

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 14, 2013
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Meeting - January 17, 2013

APPROVAL OF PURCHASE ORDERS

APPROVAL OF ACCOUNTS PAYABLE

- February 14, 2013

PUBLIC COMMENT

PRESENTATIONS:

1. 9:30 a.m. Ed Hannon, Deputy Director
- Review of JCESA budget and options for budget funding - Discussion/Action
2. 10:30 a.m. Paul Shroyer, Director of Finance
- Budget workshop - Discussion/Action (*Possible Executive Session*)
- Recommend funding source for 480 Bike Path - Discussion/Action
- Budget Revision # 11, additional Grant Fund of \$1,850.00 for Animal Control - Discussion/Action
3. 11:00 a.m. **Break**

UNFINISHED BUSINESS

4. 11: 10 a.m. Dale Manuel, Commissioner
- Process for appointing Sheriff - Discussion/Action
5. 11:30 a.m. Debbie Keyser, County Administrator & Bill Polk, Maintenance Director
- Space needs - Discussion/Action (*Possible Executive Session*)

CORRESPONDENCE:

Notice County Offices will be closed on Monday, February 18, 2013 in observance of President's Day.

Notice of Meet and Converse with your County Commissioners February 28, 2013.

Notice of Applications being accepted to fill vacancy in the office of Sheriff.

Letter from Boy Scouts of America National Capital Area Council, Troop 1760, announcing the rank of Eagle Scout being earned by Scott Allen Bolger.

Letter from Kirk H. Bottner, Esquire, Bottner & Skillman , Attorneys at Law, endorsing Mr. Brunswick for the position of Sheriff.

Letter from Loudoun County, Virginia, Department of Planning fulfilling legal notice requirement of Public Hearing on a Comprehensive Plan Amendment regarding the Special Activity Uses Planned Land Use designation.

Email from Brad & Kristin Grubb thanking the Commission for hosting the "Road Summit".

Email from Dan Thorp in support of the 480 Bike Path.

Invitation from West Virginia University Extension Service, Small Farm Center, to the 9th Annual Small Farm Conference held February 28th - March 2nd in Morgantown, WV.

Letter from Advanced Alarm Technologies, Inc., expressing interest in bidding on Security Systems as a result of the Court Security Fund administrated by the WV Court Security Board at the Supreme Court.

Minutes from the Jefferson County Public Service District for January 7, 2013 and January 25, 2013.

Minutes from the Harpers Ferry/Boliver Public Service District for December 12, 2012.

Eastern Panhandle Conservation District Winter Newsletter.

West Virginia Lottery Weekly Settlement for Charles Town week ending February 2, 2013.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

Minutes

Jefferson County Commission

Thursday, January 17, 2013

A meeting of the Jefferson County Commission was held on Thursday, January 17, 2013 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Dale Manuel, Patsy Noland, Walter Pellish, Jane Tabb and Lyn Widmyer. Also present were Debbie Keyser, County Administrator, Cynthia Schott, Administrative Assistant and Jimmy Eddie, Bailiff. (An audio tape of the January 17, 2013 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Ms. Tabb led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Ms. Noland to approve the Minutes of the January 2, 2013 Special Session with noted correction. Motion seconded by Mr. Pellish and unanimously approved.

Motion by Ms. Tabb to approve the Minutes of the January 3, 2013 regular meeting with noted correction. Motion seconded by Mr. Pellish and unanimously approved.

Motion by Ms. Tabb to approve the Minutes of the January 10, 2013 Public Hearing regarding Jefferson Asphalt as presented. Motion seconded by Mr. Pellish and unanimously approved.

Motion by Ms. Noland to approve the Minutes of the January 10, 2013 Public Hearing regarding John D. Lowe, III as presented. Motion seconded by Ms. Widmyer and unanimously approved.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Noland to approve Purchase Orders in the amount of \$104,959.94 being P. O. Nos. 51261, 51290, 50291, 51254, 51256, 50260, 50262, 50263, 50310, 21251, 51257, 51221, 51222, 50292, 51243, 51245, 51247, 51248, 51249, 51250, 51252, 51253, 51255, 51258, 49963, 50311, 50058, 50060, and 52088. Motion seconded by Mr. Pellish and unanimously approved.

Ms. Tabb inquired as to why we are paying \$10,137.41 for materials on the VOIP System when an RFP hasn't gone out. Ms. Keyser will research.

APPROVAL OF ACCOUNTS PAYABLE

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
068919	440	ASSOC ST.FLOODPLAIN MNGR	50224	\$ 100.00	\$ -	\$ 100.00
068920	717	ALL STAR AUTO GLASS	50297	\$ 125.00	\$ -	\$ 125.00
068921	425	BATTERY MART	50309	\$ 147.70	\$ -	\$ 147.70
068922	413	CASTO & HARRIS INC	50001	\$ 3,353.86	\$ -	\$ 3,353.86
068923	402	COMPLETE SYSTEM SUPPORT	50255	\$ 630.00	\$ -	\$ 630.00
068924	403	COAST TO COAST COMPUTER	49895	\$ 484.00	\$ -	\$ 484.00
068925	700	DIV CRIMINAL JUSTICE SVC	50112	\$ 750.00	\$ -	\$ 750.00
068926	717	DONALD B. RICE TIRE CO.	50307	\$ 322.80	\$ -	\$ 322.80
068927	413	ESS ELECTION SYSTEMS &	50000	\$ 5,251.00	\$ -	\$ 5,251.00
068928	712	EDDY WOOD WORKING	49797	\$ 245.00	\$ -	\$ 245.00
068929	425	FIDELITY ENGINEERING	50296	\$ 136.60	\$ -	\$ 136.60
068929	425	FIDELITY ENGINEERING	51232	\$ 144.00	\$ -	\$ 144.00
068930	717	FISHER AUTO PARTS	50302	\$ 1,402.52	\$ -	\$ 1,402.52
068931	425	GRAINGER, INC	50294	\$ 334.65	\$ -	\$ 334.65
068931	425	GRAINGER, INC	50308	\$ 128.85	\$ -	\$ 128.85
068932	412	MICHAEL HARMAN		\$ -	\$ 277.56	\$ 277.56
068933	402	JEFFERSON PUBLISH CO INC	50256	\$ 218.36	\$ -	\$ 218.36
068933	402	JEFFERSON PUBLISH CO INC	50258	\$ 154.40	\$ -	\$ 154.40
068934	425	JEFFERSON COUNTY SOLID	53045	\$ 13.43	\$ -	\$ 13.43
068935	712	DR ROBERT JONES		\$ -	\$ 1,000.00	\$ 1,000.00
068936	425	KONE INC.	50293	\$ 1,375.84	\$ -	\$ 1,375.84
068937	712	MORGAN TROPHIES AWARDS	51228	\$ 139.00	\$ -	\$ 139.00
068938	424	NFPA	50299	\$ 165.00	\$ -	\$ 165.00
068939	402	PIFER OFFICE SUPPLY, INC	50257	\$ 105.71	\$ -	\$ 105.71
068939	406	PIFER OFFICE SUPPLY, INC	49856	\$ 625.86	\$ -	\$ 625.86
068940	425	RCS SECURITY	50304	\$ 1,247.50	\$ -	\$ 1,247.50
068941	403	SOFTWARE SYSTEMS, INC	49897	\$ 392.00	\$ -	\$ 392.00
068941	424	SOFTWARE SYSTEMS, INC	49897	\$ 450.00	\$ -	\$ 450.00
068942	405	SPECIALTY BUS SUPPLIES	50056	\$ 1,437.98	\$ -	\$ 1,437.98
068943	704	ST/WV REGIONAL JAIL &	51229	\$ 89,840.80	\$ -	\$ 89,840.80
068944	424	TRAILER ENTERPRISES	50301	\$ 8,400.00	\$ -	\$ 8,400.00
068945	712	PANHANDLE ACCIDENT RECON	49800	\$ 1,500.00	\$ -	\$ 1,500.00
068946	405	WEST PAYMENT CENTER	49635	\$ 651.50	\$ -	\$ 651.50
068947	717	WILLIAMS MOTOR PARTS, IN	50203	\$ 337.03	\$ -	\$ 337.03
068948	405	WV PROS.ATTYS ASSOC/WVPA	50057	\$ 1,800.00	\$ -	\$ 1,800.00
068949	424	WINCHESTER SECURITY LLC	50303	\$ 1,120.00	\$ -	\$ 1,120.00
068950	439	CHRISTOPHER WHITTAKER		\$ -	\$ 910.28	\$ 910.28
TOTAL						\$ 125,718.23
TOTAL				\$ 123,530.39	\$ 2,187.84	\$ 125,718.23

Motion by Ms. Noland to approve the accounts payable for December 27, 2012 in the amount of \$125,718.23. Motion seconded by Mr. Manuel and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
068992	425	ALLIANCE ELECTRIC LLC	51237	\$ 1,433.00	\$ -	\$ 1,433.00
068993	425	B-K OFFICE SUPPLY INC	51238	\$ 1,150.50	\$ -	\$ 1,150.50

068994	424	BOLAND SERVICES	51231	\$ 270.00	\$ -	\$ 270.00
068994	425	BOLAND SERVICES	51117	\$ 991.01	\$ -	\$ 991.01
068995	405	LAURENCE R CROFFORD		\$ -	\$ 127.00	\$ 127.00
068996	424	CHARLES TOWN UTILITY BRD		\$ -	\$ 149.38	\$ 149.38
068996	425	CHARLES TOWN UTILITY BRD		\$ -	\$ 782.14	\$ 782.14
068997	405	JAMES CASIMIRO III		\$ -	\$ 127.00	\$ 127.00
068998	440	CHOICE STAFFING, INC.		\$ -	\$ 1,280.81	\$ 1,280.81
068999	428	CORE BTS INC.	51291	\$ 6,044.11	\$ -	\$ 6,044.11
069000	405	KIMBERLEY CROCKETT		\$ -	\$ 127.00	\$ 127.00
069001	425	COVENANT BUILDING MAINT		\$ -	\$ 11,827.43	\$ 11,827.43
069002	425	DAYCON	51234	\$ 1,359.18	\$ -	\$ 1,359.18
069003	425	DEHAVEN BERKELEY SPRINGS		\$ -	\$ 82.55	\$ 82.55
069004	424	J.C.EHRLICH		\$ -	\$ 34.00	\$ 34.00
069004	425	J.C.EHRLICH		\$ -	\$ 604.18	\$ 604.18
069005	PAYROLL	HIGHMARK INC		\$ -	\$ 590.40	\$ 590.40
069006	425	EXPRESSWAY OFFICE SOLUTN	51246	\$ 17.99	\$ -	\$ 17.99
069007	717	FLEETPRIDE	51244	\$ 13.58	\$ -	\$ 13.58
069008	405	STEPHEN V GROH		\$ -	\$ 127.00	\$ 127.00
069009	405	STEPHANIE GROVE		\$ -	\$ 127.00	\$ 127.00
069010	717	GUTTMAN OIL CO		\$ -	\$ 13,759.20	\$ 13,759.20
069011	405	CHARLES B HOWARD		\$ -	\$ 127.00	\$ 127.00
069012	424	HASLER INC.	50073	\$ 330.00	\$ -	\$ 330.00
069013	401	HIRERIGHT		\$ -	\$ 26.30	\$ 26.30
069014	425	IDVILLE, INC	51292	\$ 376.26	\$ -	\$ 376.26
069015	401	RICOH USA, INC		\$ -	\$ 29.06	\$ 29.06
069015	403	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
069015	404	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069015	405	RICOH USA, INC		\$ -	\$ 87.21	\$ 87.21
069015	406	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069015	425	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069015	433	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069015	440	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069015	700	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
069015	712	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069016	ALLOC	JEFFERSON CO BD OF HEALT		\$ -	\$ 2,500.00	\$ 2,500.00
069017	425	JEFF CO PUBLIC SER DEPT		\$ -	\$ 208.45	\$ 208.45
069018	ALLOC	JEFF CO DEVELOPMENT AUTH		\$ -	\$ 5,000.00	\$ 5,000.00
069018	ALLOC	JEFF CO DEVELOPMENT AUTH		\$ -	\$ 31,977.25	\$ 31,977.25
069019	404	JEFFERSON PUBLISH CO INC	52087	\$ 700.62	\$ -	\$ 700.62
069020	425	JEFFERSON UTILITIES INC		\$ -	\$ 559.76	\$ 559.76
069021	GRANT	JC BLACK HISTORY		\$ -	\$ 12,840.22	\$ 12,840.22
069022	405	RALPH A LORENZETTI JR		\$ -	\$ 127.00	\$ 127.00
069023	403	MATTHEW BENDER & CO	49899	\$ 118.94	\$ -	\$ 118.94
069024	412	JUDITH A MATLICK		\$ -	\$ 311.44	\$ 311.44
069025	424	VERIZON BUSINESS		\$ -	\$ 1,133.03	\$ 1,133.03
069026	406	N.A.D.A. APPRAISAL GUIDE	49858	\$ 105.00	\$ -	\$ 105.00
069027	712	NENA	51227	\$ 130.00	\$ -	\$ 130.00
069028	402	PIFER OFFICE SUPPLY, INC	49991	\$ 71.02	\$ -	\$ 71.02
069028	406	PIFER OFFICE SUPPLY, INC	49857	\$ 129.98	\$ -	\$ 129.98
069029	424	POTOMAC EDISON/OH		\$ -	\$ 1,845.49	\$ 1,845.49
069029	425	POTOMAC EDISON/OH		\$ -	\$ 17,210.67	\$ 17,210.67

069062	700	FEDEX		\$ -	\$ 48.35	\$ 48.35
069063	415	GENERAL COUNTY FUND-J FE		\$ -	\$ 20,700.75	\$ 20,700.75
069064	PAYROLL	ING NATIONAL TRUST		\$ -	\$ 1,920.00	\$ 1,920.00
069065	ALLOC	JEFFERSON COUNTY HISTORI		\$ -	\$ 1,352.34	\$ 1,352.34
069066	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 40.00	\$ 40.00
069066	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 4,773.00	\$ 4,773.00
069067	405	DANIEL M. JAMES		\$ -	\$ 53.28	\$ 53.28
069068	424	KONE INC.	50177	\$ 327.75	\$ -	\$ 327.75
069068	425	KONE INC.	50177	\$ 1,154.25	\$ -	\$ 1,154.25
069069	711	BARBARA J. MILLER		\$ -	\$ 142.80	\$ 142.80
069070	412	SHAY MCNEIL		\$ -	\$ 8.25	\$ 8.25
069070	412	SHAY MCNEIL		\$ -	\$ 58.28	\$ 58.28
069071	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
069072	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 774.00	\$ 774.00
069073	711	JESSICA OWENS		\$ -	\$ 142.80	\$ 142.80
069074	ALLOC	JEFF CO PARKS &		\$ -	\$ 14,199.60	\$ 14,199.60
069075	402	PIFER OFFICE SUPPLY, INC	50259	\$ 57.84	\$ -	\$ 57.84
069075	402	PIFER OFFICE SUPPLY, INC	50264	\$ 36.09	\$ -	\$ 36.09
069076	425	POTOMAC EDISON/OH		\$ -	\$ 1,986.63	\$ 1,986.63
069077	700	ROMULO QUEZADA		\$ -	\$ 12.17	\$ 12.17
069078	PAYROLL	RETIREE HLTH BENEFIT TRS		\$ -	\$ 6,300.00	\$ 6,300.00
069079	401	RICOH USA, INC./GA		\$ -	\$ 252.73	\$ 252.73
069079	403	RICOH USA, INC./GA		\$ -	\$ 287.58	\$ 287.58
069079	404	RICOH USA, INC./GA		\$ -	\$ 123.90	\$ 123.90
069079	405	RICOH USA, INC./GA		\$ -	\$ 423.90	\$ 423.90
069079	406	RICOH USA, INC./GA		\$ -	\$ 123.90	\$ 123.90
069079	425	RICOH USA, INC./GA		\$ -	\$ 48.10	\$ 48.10
069079	433	RICOH USA, INC./GA		\$ -	\$ 197.41	\$ 197.41
069079	440	RICOH USA, INC./GA		\$ -	\$ 197.41	\$ 197.41
069079	700	RICOH USA, INC./GA		\$ -	\$ 295.90	\$ 295.90
069079	712	RICOH USA, INC./GA		\$ -	\$ 267.08	\$ 267.08
069080	401	SHERIFF OF JEFFERSON CO		\$ -	\$ 500,000.00	\$ 500,000.00
069081	405	STAPLES CREDIT PLAN	50059	\$ 56.25	\$ -	\$ 56.25
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 23.78	\$ 23.78
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 101.66	\$ 101.66
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 9,839.22	\$ 9,839.22
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 1.14	\$ 1.14
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 4.88	\$ 4.88
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 42,071.40	\$ 42,071.40
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 118.84	\$ 118.84
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 3.34	\$ 3.34
069082	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 40,469.87	\$ 40,469.87
069083	717	THOMASSEN FORD MERCURY	51259	\$ 86.37	\$ -	\$ 86.37
069084	401	UNITED BANKCARD CENTER		\$ -	\$ 1,001.60	\$ 1,001.60
069084	402	UNITED BANKCARD CENTER		\$ -	\$ 818.00	\$ 818.00
069084	402	UNITED BANKCARD CENTER		\$ -	\$ 34.95	\$ 34.95
069084	403	UNITED BANKCARD CENTER		\$ -	\$ 816.00	\$ 816.00
069084	403	UNITED BANKCARD CENTER		\$ -	\$ 23.94	\$ 23.94
069084	405	UNITED BANKCARD CENTER		\$ -	\$ 265.60	\$ 265.60
069084	412	UNITED BANKCARD CENTER		\$ -	\$ 446.97	\$ 446.97
069084	415	UNITED BANKCARD CENTER		\$ -	\$ 74.98	\$ 74.98

069084	424	UNITED BANKCARD CENTER		\$ -	\$ 7,081.28	\$ 7,081.28
069084	424	UNITED BANKCARD CENTER		\$ -	\$ 98.13	\$ 98.13
069084	424	UNITED BANKCARD CENTER		\$ -	\$ 239.98	\$ 239.98
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 12.57	\$ 12.57
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 27.45	\$ 27.45
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 103.62	\$ 103.62
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 123.09	\$ 123.09
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 873.10	\$ 873.10
069084	425	UNITED BANKCARD CENTER		\$ -	\$ 927.97	\$ 927.97
069084	428	UNITED BANKCARD CENTER		\$ -	\$ 20.00	\$ 20.00
069084	433	UNITED BANKCARD CENTER		\$ -	\$ 526.14	\$ 526.14
069084	433	UNITED BANKCARD CENTER		\$ -	\$ 134.51	\$ 134.51
069084	439	UNITED BANKCARD CENTER		\$ -	\$ 32.85	\$ 32.85
069084	440	UNITED BANKCARD CENTER		\$ -	\$ 160.20	\$ 160.20
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 232.23	\$ 232.23
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 152.73	\$ 152.73
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 285.65	\$ 285.65
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 100.54	\$ 100.54
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 36.72	\$ 36.72
069084	700	UNITED BANKCARD CENTER		\$ -	\$ 526.22	\$ 526.22
069084	711	UNITED BANKCARD CENTER		\$ -	\$ 13.95	\$ 13.95
069084	711	UNITED BANKCARD CENTER		\$ -	\$ 5.29	\$ 5.29
069084	711	UNITED BANKCARD CENTER		\$ -	\$ 110.00	\$ 110.00
069084	711	UNITED BANKCARD CENTER		\$ -	\$ 1,728.05	\$ 1,728.05
069084	712	UNITED BANKCARD CENTER		\$ -	\$ 63.74	\$ 63.74
069084	712	UNITED BANKCARD CENTER		\$ -	\$ 4,267.66	\$ 4,267.66
069084	712	UNITED BANKCARD CENTER		\$ -	\$ 362.55	\$ 362.55
069084	712	UNITED BANKCARD CENTER		\$ -	\$ 39.99	\$ 39.99
069084	717	UNITED BANKCARD CENTER		\$ -	\$ 1,518.40	\$ 1,518.40
069085	425	VALLEY HARDWARE COMPANY	50201	\$ 16.72	\$ -	\$ 16.72
069086	ALLOC	JEFFERSON CO CONVENTION		\$ -	\$ 16,904.28	\$ 16,904.28
069087	405	WEST PAYMENT CENTER	49635	\$ 2,043.88	\$ -	\$ 2,043.88
069088	PAYROLL	WV BUREAU OF EMPLOYMENT		\$ -	\$ 12,308.35	\$ 12,308.35
069089	413	KABLETOWN METHODIST CHRC	50265	\$ 3.92	\$ -	\$ 3.92
TOTAL						\$ 717,110.50
TOTAL				\$ 10,883.07	\$ 706,227.43	\$ 717,110.50

**Motion by Ms. Noland to approve the accounts payable for January 17, 2013 in the amount of \$ 717,110.50.
Motion seconded by Mr. Pellish and unanimously approved.**

PUBLIC COMMENT:

David Tabb, Jefferson County Resident – Offered his services as interim Sheriff forgoing any type of compensation.

Jennifer Syron, Eastern Panhandle Homeowners’ Association – Spoke of her concern regarding the Commission granting permission of a tolling amendment for one developer.

Kathy Knight, Member Steering Committee - Comprehensive Plan – Ms. Knight commented on adding additional members to the Comprehensive Plan Steering Committee.

PRESENTATIONS:

1. Angela Banks, Assessor, presented the following exonerations for approval:

NOTICE OF EXONERATION:

Angela Banks, County Assessor, requested exoneration for Jana Croson, in the amount of \$40.78 for ticket No.301374.

NAME	DISTRICT	TYPE	TICKET NO.	AMOUNT
Jana Croson	Charles Town	Personal Property 2011	301374	\$40.78

- **Motion by Ms. Noland to approve exoneration for Jana Croson in the amount of \$40.78, being Ticket No. 301374. Motion seconded by Ms. Tabb and unanimously approved.**

NOTICE OF EXONERATION:

Angela Banks, County Assessor, requested exoneration for Richard Roy Greist in the amount of \$134.49 for ticket No. 27240.

NAME	DISTRICT	TYPE	TICKET NO.	AMOUNT
Richard Roy Greist	Shepherdstown	Real Estate	27240	134.49

Motion by Ms. Widmyer to approve exoneration for Richard Roy Greist in the amount of \$134.49 being Ticket No. 27240. Motion seconded by Ms. Tabb and unanimously approved.

Angela Banks, County Assessor, requested exoneration for Sarah Van Meter in the amount of \$23.12 for ticket No. 304651.

NAME	DISTRICT	TYPE	TICKET NO.	AMOUNT
Sarah Van Meter	Charles Town	Personal Property 2012	304651	\$23.12

Motion by Ms. Tabb to approve exoneration for Sarah Van Meter in the amount of \$23.12, being Ticket No. 304651. Motion seconded by Mr. Pellish and unanimously approved.

2. Appointment of Jessie Jones as Interim Manager of the Sheriff's Department until a new Sheriff is appointed.
 - **Motion by Ms. Noland to approve Jessie Jones as the Interim Manager of the Sheriff's Department until a new Sheriff is appointed. Motion seconded by Ms. Tabb and unanimously approved.**

3. Katie Willard, Department of Environmental Protection. Ms. Willard introduced herself as the District Environmental Coordinator for the Youth Environmental Program. Ms Willard works out of Romney and covers the 8 counties in the Eastern Panhandle. Ms. Willard conducts environmental education and outreach, working with children trying to get them involved in the community in environmental projects. Ms. Willard brought copies of the "Operation Wildflower" 2013 calendar, which a Jefferson County student won the contest for the front cover.
4. Appoint liaison to Solid Waste Authority – Jane Tabb. Ms. Tabb is concerned about the appearance of a Conflict of Interest as her family conducted business with the Solid Waste Authority at one point. Although they no longer do, Ms. Tabb feels it would be in the best interest of the Commission if another Commissioner replaces her as the Commission representative. Mr. Pellish agreed to be the liaison from the Commission to the Solid Waste Authority.
5. Scheduling of Special Session on Tuesday, January 22, 2013 at 11am for the purpose of additional appointments to the Jefferson County Envision Jefferson 2035 Steering Committee.

As the deadline for applicants for the Jefferson County Envision Jefferson Steering Committee did not close until January 16, 2013, Ms. Tabb did not have time to review the applications. Ms. Widmyer was concerned about the time requirement for giving notice.

- **Motion by Ms. Tabb to work on the appointment of two (2) new members to the Comprehensive Plan Steering Committee along with the budget work session on January 24, 2013 at 9:30 am. Motion seconded by Ms. Widmyer and unanimously approved.**

Ms. Widmyer requested that the meeting policy be amended to included the fifth (5th) Thursdays where there are five (5) Thursdays. Mr. Manuel asked that this request be put on the agenda for consideration. It was the consensus of the Commission to meet on January 31, 2013.

