



**NOTICE OF
JEFFERSON COUNTY COMMISSION MEETING
THURSDAY, APRIL 18, 2013
9:30 A.M.**

County Commission Meeting Room - located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- April 4, 2013 Minutes

APPROVAL OF PURCHASE ORDERS

- April 18, 2013

APPROVAL OF ACCOUNTS PAYABLE

- April 11, 2013
- April 18, 2013

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Stacie Rohn, Teen Court
- Update on Teen Court & request to occupy the vacant Smoot Building
- Discussion/Action
2. 10:00 a.m. Roger Goodwin, Chief Engineer
- Complete release of the Construction Bond security for Jefferson Rentals, LLC - Lot 6 Burr Industrial Park (file #So3-18) - Cash-in-Escrow Agreement with United Bank, Charles town, West Virginia - Discussion/Action
3. 10:15 a.m. Cindy Schott, Administrator Assistant
- Update on Robert's Rule
4. 10:30 a.m. BREAK
5. 11:00 a.m. Lynn Fields & Karen Olden, Probate Office
- Quarterly Review of Estates - Discussion/Action

NEW BUSINESS:

6. Approval of Community Participation Grant Program Resolution - Friends of Black Water in the amount of \$1, 000 - Discussion/Action
7. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

- Director of Financial Management Job Description
- Approval of Internal Budget Revision #110 - Circuit Clerks Office - Discussion/Action

COUNTY COMMISSION REPORTS

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Emergency Services Agency Quarterly Update, April 1, 2013
- Jefferson County Farmland Protection Board Quarterly Update Report, April 1, 2013

8. ADJOURN

CORRESPONDENCE:

Notice from the Corporation of Charles Town regarding upcoming summer dates.

April 20, 2013 - Invitation from Charles Town Race Track Chaplaincy Board of Directors, Reception to meet the new Chaplain Joel Hiraldo.

May 3, 2013 - Invitation from Eastern Panhandle Juvenile Drug Court, Juvenile Drug Court Graduation.

Reminder - County Commission Offices closed for Memorial Day, May 27, 2013.

County Commission Association of West Virginia, registration for Spring Board & Legislative Committee meeting May 19 & 20.

Construction Bond Security update for construction projects from Engineering.

Jefferson County Public Service District Regular Board Meeting Minutes, March 4, 2013.

Letter from the West Virginia Department of Transportation, Division of Highways, regarding the Statewide Transportation Improvement Program.

Jefferson County 4-H Report, Spring 2013.

Potomac Valley Audubon Society, Valley Views - Volume 31, Issue 7 April 2013.

WV Association of Counties - The County Line, 2013 Annual Conference Newsletter, March 2013.

WV Association of Counties - The County Legislative Line, April 5, 2013.

WV Association of Counties - The County Legislative Line, April 12, 2013.

County Commissioners Association of West Virginia, Legislative Update Week 7, Volume 16, Issue 8, April 1, 2013.

County Commissioners Association of West Virginia, Legislative Update, Volume 16, Issue 9, April 5, 2013.

County Commissioners Association of West Virginia, Legislative Update, Volume 16, Issue 10, April 9, 2013.

West Virginia Lottery Weekly Settlement for Charles Town, week ending March 30, 2013.

West Virginia Lottery Weekly Settlement for Charles Town, week ending April 12, 2013.

Minutes

Jefferson County Commission

Thursday, April 4, 2013

A meeting of the Jefferson County Commission was held on Thursday, April 4, 2013 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Dale Manuel, Patsy Noland, Walter Pellish, Jane Tabb and Lyn Widmyer. Also present were Debbie Keyser, County Administrator, Cynthia Schott, Administrative Assistant and Jimmy Eddie, Bailiff. (An audio tape of the April 4, 2013 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Pellish led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Ms. Noland to approve the Minutes of the March 19, 2013 Budget Work Session. Motion seconded and unanimously approved.

Motion by Mr. Manuel to approve the Minutes of the March 21, 2013 Special Session with the noted corrections. Motion seconded and unanimously approved.

Motion by Ms. Tabb to approve the Minutes of the March 27, 2013 Public Hearing on the Budget. Motion seconded and unanimously approved.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Widmyer to approve Purchase Orders in the amount of \$27,011.06 being P. O. Nos. 51396, 49913, 49914, 51430, 49824, 49825, 49826, 49873, 49874, 49878, 49880, 50275, 50276, 50277, 51355, 52132, 51352, 51356, 51358, 51359, 51361, 51362, 51363, 50321, 550323, 50385, 50312, 50322 . Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

Motion by Ms. Tabb to approve the accounts payable for March 28, 2013 in the amount of \$579,703.08. Motion seconded and unanimously approved.

CHKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
069508	PAYROLL	AMERICAN FAMILY LIFE ICU		\$ -	\$ 3,703.54	\$ 3,703.54
069509	439	AMERICAN PLANNING ASSOC	50319	\$ 225.00	\$ -	\$ 225.00
069510	425	COMCAST		\$ -	\$ 349.95	\$ 349.95
069511	712	AT&T/GA		\$ -	\$ 181.83	\$ 181.83
069512	425	BIEDLERS ELEC MOTOR REP	51340	\$ 305.02	\$ -	\$ 305.02
069513	425	B-K OFFICE SUPPLY INC	51348	\$ 1,229.25	\$ -	\$ 1,229.25
069513	440	B-K OFFICE SUPPLY INC	50230	\$ 45.00	\$ -	\$ 45.00

069514	425	BOLAND SERVICES	51346	\$ 650.00	\$ -	\$ 650.00
069515	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
069516	PAYROLL	BUREAU F/CHILD SPRT ENF		\$ -	\$ 212.31	\$ 212.31
069517	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
069518	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 23.08	\$ 23.08
069519	404	CASTO & HARRIS INC	52097	\$ 647.65	\$ -	\$ 647.65
069520	PAYROLL	VA DEPT OF TAXATION		\$ -	\$ 757.55	\$ 757.55
069521	712	FRONTIER WV, INC		\$ -	\$ 380.00	\$ 380.00
069522	425	CITY OF CHARLES TOWN	51341	\$ 40.00	\$ -	\$ 40.00
069523	405	MARCIA L. CHANDLER, RPR	50383	\$ 29.00	\$ -	\$ 29.00
069524	PAYROLL	CHILD SUPPORT ENFORCE AG		\$ -	\$ 27.69	\$ 27.69
069525	PAYROLL	COLONIAL LIFE		\$ -	\$ 756.42	\$ 756.42
069526	440	DELL MARKETING LP	50229	\$ 4,579.71	\$ -	\$ 4,579.71
069527	425	DAYCON	51339	\$ 1,313.01	\$ -	\$ 1,313.01
069528	PAYROLL	DIVERSIFIED COLLECTION		\$ -	\$ 154.83	\$ 154.83
069529	717	DONALD B. RICE TIRE CO.	51335	\$ 1,347.24	\$ -	\$ 1,347.24
069530	PAYROLL	DELTA DENTAL OF WV		\$ -	\$ 5,737.68	\$ 5,737.68
069531	402	VIVIAN FIELDS		\$ -	\$ 75.00	\$ 75.00
069532	717	FLEETPRIDE	51332	\$ 169.50	\$ -	\$ 169.50
069532	717	FLEETPRIDE	51353	\$ 30.00	\$ -	\$ 30.00
069533	PAYROLL	GUARDIAN - APPLETON		\$ -	\$ 1,698.80	\$ 1,698.80
069533	PAYROLL	GUARDIAN - APPLETON		\$ -	\$ 1,981.00	\$ 1,981.00
069534	425	GRAINGER, INC	51334	\$ 618.72	\$ -	\$ 618.72
069534	425	GRAINGER, INC	51354	\$ 59.22	\$ -	\$ 59.22
069535	406	GLOBAL SCIENCE & TECH	49867	\$ 147.36	\$ -	\$ 147.36
069536	425	GRIFFITH ENERGY SERVICE		\$ -	\$ 3,718.97	\$ 3,718.97
069537	433	GEOGRAPHIC INFO SERVICES	50863	\$ 1,662.90	\$ -	\$ 1,662.90
069538	712	DANIEL HENDERSON		\$ -	\$ 335.50	\$ 335.50
069539	401	NICHELLE HOSBY		\$ -	\$ 75.00	\$ 75.00
069540	PAYROLL	ING NATIONAL TRUST		\$ -	\$ 2,025.00	\$ 2,025.00
069541	712	JEFFERSON PUBLISH CO INC	49881	\$ 81.00	\$ -	\$ 81.00
069541	401	JEFFERSON PUBLISH CO INC		\$ -	\$ 204.48	\$ 204.48
069542	424	THE JOURNAL	51357	\$ 53.82	\$ -	\$ 53.82
069543	425	JEFFERSON COUNTY SOLID	53045	\$ 110.60	\$ -	\$ 110.60
069544	712	DR ROBERT JONES		\$ -	\$ 1,000.00	\$ 1,000.00
069545	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 40.00	\$ 40.00
069545	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 4,888.00	\$ 4,888.00
069546	412	JUDITH A MATLICK		\$ -	\$ 109.80	\$ 109.80
069547	PAYROLL	COMPTROLLER OF MARYLAND		\$ -	\$ 782.56	\$ 782.56
069548	425	MOUNTAIN STATE MACHINE	51349	\$ 235.00	\$ -	\$ 235.00
069549	425	V.E. MAUCK PLUMBING SPPL	51277	\$ 2,531.29	\$ -	\$ 2,531.29
069550	PAYROLL	HIGHMARK WV		\$ -	\$ 171,050.28	\$ 171,050.28
069551	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
069552	401	PATRICIA A NOLAND		\$ -	\$ 89.18	\$ 89.18
069553	425	NORVAC LOCK TECHNOLOGY	51337	\$ 162.00	\$ -	\$ 162.00
069554	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 774.00	\$ 774.00
069555	404	PIFER OFFICE SUPPLY, INC	52096	\$ 370.04	\$ -	\$ 370.04
069555	404	PIFER OFFICE SUPPLY, INC	52098	\$ 30.50	\$ -	\$ 30.50
069555	406	PIFER OFFICE SUPPLY, INC	49865	\$ 132.90	\$ -	\$ 132.90
069556	712	LAURA POPE		\$ -	\$ 335.50	\$ 335.50
069557	425	REESE'S NURSERY&LANDSCAP	51351	\$ 1,240.00	\$ -	\$ 1,240.00

069558	GRANT	EASTERN PANHANDLE REGION		\$ -	\$ 13,275.23	\$ 13,275.23
069559	425	RCS SECURITY	51343	\$ 113.50	\$ -	\$ 113.50
069559	425	RCS SECURITY		\$ -	\$ 174.00	\$ 174.00
069560	425	RCS SECURITY		\$ -	\$ 510.00	\$ 510.00
069561	403	SOFTWARE SYSTEMS, INC	49897	\$ 368.78	\$ -	\$ 368.78
069561	424	SOFTWARE SYSTEMS, INC	49897	\$ 450.00	\$ -	\$ 450.00
069562	405	SPECIALTY BUS SUPPLIES	50384	\$ 1,937.49	\$ -	\$ 1,937.49
069563	405	STAPLES CREDIT PLAN	50382	\$ 123.29	\$ -	\$ 123.29
069564	704	ST/WV REGIONAL JAIL &	50068	\$ 90,475.20	\$ -	\$ 90,475.20
069565	401	SUPERIOR AUTO BODY		\$ -	\$ 1,002.85	\$ 1,002.85
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 1.32	\$ 1.32
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 101.66	\$ 101.66
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 5.66	\$ 5.66
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 23.78	\$ 23.78
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 9,715.16	\$ 9,715.16
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 41,540.68	\$ 41,540.68
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 118.12	\$ 118.12
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 3.81	\$ 3.81
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 39,209.98	\$ 39,209.98
069566	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 103.40	\$ 103.40
069567	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 2.03	\$ 2.03
069567	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 29,507.38	\$ 29,507.38
069567	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 9,606.66	\$ 9,606.66
069568	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 14,692.49	\$ 14,692.49
069568	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ -	\$ 1,087.86
069569	712	SEN COMMUNICATIONS	51213	\$ 1,087.86	\$ -	\$ 1,087.86
069570	405	BRANDON C.H. SIMS		\$ -	\$ 317.11	\$ 317.11
069571	401	SANDRA SLUSHER MCDONALD		\$ -	\$ 75.00	\$ 75.00
069572	425	THOMPSON GAS		\$ -	\$ 473.84	\$ 473.84
069573	712	TRI-STATE		\$ -	\$ 225.00	\$ 225.00
069574	425	TRENARY SERVICE CO	51333	\$ 240.00	\$ -	\$ 240.00
069575	405	WEST PAYMENT CENTER	49635	\$ 205.25	\$ -	\$ 205.25
069576	401	WV ASSOCIATION/COUNTIES		\$ -	\$ 199.00	\$ 199.00
069576	403	WV ASSOCIATION/COUNTIES		\$ -	\$ 199.00	\$ 199.00
069577	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 6.47	\$ 6.47
069577	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 2.08	\$ 2.08
069577	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 78,022.88	\$ 78,022.88
069577	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 25,078.85	\$ 25,078.85
069578	PAYROLL	WV CPRB/LOAN DIVISION		\$ -	\$ 133.20	\$ 133.20
069579	428	WVNET		\$ -	\$ 200.00	\$ 200.00
						\$ 579,703.08
TOTAL				\$ 113,047.10	\$ 466,655.98	\$ 579,703.08

Motion by Mr. Manuel to approve the accounts payable for April 4, 2013 in the amount of \$628,731.23. Motion seconded and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
				\$ 60.72	\$ -	\$ 60.72
069581	413	APPLE VALLEY OFF.PRODUCT	49966	\$ -	\$ 383.00	\$ 383.00
069582	412	BARDANE PUBLIC HEALTH CT		\$ -	\$ 15,000.00	\$ 15,000.00
069583	ALLOC	BOLIVAR/HARPERS FERRY		\$ -	\$ -	\$ 4,495.00
069584	402	B-K OFFICE SUPPLY INC	50270	\$ 4,495.00	\$ -	\$ 40.00
069584	712	B-K OFFICE SUPPLY INC	49872	\$ 40.00	\$ -	\$ 18.00
069584	712	B-K OFFICE SUPPLY INC	49875	\$ 18.00	\$ -	\$ 9,638.92
069585	401	201 N. GEORGE ST LLC		\$ -	\$ 195.00	\$ 195.00
069586	401	CO COMMISSIONERS ASSOC		\$ -	\$ 1,500.00	\$ 1,500.00
069587	425	OLD CHARLES TOWN LIBRARY		\$ -	\$ 15,000.00	\$ 15,000.00
069587	ALLOC	OLD CHARLES TOWN LIBRARY		\$ -	\$ 1,216.94	\$ 1,216.94
069588	ALLOC	COMMUNICATION OUTREACH		\$ -	\$ 3,455.75	\$ 3,455.75
069589	ALLOC	EASTERN PANHANDLE TRANSI		\$ -	\$ 13,395.93	\$ 13,395.93
069590	717	GUTTMAN OIL CO		\$ -	\$ 29.06	\$ 29.06
069591	401	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
069591	403	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	404	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
069591	405	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	406	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	425	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	433	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	440	RICOH USA, INC		\$ -	\$ 87.21	\$ 87.21
069591	700	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
069591	712	RICOH USA, INC		\$ -	\$ 2,500.00	\$ 2,500.00
069592	ALLOC	JEFFERSON CO BD OF HEALT		\$ -	\$ 31,977.25	\$ 31,977.25
069593	ALLOC	JEFF CO DEVELOPMENT AUTH		\$ -	\$ 440,125.00	\$ 440,125.00
069594	ALLOC	JEFFERSON CO EMERGENCY		\$ -	\$ -	\$ 278.74
069595	425	JEFFERSON COUNTY SOLID	53045	\$ 278.74	\$ -	\$ 25.00
069596	439	MARTINSBURG CHAMBER OF	50324	\$ 25.00	\$ 55,510.15	\$ 55,510.15
069597	ALLOC	JEFF CO PARKS &		\$ -	\$ -	\$ 7.25
069598	403	PIFER OFFICE SUPPLY, INC	49903	\$ 7.25	\$ 15,000.00	\$ 15,000.00
069599	ALLOC	SHEPHERDSTOWN PUB LIBRAR		\$ -	\$ 15,000.00	\$ 15,000.00
069600	ALLOC	SOUTH JEFFERSON PUBLIC		\$ -	\$ 2,441.41	\$ 2,441.41
069601	975	SUMMIT COMMUNITY BANK		\$ -	\$ -	\$ 38.00
069602	717	TRI STATE TIRES	51360	\$ 38.00	\$ 322.20	\$ 322.20
069603	PAYROLL	UNICARE EAP		\$ -	\$ -	\$ 700.00
069604	406	ASSOC OF WV ASSESSORS	49866	\$ 700.00	\$ -	\$ -
						\$ 628,731.23
TOTAL				\$ 5,662.71	\$ 623,068.52	\$ 628,731.23
TOTAL						\$ 628,731.23

Ms. Widmyer informed the Commissioners that three departments were over budget in Contracted Services.

