

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, OCTOBER 13, 2011
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Angie Banks, Assessor
- Approval of employment of vacancy position
2. 10:00 a.m. Doug Pittinger, Jefferson County Emergency Services Agency
- Discussion regarding additional funding
3. 10:15 a.m. Interviews and Appointments:
- Building Commission
4. 10:30 a.m. **BREAK**
5. 10:45 a.m. Roger Goodwin, Chief County Engineer
- Complete release of the Construction Bond security for Beallair Homes, LLC -
Beallair Subdivisions, Phase I, Lots 1-49 & Residue A-E (File #02-36)
6. 11:00 a.m. Lynn Fields, Probate Office
- Motion to Appoint Sheriff as Administrator of the Estate of Shawn Hufnagel

NEW BUSINESS:

7. Abigayle Holler and Renee Ellenberger, National Youth Advocate Program
- Request approval for the National Youth Advocate Program (a non-profit organization) to use the County Commission Meeting Room for foster parent training on Thursday, November 3, 2011 from 6:00 p.m. to 8:00 p.m. - Discussion/Action
8. Approval of Reserve Applications - William Clarke, Joel Croson and Mark Pantalone
9. Decision on allocation of Methane Severance Tax Revenue - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

ADJOURN

CORRESPONDENCE:

Eastern Panhandle Conservation District 2011 Fall Newsletter.

Valley News Newsletter for October 2011 received from the Potomac Valley Audubon Society.

Weekly settlement reports for the Charles Town Races received from the West Virginia Lottery for week ending October 1, 2011.

Memorandum received from the Engineering Department regarding bond and security for the Leetown Baptist Church.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State held Thursday, October 6, 2011 beginning at 10:30 a.m. in the County Commission meeting room at the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414.

PUBLIC HEARING -PROPOSED TEXT AMENDMENT FOR ARTICLE 4A, SECTION 2.2 AND SECTION 10.3 OF THE ZONING AND LAND DEVELOPMENT ORDINANCE AND SECTION 20.203 OF THE SUBDIVISION AND LAND DEVELOPMENT REGULATIONS REGARDING HOME OCCUPATIONS AND COTTAGE INDUSTRIES.

Commissioner Noland called the meeting to order at 10:30 a.m. The hearing is a continuation of a Public Hearing held on September 15, 2011 concerning a proposed Zoning Text Amendment for Article 4A, Section 2.2 and Section 10.3 of the Zoning and Land Development Ordinance and Section 20.203 of the Subdivision and Land Development Regulations regarding Home Occupations and Cottage Industries.

Present were:	Patricia Noland, President
	Dale Manuel, Vice President
	Lyn Widmyer, Commissioner
	Frances Morgan, Commissioner
	Walt Pellish, Commissioner
Jefferson County Administrator:	Tim Boyde
Administrative Assistant:	Debbie Stellato
Director of Planning and Zoning :	Jennifer Brockman
County Planner:	Seth Rivard

Jennifer Brockman and Seth Rivard explained the proposed amendment and the proposed benefits to the residents of Jefferson County.

Public comment was offered by:

Nance Briscoe - had written comments which will be put into the record.
David Tabb - stated that the public hearing was noticed illegally.
Pam Parziate -she and her husband are studio potters and are concerned about being able to continue their work.
Doug Staliper - discussed Bullskin Run.
Kathy Knight - spoke about HOA's and the authority they have with regard to subdivisions.

There being no further public comment the hearing was concluded at 11:00 a.m.

It was decided by unanimous consent that the Commissioners would submit their written comments on the amendment to Jennifer Brockman by October 20, 2011 and a discussion of the comments would be scheduled on the Commission's Agenda in the afternoon of November 3, 2011.

PATSY A. NOLAND, PRESIDENT

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State held at the Blue Ridge Elementary School Cafeteria located at 18899 Charles Town Road on Thursday, October 6, 2011 beginning at 7:00 o'clock p.m.

**PUBLIC HEARING - ZONING MAP AMENDMENT (REZONING)
FOR PROPERTIES DESIGNATED AS TAX DISTRICT:
HARPERS FERRY, MAP: 15, PARCELS: 47 AND 56**

Commissioner Noland convened a Public Hearing at 7:00 p.m. to receive public comment regarding the proposed rezoning of parcels 47 and 56. The request for rezoning includes all of parcel 56 and part of parcel 47, found on Map 15 in the Harpers Ferry Tax District. These properties are adjacent to both the existing Route 9(Charles Town Road) and the Route 9 currently under construction and is a total of 42 acres. This property is currently zoned Rural and a request has been made by the owners, David and Catherine Hott, to change the zoning to Residential/Light Commercial.

Present were:	Patricia Noland, President Dale Manuel, Vice President Lyn Widmyer, Commissioner Frances Morgan, Commissioner Walt Pellish, Commissioner
Jefferson County Administrator:	Tim Boyde
County Assistant Prosecuting Attorney:	Stephanie Grove, Esquire
Administrative Assistant:	Debbie Stellato
Director of Planning and Zoning :	Jennifer Brockman
County Planner:	Seth Rivard
Wm H. Gordon & Associates	Mark Dyck
Wm.H. Gordon & Associates	Chad Wallen, Landscape Dept. Tech
Applicants:	David and Catherine Hott
Applicants' attorney:	Nathan Cochran, Esquire

Commission President Patricia Noland opened the hearing at 7:00 p.m.

Seth Rivard explained the location of the property and the significance of its location.

Mark Dyck presented the Hott's reasons for requesting the rezoning, provided a general overview of how the project would proceed and what work would be done and explained what the rezoning would mean to the adjacent landholders and the anticipated benefits to these residents.

Public Speakers:

1. John Maxey
2. Violet Jenkins
3. William Kelly Baty

There being no further public comment the meeting was concluded at 7:45 p.m. Ms. Noland announced that the record would remain open for one (1) week to allow time for written comments to be received by the Commission.

PATSY A. NOLAND, PRESIDENT

**PURCHASE ORDERS TO BE APPROVED
October 13, 2011**

DEPARTMENT	PURCHASE ORDER	AMOUNT	VENDOR	DESCRIPTION
ANIMAL CONTROL	53162	\$ 489.00	NORTON EMBROIDERY, INC	Uniforms
COUNTY CLERK	50535	\$ 1,080.00	JEFFERSON COUNTY SCHOOLS	Use of schools (polling)
COUNTY CLERK ELECTIONS	50532	\$ 428.16	CHARLES TOWN COPY	Pioll books
	50533	\$ 118.60	CASTRO & HARRIS	Replacement cards (19 & 21)
	50534	\$ 131.06	SPIRIT OF JEFFERSON	Candidate list, certification, samp ballot, public test
COMMISSION	53251	\$ 95,892.00	WV REGIONAL JAIL	September billing
COURTHOUSE	50579	\$ 468.50	AUDIT HEAD	Long distance savings
	50580	\$ 364.31	WHOLESALE TIRE, INC	Materials/supplies
	50581	\$ 12,007.00	FISHER AUTO PARTS	Materials/supplies
EMERGENCY COMMUNICATIONS	53229	\$163.12	TELTRONIC	Mag mount chrome base & mini UHF
	53230	\$115.00	TELTRONIC	Tech labor
	49546	\$3,336.00	PUBLIC SAFETY TRAINING CONSULTANTS	High risk training/mission critical communication training
	49547	\$530.00	TELTRONIC	Depot - XTL
OTHER BUILDINGS	50574	\$216.69	COMSTOCK PLUMBING, LLC	Professional services ALS building
	50576	\$587.50	DAYCON	Materials/supplies
	50577	\$2,721.54	84 LUMBER	Materials/supplies

	53127	\$4,192.50	CAPITAL TRISTATE	Various electrical supplies
PROSECUTING ATTORNEY	50429	\$165.00	NDA	2012 Membership dues
	50430	\$1,531.41	SPECIALTY BUSINESS	Supplies
SHERIFF	53008	\$556.98	GALLS	Maint repair auto/uniforms
	53009	\$146.17	ENHANCED PRINTING & PROMO	Uniforms
	53011	\$2,254.13	SUPERIOR AUTOBODY	Veh repair/maint
	53012	\$806.00	SOFTWARE SYSTEMS	Professional services
VARIOUS	50578	\$1,503.56	C.A.R.S.	VEH repairs:# 57, 47, 54, 53, 30
GRAND TOTAL		\$129,804.23		

Printed at 1:02 p.m. on 10/7/11

JEFFERSON COUNTY

Personnel Requisition

Department Name Assessor's Office Date 10/6/2011 Date Needed _____

Job Title Clerk II B Salary 30,384.70 Criminal History Check Yes No

Suggested Recruitment Source(s) _____

Applicants Interviewed By _____ Position Reports To _____

Minimum Education Required High School/ or GED

Minimum Experience Required 2 years

Job Duties Data Entry / Data Collector

Budget Information

Addition Replacement Explain or For Whom _____

Position Budgeted Yes No Proposed Salary 30,384.70 Date of Hire _____

Is Position: Full-Time Regular Part-Time On-Call Occasional Temporary

Safety/Security _____ Hours Per Week 40

Approvals

Elected Official Approval Angela L. Banks Date 10/6/2011

Department Head Approval _____ Date _____

County Commission Approval _____ Date _____

Comments Part-Time Employee being promoted to a full time position



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue
Ranson, WV 25438
E-mail – jcesa@jcesa.org
Telephone – 304-728-3287
Fax – 304-728-6221

September 26, 2011

Jefferson County Commission
124 E Washington Street
Charles Town, WV 25414

Attention: Tim Boyd
County Administrator

Dear Sir:

As a follow up to our conversation regarding 2012 funding, the Jefferson County Emergency Services Agency submits the following supplemental funding requirements for the review and consideration of the County Commission.

1. JCESA Ambulance 11 – Heretofore, the ambulance operated by the Agency has been utilized as a backup to the various companies in Jefferson County that provide ambulance service. Therefore, this ambulance was not completely outfitted with Advanced Life Support, computerized mapping and a docking station since the equipment was moved from the ambulance being taken out of service for maintenance or repair and placed into the loaner. As you are aware, this ambulance has been placed into service on an emergency basis to provide emergency response in the Blue Ridge Mountain Volunteer Fire Company response area while their EMS license is under review. We have in the interim removed the devices from the Directors car to properly outfit the ambulance, however, this removes one vehicle from Advanced Life Support capabilities and reduces the emergency response capabilities of this Agency. We have a price quote from Physio Control of \$18,628 for the cardiac monitor, \$5,830 for the Motorola Toughbook Laptop and \$1,485 for the docking station/mounting bracket for a total for new equipment in the amount of \$25,941. Your consideration of funding this equipment is recommended for the long term capabilities of JCESA and our ability to place our ambulance in service as needed for special events and additional EMS support demands are increasing.

2. JCESA Emergency Response Vehicles (2) - The emergency response model utilized by Jefferson County and other rural counties in West Virginia is to provide a centrally dispatched paramedic and vehicle to meet the fire company ambulance on the emergency scene to provide the medical care required. Similarly to the vehicles utilized by the Sheriffs department, these specially equipped chase cars are subject to extreme wear and tear. It is essential that they be dependable and well maintained. Our oldest vehicle is approaching 140,000 miles and experienced numerous mechanical failures during 2011. It is essential this vehicle be replaced during 2012. Secondly, with the addition of our Deputy Director, we are short one vehicle. As you may know, our Director as will our Deputy Director, is on call and responds regularly to emergency situations especially those coded Delta our highest medical emergency response. Without an additional vehicle this ties our new position literally to the desk and limits the additional medical care the Deputy can administer to our county residents. Your approval of two additional vehicles for a total of \$110,000.
3. Mortgage – Attached you will find a copy of the amortization table for our existing mortgage with the Department of Agriculture. As you can see, the County is investing a considerable sum of money into interest at a rate that is higher than the current market interest rate. If the County chose to pay off any amount, the savings would be considerable. A payment of \$500,000 could save as much as \$812,000. Your review and consideration of this is appreciated.

Sincerely,



Douglas M. Pittinger
Director

Attachments

JCESA Vehicle Inventory

Vehicle	Year	Mileage
GMC Yukon ALS 11	2002	138,402
GMC Yukon ALS 11-1	2005	125,791
GMC Yukon ALS 11-2	2007	92,800

**Analysis of Potential Interest Savings
Through Purchase of JCESA Mortgage**

Principal	04/22/09	1,310,000
Interest Rate		4.50%
Duration		30 Years
Current Balance		1,283,844

	Principal	Interest	Balance
2009	15,761	43,978	59,739
2010	21,858	57,794	79,652
2011	22,861	56,790	79,651
2012	23,912	55,739	79,651
2013	25,010	54,641	79,651
2014	26,159	53,492	79,651
2015	27,361	52,291	79,652
2016	28,618	51,033	79,651
2017	29,933	49,718	79,651
2018	31,308	48,343	79,651
2019	32,746	46,905	79,651
2020	34,250	45,401	79,651
2021	35,824	43,828	79,652
2022	37,469	42,182	79,651
2023	39,191	41,461	80,652
2024	40,991	38,660	79,651
2025	42,874	36,777	79,651
2026	44,844	34,807	79,651
2027	46,904	32,747	79,651
2028	49,059	30,592	79,651
2029	51,313	28,338	79,651
2030	53,670	25,981	79,651
2031	56,135	23,515	79,650
2032	58,714	20,936	79,650
2033	61,412	18,239	79,651
2034	64,233	15,418	79,651
2035	67,184	12,467	79,651
2036	70,270	9,381	79,651
2037	73,498	6,153	79,651
2038	76,875	2,776	79,651
2039	19,763	148	19,911
Total	1,310,000	1,080,531	

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Commission Office Use Only

Date on Agenda: 9/29/11

Appt Time of New Business: _____

AGENDA REQUEST FORM

Name: Nichelle Hosby

Department or Entity: County Commission

Estimation of amount of time needed for appointment: 5-10 min

Date Requested – 1st Choice: September 29, 2011

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Interview and appointments to the Building Commission *Continued*

- Unexpired term ending July 27, 2014
- ~~Unexpired term ending July 27, 2015~~
- ~~Unexpired term ending July 27, 2016~~

Please provide the County Commission with a description of your request or presentation, including any background information: **Currently there are three vacancies on the Building Commission that need to be filled.**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **Moved to approve _____ to the Jefferson County Building Commission for an unexpired term ending July 27, 201__ (4,5 or 6).**

Attachments:

Nichelle Hosby

From: Larry Togans [cltogans@citlink.net]
Sent: Monday, October 03, 2011 2:19 PM
To: 'Larry Togans'
Cc: nhosby@jeffersoncountywv.org
Subject: RE: Building Commission

From: Larry Togans [mailto:cltogans@citlink.net]
Sent: Monday, October 03, 2011 2:16 PM
To: 'Larry Togans'
Subject: RE: Building Commission

Just wanted to be sure you receive my email.

Larry Togans

From: Larry Togans [mailto:cltogans@citlink.net]
Sent: Monday, October 03, 2011 10:36 AM
To: 'nhosby@jeffersoncountywv.org'
Cc: 'Larry Togans'
Subject: Building Commission

To: Jefferson County Commission

As a following up to the application to serve on the Building Commission, I am providing the following information:

My tenure as a member on the Jefferson County Board of Education ended in 2002. I no longer have a direct affiliation with Board of Education. My professional experience span more than 30 years with the U.S. Geological Survey at the National Center in Reston serving in Water Resources Division.

If you need additional, please let me know either by phone 304 725-4735 or by email at cltogans@citlink.net

Have a great day

Larry

Jefferson County Commission
Application for Boards, Committees or Commissions

Please type or print information

NAME: Larry Togans
HOME ADDRESS: 1486 Tusawilla Drive, Charles Town, W.V.
HOME TELEPHONE NUMBER: 304 725 4735
WORK ADDRESS: N/A
WORK PHONE NUMBER: N/A
MOBILE PHONE NUMBER: 304 268 4198
E-MAIL ADDRESS: CLTogans@CitLink.Net
MAGISTERIAL DISTRICT: Charles Town
PARTY AFFILIATION: Democrat
OCCUPATION: Retired
LENGTH OF RESIDENCY IN JEFFERSON COUNTY: 60 years
EDUCATION: HIGH SCHOOL Page-Jackson High School
COLLEGE Shepherd University
TRADE OR BUSINESS SCHOOL _____
HOBBIES: Playing golf and shooting pool.

NAME OF BOARD, COMMITTEE OR COMMISSION APPLYING FOR:

Building Commission

ORGANIZATION MEMBERSHIPS & POSITIONS HELD: Jefferson County NAACP
(1st Vice President) Shepherd University Foundation
(Board Member).