6. Interviews and Appointments to the following Board:
 - a) Jefferson County Emergency Services Agency – Filling an unexpired term due to the resignation of Robert Murto. The unexpired term ends 11/02/2013.

- The following citizen(s) expressed interest in filling the unexpired term: Sean M. Guerra.

Without objection, Mr. Manuel allowed the representatives from the Jefferson County Emergency Services Agency to speak. Doug Pittinger, Director, Jefferson County Emergency Services Agency, requested the Agency appointment be put on hold for 30 days. As there was only one applicant, they would like to repost the position. It was the consensus of the Commission to repost the ad for the position. No other action was taken.

- b) Jefferson County Parks & Recreation Commission for an unexpired term ending June 30, 2015.

- The following citizen(s) expressed interest in filling the unexpired term: Patrick S. Schneble.

- **Motion by Ms. Widmyer to approve Patrick S. Schneble to the unexpired term ending June 30, 2013 on the Jefferson County Parks and Recreation Commission. Motion seconded by Ms. Noland and unanimously approved.**

- c) Jefferson County Property Safety Enforcement Agency for a term ending February 8, 2015 representing citizens.

➤ The following citizen(s) expressed interest in filling the term ending February 8, 2015:
Melinda L. Keuroglan.

- **Motion by Ms. Tabb to approve the unexpired term ending February 8, 2015 on the Jefferson County Property Safety Enforcement Agency. Motion seconded by Ms. Noland and unanimously approved.**

7. The Commission took a break at: 10:40.
The Commission reconvened at: 10:50.

8. Discussion of process for filling Sheriff's vacancy.

Counsel stated there is no requirement the Democratic Executive Committee be involved in filling the Sheriff position. It is the County Commission's responsibility to appoint a Sheriff from the same party that held the seat. There is no process outlined in the code, it is up to the County Commission to design the process. There have been questions about a Special Election. The Secretary of State has been called as has the Attorney General's Office. Mr. Pellish feels strongly that a Special Election should be held, to allow the voters to elect the Sheriff, regardless of party. Ms. Widmyer inquired if a Special Election were to be held, would this carry through for a full term or only until the next election? Ms. Noland also expressed her concern over the timing of holding an election and then the person having to run again the following year. After speaking with the Attorney General's Office, Ms. Grove shared that there is conflicting code in one article. One code (which address the Sheriff), states the Commission appoints a replacement to fill the seat until the next election, while the other code states that a vacancy of more than one year has to hold an election. The Attorney General has offered to do a formal opinion. Ms. Widmyer requested that Ms. Grove also research if the Sheriff is elected, would the term be till the next election or for a full term. The consensus of the Commission is to take no action until an opinion from the Attorney General's Office is received. Ms. Noland inquired as to a time frame for filling the seat. Ms. Grove stated there is no time frame in the code. The process is not defined. Ms. Grove recommended that the seat should be filled as quickly as possible. The Commission is showing good faith by researching the legal requirements.

Due to a (hopefully) quick response, Ms. Tabb recommended that the Commission meet on January 31st to address this issue. It was the consensus of the Commission to hold a regular County Commission meeting January 31, 2013.

9. Interview and Appointments to the Water Advisory Committee. The following terms to be filled – three (3), three (3) year terms ending January 31, 2016 and one (1) unexpired term ending January 31, 2015.

- a) The following citizen(s) expressed interest in filling open seats on the Water Advisory Committee: Susan Staehle, Roger Ethier, Lawrence Johnson, & Dick Latterell. Mr. Manuel opened nominations from the floor, none were forthcoming.

- **Ms. Widmyer nominated Susan Staehle, Roger Ethier and Dick Latterell to fill a three year terms, ending January 31, 2016.**
- **Ms. Tabb nominated Lawrence Johnson, Dick Latterell and Susan Staehle to fill a three year terms, ending January 31, 2016.**

Mr. Pellish stated that he questioned the need for the Water Advisory Committee at this point. They have fulfilled the purpose for which they were created. Ms. Widmyer stated the Committee has come before the Commission with their program and the Commission had approved it.

- **Susan Staehle, Mr. Johnson and Mr. Latterell were elected to a three year term ending**

January 31, 2016 with the majority of the vote.

➤ **Roger Ethier was elected to fill the one year unexpired term ending January 31, 2015.**

10. Lynn Fields, Deputy Probate Clerk – Quarterly review for approval of wills/estates opened since last quarterly review; and for approval and closure of accountings and waivers.

▪ **Motion by Ms. Noland to enter into session as a Fiduciary Board. Motion seconded by Mr. Manuel and unanimously approved.**

Ms. Fields, Deputy Probate Clerk appeared before the Commission for presentation of accounts and waivers for review of the Commission. The time of the Commission was taken up this day with examination of sundry fiduciary accounts.

▪ **Motion by Mr. Manuel to accept and authorize the President's signature upon all such fiduciary accounts as presented by Ms. Fields. Motion seconded by Ms. Noland and unanimously approved.**

▪ **Motion by Ms. Noland to come out of session as a Fiduciary Board. Motion seconded by Mr. Manuel and unanimously approved.**

11. Mike Wiley, Beallair Homes, LLC – Request for the County Commission's consideration of the First Amendment to the Agreement Regarding Bonding Obligations and Declaration of Covenants, Conditions and Restrictions Beallair Phase II Subdivision.

Mr. Pellish asked Mr. Wiley to confirm this request was “a one shot deal,” a one-time release of 13 lots. Mr. Wiley assured the Commission it was.

▪ **Motion by Mr. Pellish to approve the First Amendment to Agreement regarding Bonding Obligations and Declaration of Covenants, Conditions and Restrictions Beallair Phase 2 Subdivision submitted by Beallair Homes, LLC, and request same to be recorded in the Clerk's office after the President's signature and notarization thereon. Motion seconded by Ms. Noland and approved on a vote of 4-1 with Ms. Widmyer opposing.**

Ms. Widmyer asked that the record reflect that she feels very troubled by the precedent this has set for other tolled subdivisions.

12. Steve Rawlings, West Virginia Risk Pool. Update on the West Virginia Risk Pool. Mr. Rawlings presented a power-point highlighting the state of the West Virginia Risk Pool and answered questions posed by the Commission.

13. Cheryl Keyrouze, Director of Eastern Panhandle Transit Authority. Update on the Eastern Panhandle Transit Authority. Ms. Keyrouze shared her insights as to the state of the Eastern Panhandle Transit Authority and what she is doing to bring the Authority into a healthy, productive enterprise. Ms. Keyrouze invited the Commission to two events that will be taking place. February 27, 2012, from 9-1 at the Martinsburg Regional Airport, the Authority will host a public charette to learn what is wanted by the public, in public transportation, in the future. February 6, 2012, 11-2 Open house.

14. Daniel P. Lutz, Jr., Feagan's Mill. Mr. Lutz updated the Commission on his attempt to remove Feagan's Mill from floodplain designation. Mr. Lutz complimented staff members Mr. Barney and Mr. Carter in their efforts to assist him.

15. The Commission took a break at: 12:30

The Commission reconvened at: 12:40

16. Jennifer Brockman, Director of Planning & Zoning – Monthly update on the Comprehensive Plan Steering Committee (Envision 2035).
Ms. Brockman passed out a flyer advertising the dates and locations for the Public Input Workshops for the creation of the 2014 Comprehensive Plan, “Envision Jefferson 2035”. Ms Brockman also handed out a memo with all the activities of the Steering Committee up to this point and highlighting what they will be addressing as a committee in the next month.
Ms. Brockman was hoping that Ms. Tabb’s appointed members would be in place by January 22nd so they could attend the next Steering Committee meeting. It was recommended that those on the list to be appointed be invited to attend the meeting to observe.
Ms. Brockman recommended to the Commission they meet with the Steering Committee the end of March, after the public meetings. This would allow the Committee to process what they had heard. Mr. Manuel stressed he did not want to wait that long, he felt it was important, before the Committee went too far along in the process, they understood where the Commission stands. Ms. Widmyer expressed her interest in hearing what the Committee heard at the public input meetings. Ms. Noland and Ms. Tabb share Mr. Manuel’s desire to meet with the Steering Committee as soon as possible. Mr. Pellish stated he was flexible. Ms. Brockman agreed to set a meeting with Steering Committee February 21, 2013.
17. Barbara Miller, Director of Homeland Security and Emergency Management
- a) Approval of contract with J. H. Consulting, LLC to review/revise/develop certain annexes in the Jefferson County Emergency Operations Plan and Resource Manual Additions, per the RFP advertised on the County Website. J. H. Consulting was the low bidder at \$11,000.
- **Motion by Ms. Noland to approve the contract with J. H. Consulting, LLC in the amount of \$11,000 for the Jefferson County Emergency Operations Plan and Resource Manual. Motion seconded by Mr. Pellish and unanimously approved.**
- b) Approval of the recommendations put forth by the Jefferson County Homeland Security and Emergency Management Steering Committee for appointees for the term of 2013-2015. The appointment recommendations are as follows:
- Sheriff/Sheriff representative, reappointment (Law Enforcement).
 - D. Mason Carter, reappointment (Eastern Panhandle Chapter, American Red Cross).
 - Kelly Parsons, reappointment, (Nichols, DeHaven and Associates – Private Sector).
 - Lawrence “Jeff” Jefferies, new appointment (Jefferson Memorial Hospital, Health).
 - Holly Morgan Frye, reappointment (Shepherd University, Education).
 - John Reisenwebber, new appointment (Jefferson County Development Authority, Business).
 - Chuck Ellison, new appointment (Frontier Communications, Utilities).
- **Motion by Mr. Pellish to approve the following representatives for a term of two (2) years to the Jefferson County Homeland Security and Emergency management Steering Committee. Sheriff representative, D. Mason Carter, Kelly Parsons, Lawrence “Jeff” Jefferies, Holly Morgan Frye, John Reisenwebber and Chuck Ellison. Motion seconded by Ms. Tabb and unanimously approved.**
- c) After Action Report/Improvement Plan from the Super Storm Sandy activation.
- Ms. Miller directed the Commission to the After Action Report included in the Agenda Packet and offered to answer any question the Commission might have. The Commissioners commended Ms. Miller for an excellently prepared and informative report. The Commission also praised Ms. Miller and her staff for a job professionally done during Super Storm Sandy.

- **Motion by Ms. Tabb to accept the After Action Report as presented. Motion seconded by Ms. Noland and unanimously accepted.**

UNFINISHED BUSINESS:

18. County Commission 2013 First Quarter Priorities.

Ms. Keyser handed out and went over the Top Project Listing.

Commissioners Priorities List:

Lyn Widmyer:

- Transportation Meeting with DOH.
- Develop a user friendly citizen's budget for the website.
- Develop a bidding contract policy based on State Code.
- Establish date in February for First Annual Economic Outlook for Jefferson County.
- Schedule two more "Meet your Commissioner" event prior to fiscal year-end.
- Develop a budget which meets the County's needs, addresses potential decrease in revenue, 911Center fee structure and Emergency Fees for Fire and rescue. Recommendations by 3/2/2013.

Dale Manuel:

- Creating a "Rainy Day" Fund for operating or emergency expenses.
- CAD System.
- Space Needs.
- Comprehensive Plan that promotes economic growth.
- Find out what the ROI is for the CVB.
- Fire/Ambulance Fees.
- Help with the Hite facility.

Jane Tabb:

- Review Planning/Zoning Process.
- Review of Impact Fees.
- Budget Process.

Commissioners were in consensus that the above are added to the Priority/Project List.

COUNTY ADMINISTRATOR REPORTS

- Briel Building – The contract is in and we are still waiting to hear back.
- Employee Service Awards – Sample letter was passed out for review. Tentative date for awards will be February 7, 2013
- At the February 7, 2013 County Commission meeting, Employee Service Awards will be awarded.
- The Ethics Committee and Robert's Rules of Order will be presented at a meeting on April 11, 2013.
- Reminder of a Public Hearing to be held January 31, 2013 for the Aitcheson Family Trust.
- Reminder of budget work session to be held on Thursday, January 24, 2013.
- Update on IT. Ms. Keyser stated there were three (3) candidates that interviewed for the position. Each candidate had their strengths. There was one candidate that stood out. From strategic thinking to manual labor she believes he posses the skill set we are looking for. Salary may have to be raised. Ms. Keyser invited any of the Commissioners to sit down with the candidate. Mr. Pellish accepted the invitation. Ms. Keyser inquired how

the Commission like would to proceed. The Commissioners felt confident letting the Administrator make the final decision.

COUNTY COMMISSIONERS REPORTS

- Dale Manuel:
 - Attended the Policy Review Meeting with the County Administrator.
 - Attended the Public Hearing for Jefferson Asphalt and John D. Lowe, III.
 - Attended the ESA meeting.
 - Attended the Comprehensive Plan Steering Committee Lunch & Learn on education.
 - Attended the parks and Recreation Meeting.
- Patsy Noland:
 - Attended the Public Hearing for Jefferson Asphalt and John D. Lowe, III.
 - Attended the Homeland Security & Emergency Services Luncheon.
- Walt Pellish:
 - Meet with Congresswomen Shelly Moore Capito.
 - Attended the Development Authority Meeting.
 - Coffee with Paul Rosa.
 - Attended the Public Hearing for Jefferson Asphalt and John D. Lowe, III.
- Jane Tabb:
 - Attended the Farmland Protection Board Meeting.
 - Meet with Representative of Congresswomen Shelly Moore Capito.
 - Attended the Homeland Security & Emergency Services Luncheon.
 - Attended the Public Hearing for Jefferson Asphalt and John D. Lowe, III.
- Lyn Widmyer:
 - Attended the NAACP Meeting.
 - Attended the Comprehensive Plan Steering Committee Lunch & Learn on the arts.
 - Attended the Freedom March – Remembrance of Martin Luther King and the 150 anniversary of the signing of the Emancipation Proclamation at Wright Denny Intermediate School.
 - Attended the Historic Landmarks Commission meeting.
 - Attended the Public Hearing for Jefferson Asphalt and John D. Lowe, III

The Commission meeting was adjourned at 2:50 pm on a motion by Mr. Pellish and a second by Ms. Tabb.

Dale Manuel, PRESIDENT

PURCHASE ORDERS TO BE APPROVED

February 14, 2013

DEPARTMENT	PURCHASE ORDER	AMOUNT	VENDOR	DESCRIPTION
ANIMAL CONTROL	50348	\$ 430.36	Revival Animal Health	Materials/Supplies
	50349	\$ 750.00	WV Board of Vet Medicine	Continuing Ed - Euthanasia Class
	50351	\$ 309.44	Valley Pet Cemetery	Carcass Disposal
CENTRAL GARAGE	51285	\$ 262.18	NAPA	Vehicle Materials & Supplies
	51369	\$ 493.82	Fisher Auto Parts	Vehicle Materials & Supplies
CIRCUIT CLERK	49902	\$ 135.00	Spirit of Jefferson	Ad - Full-Time Deputy Clerk
COUNTY CLERK	50270	\$ 4,495.00	BK	Office Furniture
HOMELAND SECURITY	50005	\$ 11,000.00	J.H. Consulting, LLC	Professional Services for Emergency Operations Plan and Resources Manual Update
JC304	51268	\$ 997.50	Accurate Systems, Inc.	VoIP Consultant Services
OTHER BUILDINGS	50401	\$ 260.00	Dodsons Septic Tank Cleaning	Sheriff Office - Septic Tank Pumped
PLANNING & ZONING	49961	\$ 138.28	Jefferson Publishing Company	Notice of Public Hearing
PROSECUTOR'S OFFICE	50376	\$ 1,092.15	Specialty Business	Office Supplies
	50377	\$ 266.93	Staples Credit Plan	Office Supplies
	50378	\$ 531.50	Municipal Litigation Reporter	One Year Renewal

	50379	\$ 179.95	Civic Research Institute, Inc.	Domestic Violence Report
	50380	\$ 154.00	Marcial L. Chandler, RPR	Transcript St.v Derek Metz
SHERIFF DEPARTMENT	50131	\$ 527.50	Apple Time, Inc.	Education
	50130	\$ 717.54	Progressive Medical International	Material/Supplies
	50133	\$ 1,275.00	No Rules Lettering 2013	Auto Supplies
	50135	\$ 922.00	Galls	Uniforms & Accessories
VARIOUS DEPARTMENTS	51289	\$ 1,338.52	84 Lumber	Building Materials & Supplies
GRAND TOTAL		\$ 24,030.87		

AGENDA REQUEST FORM

Name: Ed Hannon, Deputy Director

Department or Entity: Jefferson County Emergency Services Agency

Estimation of amount of time needed for appointment: 1 hour

Date Requested – 1st Choice: Feb. 14, 2014

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Presentation for Emergency Services Fee

Please provide the County Commission with a description of your request or presentation, including any background information:

Review of JCESA budget and options for budget funding

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached?

If not, please explain:

Is a projector needed?

Contact information: Ed Hannon

Email Address: ehannon@jcesa.org

Phone number: 304-728-3287

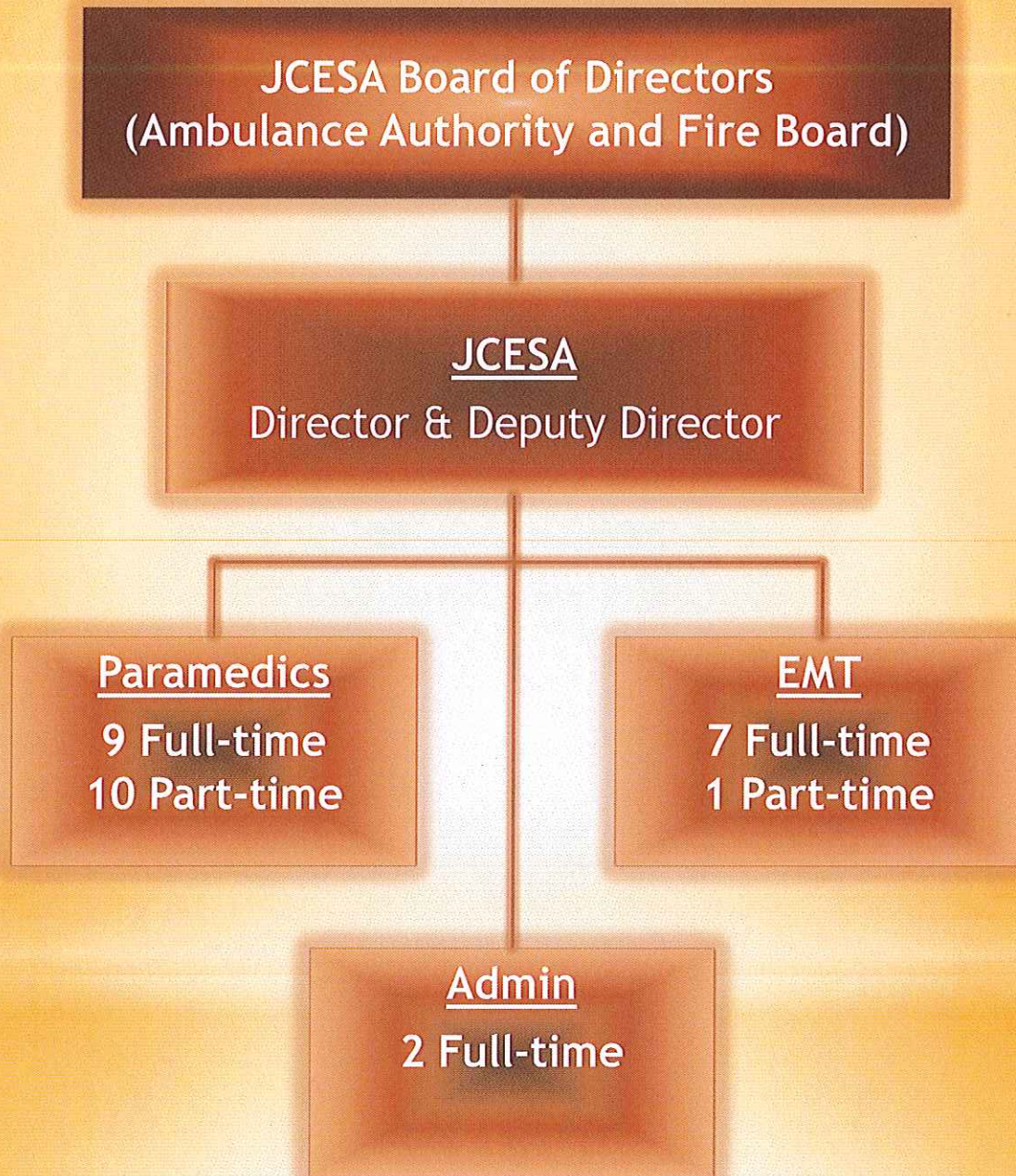
JCESA 2013 / 2014 Budget

JCESA 2012 / 2013 Budget

JCESA	\$1,760,500
Fire Contract	\$175,000
Fire Contribution	\$252,000
Total	\$2,187,500

\$61,000 per Fire Company

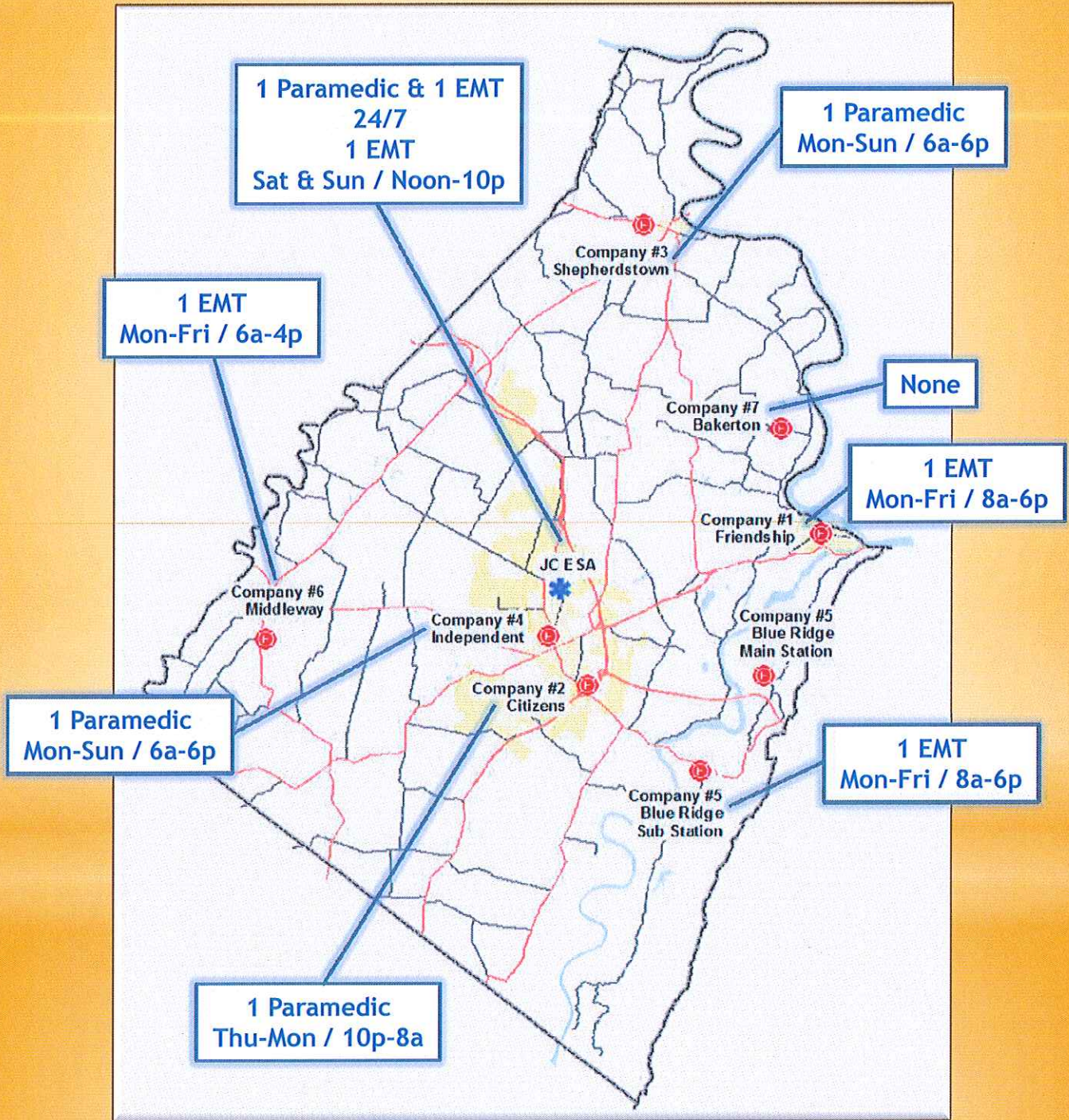
Current Staffing and Organization



Current Paid Fire Personnel



Current Paid Staffing



The Background

- Traditional Fire and EMS response through Volunteer Fire Companies
- 1999 – County Commission established the Jefferson County Ambulance Authority in 1995 which began operation in 1999
- To address the growing workload and complexity of EMS calls of County Residents
- 2008 – Reconstituted as the Jefferson County Emergency Services Agency as a result of Senate Bill 224
- 2013 – Proposing further change in the mode of operation staff to continue to meet County EMS/Fire needs
- Further strengthen the Fire/JCESA Partnership