PRESENTATIONS:

1. Mr. Manuel informed the audience that Planning Commission Members will be appointed to the Planning Commission later in the day. Due to a later commitment, Mr. Bannon will be interviewed at this time with the

remaining applicants coming before the Commission after lunch. Mr. Manuel stated all applicants will be allowed three (3) minutes for an opening statement, followed by questions from the Commissioners. Mr. Bannon introduced himself and shared with the Commissioners what he felt he could contribute to the Planning Commission.

PUBLIC COMMENT:

Peter Onoszko, resident of Harpers Ferry – requested the Commission not adopt the Resolution submitted by the Shepherdstown Quakers.

Chris Anders, State Coordinator for the West Virginia Campaign for Liberty and Jefferson County resident. Mr. Anders stated he represents the several thousand members of the WV Campaign for Liberty and stand firmly against the Quaker Resolution.

Janet Robinson, resident of Jefferson County and supports the US Constitution and the Constitution of the State of West Virginia affording us the right to bear arms. Ms. Robinson is opposed to the Quaker resolution.

Regina Smith, resident of Jefferson Count stated she is opposed to the Quaker Resolution.

Toby Robinson, Jefferson County resident stated he is opposed to the Quaker Resolution.

David Tabb, Jefferson County resident - stated it is not the County Commission's ability to make law, and should they, they are breaking the law.

Russell Opseth, resident of Jefferson County – stated as a Viet Nam Veteran he did his tour of service, and he is here to defend his right to bear arms.

Kenneth Noel, resident of Jefferson County believes taking away defensive weapons is counterproductive. If you want to reduce violence, you have to have a well armed populace. Mr. Noel is against the Quaker Resolution.

Richard Beddow, Jefferson County resident – opposes the Quaker Resolution as he believes this won't change the problems by banning guns.

Art Thomm, Jefferson County resident and Vice President of the West Virginia Citizens Defense League, the largest West Virginia pro-gun group in West Virginia. Mr. Thomm stated he is opposed to the Quaker Resolution. You cannot legislate morality.

Tom Millay, owner of Valley Guns in Berkeley County believes the cause of gun violence is a law enforcement issue as they do not follow up or enforce the laws already on the books. Mr. Millay is not in favor of the Resolution.

PRESENTATION (continued):

2. Ms. Noland believes agenda item number two (2) has no place on the agenda and moves to have the item removed from the agenda. Mr. Manuel believes this would take a 2/3 vote and requested Legal Counsel Quaker voice an opinion. Ms. Noland stated she was willing to move forward with the agenda while waiting on Legal Counsel.

Ms. Grove stated after researching Robert's Rules of Order a 2/3 vote is required to have an item removed from the agenda. Mr. Manuel stated, the motion made by Ms. Noland is on the floor to remove agenda item 2, The Resolution from the Quakers. The motion was seconded. Motion fails on a vote of 3-2 with Mr. Manuel and Ms. Widmyer opposing. Agenda item two (2) remains on the agenda.

- **Motion by Ms. Widmyer to approve the Quaker Resolution. Motion was seconded and fails on a vote of 3-2 with Ms. Noland, Ms. Tabb and Mr. Pellish opposing.**

UNIFINISHED BUSINESS:

3. Change of venue for Manning Public Hearing – Ms. Keyser stated this is no longer an issue as Mr. Blackmer is willing to waive his 30 day notice so the Public Hearing can remain at the Blue Ridge Elementary School.

NEW BUSINESS:

4. Legislative Updates:

- Patsy Noland reported on Legislative Updates she felt would impact the County.
 - SB62 – Putting a rate payer on the PSD has passed the Senate in House Government Org.
 - SB103 – Commuter Rail – passed Senate in House Finance.
 - SB167- Futures Fund, a fund by Senator Kessler brought forward to plan for the financial future of the State, was on second reading, but looks dead.
 - SB 371- Regional Jail- Prison overcrowding, passed the Senate and is Judiciary Committee now.
 - SB 521 – Regional Jail - Driving Revoke Bill – passed the Senate ordered to the House.
 - SB 527 – Having to do with filling vacancies in office. Increasing time to fill a position from 30 days to 60 day.
- Dale Manuel reported on Legislative Updates he felt would impact the County.
 - i. Termination of Employees – Employer would have four days instead of 72 hours to pay employees their vacation pay.
 - ii. Table Games bill was altered – dropped license fee with a loss of revenue of \$4m – which would affect seniors.
 - iii. Compensation Bill for County Commissioners is pretty much dead for this year.
 - iv. In May, Governor Tomblin will come to cut the ribbon at the Hite Road Park.
- Lyn Widmyer reported on a Legislative Update she felt would impact the County.
 - SB 436 – HB 2916 - To remove the tax credit for renovations of Historic Properties.

5. Approval of Job Offer for 2013 Summer Planning Intern to be shared by the Planning & Zoning Department and GIS/Addressing Departments.

- **Motion by Ms. Widmyer to approval the recommendation of the Director of Planning & Zoning to hire Clayton Raines to fill the 2013 Summer Intern position in accordance with the Department of Planning's budgeted position. Motion was seconded and unanimously approved.**

FINANCE DIRECTOR REPORT:

6. Ms. Keyser presented the Finance Director's request as Mr. Shroyer verbally resigned his position.

Budget Revision #9 - Request to reduce budget line # 406/216 – Assessor Maintenance/Repair by \$2,000 and increase budget line 406/212 – Assessor Printing by \$2,000.

- **Motion by Mr. Manuel to approve Budget Revision # 9 as presented by Ms. Keyser. Motion seconded and unanimously approved.**

COUNTY ADMINISTRATOR REPORT:

Red Cross Blood Drive –May 22, 2013. Ms. Keyser requested permission from the Commission for the following :

- To hold a blood drive with the county employees;
- To allow Employees to take 20 minutes out of their work day to donate;
- To open Blood drive up to the public;
- To hold a contest between departments to encourage participation and have fun with the event.
 - Unanimous consent

Regional Jail Summit – Gail Boober, Dale Manuel and Ms. Keyser meet to discuss ways for potential jail savings. The group is planning a Regional Jail Summit and inviting different individuals which are working with this issue. The meeting would be held during lunch. Magistrate Gail Boober has volunteered to be the presenter as well as Patsy Noland.

Grievance Review Board – We no longer have the Grievance Review Board policy. A new policy, A Issue Resolution Policy was submitted by Tim Boyd and has taken the place of the Grievance Review. This was approved by the Commission. This is the policy we will now be following and will be utilized for the employee's complaint.

Finance Director Position – As of March 31, 2013, Mr. Shroyer has resigned verbally. It was the consensus of the Commission to look at the job description and make any necessary changes and then begin the search for a new Finance Director.

June/July Calendar – Ms. Keyser presented the Commissioners with a document reviewing upcoming deadlines concerning finances due to offices being closed for the upcoming holidays. It was the consensus of the Commission to meet on June 13th to better manage fiscal year needs.

The Jefferson County Budget came back from the State, approved.

Reminder April 11, 2013 Robert Rules of Order training. April 16, 2013 is the Laying of the Levy.

IT Report – Ms. Keyser gave a brief overview of the IT history and made the following recommendations to the Commission.

Request SSI come in, review equipment, meet with department heads and elected officials and work with a committee to determine the short term, immediate needs of our IT situation. This would allow us to address critical issues using money in our current budget and allow the Commission time to decide what direction they wish to pursue regarding the IT department.

- **Motion by Ms. Widmyer to move forward with Ms. Keyser's recommendation as presented to stabilize the IT issues. Motion seconded and unanimously approved.**

The Commission recessed for break at 11:10 a.m.
The Commission reconvened at 11:20 a.m.

PRESENTATIONS (continued)

7. Interviews and Appointments to the Jefferson County Development Authority for one (1) three (3) year term ending April 5, 2016 and three (3) one (1) year terms ending April 5, 2016 as representatives from the Town of Ranson, Bolivar and Hapers Ferry. Chuck Ellsion was present to be interviewed for the Development Authority seat. Ms. Drake, Mr. Knott and Mr. Tabb were not in attendance.
- **Motion by Mr. Pellish to nominate Mr. Ellison to the Jefferson County Development Authority. Motion to close the nominations there being no further nominations. Motion seconded and unanimously approved. Mr. Ellison will be appointed to the Development Authority with a unanimous vote.**
 - **Motion by Ms. Widmyer to Appoint Helen Dettmer at the request of Bolivar to the Development Authority and Dave Mills at the request of Ranson to the Development Authority. Motion is seconded and unanimously approved.**
8. Mr. Ed Hannon – Review of Fee Ordinance for the Jefferson County Emergency Service Agency.
- **Motion by Mr. Manuel to set the Public Hearing date to present a draft proposal with the ability to amend the document with the understanding this proposal is not supported by the Jefferson County Commission. Motion seconded and unanimously approved.**
9. **The Commission broke for lunch at 12:30
The Commission reconvened at 1:30**

10. Interviews and appointments to Boards and Commissions. Currently there are three (3) - three (3) year terms ending March 31, 2016.

Ms. Tabb nominated: Wade Louthan, Darlene Truman, Aaron Howell, Gary Phalen & Deirdre Catterton.

Mr. Pellish nominated: Wade Louthan, Darlene Truman, Gary Phalen, Eleanor Finn & Elliott Simon.

Ms Noland nominated: Wade Louthan, Darlene Truman, Aaron Howell, Gary Phalen, & Deirdre Catterton.

Ms. Widmyer nominated: Eleanor Finn, Jeffrey Bannon &, Elliott Simon.

Mr. Manuel nominated: Wade Louthan, Darlene Truman, Eleanor Finn & Deirdre Catterton.

The following applicants were elected to the Planning Commission:

Wade Louthan on a unanimous vote, Darlene Truman on a vote of 4-1 with Ms. Widmyer opposing and Gary Phalen on a vote of 3-2 with Mr. Manuel and Ms. Widmyer opposing.

COUNTY COMMISSIONERS REPORTS

- Dale Manuel:
 - Attended the Public Hearing on the Budget.
 - Participated in the Legislative Conference Calls.

- Met with Gail Boober regarding the Jail Summit.
- Attended the Affordable Housing Meeting.
- Walt Pellish:
 - Attended the Development Authority Meeting.
 - Attended the Public Hearing on the Budget.
- Jane Tabb:
 - Attended the PSD Meeting.
 - Attended the Homeland Security Steering Committee Meeting
 - Attended the Public Hearing on the Budget
- Lyn Widmyer:
 - Attended the Public Hearing on the Budget.
 - Passed out flyers at the Train Station regarding SB103 (Transportation).
 - Attended the Lunch & Learn with the DOH.
 - Attended the Democratic Association Meeting.
- Patsy Noland:
 - Attended the Public Hearing on the Budget.
 - Attended several board meetings which she is personally involved with.

COUNTY ADMINISTRATOR REPORT (continued)

Space needs/building options

- **Motion by Ms. Noland to enter into Executive Session in accordance to §6-9A-(2) Executive Session regarding pending litigation regarding Shirley vs. Haines. Motion is seconded and unanimously approved.**
- **Motion by Ms. Noland to come out of Executive Session. Motion is seconded and unanimously approved.**

The Commission meeting was adjourned at 3:25 pm on a motion by Ms. Noland and a second Mr. Manuel.

Respectively Submitted
Cynthia C. Schott
Administrative Assistant

DALE MANUEL, PRESIDENT

PURCHASE ORDERS TO BE APPROVED

APRIL 18, 2013

DEPARTMENT	PURCHASE ORDER	AMOUNT	VENDOR	DESCRIPTION
ANIMAL CONTROL	50354	\$ 189.98	Hillside Vet. Hospital	Vet Care
	50355	\$ 1,190.00	Ark Software	Software/Maintneance Support
	50356	\$ 241.15	Tomahawk Live Trap	Cat Traps
	50357	\$ 125.00	National Animal Control Assoc.	Annual Membership
	50358	\$ 153.20	Blue Ridge Vet Assoc.	Veterniary Care
	50359	\$ 233.43	Hillside Vet. Hospital	Vet Care
	50373	\$ 365.00	WV Board of Veternary Med	Animal Euthanasia Training
	51297	\$ 149.40	Norton Embroidery	Uniforms/Accessories
	51298	\$ 1,392.85	WV Signal & Light, Inc	Auto Supplies
	51299	\$ 514.25	Galls, LLC	Uniforms/Accessories
ASSESSOR	51397	\$ 116.65	Pifer Office Supply	Office Supplies
CENTRAL GARAGE	51364	\$ 106.00	Wholesale Tire Inc,	Tire Valves
	51366	\$ 180.00	Creamers Wrecker Service	Towing
	51557	\$ 1,703.80	West Virginia Signal & Light	Light bars
CIRCUIT CLERK	51431	\$ 335.00	Coast to Coast Computer Products	Computers (2)
	51432	\$ 499.00	Software Systems, Inc	Tape Drive
	51433	\$ 468.00	WVACO	Annual Conference - Hotel

COMMUNICATIONS (JCECC)	49827	\$ 1,749.48	CDWG	Dell Sonic Wall/Firewall
	49828	\$ 875.25	CDWG	Software
	49876	\$ 439.23	The Journal	Employment Ad
	49877	\$ 2,121.00	Once Upon A Find	Blinds
	51593	\$ 102.00	Morgan Awards	Award Plaques
COUNTY COMMISSION	50069	\$ 104,968.40	WV Regional Jail	March Billing
ENGINEERING	50232	\$ 1,232.42	Dell, Inc.	Desktop Computer
EXTENSION AGENT	52134	\$ 189.95	Office of Technology	
OTHER BUILDINGS	51350	\$ 3,868.00	RCS	Handicap - wireless
	51367	\$ 1,105.00	A.F. McCormick	Structural Inspection
	51368	\$ 1,450.00	GES Property Pros, LLC	Air Testing - Hunter House
	51553	\$ 659.14	Daycon	Cleaning Supplies
	51554	\$ 217.50	Norvac Lock Technologies	Service/Repair
	51555	\$ 322.00	Trenary Service Company	Labor & Materials
PLANNING & ZONING	50325	\$ 195.00	American Planning Association	Annual Dues
	50326	\$ 1,177.84	Breakthrough Achievements, Inc	Consultant Services
	50327	\$ 127.27	BK Office Supply, Inc	Office Supplies
PROSECUTOR'S OFFICE	50386	\$ 293.96	Staples Credit Plan	Office Supplies
	50387	\$ 1,437.12	Specialty Business	Office Supplies
SHERIFF'S OFFICE - LAW	51300	\$ 106.90	Walter F. Stephens, Jr., Inc.	Uniforms/Accessories
	51301	\$ 291.48	WV Uniforms	Uniforms/Accessories
	51302	\$ 990.00	Midwest Radar & Equipment	Maint/Repair Equipment
	51303	\$ 250.00	Hits Inc.	Officer Training
	51305	\$ 617.34	Software Systems	Maint/Repair Equipment

	51306	\$ 440.50	Galls, LLC	Uniforms/Accessories
SHERIFF TAX OFFICE	52099	\$ 514.61	Pifer	Office Supplies
	52100	\$ 492.14	Casto & Harris	Tax Cash Book
VoIP	51556	\$ 1,767.50	Accurate Systems	Consultant Services
GRAND TOTAL		\$ 131,409.48		

AGENDA REQUEST FORM

Name: Stacie Rohn

Department or Entity: Teen Court

Estimation of amount of time needed for appointment: 10-15 min.