Signature: C. Larry Togans Date: 9/14/2011

This application is good for and will be retained for two (2) years in accordance with the Administrative Policies and Procedures Policy. In order to be considered for appointment, a new application must be submitted.

RECEIVED

SEP 16 2011

Jefferson County Commission

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Roger Goodwin

Department or Entity: Department of Engineering

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: October 13, 2011

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Bond reduction and/or release.

Please provide the County Commission with a description of your request or presentation, including any background information: Complete release of the Construction Bond security for Beallair Homes, LLC – Beallair Subdivision, Phase I, Lots 1-49 & Residue A-E (File #02-36) – Letter of Credit #7500942081 from Susquehanna Bank, Martinsburg, West Virginia. Beallair Homes, LLC has re-secured the construction agreement with a Performance Bond in the amount of \$368,109.00

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): I authorize a complete release of \$368,109.00 from the construction bond amount for Beallair Homes, LLC – Beallair Subdivision, Phase I, Lots 1-49 & Residue A-# (File #02-36).

Attachments: Construction Bond Release Letter
Site Location Map



JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

Phone: (304) 728-3284 - Fax: (304) 725-7916

Web: www.jeffersoncountywv.org

PRESIDENT

Patsy Noland

VICE PRESIDENT

Dale Manuel

COMMISSIONER

Frances Morgan

COMMISSIONER

Walt Pellish

COMMISSIONER

Lyn Widmyer

October 13, 2011

Mr. Mervin E. Yoder, Vice President

Susquehanna Bank

1800 Dual Highway Suite 101

Hagerstown, Maryland 21740

RE: Irrevocable Letter of Credit #7500942081 dated November 23, 2004, for Beallair Homes, LLC - Beallair Subdivision, Phase I, Lots 1-49 & Residue A-E (PC File #02-36).

Dear Mr. Yoder:

The Jefferson County Commission authorizes a complete release of \$368,109.00 from the construction agreement for Beallair Homes, LLC - Beallair Subdivision, Phase I, Lots 1-49 & Residue A-E (PC File #02-36). This project is located on the east side of Old Country Club Road (Route 24) adjacent to the CSX Railroad and the Sleepy Hollow Golf Course. Beallair Homes, LLC has re-secured the construction agreement with a Performance Bond in the amount of \$368,109.00. The work remaining includes but is not limited to the following:

1. Top coat of asphalt paving
2. Storm water management as-built certifications
3. Signs
4. Seeding & mulching
5. Signs
6. Bond contingency amount

In summary you are hereby authorized to release \$368,109.00 from the above referenced Irrevocable Letter of Credit, originally issued in the amount of \$1,075,000.00 from Susquehanna Bank. Please contact the Engineering Department at (304)-728-3257 if you have any questions.

Sincerely,

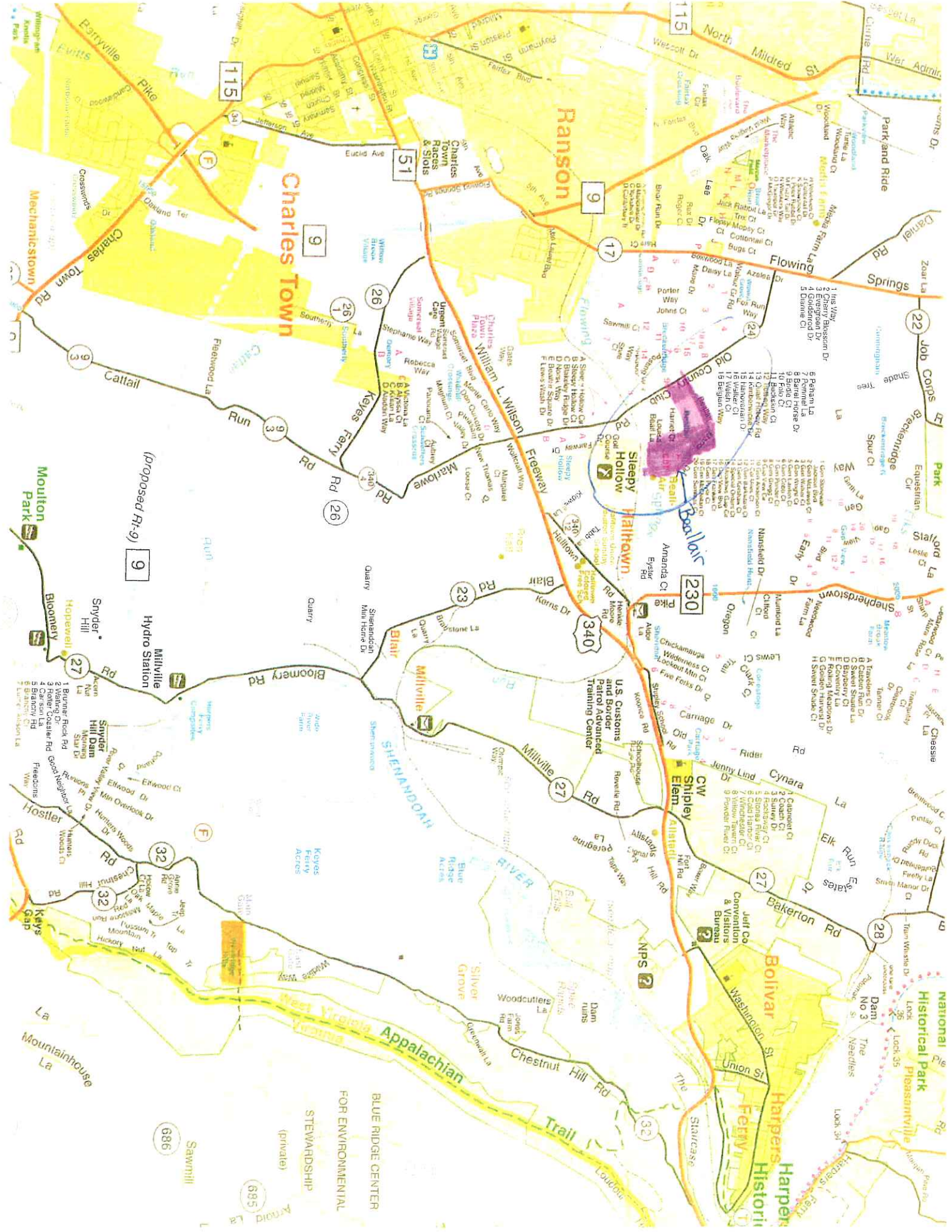
Patricia N. Noland, President
Jefferson County Commission

PAN:rfb

cc: Mr. Michael T. Wiley, PE, PS, Vice President
The Wormald Companies
5283 Corporate Drive
Suite 300
Frederick, MD 21703
Department of Engineering

COUNTY ADMINISTRATOR
Tim Bowde

DEPUTY COUNTY ADMINISTRATOR
Sandy Shusher McDonald



Charles Town

Ranson

Bolivar

West Virginia Appalachian Trail

BLUE RIDGE CENTER
FOR ENVIRONMENTAL
STEWARDSHIP
(private)

Harpers Historical Park

National Historical Park

U.S. Customs and Border
Patrol Advanced
Training Center

(Proposed Rt-9)

686 Sawmill

685

32

27

28

340

23

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Commission Office Use Only

Date on Agenda: 10/13/11

Appt Time or New Business: 11:00 a.m.

AGENDA REQUEST FORM

Name: Lynn Fields

Department or Entity: Probate Office

Estimation of amount of time needed for appointment: 15 min – 30 min

Date Requested – 1st Choice: September 15th, 2011

Date Requested – 2nd Choice: September 22nd, 2011

If a specific date is needed, please provide reason for specific date:

Subject: **Motion to appoint Sheriff as administrator of the estate of Shawn Hufnagel**

Please provide the County Commission with a description of your request or presentation, including any background information: **The WV DHHR Bureau for Child Support Enforcement is requesting that the commission appoint the Sheriff as administrator of the estate of Shawn Hufnagel, deceased. Mr. Hufnagel died intestate on April 14th, 2010, and no one has come forward to open a probate estate. Child support enforcement is in possession of approximately \$3K payable to Mr. Hufnagel's estate, AND Mr. Hufnagel is also in arrears for two active child support cases. Once the estate is opened, claims against the assets of the estate will be filed on behalf of the two children. Mr. Hufnagel was married at the time of his death, and so his wife will also be considered a legal heir of the estate.**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **The probate office defers to legal counsel advice concerning this matter.**

Attachments: **Motion to appoint, child support registers (3) Shawn Hufnagel vs. Krista Barthlow; K Sowers vs. Shawn Hufnagel; C Durham vs. Shawn Hufnagel, death certificate**

RECEIVED

SEP 02 2011

Jefferson County Commission

RECEIVED

IN THE COUNTY COMMISSION OF JEFFERSON COUNTY, WEST VIRGINIA

SEP 02 2011

In the Matter of the Estate of
Shawn Hufnagel

Jefferson County Commission

MOTION TO APPOINT SHERIFF AS ADMINISTRATOR OF ESTATE

COMES NOW your Petitioner the West Virginia Department of Health and Human Resources, Bureau for Child Support Enforcement and moves the Commission for the appointment of the Sheriff of Jefferson County West Virginia as administrator de bonis non of the Estate of Shawn Hufnagel pursuant to West Virginia Code §44-1-11. In support whereof the Bureau states as follows:

1. Shawn Hufnagel died intestate on or about April, 2010 a resident of Jefferson County, West Virginia and over the age of eighteen years.
2. A copy of Mr. Hufnagel's death certificate is attached hereto.
3. The social security number of the deceased is 234-08-9130.
4. There has been no estate opened for Shawn Hufnagel and it has been more than two months since his death.
5. The Bureau for Child Support Enforcement is a West Virginia government agency charged by statute with enforcement of child support obligation.
6. This appointment is being sought for the purpose of dispersing assets of the decedent as the biological father of Desiree Nikole Hufnagel, born March 15, 2006.
7. The Bureau believes that Shawn Hufnagel owed at least the following child support obligations to-wit: Jefferson County Civil Action 03-D-18 and Berkeley County Civil Action 03-D-284. At the time of his death, Shawn Hufnagel owed arrears in both

cases.

Wherefore, the Bureau for Child Support Enforcement prays that the Honorable Commission appoint the Sheriff of Jefferson County or his designee as the administrator of the estate of Shawn Hufnagel.

WEST VIRGINIA DEPARTMENT OF
HEALTH AND HUMAN RESOURCES,
BUREAU FOR CHILD SUPPORT
ENFORCEMENT

BY COUNSEL


Janet L. Scalia, Esq. (WVSB#3278)
Counsel, BCSE
P. O. Box 984
Charles Town, WV 25414
(304) 724-2600

WEST VIRGINIA DEPARTMENT OF HEALTH & HUMAN RESOURCES
 BUREAU FOR PUBLIC HEALTH - VITAL REGISTRATION
 PHYSICIANS / MEDICAL EXAMINER'S CERTIFICATE OF DEATH
 ROOM 165, 350 CAPITOL STREET, CHARLESTON, WV 25301

005384
 STATE FILE NUMBER

AMENDED
 7-13-2010
 9-9-2010

TYPE/PRINT
 IN
 PERMANENT
 BLACK INK

NAME OF DECEDENT Shaun M. Hufnagle
 For use by physician or institution

DECEDENT

46

1 DECEDENT'S NAME (First, Middle, Last) Shaun Michael Hufnagle 2 SEX M 3 DATE OF DEATH (Month, Day, Year) Apr. 14, 2010

4 SOCIAL SECURITY NUMBER 234-08-9130 5a AGE-Last Birthday (Years) 36 5b UNDER 1 YEAR Months Days 5c UNDER 1 DAY Hours Minutes 6 DATE OF BIRTH (Month, Day, Year) 08/27/1973 7 BIRTHPLACE (City and State or Foreign Country) Ranson, WV

8 WAS DECEDENT EVER IN US ARMED FORCES? (Yes or no) No 9a PLACE OF DEATH (Check only one - see instructions on other side)
 HOSPITAL Inpatient ER/Outpatient DOA OTHER Residence Nursing Home Other (Specify)

9c FACILITY NAME (If not institution, give street and number) 829 Martin Luther King Blvd 9c CITY, TOWN, OR LOCATION OF DEATH Charles Town 9c COUNTY OF DEATH Jefferson

10 MARITAL STATUS—Married, Never Married, Widowed, Divorced (Specify) Married 11 SURVIVING SPOUSE (If wife, give maiden name) Vicki L. Barthlow 12a DECEDENT'S USUAL OCCUPATION (Give kind of work done during most of working life. Do not use retired.) Construction 626 12b KIND OF BUSINESS/INDUSTRY David Turner Construction Co.

13a RESIDENCE—STATE WV 13b COUNTY Jefferson 13c CITY, TOWN, OR LOCATION Ranson 13d STREET AND NUMBER 305 W. 5th Ave.

13e INSIDE CITY LIMITS? (Yes or no) Yes 13i ZIP CODE 25438 14 WAS DECEDENT OF HISPANIC ORIGIN? (Specify No or Yes—If yes, specify Cuban, Mexican, Puerto Rican, etc.) No Yes Specify 15 RACE—American Indian, Black, White, etc. (Specify) White 16 DECEDENT'S EDUCATION (Specify only highest grade completed)
 Elementary/Secondary (10-12) 10th College (1-4 or 5+) 16B

PARENTS

INFORMANT

17 FATHER'S NAME (First, Middle, Last) Gary Howell Giffin 18 MOTHER'S NAME (First, Middle, Maiden Surname) Phyllis Taylor Hinton

19a INFORMANT'S NAME (Type/Print) Phyllis L. Hinton 19b MAILING ADDRESS (Street and Number or Rural Route Number, City or Town, State, Zip Code) 109 Valley Branch Dr., Ranson, WV 25438

DISPOSITION

20a METHOD OF DISPOSITION
 Burial Cremation Removal from State Donation Other (Specify)

20b PLACE OF DISPOSITION (Name of cemetery, crematory, or other place) Smithsburg Crematorium 20c LOCATION—City or Town, State Smithsburg, Md

PRONOUNCING PHYSICIAN ONLY

21 SIGNATURE OF FUNERAL SERVICE LICENSEE OR PERSON ACTING AS SUCH Rulent C. Fields 22 NAME AND ADDRESS OF FACILITY Jefferson Chapel Funeral Home PO Box 838, Charles Town, WV 25414

23a To the best of my knowledge, death occurred at the time, date, and place stated. Signature and Title

23b DATE SIGNED (Month, Day, Year)

24 TIME OF DEATH Early AM 25 DATE PRONOUNCED DEAD (Month, Day, Year) Apr. 14, 2010 26 WAS CASE REFERRED TO MEDICAL EXAMINER/CORONER? (Yes or no) Yes m10-1306

CAUSE OF DEATH

27 PART I Enter the diseases, injuries, or complications that caused the death. Do not enter the mode of dying, such as cardiac or respiratory arrest, shock, or heart failure. List only one cause on each line.

IMMEDIATE CAUSE (Final disease or condition resulting in death) Sudden Death Approximate Interval Between Onset and Death secs-mins

Sequently list conditions, if any, leading to immediate cause. Enter UNDERLYING CAUSE (Disease or injury that initiated events resulting in death) LAST

Marked Cardiomegaly, NOS

PART II Other significant conditions contributing to death but not resulting in the underlying cause given in Part I Potentially fatal heroin intoxication

28a WAS AN AUTOPSY PERFORMED? (Yes or no) Yes 28b WERE AUTOPSY FINDINGS AVAILABLE PRIOR TO COMPLETION OF CAUSE OF DEATH? (Yes or no) Yes

CERTIFIER

29 MANNER OF DEATH
 Natural Pending Investigation Accident Suicide Homicide Could not be Determined

30a DATE OF INJURY (Month, Day, Year) 4-03-2010 30b TIME OF INJURY Late P. 30c INJURY AT WORK? (Yes or No) No 30d DESCRIBE HOW INJURY OCCURRED Cannot exclude heroin toxicity

30e PLACE OF INJURY - At home, farm, street, factory, office, building, etc. (Specify) Found Friend's residence 30f LOCATION (Street and Number or Rural Route Number, City or Town, State) 829 Martin Luther King Blvd., Charles Town, WV

REGISTRAR

31a CERTIFIER (Check only one)
 CERTIFYING PHYSICIAN (Physician certifying cause of death when another physician has pronounced death and completed item 23). To the best of my knowledge, death occurred due to the cause(s) and manner as stated.
 PRONOUNCING AND CERTIFYING PHYSICIAN (Physician both pronouncing death and certifying to cause of death). To the best of my knowledge, death occurred at the time, date, and place, and due to the cause(s) and manner as stated.
 MEDICAL EXAMINER/CORONER
 On the basis of examination and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner as stated.