Emergency Medical Services



Our Priority and Mission

Patient Care

**In a timely, efficient and
responsible manner**

Performance Based Budgeting

Data Sources

- No automated dispatch data available daily
handwritten reports from ECC are
summarized by JCESA
- EMS Charts
- NFIRS
- CAD is essential to moving this forward

Workload From 911 dispatches

	Fire		EMS		Total	Increase
FY 2010	1,788	27%	4,863	73%	6,651	
FY 2011	2,123	31%	4,764	69%	6,887	+4%
FY 2012	2,229	32%	4,727	68%	6,956	+1%
FY 2013 as of Dec	1,109	26%	3,119	74%	4,228	
FY 2013 Annualized	2,218		6,238		8,456	+22%

Taken from 911 Center Reports

For JMH Emergency Room experienced a 30% Increase

Complexity of Call

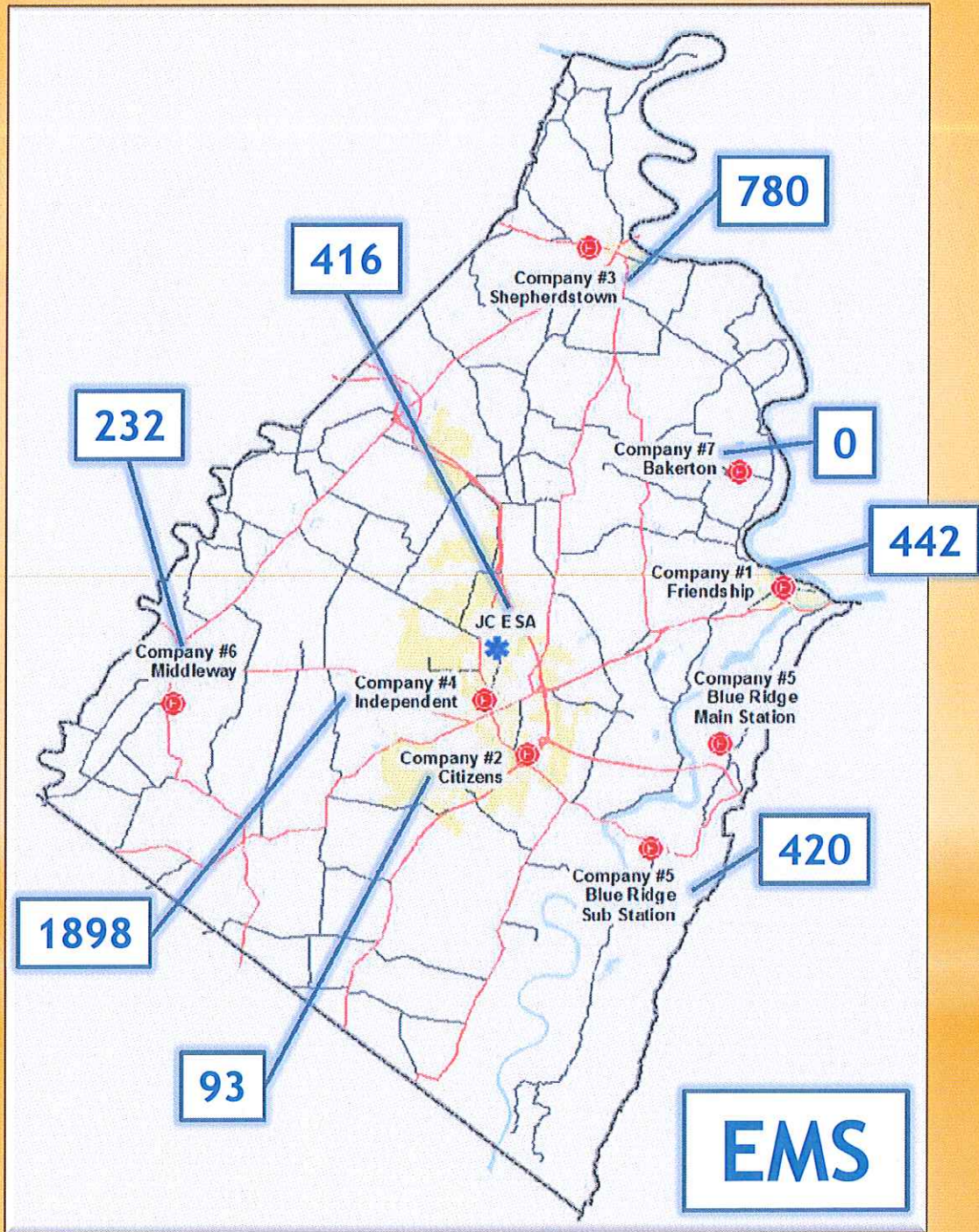
Call Code	Dispatched	Type of Call
Omega	BLS	Minor injury
Alpha	BLS	Injury/Illness Not life threatening
Bravo	BLS or ALS	More serious injury or illness
Charlie	ALS	MVA, Law Enforcement, Health Care Facility
Delta	ALS	Life-threatening, heart attack, stroke, trouble breathing
Echo	ALS	Cardiac Arrest, Respiratory Arrest, Choking

From January to December 2012 by Severity of Call

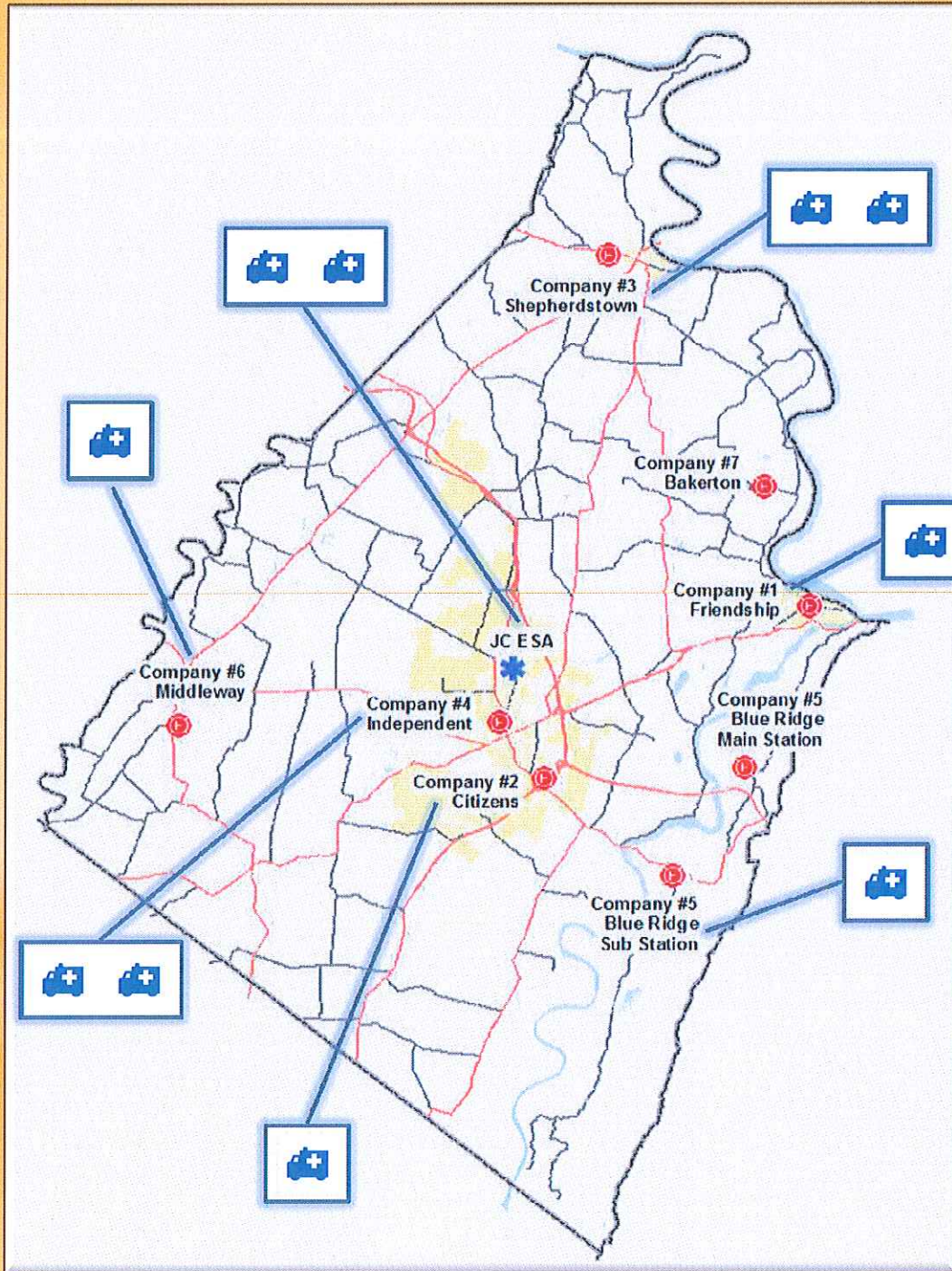
Call Code	Dispatched		
Omega	BLS	3	0%
Alpha	BLS	607	14%
Bravo	BLS or ALS	333	8%
Charlie	ALS	1792	42%
Delta	ALS	877	20%
Echo	ALS	80	2%
Unclassified		589	14%

64% of all calls require a Paramedic

Ambulance Activity By Location



Ambulance Inventory



Response Time to Patient

Time to Patient – January to December 2012

By Company	0-5 Min.	6-10 Min.	11-15 Min.	16-20 Min.	>20 Min.	Undef.	Total Resp.
Co. 1	31	99	155	78	79		442
Co. 2	7	32	37	10	7		93
Co. 3	53	243	262	138	82	2	780
Co. 4	168	723	661	225	118	3	1898
Co. 5	18	62	115	125	99	1	420
Co. 6	5	16	64	80	66	1	232
Sta. 11	25	125	146	80	39	1	416
Total Resp.	307	1300	1440	736	490	8	4281

**2674 calls or
62% are over 10 minutes and exceed
National Standard of 8 minutes**

Note: Geographic location plays a minor part in delaying response times.

Data: EMS Charts

Solution

- **Increase Personnel**
- **Increase Number of Available Ambulances that can Respond**

The above results in:

- **Reduced Response Time**

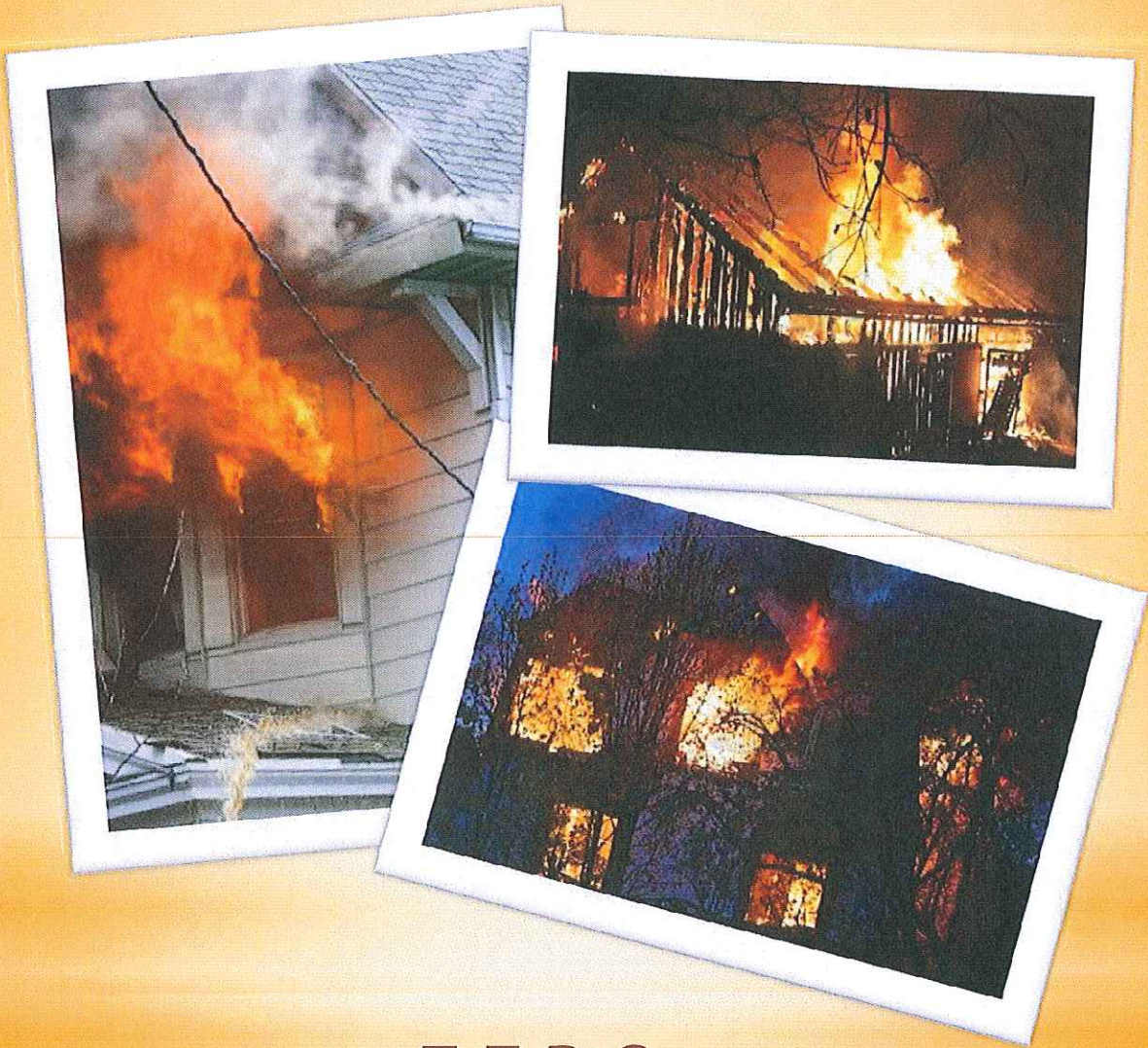
Which in turn results in:

- **Improved Patient Care**
- **Improved Service to the County**

Fire Services



Current Total Paid Fire Service Personnel



Z E R O

Total 2012 Fire Incidents – 2,304

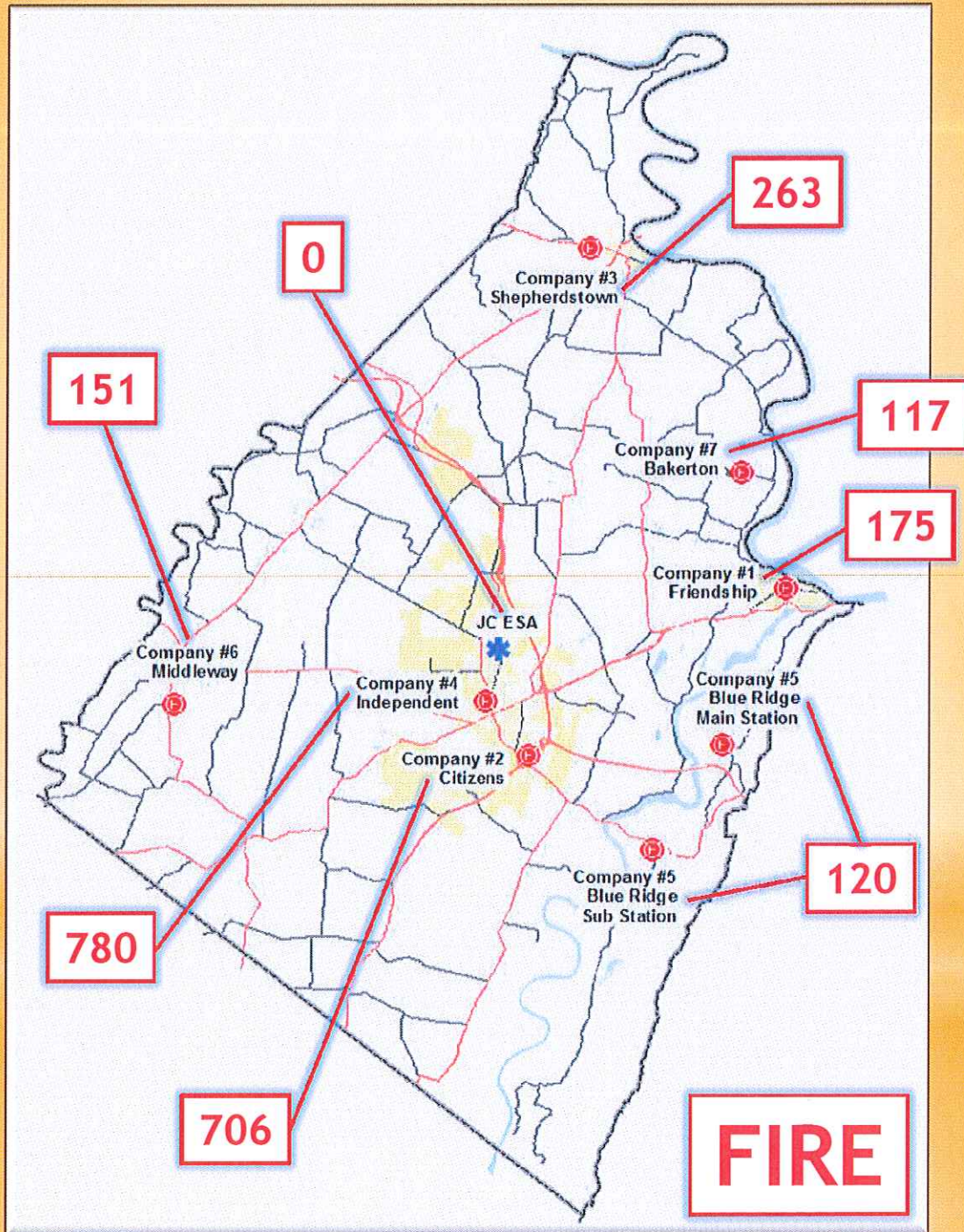
Structure Fires	220	6%
Vehicle Fires	48	2%
Other Fires	389	5%
Rescue Calls	661	33%
Including EMS Assist		
Good Intent, False Calls		
All Other	986	54%

Total Dollar Loss due to Fire	\$1.5 Million
Total 2011 Fire Incidents	2,516
Total Loss	\$3.1 Million

Total 2010 Fire Incidents	2,458
Total Loss	\$7.5 Million

Source: NFIRS

Fire By Location



Harpers Ferry Fire – February 2, 2013



2013 / 2014 Budget

Changes are needed to both the
EMS and Fire Services

Proposed Increase

Current Location and Staffing	Proposed New Positions	Total by Location
Friendship Fire Company Harpers Ferry 1 EMT M-F 8a-6p	1 Fire Fighter/Paramedic M-F 7a-7p	(2) 1 FF/EMT 1 FF/Paramedic
Citizens Fire Company Charles Town 1 Paramedic Tr-M 10p-8a	1 Fire Fighter/EMT M-F 7a-7p	(2) 1 FF/EMT 1 FF/Paramedic
Shepherdstown Fire Department Shepherdstown 1 Paramedic M-S 6a-6p	2 Fire Fighter/EMT M-S 7a-7p	(3) 2 FF/EMT 1 FF/Paramedic
Independent Fire Company Charles Town 1 Paramedic M-Sun 6a-6p	1 Fire Fighter/EMT M-F 7a-7p	(2) 1 FF/EMT 1 FF/Paramedic
Blue Ridge Mountain Fire Company 1 EMT M-F 8a-6p	1 Fire Fighter/Paramedic M-F 7a-7p	(2) 1 FF/EMT 1 FF/Paramedic
Middleway Volunteer Fire Company 1 EMT M-F 6a-4p		(1) 1 FF/EMT
Bakerton Fire Company None	1 Fire Fighter/EMT M-F 7a-7p	(1) 1 FF/EMT
Station 11, JCESA 1 Paramedic 24/7 1 EMT 24/7 1 EMT 12n-10p S-S	1 Fire Fighter/Paramedic M-Sun 7a-7p 1 Fire Fighter/EMT M-Sun 7a-7p	1 Paramedic 24/7 1 EMT 24/7 1 EMT 12n-10P S-S 1FF/Paramedic & EMT M-Sun 7a-7p

Proposed Increase

	Fire Contract	Fire Contribution	JCESA	Total
2012/2013 Budget	\$175,000	\$252,000	\$1,760,500	\$2,187,500
Conversion To County Salary Tables/Step Increases	\$0	\$0	\$42,322	\$42,322
Start Up & Business Office	\$0	\$0	\$159,675	\$159,675
Additional Staff/Dual Certification	\$0	\$0	\$1,127,105	\$1,127,105
Fire Company Contribution	\$0	\$343,000	\$0	\$343,000
Program Increases	\$0	\$343,000	\$1,329,102	\$1,672,102
2013/2014 Budget	\$175,000	\$595,000	\$3,089,602	\$3,859,602

How to Fund the Increase in Budget

Possible Emergency Services Fee

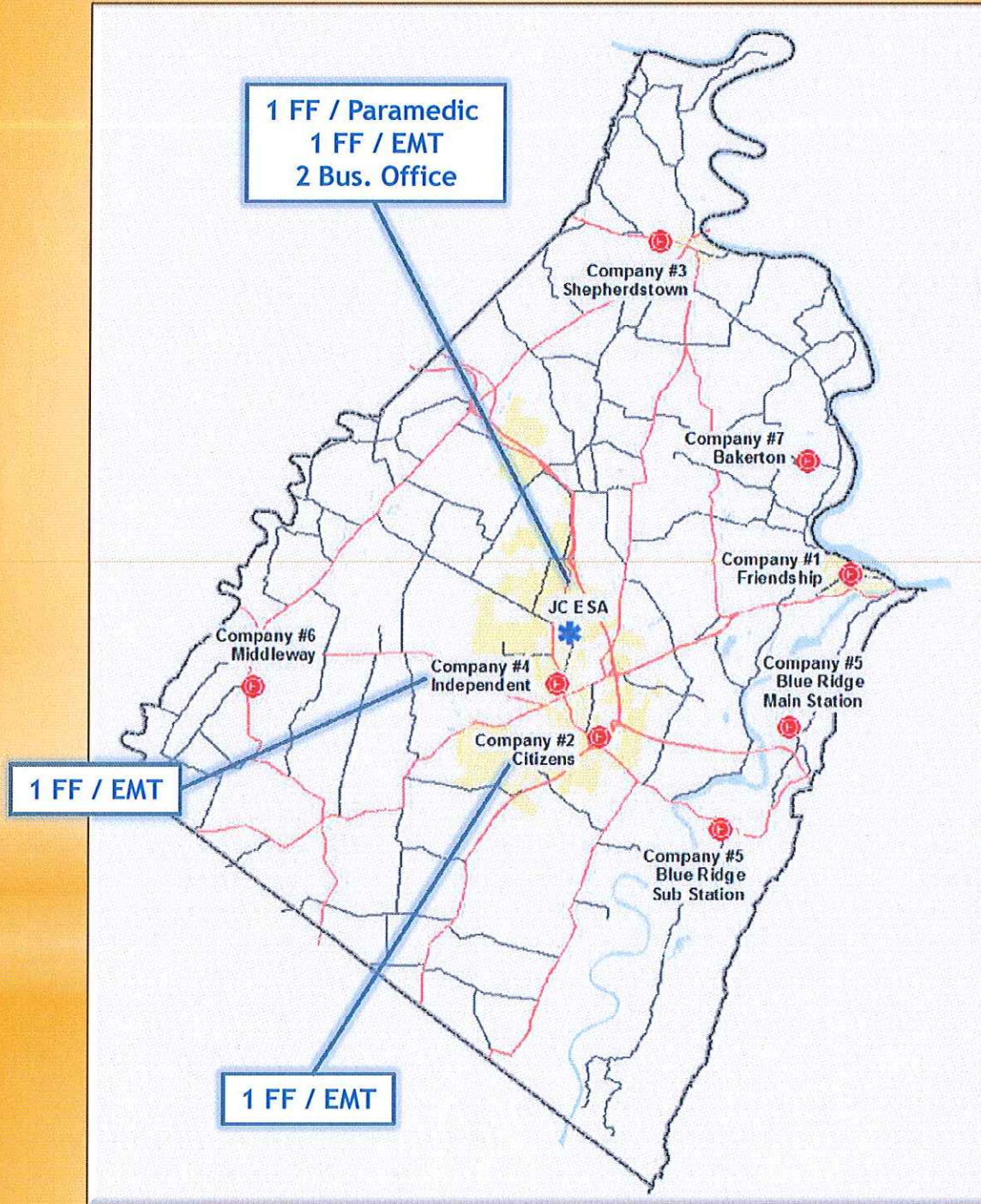
Fee utilized by other WV Counties to support EMS and Fire