Date Requested – 1st Choice: 4/18/13

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Update on Teen Court & Request to occupy the Vacant Smoot Building

Please provide the County Commission with a description of your request or presentation, including any background information: The Teen Court Program held their first Mock Trial and would like to give the Commission an update. We would also like to request permission to occupy the Smoot Building.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): Move to approve the Teen Court Program utilizes the Smoot Building.

Are documents attached? No

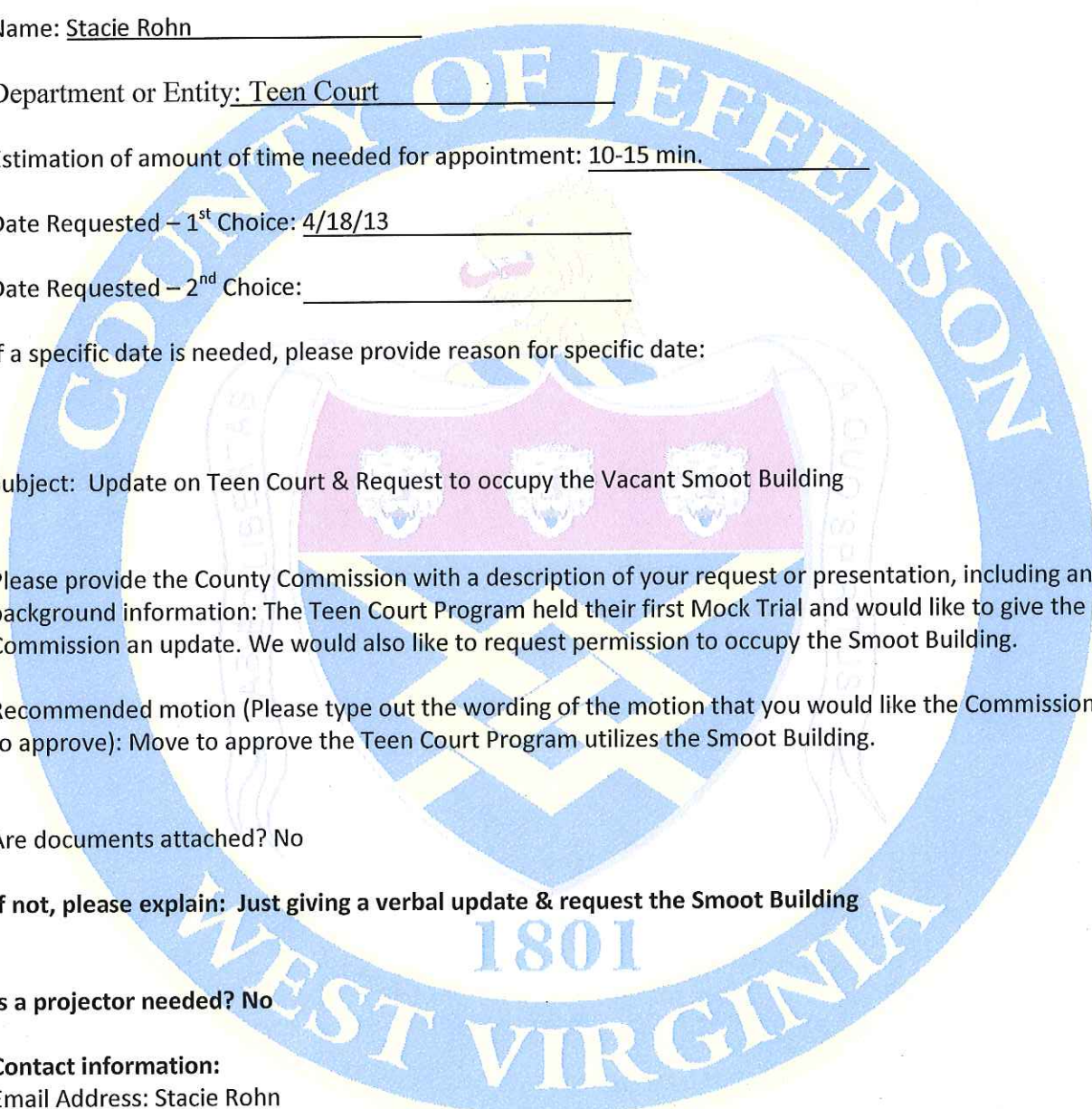
If not, please explain: Just giving a verbal update & request the Smoot Building

Is a projector needed? No

Contact information:

Email Address: Stacie Rohn

Phone number: 304-671-6743



STACIE ROHN

Teen court gives wayward youth a jury of their pe

Imagine making a poor decision that could change the course of your life. Now, imagine having a second chance to correct your mistake and learning how to be a productive citizen.

The Jefferson County Teen Court program in partnership with the United Way of the Eastern Panhandle is a community-based intervention/prevention program designed to provide an alternative response for the juvenile justice system for first-time, nonviolent juvenile offenders by having a community young people determine the appropriate sanctions for the offender.

The program is a legally binding alternative system of justice that will hold youthful offenders accountable in an effort to promote long-term behavioral change that leads to enhanced public safety. The program is designed for youth in the 7th through 12th grades and between ages 11 and 18. Juvenile offenders are referred to teen court by the Jefferson County juvenile prosecuting attorney's office. Both the juvenile offender and his parent must agree to the terms of Jefferson County Teen Court.

Over the past year, adult volunteers representing county and municipal government, law enforcement, schools and the community have come together to build a program that will provide

corrective opportunities for juvenile offenders and also leadership opportunities for community youth. The teen court model is one that has been used all over the country and there are currently more than 12 teen courts in West Virginia alone. Statewide, teen courts are allowed for by West Virginia Code §49-5-13d, which outlines the disciplinary provisions. Any participating juvenile offender must complete between 16 and 40 hours of community service and complete at least two jury duty sessions before successfully completing his disposition.

The teen court youth attorneys and jury members have gone through a training program and will receive ongoing training from six local attorneys who are volunteering their time by serving as teen court judges and advisors. As youth volunteers, teen court members will learn valuable leadership, public speaking and community service skills. In the courtroom setting, teen court members have the opportunity to defend or prosecute their peers in a court of law.

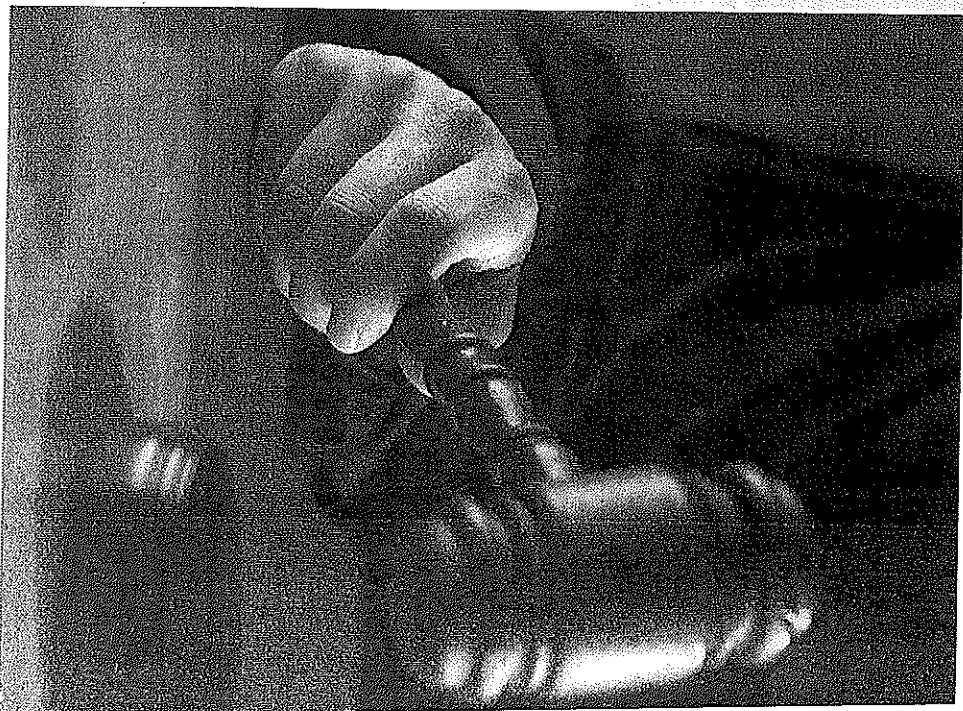
Any juvenile offender who agrees to participate in teen court does so with the understanding that the court is conducted by his peers and with a licensed West Virginia attorney presid-

ing as the court judge. The goal is that the juvenile offender's participation in teen court will place them in a different peer group, which will require that they complete their community service so that they may change the behavior that originally brought them to teen court. Any juvenile offender who does not comply with the teen court procedures will be referred back to the juvenile justice system.

State Code provides for the program funding through a \$5 fee that is assessed to municipal traffic citations and county misdemeanors and traffic citations. This program is funded solely through community members who are in violation of the law. Tax dollars are not used to support the teen court program.

The teen court proceedings are treated with confidentiality and any juvenile hearing will be closed to the public. However, a mock trial is scheduled for Monday at the Ranson Police Department court room. The community is invited to attend the mock trial, which will begin at 6 p.m. and conclude at 7:30 p.m. There will be a question-and-answer session following the mock trial.

— Contact Stacie Rohn at 304-279-8514 for more information about the teen court program.



Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Roger Goodwin

Department or Entity: Department of Engineering

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: April 18, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: Bond reduction and/or release.

Please provide the County Commission with a description of your request or presentation, including any background information: Complete release of the Construction Bond security for Jefferson Rentals, LLC – Lot 6 Burr Industrial Park (File #S03-18) – Cash-in-Escrow Agreement with United Bank, Charles Town, West Virginia.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): I authorize a complete release of the remaining \$29,039.00 construction bond amount for Jefferson Rentals, LLC – Lot 6 Burr Industrial Park (File #S03-18).

Attachments: Bond Release Letter
Bond Release Request Report
Site Map

Email: engineering@jeffersoncountywv.org

BOND REDUCTION or RELEASE REQUEST - REPORT

Date Received: 03 / 28 / 2013 J.C.P.C. File No. 503 - 18

Consultant/Engineer/Firm Name: JEFFERSON RENTALS

Mailing Address: 610 N. MILKST.

City: RANSON State: WV Zip: 25438

Contact Person: MARK McDONALD Phone: 304+671-1989

Project/Subdivision Name: PLD-SYSTEMS, LLC

Section/Phase: _____ Lots: _____

Review Comments:

The bond release/reduction is Approved as Submitted. _____ The bond release/reduction request is Denied.

_____ Add items/revise as shown per our comments on your attached bond release/reduction form & resubmit reduction/release request to our office for review and approval.

_____ Some site work has progressed beyond the required "milestone" site inspections that are to be performed by our office. As a result, you will need to schedule the inspections with our Land Development Inspector, and/or provide the certifications noted on the attached "Third-Party Certifications" checklist. Please collect all the required third-party certifications and submit them all at one time along with a copy of this report and the checklist.

_____ Bonding Policy & Unit Cost Figures attached for your use

Comments: RECOMMEND RELEASE of BOND

Approved for:
BOND RELEASE
By [Signature] 03/29/13
County Engineer Date

Original Bond Amt. \$ 14,039 + 15% Cont. \$ 15,000 = Total Original Bond Amt. \$ 29,039

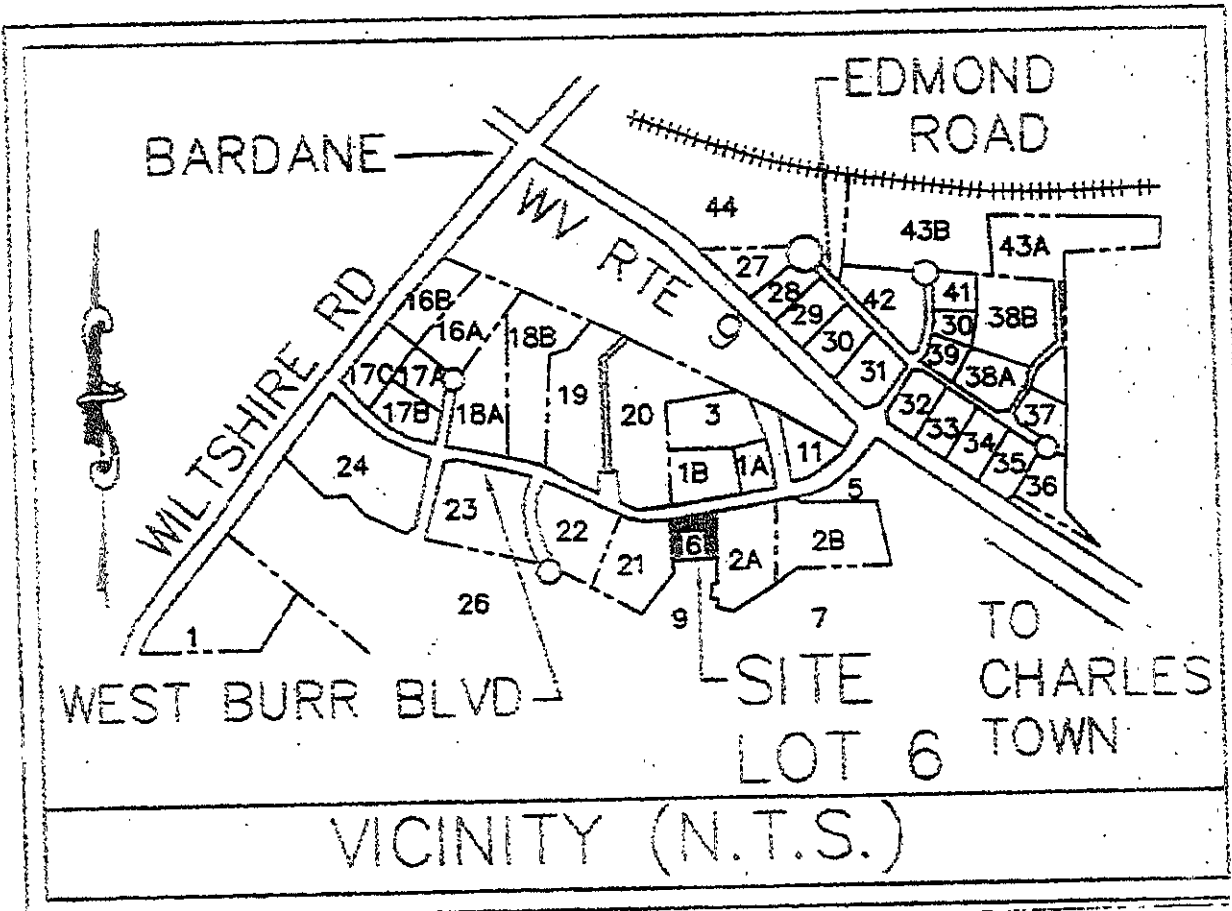
Total Current Bond Amount \$ 29,039.00

Cost of Work Remaining \$ 0.00 + Contingency Amount \$ 0.00

= Approved for Revised Bond Amount \$ 0.00

Reviewed By: Joseph W. Kent Title: L.D.I.

Signature: [Signature] Date: 03 / 29 / 2013



WEST BURR BLVD

EDMOND ROAD

BARDANE

WILTSHIRE RD

WV RTE 9

SITE
LOT 6

TO
CHARLES
TOWN

VICINITY (N.T.S.)