31b SIGNATURE AND TITLE OF CERTIFIER Matrina Schmidt MD Deputy Chief Medical Examiner 31c DATE SIGNED (Month, Day, Year) 04/05/2010

32 NAME AND ADDRESS OF PERSON WHO COMPLETED CAUSE OF DEATH (ITEM 27) (Type/Print) Matrina Schmidt WVU Morgentown, WV 26506

33 REGISTRAR'S SIGNATURE Anna Perkins 34 DATE FILED (Month, Day, Year) APR 09 2010

Err%
%Y10,2%
%Y2,8%
%Y5,0%
%Y6,132%
09/01/11

CASES INCLUDED WITH THIS AUDIT :

CASE ID: 478707 DATE: 11/17/09 TIME: 08.56

NO NOTES FOUND

Shawn Hufnagel
v Krista Barthlow

08-D-183
Jeffersmty

→ 3021 on hold
dueto S Hufnagel

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:45:41.5

CP NAME : SHAWN HUFNAGEL CP NUMBER: 000478707 PERIOD FROM: 10/01/08 TO: 09/01/11
 NCP NAME: KRISTA R BATHLOW RUN DATE: 11/17/2009 TIME: 08.56
 COUNTY : 037

DATE	TRAN TYPE	CHILD SUPPORT OBLG AMOUNT	TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
10/31/08	END	200.00			200.00		200.00		
11/30/08	END	200.00			400.00	0.82	400.82		
12/31/08	END	200.00			600.00	2.52	602.52		
01/31/09	END	200.00			800.00	5.07	805.07		
02/28/09	END	200.00			1,000.00	8.14	1,008.14		
03/31/09	END	200.00			1,200.00	12.39	1,212.39		
04/07/09	PMT	200.00	805.00	805.00	395.00	13.21	408.21		
04/30/09	END	200.00			595.00	14.67	609.67		
05/31/09	END	200.00			795.00	17.20	812.20		
06/30/09	END	200.00			995.00	20.47	1,015.47		

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:45:42.6

CP NAME : SHAWN HUFNAGEL
 NCP NAME: KRISTA R BARTHLOW
 COUNTY : 037
 CP NUMBER: 000478707
 PERIOD FROM: 10/01/08 TO: 09/01/11
 RUN DATE: 11/17/2009 TIME: 08.56

DATE	TRAN TYPE	CHILD OBLG AMOUNT	SUPPORT TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
07/31/09	END	200.00			1,195.00	24.70	1,219.70		
08/04/09	PMT	200.00	18.47	18.47	1,195.00	25.11	1,220.11		
08/31/09	END	200.00			1,376.53	29.78	1,406.31		
09/30/09	END	200.00			1,576.53	35.44	1,611.97		
10/31/09	END	200.00			1,776.53	42.14	1,818.67		
11/30/09	END	200.00			1,976.53	49.44	2,025.97		
12/14/09	PMT	200.00	48.27	48.27	1,976.53	52.60	2,029.13		
12/31/09	END	200.00			2,128.26	57.83	2,186.09		
01/02/10	PMT	200.00	45.89	45.89	2,128.26	58.10	2,186.36		
01/11/10	PMT	200.00	11.50	11.50	2,128.26	60.54	2,188.80		
01/31/10	END	200.00			2,270.87	66.87	2,337.74		
02/28/10	END	200.00			2,470.87	75.58	2,546.45		
03/31/10	END	200.00			2,670.87	86.07	2,756.94		
04/30/10	END	200.00			2,870.87	97.04	2,967.91		
05/31/10	END	200.00			3,070.87	109.23	3,180.10		
06/30/10	END	200.00			3,270.87	121.85	3,392.72		
07/31/10	END	200.00			3,470.87	135.74	3,606.61		
08/31/10	END	200.00			3,670.87	150.48	3,821.35		
09/30/10	END	200.00			3,870.87	165.56	4,036.43		
10/31/10	END	200.00			4,070.87	182.00	4,252.87		
11/30/10	END	80.00			4,150.87	198.73	4,349.60		

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
TIME: 11:45:42.8

CP NAME : SHAWN HUFNAGEL
NCP NAME: KRISTA R BARTHLOW
COUNTY : 037

CP NUMBER: 000478707

PERIOD FROM: 10/01/08 TO: 09/01/11
RUN DATE: 11/17/2009 TIME: 08.56

DATE	TRAN TYPE	OBLG AMOUNT	CHILD SUPPORT	TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
12/31/10	END					4,150.87	216.36	4,367.23		
01/31/11	END					4,150.87	233.99	4,384.86		
02/28/11	END					4,150.87	249.91	4,400.78		
03/05/11	PMT			2,981.00	2,981.00	1,169.87	252.18	1,422.05		
03/20/11	PMT			40.00	40.00	1,129.87	254.58	1,384.45		
03/31/11	END					1,129.87	256.44	1,386.31		
04/30/11	END					1,129.87	261.08	1,390.95		
05/31/11	END					1,129.87	265.88	1,395.75		
06/30/11	END					1,129.87	270.52	1,400.39		
07/31/11	END					1,129.87	275.32	1,405.19		
08/31/11	END					1,129.87	280.12	1,409.99		
09/01/11	END					1,129.87	280.27	1,410.14		

* Held payment

* DENOTES DIRECT PAYMENT

CASE PRO-RATED-URA = 0.00 CURR PRD URA = 0.00 TOTAL URA = 0.00

%Y10,0%
%Y3,10%
%Y2,6%
%Y5,62%
%Y6,132%
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%Y10,2%
%Y2,8%
%Y5,0%
%Y6,132%
09/01/11

CASES INCLUDED WITH THIS AUDIT :

CASE ID: 169814 DATE: 11/25/08 TIME: 08.44

NO NOTES FOUND

K Souers
v Shawn Hufnagel

03 D 181
Jefferson Cty

- S Hufnagel owed \$ 5,933.98 at his time of death (4-4-10)
- Lien on record 4-8-09 for 334769

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:46:15.8

CP NAME : KATHRYN D SOMERS CP NUMBER: 000169814 PERIOD FROM: 08/01/05 TO: 09/01/11
 NCP NAME: SHAWN HUFNAGEL RUN DATE: 11/25/2008 TIME: 08.44
 COUNTY : 037

DATE	TRAN TYPE	CHILD OBLG AMOUNT	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	VOUS
			OBLG AMOUNT	SUPPORT							
02/28/05	END										
03/31/05	END										
04/30/05	END										
05/31/05	END										
06/30/05	END										
07/31/05	END										
08/01/05	CSJU	50.00					1,900.00		1,900.00		
08/31/05	END	50.00					1,950.00	16.14	1,966.14		
09/30/05	END	50.00					2,000.00	32.17	2,032.17		
10/31/05	END	50.00					2,050.00	49.15	2,099.15		
11/30/05	END	50.00					2,100.00	66.00	2,166.00		
12/31/05	END	50.00					2,150.00	83.83	2,233.83		
01/31/06	END	50.00					2,200.00	102.09	2,302.09		
02/28/06	END	50.00					2,250.00	118.96	2,368.96		
03/31/06	END	50.00					2,300.00	138.06	2,438.06		
04/30/06	END	50.00					2,350.00	156.96	2,506.96		
05/31/06	END	50.00					2,400.00	176.91	2,576.91		
06/30/06	END	50.00					2,450.00	196.64	2,646.64		
07/31/06	END	50.00					2,500.00	217.44	2,717.44		
08/31/06	END	50.00					2,550.00	238.67	2,788.67		

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:46:15.9

CP NAME : KATHRYN D SOWERS
 NCP NAME: SHAWN HUFNAGEL
 COUNTY : 037

CP NUMBER: 000169814

PERIOD FROM: 08/01/05 TO: 09/01/11
 RUN DATE: 11/25/2008 TIME: 08.44

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
		OBLG AMOUNT	TOTAL PAYMENT							
09/30/06	END	50.00		50.00		2,600.00	259.63	2,859.63		
10/31/06	END	50.00		50.00		2,650.00	281.71	2,931.71		
11/30/06	END	50.00		50.00		2,700.00	303.49	3,003.49		
12/31/06	END	50.00		50.00		2,750.00	326.42	3,076.42		
01/31/07	END	50.00		50.00		2,800.00	349.77	3,149.77		
02/28/07	END	50.00		50.00		2,850.00	371.25	3,221.25		
03/31/07	END	50.00		50.00		2,900.00	395.45	3,295.45		
04/30/07	END	50.00		50.00		2,950.00	419.28	3,369.28		
05/31/07	END	50.00		50.00		3,000.00	444.33	3,444.33		
06/30/07	END	50.00		50.00		3,050.00	468.99	3,518.99		
07/31/07	END	50.00		50.00		3,100.00	494.89	3,594.89		
08/31/07	END	50.00		50.00		3,150.00	521.21	3,671.21		
09/30/07	END	50.00		50.00		3,200.00	547.10	3,747.10		
10/31/07	END	50.00		50.00		3,250.00	574.27	3,824.27		
11/30/07	END	50.00		50.00		3,300.00	600.98	3,900.98		
12/31/07	END	50.00		50.00		3,350.00	629.00	3,979.00		
01/31/08	END	50.00		50.00		3,400.00	657.37	4,057.37		
02/29/08	END	50.00		50.00		3,450.00	684.31	4,134.31		
03/31/08	END	50.00		50.00		3,500.00	713.53	4,213.53		

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
TIME: 11:46:16.0

CP NAME : KATHRYN D SOWERS
NCP NAME : SHAWN HUFNAGEL
COUNTY : 037

CP NUMBER: 000169814

PERIOD FROM: 08/01/05 TO: 09/01/11
RUN DATE: 11/25/2008 TIME: 08.44

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
		OBLG AMOUNT	PAYMENT						
04/30/08	END	50.00		50.00	3,550.00	742.22	4,292.22		
05/31/08	END	50.00		50.00	3,600.00	772.28	4,372.28		
06/30/08	END	50.00		50.00	3,650.00	801.79	4,451.79		
07/31/08	END	50.00		50.00	3,700.00	817.25	4,517.25		
08/31/08	END	50.00		50.00	3,750.00	832.92	4,582.92		
09/30/08	END	50.00		50.00	3,800.00	848.28	4,648.28		
10/31/08	END	50.00		50.00	3,850.00	864.37	4,714.37		
11/30/08	END	50.00		50.00	3,900.00	880.14	4,780.14		
12/31/08	END	50.00		50.00	3,950.00	896.65	4,846.65		
01/31/09	END	50.00		50.00	4,000.00	913.42	4,913.42		
02/28/09	END	50.00		50.00	4,050.00	928.76	4,978.76		
03/31/09	END	50.00		50.00	4,100.00	945.96	5,045.96		
04/30/09	END	50.00		50.00	4,150.00	962.81	5,112.81		
05/31/09	END	50.00		50.00	4,200.00	980.43	5,180.43		
06/30/09	END	50.00		50.00	4,250.00	997.69	5,247.69		

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARREARAGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:46:16.1

CP NAME : KATHRYN D SOWERS
 NCP NAME : SHAWN HUFNAGEL
 COUNTY : 037

CP NUMBER: 000169814

PERIOD FROM: 08/01/05 TO: 09/01/11
 RUN DATE: 11/25/2008 TIME: 08.44

DATE	TRAN TYPE	CHILD OBLG AMOUNT	CHILD SUPPORT	TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
02/28/11	END					4,750.00	1,381.78	6,131.78		
03/31/11	END					4,750.00	1,401.95	6,151.95		
04/30/11	END					4,750.00	1,421.47	6,171.47		
05/31/11	END					4,750.00	1,441.64	6,191.64		
06/30/11	END					4,750.00	1,461.16	6,211.16		
07/31/11	END					4,750.00	1,481.33	6,231.33		
08/31/11	END					4,750.00	1,501.50	6,251.50		
09/01/11	END					4,750.00	1,502.15	6,252.15		

* DENOTES DIRECT PAYMENT

CASE PRO-RATED-URA = 0.00 CURR PRD URA = 0.00 TOTAL URA = 970.00

%Y10,0%
 %Y3,10%
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 %Y6,132%
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%Y10,
%Y2,8%
%Y5,0%
%Y6,132%
09/01/11

CASES INCLUDED WITH THIS AUDIT :

CASE ID: 325085 DATE: 08/31/09 TIME: 11.12

NO NOTES FOUND

C Durham
V Shawn Hufnagel

030284
BerkeleyCty

- Hufnagel owed \$19,669.94
at time of his death. (4.4.10)
- Lien on record 4.9.08¹¹ 11,914.94
(Jefferson Cty)

CP NAME : CHRISTINA L DURHAM CP NUMBER: 000325085 PERIOD FROM: 02/01/04 TO: 09/01/11
 NCP NAME: SHAWN HUFNAGEL RUN DATE: 08/31/2009 TIME: 11.12
 COUNTY : 037

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	VOUS
		OBLG AMOUNT	AMOUNT							
02/29/04	END	214.00	214.00	214.00				214.00		
03/04/04	FEE	214.00	214.00	214.00		214.00		214.00	113.00	
03/31/04	END	214.00	214.00	428.00		428.00	1.81	429.81	113.00	
04/30/04	END	214.00	214.00	642.00		642.00	5.31	647.31	113.00	
05/31/04	END	214.00	214.00	856.00		856.00	10.75	866.75	113.00	
06/30/04	END	214.00	214.00	1,070.00		1,070.00	17.76	1,087.76	113.00	
07/31/04	END	214.00	214.00	1,284.00		1,284.00	26.82	1,310.82	113.00	
08/31/04	END	214.00	214.00	1,498.00		1,498.00	37.69	1,535.69	113.00	
09/24/04	PMT	214.00	214.00	55.00	55.00	1,498.00	45.76	1,543.76	113.00	
09/30/04	END	214.00	214.00	1,657.00		1,657.00	49.97	1,706.97	113.00	
10/31/04	END	214.00	214.00	1,871.00		1,871.00	64.01	1,935.01	113.00	
11/30/04	END	214.00	214.00	2,085.00		2,085.00	79.34	2,164.34	113.00	
12/31/04	END	214.00	214.00	2,299.00		2,299.00	97.00	2,396.00	113.00	
01/31/05	END	214.00	214.00	2,513.00		2,513.00	116.53	2,629.53	113.00	
02/28/05	END	214.00	214.00	2,727.00		2,727.00	135.81	2,862.81	113.00	
03/31/05	END	214.00	214.00	2,941.00		2,941.00	158.97	3,099.97	113.00	
04/30/05	END	214.00	214.00	3,155.00		3,155.00	183.14	3,338.14	113.00	
05/31/05	END	214.00	214.00	3,369.00		3,369.00	209.94	3,578.94	113.00	
06/30/05	END	214.00	214.00	3,583.00		3,583.00	237.63	3,820.63	113.00	
07/31/05	END	214.00	214.00	3,797.00		3,797.00	268.06	4,065.06	113.00	

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU CHILD SUPPORT ENF - ARR. JE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
TIME: 11:46:31.3

CP NAME : CHRISTINA L DURHAM
NCP NAME: SHAWN HUFNAGEL
COUNTY : 037

CP NUMBER: 000325085

PERIOD FROM: 02/01/04 TO: 09/01/11
RUN DATE: 08/31/2009 TIME: 11.12

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCU ARREARS	INTEREST	TOTALS	FEES	UOUS
		OBLG AMOUNT	SUPPORT							
08/31/05	END	214.00		214.00		4,011.00	300.31	4,311.31	113.00	
09/30/05	END	214.00		214.00		4,225.00	333.28	4,558.28	113.00	
10/31/05	END	214.00		214.00		4,439.00	369.17	4,808.17	113.00	
11/30/05	END	214.00		214.00		4,653.00	405.66	5,058.66	113.00	
12/31/05	END	214.00		214.00		4,867.00	445.18	5,312.18	113.00	
01/31/06	END	214.00		214.00		5,081.00	486.52	5,567.52	113.00	
02/28/06	END	214.00		214.00		5,295.00	525.50	5,820.50	113.00	
03/31/06	END	214.00		214.00		5,509.00	570.47	6,079.47	113.00	
04/30/06	END	214.00		214.00		5,723.00	615.75	6,338.75	113.00	
05/31/06	END	214.00		214.00		5,937.00	664.36	6,601.36	113.00	
06/30/06	END	214.00		214.00		6,151.00	713.16	6,864.16	113.00	
07/31/06	END	214.00		214.00		6,365.00	765.40	7,130.40	113.00	
08/31/06	END	214.00		214.00		6,579.00	819.46	7,398.46	113.00	
09/30/06	END	214.00		214.00		6,793.00	873.54	7,666.54	113.00	
10/31/06	END	214.00		214.00		7,007.00	931.24	7,938.24	113.00	
11/30/06	END	214.00		214.00		7,221.00	988.83	8,209.83	113.00	
12/31/06	END	214.00		214.00		7,435.00	1,050.16	8,485.16	113.00	
01/31/07	END	214.00		214.00		7,649.00	1,113.31	8,762.31	113.00	
02/28/07	END	214.00		214.00		7,863.00	1,171.99	9,034.99	113.00	