	<u>Amb.</u>	<u>Fire</u>
Morgan County	\$75	\$10+
Berkeley County	\$60	\$35+
Upshur County	N/A	\$50+
Ohio County	N/A	\$50+

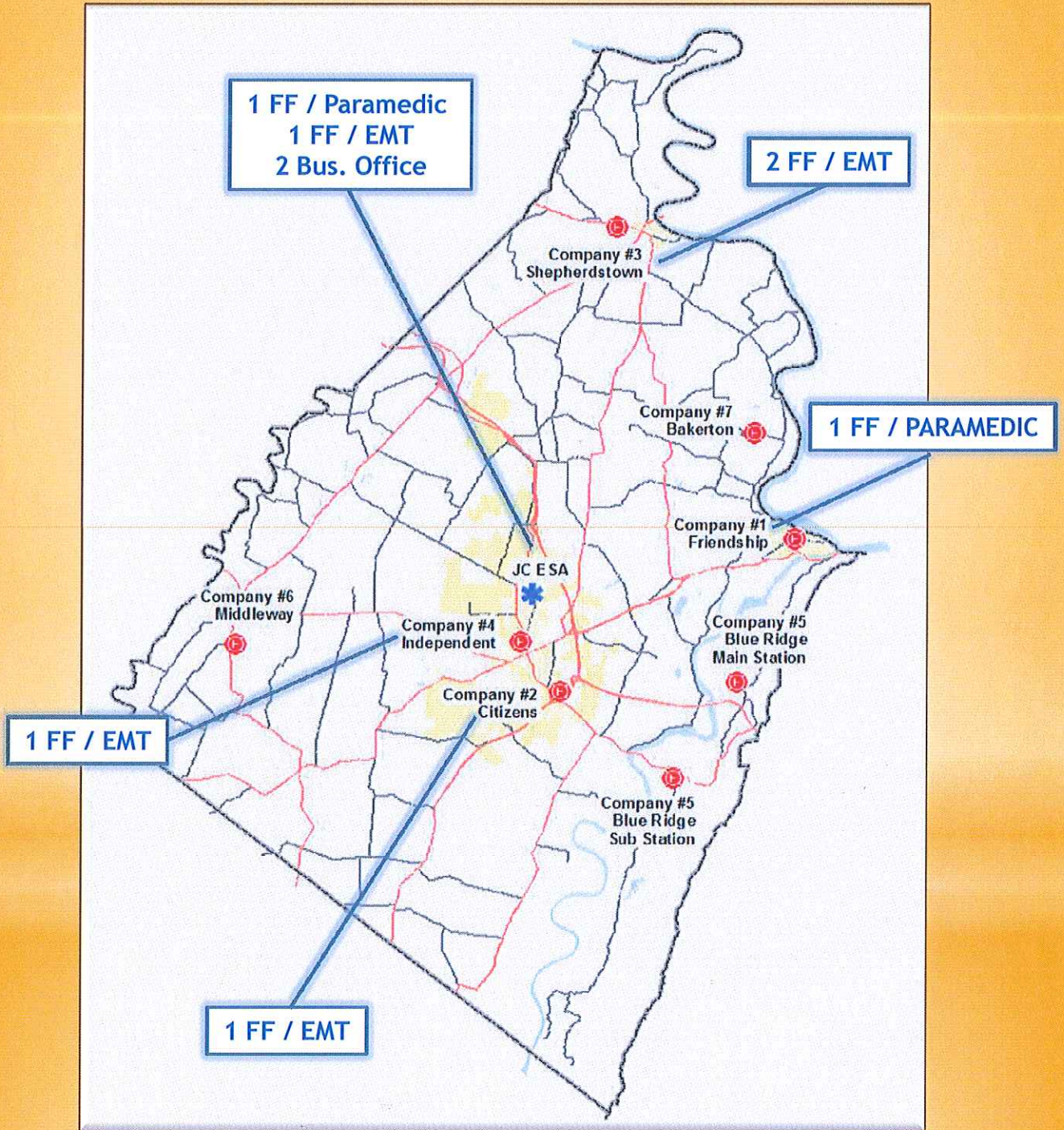
Emergency Services Fee Project Status

- Since December, working with vendor who provides Tax Office software to customize the State Assessor Camma files for Jefferson County
- Have a working version of 2012 data we are doing final research on Jefferson County specifications awaiting release of 2013
- Performed a small survey of the vendors we utilize resulting in special research underway on home businesses
- Defined the hardware/software cost of implementation
- Project has two phases - ① Database management and billing, ② Collection and reporting = opportunity to involve the Tax Office on a reimbursable basis

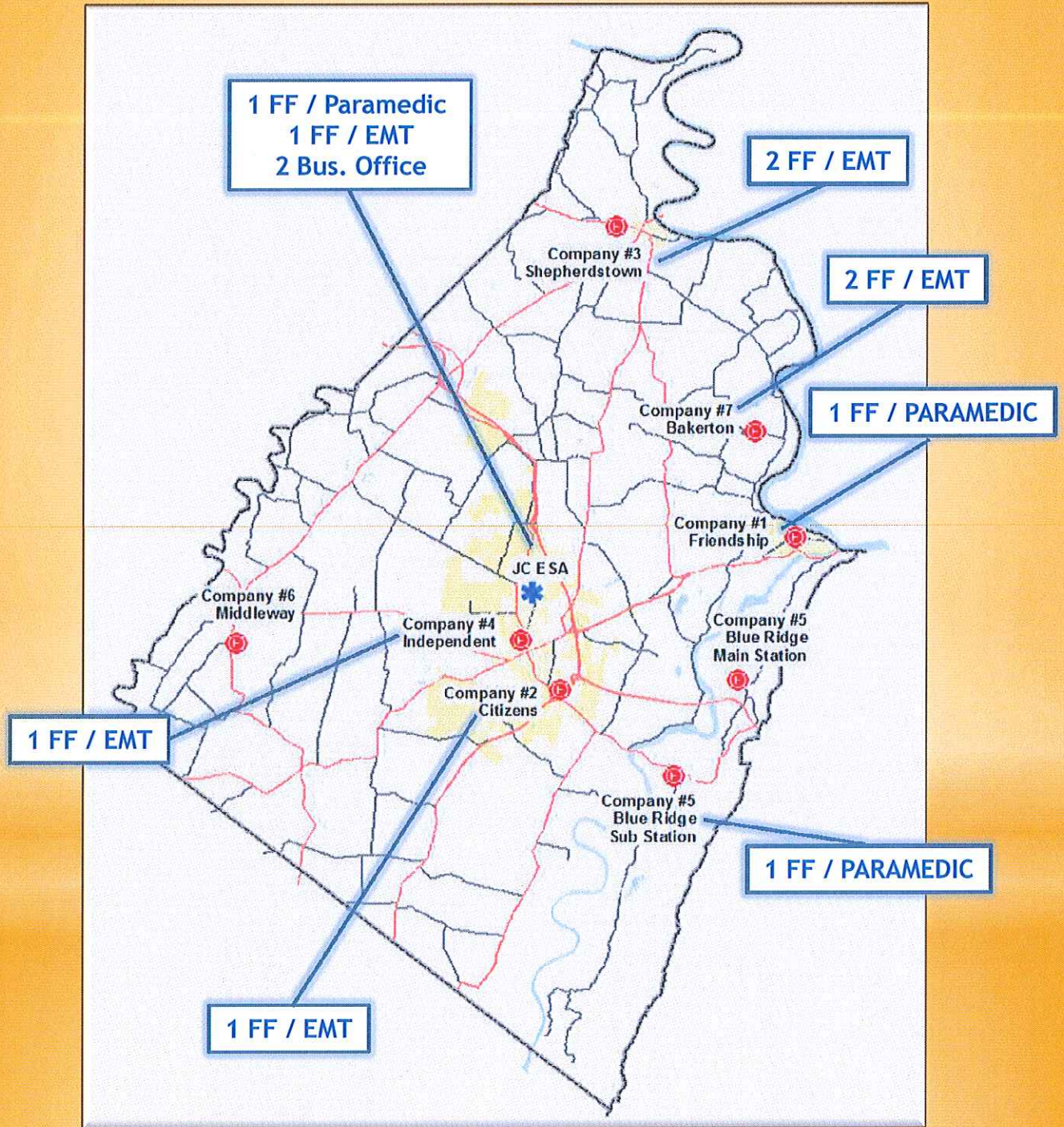
Option 1



Option 2



Option 3



Potential Fee

Draft Ordinance

Public Hearing

AGENDA REQUEST FORM

Name: Paul Shroyer

Department or Entity: Director of Finance

Estimation of amount of time needed for appointment: 1 hour

Date Requested – 1st Choice: Feb. 14, 2014

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Budget Workshop

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached?

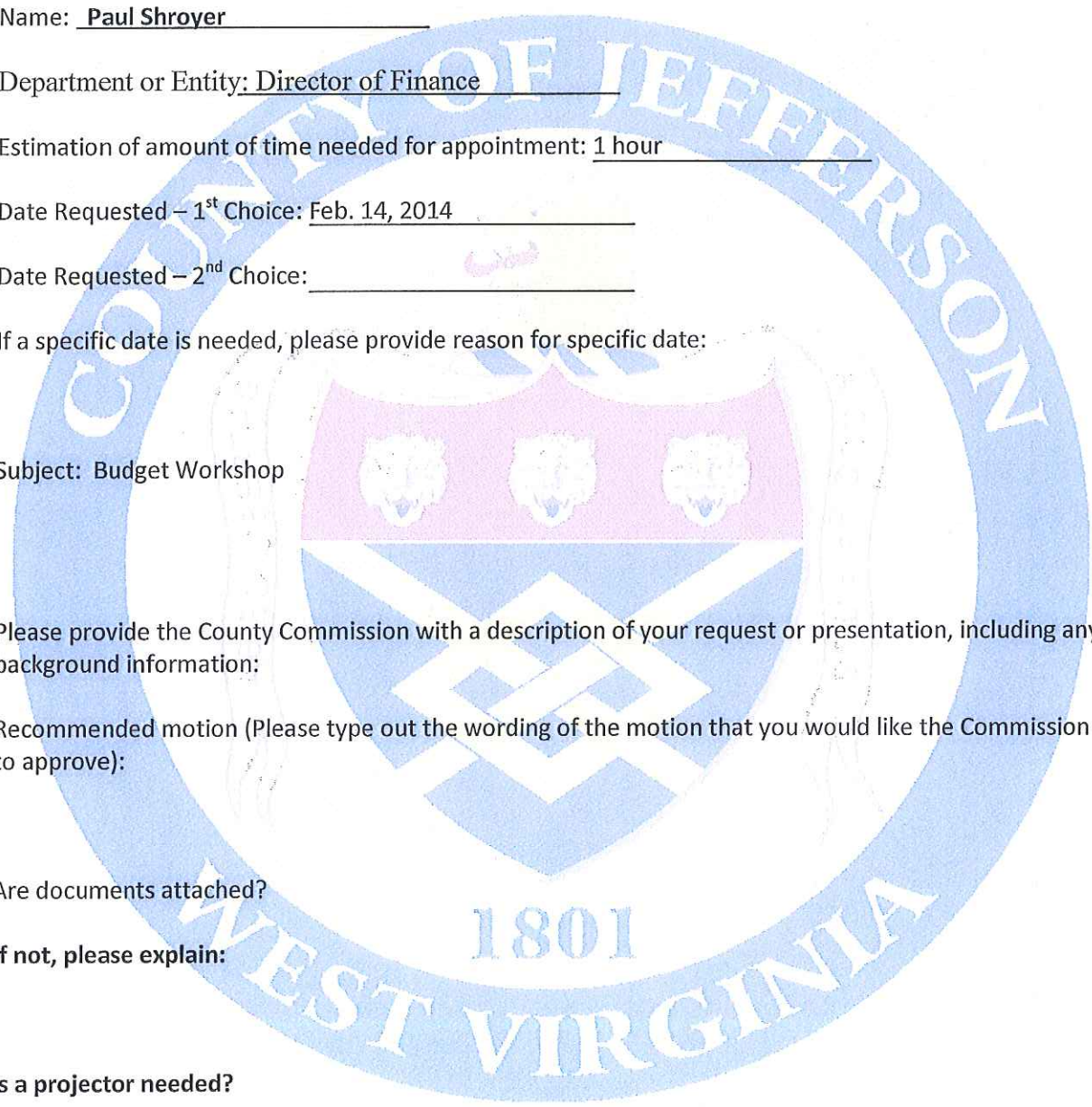
If not, please explain:

Is a projector needed?

Contact information:

Email Address:

Phone number:



Presented below are (7) Budget Options with various considerations for insurance, CPI, Step Increases, and fund for JCESA. In all these options, the desired ending carryover would be \$5,000,000.

Opt.	Begin Carryover	Current revenues	JCESA Fees	Expenditures	County Funding	JCESA Funding	End Carryover	
1	3,884,418	21,738,227	0	(21,189,652)	0	0	4,432,993	Budget option #1 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227 for total available revenues of \$25,622,645. On the expenditure side, the budget considers total department budgets of \$21,189,652. The budget does not consider any funding for JCESA. This budget option would provide an estimated carryover of \$4,432,993 at June 30, 2014
2	3,884,418	21,738,227	0	(21,601,659)	0	0	4,020,986	Budget option #2 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227 for total available revenues of \$25,622,645. On the expenditure side, the budget considers total department budgets of \$21,601,659 which includes the estimated 20% increased cost of insurance, and Consumer Price Indexing of wages at 4.7% for a \$412,006. The budget does not include any funding for JCESA. This budget option would provide an estimated carryover of \$4,020,986 at June 30, 2014
3	3,884,418	21,738,227	0	(21,974,223)	0	0	3,648,422	Budget option #3 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227 for total available revenues of \$25,622,645. On the expenditure side, the budget considers total department budgets of \$21,974,223 which includes the estimated 20% increased cost of insurance, Consumer Price Indexing of wages at 4.7% or \$412,006, and step increases of \$372,564. This budget estimate does not include any funding for JCESA. This budget option would provide an estimated carryover of \$3,648,422 at June 30, 2014
4	3,884,418	21,738,227	0	(21,189,652)	(2,187,500)	0	2,245,493	Budget option #4 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227 for total available revenues of \$25,622,645. On the expenditure side, the budget considers total department budgets of \$21,189,652 which includes estimated additional insurance cost of \$369,626, and funding for JCESA at \$2,187,500. This budget option would provide an estimated carryover of \$2,245,493 at June 30, 2014
Opt.	Begin Carryover	Current revenues	JCESA Fees	Expenditures	County Funding	JCESA Funding	End Carryover	

5	3,884,418	21,738,227	1,684,905	(21,601,659)	(2,174,697)	(1,684,905)	1,846,289	Budget option #5 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227, and option #1 Funding of JCESA Fees of \$1,684,905 for total revenues of 27,307,550. On the expenditure side, the budget considers total department budgets of \$21,189,652 which includes additional insurance cost of \$369,626, CPI wages indexing of 4.7% or \$412,006 and full funding for JCESA budget of \$3,859,602. This budget option would provide an estimated carryover of \$1,846,289 at June 30, 2014
Opt.	Begin Carryover	Current revenues	JCESA Fees	Expenditures	County Funding	JCESA Funding	End Carryover	
6	3,884,418	21,738,227	2,675,905	(21,974,223)	(1,183,697)	(2,675,905)	2,464,725	Budget option #6 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227, and option #2 Funding of JCESA Fees of \$2,675,905 for total revenues of 28,298,550. On the expenditure side, the budget considers total department budgets of \$21,189,652 which includes additional insurance cost of \$369,626, CPI wages indexing of 4.7% or \$412,006, step increase of \$372,564, and full funding for JCESA budget of \$3,859,602. This budget option would provide an estimated carryover of \$2,464,725 at June 30, 2014
Opt.	Begin Carryover	Current revenues	JCESA Fees	Expenditures	County Funding	JCESA Funding	End Carryover	
7	3,884,418	21,738,227	3,885,205	(21,974,223)	0	(3,885,205)	3,648,422	Budget option #7 considers a carryover of \$3,884,418 as of June 30, 2013, FYE June 2014 current revenues or \$21,738,227, and option #3 Funding of JCESA Fees of \$3,885,205 for total revenues of \$29,974,223. On the expenditure side, the budget considers total department budgets of \$21,189,652 which includes additional insurance cost of \$369,626, CPI wages indexing of 4.7% or \$412,006, step increase of \$372,564, and full funding for JCESA budget of \$3,859,602. This budget option would provide an estimated carryover of \$3,648,422 at June 30, 2014

AGENDA REQUEST FORM

Name: Paul Shroyer

Department or Entity: Director of Finance

Estimation of amount of time needed for appointment: 15 min.

Date Requested – 1st Choice: Feb. 14, 2014

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Recommend funding source for 480 Bike Path

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached?

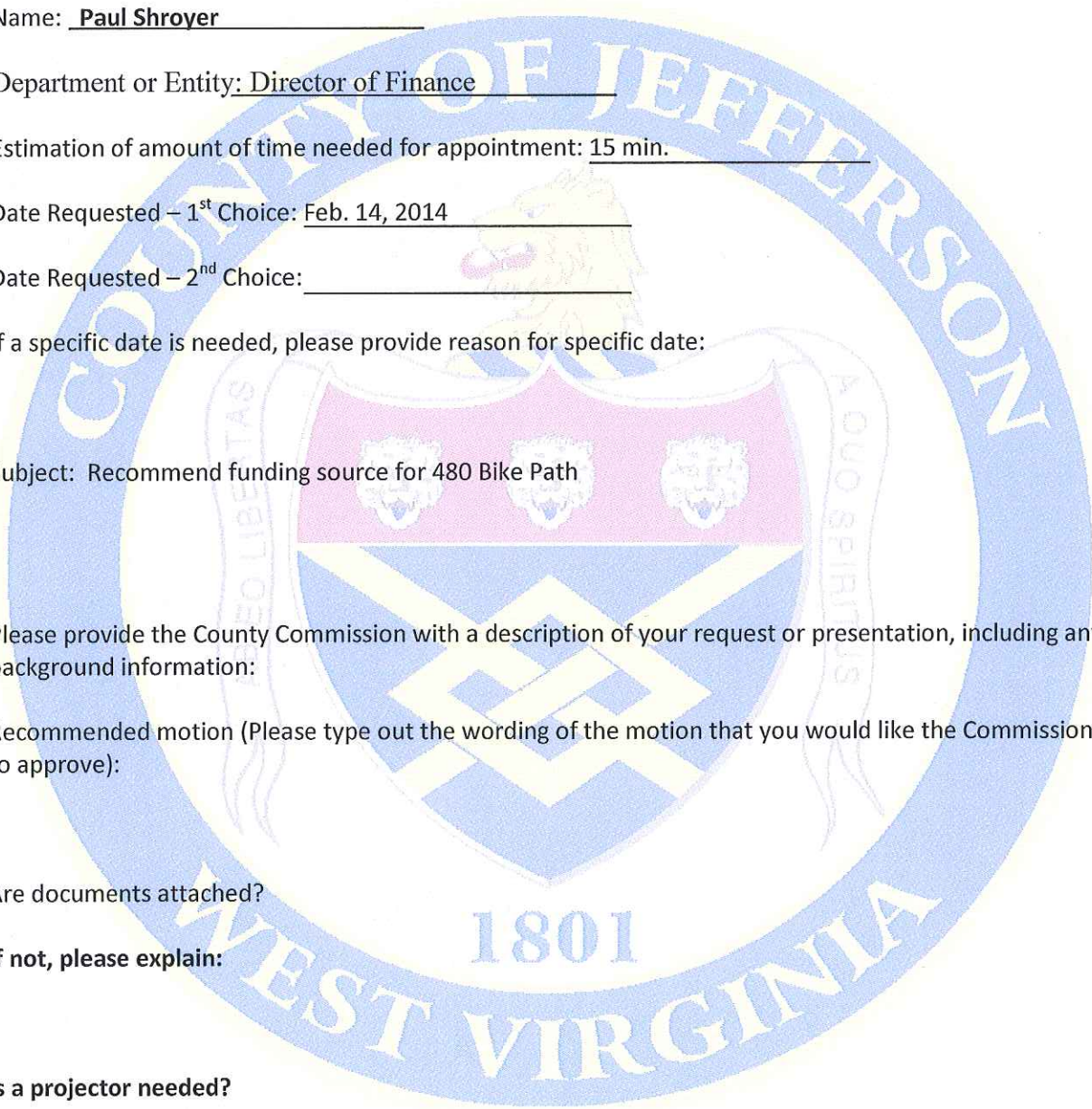
If not, please explain:

Is a projector needed?

Contact information:

Email Address:

Phone number:



AGENDA REQUEST FORM

Name: Paul Shroyer, Director Finance

Department or Entity: Finance

Estimation of amount of time needed for appointment: 15 min

Date Requested – 1st Choice: February 14, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Budget Revision #11

Please provide the County Commission with a description of your request or presentation, including any background information: The request before the County Commission is for approval of a Grant received by the Animal Control Department from the American Society for the Prevention of Cruelty to Animals. This grant provides additional funding for the Animal Control Department in the amount of \$1,850.00.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached? Yes

If not, please explain:

Is a projector needed?

Contact information:

Email Address:

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 14th Day of February, 2013, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number #11 to the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by _____, and duly seconded by _____ the vote was as follows:

Dale Manuel	_____
Frances Morgan	_____
Patsy Noland	_____
Walter Pellish	_____
Lyn Widmyer	_____

Whereupon, Commissioner Noland declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Patsy Noland, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Dale Manuel, President
Jefferson County Commission

Acknowledgment of Grant Award

Award Acknowledgment

The ASPCA is honored to provide your organization with a grant. In order for us to comply with auditors' requirements, it is necessary for us to receive your acknowledgment of this grant.

By typing your name and title below, you hereby represent that you are authorized to enter into contracts on behalf of the below organization. You also hereby agree to accept the terms and conditions of the grant award as outlined in the grant award letter and/or contract from the ASPCA, on behalf of:

Grant Information
Organization Name Jefferson County Animal Control, West Virginia Grant Number: 2012-1269 The grant awarded is in the amount of: 1850 The purpose of the grant is for the following: Scholarship to Attend National Animal Cruelty Investigations School

Acknowledgment
Authorized Signature By typing your name and title in the box below, you further certify and indicate that your organization will abide by the terms and conditions of the grant award letter and/or contract documents. Jessica S. Ebersole Jefferson County WV Animal Control Officer

In addition to this official acknowledgment, you may personally thank your grant officer by contacting that person directly, if you wish.
ASPCA Grant Officer for this Grant: Allison Cardona

AGENDA REQUEST FORM

Name: Dale Manuel

Department or Entity: Commissioners

Estimation of amount of time needed for appointment: 30 min.

Date Requested – 1st Choice: Feb. 14, 2014

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Process for Appointing Sheriff

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached?