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Cindy Schott

Department or Organization: Administrator Assistant

Estimation of amount of time needed for appointment: 5 min

Date Requested – 1st Choice: April 18, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject(Wording to be placed on agenda): Update on Robert's Rules of Order

Please provide the County Commission with a description of your request or presentation, including any background information: _____

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attachments? Yes No _____

If not, explain: _____

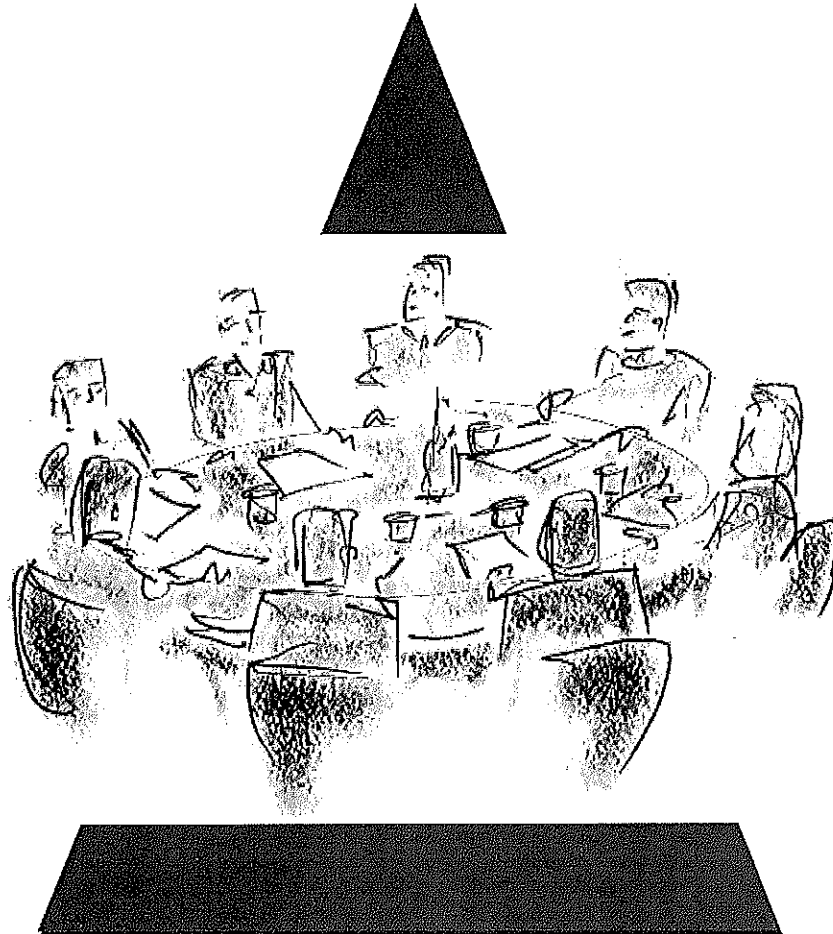
Is a projector needed? Yes _____ No

Contact information:

Email address: _____

Phone number: _____

Robert's Rules of Order



Presented By

John J. Sorrenti

jsorrenti5@comcast.net

West Virginia State Auditor's Office

Glen B. Gainer III, State Auditor

wvsao.gov

WHAT IS PARLIAMENTARY PROCEDURE?

**IT IS A SET OF RULES FOR THE
CONDUCT OF MEETINGS THAT
ALLOWS EVERYONE TO BE HEARD
AND TO MAKE DECISIONS
WITHOUT CONFUSION.**

Simplified Rules of Order

Principles of Parliamentary Procedure

1. The purpose of parliamentary procedure is to make it easier for people to work together effectively and to help groups accomplish their purposes. Rules of procedure should assist a meeting, not inhibit it.
2. A meeting can deal with only one matter at a time. The various kinds of motions have therefore been assigned an order of precedence.
3. All members have equal rights, privileges and obligations. One of the chairperson's main responsibilities is to use the authority of the chair to ensure that all people attending a meeting are treated equally – for example, not to permit a vocal few to dominate the debates.
4. A majority vote decides an issue. In any group, each member agrees to be governed by the vote of the majority. Parliamentary rules enable a meeting to determine the will of the majority of those attending a meeting.
5. The rights of the minority must be protected at all times. Although the ultimate decision rests with a majority, all members have such basic rights as the right to be heard and the right to oppose. The rights of all members – majority and minority – should be the concern of every member, for a person may be in a majority on one question, but in the minority on the next.
6. Every matter presented for decision should be discussed fully. The right of every member to speak on any issue is as important as each member's right to vote.
7. Every member has the right to understand the meaning of any question presented to a meeting, and to know what effect a decision will have. A member always has the right to request information on any motion he or she does not thoroughly understand. Moreover, all meetings must be characterized by fairness and by good faith. Parliamentary strategy is the art of using procedure legitimately to support or defeat a proposal.

Simplified Rules of Order

Sample Order of Business

Here is the sample order of business for a regular business meeting. It is not intended that this is the final word on how an agenda should be presented. Each chairperson should follow an order that is satisfactory to him or her and to the organization.

The Order of Business

The chairperson of a meeting should prepare in advance a list of the order of business or an agenda for the meeting. A sample order of business follows:

1. Preliminaries
2. Call to Order
3. Minutes
4. Treasurer's Report
5. Correspondence (listed)
6. Unfinished Business
7. Committee Reports
8. New Business
9. Announcements
10. Adjournment

Excerpt From Robert's Rules of Order Newly Revised

Procedure in Small Boards

- Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
- Motions need not be seconded.
- There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
- Informal discussion of a subject is permitted while no motion is pending.
- The chairperson need not rise while putting questions to vote.
- The chairperson can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly allowed regardless of how many members are present), the chair usually can make motions and usually votes on all questions.

Robert's 405-406

Robert, Sarah Corbin, Robert's Rules of Order Newly Revised, Glenview, Illinois: Scott, Foresman and Company, 1970.

Simplified Rules of Order

Conducting Commission Meetings

1. The President calls the meeting to order and follows the order of the agenda.
2. The agenda may be prepared by the President or a secretary.
3. The County Clerk takes and is in charge of the minutes.
4. Motions do not need a second.
5. There is no limit on debate.
6. Informal discussion is permitted while no motion is pending.
7. The presiding officer can take motions, discuss motions, and should vote on all questions.
8. Voting is done by a show of hands or voice vote.
9. A member should disqualify himself or herself from voting where there is a conflict of interest or an ethical question involved, in the item of business before the commission.

Simplified Rules of Order

Minutes

What to Include in Minutes

1. Name of the organization, date, time, place of meeting, regular, special or adjourned.
2. The presence of the regular presiding officer and the secretary, or the name of their substitutes.
3. What action was taken on the minutes of the previous meeting (approved or corrected).
4. Body of minutes contains the fact that the report of officers, board, standing and special committees were given, and what action was taken.
5. All the final wording of all main motions with amendments incorporated, any motion to rescind, what happened to each motion – was it adopted, lost, or temporarily disposed of, but not if it is withdrawn.
6. The name of the maker of the motion is included but not the person who seconds the motion.
7. Announcements: For example, any previous notice of bylaw changes, or any motion to be made at a later meeting or if the meeting time or place is different for each meeting.
8. Last paragraph contains hour of adjournment.
9. Minutes are closed with signature and title of person who took the minutes.
10. Nothing is erased from the minutes. Corrections are made in the margin. If material is expunged, a line is drawn through the words that are to be expunged.
11. When minutes are approved, the word “approved” and the secretary’s initials and date of their approval are written below the minutes.

I

MOVE

THAT.....

Simplified Rules of Order

Motions That Bring a Question Again

Take From the Table

Before a meeting can consider a matter that has been tabled, a member must move:

“That the question concerning _____ be taken from the table.” Such a motion may not interrupt another speaker, must be seconded, is not debatable, is not amendable, cannot be reconsidered, and requires a majority vote.

If a motion to take from the table passes, the meeting resumes debate on the original question (or any amendments to it). If a considerable period of time has elapsed since the matter was tabled, it is often helpful for the first speaker to review the previous debate before proceeding to make any new points.

Reconsider

Rescind

Simplified Rules of Order

Incidental Motions

Point of Order

This motion permits a member to draw the chair's attention to what he/she believes to be an error in procedure or a lack of decorum in debate. The member will rise and say: "I rise to a point of order," or simply "Point of order". The chair should recognize the member, who will then state the point of order. The effect is to require the chair to make an immediate ruling on the question involved. The chair will usually give his/her reasons for making the ruling. If the ruling is thought to be wrong, the chair can be challenged.

A point of order can interrupt another speaker, does not require a second, is not debatable, is not amendable, and cannot be reconsidered.

Simplified Rules of Order

Procedures Used in Meetings

Subsidiary Motions

Amend

An *amendment* is a motion to change, to add words to, or omit words from, an original motion. The change is usually to clarify or improve the wording of the original motion and must, of course be related to that motion.

An amendment cannot interrupt another speaker, must be seconded, is debatable, may itself be amended by an *amendment to the amendment*, can be reconsidered, and requires a majority vote.

The chair should allow full discussion of the amendment (being careful to restrict debate to the amendment, not the original motion) and take a vote on the amendment only, making sure everyone understands the vote is not on the main motion.

If the amendment is defeated, another amendment may be proposed, or discussion proceeds on the original motion.

An amendment to an amendment is a motion to change, to add words to, or omit words from the first amendment. This motion cannot be amended.

Sometimes a main motion is worded poorly, and several amendments may be presented to improve the wording. In such cases it is sometimes better to have a substitute motion rather than try to solve the wording problem with amendments.

Simplified Rules of Order

Procedures Used in Meetings

Subsidiary Motions

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Sometimes a main motion is worded poorly, and several amendments may be presented to improve the wording. In such cases it is sometimes better to have a substitute motion rather than try to solve the wording problem with amendments.

Simplified Rules of Order

Procedures Used in Meetings

Debate on Motions

Technically, a meeting should not consider any matter unless it has been placed before the meeting in the form of a motion. In practice, however, it is sometimes advantageous to permit limited discussion of a general topic before the motion is introduced. This discussion can sometimes lead to a properly worded motion that will indicate exactly what the group wants to do. This departure from strict parliamentary procedure must be used with caution. The chair must be careful not to let the meeting get out of control.

Normally, a member may speak only once on the same question, except for the mover of the motion, who has the privilege of “closing” the debate. If an important part of a member’s speech has been misinterpreted by a later speaker, the first speaker might speak again for clarification, but no new material should be introduced.

The member who made the motion claims the floor, even though he or she has already spoken on the question, the member is entitled to be recognized before other members.

The mover of a motion may not speak against his or her own motion, although the mover may vote against it. The mover need not speak at all, but when speaking, it must be in favor of the motion. If during the debate, the mover changes his or her mind, he or she can inform the meeting of the fact by asking the meetings permission to withdraw the motion.

Order of Precedence of Motions

	Rank	Motion	May interrupt Speaker	Second Required	Debatable	Amendable	May be reconsidered	Majority required	2/3 majority required
Privileged motions	1.	Fix time to adjourn		X		X	X	X	
	2.	Adjourn		X				X	
	3.	Recess		X		X		X	
	4.	Question of privilege	X	X ¹	X	X	X	X	
	5.	Orders of the day	X						X ²
Subsidiary motions	6.	Table		X				X	
	7.	Previous Question		X			X ³		X
	8.	Limit/extend limits of debate		X		X	X		
	9.	Postpone to a certain time		X	X ⁴		X	X ⁵	X ⁵
	10.	Refer		X	X ⁶	X	X ⁷	X	
	11.	Amend		X	X	X ⁸	X	X	X ⁹
	12.	Postpone indefinitely		X	X		X ¹⁰	X	
	13.	Main position		X	X	X	X	X	

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Lynn Fields and Karen Olden

Department or Entity: Probate Office

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1st Choice: April 18th, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Quarterly Review of Estates**

Please provide the County Commission with a description of your request or presentation, including any background information: **Review to close estates that have met the deadlines/requirements; and to approve estates opened since the last quarterly review**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **Close estates; Approve new estates**

Attachments: **Will submit list the week of the 18th.**

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: April 18, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Community Participation Grant Program Resolution – Friends of Black Water in the amount of \$1,000 Discussion/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve the Community Participation Grant Program Resolution for the Friends of Black Water in the amount of \$1,000 and to authorize the President of the Commission to affix his signatures to the appropriate documents.

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION CHARLES TOWN, WV

RESOLUTION

The Jefferson County Commission met on the 18th day of April, 2013 with a quorum present and passed the following Resolution:

Be It Resolved that the County Commission of Jefferson County, West Virginia, hereby authorizes Dale Manuel, President of the Jefferson County Commission, to act on its behalf to enter into a contractual agreement with the West Virginia Development Office to receive and administer grant funds pursuant to provisions of the Community Participation Grant Program in the amount of \$1,000. The funds from this project will be used for the J.R. Clifford Project - "A New Home for Liberty: Human Rights, Slavery and the Creation of West Virginia" program and materials for the Friends of Blackwater.

Dated: _____

DALE MANUEL
PRESIDENT
JEFFERSON COUNTY COMMISSION

ATTESTED: _____
County Clerk

13LEDA0427

Community Participation Grant Program

Deadline: April 30, 2013

Fiscal Year 2013

Grantee: Jefferson County Commission
 Project Title: Friends of Blackwater - J.R. Clifford Project

Project Number: 13LEDA0427
 Amount: \$1,000

Section 1: Grantee (Local Governing Agency)

GOVERNING AGENCY NAME:	Jefferson County Commission				
CONTACT PERSON:	Sandy McDonald	E-MAIL:	sandy@jeffersoncountywv.org	PHONE:	304-728-3282

Yes No Are funds requested for a nonprofit organization? If yes, complete Section 2.

Section 2: Subgrantee (Nonprofit Organization)

NONPROFIT ORGANIZATION:	Friends of Blackwater				
EXECUTIVE DIRECTOR:	Judith S. Rodd	E-MAIL:	info@saveblackwater.org		
ADDRESS:	501 Elizabeth St	CITY:	Charles Town	ZIP:	25414
PHONE:	304-345-7663	WEBSITE:	saveblackwater.org		

- Federal nonprofit certification, 501 (c) determination letter from Internal Revenue Service is attached.
- Mission statement, brochure, or web page explaining the organization's mission and services provided is attached.

Section 3: Project Details

Describe in specific terms the scope of the work to be completed and the proposed use(s) of the grant funds. A separate sheet may be attached if additional space is needed.

DESCRIPTION OF PROJECT:

The J.R. Clifford Project commemorates the life and times of West Virginia's first African American lawyer (JR Clifford 1848-1933). Its new program "A New Home for Liberty: Human Rights, Slavery and the Creation of West Virginia" on the creation of the State of West Virginia will create a map/poster, book and coloring book on this important era and distribute these teaching tools free to West Virginia students and teachers through the Regional Education Service Agencies and to Welcome Centers and CVB's. Presentations will be done at local schools.

Continued on Attached Sheet

PROJECT LOCATION:

OWNER OF PROJECT SITE, PROPERTY OR BUILDING:	
LOCATION AND ADDRESS WHERE GRANT FUNDS WILL BE USED (SUFFICIENT TO DRIVE TO SITE):	

Attach a copy of the property deed if project site(s) or building(s) are owned by a nonprofit organization. Application WILL NOT be processed without a deed.

Section 4: Funding Summary

A minimum of 10% is required as a local match. Attach commitment letters for each funding source listed below.

	AMOUNT	SOURCE GRANT, BANK LOAN, FUNDRAISING, ETC.	STATUS PENDING, APPROVED, ONGOING, ETC.	DOCUMENTATION LETTER, RESOLUTION, ETC.
GRANT FUNDS REQUESTED	\$ 1000			
LOCAL FUNDS (10% REQUIRED MATCH)	\$ 100	fundraising	ongoing	
OTHER FUNDS	\$			
TOTAL PROJECT COST	\$ 1,100			

Community Participation Grants Program 2013

The JR Clifford Project: Scope of Work

The JR Clifford Project commemorates the life and times of West Virginia's first African American lawyer (JR Clifford 1848 -1933). Its new program "A New Home for Liberty : Human Rights, Slavery and the Creation of West Virginia"" will create a school curriculum, book, poster/map and coloring book on this important era and distribute these teaching tools free to West Virginia students and teachers through the Regional Education Service Agencies (RESA's). Presentations will be done in County classrooms to demonstrate these teaching tools. The materials will also be used by Welcome Centers and at other venues that promote heritage tourism in the state.