CP NAME : CHRISTINA L DURHAM
 NCP NAME : SHAWN HUFNAGEL
 COUNTY : 037

CP NUMBER: 000325085

PERIOD FROM: 02/01/04 TO: 09/01/11
 RUN DATE: 08/31/2009 TIME: 11.12

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
		OBLG AMOUNT	TOTAL PAYMENT							
03/31/07	END	214.00		214.00		8,077.00	1,238.77	9,315.77	113.00	
04/30/07	END	214.00		428.00		8,291.00	1,305.16	9,596.16	113.00	
05/31/07	END	214.00		642.00		8,505.00	1,375.58	9,880.58	113.00	
06/30/07	END	214.00		856.00		8,719.00	1,445.49	10,164.49	113.00	
07/31/07	END	214.00		1,070.00		8,933.00	1,519.54	10,452.54	113.00	
08/31/07	END	214.00		1,284.00		9,147.00	1,595.41	10,742.41	113.00	
09/30/07	END	214.00		1,498.00		9,361.00	1,670.59	11,031.59	113.00	
10/31/07	END	214.00		1,712.00		9,575.00	1,750.10	11,325.10	113.00	
11/30/07	END	214.00		1,926.00		9,789.00	1,828.80	11,617.80	113.00	
12/31/07	END	214.00		2,140.00		10,003.00	1,911.94	11,914.94	113.00	
01/31/08	END	214.00		2,354.00		10,217.00	1,996.66	12,213.66	113.00	
02/29/08	END	214.00		2,568.00		10,431.00	2,077.62	12,508.62	113.00	
03/31/08	END	214.00		2,782.00		10,645.00	2,165.97	12,810.97	113.00	
04/30/08	END	214.00		3,000.00		10,859.00	2,253.22	13,112.22	113.00	
05/31/08	END	214.00		3,214.00		11,073.00	2,345.19	13,418.19	113.00	
06/30/08	END	214.00		3,432.00		11,287.00	2,435.95	13,722.95	113.00	
07/31/08	END	214.00		3,646.00		11,501.00	2,483.75	13,984.75	113.00	
08/31/08	END	214.00		3,860.00		11,715.00	2,532.46	14,247.46	113.00	
09/30/08	END	214.00		4,074.00		11,929.00	2,580.48	14,509.48	113.00	

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARI AGE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:46:31.6

CP NAME : CHRISTINA L DURHAM
 NCP NAME : SHAWN HUFNAGEL
 COUNTY : 037

CP NUMBER: 000325085

PERIOD FROM: 02/01/04 TO: 09/01/11
 RUN DATE: 08/31/2009 TIME: 11.12

DATE	TRAN TYPE	CHILD OBLG AMOUNT	TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEEES	UOUS
10/31/08	END	214.00			12,143.00	2,631.00	14,774.00	113.00	
11/30/08	END	214.00			12,357.00	2,680.77	15,037.77	113.00	
12/31/08	END	214.00			12,571.00	2,733.11	15,304.11	113.00	
01/31/09	END	214.00			12,785.00	2,786.49	15,571.49	113.00	
02/28/09	END	214.00			12,999.00	2,835.53	15,834.53	113.00	
03/31/09	END	214.00			13,213.00	2,890.73	16,103.73	113.00	
04/30/09	END	214.00			13,427.00	2,945.03	16,372.03	113.00	
05/31/09	END	214.00			13,641.00	3,002.05	16,643.05	113.00	
06/30/09	END	214.00			13,855.00	3,058.11	16,913.11	113.00	

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU CHILD SUPPORT ENF - ARRI SE COMPUTATION SHEET FROM ART2

DATE: 09/01/11
 TIME: 11:46:31.7

CP NAME : CHRISTINA L DURHAM
 NCP NAME: SHAWN HUFNAGEL
 COUNTY : 037

CP NUMBER: 000325085

PERIOD FROM: 02/01/04 TO: 09/01/11
 RUN DATE: 08/31/2009 TIME: 11.12

DATE	TRAN TYPE	CHILD SUPPORT		TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
		OBLG AMOUNT	TOTAL							
07/31/09	END	214.00		214.00		14,069.00	3,116.95	17,185.95	113.00	
08/31/09	END	214.00		214.00		14,283.00	3,176.70	17,459.70	113.00	
09/30/09	END	214.00		214.00		14,497.00	3,235.40	17,732.40	113.00	
10/31/09	END	214.00		214.00		14,711.00	3,296.96	18,007.96	113.00	
11/30/09	END	214.00		214.00		14,925.00	3,357.42	18,282.42	113.00	
12/31/09	END	214.00		214.00		15,139.00	3,420.80	18,559.80	113.00	
01/31/10	END	214.00		214.00		15,353.00	3,485.09	18,838.09	113.00	
02/28/10	END	214.00		214.00		15,567.00	3,543.98	19,110.98	113.00	
03/31/10	END	214.00		214.00		15,781.00	3,610.09	19,391.09	113.00	
04/30/10	END	214.00		214.00		15,995.00	3,674.94	19,669.94	113.00	*
05/31/10	END					15,995.00	3,742.87	19,737.87	113.00	
06/30/10	END					15,995.00	3,808.60	19,803.60	113.00	
07/31/10	END					15,995.00	3,876.52	19,871.52	113.00	
08/31/10	END					15,995.00	3,944.44	19,939.44	113.00	
09/30/10	END					15,995.00	4,010.17	20,005.17	113.00	
10/31/10	END					15,995.00	4,078.09	20,073.09	113.00	
11/30/10	END					15,995.00	4,143.82	20,138.82	113.00	
12/31/10	END					15,995.00	4,211.74	20,206.74	113.00	
01/31/11	END					15,995.00	4,279.66	20,274.66	113.00	

CP NAME : CHRISTINA L DURHAM CP NUMBER: 000325085 PERIOD FROM: 02/01/04 TO: 09/01/11
 NCP NAME: SHAWN HUFNAGEL RUN DATE: 08/31/2009 TIME: 11.12
 COUNTY : 037

DATE	TRAN TYPE	OBLG AMOUNT	TOTAL PAYMENT	PAYMENT AMT	ACCUM ARREARS	INTEREST	TOTALS	FEES	UOUS
02/28/11	END				15,995.00	4,341.01	20,336.01	113.00	
03/31/11	END				15,995.00	4,408.93	20,403.93	113.00	
04/30/11	END				15,995.00	4,474.66	20,469.66	113.00	
05/31/11	END				15,995.00	4,542.58	20,537.58	113.00	
06/30/11	END				15,995.00	4,608.31	20,603.31	113.00	
07/31/11	END				15,995.00	4,676.23	20,671.23	113.00	
08/31/11	END				15,995.00	4,744.15	20,739.15	113.00	
09/01/11	END				15,995.00	4,746.34	20,741.34	113.00	

* DENOTES DIRECT PAYMENT

CASE PRO-RATED-URA = 0.00 CURR PRD URA = 0.00 TOTAL URA = 0.00
 %Y10,0%
 %Y3,10%
 %Y2,6%
 %Y5,62%
 %Y6,132%
 &&??

Commission Office Use Only

Date on Agenda: 10/13/11

Appt Time or ~~New Business~~:

AGENDA REQUEST FORM

Name Abigayle Holler/Renee Ellenberger

Department or Entity: National Youth Advocate Program

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice October 13, 2011

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Request Use of the County Commission Meeting Room on November 3, 2011 from 6 – 8 p.m.**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve: **motion to approve the use of the County Commission Meeting Room by representatives of the National Youth Advocate Program for foster parent training on November 3, 2011 from 6:00 pm. To 8:00 p.m.**

Attachments: **County Commission Meeting Room Request Form**

COUNTY COMMISSION MEETING ROOM

REQUEST FORM

Date Requested: ~~09/30/11~~ 11/3/11

Meeting Time: 6PM to 8PM

Organization Name: National Youth Advocate Program

Purpose of Meeting: foster parent training

Please attach a brief description of your organization. (You may attach other printed materials.)

Please check the boxes on all that apply to your organization:

- Has previously used the library
- Is a not-for-profit organization
- Can provide a certificate of insurance
- Indemnification Form provided in lieu of certificate of insurance

By signing this Request, I acknowledge that I have read and fully understand the Jefferson County Commission Meeting Room Policy for the use of the County Commission Meeting Room located at 200 East Washington Street lower level of the Old Charles Town Library. I agree to assume personal responsibility for my organization's compliance with these regulations, the behavior of all those attending any meeting or program, and the care of the meeting room and all property within the room.

Person Making Request: (printed) Denise Ellenberg

Signature of Person Making Request: [Signature] Date: 10/4/11

Contact Person: Abigail Miller
(If other than the representative signing above)
Representative's Address: 1314 Edwin Miller Blvd

Telephone: 304-596-2390 Fax: 304-596-2392

E-mail:

akoller@nyap.org

ADMYAP 102
Rev. 10/07

NATIONAL YOUTH ADVOCATE PROGRAM

909 Morgantown Avenue
Fairmont, WV 26554
Phone (304) 363-4237
Fax (304) 333-2210

FAX COVER SHEET

To: Debbie (Jefferson Co.) From: Abi Koller
Fax: 304-725-7916 Date: 10-5-11
Phone: _____ Pages (including cover): 3
Re: _____ CC: _____

Urgent For Review Please Comment Please Reply Please Circulate

MESSAGE: thank you ☺

CONFIDENTIALITY NOTICE

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Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Robert Shirley

Department or Entity: JCSO

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: _____

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject:

Approval of Reserve Applications

Please provide the County Commission with a description of your request or presentation, including any background information:

Three individuals have applied to become members of the Jefferson County Deputy Sheriff Reserve Program.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

I move to approve the appointment of William Clarke, Joel Croson and Mark Pantalone to the

Attachments: JC Sheriff Reserves.



Telephone: 728-3205
Tax Office: 728-3220
Fax: 728-3299

SHERIFF and TREASURER *of Jefferson County*

Robert E. Shirley
P.O. Box 9
Charles Town, WV 25414

October 6, 2011

MEMORANDUM

To: Jefferson County Commission
From: Sheriff Robert E. Shirley *RES*
Re: Approval of new appointments

The Jefferson County Deputy Sheriff Reserves is a volunteer organization and invaluable part of the Jefferson County Sheriff's Office. The members assist the Sheriff's Office in ways too numerous to list, but a few of the ways they bring additional support to the office is thru traffic control, serving process and aiding in security at events like the Jefferson County Fair and Arts and Crafts Festival.

It always pleases me to present you with the name of someone who wants to join this group, today I have the honor of presenting you with three! I am seeking favorable consideration in the appointment of **William Clarke, Joel Croson and Mark Pantalone** to the Jefferson County Deputy Reserve Program.

All of these individuals have undergone background investigations and have been deemed suitable for appointment.

If you have any questions or are in need of additional information, please feel free to contact me.

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: F. Mark Schiavone

Department or Entity: DCPM

Estimation of amount of time needed for appointment: 5 min

Date Requested – 1st Choice: 13 Oct 2011

Date Requested – 2nd Choice: 20 Oct 2011

If a specific date is needed, please provide reason for specific date:

Subject: Decision on allocation of Methane Severance Tax Revenue

Please provide the County Commission with a description of your request or presentation, including any background information: The County has received a check in the amount of \$9,277.53 from the State Tax Commissioner for our allocation of methane severance tax for fiscal years 2009-2011. The use of these funds is restricted (see attachment). Staff will require guidance regarding the allocation of these monies prior to creating a budget revision.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): Move to approve the allocation of the receipted methane severance tax revenues using the following allocation: (to be determined)

Attachments: Letter from State Tax Commissioner Craig Griffith.



STATE OF WEST VIRGINIA

Department of Revenue
State Tax Department

Earl Ray Tomblin
Governor

Craig A. Griffith
State Tax Commissioner

September 30, 2011

The Honorable Patricia A. Noland
President, Jefferson County Commission
100 E. Washington Street
Charles Town, West Virginia 25414

Dear Commissioner Noland,

On behalf of the State of West Virginia, I am pleased to provide the enclosed check to the Jefferson County Commission. The check for \$9,277.53 is the Jefferson County Commission allocation of coalbed methane Severance Tax from fiscal years 2009, 2010, and 2011.

Pursuant to W. Va. Code §11-13A-20a, the coalbed methane Severance Tax revenue received by a County Commission may be used for the following:

- To offset its regional jail costs;
- For costs of any community corrections programs in which it participates;
- For expenses of a volunteer fire department that provides services within its county; or,
- For expenses of any library that provides services within its county.

However, the funds may not be used for the purposes of paying wages to any employee of the county or any employee of a county economic development authority.

If you have any questions concerning this matter, please contact this office at (304) 558-0751.

Sincerely,


Craig A. Griffith
State Tax Commissioner

RECEIVED

OCT 03 2011

CAG/rdc

Jefferson County Commission



STATE OF WEST VIRGINIA
Department of Revenue
State Tax Department

Earl Ray Tomblin
Governor

Craig A. Griffith
State Tax Commissioner

September 15, 2011

The Honorable Frances Morgan
President, Jefferson County Commission
100 E. Washington Street
Charles Town, West Virginia 25414

Dear Commissioner Frances Morgan,

Pursuant to W. Va. Code §11-13A-20a, the State Tax Department will soon distribute a portion of the Severance Tax attributable to the production of coalbed methane. The 2011 distribution will be the aggregated amounts of coalbed methane Severance Tax collected during fiscal years 2009, 2010 and 2011. Subsequent annual distributions will only be for the amounts from the fiscal year that ended on June 30 of the year the distribution is made.

The provisions of W. Va. Code §11-13A-20a, as amended in 2011, require that for any fiscal year where the amount to be distributed to a county is greater than \$10,000 the distribution is to be made to the county economic development authority, otherwise the distribution is to be made to the county commission. The State Tax Department has determined that the 2011 distribution of revenue to Jefferson County will be as follows:

Jefferson County Commission	\$9,277.53
Jefferson "County Economic Development Authority"	\$15,188.52

In order to distribute the \$15,188.52 shown above, we will need the name, address, and telephone number of the county economic development authority that serves Jefferson County.

The name and address of the county economic development authority that serves Jefferson County should be provided as follows:

Via email (preferable):	Roger.D.Cox@wv.gov
Via regular mail:	State Tax Department Research and Development Division P O Box 11275 Charleston, WV 25339

The enclosed page has additional information concerning the distribution and the allowable expenditures of the revenue. If you have any questions concerning this matter, please contact Roger Cox at (304) 558-8521, or this office at (304) 558-0751.

Sincerely,

Craig A. Griffith
State Tax Commissioner

CAG/rdc



STATE OF WEST VIRGINIA

Department of Revenue
State Tax Department

Earl Ray Tomblin
Governor

Craig A. Griffith
State Tax Commissioner

Coalbed Methane Severance Tax Distribution Information 2011

The 2011 Coalbed Methane Severance Tax distribution for 2011 is an aggregate of the amounts of the Coalbed Methane Severance Tax collected in fiscal years 2009, 2010, and 2011. Subsequent annual distributions will consist of the Coalbed Methane Severance Tax collection in the fiscal year ending June 30 of the year of the distribution.

Distribution to County Commissions:

On or about October 1, 2011

Distribution to county economic development authorities: Pending return of addresses

Use of distributed funds by County Commissions:

The Coalbed Methane Severance Tax revenue received by a County Commission may be used for the following:

- To offset its regional jail costs;
- For costs of any community corrections programs in which it participates;
- For expenses of a volunteer fire department that provides services within its county; or,
- For expenses of any library that provides services within its county.

Use of distributed funds by county economic development authorities:

The Coalbed Methane Severance Tax revenue received by a county economic development authority may be used for the following upon a finding by the county economic development authority that the cost of such projects are reasonably anticipated to lead to further economic development of the county:

- The cost of preparation of land sites for any public or private facility; or,
- The cost of design or construction of water, sewer and storm water infrastructure.

Prior to expending any Coalbed Methane Severance Tax moneys, each county economic development authority must obtain the approval of its respective county commission in writing for the purpose of such expenditure.

Prior to expending any Coalbed Methane Severance Tax moneys, each county economic development authority must obtain the approval of the West Virginia Development Office in writing for the purpose of such expenditure.