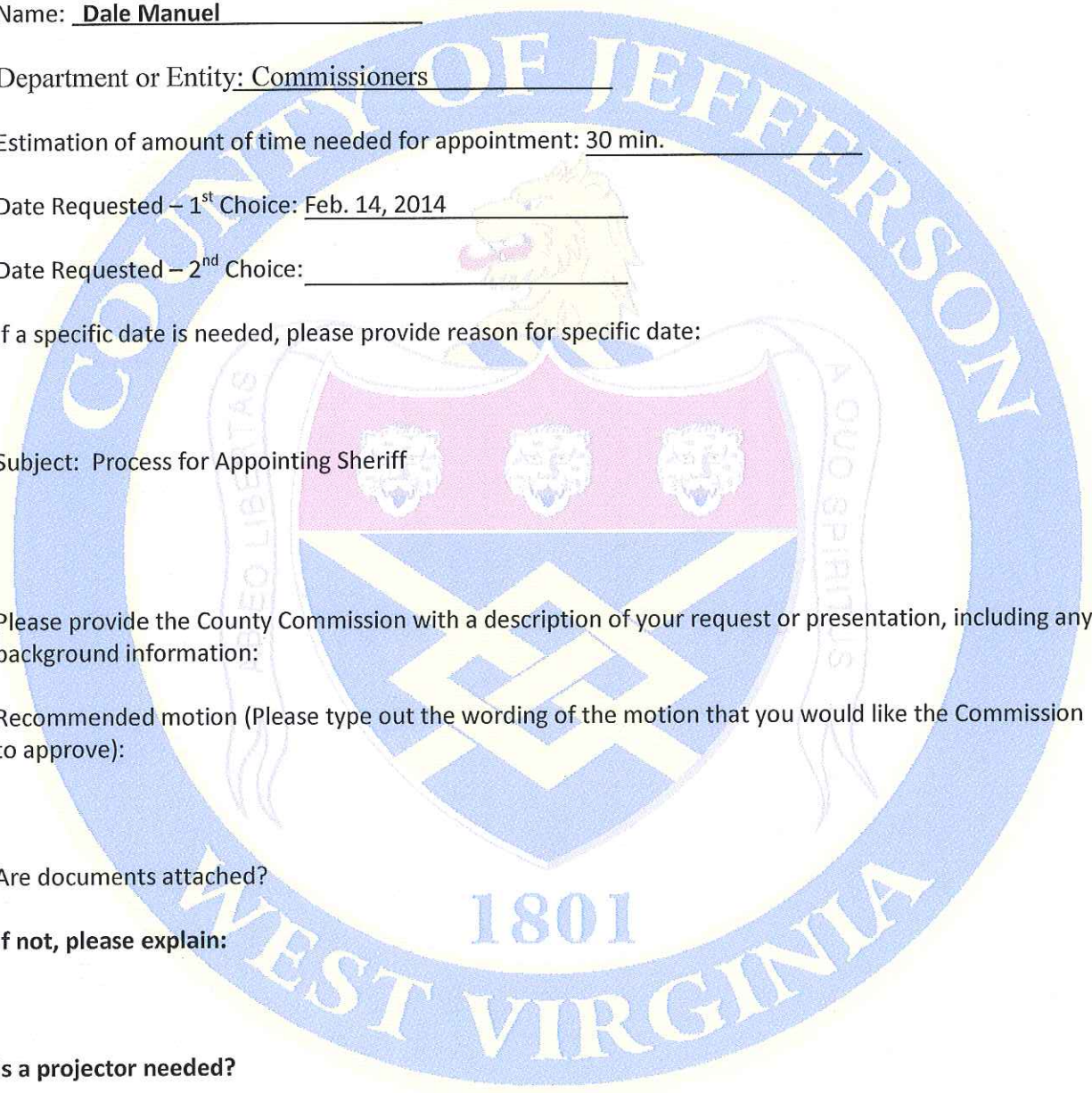
If not, please explain:

Is a projector needed?

Contact information:

Email Address:

Phone number:



AGENDA REQUEST FORM

Name: Debbie Keyser

Department or Entity: County Administrator

Estimation of amount of time needed for appointment: 15 min.

Date Requested – 1st Choice: Feb. 14, 2014

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Space needs

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attached?

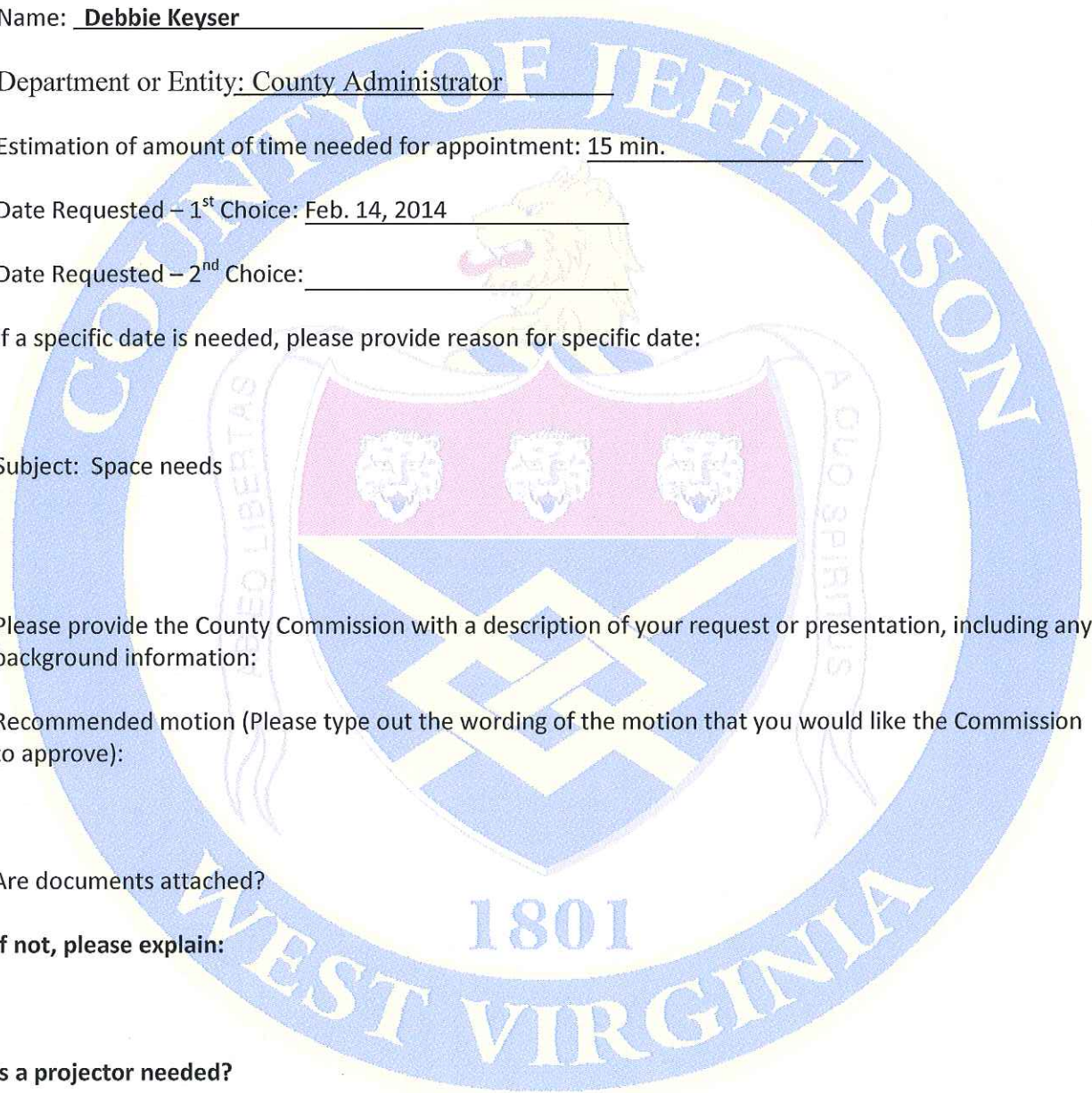
If not, please explain:

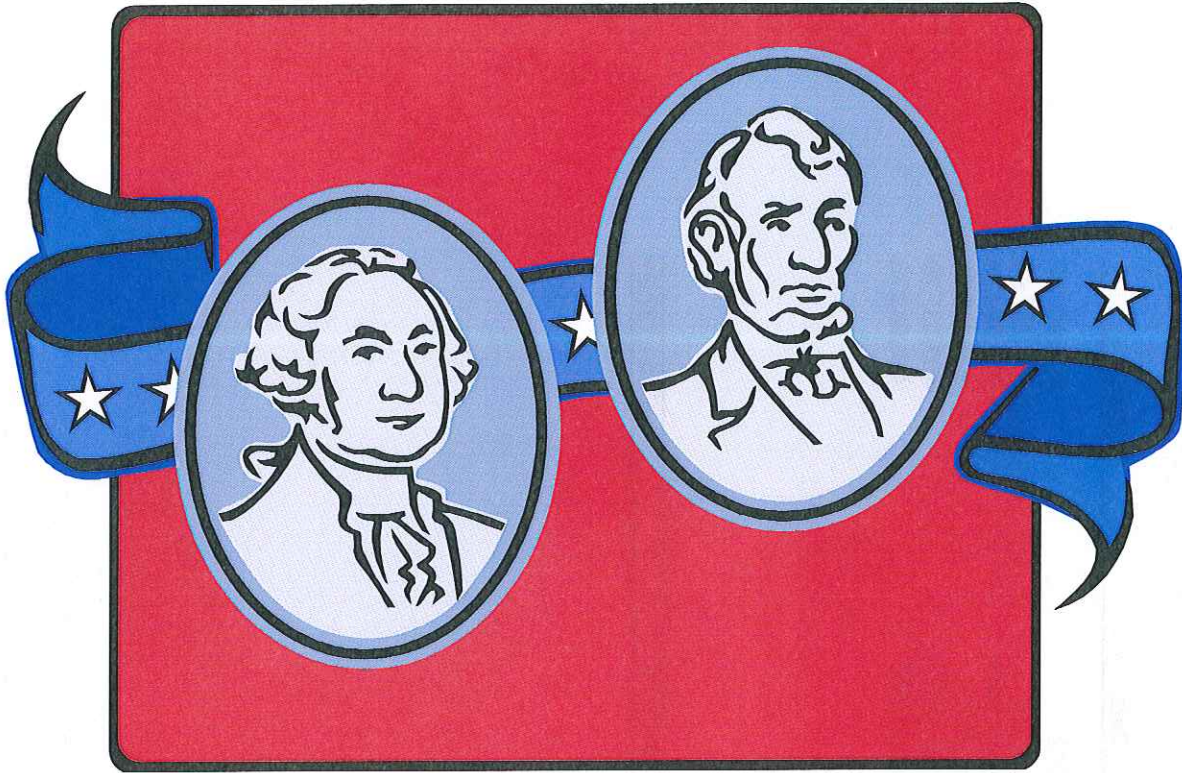
Is a projector needed?

Contact information:

Email Address:

Phone number:





Jefferson County Commission
offices will be closed
on
Monday, February 18, 2013
in observance of President's Day.



Meet and Converse with your

Jefferson County

Commissioners

Where: The Black Dog Coffee Company
8001 Charles Town Rd.
Shenandoah Junction, WV 25442
#877-724-9040

When: Thursday, February 28, 2013

Time: 5:00 p.m.—7:00 p.m.

Comr. Widmyer is unable to attend due to a prior commitment but she welcomes your thoughts. She can be reached at lynwidmyer@gmail.com

Questions regarding the event should be directed to the Jefferson County Commission: 304-728-3284

NOTICE

Applications being accepted

The Jefferson County Commission is accepting applications to fill the vacancy in the office of Sheriff of Jefferson County, West Virginia.

The term of the person appointed by the County Commission runs through the certification of the next general election in November, 2014.

Candidate must be registered as a Democrat, high school graduate or G.E.D., and be a resident of Jefferson County, West Virginia.

This will be an open interview process, which will include your interview conducted in a public setting and your name revealed to the public.

The position has a starting salary set by statute with fringe benefit package including health insurance, and HRA spending account.

Resume's may be mailed to the Jefferson County Commission office at P.O. Box 250, Charles Town, WV 25414, email to sandy@jeffersoncountywv.org or in person at 124 E. Washington Street, Charles Town, WV by February 22, 2013.



BOY SCOUTS OF AMERICA
NATIONAL CAPITAL AREA COUNCIL
TROOP 1760
13 Wade Court
Gaithersburg, Maryland 20878
301-963-3891

January 29, 2013

The Honorable
Dale Manuel, President
Jefferson County Commission
P.O. Box 250, 124 E. Washington Street
Charles Town, WV 25414

Dear Commissioner Manuel:

I am pleased to inform you that Scott Allen Bolger previously earned the Eagle Scout rank as a member of our troop. As you might expect, the scouts and adult leaders were quite proud of this young man and his significant accomplishment. Scott's Eagle project involved planning and organizing the repairing and painting of benches and barrels in Harpers Ferry, WV National Park, as well as improving a historic vegetable garden there.

I invite you to further acknowledge this fine young man. A note or similar recognition from you addressed to the scout will help keep this special achievement even more memorable.

Thank you for considering this request. Please forward your response directly to the scout at the address below.

Scott Allen Bolger
659 Breckenridge Way
Shenandoah Junction, WV 25442

Sincerely,

Robin M. Harmon-Henry
Committee Member

RECEIVED

FEB 05 2013

Jefferson County Commission

BOTTNER & SKILLMAN, ATTORNEYS AT LAW

WWW.BOTTNERSKILLMAN.COM

KIRK H. BOTTNER, ESQUIRE
LICENSED IN WV

DAVID P. SKILLMAN, ESQUIRE
LICENSED IN WV

February 6, 2013

Commissioner Dale Manuel
Jefferson County Commission
124 E. Washington St.
Charles Town, WV 25414

RE: Sheriff Candidate

Dear Commissioner Manuel,

I understand the County Commission will be appointing a new Sheriff in the near future. I cannot think of a candidate more suitable for this job than Louis Brunswick. I have had the pleasure of working with Mr. Brunswick for over ten years in his capacity as Chief Bailiff. I have found Mr. Brunswick to be incredibly competent, fair, honest, and hardworking. Additionally, Mr. Brunswick is an all around nice guy.

In my capacity as Chief Mental Hygiene Commissioner, I am required to interact with the Jefferson County Sheriff's Department on a regular basis. Chief Deputy Jesse Jones is unparalleled in his willingness to assist the Mental Hygiene Commissioners in our professional duties. I am certain Mr. Brunswick would ensure this level of competence continues in a seamless fashion.

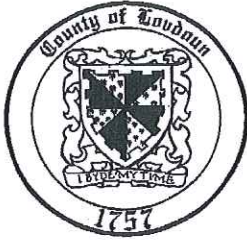
As such, I strongly urge the County Commission to give Mr. Brunswick its utmost consideration for the position of Sheriff of Jefferson County. Thank you for your thoughtful contemplation of this request. If you have any questions or would like to speak to me regarding Mr. Brunswick please feel free to contact me.

Very truly yours,



Kirk H. Bottner, Esquire

KHB/jnw



Loudoun County, Virginia

Department of Planning

1 Harrison Street, S.E., 3rd Floor, P.O. Box 7000, MSC #62

Leesburg, VA 20177-7000

Telephone (703) 777-0246 • Fax (703) 777-0441

January 29, 2013

Debbie Keyser, County Administrator
Jefferson County, West Virginia
PO Box 250
Charles Town, WV 25414-0250

Dear Ms. Keyser:

As part of the legal notice requirements contained in Section 15.2-2204 (amended) of the Code of Virginia, the following regulations must be addressed relating to notification of adjacent localities:

“When a proposed comprehensive plan or amendment thereto; a proposed change in zoning map classification; or an application for special exception for a change in use ..., involves any parcel of land located within one-half mile of a boundary of an adjoining locality of the Commonwealth, then, in addition to the advertising and written notification as required by this notice, written notice shall also be given by the local commission, or its representative, at least 10 days before the hearing to the chief administrative officer, or his designee, of such adjoining locality.”

In accordance with these regulations, this is to inform you that on **February 19, 2013** the Loudoun County Planning Commission will hold a public hearing on a Comprehensive Plan Amendment (CPAM) regarding the Special Activity Uses Planned Land Use designation.

On October 16, 2012 the Loudoun County Board of Supervisors initiated CPAM 2012-0003 to amend the Planned Land Use Map at the southwestern corner of Route 7 and Loudoun County Parkway as an area appropriate for Special Activities and amend corresponding text and policies of the Revised General Plan indicating this location.

This public hearing will take place in the Board of Supervisors Meeting Room, County Government Center, 1 Harrison Street, S.E., Leesburg, VA, on **Tuesday, February 19, 2013, at 6:00 p.m.** Written comments can be provided to the Loudoun County Planning Commission, c/o Loudoun County Department of Planning, 1 Harrison St., S.E., 3rd Floor, P.O. Box 7000, MSC #62, Leesburg, Virginia, 20177-7000 (attention: Marie Genovese).

The proposed Planned Land Use Map and policies are enclosed for your review; the planning commission staff report and all attachments will be available online at <http://www.loudoun.gov/pc> after January 30, 2013. A second notification letter will be sent to you on February 14, 2013.

Should you have any questions, please do not hesitate to contact me at 703-777-0246.

Sincerely,

Marie Genovese

Marie Genovese, AICP, Project Manager

RECEIVED

FEB 05 2013

Jefferson County Commission

Enclosure: CPAM 2012-0003, AMENDMENTS TO THE POLICIES OF THE REVISED GENERAL PLAN AND PLANNED LAND USE MAP TO DESIGNATE A SPECIAL ACTIVITY AREA AT THE SOUTHWEST CORNER OF ROUTE 7 AND LOUDOUN COUNTY PARKWAY.

New text **blue font, underlined**; deleted text **red font, strike-through**. Proposed revised Planned Land Use map attached.

Chapter 6 Suburban Policy Area

D. Special Activity Uses

Special Activity uses are single uses or activities that may not be compatible with the mixed-use communities in the Suburban Policy Area due to their scale. Special Activity uses include professional sports stadiums, conference facilities, and theme parks. While economic benefit would be derived from the use and from ancillary development spurred by its existence, the Special Activity use substantially could affect surrounding land uses.

Loudoun County's unique amenities increase its potential to attract Special Activity uses that would serve the region. The Washington Dulles International Airport, the Dulles Greenway, and future transit make ~~the Toll Road planning~~ certain areas within the Suburban Policy Area especially attractive.

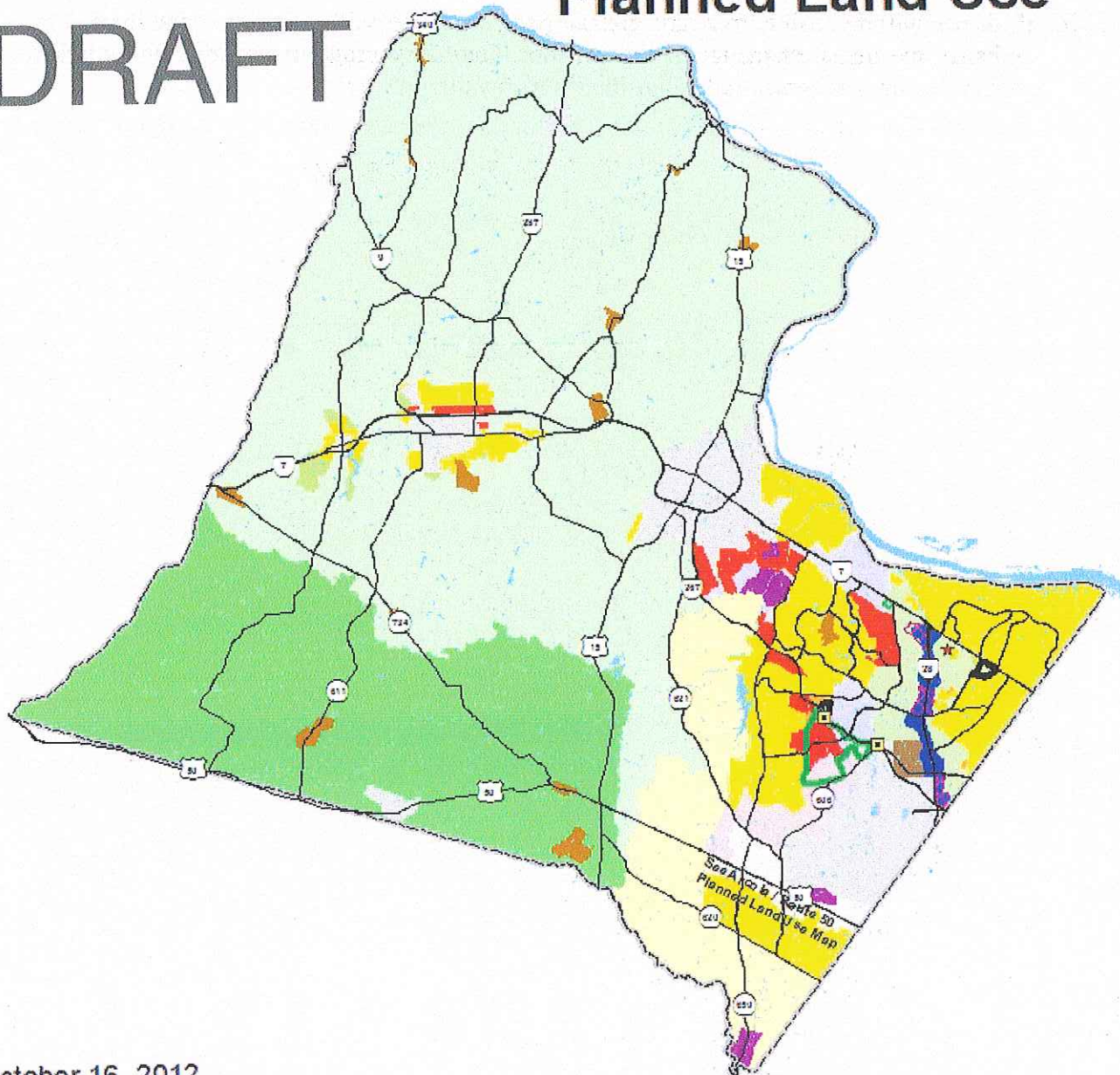
The County encourages the development of Special Activity uses in designated areas ~~the Toll Road planning area~~ and will evaluate Special Activity use proposals on a set of criteria to ensure the selection of the best site and the mitigation of potentially adverse impacts. The Land Use Map identifies areas for possible Special Activity use.

Special Activity Use Policies

1. Special Activity uses will be considered only in areas identified on the Land Use Map. Special Activity uses which are not permitted in any other County zoning district except the PD-SA zoning district, may be permitted only in the identified Special Activity Area.
2. Special Activity use proposals must meet all of the following nine criteria:
 - a. All Special Activity proposals will be evaluated for their fiscal impacts and the use must promote the County's economic development goals and must be expected to provide a positive fiscal benefit to the County.
 - b. The use must be served by central sewer and water facilities.
 - c. To discourage through traffic in residential neighborhoods, the use must be served by an adequate road network, operating at an acceptable level of service, as defined by the County's *Facilities Standards Manual* (FSM), with access to the regional road network via the Dulles Greenway and other arterial and major collector roads. The use will be designed and located to be compatible with traffic movement on regional roads and achieve acceptable levels of service (D or better) on those roads. Where a facility is adjacent to the Dulles Greenway, every effort should be made to work with the Toll Road Investors Partnership II to develop dedicated "slip ramps" that will provide direct access to parking areas during events.
 - d. The use must be designed to accommodate transit facilities and must demonstrate a commitment to providing access to public transit (bus or rail) on the site to link those facilities to existing or planned mass transit service.
 - e. The use must be designed to meet specific standards for environmental quality and for impacts on surrounding uses.
 - f. Potential impacts from noise, lighting, signs, parking, and similar activities must be addressed and mitigated through the rezoning process.

DRAFT

Planned Land Use



October 16, 2012

- Towns/Airport
- Residential
- High Density Residential
- Business
- Route 28 Business
- Route 28 Core
- Route 28 Industrial
- Keynote Employment
- Industrial
- Extractive Industry
- Existing Rural Village
- Transition
- Rural - (Base Density 1 du/20 acres)
- Rural - (Base Density 1 du/40 acres)
- Rural - (Within Town JLMA)



- Potential Transit Node Location
- Urban Center
- Major Roads
- County Boundary
- Mixed Use Office Center Development
- Destination Retail
- Special Activities Area

Notes:

Revised July 23, 2001, amended through March 15, 2011. This map represents generalized planned land use and does not reflect existing zoning or land use.

Land uses within Purcellville JLMA subject to Purcellville Urban Growth Area Management Plan.

For illustrative purposes, the centerline of Highways and the Dulles Greenway are shown as boundaries between Planned Land Uses. This is not meant to imply that the Comprehensive Plan supports the development of any land use within the road right of way.

This map reflects CPAM revisions CPAM 2004-0007, CPAM 2004-0008, CPAM 2004-0009, CPAM 2004-0025, CPAM 2004-0026, CPAM 2005-0005, CPAM 2005-0007, CPAM 2005-0002, CPAM 2009-0001.

For land uses in the Arools / Route 50 area please use the Arools / Route 50 Planned Land Use Map.

Source: Loudoun County Planning Department and Office of Mapping and Geographic Information
Map Number 2011-462SM replaces 2007-019SM.