The J.R. Clifford Project seeks to develop, print, promote and distribute the book, poster/map and coloring book on the Creation of West Virginia with a focus on the African American Experience. The staff of the Clifford Project will research the appropriate events and historic characters to illustrate the poster, collect photos and other graphics to add to the illustration and write the text. They will do the same with the coloring book and book for older children. A hired consultant will develop the poster design and an artist will develop the coloring book. They will both be professionally printed. The Clifford Project staff will work with WV Culture and History, schools, libraries, historical societies and CVB's to advertise and distribute the poster and coloring book. Presentations will be made in County Schools on the teaching materials. The CPP grant funds will be used for consultant fees for development of the map/poster, its layout and design and the same with the books. The CCP funds will also be used to print posters and books. Matching funds from the JR Clifford Project will be used to cover staff salaries for research, coordination of production and promotion. The poster/map and coloring book will improve visitorship to public buildings and park lands in the state of West Virginia related to the Civil War and Statehood Era during our Sesquicentennial. It will lead to economic development through heritage tourism. These materials will also supplement and improve the educational experience in our schools.

Section 5: Assurances and Signature

The Grantee hereby assures the State that it and any Subgrantee(s) shall comply with the following laws, regulations, policies, and requirements:

1. The Grantee will perform the work for which the grant was made as determined by the State.
2. The Grantee will start work on the project before the end of the fiscal year in which the grant award is made.
3. The Grantee will comply with the equal employment provision of Titles VI and VII of the 1964 Civil Rights Act and Presidential Executive orders 11246 and 11375 in its hiring practices for work to be performed using grant funds.
4. The Grantee will solicit competitive bids on any major work element exceeding \$2,500 in cost as per West Virginia Purchasing Division procedures outlined in Section 3 of the Purchasing Division handbook, authorized by the WV Code of State Rules Title 148 Series 1.
5. The Grantee will comply with the provisions of the West Virginia Act on Wages on Construction of Public Improvements, West Virginia Code §21-5A for all contracts, involving, but not limited to, construction, reconstruction, demolition, improvement, enlargement, painting, decoration, alteration, and/or repair work necessary for the undertaking and completion of the project, regardless of the source of funds utilized to pay such construction contracts. Bids for such contracts shall be obtained by public notice as a Class II legal advertisement in compliance with the provisions of West Virginia Code §59-3.
6. The Grantee will pay State prevailing wage rates on contract construction unless federal funds are included in the project, in which case, the higher of the State's or Davis-Bacon wage rates will be paid on all contract construction.
7. The Grantee shall obtain professional services, such as consulting, through a request for proposals. Architectural or engineering services shall be pursued in accordance with West Virginia Code §5G.
8. The Grantee assures no costs will be incurred or commitments made relative to a grant prior to the approval of this grant and execution of a contract with the State of West Virginia.
9. The Grantee assures project sites and buildings will be publicly owned or owned by a federally certified nonprofit organization. The use of grant funds at/for private property or private gain is prohibited.
10. The Grantee assures that any part of the project to be occupied by the general public will be made accessible to the handicapped.
11. The Grantee assures that any permits, licenses, or other requirements of particular State or Federal agencies necessary for the project's design, construction, or operation will be secured.
12. The Grantee will not subgrant any of the grant funds received to any of its officials or employees or the members of their families or to employees of the WVDEO or members of the State Legislature in any contracts awarded for work to be performed.
13. The Grantee will maintain and have available for inspection on written request by the State all records kept on the project including bid documents, copies of all contracts, contractors' payrolls, time sheets, and invoices. The Grantee further assures the State that it will schedule an audit of any grant funds to be included in its annual audit as performed by the State Tax Department.
14. The Grantee assures that it has the legal authority to apply for this grant, commit any local matching shares, authorize the person signing the grant to act as an agent for the grantee and abide by the assurances described in section 5 of this application.

Grantee: Jefferson County Commission
Project Title: Friends of Blackwater - J.R. Clifford Project

Project Number: 13LEDA0427
Amount: \$1,000

15. As the grantee, the county or municipality will act as the administrator of any grant funds provided to nonprofit organizations, and will maintain fiduciary responsibility for the expenditure of funds.

No application will be processed without the following documentation:

- Application with Original Signature
- Resolution by Unit of Local Government
- Documentation of Local Match (Minimum 10 Percent)
- Current IRS 501(c) Determination Letter - Required for Nonprofit Organizations
- Current Certificate of Existence/Authorization from WV Secretary of State – Required for Nonprofit Organizations
- Deed to project site - Required if property is owned by a Nonprofit Organization

To the best of my knowledge, the information contained in this application is true and correct; the submission thereof has been duly authorized by the governing body; and the grantee and any subgrantee will comply with the regulations, policies, guidelines and requirements outlined by the State of West Virginia and in Section 5 of this application. If the recipient is a nonprofit organization, the county or municipality certifies that this nonprofit organization is legally authorized to receive public funds.

Name: Dale Manuel Title: President

Signature: _____ Date: 4/18/13

~~Mayor or County Commission President~~
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

Name: Judith S. Rodd Title: _____

Signature: Judith S. Rodd Date: 4/11/13

Executive Director, Nonprofit Organization
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

**West Virginia Development Office
Community Development Division
Community Participation Grant Program**
1900 Kanawha Boulevard, East Building 6, Room 553
Charleston, West Virginia 25305
Phone: 304-558-4010 Fax: 304-558-2246
www.wvcommerce.org



INTERNAL REVENUE SERVICE
P. O. BOX 2504
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 12 2005**

FRIENDS OF BLACKWATER INC
501 ELIZABETH ST RM 3
CHARLESTON, WV 25311-3105

Employer Identification Number:
55-0778221
DLN:
17053085805045
Contact Person:
DAN W BERRY ID# 31122
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated MARCH 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

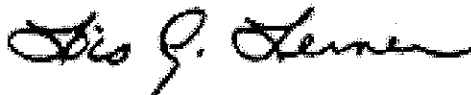
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1950 (DO/CG)

State of West Virginia



Certificate

*I, Natalie E. Tennant, Secretary of State of the
State of West Virginia, hereby certify that*

FRIENDS OF BLACKWATER, INC.

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on December 05, 2000.

I further certify that the corporation has not been revoked by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this

CERTIFICATE OF EXISTENCE

Validation ID:1WV2W_S3DE8



*Given under my hand and the
Great Seal of the State of
West Virginia on this day of
March 28, 2013*

Natalie E. Tennant

Secretary of State

**Jefferson County, West Virginia
Job Description**

Position Title:	Director of Financial Management	Grade Level:	VII
Department	Finance	Date:	7/14/11
Reports to:	County Administrator	FLSA Status	Exempt

Statement of Duties: The Director of Financial Management is responsible for coordinating and supervising the County's financial planning (short and long-term), accounting, auditing and capital planning as well as serving as a liaison between the County Commissioners, Assessor, Sheriff's Tax Office, County Clerk and others involved in the fiscal operation of Jefferson County. Employee is required to perform all similar or related duties.

Supervision Required: Under the administrative direction of the County Administrator, the employee works from municipal policies and objectives, pertinent local bylaws, as well as State and Federal laws and regulations; employee establishes short and long-range plans and objectives for a major functional area of the County; established department performance standards and assumes direct accountability for department results. Consults with the County Administrator and Commissioners where clarification, interpretation, or exception to County policy or WV Code may be required. The employee exercises control in the development of departmental policies, goals, objectives and budgets. The employee is also expected to attempt to resolve all conflicts which arise and coordinate with others as necessary.

Supervisory Responsibility: Employee is accountable for the direction and success of financial services and programs accomplished through others. The Director is responsible for analyzing program objectives, determining the various work operations needed to achieve them, estimating the financial and staff resources required, allocating the available funds and staff, reporting periodically on the achievement and status of the program's objectives, and recommending new goals and/or objectives as necessary. The Director determines the department's organizational structure and operating policies and practices; formulates, prepares and defends budget and manpower requests and accounts for the effective use of funds and staff provided; coordinates program efforts within the Department and with other County departments; delegates authority to subordinates and holds them responsible for the performance of their unit's work; reviews work in terms of accomplishment of program objectives and progress reports, approves standards establishing quality and quantity of work; and assists or oversees the personnel function, including recommending hiring, disciplining, and training of employees.

Employee provides direct supervision over _____ () full-time and ___ () part-time employee who work at the same place and the same work shift. Work operations are subject to substantial cyclical or seasonal fluctuations in work procedures that can be planned for in advance.

Confidentiality: The employee has regular access at the County-wide level to a wide variety of confidential information, including official personnel files, criminal records/investigations, client records, and law suits, in accordance with the State Public Records Law.

Accountability: Consequences of errors, missed deadlines or poor judgment could result in

Finance Department
Director of Financial Management
4/5/2013

Jefferson County, West Virginia
Job Description

adverse public relations, significant financial losses and/or legal repercussions to the County.

Judgment: Guidelines only provide limited guidance for performing the work. They may be in the form of administrative or organizational policies, generally accepted public financial management principles, local bylaws/ordinances, state or federal legislation or directives that pertain to a specific department or functional area. Extensive judgment and ingenuity are required to develop new or adapt existing methods and approaches for accomplishing objectives or to deal with new or unusual requirements within the limits of the guidelines or policies. The employee is recognized as the department or functional area's authority in interpreting the guidelines, in determining how they should be applied, and in developing financial operating policies.

Complexity: The work consists of employing many different concepts, theories, principles, techniques and practices relating to public finance. Assignments typically concern such matters as studying trends in the field for application to the work; assessing services and recommending improvements; planning long range projects; devising new techniques for application to the work, recommending policies, standards, or criteria to improve the effectiveness of financial operations of the County.

Work Environment: The work environment involves everyday discomforts typical of a county office setting subject to frequent interruptions. Noise or physical surroundings may be distracting, but conditions are generally not unpleasant. The employee is required to work beyond normal business hours in order to attend evening meetings or to attend County sponsored events.

Nature and Purpose of Public Contact: Relationships are constantly with co-workers, the public, news media, peers from other organizations, and with groups and/or individuals who have conflicting opinions or objectives, diverse points of view or differences where skillful negotiating and achieving compromise is required to secure support, concurrence and acceptance or compliance. Duties involve constant contact with local, state and federal government officials, community leaders and any other individuals to protect and promote not only a department's but also the County's overall interest. The employees must possess a high degree of diplomacy and judgment and must be able to work effectively with and influence all types of persons. The employee must have a well-developed sense of strategy and timing in representing the municipality effectively in critical and important situations which may influence the well-being of the County.

Occupational Risk: Risk exposure to the employee is similar to that found in a County office setting.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Develops, implements, and administers financial procedures and systems in accordance with local, state and federal laws and regulations.

Finance Department
Director of Financial Management
4/5/2013

Jefferson County, West Virginia
Job Description

2. Directs employees in the processes and procedures for maintaining the County's financial records.
3. Responsible for developing accurate revenue and expenditure forecasts including the investment of County funds, cash management, and short and long-term debt financing.
4. Assists Department Heads in the management of County funds including the evaluation of changes requested.
5. Develops and monitors the County's annual operating and capital budgets and coordinates budgetary information with and other elected officials and department heads; amends budget as approved by Commissioners
6. Develops and updates a multiple year operating and capital budget.
7. Develops periodic financial and statistical reports regarding budget status including analysis of monthly closings and cash flow analysis and reports to Commissioners within a timely manner; meets with accountants, attorneys and others as required.
8. Develops and implements accounting and financial management policy and procedure.
9. Maintains a close continuing working relationship with the County Clerk's, Assessor's, and Sheriff's Tax offices and all departments with regard to financial management matters.
10. Identifies problem areas and takes immediate action to resolve issues, assuring a stable fiscal structure within the County.
11. Conducts fiscal research and provides assistance to Commissioners and staff regarding financial decision making and special projects.
12. Evaluates the County's financial position and issues periodic financial and operating reports for all departments, including grant in-aid agencies.
13. Assures compliance with all federal, state and local accounting principles, procedures and financial record-keeping requirements.
14. Manages the County's purchasing and inventory control procedures, and proposes recommendations as appropriate.
15. Develops a comprehensive management information master system plan and oversees the implementation and integration of the financial software within the County in cooperation with the County's outside MIS contractor or in-house operation.
16. Approves requests for changes, additions or deletions to the MIS system after consultation with the Commissioners.
17. Administers and monitors all vendor contracts to assure compliance and consistency with County goals and financial resources.
18. Establishes working relationship with vendors and develops procedures for verification and cost approval of purchases within the County.
19. Analyzes, consolidates, and directs all cost accounting procedures and prepares reports for County Commissioners.
20. Analyzes and conducts studies of economic, business and financial conditions and their impact on the County's revenue and capital investments.
21. Analyzes all contracts and/or projects for their financial impact prior to recommending same to the County Commissioners.
22. Institutes policies and procedures to assure maximum reimbursement from Federal/State funding sources for County programs.
23. Oversees property and casualty management including the reconciliation of all assets for capital and other financial reporting

Finance Department
Director of Financial Management
4/5/2013

Jefferson County, West Virginia
Job Description

24. Participates in monthly Department Head meetings..
25. Participates in public forums and provides support to the County Administrator, County Commissioners as well as other County elected officials as requested.
26. Upon adoption of the annual budget, prepare a report for the public distribution that explains the budget in layman terms.

Recommended Minimum Qualifications:

Education and Experience: Bachelor's Degree in Finance or Accounting; seven to ten (7-10) years related work experience in a municipal setting with at least five (5) years in a supervisory level; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

Special Requirements: CPA preferred but not required. Class D Motor Vehicle Driver's License

Knowledge, Abilities and Skill

Knowledge: Thorough knowledge of the principles, practices, laws and regulations of government accounting, budget preparation and management techniques and practices and applicable financial or treasury provisions of the County and West Virginia General Laws including the investment of funds and the borrowing of short and long term debt financing government operations; working knowledge of computer applications for accounting and financial management. Knowledge of County government operations as well as pertinent County, State and Federal agencies. Knowledge of County budgeting techniques and practices as well as local, state and federal regulations and/or laws pertaining to local government financial operations. Working knowledge of financial operating software, information management, and automated accounting systems, the Internet, database management and spread sheet applications in support of the County's financial operations.

Abilities: Ability to analyze and interpret financial data and to present findings clearly in written and oral form; ability to establish and maintain cooperative relationships with County officials and other governmental representatives. Ability to function independently in a flexible manner and to establish and maintain effective working relationships with staff, vendors and disgruntled members of the public.

Skill: Proficient skill in working with numbers in an accurate and detailed manner; excellent analytical, oral, and written communication skills; must have excellent computer skills including demonstrated skill in use of business and automated municipal accounting and financial software applications. Must possess initiative and effective problem solving skills. Effective supervisory and interpersonal skills working with employees as well as local, state, and federal officials.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Finance Department
Director of Financial Management
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Jefferson County, West Virginia
Job Description

Physical Demands: Little or no physical demands are required to perform the work. Work effort principally involves sitting to perform work tasks, with intermittent periods of stooping, walking, and standing. The employee is occasionally required to lift objects such as books, office equipment, and paper.

Motor Skills: Duties may involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination such as operating a personal computer.

Visual Demands: Position requires the employee to constantly read documents, computer screens, and reports for understanding and analytical purposes. The employee is rarely required to determine color differences.