EASTERN PANHANDLE CONSERVATION DISTRICT

2011 Fall Newsletter



Board of Supervisors

BERKELEY COUNTY

James Moore,
Vice Chairman

Floyd Kursey, Treasurer

JEFFERSON COUNTY

Robert Gruber, Supervisor

Warren Mickey, Supervisor

Susannah Flanagan,
Associate Supervisor

MORGAN COUNTY

James Michael, Chairman

Lin Dunham, Secretary

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WV NRCS Programs 4

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Agency Programs 5

District Happenings 5

Annual Awards Banquet 6

2011 EPCD WINNER COMPETES IN THE WV CONSERVATION FARM OF THE YEAR AWARD



The Eastern Panhandle Conservation District selected Glascock's Produce of Morgan County as the 2011 District Conservation Farmer of the Year. Every summer a farm is selected from each of the three counties in the Eastern Panhandle Conservation District and they compete for the district award. The district winner then competes in the Area III contest. Glascock's Produce tied for the Area III title and will vie for the state WV Conservation Farm of the Year Award. A farm tour took place August 31st where judges from various state

agencies visited Glascock's Produce in Morgan County. The results will be announced at the WVCA Annual Partnership Conference in October in Charleston.

Glascock's Produce is owned and operated by Mark and Laura Glascock and their two children Rachel and Zach. They are located in Berkeley Springs, WV, where many soil conservation and water quality practices have been implemented over 56 years.

Mark and Laura were the first vendors in the Berkeley Springs Farmers Market and have been active ever since. They have been in business for 20 years. Currently there are 84.2 acres in production with 50 acres in vegetables and the remaining in fruit.

Mark's grandfather, Gary Glascock, Sr. owned and operated a dairy farm in Berkeley Springs. Glascock's Produce is the last commercial orchard in Morgan County. Mark's grandparents started Glascock Orchards 3 generations ago in Morgan County with the first apple and peach trees planted in 1955.



Continued on Pg. 2

MEET OUR EDUCATION OUTREACH SPECIALIST

Hello, my name is Kate Hendershot! I am extremely excited to begin this new phase in my life as the Education Outreach Specialist for the Eastern Panhandle Conservation District. I am in my first month here at the District and I have already met so many amazing people and have a lot of exciting plans for the district. In order for you to get to know me a little better, I have answered a few questions for you.



- **Where am I from?** I am from Tyler County, WV, where my parents have an 'Old McDonald Farm', with everything from beef cows to a peacock named Ivan.
- **Where did I go to college?** I attended West Virginia University where I majored in Agriculture and Extension Education.
- **What experience do I have?** I was very active in youth organizations as an adolescent, especially the National FFA Organization. I served as West Virginia State FFA President and National Officer Candidate. Both of these positions required me to create curriculum for workshops on many different topics and perfect my public speaking skills. As a graduate of Agriculture and Extension Education I am certified to teach 5-adult in the areas of agriculture, horticulture, forestry, agribusiness management, plant and animal science, and conservation.
- **What are my goals?** Ralph Ellison said, "Education is all a matter of building bridges." As the Education Outreach Specialist for the Eastern Panhandle Conservation District, my goal is to build a bridge of communication between the people of the Eastern Panhandle and the conservation district.
- **What do I want from you?** I wish for anyone interested in working with the Conservation District to give me a call at 304.263.4376 or email me at khendershot@wvca.us so we can begin planning your educational workshop or project.

CONSERVATION FARM OF THE YEAR AWARD (CONTINUED)

Mark is the son of Mark Stephen Glascock who owns Quail Hollow Farm. Glascock's Produce leases land from Quail Hollow Farm to grow their fruits and vegetables. Mark was a natural born farmer, coming from a long family tree of agriculturists; he was taught farming at an early age. Laura is a native of Morgan County. Her family all worked in the tomato factories and passed along the love of gardening and farming. Her grandmother taught her how to grow corn and tomatoes and how to can, pickle and harvest the trees. Laura attended James Rumsey Vocational Center in 1996-1997 for horticulture and their first greenhouse was purchased the following year.

Their daughter, Rachel, assists in creating scrumptious jams, jellies and butters and is Glascock's Produce Greenhouse Manager. Rachel handles her own farmers market in northern Virginia and she plans to attend chef school this fall. Their son, Zach, attends Syracuse University and joins them in the summer to work in the fields. Mark and Laura hope to pass on the importance of growing homegrown fruits and vegetables to their children and grandchildren like their grandparents did for them.

Mark and Laura stay busy running the farm and staying abreast of new ideas and varieties. Glascock's Produce raises 84.2 acres of 40-60 different varieties of fruits and vegetables on the farm. They participate in 5 different markets: Berkeley Springs, WV and in Reston, Burke, Ashburne and Leesburg, Va. They sell their produce and vegetables fresh from the field within 48 hrs of being picked with no packaging. They also sell value added products such as jams, jellies, salsa and many other items. These items are processed at Gourmet Foods in Romney, WV. All of Glascock's Produce value added products are straight from their farm. Gourmet Foods takes vegetables and fruits and processes the raw produce into value added products using the Glascock family recipes. These products help Glascock Produce to diversify their market.



We are very proud of the Glascock's and have truly enjoyed getting to know them and their family. Congratulations and Good Luck!

WV DEPARTMENT OF ENVIRONMENTAL PROTECTION CAFO SPECIALIST

Hello, my name is Anthony Willard and I work for the West Virginia Department of Environmental Protection (DEP). In February of 2011 I began serving under the Division of Water and Waste Management Environmental Enforcement as an Environmental Inspector In-Training. While my office is located in Romney, I am responsible for all of the eight counties in the Eastern Panhandle. My specific area of interest is with Concentrated Animal Feeding Operations (CAFO). I will be the first Inspector within the DEP who focuses on enforcing CAFO compliance with National Pollution Discharge Elimination System (NPDES) permits.

I was born and raised in a small city outside of Charleston, WV called Dunbar. Although I was not raised on a farm I do have somewhat of a farming background. For 12 years I spent a lot of my free time on a 300 acre farm just outside of Point Pleasant, WV in Mason County. It was here that I was first introduced to the beef cattle and hay/pasture industries. This experience led my academic career to West Virginia University where I obtained my Bachelors of Science degree in 2008 in Agricultural and Extension Education, with a minor in Agribusiness Management and Rural Development. At the end of last year I also completed my Masters of Science degree in Agronomy.

CAFO classification is divided into groups of small, medium, and large based upon the type and number on animals included in the operation. A table with these number thresholds can be found at http://www.epa.gov/npdes/pubs/sector_table.pdf. If you believe your facility meets the criteria of a CAFO and requires an NPDES permit, please contact Bob Bates of the WV DEP at (304) 926-0499 ext. 1045.

In just the few months I have spent living in the area I have thoroughly enjoyed meeting new individuals and exploring the territory. I am excited about the opportunity to get the new CAFO program up and running. I look forward to meeting you and hope that both sides learn and benefit from one another.

For more information on the WV DEP and the NPDES permitting program, please visit our webpage at <http://www.dep.wv.gov/>. If you would like to speak with me directly, I can be reached at (304)822-7266 ext. 3628 or my e-mail address is Anthony.J.Willard@wv.gov.

BERKELEY COUNTY FARMER WINNER: PRISCILLA JACKSON



Priscilla Jackson's Yellow House Farm has been a part of her family for a long time. She and her husband took over the farm after her father's passing almost 3 years ago. They own 48 acres of hay and pasture land and rent 38 acres. The land is mainly used to raise Hereford cattle for their cow/calf operation. All of the cattle are raised on the farm and sent to auction when they meet the desirable weight for slaughter. They take great pride in their animals and all cattle are bred on the farm. Yellow House Farm has many agronomic and structural Best Management



Practices installed on their farm. Some of the agronomic practices observed are soil sampling to ensure proper plant growth and soil health, liming, as well as brush hogging to control weeds in the pasture fields and guarantee quality vegetation for the cattle. The farm also has off stream watering access to their cattle. They have installed 2 watering facilities for cattle to drink. The Jackson's goal for the future is to install more conservation practices, their current focus is on installing divisional fencing to start cattle on a rotational grazing system.

FALL IS THE TIME FOR A NUTRIENT MANAGEMENT PLAN

Nutrient Management Plans (NMPs) have been around long before a TMDL was established for the Chesapeake Bay. In the excitement over the Bay, many have come to view NMPs as something that has to be done for the Bay which has no real value to the producer. This is not true. A NMP is beneficial to producers in many ways.

First, a NMP helps the producer better utilize nutrients that are already on the farm. Soil testing determines the levels of phosphorous (P) and potassium (K) that are already present in the soil. In some cases, the levels of P and K are sufficient for the desired crop and no additional fertilizer is needed. This is a cost saving discovery for the producer as soil testing is a free service and it showed that purchasing fertilizer was unnecessary.

Secondly, manure analysis determines the nutrient levels in manure that will be spread on fields. A manure analysis will show levels of total nitrogen (N) and plant available N as well as P and K. Manure can then be spread based on its nutrient levels and treated as fertilizer. Again, this is a free service which helps a producer save money by spreading only what is needed for the desired crop.

A NMP also has environmental benefits for the producer as it can help identify potential areas for P runoff. The P Index is a calculation that measures potential for P runoff from a particular field. If a field is low or medium risk, no changes are necessary. If the P Index comes back high or very high, a list of options will be presented to the producer so he can manage the risk in the way that best fits his operation. This may mean applying no P fertilizer, making sure there is a grass buffer at the edge of the field, or insuring that manure application is more than 50 feet from a water source.



A West Virginia Department of Agriculture (WVDA) Nutrient Management Specialist meets with individual producers to develop a plan that is specific for their farm and their management preferences. The plan writer will also assist in taking soil and manure samples. This is all a free service offered by the WVDA.

Fall is a great time to get a plan! First because it's a great time to take soil samples. A soil sample taken in the fall will most accurately represent what nutrients are available to the plant during the growing season. A plan takes time. If you start the process in the fall you will have plenty of time to get the plan back before it is time to plant in the spring.

To experience the benefits of having a NMP, contact your local WVDA office to get one. The WVDA offers nutrient management plan writing for free through its nutrient management specialists. There are nutrient management specialists in Moorefield, but Christine Barnes has been hired as a nutrient management specialist in the Inwood office to better serve the Eastern Panhandle. She can write a plan for you. Contact her at 304-229-5828 or cbarnes@wvda.us.

CONSERVATION FARM OF THE YEAR AWARD (CONTINUED)

Mark is the son of Mark Stephen Glascock who owns Quail Hollow Farm. Glascock's Produce leases land from Quail Hollow Farm to grow their fruits and vegetables. Mark was a natural born farmer, coming from a long family tree of agriculturists; he was taught farming at an early age. Laura is a native of Morgan County. Her family all worked in the tomato factories and passed along the love of gardening and farming. Her grandmother taught her how to grow corn and tomatoes and how to can, pickle and harvest the trees. Laura attended James Rumsey Vocational Center in 1996-1997 for horticulture and their first greenhouse was purchased the following year.

Their daughter, Rachel, assists in creating scrumptious jams, jellies and butters and is Glascock's Produce Greenhouse Manager. Rachel handles her own farmers market in northern Virginia and she plans to attend chef school this fall. Their son, Zach, attends Syracuse University and joins them in the summer to work in the fields. Mark and Laura hope to pass on the importance of growing homegrown fruits and vegetables to their children and grandchildren like their grandparents did for them.

Mark and Laura stay busy running the farm and staying abreast of new ideas and varieties. Glascock's Produce raises 84.2 acres of 40-60 different varieties of fruits and vegetables on the farm. They participate in 5 different markets: Berkeley Springs, WV and in Reston, Burke, Ashburne and Leesburg, Va. They sell their produce and vegetables fresh from the field within 48 hrs of being picked with no packaging. They also sell value added products such as jams, jellies, salsa and many other items. These items are processed at Gourmet Foods in Romney, WV. All of Glascock's Produce value added products are straight from their farm. Gourmet Foods takes vegetables and fruits and processes the raw produce into value added products using the Glascock family recipes. These products help Glascock Produce to diversify their market.



We are very proud of the Glascock's and have truly enjoyed getting to know them and their family. Congratulations and Good Luck!

WV DEPARTMENT OF ENVIRONMENTAL PROTECTION CAFO SPECIALIST

Hello, my name is Anthony Willard and I work for the West Virginia Department of Environmental Protection (DEP). In February of 2011 I began serving under the Division of Water and Waste Management Environmental Enforcement as an Environmental Inspector In-Training. While my office is located in Romney, I am responsible for all of the eight counties in the Eastern Panhandle. My specific area of interest is with Concentrated Animal Feeding Operations (CAFO). I will be the first Inspector within the DEP who focuses on enforcing CAFO compliance with National Pollution Discharge Elimination System (NPDES) permits.

I was born and raised in a small city outside of Charleston, WV called Dunbar. Although I was not raised on a farm I do have somewhat of a farming background. For 12 years I spent a lot of my free time on a 300 acre farm just outside of Point Pleasant, WV in Mason County. It was here that I was first introduced to the beef cattle and hay/pasture industries. This experience led my academic career to West Virginia University where I obtained my Bachelors of Science degree in 2008 in Agricultural and Extension Education, with a minor in Agribusiness Management and Rural Development. At the end of last year I also completed my Masters of Science degree in Agronomy.

CAFO classification is divided into groups of small, medium, and large based upon the type and number on animals included in the operation. A table with these number thresholds can be found at http://www.epa.gov/npdes/pubs/sector_table.pdf. If you believe your facility meets the criteria of a CAFO and requires an NPDES permit, please contact Bob Bates of the WV DEP at (304) 926-0499 ext. 1045.

In just the few months I have spent living in the area I have thoroughly enjoyed meeting new individuals and exploring the territory. I am excited about the opportunity to get the new CAFO program up and running. I look forward to meeting you and hope that both sides learn and benefit from one another.

For more information on the WV DEP and the NPDES permitting program, please visit our webpage at <http://www.dep.wv.gov/>. If you would like to speak with me directly, I can be reached at (304)822-7266 ext. 3628 or my e-mail address is Anthony.J.Willard@wv.gov.

WHAT'S IN THE GROUND: EDUCATIONAL WORKSHOP ON SOIL



The Eastern Panhandle Conservation District in cooperation with CraftWorks presented an educational workshop on soil Saturday, August 27th for students K-12. CraftWorks is a non-profit organization dedicated to providing children, teenagers, and even adults with an educational outlet in the creative arts while educating them on the importance of preserving and protecting the environment. The workshop was the last of a 6 month series of educational events titled "Backyard Discoveries" which is part of Craftworks Watershed Initiative to support long-term stewardship of Bullskin Run and Cool Spring Marsh.

The workshop which was titled "What's in the Ground" and focused on educating students on soil formation, textures, colors, the purpose of soil, the relationship between soil and water, and how to use soil in artwork. Students in attendance explored what lives in and on the soil, how humans impact the soil, created a fun snack, and painted with soil.

One of the Eastern Panhandle Conservation District's goals is to provide educational opportunities to children of all ages. We would like the opportunity to work with you organization or school. We can offer teaching assistance with many different topics relating to soil, water, and air conservation, agriculture, and conservation practices. Please do not hesitate to contact our Education Outreach Specialist, Kate Hendershot. She can be reached at 304.263.4376 or via email at khendershot@wvca.us.

WEST VIRGINIA NRCS PROGRAMS

Financial Assistance Programs Open for Enrollment

- Agricultural Management Assistance (AMA)
- Agricultural Water Enhancement Program (AWEP)
- Chesapeake Bay Watershed Initiative (CBWI)
- Conservation Reserve Enhancement Program (CREP)
- Conservation Reserve Program (CRP)
- Conservation Security Program (CSP)
- Conservation Stewardship Program (CSP)
- Conservation Technical Assistance (CTA)
- Environmental Quality Incentive Program (EQIP)
- Farm and Ranchlands Protection Program (FRPP)
- Grassland Reserve Program (GRP)
- Health Forest Reserve Program (HFRP)
- Wetland Reserve Program (WRP)
- Wildlife Habitat Incentive Program (WHIP)

For More Information Contact NRCS

Berkeley and Morgan Counties-304-263-7559

Jefferson County-304-725-3471

**Reminder: Approved seeding dates for plating cover crops (such as wheat, barley, or rye) under the USDA Natural Resources Conservation Service cost/share programs (EQIP, CBWI, or AMA) is August 15th thru October 15th. The dates for pasture and hayland plantings is August 15th to September 15th. Contact the EPCD Office if you need to schedule the use of a No-Till Drill.*

BERKELEY COUNTY SUPERVISOR POSITION ANNOUNCEMENT

Berkeley County has two Supervisor Positions open for election in 2012. The two supervisors elected will serve on the Eastern Panhandle Conservation District for a term of four years. If you wish to run for one of the two positions please see the qualifications listed below.

Qualifications for county supervisors are listed below.