Sandy McDonald

From: Brad & Kristin Grubb [kbexagrubb@gmail.com]
Sent: Sunday, January 27, 2013 8:49 PM
To: webmaster@jeffersoncountywv.org; laura@jeffersoncountywv.org;
sandy@jeffersoncountywv.org; nhosby@jeffersoncountywv.org;
chernandez@jeffersoncountywv.org
Subject: JC Commission on Jan 22nd

Your submission:

Your Name: Brad & Kristin Grubb

Your Email Address: kbexagrubb@gmail.com

Subject: JC Commission on Jan 22nd

Message: We want to personally thank you for hosting the Jefferson County commission meeting last week and for hearing our concerns about the HWY 340 plans. We're glad to see the committee talking to DOH on these issues, it's very encouraging. We're also optimistic that something like this won't happen in the future to other home buyers. We really appreciated the suggestion that signs be posted when a highway or road is under study or planning. On another note, we talked about the bus and how difficult it is for them to stop on HWY 340 with cars coming up quickly behind them. We'd like to suggest a sign that denotes a bus pickup be posted somewhere before the Ryan's Glen entrance. Thanks again for listening and hearing our concerns.

Sandy McDonald

From: Dan Thorp [danthorp2012@gmail.com]
Sent: Thursday, February 07, 2013 9:14 AM
To: webmaster@jeffersoncountywv.org; laura@jeffersoncountywv.org;
sandy@jeffersoncountywv.org; nhosby@jeffersoncountywv.org;
chernandez@jeffersoncountywv.org
Subject: 480 bike path

Your submission:

Your Name: Dan Thorp

Your Email Address: danthorp2012@gmail.com

Subject: 480 bike path

Message: It was concerning the 480 bike path. Im a huge supporter of it because of all the times i travelled to Morgans Grove without it. Having lived in Shepherdstown since 1998, I can assure you that the path will be used regularly by thousands of people yearly. It promotes exercising and a better sense of community and will be a much safer alternative for those who walk or run on 480 without the path. Please do all you can to make this community dream come true! This is a very important decision for most of your residents and effects EVERYONE! Thank you for your time. - Dan Thorp



West Virginia University

Extension Service



Dear County Commission Friends:

We at the WVU Cooperative Extension Service's Small Farm Center invite you to join us at the 9th Annual Small Farm Conference to be held February 28th -March 2nd in Morgantown, WV. Never have we needed to embrace our local economy more than now. For many communities tapping into the local food opportunity can be a solution. In fact, in 2012 West Virginia citizens spent \$7.6 billion for food and for every dollar spent on food in America eighty cents is devoted to labor and services; that means jobs. Please see the enclosed brochure for our program schedule and information about registration. Our website address is included too.

The conference program has useful and important information to serve every level within our food economy, including producers, value adders, merchants and the communities in which we live. Come and hear from farmers and the Office of Child Nutrition program about the Farm to School and its instant impact on county economies. Another track includes meat production but more importantly the business of further processing, delivery, and determining markets.

At this meeting you can learn about the almost insatiable appetite and yet unsatisfied demand for fresh food. Our state is small but agricultural economists agree that we have plenty enough farmland to produce what we need to meet this market. We just lack farmers and community infrastructure to take advantage of the opportunity. Many presenters at the conference are currently adding jobs to their communities as they pursue their local food businesses. Other sessions and areas of emphasis include: 1.) Youth Entrepreneurship. With an agenda tailored to FFA and 4-H members, we hope to open new worlds to the students who attend, giving them the viable option to pursue a future in agriculture. 2.) Farmers Market management and promotion; these classes will help our 94 existing markets thrive in West Virginia. 3.) Learn about aggregation and its potential to help small farmers market and communities grow jobs. 4.) Attend the Cooperative formation and management track as these corporate entities will be required as communities of farmers and processors and delivery companies work together

Agriculture and Natural Resources

Cooperative Extension Service

The West Virginia University Cooperative Extension Service, U. S. Department of Agriculture, West Virginia County Boards of Education and County Commissions Cooperating

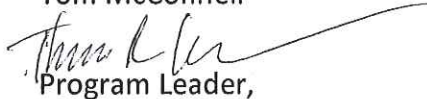
Phone: 304 293-6131
Fax: 304 293-6954
www.wvu.edu/~exten/

Agricultural Sciences Building
PO Box 6108
Morgantown WV 26506-6108

to benefit each other. 5.) Others workshops include agri-tourism, workshop on the nuts and bolts of entering food business, and high tunnel production. To fully appreciate the breadth and depth of this program please go to our website at <http://smallfarmcenter.ext.wvu.edu/conference> And yes, we not only talk about local food, we serve only locally grown and prepared meals and breaks at this conference. Many who have attended this conference for the first time joke that the delicious food was worth the registration fee. But there is a lesson about the conference food and its economic impact, as well.

This is a community development conference as well as agricultural. We ask you to pass the information along to those, as well as, farmers, and other business folks you think might need or benefit from it.

Tom McConnell



Program Leader,

WVU Extension Small Farm Center

RECEIVED

FEB 07 2013

Jefferson County Commission

LOCAL FOOD MENU

The Small Farm Center believes that local food is not just a viable option for the dinner table, but also a healthy, community-minded choice for events. For this reason, the Small Farm Center sources many events throughout the year with local foods from across the state.

The WV Small Farm Conference offers a delicious menu of all-local meals and snacks-- from jellies, salsas, and butter to lamb, popcorn, and wheat flour.

We continuously look to include more producers in our sourcing efforts and always-evolving menus. *If interested, please contact us about becoming a future producer for these events!*



LODGING

Waterfront Place Hotel & Conference Center
2 Waterfront Pl, Morgantown, W.Va. 26501
(304) 296-1700, ref Small Farm Conference
waterfrontplacehotel.com, code 177231

- A block of rooms has been reserved for \$99 per night plus tax.

Clarion Hotel Morgan
1400 Saratoga Ave,
Morgantown, WV
(304) 292-8200



- A block of rooms has been reserved for \$89 per night plus tax.

 West Virginia University.
EXTENSION SERVICE
SMALL FARM CENTER

Contact the WVU Small Farm Center:

Tom McConnell
Program Leader
Phone: 304-293-2642
trmccconnell@mail.wvu.edu

Carrie See
Program Coordinator
Phone: 304-293-2715
carrie.see@mail.wvu.edu

REGISTER ONLINE:
<http://smallfarmconf2013.eventbrite.com>

VISIT US:
<http://smallfarmcenter.ext.wvu.edu>

Supporting Partners



 West Virginia University.
EXTENSION SERVICE

THE 9th ANNUAL WEST VIRGINIA SMALL FARM CONFERENCE



FEB 28, MARCH 1 & 2, 2013
MORGANTOWN, W.VA.
WATERFRONT PLACE HOTEL &
CONFERENCE CENTER

THE 9th WV SMALL FARM CONFERENCE

In its 9th year, the WVU Extension Service Small Farm Conference offers the most realistic and inclusive view of agricultural opportunities for West Virginia small farm families. Annually, the conference boasts a variety of topics, events, and speakers in more than 70 sessions. Under the organization of the WV Small Farm Center, all meals are sourced locally. We hope you'll join us **February 28-March 2 at Waterfront Place Hotel and Conference Center in Morgantown.** Registration, class, and menu information can be found by visiting us at: <http://smallfarmcenter.ext.wvu.edu>

INTENSIVE DAY-LONG WORKSHOPS

On February 28, the conference will offer six specialized all-day workshops for more in-depth coverage of specific topics:

- Farmers Markets
- Youth Entrepreneurship
- High Tunnels
- Food Business
- Agritourism
- Good Agricultural Practices/
Good Handling Practices



Each workshop will be a day-long learning experience for attendees and instructed by experts in their field. For more information on these workshops, as well as the other conference classes, please view the conference schedule at <http://smallfarmcenter.ext.wvu.edu>

CONFERENCE TOPICS INCLUDE:

- Agritourism
- Estate and Transitional Planning
- Value adding
- Season Extension
- Marketing
- Red Meat Production and Marketing
- Specialty Processing
- Farmers Market Management
- Farm to School
- Fruit and vegetable production

SPECIAL EVENTS

Better Process Control School- Successful completion certifies supervisors in the FDA requirements of the Code of Federal Regulations (21 CFR Part 114) for manufacturing acidified foods. This applies to manufacturing of food products such as salsas, pickles, barbecue sauces, etc. Space is limited.

GHP/GAP Certification- This training certifies that producers grow, pack, handle and store their products in the safest manner possible to minimize risks of food safety hazards.

Winter Blues Farmers Market- For the fifth year, farmers market fans have an off-season opportunity to shop at this premier event on Thursday, Feb 28th from 3-8 PM. Farmers from all over the state will gather to sell their winter-hardy foods, goods and products. This event is free and open to the public. Contact us for more information.

WV Local Dine Around- Coinciding with the Farmers Market, attendees and the public are invited to enjoy local foods prepared by 15 chefs from across the Mountain State. Sample foods from 15 restaurants in one evening! The event will also have musical entertainment. Tickets will be sold at the door.

Vendors & Trade Show- Interested in becoming a vendor? Please contact Carrie See at 304-293-2715.

- Supply Vendors (seeds, tools, etc.)
- Full representation of government and non-government agencies
- WV Farmers Market Association
- Farm2U
- Farm Credit

REGISTRATION

Paid registration provides attendees with entrance into classes on Feb 28 and March 1 & 2, as well as breakfast, lunch, and garage parking.

You can register by mail or fax with the attached form or register online at:

<http://smallfarmconf2013.eventbrite.com>

2013 WVU Small Farm Conference

REGISTRATION FORM:

Name: _____

Organization: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ FAX: _____

Email: _____

Do you have any special dietary or disability need Please explain. _____

(Interpretive services must be requested 14 days in advance)

Adult Registration

- Thursday, Feb 28 @ \$70 day registration
- Friday, March 1 @ \$90 day registration (banquet incl)
- Friday Night Local Food Banquet \$20 (extra ticket)
- Saturday, March 2 @ \$70 day registration
- All three days @\$200

Student Registration

- Thursday, Feb 28 @ \$35 day registration
- Friday, March 1 @ \$35 day registration
- Friday Night Local Food Banquet \$20
- Saturday, March 2 @ \$35 day registration
- All three days @\$90

Other

- Vendor Reg.**(3-day reg and exhibit fee) \$300

PAYMENT OPTION:

- Check or Money Order - Payable to WVU
- VISA Discover
- MasterCard American Express

Card # _____ Exp. ____/____

3-digit Security Code: _____

Return completed form and payment to:
Becky Casteel, West Virginia University
2076 Ag Sciences Building, PO Box 6108
Morgantown, W.Va. 26506-6108
Phone: 304-293-2565 Fax: 304/293-6954
becky.casteel@mail.wvu.edu

OR REGISTER ONLINE:

<http://smallfarmconf2013.eventbrite.com>

Advanced Alarm Technologies, Inc.

A Full-Service Security Company

P.O. Box 4368 • Parkersburg, WV 26104 • 304-422-4387

Jefferson Co. Commission
PO Box 250
Charles Town, WV 25414

2/1/13

Dear Commissioners:

Advanced Alarm Technologies would like to express our interest in bidding on any Security Systems you may be looking into as a result of the Court Security Fund administered by the WV Court Security Board at the Supreme Court. We would like to take this opportunity to introduce ourselves and familiarize you with our services.

We have already completed the installation of Security Systems at (34) Counties as a result of these grants. We have also worked with people involved at these and several other Counties to draw up specifications and cost estimates on the work recommended by the State Marshal who surveyed their facilities and we would be pleased to aid you in this same manner at no charge.


We would be pleased to offer competitive bids on any security work you might require as a result of this program such as Duress Alarm Systems, Access Control, TV Surveillance, Metal Detectors, Anti-Ballistic Materials, etc. We would also like to offer any services you might require such as Central Station Monitoring or Annual Fire Alarm Testing.

Please notify us of how and when we might bid any work you will be doing under this grant program. We may not see your advertisement any other way and don't want to miss the bid process.

If you would like further information or have any questions, please call at your convenience. I would be more than happy to meet with you.

Thank you for your kind consideration.

Sincerely,



Robert H. Hill, President
Advanced Alarm Technologies

RECEIVED

FEB 07 2013

Jefferson County Commission

Jefferson County Public Service District

RECEIVED

FEB 06 2013

Jefferson County Public Service District
Regular Board Meeting
January 7, 2013

Jefferson County Commission

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, January 7, 2013 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Chairman, Jim Cummins; Secretary, Peter Appignani; Treasurer, Bill Strider; General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; Operations Manager, Joe Freeze; District Legal Counsel, Jim Kelsh and from Pentree Engineering, John Tuggle.

CALL TO ORDER

Chairman Jim Cummins called the meeting to order at 7:00PM.

2013 Election of Officers

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to keep the officers the same by appointing Mr. Cummins as Chairman, Mr. Appignani as Secretary, and Mr. Strider as Treasurer. Unanimously approved.

PUBLIC COMMENTS

None.

OLD BUSINESS

Review Minutes of December 3 Regular Board Meeting

The minutes of the December 3, 2012 regular Board meeting were approved as presented.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to accept the December 3, 2012 minutes as presented. Unanimously approved.

Update on the Water Systems Improvement Project for Glen Haven and Cavaland

• Consider Approval of Policies Required for West Virginia Water Development Authority Loan
Ms. Lawton informed the Board that staff must prepare numerous policies for the Water Development Authority (WDA) loan. Staff has finished two of the seven policies, the Cross Connection and Backflow Prevention Program and the Emergency Response Plan. The Board noted minor grammatical and spelling changes to be made to the policies.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the documents as presented with the minor changes noted. Unanimously approved.

• Consider Approval for Cox Hollida Price to Perform the Rule 42 for Water Project

Ms. Lawton informed the Board that as a requirement for the WDA loan, the District was required to solicit bids to disadvantaged businesses for an accounting firm. Region 9 solicited bids to three firms; receiving a proposal from Cox Hollida Price, Griffith & Associates responded declining to submit a proposal based on conflict, and Dole Accounting did not respond at all.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to approve Cox Hollida Price to complete a Rule 42 for the water system project. Unanimously approved.

NEW BUSINESS

Discuss Off-Site Sewer Line from Aspen Greens

Last month the Board approved the revisions to the alternate mainline extension agreement which Mr. Kelsh resubmitted to the Public Service Commission. Ms. Lawton informed the Board that the developer is ready to break ground in the near future and wanted to know if he should include a larger line (10, 12, or 15 inch) between the development and the connection point to the District's line. The developer is willing to initially pay for the upgrade costs of materials up front if the District can work out a repayment agreement. The

developer will not charge the District any costs of installation as he is having a pipe installed anyway. This discussion was tabled until executive session to discuss negotiations.

Action: No action taken by the Board.

Discuss Capacity Improvement Fees with Marcus Enterprises

Mr. Kelsh informed the Board that due to the pending sewer rate case currently at the Public Service Commission (PSC), Marcus Enterprises would like to request a waiver from the PSC to reduce the Capacity Improvement Fee (CIF) to \$1127 rather than the current fee of \$7500. Marcus Enterprises has put their project on hold pending the decision in the rate case to drop the CIF to \$1127. Developer Cricky Shultz and Ron Marcus were in the audience for questions. Mr. Shultz informed the Board that they have closed on a loan for this project based on the \$1127 fee and are willing to have a letter of credit to cover the difference of the \$7500 in the unlikely case that the PSC decides to keep the CIF at its current rate of \$7500 / EDU. Mr. Kelsh, Ms. Lawton, and Mr. Marcus will draft an agreement to submit to the PSC a waiver reducing the current CIF to \$1127. This item will be added to the agenda for a special meeting.

Action: No action taken by the Board.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to convene in executive session for the purpose of discussing Aspen Greens. Unanimously approved.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to return to public session. Unanimously approved.

2013 Holiday Schedule

The Board was presented with the 2013 proposed Holiday Schedule which was the same as the County's schedule. Ms. Lawton shared a request from staff to allow staff to have a full day off on Christmas Eve as they did in 2012, but the Board would like to adhere to the County's schedule which states that Christmas Eve will have only a half day off. If the County or State make changes to this day's schedule, as they have in the past, the District may follow suit.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to approve the 2013 holiday schedule as presented. Unanimously approved.

Discussion of any Expenses over Budget

There were no items over budget this month.

Action: No action taken by the Board.

Disbursements

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for Public Service District water expenses in the amount of \$7,734.77 and disbursements for the Public Service District sewer expenses in the amount of \$142,322.54. Unanimously approved.

Approve Transfer of \$2,736.47 from Renewal & Replacement Account to Sewer Operating for Omni-Site at Pump Station 4-4

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$2,736.47 from renewal & replacement account to sewer operating account for Omni-Site at pump station 4-4. Unanimously approved.

Approve Transfer of \$1,085.53 from Renewal & Replacement Account to Sewer Operating for Repairs at Pump Station 5-3

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$1,085.53 from renewal & replacement account to sewer operating account for repairs at pump station 5-3. Unanimously approved.

Approve Transfer of \$4,525.73 from Sewer Security Deposit Account to Sewer Operating for Security Deposit Refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$4,525.73 from sewer security deposit account into sewer operating account for security deposit refunds. Unanimously approved.

Approve Transfer of \$64.45 from Water Security Deposit Account to Water Operating for Security Deposit Refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$64.45 from water security deposit account into water operating account for security deposit refunds. Unanimously approved.

General Manager's Report

Ms. Lawton updated the Board on activities since last month's meeting.

Legislative Calendar – There are several issues regarding PSC rules and processes the Board would like to bring to the attention of the legislature for possible rule changes for the 2014 legislative calendar year.

Action: No action taken by the Board.

Operations Managers Report

Mr. Freeze updated the Board on activities since last month's meeting.

Glen Haven Leak – Staff has repaired the water leak and patched the driveway.

Action: No action taken by the Board.

Public Comment

None.

Correspondence

None.

Action: Motion made by Mr. Appignani seconded by Mr. Strider to convene in executive session for the purpose of discussing litigation and contract negotiations. Unanimously approved.

Mr. Appignani excused himself from the discussions on the Jefferson Utilities, Inc General Investigation case currently at the Public Service Commission.

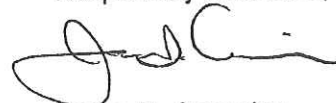
Action: Motion made by Mr. Strider and seconded by Mr. Appignani to return to public session. Unanimously approved.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to adjourn. Unanimously approved.

There being no further business at this time, the meeting was adjourned at 9:20PM

The next regular meeting is scheduled for Monday, February 4, 2013 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



James D. Cummins
Chairman



Peter L. Appignani
Secretary

Jefferson County Public Service District

Jefferson County Public Service District Special Board Meeting January 25, 2013

The special board meeting of the Jefferson County Public Service District was held at 9:00AM on Friday, January 25, 2013 at the District's office in Kearneysville. Those in attendance included: Chairman, Jim Cummins; Secretary, Peter Appignani (speakerphone); Treasurer, Bill Strider; PSD General Manager, Susanne Lawton; District Legal Counsel, Jim Kelsh (speakerphone) and Attorney Robert Hogan from Bowles Rice; from Pentree Engineering, Zane Summerfield (speakerphone); Administrative Assistant, Ashley Stottlemeyer; Finance Manager, April Williams; and liaison for the County Commission, Commissioner Jane Tabb.

Chairman Cummins called the meeting to order at 9:03AM.

Mr. Kelsh stated that all items on the agenda are a matter of either contract negotiations or litigation and may be taken up in executive session.

Action: Motion made by Mr. Strider and seconded by Mr. Cummins to convene into executive session for the purpose of discussing litigation and contract negotiations.

A brief discussion took place. Mr. Appignani questioned why the Board needed to go into executive session for the Aspen Greens item. Mr. Kelsh stated that it was a matter of contract negotiations.

Action: The motion was approved unanimously.

Mr. Summerfield and Commissioner Tabb exited the meeting after the Aspen Greens discussion in executive session.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to return to public session. Unanimously approved.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to file a petition with the Public Service Commission to reopen the Alternate Mainline Extension Agreement case and approve the amendment with the changes made in executive session which included a repayment schedule. Unanimous approved.

Action: Motion made by Mr. Strider and seconded by Mr. Cummins to approve the Capital Improvement Fee payment agreement with Briar Run as presented.

A brief discussion took place. Mr. Appignani does not agree with the agreement terms and thought it could potentially put the rate payers at risk. Mr. Kelsh stated that if the District offers this type of payment agreement to this developer, they will have to do the same with other developers. The Board was concerned with the timeframe of getting an order from the Public Service Commission (PSC) on this new agreement and the final decision for the current rate case at the PSC which is due by April 2nd. The current rate case is expected to decrease the District's CIF to \$1127 which is what the Briar Run Developers want to have this new payment agreement state. Since it would likely take a minimum of three months for action by the PSC on a new agreement, the Board thought we should just wait for the rate case decision.

Action: Motion was denied by a 1-2 vote. There were two concerns, one was with the timeliness of the PSC to produce a final order for this potential case as compared to the time for the sewer rate case final order, and second, having to offer similar agreements to other developers.

- Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the archeological study for the water systems project. Unanimously approved.
- Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the engagement letter with Bowles Rice for the water systems project. Unanimously approved.
- Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the professional engineering services proposal from Gwin, Dobson & Foreman, Inc for amendment #1 to the engineering services agreement for the water systems project. Unanimously approved.

Mr. Strider requested that Mr. Kelsh make the discussed changes to the response to the PSC for the Jacquelyn Milliron/Heidi Parker complaint case # 12-1370-PSD-C.

- Action:** Motion made by Mr. Appignani and seconded by Mr. Cummins to delay the engineering work associated with Addenda 18 due to the pending Jacquelyn Milliron/Heidi Parker complaint case # 12-1370-PSD-C.

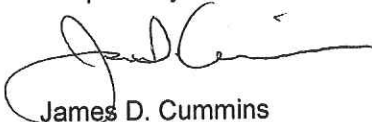
A brief discussion took place. Mr. Appignani is concerned with the consequences (if any) if the District has Pentree Engineering move forward on the work without a final order from the PSC on the complaint case.

- Action:** Motion was denied by a 1-2 vote.
- Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to adjourn. Unanimously approve.

There being no further business at this time, the meeting was adjourned at 10:50AM

The next regular meeting is scheduled for February 4, 2013 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



James D. Cummins
Chairman



Peter L. Appignani
Secretary

Harpers Ferry/ Bolivar PSD
P. O. BOX 235
192 LAKE QUIGLEY DRIVE
HARPERS FERRY, WEST VIRGINIA 25425
(304)-535-2390 FAX (304)-535-2524

THE HARPERS FERRY-BOLIVAR PUBLIC SERVICE DISTRICT CONDUCTED THE DECEMBER MEETING AT THE BOLIVAR TOWN HALL, LOCATED AT 60 PANAMA STREET, BOLIVAR WEST VIRGINIA. THE MEETING WAS HELD ON DECEMBER 12, 2012.

The meeting was called to order at 8:30 a.m.

Those in attendance were:

James A. Addy-Chairman
Robert Hardy-Treasurer

James Williams-Operations Manager
David Tennant-Plant Operator
Richard Klein-Alpha & Associates

Motion by Mr. Hardy, seconded by Mr. Addy to approve the November minutes, approved.

Motion by Mr. Hardy, seconded by Mr. Addy to approve the November regular checking account financial statement, approved.

Motion by Mr. Hardy, seconded by Mr. Addy to approve the November construction account financial statement, approved.

Motion by Mr. Hardy, seconded by Mr. Addy to approve the November security deposit account financial statement, approved.

Motion by Mr. Hardy, seconded by Mr. Addy to approve the November capital replacement account financial statement, approved.

Motion by Mr. Addy, seconded by Mr. Hardy to give the operations staff a \$300.00 bonus, approved.

Mr. Klein discussed Alpha invoice #30 for ARRA in the amount of \$935.00.

Motion by Mr. Hardy, seconded by Mr. Addy for Alpha invoice #30 for ARRA in the amount of \$935.00, approved.

Mr. Klein discussed the revised summary of the liquidated damages for Phase I project (see attached sheet).

Motion by Mr. Addy, seconded by Mr. Hardy for the revised summary of the liquidated damages for Phase I project, approved.

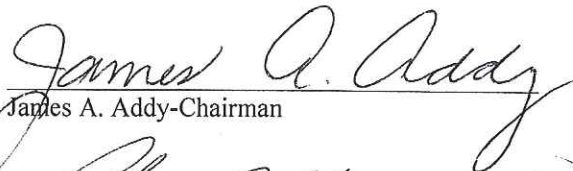
Motion by Mr. Hardy, seconded by Mr. Addy to pay the Westfield Insurance Company the amount of \$109,169.86 for the Phase I project, approved.