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Debbie Keyser, County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: April 18, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revision #110 – Circuit Clerks Office – Discussion/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:

Upgrade to the anti-virus software to the Symantec endpoint protection because symantec quit supporting the version that had been in use for years, the corporate edition. The new virus definitions saw some of the files in Docwiz as viruses so Docwiz had to be reinstalled on all XP computers

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve the Internal Budget Revision #110 for the Circuit Clerks Office

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue
Ranson, WV 25438
dpittinger@jcesa.org
Telephone – 304-728-3287
Fax – 304-728-6221

To: Jefferson County Commission
Deborah Keyser, County Administrator

From: Douglas M. Pittinger, Director *dmp*

Date: April 01, 2013

Re: JCESA Quarterly Update Report

1. Projects Undertaken:

- a. Continue to work towards the implementation of the Jefferson County Fire & EMS Five Year Plan with numerous County agencies and Software Systems, Inc.
- b. Standardize County wide Fire & EMS operational guidelines
- c. JCESA sponsored numerous training classes and participate in others:
 - 1) Street Violence Scene Safety
 - 2) AHA Basic CPR Instructor
 - 3) AHA ACLS Instructor
 - 4) AHA PALS Instructor
 - 5) West Virginia ESCAPE Conference
 - 6) West Virginia State EMS Conference
 - 7) Attended ACES Conference sponsored by PHI, Inc
 - 8) AHA Basis Provider Courses
 - 9) AHA PEPP's Program

2. Projects Completed:

- a. Submitted JCESA 2013-2014 budget for County Commission review
- b. 2010 -2011 audit completed and annual financial statements submitted to the County
- c. Completed the hiring process of full time and part time emergency service providers as allocated in our FY 2013 Budget
- d. Developed Emergency Service Fee chart showing several options for funding amounts for Commission review
- e. Increased JCESA emergency medical service instructor base in several fields

- f. Reviewed FLSA Standards and employee time records
- g. Modified JCESA Employee Handbook to meet FLSA Standards
- h. JCESA placed 2013 Ford ALS chase vehicle to service
- i. JCESA disposed of 2002 and 2005 ALS chase vehicles via sealed bids

3. Projects Proposed / Underway:

- a. Develop and fund a training program for JCESA employees
- b. Create a MOU with County fire departments/companies
- c. Continue annual prom demo on DUI effects at both County high schools
- d. Continue to work with Jefferson County Administrator on Loudoun County issues with Jefferson County receiving mutual aid responses

- e. Research and assist ECC with the possible purchase of BARB
- f. Impact fee generator acquisition for two units for Blue Ridge Mt Fire

g. Directors continue to regularly attend numerous meeting:

- 1) County Leadership
- 2) EMS Chiefs monthly meetings
- 3) Fire Chiefs monthly meetings
- 4) Fire & Rescue Association meetings quarterly
- 5) County Commission meeting
- 6) Stephanie Grove, Esq
- 7) Jefferson Memorial Hospital management
- 8) US Custom & Border
- 9) Highmark Of West Virginia
- 10) BrickStreet Insurance
- 11) VFIS Insurance
- 12) Director of Financial Management

4. Projects Requiring Commission Attention:

- a. Approve ordinance required to implement an emergency services fee.
- b. Acquisition of CAD system for the 911 Center so that statistical analysis data is available for JCESA to utilize for numerous projects.

Jefferson County Fire EMS Incidents By Month - FY 2013



MONTH	FFC Responses				CFC Responses				SFD Responses				IFC Responses							
	Co 1 EMS		%	Fire	Total Incidents	Co 2 EMS		%	Fire	Total Incidents	Co 3 EMS		%	Fire	Total Incidents	Co 4 EMS		%	Fire	Total Incidents
JUL	58	56	96.6%	23	81	0			53	53	75	73	97.3%	24	99	219	188	85.8%	52	271
AUG	55	52	94.5%	22	77	0			44	44	83	83	100.0%	30	113	234	215	91.9%	42	276
SEPT	39	38	97.4%	29	68	0			51	51	93	91	97.8%	20	113	236	194	82.2%	49	285
OCT	53	51	96.2%	15	68	0			49	49	85	80	94.1%	27	112	229	211	92.1%	55	284
NOV	43	40	93.0%	30	73	55	54	98.2%	53	108	74	73	98.6%	25	99	195	187	95.9%	57	252
DEC	43	42	97.7%	21	64	70	65	92.9%	47	117	78	76	97.4%	28	106	202	196	97.0%	52	254
JAN	19	19	100.0%	18	37	79	74	93.6%	43	122	86	86	100.0%	30	116	193	186	96.4%	50	243
FEB	37	36	97.3%	22	59	89	84	94.3%	33	122	51	50	98.0%	21	72	153	152	99.3%	32	185
MAR					0					0					0					0
APR					0					0					0					0
MAY					0					0					0					0
JUN					0					0					0					0
Total	347	334		180	527	293	277		373	666	625	612		205	830	1661	1529		389	2050
% OF TOTAL	8%			13%	10%	19%			26%	12%	15%			14%	15%	40%			27%	37%

MONTH	BRMVF Responses				MFC Responses				BFC		AMB 11		JCESA Staffing % of All EMS	Summary - EMS & Fire				
	Co 5 EMS		%	Fire	Total Incidents	Co 6 EMS		%	Fire	Total Incidents	Co 7 Fire	EMS		Total EMS	Responses	%	Incidents	Total Dispatches
JUL	68	59	86.8%	23	91	29	29	100.0%	10	39	7	56	74%	505	461	91.3%	192	697
AUG	61	54	88.5%	15	76	37	33	89.2%	7	44	6	66	68%	536	503	93.8%	166	702
SEPT	48	42	87.5%	25	73	24	23	95.8%	10	34	5	62	67%	502	450	89.6%	189	691
OCT	38	32	84.2%	13	51	23	20	87.0%	10	33	7	86	69%	514	480	93.4%	176	690
NOV	40	37	92.5%	22	62	20	19	95.0%	12	32	8	80	65%	507	490	96.6%	207	714
DEC	53	48	90.6%	17	70	25	25	100.0%	7	32	7	84	64%	555	536	96.6%	179	734
JAN	44	42	95.4%	12	56	30	30	100.0%	8	38	9	76	69%	530	513	96.8%	170	700
FEB	34	32	94.1%	16	50	25	23	92.0%	3	28	9	73	70%	462	450	97.4%	136	598
MAR					0					0				0	0		0	0
APR					0					0				0	0		0	0
MAY					0					0				0	0		0	0
JUN					0					0				0	0		0	0
Total	386	346		143	529	213	202		67	280	58	583		4111	3883	94.5%	1415	5526
% OF TOTAL	9%			10%	10%	5%			5%	5%	4%	15.0%		74.39%			25.61%	

Notes: All volume and response data is provided by the 911 Center

Ave/Mth	685	236	921
Ave/Day	22.8	7.9	30.7

% of Total is broken into EMS and Fire dispatches
EMS Response Goal is >95%

Summary - Fire calls include rescue & is the actual # of Incidents

**JEFFERSON COUNTY
DEPARTMENTAL MEMORANDUM**

TO: Jefferson County Commission, County Administrator

FROM: Elizabeth Wheeler, Administrator

DATE: April 1, 2012

SUBJECT: Jefferson County Farmland Protection Board Quarterly Update Report

1. PROJECTS UNDERTAKEN: (in alphabetical order)

- a. Organizational assessment review & planning with Land Trust Alliance consultant
- b. Property monitoring: 12 properties monitored, reports completed and filed

2. PROJECTS PROPOSED/UNDERWAY:

a, Strategic Plan

- i. Policy review – The Board has been conducting a comprehensive review and preparation of policy based on the Standards and Practices of the Land Trust Alliance. To date, the policies reviewed and accepted by the Board include: Whistleblower Policy, Recordkeeping Policy, Ethics Policy, Conflict of Interest Policy, Outreach Policy, Fundraising Policy, Easement Monitoring and Enforcement Policy. These policies will be submitted to the Board attorney for review and approval.

Policy categories to be reviewed and developed or revised include: Board Accountability, Financial and Asset Management, Vounteers, Staff and Consultants, Ensuring Sound Transactions, and Tax Benefits.

- ii. Grant applications have been submitted to NRCS, the Benedum Foundation, and the Blue Moon Fund for funding for strategic planning costs.
- ii. Community focus groups - TBA
- iii. Revised Program for 2012 - TBA

- b. Planning for 2012 10th year anniversary of the Farmland Protection Program.

4. ITEMS REQUIRING COMMISSION ATTENTION:

a. Approval of Property Purchase

1. Property PP purchase: 264.5 acres, \$10,000 match from JCFPB, \$883,700 ABPP match
2. Property RR purchase: 148 acres, \$250,000 match from JCFPB, \$250,000 NRCS match

- b. Approval of new Board members TBA

Market Located on 100 block
of South Samuel Street



Charles Town Farmers
Market, WV



Charles Town Farmer's Market
Saturdays 8am-12pm

First Friday Concerts

June 7—Revolution

July 5—B2B Jimmy Buffett
Tribute Band

August 2—Cazhmire



7-9 p.m. - Evitts Run Park



Spring Clean-Up

Week of April 15-19



3rd Thursdays!

- ★ June 20—Mountaineer Mania!
- ★ July 18—Stars & Stripes
- ★ August 15—Life's a Beach

Discover Downtown Charles Town



Check us out on Facebook at www.facebook.com/charlestownwv

Charles Town Race Track Chaplaincy Board of Directors

Cordially Invites you to a Reception to meet

Our new Chaplain Joel Hiraldo

Saturday, April 20, 2013

1:00 - 3:00 in the afternoon

Charles Town Race Track Training Center

Corner of 5th and Race Track Street

Please RSVP to : 304-725-4028 or ctchaplaincy@frontier.com

On or before April 12, 2013

You are cordially invited



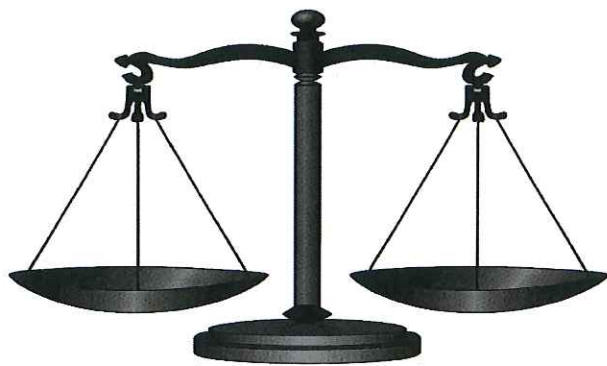
*FOR THE SECOND JUVENILE
DRUG COURT GRADUATION
WITH KEYNOTE SPEAKER
CHIEF JUSTICE BRENT BENJAMIN*

Refreshments will be served

Time: 3:00 p.m.

Date: 05/03/2013

*Jefferson County Courthouse
3rd Floor Court Room
110 N. George Street
Charles Town, WV 25414*



**EASTERN PANHANDLE
JUVENILE DRUG COURT**

SHANNON TRAVIS

CONTACT PERSON: (304) 728-1973

The background of the entire image is a close-up, slightly angled view of the American flag. The red and white stripes are visible on the left and top, while the blue field with white stars is on the right and bottom. The text is overlaid on this background.

County Commission Offices

Will be closed

On

Monday, May 27, 2013

In Observation of

Memorial Day.



2309 Washington Street, East
 Charleston, WV 25311
 304-345-4639
 304-346-3512 fax
 Email: info@ccawv.org

"County Government Works!"

April 4, 2013

Dear Board and Legislative Committee Members:

It's time to make plans to attend the County Commissioners' Association of WV's Spring Board & Legislative Committee meeting scheduled for **May 19-20, 2013**, at The Blennerhassett, Parkersburg, WV. A block of rooms have been reserved at \$99.00 per night. Reservations should be made by calling The Blennerhassett at 304-422-3131. **APRIL 19th is the reservation cutoff date.** You must have a credit card to reserve your room. Check in time on Sunday is after 3:00 p.m. and checkout is 12:00 p.m.

Following is the "tentative meeting schedule..."

Sunday - May 19, 2013

3:30 p.m.-5:30 p.m. Legislative Meeting
 7:00 p.m. Dinner

Monday - May 20, 2013

8:00 a.m.-9:00 a.m. Breakfast
 9:00 a.m.-12:00 p.m. CCA Board Meeting
 12:00 noon Lunch
 1:30 p.m.- 4:00 p.m. CCA Board Meeting continued

The registration fee for the board meeting will be \$135.00 per county attendee/ \$55.00 for guests. Registration for guests includes reception and dinner. Breakfast is included with your room for attendees and spouses. Please fill the registration form below and return to this office by May 11, 2013 or fax your registration to 346-3512.

Cancellation Policy: *There will be no penalty for cancellations received on or before May 11, 2013. May 12, 2013, and thereafter, all no-shows will be charged the full registration amount. We apologize for the need to adopt this policy, but on this date, the costs for room rentals, refreshments, etc. are incurred on your behalf even when you cancel and the Association is stuck with covering the cost. Thanks for your cooperation!*

Name	Title	County
<input type="checkbox"/>	I will attend Spring Board & Legislative Mtg./ Bill my County \$135.00 Registration Fee	
<input type="checkbox"/>	I will attend/ Check enclosed for \$135.00 Registration Fee	
<input type="checkbox"/>	I am unable to attend	
<input type="checkbox"/> My Guest(s) will attend		
Name		
<input type="checkbox"/>	Will pay (\$55.00 per guest) at door (Dinner on Sunday & Breakfast on Monday)	
<input type="checkbox"/>	Check for Guest(s) enclosed (\$55.00 per guest)	

JEFFERSON COUNTY, WEST VIRGINIA
Engineering Department
116 East Washington Street
P.O. Box 716
Charles Town, West Virginia 25414

Rec'd
4-10-13
sam

Email: engineering@jeffersoncountywv.org

Phone: 304-728-3257
Fax: 304-728-3953

MEMORANDUM

TO: SANDY SLUSHER McDONALD, DEPUTY COUNTY ADMINISTRATOR
JEFFERSON COUNTY COMMISSION

FROM: ROGER L. GOODWIN, CHIEF COUNTY ENGINEER *RLG/HG*
ENGINEERING DEPARTMENT

DATE: APRIL 9, 2013

SUBJECT: 1) JEFFERSON RENTALS, LLC - FILE #S03-18
2) SUMMIT POINT AUTOMOTIVE RESEARCH CENTER – FILE #S12-04
3) THE NATIONAL HUMANE EDUCATION SOCIETY – FILE #S12-01

Please find enclosed the construction bond(s) and security for the following project(s):

Jefferson Rentals, LLC – David Lutman – Lot 6 Burr Industrial Park (File #S03-18), which is secured by Cash-in-Escrow with United Bank, Charles Town, West Virginia in the amount of \$29,039.00.

Summit Point Automotive Research Center, LLC – Summit Point Tactical Training Center, Phase III which is secured by Letter of Credit #321 with the Bank of Charles Town, Charles Town, West Virginia in the amount of \$25,755.00

The National Humane Education Society – Briggs Animal Adoption Center, which is secured by Letter of Credit #01-13 with the Bank of Clarke County, Winchester, Virginia in the amount of \$31,408.00.

The bond(s) is in compliance with the County Bonding Policy. If you have any questions, please give me a call.

RLG:rfb

Jefferson County Public Service District

Jefferson County Public Service District Regular Board Meeting March 4, 2013

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, March 4, 2013 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Chairman, Jim Cummins; Secretary, Peter Appignani; Treasurer, Bill Strider; General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; Operations Manager, Joe Freeze; District Legal Counsel, Jim Kelsh; and liaison for the County Commission, Commissioner Jane Tabb.

CALL TO ORDER

Chairman Jim Cummins called the meeting to order at 7:00PM. There were no changes made to the agenda.

PUBLIC COMMENTS

None.

OLD BUSINESS

Review Minutes of February 4 Regular Board Meeting

The minutes of the February 4, 2013 regular Board meeting were approved as presented.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to accept the February 4, 2013 minutes as presented. Unanimously approved.

Update on the Water Systems Improvement Project for Glen Haven and Cavaland

- Consider Approval of Policies Required for West Virginia Water Development Authority Loan
 - Hazards Communication Policy

Ms. Lawton informed the Board that the archeological study is not yet final, but should be available within the next two weeks. Mr. Kelsh will file the certificate application to the Public Service Commission after the archeological study is complete as suggested by the Board. The Board had no comments on the Hazards Communication policy.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the Hazards Communication policy as requested by the Water Development Authority. Unanimously approved.

