Constitution designated Repeal The Two Consecutive Term Limitation for Sheriffs Amendment	ADPT	3/10/2011

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March 30, 2011

Dear Jefferson County Commissioners:

The Preservation Alliance of West Virginia (PAWV, <http://www.pawv.org/>) is the statewide grassroots organization supporting historic preservation in the Mountain State. Through the support of people who value the preservation of West Virginia's unique and rich historic resources, PAWV has been advocating successfully for state historic rehabilitation tax credits, organizing preservation trades workshops, establishing the annual Endangered Properties List, planning and hosting statewide preservation conferences and award banquets, and participating in West Virginia History Day.

The Board Members of PAWV have been meeting quarterly to plan and discuss where we go from here to further the PAWV program and believe that with the changes in the economy and the growth of our state, we need to hear from you on ways that we can better preserve our state's diverse history. Therefore, I would like to invite you to a special event on April 17 at the Berkeley Springs Ice House from 2 to 4 p.m. We would like to share with you what we have been doing, but would also really like to hear your thoughts and ideas as to future goals and objectives that you feel PAWV should pursue.

I look forward to hearing from you and hope that you will be able to join us in April. Please feel free to bring a guest. If you are able to arrive earlier, a tour of historic Berkeley Springs will be given at 1 p.m., starting at the Ice House. An RSVP by April 8 to [vista@pawv.org](mailto:vista@pawv.org) will help us plan.

Sincerely,

Curt Mason  
PAWV Board Member representing the WV Eastern Panhandle

RECEIVED

MAR 31 2011

Jefferson County Commission

**West Virginia Election Calendar Overview**  
**2011 Special Governorial Election - Jefferson County**

<b>PRIMARY ELECTION</b>	<b>Feb '11</b>	<b>Mar '11</b>	<b>Apr '11</b>	<b>May '11</b>	<b>Jun '11</b>
Candidate filing period begins	7				
Candidate filing period ends - by 5pm	12				
Drawing of ballot positions - at 5pm	13				
Last day to extend emergency absentee procedures	13				
First day to receive absentee applications from all voters	19				
Commission notifies executive committees: # of poll workers needed	19				
Secretary of State certifies and posts candidate names	19				
Last day for candidates to withdrawal		1			
County clerk estimates number of absentee ballots needed		5			
Executive committees submit names of poll workers & alternates		5			
Clerk notifies commission: # of emergency absentee commissioners		19			
Commission appoints poll workers and alternates		26			
Primary-First campaign report due		26	1		
Delivery of absentee ballots to clerk		28			
Sending of absentee ballots to overseas/military voters		29			
Poll worker training eligible dates			14	7	
Delivery of supplies to clerk			16		
Poll clerk training - 9am			20		
Poll commissioner training - 6pm			20		
Contractor to clear supplies from courthouse commission meeting room			21		
Maintenance to clear out Early Voting (EV) room & remove hall benches			25		
Voter registration deadline for Primary Election			25		
Publish the sample ballots			25	1	
Maintenance to bring EV equipment to courthouse - by 12pm			26		
EV staff to set up room for EV - after 12pm			26		
Supply clerk training - 9am			26		
Courthouse public restroom renovation complete/functional before EV			28		
Pre-Primary campaign finance report due			29	3	
<b>EARLY VOTING PERIOD</b>			29	11	
Saturday EV			30		
Supply clerk training - 6pm				4	
Poll commissioner training - 9am				5	
Poll clerk training - 6pm				5	
Saturday EV				7	
Publish the sample ballots or official list of candidates				7-13	
Receive emergency absentee ballot applications - by 12pm on last day				7-14	
Deadline to submit absentee ballot application				9	
Makeup/alternate training - 6pm				9	
Maintenance to pick up trucks in Halltown/equipment delivery to precincts				13	
Supply clerks pick up supplies at Bardane storage facility				13	
Last day to receive hand-delivered absentee ballots				13	
<b>PRIMARY ELECTION DAY</b>				14	
Equipment pick up from precincts/return trucks to Halltown				16	
Canvass begins - results declared at end of canvass				20	
Deadline for petition nominees to file certificate and filing fees				21	
Post-Primary campaign financial reports due				27	28
Maintenance to return EV equipment to Bardane; set up mtg room/hall				31	
Deadline to transmit results to the Secretary of State					13