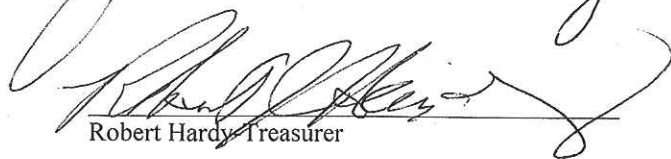
Motion by Mr. Hardy, seconded by Mr. Addy to pay Alpha & Associates the amount of \$7,854.00 for the Phase I project, approved.

Motion by Mr. Hardy, seconded by Mr. Addy to transfer the remaining funds \$14,755.79 from the construction account into the PSD regular checking account, approved.

Mr. Tennant discussed the sewer adjustments for:
Erik Eastman for the amount of \$204.25, approved.

The meeting adjourned at 8:51


James A. Addy-Chairman


Robert Hardy-Treasurer

RECEIVED

FEB 05 2013

Jefferson County Commission



EASTERN PANHANDLE CONSERVATION DISTRICT

2013 | Winter Newsletter



Board of Supervisors

BERKELEY COUNTY

James Moore, Chair

Floyd Kursey, Treasurer

Robert Boarman, Secretary

JEFFERSON COUNTY

Robert Gruber, Supervisor

Warren Mickey, Supervisor

Susannah Flanagan, Associate

Lyle Tabb IV, Associate

MORGAN COUNTY

James Michael, Supervisor

Lin Dunham, Vice Chair

Inside this Issue:

Agriculture Enhancement Program.....	2
Jefferson County Water Improvement Project.....	2
WV Dam Update.....	3
Century Farm Applications ..	3
Earth Day 5k Returns.....	4
Winter Agriculture Education Dinner Series.....	5
Elk's Run Project.....	5
Envirothon Update.....	5
WV Farmer of the Year (continued).....	6
Fall Watershed Group Gathering	6
Workshop Ideas?	6
Agency Programs.....	7
Appalachian Grazing Conference	8

B&G Orchards, Inc. Selected as 2012 West Virginia Farmer of the Year

The Eastern Panhandle Conservation District is proud to announce B&G Orchard's, Inc as the 2012 West Virginia Conservation Farm of the Year. This is the second year in a row for the Eastern Panhandle to hold this coveted title that promotes proper land use management, including conservation practices and community involvement. Originally planned for announcement during the scheduled October 29-30, 2012 West Virginia Conservation Awards and Recognition Conference, the date was rescheduled to January 8-9, 2013 due to the inclement weather brought on by Hurricane Sandy.



Owned and operated by Bruce Sr, Bruce Jr, and Greg Butler, this 403 acre operation grows over 75 varieties of fruits and vegetables including: apples, peaches, no till sweet corn, potatoes, strawberries, and peppers, among others. The Butler family also raises 115 head of cattle in their Angus cow/calf operation.



2012 marked a special year for the Butler family and B&G Orchards, Inc, as it was the 10th anniversary for their Butler's Farm Market, where most of the crops they produce are sold. In addition to selling produce, the family also sells value added products at the market including: furniture, jams, jellies, flowers, and a variety of fresh pies.

Judging criteria is based largely upon Best Management Practices (BMPs) and conservation practices. B&G Orchard's, Inc has put into implementation various ways to achieve these standards including prescribed grazing for their cattle operation, the use of cover crops, and utilizing rotational planting. The spraying is completed only when it is needed and a sonar sprayer is used for accuracy. Soil testing is performed regularly to ensure proper nutrient application amounts and an irrigation system is also used for controlled watering capabilities.

Another judging component in evaluating the winning farm is community involvement. The Butler family is very involved in the local community by volunteering time at the local soup kitchen, donating produce to three church food banks on a weekly basis, donating sweet corn to a local FFA chapter for a fundraiser, and contributing as corporate sponsors to Relay 4 Life and local high school athletic boosters among many other things. **Continued on page 6**



Agriculture Enhancement Program

The West Virginia Conservation Agency and the Eastern Panhandle Conservation District are now taking applications for the Agriculture Enhancement Program. The purpose of the program is to increase farm productivity by conserving soil and making wise use of agricultural resources and improving water quality by offering technical and cost-share assistance as an incentive to implement best management practices.

The following practices are available for cost share. All practices must be completed by **June 30th, 2013**.

Large Animal Mortality Composting: Farmer will be eligible up to \$1,000 worth of material to establish or maintain an existing compost pile.

Lime: Cost share is 50% not to exceed \$20 per ton for 100 acres. Cost share is for bulk lime, delivery and spreading. Current soil test needed to apply.

Stream Protection (livestock exclusion): Cost share is 90%, not to exceed \$8,000. Landowners will be reimbursed. Practices included fencing, watering systems, stream crossing, and riparian buffers.

Pasture and Hay Re-seeding: 75% cost share, not to exceed \$150.00 an acre. Producers are eligible for up to 50 acres. Current soil test needed to apply.

Applications will be accepted for these practices from **January 28 – February 15, 2013**.

Any landowner that is interested in participating in this program should contact Barbie Elliott at the EPCD office at 304-263-4376 ext. 3.

Accepting Applications NOW!

Jefferson County Watershed Water Quality Improvement Project

The EPCD is renaming the Elks Run Watershed Quality Improvement Program to the Jefferson County Water Quality Improvement Project. All funds for the Elks Run Program will be opened up to all of the landowners in Jefferson County, WV.

All of the watersheds in Jefferson County ultimately drain to the Potomac River, which is one of the largest tributaries of the Chesapeake Bay. Due to the proximity of Jefferson County to the Bay, BMP implementation in Jefferson County will have a greater benefit to the Bay than in other counties.

The Eastern Panhandle Conservation District will concentrate on three areas that will be greater achieved with help from the landowners.

The following practices will be offered to every landowner in Jefferson County, WV:

Agriculture: Offer technical and financial assistance to practices which also may improve on-farm efficiency, productivity and profitability. EPCD will cost share 90%, up to \$10,000 per producer on the following practices:

- *Livestock Exclusion*
- *Streambank fencing (High-Tensile Wire only)*
- *Stream Crossing*
- *Alternative Watering System*
- *Riparian Tree Planting*

Residential/septic systems: Offer technical and financial assistance to property owners with septic systems

located within Jefferson County. Applicants for assistance will be placed on a waiting list, first come, first serve and will be reimbursed up to 50% of the cost for pumping the septic system not to exceed \$150.00 per property owner.

Education: Continue education and outreach throughout Jefferson County by supplying middle schools and high schools with supplies and materials for stream monitoring. Each school must submit a proposal to the district outlining materials needed and their monitoring plan.

TO RECEIVE APPLICATIONS PLEASE CONTACT THE FOLLOWING:

Agriculture:

Barbie Elliott at 304-263-4376 ext. 3

Septic and Education:

Suzu Lucas at 304-263-4376 ext. 2

West Virginia Dam Update

Did you know that the Eastern Panhandle has 8 dams? Do you know where they are? If you answered Morgan County, congratulations! There are actually 170 dams across West Virginia that are providing more than \$75 million a year worth of flood control and recreational benefits. However, 169 of these dams are considered high hazard – meaning failure of a dam would result in loss of life. Upon WVCA inspections, 62 of the 170 dams suffer from serious deficiencies, including, seeps, erosion, and structural needs. So what is the real concern? Funding. In 2010, NRCS conducted an assessment on 104 of the dams. The estimated cost is between \$101 and \$502 million to bring these dams up to current day criteria with

an average cost per dam of \$2.9 million. To date only one dam has qualified for being rehabilitated at a cost of \$10.1 million, with a cost share of 65% Federal and 35% non-Federal. Currently, West Virginia has a budget of \$395,000 (50% state/50% local sponsor) and Federal dollars are no longer available for maintenance and repair due to Federal budgeting. WVCA estimates that an additional \$2 million to the agency's base budget would allow the state to address high priority needs to 10 to 12 dams annually. Most of the problems associated with the Morgan County dams are associated with inadequate auxiliary spillways, mowing, ground hog holes, and erosion. **For more information contact WVCA, Mike Worley at 304-957-1408.**



Warm Springs Run Site 4



Warm Springs Run Site 6

Century Farm Applications Now Available

The West Virginia Century Farm Program is designed to recognize those families who have been farming the same tract of land for at least 100 years.

A Century Farm is one that has been in continuous operation by the same family for 100 years or more. A family member must live on the farm or must be an integral part of the day-to-day operation of the farm enterprise. The farm must consist of at least 10 acres of the original holdings and gross more than \$1,000 annually from farm products.

Line of ownership from the first family member owning the land may be through wives, husbands, children, brothers, nephews, or nieces.

If your family is interested in having your farm designated as West Virginia Century Farm, please contact Sherry Duncan at the EPCD office for an application. Applications are due to the office no later than April 1, 2013.

Earth Day 5K Returns

The Eastern Panhandle Conservation District is sponsoring the second annual Earth Day 5K and Fun Walk. The event was a great success with over 50 participants last year. The District is excited to host this event for the second year in a row and registration has already begun.

The event will be held on Saturday, April 27, 2013 at Cacapon State Park in Berkeley Springs. Registration will begin at 8:45 am with the race/walk starting at 10 a.m. After both events there will be Earth Day/Arbor Day activities for the adults and children. The day will conclude with an awards ceremony. Registration is \$25.00 for runners and \$10.00 for walkers. **For online registration visit www.active.com and search "EPCD Earth Day"**. Paper registrations are also available on line under WVCA's website: wvca.us or in the office. Guaranteed event day t-shirt registration ends April 12, on-line registration ends April 22, and packet pick ups are April 25-26. Race day registration is also available.

Sponsorship levels are also available. If you or your business would like the chance to promote your business and help out a great cause please contact Heather Ishman by calling 304 263 4376 x 4 or hishman@epcd.us. Profits from this event are put towards the Envirothon competition which grows every year. EPCD offers scholarships and support to all Eastern Panhandle teams.

Earth Day 5K 1 Mile Fun Walk

The search for something crawling! ➔

And they're off! ⚡



Winter Agriculture Education Dinner Series

The winter dinner meeting series has officially kicked off as of January 10, 2013. The first dinner meeting focused on water quality and management. Paul Bredwell of the US Poultry and Egg Association presented on, "Environmental Management for Poultry and Livestock Producers" to a crowd of approximately 25 people. Mr. Bredwell stressed the importance of a good Nutrient Management Plan (NMP) and to always practice good Best Management Practices (BMPs). He mentioned that citizen lawsuits are becoming more popular and to keep all paperwork up to date. His take home message was to encourage operators to apply for a NMP while they are free and voluntary in West Virginia.

Dr. Joshua Faulkner, WVU Agriculture Engineering Specialist, gave an informative talk on Animal Feeding Operations (AFO) and Concentrated Animal Feeding Operations (CAFO). His presentation title, "You're not a CAFO, don't become one: environmental management for the small livestock producer" was very poignant to the information he presented. Dr. Faulkner stated that

avoiding the classification of an AFO prevents the classification of a CAFO. It is very important for all producers to understand the regulations of these classifications and to take a deep look into the management of the operation.

There will be two more meetings in this series. The next meeting will be February 7 with a topic of brush and weed control with presenter Bruce Lloyd. The last meeting of the series will be held March 14 and the topic will be on forage economics with Mark McCaan. All meetings begin at 6:30 pm and are held at the Berkeley County Youth Fairgrounds. A dinner is served before the meeting and reservations may be made by calling 304 264 1926 by noon on Wednesday, the week before the event.

Our 2013 local sponsors for the Eastern Panhandle Dinner Meetings are: The Eastern Panhandle Conservation District, Berkeley County Farm Bureau and MidAtlantic Farm Credit. Speaker sponsors are the WVU Small Farm Center, Farm Credit and West Virginia University Extension Service.

Elk's Run 319 Incremental Project

The Elk's Run 319 Incremental Project offers the following cost-share opportunities for landowners in the Elks Run Watershed of Jefferson County:

- 50% up to \$3,000 to upgrade or repair failing Class I septic systems
- 50% up to \$4,000 to upgrade or repair failing Class II septic systems
- 100% up to \$10,000 for a small stream bank stabilization project

To apply, please contact: Suzy Lucas, WVCA Conservation Specialist at 304-263-4376 ext. 2.

Envirothon Update

The next Envirothon training will be held **Tuesday, April 9, 2013** from **8:30-3:30**. This practice will aid those participating in the state Envirothon Contest along with others wishing to seek further education in the event fields. This training covers all areas of the event including: Aquatics, Wildlife, Forestry, and Soils. This is the second training held for Eastern Panhandle and surrounding teams.

Each group rotates through the stations with a break for a pizza lunch. A special "thank you" is extended to Cacapon

Resort State Park for the use of their facilities and to the instructors who provide their time and expertise for an entire day. The 2013 WV Envirothon competition will be held April 18-19 at the Wood County 4-H Camp.

If an individual or group plans to attend this training, please inform Heather Ishman so accurate counts can be placed for lunch and rotational groups.

If there are any questions about the WV Envirothon please contact Heather Ishman at 304-263-4376x4 or hishman@epcd.us.

(continued from page 1) 2012 West Virginia Farmer of the Year

There are also several phases to become a state finalist. Competition begins at the County level. The competing counties then compete for the District title against one another. Then, the District must compete against their Area. Once the Area level is won, the farm becomes a finalist at the state level. This year did not disappoint with the degree of competition at all levels. The family motto is, "We work together, play together, pray together, and stay together." This dedication to one

another has transpired to their love of the land in which they steward. Upon receiving their award, Bruce Butler, Jr said, "This is such a great honor. It's very humbling and I know that only one farm won, but if you noticed one thing that was the same for each of these three farms was that love of the land and soil. That's why we do it."



In addition to the high honor of winning this prestigious award, the family won a plaque, a \$1,000 check, and the use of a new John Deere tractor for 200 hours or four months, sponsored by Middletown Tractor Sales of Fairmont.

Second place winner was Long Creek Farm of Tyler County and third place winner was Stone Meadow Cattle of Greenbrier County. 2011 WV Conservation Farm Winner was Glascock's Produce of Morgan County.

Fall Watershed Group Gathering

On October 25, 2012 Suzy Lucas, WVCA Conservation Specialist, organized the semi-annual Watershed Group Gathering which was held at the Robert C Byrd Health Sciences Center in Martinsburg. There were 31 people in attendance including representatives from: EPCD, WVCA, RC&D, WVDEP, Sleepy Creek Watershed Association, Warms Springs Run Watershed Association, Opequon Creek Project Team, Elks Run, CraftWorks, Friends of the Cacapon, Blue Ridge Watershed Coalition, Region 9 Planning and Development Council, Potomac

Riverkeepers, Eastern Panhandle Clean Air Connection, WVDOP, Snyder Environmental, Jefferson County Water Advisory Committee, and Cacapon Institute.

Groups gave presentations and updates on their events past and upcoming, along with current problems that they are facing. This gathering was for informational purposes, not only to find out what those who are concerned about water health in the Eastern Panhandle are doing, but ways to find inspiration and problem solve as well.

High School Senior Scholarships Available

Attention graduating high school seniors!! How would a \$500 college scholarship sound? The West Virginia Association of Conservation Districts (WVACD) has 8 scholarships available for the 2013 year. Preference is given to those students attending a school in-state with an agriculture focused major.

Information has been sent to all area high schools. The application is also available online at: http://www.wvca.us/education/program.cfm?page=program_college_scholarships Any questions should be directed to Heather Ishman by calling 304 263 4376 x 4 or by e-mail: hishman@epcd.us

Applications are due to the EPCD office no later than March 4, 2013.

Workshop Ideas?

Would you like to see more workshops in the local area? If so, what would you like to see? Who would you like to see? Any ideas may be forwarded to Heather Ishman so that workshop planning may begin. There are so many resources that are available, but we only want to cater to the interests of those here in the community.



Agency Programs

Equipment Rental

NO TILL DRILLS

\$10.00 per acre

WEED WIPER

\$50.00 per day

POULTRY LITTER or LIME SPREADER

\$80.00 per day

CROP ROLLER CRIMPER

No charge

**There is a \$50.00 delivery fee for all equipment.

Other Services

FORAGE TESTING

60/40% cost share

SOIL TESTING

50/50% cost share

Tree Sale

The Annual Tree Sale is here! Please use the enclosed form and send back to the EPCD office by **March 8, 2013**. There will be 3 pick up points available. Berkeley County will have pick up days on Friday, April 12 from 8-5 at the Youth Fairgrounds and Saturday, April 13 from 8-12. Jefferson County can pick up at Jefferson High School Ag Dept on Saturday from 8-12 and Morgan County may pick up at Dawson's Home Center during the same times on Saturday.

IF NO PICK UP POINT IS INDICATED ON YOUR ORDER FORM, YOUR HOME COUNTY WILL BE SELECTED FOR YOU!

West Virginia NRCS Programs

- Financial Assistance Programs Open for Enrollment
- Agricultural Management Assistance (AMA)
- Agricultural Water Enhancement Program (AWEP)
- Chesapeake Bay Watershed Initiative (CBWI)
- Conservation Reserve Enhancement Program (CREP)
- Conservation Reserve Program (CRP)
- Conservation Security Program (CSP)
- Conservation Stewardship Program (CSP)
- Conservation Technical Assistance (CTA)
- Environmental Quality Incentive Program (EQUIP)
- Farm and Ranchlands Protection Program (FRPP)
- Grassland Reserve Program (GRP)
- Health Forest Reserve Program (HFRP)
- Wetland Reserve Program (WRP)
- Wildlife Habitat Incentive Program (WHIP)

For More Information Contact NRCS

Berkeley and Morgan Counties: 304-263-7559

Jefferson County: 304-725-3471

***Reminder:** Producers with existing NRCS contracts will be receiving letters in the mail regarding scheduled practices which must be completed within the fiscal year or possibly earlier. Please look for your letter in the mail.

District Happenings

SCHEDULE OF EVENTS

Scholarship Applications Due to EPCD – March 4
Tree Sale Orders due to EPCD – March 8
Appalachian Grazing Conference – March 8-9
Spring Envirothon Training – April 9
Tree Sale – April 12 and 13
WV Envirothon Contest – April 18 and 19
Earth Day – April 22
Arbor Day – April 26
Earth Day 5 K – April 27
Posters Due to EPCD – May 6
DEP Conservation Camp – June 17-21
WV State Conservation Camp – June 10-15

DISTRICT BOARD MEETINGS

February 20 at 7:00 pm
March 13 at 7:00 pm
April 17 at 7:00 pm

THE DISTRICT WILL BE CLOSED FOR THE FOLLOWING HOLIDAYS

President's Day – February 18



EASTERN PANHANDLE CONSERVATION DISTRICT

151 Aikens Center, Suite 1
Martinsburg, WV 25404
Phone: 304-263-4376
Fax: 304-263-4986
E-mail: epcd@wvca.us

*Serving Berkeley, Jefferson,
and Morgan counties*

Non-Profit Org.
U. S. Postage
Paid
Martinsburg, WV
Permit #03

WE ARE NOW ON THE WEB!

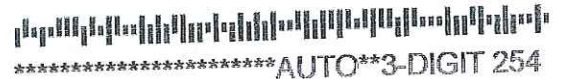
WWW.WVCA.US/DISTRICTS/?PAGE=EPCD

EPCD HAS GONE VIRAL! Check out the newly created Facebook page and "Like" us! "Eastern Panhandle Conservation District"



***Tree Seedling Sale
Form Enclosed!***

To receive electronic copy ONLY please email:
EPCD@WVCA.US



*****AUTO**3-DIGIT 254
James Knode
PO Box 250
Charles Town WV 25414-0250

Appalachian Grazing Conference

"Grass "THE" Green Energy" is the theme for the 2013 Appalachian Grazing Conference. The Conference runs March 8-9, 2013 in Morgantown, WV at the Waterfront Place Hotel. The registration fee for both days is \$100 if paid by February 6, 2013 and \$125 if paid afterward. Single day registration fee is \$100. The discounted room rate of \$89 plus tax per night is available to conference attendees until February 6, 2013.

There will be presentations of interest to those with cattle, goats, and sheep. Participants will be able to hear from America's leading speakers on management strategies to increase profits. Conference topics include, "Pasture Management and Renovation," "Managing in Drought in Grazing Systems," "Parasite Management in Beef Cattle," and "Advanced Sheep Production for the 21st Century."

Friday's keynote speaker is Dr. Gary Lacefield, who will speak on "Grazing Challenges and Opportunities." Dr. Lacefield is a Professor of Plant and Soil Science Extension and Extension Forage Specialist with the University of Kentucky. He is the Past President of the American Forage and Grassland Council. In addition, he is the co-author of the book "Southern Forages"

and writes a monthly column for the Kentucky Cattlemen's Association magazine.

Bob Hendershot is the conference's closing speaker. He will be discussing "Stockpiled Tall Fescue and Clover Management," Mr. Hendershot was born in Morrow County, Ohio and is a graduate of The Ohio State University. He is retired from the USDA-NRCS as the state Grassland Conservationist and state Grazing Lands Conservation Initiative Coordinator in Ohio. In addition, he was one of the founders of the Ohio Forage and Grassland Council and was recently presented with the Bob Evans Forage Leadership Award.

Conference registration forms can be found in the District office or by visiting www.grazeappalachia.org. Eastern Panhandle Conservation District is offering six full scholarships covering the conference fee. Please stop by the office to learn more! The Appalachian Grazing Conference is a cooperative effort of the Greene County Conservation District, PA, Southwest Project Grass Coordinating Committee, USDA-NRCS, WVCA, WVACD, WV Dept of Ag, and WVU Extension Service.



EASTERN PANHANDLE CONSERVATION DISTRICT
151 AIKENS CENTER, STE. 1, MARTINSBURG, WV 25404 (304) 263-4376



2013 TREE SEEDLING SALE

FIRST NAME:		LAST NAME:	
ADDRESS:		Email:	
CITY:		STATE:	ZIP:
DAY PHONE:		AMOUNT ENCLOSED \$	
PLEASE CIRCLE PICK-UP LOCATION: BERKELEY JEFFERSON MORGAN			

AVAILABLE AS BARE ROOT SEEDLINGS

PLEASE MARK SELECTION CLEARLY

CONIFERS	Size	Price	Quantity	Cost
Colorado Blue Spruce	(24"-36") 5 yr transplant	10 for \$15		
Norway Spruce	(18"-24") 4 yr transplant	10 for \$15		
Balsam Fir	(24"-30") 6 Yr transplant	10 for \$15		
Douglas Fir	(12"-18") 4Yr transplant	10 for \$15		
White Pine	(12"-24") 4 Yr transplant	10 for \$15		
HARDWOODS				
White Oak	(24"-36") 2 Yr seedling	2 for \$5		
Pin Oak	(24"-36") 2 Yr seedling	2 for \$5		
Red Oak	(3-4 feet) 2 Yr seedling	2 for \$5		
Scarlet Maple	(3-4 feet) 2 Yr seedling	2 for \$5		
Shagbark Hickory	(8"- 22") 3 Yr seedling	2 for \$5		
WILDLIFE HABITAT				
American Elderberry	(12"-18") 1 Yr seedling	2 for \$5		
Red Chokeberry	(18"-24") 2 Yr seedling	2 for \$5		
FIRST COME / FIRST SERVE ON ALL FRUITS				
DWARF FRUIT TREES				
PLEASE NOTE: (In Order to produce fruit Apples & Pears must have 2 varieties to cross pollinate)				
APPLES: Wine Crisp and Enterprise	5-7 FEET Must have both for pollination	1 pair for \$25		
SWEET CHERRY: Sandra Rose	5-7 FEET	1 for \$15		
PEACH: Cresthaven	5-7 FEET	1 for \$15		
PEACH: Redhaven	5-7 FEET	1 for \$15		
PEAR: Kosui and Shinko	5-7 FEET Must have both for pollination	1 pair for \$25		
ACCESSORIES				
Do It Yourself RAINBARREL KITS with Barrel	This kit comes with all the parts and drill bits. Install without disassembling your downspout.	\$30		
TOTAL COST: \$				
PLEASE CIRCLE PICK-UP LOCATION: BERKELEY JEFFERSON MORGAN				
IF LOCATION IS NOT SELECTED, PICK UP WILL BE IN YOUR HOME COUNTY!				