- Own a minimum of 3 acres within the county he or she is running for office.
- Reside in the county where he or she is running for office.
- Be an active cooperator within the conservation district and at least 5 years of land management experience.
- Have a strong working interest in the conservation of natural resources.

Duties of a conservation district supervisor include but are not limited to:

- Attend 12 regularly scheduled Board meetings per year.
- Work with local workgroups.
- Represent the District at local public meetings regarding conservation of natural resources.

Conservation District Supervisors serve on local boards that develop and implement programs to protect and conserve soil, water, woodland, wildlife, and other renewable natural resources, including backyard conservation in urban areas. It is important that we elect strong and dedicate people to serve and protect our natural resources, if you want more information on running for office please contact EPCD at epcd@wvca.us.

AGENCY PROGRAMS

EQUIPMENT RENTAL

NO TILL DRILLS

\$10.00 per acre

WEED WIPER

\$50.00 per day

POULTRY LITTER or LIME SPREADER

\$80.00 per day

CROP ROLLER CRIMPER

No charge

**There is a \$50.00 delivery fee for all equipment.

OTHER SERVICES

FORAGE TESTING

60/40% cost share

SOIL TESTING

50/50% cost share

LIME INCENTIVE PROGRAM CRITERIA

EPCD will cost share up to 50% on bulk lime and delivery with a cap of \$30 per ton. Landowner is responsible for 100% of spreading cost.

- Fields must be hay and/or pasture.
- Applications approved are up to 50 acres per year and with a pH of 6.5 and below
- Landowner is required to use a WV AG Certified Lime Dealer.
- After signing the Contract, the landowner has 90 days to spread the lime, unless the landowner is unable to spread due to weather or other complications.
- When lime is delivered, have the vendor fill out and sign the Lime Invoice with the cost of the lime and delivery.
- If the EPCD pays the landowner over \$600.00, we will need the Social Security or Tax I.D. number to complete a 1099 Tax form.

DISTRICT HAPPENINGS

SCHEDULE OF EVENTS

September 26, 27, 28 – Science Olympiad

October 4 – EPCD Annual Awards Banquet at 6:30 pm

DISTRICT BOARD MEETINGS

September 21 at 7:00 pm

October 19 at 7:00 pm

November 16 at 7:00 pm

December 21 at 7:00 pm

THE DISTRICT WILL BE CLOSED FOR THE FOLLOWING HOLIDAYS

October 10 – Columbus Day

November 11 – Veterans Day

November 24 & 25 – Thanksgiving

December 26 – Christmas

EPCD OUTREACH & EDUCATION PROGRAMS

The following is a summarized list of outreach/education programs offered through the EPCD. If you would like more information, please contact the office @ 304-263-4376.

- Envirothon Contest: ages 15 – 18
- Land Judging Contest: ages 15 – 18
- Forestry Contest: ages 15 – 18
- Grassland Evaluation Contest: ages 15 – 18
- College Scholarships: high school seniors
- Samara Program: 7th grade
- Poster Contest: K through 12
- Photo Contest: all ages
- Stewardship Program: church youth through adult
- Conservation & Forestry Camps: ages 11– 18
- Annual Tree Sale
- Adult Trainings & Workshops

In addition, District staff is available to address your classroom, group or organization of any age, to address various environmental topics or current programs.



**EASTERN PANHANDLE
CONSERVATION DISTRICT**

151 Aikens Center, Suite 1
Martinsburg, WV 25404
Phone: 304-263-4376
Fax: 304-263-4986
E-mail: epcd@wvca.us

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EASTERN PANHANDLE CONSERVATION DISTRICT ANNUAL AWARDS BANQUET

The Eastern Panhandle Conservation District Board of Supervisors cordially invites you to the District's Annual Awards and Recognition Banquet.

Tuesday, October 4, 2011
Dinner at 6:30 p.m.

Berkeley County Youth Fairgrounds
2419 Gold Course Rd.
Martinsburg, WV 25405

This banquet will be recognizing and honoring local individuals who have done an outstanding job with conservation initiatives. These landowners have done an excellent job of utilizing conservation plans on their farms and should be commended.

We will also be honoring and recognizing participants and winners of education programs for the year. These award winners and participants include Photo and Poster Contests, WV Envirothon Teams, and Land Judging Teams.

We ask that you please notify the District office at 263-4376 x115 if you plan to attend. All questions may be addressed by calling the number above.

We are very excited about our banquet and hope to see you there!



10/13/11

PVAS Assumes Ownership of Stauffer's Marsh

Stauffer Miller, the owner of the popular Berkeley County birding site known as Stauffer's Marsh, has donated the property to PVAS.

The donation has been in the works since last January, after Mr. Miller gave a presentation about the marsh during a PVAS program at the National Conservation Training center.



The deed transfer was finally completed on September 9 and recorded September 12.

Shepherdstown attorney D. Frank Hill III handled all the legal work pro bono.

Mr. Miller, a retired veterinarian who currently lives in Charlottesville, Virginia, is an Inwood native. He purchased the property in 1999 and has been maintaining it as a bird sanctuary on his own since that time.

It will now be known formally as the Stauffer's Marsh Nature Preserve.

The property is located in Back Creek Valley just one-half mile south of Shanhai on the east side of Back Creek Valley Road (County Route 7).

It is 45.7 acres in size and includes about 750 feet of Back Creek frontage.

Originally part of a 1754 Fairfax land grant, the property was formerly marshy farmland. In the mid-1990s, a previous owner entered most of it (41.4 acres) into a permanent conservation easement through the U.S. Department of Agriculture's Wetland Reserve Program. At that time, USDA took extensive steps to restore it as a wetland.

Today, the property includes a mix of shallow ponds, marshy areas, woods, and edge lands.

Potomac Valley Audubon Society is people dedicated to preserving, restoring, and enjoying the natural world through education and action.

Birdseed Sale Changes for 2012!

Spring flooding in the Midwest and extreme conditions elsewhere around the globe have made availability of seed scarce and unpredictable, especially sunflower seed. In some cases prices have doubled and market sources are unstable. The result... PVAS's birdseed pickup and storage program has changed greatly.

Both Gower's locations will provide storage, but only until April 1. In this uncertain climate they are unable to assure they can supply seed at the current prices after March; therefore, seed not picked up by that date will be forfeit. The birdseed committee will make every effort to notify our customer's if they have seed in storage as that date approaches.

Additionally, the Ranson Gower's location will carry a reduced list of products. Ranson will not have a designated pickup date; seed may be picked up during regular store hours anytime after November 14. The Williamsport Gower's location will have a designated pickup date of November 12 and allow storage after that date for certain products shown on the order form. Berkeley Springs customers will pick up their seed on November 12 at the Hunter's Hardware Warehouse.

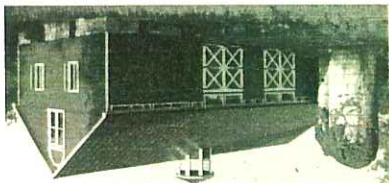
Order forms for the annual PVAS birdseed sale are enclosed with this issue of Valley Views. Forms may also be found on the PVAS website.

See Birdseed, Page 2

BARN PARTY!

Join PVAS for its fall fundraiser on November 12 from 1-4 p.m. The barn party will take place in the beautiful timberframe barn at Wild Goose Farm, just outside Shepherdstown. The event will include lunch and all the fixin's. Please go to our website for details. Invitations will be sent out in mid-October. Pre-purchased tickets are required. Tickets will be \$45/single ticket, Donor \$150 (admits 2).

Patron \$250 (admits 2), or Supporter \$500 (admits 2). For an invitation, contact Kristin at 304-676-3397 or PVASmail@aol.com.



Hello everyone:

The acquisition of the Back Creek Valley property known as Stauffer's Marsh represents a new milestone for PVAS.

Although we already co-manage two nature preserves for The Nature Conservancy, the Marsh will be the first nature preserve wholly owned and operated by PVAS.

We're very grateful to the former owner, Stauffer Miller, for his decision to donate this property to us.

It was a very generous gift, not only to us, but to the whole Eastern Panhandle, and we can't thank him enough.

Our mission at the preserve will be to fulfill Mr. Miller's wish that it be maintained as a good habitat for wetland birds and as a place that can help educate the public about the importance of wetlands.

Over time we hope to facilitate easier public access to the preserve by creating additional trails. We also hope to provide some interpretive signage.

But the property's size and terrain are such that it does not lend itself to much, if any, development beyond that, and we don't envision any other infrastructure projects here for the foreseeable future.

We're excited about the opportunity to be good stewards of this marvelous property, and we look forward to working with its neighbors and others to maximize its potential.

If you'd like to get involved and help us out there please let us know—I'm sure we'll be offering plenty of volunteer opportunities at the preserve, especially for trail work, and we'll welcome any assistance you can provide. Financial help will be welcome, too.

—Peter Smith

Stauffer's Marsh (continued from page 1)

This rich diversity of habitats makes Stauffer's Marsh very attractive to birds, especially wetland species.

This makes it a favorite spot for many Eastern Panhandle birders. To date, some 150 species of birds have been identified there.

Many of the preserve's ponds and marshy areas are easily viewed from the road. Currently, the preserve's only formal trail is a moved lane that runs from a locked gate near the property's northeast corner to Back Creek. PVAS hopes to develop additional trails in the future.

Birders, hikers, and photographers are welcome to visit at any time.

Because local residents have been fishing the property since USDA created its ponds, PVAS will continue to allow fishing but only with prior permission. No boats are allowed on the ponds.

To keep deer populations down, one local family has exclusive hunting rights in exchange for helping to care for the property. No other hunting will be permitted.

Ticks are prevalent at the preserve, and visitors are urged to use

appropriate precautions at all times. Waterproof footwear is also recommended.

There is a substantial gravel parking area at the north end of the preserve. There is also some parking at the south end.

Directions to the preserve are as follows:

From Hedgesville and points west: take Route 9 to Back Creek Valley Road (County Route 7) just west of Hedgesville.

Follow Back Creek Valley Road south for 10.5 miles to the village of Shanghai. In Shanghai, from the intersection with Hampshire Grade and Tub Run Hollow roads, continue following Back Creek Valley Road south for another one-half mile. The preserve will be on your left, on the east side of the road.

From Martinsburg: Take King Street west over I-81 to Tuscarora Pike (County Route 15). Follow Tuscarora Pike about 10 miles over North Mountain and across Back Creek into Shanghai (it becomes County Route 18 at the intersection with Poor House Road). In Shanghai, turn south onto Back Creek Valley Road and follow it one-half mile to the preserve, on your left, on the east side of the road.

From Charles Town: Take West Virginia Route 51 west about 16.6 miles to West Virginia Route 45. Turn west (left) on Route 45 and follow it 2.5 miles into Glenary. At Glenary, turn north (right) onto Back Creek Valley Road (County Route 7). Follow Back Creek Valley Road 4.2 miles to the preserve, on your right, on the east side of the road.

Birdseed (continued from page 1)

Website at www.potomacaadubon.org. Please read the enclosed flyer completely and fill out the appropriate form with care.

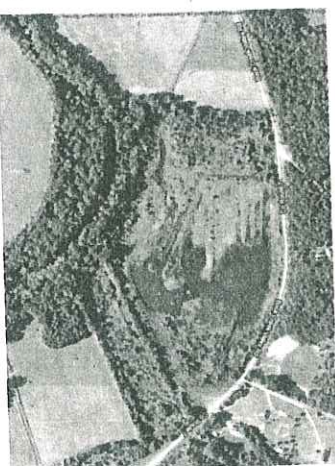
As in the past, proceeds will go to fund our educational programs.

In addition to your generous support of birdseed orders, volunteers are needed for November 12 delivery from 10 a.m. until noon in Berkeley Springs and Williamsport. To volunteer please contact Diana Mullis at 304-267-3482 or dianamullis@aol.com. Diana is also the person to contact regarding any birdseed questions.

Don't forget - Birdseed Orders are due October 15.

Remember United Way/CFC Fund Drives

If you give, don't forget that you can designate PVAS for directed contributions. Any questions, contact Kristin Alexander at pvasmail@aol.com or 304-676-3397.



Attendance Up At Berkeley Springs Fall Birding Festival

This year's Berkeley Springs Fall Birding Festival, which was held over the September 16-18 weekend, drew more people than ever before. The festival's two evening programs and four daytime walks and workshops had a total attendance of 213, up from last year's 176.

Some attended several or all of the events but each event drew new participants and in all about 130 different people participated. Some came from as far away as Ohio and Wisconsin.



Shown above is the group that turned out for the Sunday morning bird walk at Sleepy Creek retreat near Cacapon State Park.

All the events got excellent reviews, especially the evening programs.

Judy Webb and Helen Herlocker deserve great thanks for all their

hard work in organizing the festival. Thanks are also due to Carol DeColle, for conducting the workshop for beginning birders, to Joe Gentle, for leading a walk at the Edolon Nature Preserve, and to the festival's evening presenters: Sharon Siteier, Liam McGrathagan, and Marcy Hecker.

Planning for next year's festival will begin shortly.

Fall Youth Programs Have Started!

It didn't take long for our fall programs to get to warp speed this year! In fact, we are taking reservations for Spring 2012 now as fall school programs are close to being fully booked!

A new season of our popular child-adult partner "Wee Naturalists" program began in August and will continue through early December. These monthly programs are conducted rain or shine. Spaces are still available for these programs. Please help us spread the word!

Watershed programs are being conducted in five schools (about 460 students) this fall (Ranson and Shepherdstown Elementary, Mill Creek and Tomahawk Intermediate, and St. Joseph's Parish School. Another seven schools are expected to be served during the spring semester.

New programs for kindergarten, first, fourth, and fifth grades are being field tested this fall with a limited number of classrooms in each grade participating. About 1,000 students will be part of this pilot program. Almost all of the spots were claimed by Labor Day! These programs will be offered in the classroom with an outdoor component using the individual schoolyards. The Kindergarten program focuses on wildlife conservation. The first-grade program helps students learn the differences between living and non-living

things. The fourth-grade program addresses food chains and webs and the fifth-grade program tackles tree structure and photosynthesis. Program costs for these programs are being funded by a grant from WV Division of Natural Resources.

Additional funding from the Eastern West Virginia Community Foundation and the City of Ranson are providing ways for additional

classes in Jefferson and Berkeley Counties to take part in these new programs. Some classes are choosing to travel to Yankeater Preserve as well.

A new collaboration at Berkeley-Heights Elementary School in Berkeley County has also begun with a teacher training for all third-grade teachers at the school. The training will support teachers as they use their schoolyard as an outdoor classroom during the entire year and learn about and compare West Virginia plants, animals, and habitats through cross-curricular learning.

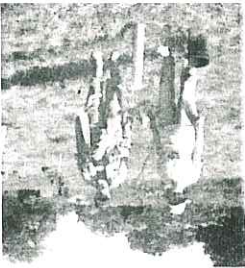
St. Joseph's Parish School in Martinsburg has developed a service project program that will allow their kindergarten through fifth-grade students to visit Yankeater Preserve on a monthly basis this year and combine an age-appropriate service project with nature explorations. Service projects will include everything from "Growing Native" nut collection this fall to "Christmas For The Birds" in December, and gardening projects next spring.

Volunteers are needed for all programs, but especially those at Yankeater Preserve. Helping with school programs is an excellent way for Master Naturalists to complete volunteer hours! If you are interested in helping with any of the programs, would like further information, or want to schedule a program, contact Ellen Murphy at pvasprogrms@comcast.net or 304-676-8739.

Day of Caring Sets New Record

This year's Day of Caring at the Yankeater Preserve set an all-time record number of volunteers. 121 people came out to the preserve to help pull still grass, beat back invasives, clean up the flower beds, trim and mulch trails, install water bars, and generally spruce things up. This year's represented groups at Yankeater included IT Sexton, Jefferson High School's Pop Singers, Airforce Jr. ROTC, Potomac Valley Master Naturalists, Potomac Valley Audubon Society, Shepherdstown Rotary, Tri-State Group, and WV Master Gardeners. Everyone enjoyed a hot lunch provided by PVAS volunteers Alice Bartus, Wanda Miller, Diana Mullis, and Jane Vanderhook. Jennifer Caskey was also generous enough to allow overflow parking along her lane to accommodate the abundance of cars.

This year PVAS also had a Day of Caring site at Flowing Springs Park in Ranson. We had 40 volunteers there who planted 175 trees in a new riparian buffer zone between the railroad and stream, installed an electric deer fence, and removed invasive species. The volunteers at Flowing Springs Park included representatives from the Cacapon Institute, Charles Town Rotary, the City of Ranson, Job Corps, Master Gardeners, Ranson Residents, and the WV Division of Forestry. Volunteers at this site enjoyed chicken sandwiches donated by the Chick-fil-A in Ranson.