NEW BUSINESS

Discussion of the District's Bylaws

Last month it was suggested that the District draft bylaws if none could be found. District staff found the bylaws that were established in 1985 and revised in 1999 and 2003. The Board would like to revise the bylaws sent by Mr. Kelsh with additions including a section on public comment and the County Commission liaison and a potential customer liaison if the Public Service Commission or the legislature passes approving the position. Mr. Appignani suggested a public comment policy rather than including a section in the bylaws. Mr. Kelsh will work on a draft for next month's meeting.

Action: No action taken by the Board.

Discuss Envision Jefferson 2035 Plan Comments

Last month Ms. Lawton suggested the Board review and make suggestions of what they would like to see in the new Countywide Comprehensive Plan regarding water and sewer in the County. Ms. Lawton submitted comments from Mr. Kelsh, but would like to include the Board's comments if any. The Board did not have comments at this time, but will send to Ms. Lawton if they do.

Action: No action taken by the Board.

RECEIVED

APR 05 2013

Update on Statuses of Current Public Service Commission Cases

Mr. Kelsh gave a brief update on the current cases the District is involved in at the Public Service Commission, including the sewer rate case (12-0513-PSD-42T-PC), Milliron/Parker complaint case (12-1370-PSD-C), BAN for water project soft costs (12-1116-PWD-PC), the proposed application for Certificate of Convenience and Necessity for the water systems project, and the petition to reopen the Alternate Mainline Extension Agreement with Aspen Greens (12-1567-PSD-PC).

Action: No action taken by the Board.

Discussion of any Expenses over Budget

There were no items over budget this month.

Action: No action taken by the Board.

Disbursements

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for Public Service District water expenses in the amount of \$8,632.93. Unanimously approved.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for the Public Service District sewer expenses in the amount of \$153,482.40. Unanimously approved.

Approve Transfer of \$4,228.54 from Renewal & Replacement Account to Sewer Operating Account for Replacement of Programmable Logic Controllers (PLC) at PS 1-12 & PS 1-10

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$4,228.54 from renewal & replacement account to sewer operating account for replacement of programmable logic controllers (PLC) at pump station 1-12 & pump station 1-10. Unanimously approved.

Approve Transfer of \$4,770.00 from Renewal & Replacement Account to Sewer Operating for New Transfer Switch at PS 4-4

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$4,770.00 from renewal & replacement account to sewer operating account for new transfer switch at pump station 4-4. Unanimously approved.

Approve Transfer of \$2,253.96 from Sewer Security Deposit Account to Sewer Operating for Security Deposit Refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$2,253.96 from sewer security deposit account into sewer operating account for security deposit refunds. Unanimously approved.

Approve Transfer of \$63.95 from Water Security Deposit Account to Water Operating for Security Deposit Refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$63.95 from water security deposit account into water operating account for security deposit refunds. Unanimously approved.

General Manager's Report

Ms. Lawton updated the Board on activities since last month's meeting.

West Virginia Water Utility Council – Ms. Lawton is the Secretary for this group and included last months meeting agenda. The Board would like her to include the minutes as well.

Action: No action taken by the Board.

Operations Manager's Report

Mr. Freeze updated the Board on activities since last month's meeting.

Odor Control – Staff and Ranson have been working with Siemens to come up with a plan to control odor problems at some of the District's and Ranson's pump stations.

Action: No action taken by the Board.

Public Comment
None.

Correspondence
None.

Mr. Summerfield, Mr. Freeze, and Commissioner Tabb exited the meeting.

- Action:** Motion made by Mr. Appignani seconded by Mr. Strider to convene in executive session for the purpose of discussing litigation, personnel matters, and contract negotiations. Unanimously approved.
- Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to return to public session. Unanimously approved.
- Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to adjourn. Unanimously approved.

There being no further business at this time, the meeting was adjourned at 8:25PM

The next regular meeting is scheduled for Monday, April 1, 2013 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



James D. Cummins
Chairman



Peter L. Appignani
Secretary



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Earl Ray Tomblin
Governor

Paul A. Mattox, Jr., P. E.
Secretary of Transportation/
Commissioner of Highways

April 4, 2013

To Whom It May Concern:

The Statewide Transportation Improvement Program (STIP) is a financially constrained document required to show planned Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) expenditures for federal fiscal years 2013-2018. One of the requirements to funding any projects with FHWA or FTA funds is that each proposed project undergo a public "review and comment period". Therefore, additions or deletions to the STIP and certain changes to projects currently in the STIP must meet this requirement before federal funds can be obtained. Accordingly, I am again requesting your assistance in making available (to anyone who wishes to review them) the attached listing of proposed amendment to the approved 2013-2018 STIP.

All written comments are to be received no later than April 20, 2013 and should be addressed to:

Mr. Robert L. Pennington, P. E., Director
Program Planning and Administration Division
West Virginia Division of Highways
Building 5, Room A-816
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305-0430

Should you need additional information, please call (304) 558-3113. Thank you for your assistance in this matter; your efforts are indeed appreciated.

Very truly yours,
Original signed by:
Robert L. Pennington, P.E.

Robert L. Pennington, P. E., Director
Program Planning and Administration Division

RLP:Cs

Attachment

cc: Mr. Kevin Burgess, Federal Highway Administration -- w/ attachment
Ms. Brigid Hynes-Cherin, Federal Transit Administration -- w/ attachment
Ms. Kathleen Zubrzycki, Federal Transit Administration -- w/ attachment
Ms. Susan O'Connell, Division of Public Transit -- w/ attachment

**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2013-2018
PROGRAM AMENDMENT FOR 2013**

COUNTY	FFY	DISTRICT	GROUP	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	FEDERAL DOLLAR COST	TOTAL PHASE COST	FEDERAL COST CHANGE
PROJECT COMMENTS														
BRAXTON	2013	7		5/28/2013	RR/HWY XING	CON	CO001/03	BRAXTON CR 1/3 RR XING	UPGRADE WARNING SYSTEM	U304 1/3 00001 00	RHPD0013062D	\$181,800	\$202,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
BRAXTON	2013	7		5/28/2013	RR/HWY XING	CON	CO005/10	BRAXTON CR 5/10 RR XING	UPGRADE WARNING SYSTEM	U304 5/10 00063 00	RHPD0510001D	\$181,800	\$202,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
BRAXTON	2013	7		5/28/2013	RR/HWY XING	CON	WV005	BRAXTON WV 5 RR XING	UPGRADE WARNING SYSTEM	U304 5 00388 00	RHPD0005133D	\$213,300	\$237,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
BRAXTON	2013	7		5/28/2013	RR/HWY XING	CON	CO001	CR 1 RR XING	UPGRADE WARNING SYSTEM	U304 1 00236 00	RHPD0001256D	\$181,800	\$202,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
GILMER	2013	7		5/28/2013	STP	ENG	US033	GLENVILLE TRUSS	REP DECK, PAVE	S311 33 ?????	STP0033???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
GILMER	2013	7		8/28/2013	STP	CON	US033	GLENVILLE TRUSS	REP DECK, PAVE	S311 33 ?????	STP0033???	\$120,000	\$150,000	\$0
ADD NEW PROJECT														
GRANT	2014	5		2/28/2014	TAP	CON	NA	BAYARD SIDEWALKS 2012	CONST/REPL 300 LF SW(S)	U312 BAYAR 2 00	TEA2012581D	\$19,200	\$24,000	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
GREENBRIER	2014	9		1/28/2014	TAP	ENG	NA	ALDERSON ELEMENTARY SRTS 2012	CONST SW, CURB CUTS	U313 SAFE 2 03	SRTS2012649D	\$20,000	\$25,000	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
GREENBRIER	2014	9		8/28/2014	TAP	CON	NA	ALDERSON ELEMENTARY SRTS 2012	CONST SW, CURB CUTS	U313 SAFE 2 03	SRTS2012656D	\$68,000	\$85,000	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
GREENBRIER	2013	9		4/28/2013	DF	CON	CO014/01	SHERWOOD LAKE RD-PHASE 2	SKIP PATCH	S313 14/1 00009 00	FH0141002D	\$198,464	\$248,080	\$0
ADD NEW PROJECT														
HARDY	2013	5		5/28/2013	NHPP	ENG	US048	CLIFFORD HOLLOW BR	SEAL DECK	S316 48 ?????	NHPP0048???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
HARDY	2013	5		8/28/2013	NHPP	CON	US048	CLIFFORD HOLLOW BR	SEAL DECK	S316 48 ?????	NHPP0048???	\$80,000	\$100,000	\$0
ADD NEW PROJECT														
HARDY	2013	5		5/28/2013	NHPP	ENG	US048	JOHN & FRED RUDY MEM BR EB & WB	INSTALL SKID RESISTANT SURFACE	S316 48 ?????	NHPP0048???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														

**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2013-2018
PROGRAM AMENDMENT FOR 2013**

COUNTY	FFY	DISTRICT	GROUP	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	FEDERAL DOLLAR COST	TOTAL PHASE COST	FEDERAL COST CHANGE
PROJECT COMMENTS														
HARDY	2013	5		8/28/2013	NHPP	CON	US048	JOHN & FREDA RUDY MEM BR EB & WB	INSTALL SKID RESISTANT SURFACE	S316 48 ?????	NHPP0048???	\$320,000	\$400,000	\$0
ADD NEW PROJECT														
HARRISON	2013	4		4/28/2013	STP-OFF	ENG	NA	ADAMSTON CSX RR BR	REMOVE EXISTING RR BRIDGE	S317 ADAMS 1 00	STP2013050D	\$16,000	\$20,000	\$0
ADD NEW PROJECT														
HARRISON	2013	4		8/28/2013	STP-OFF	CON	NA	ADAMSTON CSX RR BR	REMOVE EXISTING RR BRIDGE	S317 ADAMS 1 00	STP2013051D	\$96,000	\$120,000	\$0
ADD NEW PROJECT														
JACKSON	2013	3		4/28/2013	CMAQ	CON	I011	JACKSON - DYNAMIC MESSAGE STRUCTURES	INSTALL DYNAMIC MESSAGE STRUCTURES	T318 77 ?????	CMAQ0773???	\$252,000	\$280,000	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
JACKSON	2013	3		8/28/2013	NHPP	CON	I077	RIPLEY I/C BR + 2	LMC O/L	S318 77 13793 00	NHPP0773442D	\$851,040	\$945,600	\$561,240
REVISE SCOPE, PROJECT #S, COST INCREASE (<\$2M) & MOVED PROJECT UP TO FFY 2013														
LEWIS	2013	7		5/28/2013	RR/HWY XING	CON	US019	LEWIS US 19 RR XING	UPGRADE WARNING SYSTEM	U321 19 00632 00	RHPD0019395D	\$181,800	\$202,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
LOGAN	2013	2		6/28/2013	NHPP	CON	WV010	WALKER MACHINERY RET WALL	REP RET WALL	S323 10 01209 00	NHPP0010241D	\$124,800	\$156,000	\$0
ADD NEW PROJECT														
MARION	2013	4		5/28/2013	STP	ENG	CO090	WORTHINGTON VETERANS BR	REPL JOINT	S325 90 ?????	STP0090???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
MARION	2013	4		8/28/2013	STP	CON	CO090	WORTHINGTON VETERANS BR	REPL JOINT	S325 90 ?????	STP0090???	\$40,000	\$50,000	\$0
ADD NEW PROJECT														
MASON	2013	1		5/28/2013	NHPP	ENG	US035	US 35/WV 2 O/P	REPL EXPANSION JOINTS	S327 35 ?????	NHPP0035???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
MASON	2013	1		8/28/2013	NHPP	CON	US035	US 35/WV 2 O/P	REPL EXPANSION JOINTS	S327 35 ?????	NHPP0035???	\$200,000	\$250,000	\$0
ADD NEW PROJECT														
MERCER	2013	10		3/21/2013	OTHER	CON	I077	EAST RIVER BRIDGE-INGLESIDE ROCK SLIDE	SLDIE REP	S328 77 00346 00	IM0771064D	\$450,000	\$500,000	\$0
ADD NEW PROJECT (EMERGENCY SLIDE REPAIR)														
MERCER	2013	10		7/28/2013	HSIP	CON	CO025	JOHN DEERE CURVE HFST	INST HIGH FRICTION SURF TRTMNT	S328 25 ?????	HSIP0025???	\$135,000	\$150,000	\$0
ADD NEW PROJECT														

**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2013-2018
PROGRAM AMENDMENT FOR 2013**

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PROJECT COMMENTS														
NICHOLAS	2014	9		4/28/2014	NRT	CON	NA	GATEWAY/FORK MOUNTAIN	REP/REH TRAIL	U334 FKMTN 4 00	NRT2012692D	\$56,400	\$70,500	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
PENDLETON	2014	8		4/28/2014	NRT	CON	NA	WHISPERING SPRUCE TRAIL	REPAIR & MAINTAIN TRAIL	U336 SKNOB 1 00	NRT2011696D	\$18,000	\$22,500	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
PRESTON	2013	4		5/28/2013	STP	ENG	WV007	PRESTON CO VETERANS MEM BR	REPL JOINTS	S339 7 ?????	STP0007???	\$8,000	\$10,000	\$0
ADD NEW PROJECT														
PRESTON	2013	4		8/28/2013	STP	CON	WV007	PRESTON CO VETERANS MEM BR	REPL JOINTS	S339 7 ?????	STP0007???	\$208,000	\$260,000	\$0
ADD NEW PROJECT														
RALEIGH	2013	10	MPO	5/28/2013	NHPP	ENG	1064	BEAVER CR + 1	SEAL DECKS	S341 64 ?????	NHPP0644???	\$4,500	\$5,000	\$0
ADD NEW PROJECT														
RALEIGH	2013	10	MPO	8/28/2013	NHPP	CON	1064	BEAVER CR + 1	SEAL DECKS	S341 64 ?????	NHPP0644???	\$315,000	\$350,000	\$0
ADD NEW PROJECT														
RALEIGH	2013	10	MPO	5/28/2013	NHPP	ENG	1064	US 19 CONNECTOR BR EB & WB	REPL JOINTS, SEAL DECK	S341 64 ?????	NHPP0644???	\$4,500	\$5,000	\$0
ADD NEW PROJECT														
RALEIGH	2013	10	MPO	8/28/2013	NHPP	CON	1064	US 19 CONNECTOR BR EB & WB	REPL JOINTS, SEAL DECK	S341 64 ?????	NHPP0644???	\$319,500	\$355,000	\$0
ADD NEW PROJECT														
RANDOLPH	2013	8		5/28/2013	STP	ENG	US033	GLADY FORK + 1	SEAL DECK & SUBSTRUCTURE	S342 33 ?????	STP0033???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
RANDOLPH	2013	8		8/28/2013	STP	CON	US033	GLADY FORK + 1	SEAL DECK & SUBSTRUCTURE	S342 33 ?????	STP0033???	\$60,000	\$75,000	\$0
ADD NEW PROJECT														
RANDOLPH	2013	8		5/28/2013	NHPP	ENG	US219	NEWLONS BR	REPL EXPANSION JOINTS	S342 219 ?????	NHPP0219???	\$4,000	\$5,000	\$0
ADD NEW PROJECT														
RANDOLPH	2013	8		8/28/2013	NHPP	CON	US219	NEWLONS BR	REPL EXPANSION JOINTS	S342 219 ?????	NHPP0219???	\$240,000	\$300,000	\$0
ADD NEW PROJECT														
SUMMERS	2013	9		5/28/2013	NHPP	ENG	1064	MARY DRAPER INGLES BR + 2	REPL EXPANSION JOINTS, SEAL DECKS	S345 64 ?????	NHPP0644???	\$9,000	\$10,000	\$0
ADD NEW PROJECT														