ORDERS WILL BE ACCEPTED UNTIL March 8, 2013

MAKE CHECKS PAYABLE TO EPCD PLEASE SUBMIT PAYMENT WITH ORDER FORM (SORRY, NO REFUNDS OR RETURNS ON TREES)

----- **Please Retain for Your Records ~ We will not send a reminder! Please Mark Your Calendar** -----

LOCATION FOR YOUR TREE PICKUP (view http://www.wvca.us/districts/?page=epcd for detailed directions)	DATE
(BC) BERKELEY: Berkeley County Youth Fairgrounds (Show Arena) (304)263-4376, 2419 Golf Course Road, Martinsburg, WV 25401 WV-9 E towards Charles Town, go through 5 stop lights, turn left onto grapevine rd, turn right onto golf course right, stay left at y, Fair Ground on left.	Friday, April 12, 2013 8:00 a.m. - 5:00 p.m.
(JC) JEFFERSON: Jefferson High School Vocational Ag Building (located behind school) (304) 263-4376 4141 Flowing Springs Road, Shenandoah Junction, WV 25442 From Rt. 340-turn onto Country Club Rd. Go to stop sign-turn right-school approx. 2 miles on left. From Old Rt. 9-Turn onto Shenandoah Junction Rd. (T.A. Lowery Elem. School on corner). Follow this road to High School (road will zig zag left then right around bus garage).	Sat., April 13, 2013 8:00 a.m. - 12:00 p.m.
(MC) MORGAN: Dawson's Home Center (304) 263-4376 99 Business Park Circle, Berkeley Springs, WV 25411 6 miles out of Berkeley Springs headed south on US 522, on the left.	Sat., April 13, 2013 8:00 a.m. - 12:00 p.m.


TREE SPECIES	DESCRIPTION	N	f	☉	●	↓	↔	↗	↘
COLORADO BLUE SPRUCE <i>(Picea pungens glauca)</i>	A pyramidal, medium to large (70 feet) evergreen with a bluish to green cast. Branches have sharp one-inch needles and 2 to 4 inch cones. Will reach 6 feet in 9 years.			☉					
NORWAY SPRUCE <i>(Picea abies)</i>	Fast growing to 100 feet and long-lived. Graceful tendrils are a favorite for landscapes and windbreaks. Grows to 6 feet in 7 years. Space 6 feet for windbreaks. All soil types.	f		☉					
BALSAM FIR <i>(Abies balsamea)</i>	Fragrant pyramidal evergreen has flat, round tip dark green needles 5/8" to 1" long.								
DOUGLAS FIR <i>(Pseudotsuga menziesii glauca, san juan n)</i>	An excellent blue strain with a balanced growth habit. Breaks bud two weeks before Lincoln, and so it is not recommended where there are frost pockets.								
WHITE PINE <i>(Pinus strobus)</i>	Popular fast growing conifer is prized for landscaping, windbreaks, and wildlife use. Needles are long and soft. Grows to 6 feet in 7 years. Protect from deer when young.	N	f	☉					
WHITE OAK <i>(Quercus alba)</i>	Broad, round dense head, spreading branches and purple-red fall color. Leaves remain on tree for winter interest, bark light gray and flaked.								
PIN OAK <i>(Quercus palustris)</i>	Fast-growing to 70-80 feet height, pyramidal shape with drooping branches, and long lived. Beautiful green foliage of leaves 3" to 5" wide with five pointed lobes, bright green leaves turning yellow to radiant red in Autumn. Prefers somewhat moist soil. A fast growing tree with light to dark grayish-brown bark. Mature height of 75 to 80 feet.	N	f						
RED OAK <i>(Quercus rubra)</i>	Fast growing oak, maturing with a broad round head, leaves turning to red to reddish brown in autumn. Excellent street or yard tree. Will tolerate a wide range of soil types from acid to alkaline. Mature height 75-80 feet.	N		☉		↓			
SCARLET MAPLE <i>(Acer rubrum)</i>	A handsome native tree growing to 60 to 80 feet, developing a round head of green leaves with silver under color. Silver-gray bark, with leaves turning brilliant crimson in fall. Grows well in all soil types.	N		☉	●				
SHAGBARK HICKORY <i>(Carya ovata)</i>	Large tree reaching heights more than 100 feet. Shade intolerant, found on bottomlands to upland sites. Compound broadleaf-alternate, 8-20 inches long with 7 to 9 leaflets, and finely saw tooth margin. Noted for its distinctive shaggy bark, this native hardwood produces edible nuts and desirable hardwood lumber.	N							
AMERICAN ELDERBERRY <i>(Sambucus canadensis)</i>	Large, spreading, multi-stemmed shrub with large, flat-topped white flowers in June - July followed by purple-black berries. Can be used for jellies, pies and wine. Excellent for attracting birds, and will grow in wet areas. Grows in any type of soil and is very hardy.	N							
RED CHOKEBERRY <i>(Aronia arbutifolia)</i>	Excellent shrub for borders or mass plantings. Bright white flowers in May, brilliant red berries in fall, retained into winter. Bright red fall foliage. Does well in wet soils.	N		●		↓			
APPLES: MUST HAVE BOTH FOR POLLINATION	Enterprise: This is a late maturing, deep red apple with good keeping qualities. Fruit is uniform-medium to large. Tree is spreading with good annual bearing habits. Enterprise is immune to apple scab, highly resistant to fire blight and cedar apple rust, and moderately resistant to powdery mildew. Blooms mid season and the maturity date is October 24. WineCrisp: The fruit is medium to large in size and colors to a deep purple-red with a "scary" finish. Flesh is very firm, juicy and crisp and exhibits a pleasantly sweet-tart, spicy flavor. WineCrisp has performed very well in hot, dry conditions. This variety boasts great storage life, keeping six to eight months in regular cold storage. Tree is moderately vigorous and spreading. Aggressive thinning is recommended to avoid biennial bearing. Blooms mid season and the maturity date is October 12.								
SWEET CHERRY: Sandra Rose	Introduced by the breeding program at Summerland, British Columbia, Sandra Rose™ is a short-stemmed, mid-season dark red cherry that has been evaluated for many years. Size and color have been consistently attractive and uniform, and the flavor has been praised annually. Sandra Rose™ is moderately firm and has shown some resistance to cracking. It is considered a self-fertile variety.								
PEACH: Cresthaven	A very firm, highly colored variety for the late season. The fruit is yellow-fleshed, freestone and shows considerable red around the pit. The tree is winter hardy, very productive and has medium vigor. Extra fertilization is recommended to maintain. Maturity Date: August 27.								
PEACH: Redhaven	This variety is considered by many as the standard to the Northeast peach industry. Tree is vigorous, very bud-hardy and productive. Fruit size is medium size and colors to brilliant red. Maturity Date: August 1								
ASIAN PEARS: MUST HAVE BOTH FOR POLLINATION	Kosui: A medium to large Asian pear. The fruit is yellow/brown russet, firm, crisp and juicy with a sweet, low-acid flavor. The tree is upright and vigorous. Maturity date is August 23. Shinko: A medium to large Asian pear, very sweet and juicy. It colors to a golden brown russet and will store up to three months after picking. The tree bears heavy, but still crops annually. This variety has show good resistance to fire blight. Harvest around September 23.								
Do It Yourself RAINBARREL KITS with Barrel	Manages your homes stormwater. Uses a 50 gallon barrel that you can use to water gardens, house plants, etc. This can lessen the stress to municipal drinking water systems and reduce electricity consumption to run household well pumps. This kit comes with all the parts and drill bits. Install without disassembling your downspout. Fits both 2x3 and 3x4 rectangle downspouts.								

N NATIVE SPECIES f FAST GROWING ☉ PREFERS FULL SUN ● TOLERATES SHADE ↓ WELL DRAINED SITE ↔ TOLERATES MOISTURE ↗ RIPARIAN AREAS ↘ WILDLIFE FOOD

Eastern Panhandle
Conservation District
151 Aikens Center, Suite 1
Martinsburg, WV 25404

NON PROFIT ORG.
U.S. POSTAGE PAID
Martinsburg, WV
PERMIT # 3

Postal Customer
Local



**BIGGER
TREES
IN
2013**

EPCD'S 2013 ANNUAL
TREE SALE
ORDER YOUR TREES TODAY!

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending
	February 2, 2013
To be Deposited on:	February 8, 2013
Amount Played	61,777,398.31
Amount Won	55,541,418.86
Amount Promo	205,453.00
MWAP Contribution	<u>4,147.47</u>
Adjusted Gross Terminal Revenue	<u>6,026,378.98</u>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>241,055.16</u>
Net Terminal Revenue	<u>5,785,323.82</u>
Surcharge @ 10%	578,532.39
State Share Excess @ 58%	335,548.79
Track Share of Capital Reinvestment @ 42%	<u>242,983.60</u>
<i>Track Share of Capital Reinvestment @ 42% - 96%</i>	233264.26
<i>Track Share of Capital Reinvestment @ 42% - 4%</i>	9719.34
Adjusted Net Terminal Revenue	<u>5,206,791.43</u>
Racetrack @ 46.50% / 42%	2,186,852.40
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	2,134,784.46
Race Track Purses @ 7% / 14% / 8%	416,543.31
Workers' Compensation Debt Reduction @ 7% / 0%	0.00
Employee Pension Fund @ 1% / .5%	26,033.96
Greyhound Development @ .75%	39,050.94
Thoroughbred Development @ .75%	39,050.94
Racing Commission @ 1%	52,067.92
County/Municipality @ 2%	104,135.84
3% Funds:	
Tourism Promotion Fund @ 1.375%	71,593.38
Development Office Promotion Fund @ .375%	19,525.47
Research Challenge Fund @ .5%	26,033.96
Capitol Renovation and Improvement Fund @ .6875%	35,796.69
2004 Capitol Complex Parking Garage Fund @ .0625%	3,254.24
1% Funds:	
State Capitol Complex Parking Garage @ 1%	0.00
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>52,067.92</u>
	<u>5,206,791.43</u>

WEST VIRGINIA LOTTERY
 First Benchmark
 Charles Town
 County / City Split
 Fiscal Year 2013

Charles Town
 1999 Net Terminal Revenue \$ 45,603,174
 Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 8.19%	CHARLES TOWN 41.20%	HARPERS FERRY 2.24%	RANSON 34.78%	SHEPHERDS TOWN 13.59%
Week Ending:								
07/07/12	\$ 161,637.92	\$ 161,637.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/14/12	\$ 129,458.04	\$ 129,458.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/21/12	\$ 130,037.00	\$ 130,037.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/28/12	\$ 137,164.44	\$ 137,164.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/04/12	\$ 132,931.16	\$ 132,931.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/11/12	\$ 134,212.88	\$ 134,212.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/18/12	\$ 133,861.76	\$ 110,241.90	\$ 23,619.86	\$ 1,934.47	\$ 9,731.38	\$ 529.08	\$ 8,214.99	\$ 3,209.94
08/25/12	\$ 132,419.80	\$ 66,209.90	\$ 66,209.90	\$ 5,422.59	\$ 27,278.48	\$ 1,483.10	\$ 23,027.80	\$ 8,997.93
09/01/12	\$ 134,266.84	\$ 67,133.42	\$ 67,133.42	\$ 5,498.23	\$ 27,658.97	\$ 1,503.79	\$ 23,349.00	\$ 9,123.43
09/08/12	\$ 148,058.80	\$ 74,029.40	\$ 74,029.40	\$ 6,063.01	\$ 30,500.11	\$ 1,658.26	\$ 25,747.42	\$ 10,060.60
09/15/12	\$ 123,676.08	\$ 61,838.04	\$ 61,838.04	\$ 5,064.54	\$ 25,477.27	\$ 1,385.17	\$ 21,507.27	\$ 8,403.79
09/22/12	\$ 113,993.80	\$ 56,996.90	\$ 56,996.90	\$ 4,668.05	\$ 23,482.72	\$ 1,276.73	\$ 19,823.52	\$ 7,745.88
09/29/12	\$ 123,222.80	\$ 61,611.40	\$ 61,611.40	\$ 5,045.97	\$ 25,383.90	\$ 1,380.10	\$ 21,428.44	\$ 8,372.99
10/06/12	\$ 125,430.40	\$ 62,715.20	\$ 62,715.20	\$ 5,136.37	\$ 25,838.66	\$ 1,404.82	\$ 21,812.35	\$ 8,523.00
10/13/12	\$ 121,420.36	\$ 60,710.18	\$ 60,710.18	\$ 4,972.17	\$ 25,012.59	\$ 1,359.91	\$ 21,115.00	\$ 8,250.51
10/20/12	\$ 124,666.16	\$ 62,333.08	\$ 62,333.08	\$ 5,105.08	\$ 25,681.23	\$ 1,396.26	\$ 21,679.44	\$ 8,471.07
10/27/12	\$ 116,147.08	\$ 58,073.54	\$ 58,073.54	\$ 4,756.22	\$ 23,926.30	\$ 1,300.85	\$ 20,197.98	\$ 7,892.19
11/03/12	\$ 113,090.60	\$ 56,545.30	\$ 56,545.30	\$ 4,631.06	\$ 23,296.66	\$ 1,266.61	\$ 19,666.46	\$ 7,684.51
11/10/12	\$ 112,221.92	\$ 56,110.96	\$ 56,110.96	\$ 4,595.49	\$ 23,117.72	\$ 1,256.88	\$ 19,515.39	\$ 7,625.48
11/17/12	\$ 114,864.72	\$ 57,432.36	\$ 57,432.36	\$ 4,703.71	\$ 23,662.13	\$ 1,286.49	\$ 19,974.97	\$ 7,805.06
11/24/12	\$ 131,777.72	\$ 65,888.86	\$ 65,888.86	\$ 5,396.30	\$ 27,146.21	\$ 1,475.91	\$ 22,916.14	\$ 8,954.30
12/01/12	\$ 100,486.68	\$ 50,243.34	\$ 50,243.34	\$ 4,114.93	\$ 20,700.26	\$ 1,125.45	\$ 17,474.63	\$ 6,828.07
12/08/12	\$ 101,541.92	\$ 50,770.96	\$ 50,770.96	\$ 4,158.14	\$ 20,917.64	\$ 1,137.27	\$ 17,658.14	\$ 6,899.77
12/15/12	\$ 94,044.76	\$ 47,022.38	\$ 47,022.38	\$ 3,851.13	\$ 19,373.22	\$ 1,053.30	\$ 16,354.39	\$ 6,390.34
12/22/12	\$ 93,677.92	\$ 46,838.96	\$ 46,838.96	\$ 3,836.11	\$ 19,297.65	\$ 1,049.19	\$ 16,290.59	\$ 6,365.42
12/29/12	\$ 119,394.44	\$ 59,697.22	\$ 59,697.22	\$ 4,889.20	\$ 24,595.26	\$ 1,337.22	\$ 20,762.69	\$ 8,112.85
01/05/13	\$ 143,347.04	\$ 71,673.52	\$ 71,673.52	\$ 5,870.06	\$ 29,529.49	\$ 1,605.49	\$ 24,928.05	\$ 9,740.43
01/12/13	\$ 100,832.60	\$ 50,416.30	\$ 50,416.30	\$ 4,129.09	\$ 20,771.52	\$ 1,129.33	\$ 17,534.79	\$ 6,851.57
01/19/13	\$ 102,423.76	\$ 51,211.88	\$ 51,211.88	\$ 4,194.25	\$ 21,099.30	\$ 1,147.15	\$ 17,811.49	\$ 6,959.69
01/26/13	\$ 93,932.52	\$ 46,966.26	\$ 46,966.26	\$ 3,846.54	\$ 19,350.10	\$ 1,052.04	\$ 16,334.87	\$ 6,382.71
02/02/13	\$ 104,135.84	\$ 52,067.92	\$ 52,067.92	\$ 4,264.36	\$ 21,451.99	\$ 1,166.32	\$ 18,109.22	\$ 7,076.03
Subtotal	\$ 3,748,377.76	\$ 2,330,220.62	\$ 1,418,157.14	\$ 116,147.07	\$ 584,280.76	\$ 31,766.72	\$ 493,235.03	\$ 192,727.56

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT
FY 2009

FY 2009		FY 2010		FY 2011		FY 2012		FY 2013	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/5/2008 *	169,912.56	7/4/2009 *	128,262.42	07/03/2010	115,402.58	7/1-2/2011	69,824.12	07/07/2012	161,637.92
07/12/2008	176,592.38	07/11/2009	168,815.08	07/10/2010	205,731.64	07/09/2011	171,717.28	07/14/2012	129,458.04
07/19/2008	160,344.08	07/18/2009	160,652.98	07/17/2010	161,386.76	07/16/2011	143,019.52	07/21/2012	130,037.00
07/26/2008	162,982.74	07/25/2009	158,869.08	07/24/2010	160,368.28	07/23/2011	146,508.00	07/28/2012	137,164.44
08/02/2008	178,171.04	08/01/2009	174,493.08	07/31/2010	157,802.08	07/30/2011	144,510.28	08/04/2012	132,931.16
08/09/2008	123,538.04	08/08/2009	138,408.80	08/07/2010	136,494.98	08/06/2011	151,495.28	08/11/2012	134,212.88
08/16/2008	82,482.89	08/15/2009	81,222.14	08/14/2010	78,376.68	08/13/2011	117,350.38	08/18/2012	110,241.90
08/23/2008	76,426.18	08/22/2009	76,260.31	08/21/2010	76,199.02	08/20/2011	71,614.12	08/25/2012	66,209.90
08/30/2008	89,459.86	08/29/2009	80,472.92	08/28/2010	72,460.03	08/27/2011	63,432.14	09/01/2012	67,133.42
09/06/2008	91,644.46	09/05/2009	80,798.15	09/04/2010	76,362.84	09/03/2011	80,837.76	09/08/2012	74,029.40
09/13/2008	79,729.93	09/12/2009	86,286.92	09/11/2010	82,969.36	09/10/2011	84,845.80	09/15/2012	61,838.04
09/20/2008	71,269.36	09/19/2009	70,010.15	09/18/2010	67,638.78	09/17/2011	66,748.62	09/22/2012	56,996.90
09/27/2008	79,735.73	09/26/2009	69,316.87	09/25/2010	70,435.06	09/24/2011	68,929.80	09/29/2012	61,611.40
10/04/2008	75,186.22	10/03/2009	72,286.04	10/02/2010	71,013.86	10/01/2011	68,871.64	10/06/2012	62,715.20
10/11/2008	77,139.04	10/10/2009	69,650.63	10/09/2010	69,311.50	10/08/2011	70,866.90	10/13/2012	60,710.18
10/18/2008	80,668.26	10/17/2009	73,560.21	10/16/2010	75,234.62	10/15/2011	75,262.66	10/20/2012	62,333.08
10/25/2008	64,379.44	10/24/2009	67,581.66	10/23/2010	70,290.80	10/22/2011	68,757.72	10/27/2012	58,073.54
11/01/2008	68,352.42	10/31/2009	64,528.30	10/30/2010	65,615.04	10/29/2011	60,507.98	11/03/2012	56,545.30
11/08/2008	70,823.02	11/07/2009	63,741.59	11/06/2010	61,337.62	11/05/2011	70,673.88	11/10/2012	56,110.96
11/15/2008	65,565.50	11/14/2009	65,959.64	11/13/2010	64,595.28	11/12/2011	67,627.10	11/17/2012	57,432.36
11/22/2008	63,883.80	11/21/2009	59,547.05	11/20/2010	56,010.08	11/19/2011	60,690.60	11/24/2012	65,888.86
11/29/2008	69,850.12	11/28/2009	72,399.98	11/27/2010	71,170.90	11/26/2011	74,140.54	12/01/2012	50,243.34
12/06/2008	55,696.68	12/05/2009	51,006.51	12/04/2010	53,215.08	12/03/2011	59,429.94	12/08/2012	50,770.96
12/13/2008	60,178.04	12/12/2009	52,460.58	12/11/2010	46,944.00	12/10/2011	51,395.44	12/15/2012	47,022.38
12/20/2008	52,189.19	12/19/2009	32,834.39	12/18/2010	42,076.76	12/17/2011	55,981.32	12/22/2012	46,838.96
12/27/2008	72,205.91	12/26/2009	53,406.34	12/25/2010	50,450.28	12/24/2011	54,248.62	12/29/2012	59,697.22
01/03/2009	96,504.65	01/02/2010	92,980.40	01/01/2011	85,152.12	12/31/2011	94,661.00	01/05/2013	71,673.52
01/10/2009	53,286.62	01/09/2010	55,020.46	01/08/2011	54,301.30	01/07/2012	74,863.40	01/12/2013	50,416.30

01/17/2009	56,068.87	01/16/2010	60,551.28	01/15/2011	54,005.90	01/14/2012	58,901.92	01/19/2013	51,211.88
01/24/2009	71,474.63	01/23/2010	69,943.53	01/22/2011	60,924.74	01/21/2012	61,819.92	01/26/2013	46,966.26
01/31/2009	61,089.80	01/30/2010	48,527.75	01/29/2011	48,036.94	01/28/2012	62,898.78	02/02/2013	52,067.92
02/07/2009	83,539.63	02/06/2010	37,155.14	02/05/2011	60,777.44	02/04/2012	72,154.66		
02/14/2009	76,054.44	02/13/2010	44,334.00	02/12/2011	67,471.84	02/11/2012	66,429.04		
02/21/2009	91,838.41	02/20/2010	76,946.12	02/19/2011	72,018.54	02/18/2012	77,455.88		
02/28/2009	80,806.88	02/27/2010	72,024.40	02/26/2011	75,544.02	02/25/2012	77,611.78		
03/07/2009	48,837.13	03/06/2010	76,936.85	03/05/2011	74,535.34	03/03/2012	75,963.86		
03/14/2009	96,025.39	03/13/2010	71,007.37	03/12/2011	66,979.48	03/10/2012	76,808.62		
03/21/2009	79,002.82	03/20/2010	74,335.38	03/19/2011	73,113.26	03/17/2012	76,883.92		
03/28/2009	79,250.83	03/27/2010	69,941.88	03/26/2011	68,490.80	03/24/2012	72,108.36		
04/04/2009	75,968.30	04/03/2010	70,636.28	04/02/2011	70,846.58	03/31/2012	74,244.22		
04/11/2009	75,964.94	04/10/2010	69,692.79	04/09/2011	67,076.78	04/07/2012	75,382.98		
04/18/2009	80,598.22	04/17/2010	69,335.92	04/16/2011	64,698.56	04/14/2012	71,065.34		
04/25/2009	75,571.46	04/24/2010	68,714.11	04/23/2011	67,674.14	04/21/2012	68,055.08		
05/02/2009	73,957.05	05/01/2010	68,799.06	04/30/2011	66,807.50	04/28/2012	72,880.66		
05/09/2009	76,697.22	05/08/2010	67,403.54	05/07/2011	66,379.74	05/05/2012	71,582.30		
05/16/2009	71,925.70	05/15/2010	70,186.32	05/14/2011	66,699.76	05/12/2012	63,357.92		
05/23/2009	81,395.43	05/22/2010	64,695.71	05/21/2011	63,210.44	05/19/2012	78,984.36		
05/30/2009	82,161.55	05/29/2010	67,157.40	05/28/2011	64,724.06	05/26/2012	67,396.24		
06/06/2009	74,895.74	06/05/2010	77,371.80	06/04/2011	74,952.34	06/02/2012	76,959.44		
06/13/2009	67,327.23	06/12/2010	66,106.29	06/11/2011	62,203.12	06/09/2012	63,584.86		
06/20/2009	75,500.53	06/19/2010	64,888.48	06/18/2011	61,200.76	06/16/2012	59,436.12		
06/27/2009	67,354.10	06/26/2010	63,950.29	06/25/2011	65,470.44	06/23/2012	55,921.30		
6/30/2009 ***	32,059.58	06/30/2010	29,667.19	06/30/2011	34,351.16	06/30/2012	58,207.40		

TOTALS	4403564.04	4041141.56	4016541.01	4124906.8	2330220.62
---------------	-------------------	-------------------	-------------------	------------------	-------------------

Table Game Revenue

Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92
February, 2011	105,776.45	January, 2012	137,812.68		
March, 2011	120,927.10	February, 2012	142,770.01		
April, 2011	130,654.61	March, 2012	151,845.46		
May, 2011	130,492.02	April, 2012	127,862.26		
June, 2011	121,576.41	May, 2012	137,905.13		
		June, 2012	129,235.38		
Total 2010-2011	1297391.7	Total 2011-2012	1602900.84	Total 2011-2012	807045.74

Table Game Revenue Distribution - Jefferson County School Board

<u>Date</u>	<u>Amount</u>
July, 2011	425,154.03
August, 2011	412,421.76
September, 2011	331,125.75
October, 2011	372,821.82
November, 2011	363,356.61
December, 2011	421,529.79
January, 2012	413,438.04
February, 2012	428,310.03
March, 2012	455,536.38
April, 2012	383,586.78
May, 2012	413,715.39
June, 2012	387,706.12
Total 2011-2012	4,808,702.50

<u>Date</u>	<u>Amount</u>
July, 2012	415,990.92
August, 2012	399,737.49
September, 2012	382,597.20
October, 2012	379,446.06
November, 2012	403,331.79
December, 2012	440,033.75
Total 2011-2012	2,421,137.21