It is truly remarkable what many hands can do in a day when they are dedicated to giving back to the community. We can't thank the

"Wee Naturalists" Sessions Continue

PVAS's "Wee Naturalists" program continues in October with sessions about fall leaves on the 19th and 20th.

The program's November sessions will be held on the 16th and 17th and focus on "Nature's Art." The December sessions will be on the 7th and 8th and be about "Snowflakes and Snowbirds."

The Wee Naturalists program is aimed at pre-school children ages 3-5. It is designed to provide regular opportunities for small children and loving adults to explore nature together safely under the guidance of an experienced PVAS instructor. Children must be accompanied by a parent, grandparent, other adult relative, or guardian.

Families may register for one, several, or all of the monthly sessions. The fee is \$5 per child/adult team per session. To ensure that everyone receives close, personal attention, enrollment is limited and pre-registration is required. All sessions are held at the Yankauer Nature Preserve. Each session will last from 9:30 a.m. to 11:00 a.m.

The program is led by Suzi Taylor, of Sharpsburg, Maryland, a veteran PVAS camp director who has a degree in environmental education.

Information and registration forms are available on the PVAS website. For more information, contact Ms. Taylor at 301-432-1908 or tomasdusuzi506@cs.com.

Don't Forget Winston Gardens Open House!

Here's a reminder that the Winston Gardens Native Plant Nursery's fall Open House Plant Sale will be held the weekend of October 1 and 2, from 10 a.m. to 3 p.m. each day.

PVAS will receive 15 percent of the Sale proceeds. The nursery is located in northeastern Berkeley County, at 1121 Hollida Lane, one mile off Swan Pond Road.

Operated by noted area landscape designer Virginia Winston and her husband Eldon, it specializes in trees and shrubs that are native to this region.

This fall it is offering more 40 different species for sale. These range from popular favorites like Sugar Maples and Canadian Hemlock to hard-to-find species like Hornbeam, Spicebush, and Red and Bottlebush Buckeye.

Light refreshments will be served and a door prize will be offered.

For directions and a full list of the plants available, go to the Nursery's website at www.winstongardens.com. Or call the Win-stons at 304-267-6924.

Last Chance To Join Cape May Hawk-watch Trip

There's still time to join PVAS's hawk-watching trip to Cape May, New Jersey, during the October 14-16 weekend.

This is a great time of year to be at the shore, and it will be a great opportunity to see Peregrine Falcons, Merlins, American Kestrels, Sharp-shinned Hawks, Coopers Hawks, Bald Eagles, Northern Harriers and other species of hawks.

United Way enough for making this volunteer day possible, and of course, we thank the volunteers themselves who worked so hard and accomplished so much.

Yankauer "Growing Native" Event Set for October 8

PVAS is once again planning to partner with the Potomac Conservancy to hold a Growing Native seed-collection event at the Yankauer Nature Preserve on Saturday, October 8. The event will be held from 10 a.m. to noon, rain or shine.

Everyone is welcome to participate. A state forester will be on hand to aid with seed identification, and seed-collection bags will be provided.

These events are very popular with children and make good family outings.

Pre-registration is suggested but not required; people can register on site that morning if they wish. To pre-register or get more information, contact Deanna Tricarico, the Conservancy's Outreach Coordinator, at tricarico@potomac.org or 301-608-1188, extension 204.

For those who cannot attend the October 8 event but would like to help, the Conservancy will be installing seed-collection kiosks at the Yankauer Preserve, the Farmers Market in Inwood, and the Nature Niche store in Berkeley Springs. Families and individuals can gather seeds on their own at their own pace and drop them off at any of these locations anytime through October 23. Full instructions on procedures for gathering and dropping off seeds can be found on the Growing Native website at www.growingnative.org.

The Growing Native seed collection program is aimed at improving water quality in the Potomac River. Each year, it musters thousands of volunteers throughout the Potomac River watershed to gather native tree seeds that are donated to state tree nurseries where they are nurtured into small tree seedlings. The seedlings are then planted along streams and rivers in the Potomac watershed to help restore forests that filter pollution and run-off.

Anyone is welcome to participate, and it's easy to do: at each event, a state forester is on hand to aid with tree identification and seed-collection bags are provided.

Since the program's inception in 2001, volunteers have collected more than 150,000 pounds of seeds and helped restore hardwood forests along nearly 800 miles of streamside land.

2012 Race for the Birds Date Set; Registration Opens Soon

PVAS's Eleventh Annual "This Race is for the Birds" will be held on Saturday, April 21, 2012, at the National Conservation Training Center outside Shepherdstown.

On-line registration will be available starting Thanksgiving Day 2011 on the race website at www.RacefortheBirds.org.

The 2012 race will include five- and ten-mile runs, a shorter community walk/run, and a one-mile "Fun Run" for kids.

Mark your calendars now so you can join this fun family event! This will be a good opportunity to see NCTC's beautiful campus during the peak of the spring wildflower season.

Anyone with an interest is welcome to come along and there will be no fee. But participants will be expected furnish their own transportation and make their own hotel or motel reservations.

Sandy Sagalkin will be the trip leader, and he will be staying at Leith Hall, a B&B at Cape May (telephone 609-884-1934). The Cape May Bird Observatory website (www.birdcapemay.org) contains a list of hotels and motels which offer discounts to birders who are members of the Cape May Bird Observatory. If you are planning to come on the trip, it might pay to become a member, which you easily can do online. Cape May can be pricey and cheaper accommodations may be available at Wildwood, New Jersey.

Pre-registration by phone is required: contact Sandy Sagalkin at 240-291-6465. For more information, you can contact him by email at monsansagalkin@myactv.net.

We're Offering Local Hawk-watch Opportunities, Too

If you'd like to go hawk-watching but don't have time to travel far, PVAS is sponsoring trips to Maryland's Washington Monument State Park on October 5 and 19. Anyone with an interest is invited to participate in either or both trips.

The park's monument is an official hawk-watch platform and one of the best hawk-watching sites in the mid-Atlantic. Species that may be seen at this time include Ospreys, Bald Eagles, Northern Harriers, Sharp-shinned and Coopers Hawks, and Red-tailed Hawks.

Local naturalist Sandy Sagalkin will lead the trip and help identify the birds seen.

The Park is located four miles east of Boonsboro and 1½ miles north of Alternate Route 40 on Monument Road.

Participants will gather at 9 a.m. in the Park's uppermost parking lot, just below the monument. From there, the group will walk up to the monument at the summit. The trail is not long but it is rather rough and not suitable for anyone who needs assistance.

The length of the stay at the monument will depend on how the hawk flight is going. If conditions are good, the trip leaders may stay until early afternoon. Other participants can leave whenever they wish.

The hawk-watch itself is free, but there is a fee to enter the park: \$2 for Maryland residents, and \$3 for others.

No pre-registration is required.

Participants should bring binoculars if they have them, snacks or a lunch if they wish, and be prepared for chilly weather. PVAS will provide binoculars for those who do not have any.

Rest room facilities are available in the Park's parking lot area.

The trip will be cancelled if it is raining because hawks do not fly in such weather.

Patuxent Refuge Trip Will Be Ideal for Families

PVAS is sponsoring a field trip to the Patuxent Research Refuge near Laurel, Maryland, on Saturday, October 29.

Anyone with an interest is invited to participate.

Established in 1936, the Refuge is the nation's first and only National Wildlife Refuge devoted to wildlife research. It is administered by the U.S. Fish and Wildlife Service.

The field trip, which will last from approximately 9:30 a.m. to 3:30 p.m., will be an ideal trip for families with children. It will include a guided, one-hour bird walk at 9:30 a.m.; a guided, 45-minute tram tour of selected areas of the Refuge at 11:30 a.m.; a self-guided of the Refuge's Cash Lake area at 1:00 p.m. There will also be scavenger hunts for children.

There is no fee to enter the Refuge but the tram tour will carry a fee of \$3 for adults, \$2 for senior citizens, and \$1 for children under 12. There is no food service at the Refuge so participants should bring their own box lunch or mid-day snack.

Trip participants should plan to meet at the Refuge's Visitor's Center at 9:30 a.m. The entrance to the Center is on Powder Mill Road, two miles east of the Baltimore-Washington Parkway, near Laurel, Maryland.

The drive time to the Refuge from the Eastern Panhandle is about 1½ hour. Those who would prefer to carpool or caravan to the Refuge should plan to meet in the parking lot of the Charles Town Food Lion supermarket off Route 340 at 7:45 a.m.

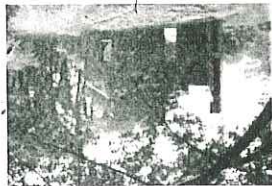
Those who wish to participate are asked to pre-register by contacting Kelly Wolf at kheldreth@hotmail.com or 304-229-6229. Please be sure to indicate how many people will be coming with you and whether you wish to carpool or intend to drive on your own to the Refuge.

For more information about the Refuge, see its website at www.fws.gov/northeast/patuxent/index.htm.

This trip will be postponed to November 5 in the event of rain. On that date, the tram tour will not be available.

First Phase of Eidolon Cottage Restoration Complete

The first phase of the effort to restore the old stone cottage at the Eidolon Nature Preserve is now complete.



Hedgesville contractor Duane Householder and his son Josh have finished the concrete footings that are needed for the post and beam framework that will support a new cottage roof.

PVAS hopes to move forward next summer with construction of the framework and roof next summer.

The goal is to get the cottage in shape to be used as a shelter and educational pavilion.

Eidolon's former owners, Louis and Marguerite Zapoleon, built the cottage in 1950-51.

They used the structure as a weekend retreat for more than a decade, and they intended to use it as their summer home when they retired.

However, the cottage was gutted by fire in 1962 and the Zapoleons never rebuilt it.

October Program Will Focus on Lyme Disease

Our October program at the National Conservation Training Center will focus on Lyme Disease.

The program will be held at 7 p.m. Wednesday, October 12, in Room 151 of the Instructional West Building.

Admission is free and anyone is welcome to attend.

The speaker will be Dr. Jennifer Cox Janus, a board-certified internist and pediatrician who practices as a primary care physician at Johns Hopkins Community Physicians in Hagerstown.

Her talk will cover the epidemiology, presentation, diagnosis and prevention and treatment of Lyme Disease. She will briefly discuss other tick-borne diseases as time permits.

Lyme Disease is an illness caused by a tick-borne bacterium *Borrelia burgdorferi*. It is transmitted by the bite of the blacklegged tick, commonly known as the deer tick.

The incidence of Lyme disease is high in this region. In West-Virginia, 83 percent of the total 772 Lyme Disease cases reported for the whole state from 2000-2010 were in Morgan, Berkeley and Jefferson counties. The data for nearby Maryland counties are similar.

Lyme Disease is most often contracted in May, June, and July but cases are now being seen year-round.

Dr. Janus received her M.D. from the University of Maryland School of Medicine and completed her residency at the University of Michigan Health System.

By Sandy Sagalkin

Roger Toy Peterson once described wood warblers as "The butterflies of the bird world." When these small creatures are adorned in their breeding plumage, they are like little jewels hanging from a tree. Peterson also spoke about "Confusing Fall Warblers", those that have donned their winter plumage and cause intermediate bird-ers some headaches. With this in mind, I asked Matt Orsle, an avid resident birder, if he would lead a trip focused on fall warblers. We were already scheduled to go to the Allegheny Front Banding Station on September 10 so Matt said, "Let's bird our way up to Dolly Sods." A small group of PVAS birders met up at 6 a.m., Saturday morning, September 10, in the parking lot of the Hermitage Inn located in Petersburg, West Virginia.

As we headed up the east side of the Allegheny front to the Sods, we made several stops along the way. At one of our first stops Matt played a recording of the Cape May Warbler in hopes of attracting a few of the migrants that were seen flying overhead. For many, this is the first experience with "fall versions" of the warblers. It only took a minute before birds started responding. Most were Cape May Warblers, but we also had Black and White, Black-throated Green, Magnolia, Tennessee, Blackpoll, Yellow-throated and Bay-breasted warblers. At other spots we observed: Nashville, Black-throated Blue, Chestnut-sided, Yellow-rumped, Blackburnian warblers, and Common Yellowthroats. 14 warbler species in all. Our high counts were 30 Cape May and 17 Black-throated Green warblers.

When we reached the banding station, Joanie Patterson, the daughter of Ralph Bell (founder of the station), and other Brooks Bird Club volunteers, that operate the station, were generous with their time and information. They held up birds that were banded for closer looks. Even birders appreciate a "bird in the hand" as an aide to help identify them in the "bush."

While heading home, I thought about how much I learned and how viewing birds in the field took much of the confusion out of identifying fall warblers. Will I have to keep going out in the fall to look in this knowledge? Yes, and I'm already looking forward to next year. I was also thinking about our next group of birding outings—to hawk watches—to observe the spectacular migration of our most charismatic bird species, the raptors. We have trips scheduled for Washington Monument State Park (MD), Waggoner's Gap (PA) and Cape May (NJ). I hope you will join us. We now have *loaner binoculars*, so not having them is no excuse.

PVAS Installs Rain Garden at St. Joe's

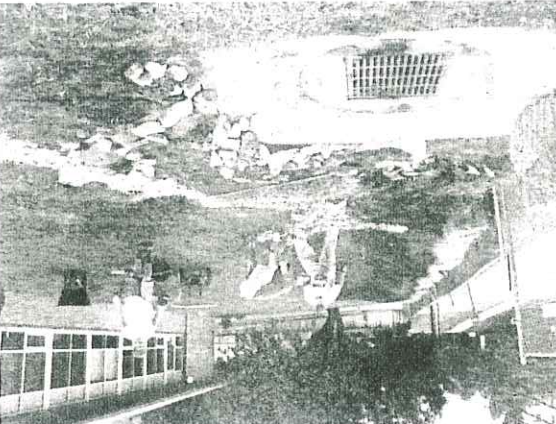
St. Joseph Parish School has been participating in PVAS' Watershed Education Initiative for several years. Each year the fourth-grade students look at the schoolyard to investigate runoff and erosion issues, and there was one spot that was particularly bad. Now, thanks to a grant from the WV Division of Environmental Protection and the help of many hard-working volunteers, St. Joe's has a rain garden to help.

James Dillon, Pennsylvania Certified Horticulturist and owner of Native Havens Design/Horticulture Consultation, approached PVAS about a year ago offering to help with future rain garden projects and we took him up on it! The garden has been in the planning stages for several months thanks to volunteer James and a designer for Through the Garden, Inc. We also met with key individuals from the City of Martinsburg and St. Joe's. Donations of compost, mulch and soil for the project came from Cam Tabb, Gary Sylvester, and Through the Garden, Inc. Other materials were purchased using grant funds.

The impervious surfaces that drain into the rain garden add up to about 14,800 sq. ft. (that is more than 1/4 acre). The garden takes water from the parking lot, walkway, turf area, and roof of the preschool, so this is bigger and more involved than anything we've ever taken on.

On Labor Day weekend a cadre of volunteers truly labored. Jim Harden of J & J Builders, and a parent at the school, volunteered to use his backhoe and dump truck to dig the trench and haul the soil and stone away.

This project would have ended before it started without his generosity. With the completion of significant rainfall expected, in



the very near future, the pressure was on to get it done, and Jim stayed to the bitter end to make sure that happened.

PVAS is indeed fortunate to have so many incredible volunteers who rise to the occasion. In this case, it was hauling and spreading mulch, stone, and soil two days straight. Without complaint, Nan Johnson, Marie Van Valkenburgh, Gary Sylvester, and Jeff Feldman came early and stayed late to get the job done before the weather hit, and James Dillon oversaw the project to completion. It took two full days, but the rain garden was installed (minus the plants) before four inches of rain put it to the test.

Thankfully, except for one minor breach, the garden withstood the pressures of tropical storm Lee. James Dillon showed his dedication by checking on the garden during the storm and making a repair. With a bale of straw and silt fence, he made sure we didn't cause more harm than good with the loose soil after construction. The issue will be fixed permanently when the plants are placed.

Students who participated in the watershed program last year as fourth graders will be planting rain garden appropriate trees, shrubs, and perennials the last week of September. These plants can tolerate very wet and very dry conditions rain gardens face. This year's fifth-grade students are very excited to build on last year's program.

Next month's Valley Views will feature photos of the students planting the rain garden!

Stop By and See Us at Apple Butter Festival

PVAS will again have a display at this year's Apple Butter Festival in Berkeley Springs, so if you attend stop by and say hello.

The PVAS display will be located with the other conservation-related displays, on Independence Street by Hunter's Hardware.

The Festival will be held October 8 and 9.

Calendar

Oct 1 & 2:	Native Plant Nursery Fall Open House, 10 a.m.-3 p.m.
Oct 1:	Freedom's Run
Oct 5:	Hawk-watching at Washington Monument State Park, 9 a.m.-12 p.m.
Oct 8:	Seed-collection event at the Yankauer Preserve, 10 a.m.-12 p.m.
Oct 8-9:	Berkeley Springs Apple Butter Festival
Oct 12:	PVAS program at the National Conservation Training Center, 7 p.m.
Oct 14-16:	Hawk-watching trip to Cape May, NJ
Oct 19:	Hawk-watching at Washington Monument State Park, 9 a.m.-12 p.m.
Oct 28:	Potomac Valley Nature Photographers, 7-9 p.m.
Oct 29:	Field trip to the Patuxent Research Refuge, 9 a.m.-3:30 p.m.
Nov 3-6:	American Conservation Film Festival
Nov 5:	Master Naturalist Potluck/Graduation

JOIN PVAS TODAY!

ALL of your dues will stay here to support local PVAS efforts and help us grow! And here's what you'll get:

- Access to a wide variety of PVAS programs and events for adults and children, including field trips, special events, workshops and courses, and environmental projects.
- A subscription to Valley Views, the PVAS newsletter
- E-mail alerts about events and programs of special interest
- Satisfaction of supporting conservation efforts, youth and adult nature education, individual and family recreation, and a wide array of programs in your community.

To become a local member, send in the form below and enclose a check for \$20 (\$15 for seniors and students). Make the check out to "PVAS." This fee covers membership for everyone in your household for one year.

Name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Phone (optional): _____

E-mail: _____

To save postage costs, PVAS regularly sends its newsletter by e-mail. You can be assured that we do not share email addresses with anyone. If you would prefer to receive the newsletter by U.S. mail check here: _____

Clip and mail this form to:

Membership Chair, PVAS
PO Box 578
Shepherdstown, WV 25443

Thank you for your support!

If you'd rather join the National Audubon Society:

Some people prefer National Audubon Society membership, which includes a subscription to the Society's Audubon magazine. To become a National member, go to the Society's website at www.audubon.org and click on "Join." If you join National Audubon and reside in Berkeley, Jefferson or Morgan counties in West Virginia, or in Washington County Maryland, you will automatically become a member of PVAS and have access to our events, an e-mail copy of newsletter and e-mail alerts. However almost all of your dues payments will go to the National Audubon Society; only a small percentage will go to PVAS.

RED TEXT - DOT ALERT

If red text or a red dot appears on your mailing label, your membership may have expired and this could be your last issue of Valley Views. Take action to renew your Local membership. If you are a National Audubon Society member, the National Society will notify you directly when your membership is up for renewal.

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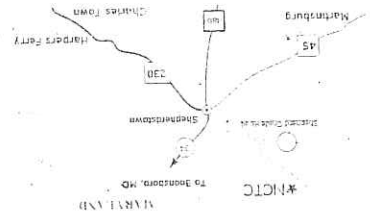
2541491072 0001

MAIL TO:
Jefferson County Commission
100 E. Washington Street
Charles Town, WV 25414

**BIRDSEED FORM
ENCLOSED**

DATED MATERIALS

The Potomac Valley Audubon Society meets at 7:00 p.m. on the second Wednesday of each month, September through April, at the US Fish and Wildlife Service National Conservation Training Center (NCTC), Shepherdstown, WV, in the Instructional West Building. Programs are free and open to the public. For additional information about PVAS or its programs and activities, please call any of the board members listed here or see <http://www.potomacaudubon.org>. PVAS serves the Eastern Panhandle of West Virginia and neighboring Washington County, Maryland.



October 2011

Printed on 100% post-consumer waste recycled paper

Volume 30, Issue 2

PVAS BOARD

The PVAS Board meets every other month on the first Thursday of the month (Sept.-June). Meeting location will be announced prior to meetings. These to all PVAS members.

- PVAS Officers and Board Members**
- President: Peter Smith 304 876-1139
 Vice President: Bob Reynolds
 Secretary: Mina Goodrich
 Treasurer: Lex Miller
 Board Development: Wayne Braunsstein 304 728-7181
 Board Members-at-Large: Peter Smith 304 876-1139, Robert Reynolds, Larrymina, Painandlex, Wbraun, Donaldbriggs, Rob Hoxton, Leigh Jenkins, Georgia Jeppesen, Heather McSharry, Jesse Morgan, Kathy Stoizenburg, Jane Vanderhook
- Ex Officio Board Members**
- Diana Mullis 304 267-3482
 Jean Neely
- Emeritus Board Members**
- Kristin Alexander 304 676-3397, Kathy Bilton, Diana Mullis
- Special Contacts**
- Executive Director: Kathy Bilton
 Web Master: Diana Mullis
 PVAS Wildlife Rescue Coord: Diana Mullis 304-267-3482

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending October 1, 2011
To be Deposited on:	October 11, 2011
Amount Played	73,868,384.27
Amount Won	66,456,528.65
Amount Promo	<u>232,038.00</u>
MWAP Contribution	<u>5,688.92</u>
Adjusted Gross Terminal Revenue	<u>7,174,128.70</u>
Administrative Costs @ 4%	286,965.14
Excess Lottery Fund @ 4%	<u>0.00</u>
Net Terminal Revenue	<u>6,887,163.56</u>
Surcharge @ 10%	0.00
State Share Excess @ 58%	0.00
Track Share of Capital Reinvestment @ 42%	0.00
Track Share of Capital Reinvestment @ 42% - 96%	0.00
Track Share of Capital Reinvestment @ 42% - 4%	\$ -
Adjusted Net Terminal Revenue	<u>6,887,163.56</u>
Racetrack @ 46.50% / 42%	3,202,531.06
Lottery Fund @ 30% / 0%	2,066,149.03
Excess Lottery Fund @ 0% / 41%	0.00
Race Track Purses @ 7% / 14% / 8%	964,202.90
Workers' Compensation Debt Reduction @ 7% / 0%	0.00
Employee Pension Fund @ 1% / .5%	68,871.64
Greyhound Development @ .75%	51,653.73
Thoroughbred Development @ .75%	51,653.73
Racing Commission @ 1%	68,871.64
County/Municipality @ 2%	137,743.28
3% Funds:	
Tourism Promotion Fund @ 1.375%	94,698.50
Development Office Promotion Fund @ .375%	25,826.86
Research Challenge Fund @ .5%	34,435.82
Capitol Renovation and Improvement Fund @ .6875%	47,349.25
2004 Capitol Complex Parking Garage Fund @ .0625%	4,304.48
1% Funds:	
State Capitol Complex Parking Garage @ 1%	-
Cultural Facilities and Capitol Resources @ .5%	34,435.82
Capitol Dome and Capitol Improvements @ .5% / 1%	34,435.82
	<u>6,887,163.56</u>

WEST VIRGINIA LOTTERY
 First Benchmark
 Charles Town
 County / City Split
 Fiscal Year 2012

Charles Town
 1999 Net Terminal Revenue \$ 45,603,174
 Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 8.19%	CHARLES TOWN 41.20%	HARPERS FERRY 2.24%	RANSON 34.78%	SHEPHERDS TOWN 13.59%
2 days ending: 7/1/2011 - 7/2/2011	\$ 69,824.12	\$ 69,824.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Week Ending:								
07/09/11	\$ 171,717.28	\$ 171,717.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/16/11	\$ 143,019.52	\$ 143,019.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/23/11	\$ 146,508.00	\$ 146,508.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/30/11	\$ 144,510.28	\$ 144,510.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/06/11	\$ 151,495.28	\$ 151,495.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/13/11	\$ 149,711.80	\$ 117,350.38	\$ 32,361.42	\$ 2,650.40	\$ 13,332.90	\$ 724.90	\$ 11,255.30	\$ 4,397.92
08/20/11	\$ 143,228.24	\$ 71,614.12	\$ 71,614.12	\$ 5,865.20	\$ 29,505.01	\$ 1,604.16	\$ 24,907.39	\$ 9,732.36
08/27/11	\$ 126,864.28	\$ 63,432.14	\$ 63,432.14	\$ 5,195.09	\$ 26,134.04	\$ 1,420.88	\$ 22,061.70	\$ 8,620.43
09/03/11	\$ 161,675.52	\$ 80,837.76	\$ 80,837.76	\$ 6,620.61	\$ 33,305.16	\$ 1,810.77	\$ 28,115.37	\$ 10,985.85
09/10/11	\$ 169,691.60	\$ 84,845.80	\$ 84,845.80	\$ 6,948.87	\$ 34,956.47	\$ 1,900.55	\$ 29,509.37	\$ 11,530.54
09/17/11	\$ 133,497.24	\$ 66,748.62	\$ 66,748.62	\$ 5,466.71	\$ 27,500.43	\$ 1,495.17	\$ 23,215.17	\$ 9,071.14
09/24/11	\$ 137,859.60	\$ 68,929.80	\$ 68,929.80	\$ 5,645.35	\$ 28,399.08	\$ 1,544.03	\$ 23,973.78	\$ 9,367.56
10/01/11	\$ 137,743.28	\$ 68,871.64	\$ 68,871.64	\$ 5,640.59	\$ 28,375.12	\$ 1,542.72	\$ 23,953.55	\$ 9,359.66
Subtotal	\$ 1,987,346.04	\$ 1,449,704.74	\$ 537,641.30	\$ 44,032.82	\$ 221,508.21	\$ 12,043.18	\$ 186,991.63	\$ 73,065.46

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ (1,075,282.56)

VIDEO LOTTERY REPORT

FY 2009

Date	Amount
7/5/2008 *	169,912.56
7/12/2008	176,592.38
7/19/2008	160,344.08
7/26/2008	162,982.74
8/2/2008	178,171.04
8/9/2008	123,538.04
8/16/2008	82,482.89
8/23/2008	76,426.18
8/30/2008	89,459.86
9/6/2008	91,644.46
9/13/2008	79,729.93
9/20/2008	71,269.36
9/27/2008	79,735.73
10/4/2008	75,186.22
10/11/2008	77,139.04
10/18/2008	80,668.26
10/25/2008	64,379.44
11/1/2008	68,352.42
11/8/2008	70,823.02
11/15/2008	65,565.50
11/22/2008	63,883.80
11/29/2008	69,850.12
12/6/2008	55,696.68
12/13/2008	60,178.04
12/20/2008	52,189.19
12/27/2008	72,205.91
1/3/2009	96,504.65
1/10/2009	53,286.62

FY 2010

Date	Amount
7/4/2009 *	128,262.42
7/11/2009	168,815.08
7/18/2009	160,652.98
7/25/2009	158,869.08
8/1/2009	174,493.08
8/8/2009	138,408.80
8/15/2009	81,222.14
8/22/2009	76,260.31
8/29/2009	80,472.92
9/5/2009	80,798.15
9/12/2009	86,286.92
9/19/2009	70,010.15
9/26/2009	69,316.87
10/3/2009	72,286.04
10/10/2009	69,650.63
10/17/2009	73,560.21
10/24/2009	67,581.66
10/31/2009	64,528.30
11/7/2009	63,741.59
11/14/2009	65,959.64
11/21/2009	59,547.05
11/28/2009	72,399.98
12/5/2009	51,006.51
12/12/2009	52,460.58
12/19/2009	32,834.39
12/26/2009	53,406.34
1/2/2010	92,980.40
1/9/2010	55,020.46

FY 2011

Date	Amount
7/3/2010	115,402.58
7/10/2010	205,731.64
7/17/2010	161,386.76
7/24/2010	160,368.28
7/31/2010	157,802.08
8/7/2010	136,494.98
8/14/2010	78,376.68
8/21/2010	76,199.02
8/28/2010	72,460.03
9/4/2010	76,362.84
9/11/2010	82,969.36
9/18/2010	67,638.78
9/25/2010	70,435.06
10/2/2010	71,013.86
10/9/2010	69,311.50
10/16/2010	75,234.62
10/23/2010	70,290.80
10/30/2010	65,615.04
11/6/2010	61,337.62
11/13/2010	64,595.28
11/20/2010	56,010.08
11/27/2010	71,170.90
12/4/2010	53,215.08
12/11/2010	46,944.00
12/18/2010	42,076.76
12/25/2010	50,450.28
1/1/2011	85,152.12
1/8/2011	54,301.30

FY 2012

Date	Amount
7/1-2/2011	69,824.12
7/9/2011	171,717.28
7/16/2011	143,019.52
7/23/2011	146,508.00
7/30/2011	144,510.28
8/6/2011	151,495.28
8/13/2011	117,350.38
8/20/2011	71,614.12
8/27/2011	63,432.14
9/3/2011	80,837.76
9/10/2011	84,845.80
9/17/2011	66,748.62
9/24/2011	68,929.80
10/1/2011	68,871.64

1/17/2009	56,068.87	1/16/2010	60,551.28	1/15/2011	54,005.90
1/24/2009	71,474.63	1/23/2010	69,943.53	1/22/2011	60,924.74
1/31/2009	61,089.80	1/30/2010	48,527.75	1/29/2011	48,036.94
2/7/2009	83,539.63	2/6/2010	37,155.14	2/5/2011	60,777.44
2/14/2009	76,054.44	2/13/2010	44,334.00	2/12/2011	67,471.84
2/21/2009	91,838.41	2/20/2010	76,946.12	2/19/2011	72,018.54
2/28/2009	80,806.88	2/27/2010	72,024.40	2/26/2011	75,544.02
3/7/2009	48,837.13	3/6/2010	76,936.85	3/5/2011	74,535.34
3/14/2009	96,025.39	3/13/2010	71,007.37	3/12/2011	66,979.48
3/21/2009	79,002.82	3/20/2010	74,335.38	3/19/2011	73,113.26
3/28/2009	79,250.83	3/27/2010	69,941.88	3/26/2011	68,490.80
4/4/2009	75,968.30	4/3/2010	70,636.28	4/2/2011	70,846.58
4/11/2009	75,964.94	4/10/2010	69,692.79	4/9/2011	67,076.78
4/18/2009	80,598.22	4/17/2010	69,335.92	4/16/2011	64,698.56
4/25/2009	75,571.46	4/24/2010	68,714.11	4/23/2011	67,674.14
5/2/2009	73,957.05	5/1/2010	68,799.06	4/30/2011	66,807.50
5/9/2009	76,697.22	5/8/2010	67,403.54	5/7/2011	66,379.74
5/16/2009	71,925.70	5/15/2010	70,186.32	5/14/2011	66,699.76
5/23/2009	81,395.43	5/22/2010	64,695.71	5/21/2011	63,210.44
5/30/2009	82,161.55	5/29/2010	67,157.40	5/28/2011	64,724.06
6/6/2009	74,895.74	6/5/2010	77,371.80	6/4/2011	74,952.34
6/13/2009	67,327.23	6/12/2010	66,106.29	6/11/2011	62,203.12
6/20/2009	75,500.53	6/19/2010	64,888.48	6/18/2011	61,200.76
6/27/2009	67,354.10	6/26/2010	63,950.29	6/25/2011	65,470.44
6/30/2009 ***	32,059.58	6/30/2010	29,667.19	6/30/2011	34,351.16
TOTALS 4403564.04		4041141.56		4016541.01	
				1449704.74	

Table Game Revenue
FY 2011

Date	Amount
July/August, 2010	154,185.68
September, 2010	94,247.84
October, 2010	105,903.60
November, 2010	108,717.67
December, 2010	118,721.11
January, 2011	106,189.21
February, 2011	105,776.45
March, 2011	120,927.10
April, 2011	130,654.61
May, 2011	130,492.02
June, 2011	121,576.41
July, 2011	141,718.01
August, 2011	137,473.92
	<hr/>
	1576583.63

JEFFERSON COUNTY, WEST VIRGINIA
Engineering Department
116 East Washington Street
P.O. Box 716
Charles Town, West Virginia 25414

Phone: 304-728-3257
Fax: 304-728-3953

Email: engineering@jeffersoncountywv.org

MEMORANDUM

TO: SANDY SLUSHER McDONALD, DEPUTY COUNTY ADMINISTRATOR
JEFFERSON COUNTY COMMISSION

FROM: ROGER L. GOODWIN, CHIEF COUNTY ENGINEER
ENGINEERING DEPARTMENT *RLG*

DATE: OCTOBER 3, 2011

SUBJECT: LEETOWN BAPTIST CHURCH – FILE #S09-04

Please find enclosed the bond(s) and security for the following project(s):

Leetown Baptist Church -File #S09-04, which is secured by Cash-in-Escrow with The Bank of Charles Town located in Charles Town, West Virginia in the amount of \$127,076.00.

The bond(s) is in compliance with the County Bonding Policy. If you have any questions, please give me a call.

RLG:rfb

RECEIVED

OCT 03 2011

JEFFERSON COUNTY COMMISSION