**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2013-2018
PROGRAM AMENDMENT FOR 2013**

COUNTY	FFY	DISTRICT	GROUP	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	FEDERAL DOLLAR COST	TOTAL PHASE COST	FEDERAL COST CHANGE
PROJECT COMMENTS														
SUMMERS	2013	9		8/28/2013	NHPP	CON	1064	MARY DRAPER INGLES BR + 2	REPL EXPANSION JOINTS, SEAL DECKS	S345 64 ?????	NHPP0544????	\$839,430	\$932,700	\$0
ADD NEW PROJECT														
UPSHUR	2013	7		5/28/2013	RR/HWY XING	CON	CO011	UPSHUR CR 11 RR XING	UPGRADE WARNING SYSTEM	U349 11 00259 00	RHPD0011138D	\$181,800	\$202,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
UPSHUR	2013	7		5/28/2013	RR/HWY XING	CON	WW020	UPSHUR WW 20 RR XING	UPGRADE WARNING SYSTEM	U349 20 02577 00	RHPD0020298D	\$213,300	\$237,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
WEBSTER	2014	7	0	5/28/2014	STP	CON	WW082	BIRCH RVR W-BEAM BR	REPL	S351 82 00665 00	STP0082011D	\$1,030,400	\$1,288,000	(\$17,600)
REVISE SCOPE (FROM DECK REPLACEMENT TO FULL REPLACEMENT) & 95% COST INCREASE														
WETZEL	2014	6		3/28/2014	STP	ENG	WW007	KOREAN WAR VETERANS' MEMORIAL BRIDGE	6 YR BR INSP	T652 7 00001 00	STPNBIS420D	\$400,000	\$500,000	\$0
ADD NEW PROJECT (REDUCED ALLOCATION)														
STATEWIDE	2013	99	0	7/28/2013	NHPP	CON	NA999	CAT 3A MAJOR REPAIRS	MAJOR BR REPAIR	A399 E233A 13 00	NHST9999????E	\$0	\$0	(\$1,250,000)
REDUCED ALLOCATION														
STATEWIDE	2013	99	0	7/28/2013	STP	CON	NA999	CAT 3A MAJOR REPAIRS	MAJOR BR REPAIR	A399 E233A 13 00	NHST9999????E	\$0	\$0	(\$1,250,000)
REDUCED ALLOCATION														
STATEWIDE	2013	99	0	7/28/2013	NHPP	CON	NA999	CAT 3B MINOR REPAIRS	MAJOR BR REPAIR	A399 E233B 13 00	NHST9999????E	\$0	\$0	(\$1,250,000)
REDUCED ALLOCATION														
STATEWIDE	2013	99	0	7/28/2013	STP	CON	NA999	CAT 3B MINOR REPAIRS	MINOR BR REPAIR	A399 E233B 13 00	NHST9999????E	\$0	\$0	(\$1,250,000)
REDUCED ALLOCATION														
STATEWIDE	2014	99		12/28/2013	TAP	ENG	NA	COAL HERITAGE SURVEY 2012	RESEARCH, PRESERVATION PLANNING, INTERPRETATION &	T690 ARCHI 1 00	TEA2012600D	\$50,000	\$625,000	\$0
ADD NEW PROJECT (REDUCE ALLOCATION)														
STATEWIDE	2013	99		5/28/2013	RR/HWY XING	ENG	NA	RAILWAY-HIGHWAY CROSSINGS	DEV & IMPLEMENT RAILWAY-HIGHWAY CROSSING	U399 RHCH ?????	RHCH2013????	\$67,500	\$75,000	\$0
ADD NEW PROJECT														
STATEWIDE	2013	99		5/28/2013	RR/HWY XING	CON	NA	RJ CORMAN RR	UPGRADE WARNING SYSTEM	U390 ?????	RHPD???	\$110,700	\$123,000	\$0
ADD NEW PROJECT														
STATEWIDE	2013	99		4/28/2013	CMAQ	CON	NA999	STATEWIDE LIGHTING MAINTENANCE-2013	STATEWIDE LIGHTING MAINTENANCE	S399 LIGHT 13 00	CMAQ2013042D	\$220,000	\$275,000	\$0
ADD NEW PROJECT														

**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FFY 2013-2018
PROGRAM AMENDMENT FOR 2013**

COUNTY	FFY	DISTRICT	GROUP	FUNDING OBLIGATION DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJECT NUMBER	FEDERAL DOLLAR COST	TOTAL PHASE COST	FEDERAL COST CHANGE
PROJECT COMMENTS														
STATEWIDE	2014	99		11/28/2013	CMAQ	CON	NA999	STATEWIDE LIGHTING MAINTENANCE-2014	STATEWIDE LIGHTING MAINTENANCE	S399 LIGHT 14 00	CMAQ2014047D	\$220,000	\$275,000	\$0
ADD NEW PROJECT														
STATEWIDE	2015	99		11/28/2014	CMAQ	CON	NA999	STATEWIDE LIGHTING MAINTENANCE-2015	STATEWIDE LIGHTING MAINTENANCE	S399 LIGHT 15 00	CMAQ2015038D	\$220,000	\$275,000	\$0
ADD NEW PROJECT														
STATEWIDE	2016	99		11/28/2015	CMAQ	CON	NA999	STATEWIDE LIGHTING MAINTENANCE-2016	STATEWIDE LIGHTING MAINTENANCE	S399 LIGHT 16 00	CMAQ2016036D	\$220,000	\$275,000	\$0
ADD NEW PROJECT														
STATEWIDE	2017	99		11/28/2016	CMAQ	CON	NA999	STATEWIDE LIGHTING MAINTENANCE-2017	STATEWIDE LIGHTING MAINTENANCE	S399 LIGHT 17 00	CMAQ2017035D	\$220,000	\$275,000	\$0
ADD NEW PROJECT														

Jefferson County 4-H Report

Spring 2013



Shay McNeil
WVU Extension Agent: 4-H Youth Development
Jefferson County

CONTACT US:

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Kearneysville, WV 25430
Shay.mcneil@mail.wvu.edu
Phone: 304.728.7413, ext. 1
FAX: 304.728.4101
Jefferson.ext.wvu.edu/



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@ WVU Jefferson County Extension Service



Follow us on Twitter
@ Jefferson_WV_4H

We know 4-H is great, but what key ingredients make it great?

In February I met with the 2013 Older Camp Planning Committee for the first time. At that meeting we talked about how 4-H camp incorporates the Essential Elements of Positive Youth Development. There are 8 essential elements that are key ingredients to a successful youth development program. These 8 elements can be distilled down into four concepts as illustrated in the table:

Research has shown that youth development programs that incorporate these key ingredients into their programming have positive outcomes. At the planning meeting, we talked about how we can use the Essential Elements to be more purposeful in our camp planning, and we looked at what aspects of camp fall under which element. For example, camp allows a camper to form a positive relationship with a caring adult, camp is a safe environment physically and emotionally, and there are many opportunities for campers to practice skills that they will need in the future and master those skills. Camp is only one aspect of 4-H

<p>Belonging: A positive relationship with a caring adult An inclusive environment A safe environment</p>	<p>Independence: Opportunity to see oneself as an active participant in the future Opportunity for self determination</p>
<p>Mastery: Engagement in Learning Opportunity for mastery</p>	<p>Generosity: Opportunity to value and practice service for others</p>

though. How do we incorporate the Essential Elements in our other 4-H programs such as our community clubs and county events? Can we be more purposeful and mindful of the Essential Elements when we plan things such as the County Round Up or Talent Show? My challenge for you, whether you are a 4-H member, club leader, parent, or volunteer is to consider how your 4-H meetings or 4-H events incorporate the Essential Elements and what you can do to foster positive youth development.

Martz, J., Mincemoyer, C., Nestor McNeely, N. (2009). Essential Elements of 4-H Youth Development Programs. *National 4-H Council* [On-line], Available at: <http://www.4-h.org/resource-library/professional-development-learning/4-h-youth-development/youth-development/essential-elements/>

New Branding Policy for 4-H and Flying WV Logos

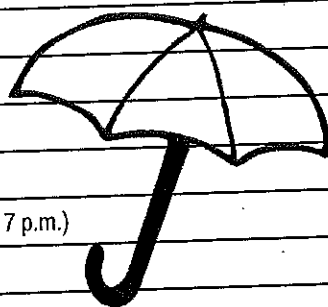
Written permission must now be obtained by any club wanting to print the official 4-H or flying WV logo on t-shirts. Contact Shay McNeil, the 4-H Agent with any logo/emblem usage questions.

What's Inside:

- | | | | |
|---|--|-----|---|
| 1 | Essential Elements | 2 | Calendar of Events |
| 3 | Camp Information | 4 | Livestock Information |
| 5 | Talent Show and Staley Scholarship info | 5 | State Poster and Photo participants, Dance Training Workshop Report |
| 6 | County Round Up Results | 6 | Inaugural 4-H Civic Engagement Event Report |
| 7 | Easter Egg Hunt and Robotics Event Reports | 7,8 | 4-H Club News |

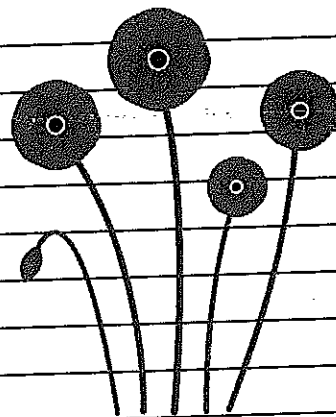
Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status.

April



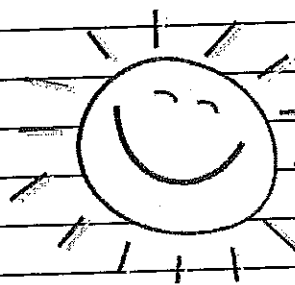
1	Tri-County Camp registration mailed out
2	4-H Leaders Association Meeting, 7 p.m., Extension Office
4	Extension Service Committee Meeting, 6:30 pm, Extension Office
5-7	Multi-Disciplinary 4-H Shooting Sports Weekend, Gilmer County 4-H Camp
9	It's Showtime!, 7 p.m., Wright Denny Intermediate (Acts and displays enter at 6 p.m., show starts at 7 p.m.)
12	Beef EXPO & Stockman's Contest, Jackson's Mill
15	James Staley Scholarship entry due to Extension Office
15	All Star nominations due to Morgantown
18	Jefferson County 4-H Foundation Meeting, 7 p.m., Extension Office
20	Goat and Sheep Day Camp, 8:30 a.m.-3 p.m., Berkeley County Youth Fairgrounds
23	Lamb Tail Docking and Measuring informational workshop, 5 p.m. Berkeley County Youth Fairgrounds
24	Goat Clinic pre-registrations due to Jefferson County Extension Office
27	Market Goat & Lamb Weigh In; 8-10 a.m.
27	Goat Clinic, 10 a.m. - 12 p.m., Jefferson County Fairgrounds
27	State 4-H & FFA Horse Judging Contest

May



1	Tri-County Camp registration opens to general public
1	Bud Day Teen Counselor applications due to Extension Office
4	Market Hog Weigh In, 8-10 a.m., Fairgrounds
4	Optional Steer weighing, 10-11 a.m., Fairgrounds
4	State Forestry Judging Contest, Westvaco Natural Resources Center, WVU Forest
11	31st Annual EXPO , 9 a.m.- 3 p.m., Jefferson County Fairgrounds
18	Camp Counselor Training, and Chicken BBQ, Camp Frame
27	Memorial Day Jefferson County Extension Office closed
31	Charting books due to Extension Office

June



2	Bud Day, 1 to 5 p.m., Camp Frame
5	4-H Leaders' Picnic, 6 p.m., Jefferson County Fairgrounds
10-14	Tri-County Younger Camp, Camp Frame
10-15	Conservation Camp, Camp Ceasar, Webster Co.
13-16	Outspoken for 4-H Bike Ride
16-22	OMC (Older Members Conference), Jackson's Mill
17-21	Tri-County Intermediate Camp, Camp Frame
24	Energy Express Program begins, North Jefferson Elementary (Readers needed)
24-28	Tri-County Older Camp, Camp Frame

CAMP



2013 Camp Dates/Camp Frame

Bud Day June 2, Outer Space

Younger June 10-14, Happy Birthday West Virginia

Intermediate June 17-21, ****

Older June 24-28, 4-H Rocks the Ages

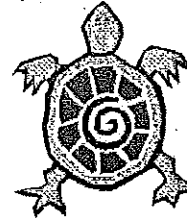
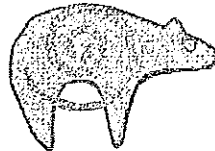
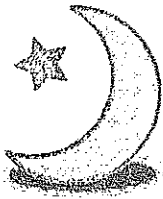
Tri-County Camp Forms were mailed out April 1st. Forms will also be available at the Jefferson County Extension website under 4-H

2013 State Camp Dates Jackson's Mill

OMC – June 16-22

Alpha I – July 7-12

Alpha II – July 14-19



2013 Camp Frame Chicken BBQ

Saturday, May 18th

3-7 p.m.

~Camp Frame Clean Up~
If your club is interested in helping clean the camp grounds to have it ready for camping this year, please contact either Susie Davis or JD Smalley. Susie's phone number is 304-274-2386 and her e-mail is sjdavis623@frontier.com. JD's phone number is 304-268-9991.

Bud Day 2013

June 2nd, 2013, 1-5 p.m.

Camp Frame

This year our Cloverbuds will be going to Space! Bud Day will include several Space themed stations to include a craft, an active game, a STEM station, and a snack. Bud Day registrations will be mailed out to parents of Cloverbuds in April. Teen Counselor applications are available and are due by May 1st to the Extension Office.

Alpha I - July 7-12, 2013
Alpha II - July 14-19, 2013
"Superheroes: The Alpha League"

PURPOSE:

To provide 4-H members personal development experiences to help better understand themselves, and to display personal confidence when assuming leadership positions.

PROGRAM:

4-H members will participate in workshops that will enhance their personal understanding and skills. Additional workshops will relate to specific 4 H project work. Guest speakers and assemblies will emphasize daily themes. See registration materials for separate tracks available at Alpha I and II.

- Alpha I & II: Original Camp Track
- Alpha I & II: Operation Military Kids – Speak Out Track
- Alpha I & II: Operation Military Kids – Babysitting Certification Track
- Alpha I & II: Science, Technology, Engineering, & Math Track

OMC

June 16-22, 2013

"Wild and Wonderful West"

PURPOSES:

To develop leadership among older 4 H members through opportunities to discuss timely issues and problems. To teach new skills that can be used in local clubs and communities.

PROGRAM:

Each morning campers will be involved in presentations and discussion of topics current to today's youths. Afternoon workshops are selected from those listed on the following page and others developed by the planning committee. Encourage members from your county to enroll in different workshops so you can have a wider range of experiences coming back to the county. Jefferson County's very own Dan Dunn will be Chief of the Seneca Tribe!!

Weigh In Dates for Market Animals - Jefferson County Fairgrounds

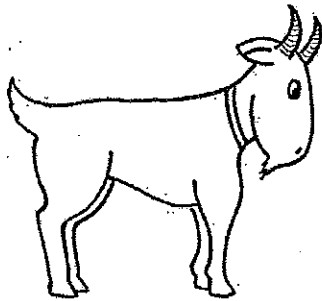
Market Lamb & Goat: April 27, 2013, 8 a.m. - 10 a.m.

Market Swine: May 4, 2013, 8 a.m. - 10 a.m.

Optional Steer: May 4, 2013, 10 a.m. - 11:00 a.m.



If you are interested in taking an animal to the state fair, please contact Mike Harman, the WVU Extension ANR Agent 304.728.7413 x 3 no later than April 15th.



Goat Clinic

April 27th, 10:00 a.m. to 12:00 p.m.

Jefferson County Fairgrounds

Showmanship

Basic Goat Care and hoof trimming

Vaccinations

Lunch will be provided

All members taking a goat project are strongly encouraged to attend.

EXPO 2013
MAY 11, 2013
Jefferson County Fairgrounds
All Exhibitors Are Welcomed
 Catalog including entry form
 at www.jeffersoncountyfairwv.org/



5th Annual Eastern Panhandle Goat and Lamb Club Prospect and Breeding Sale



Saturday, April 13, 2013

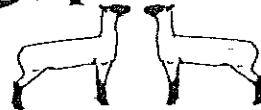
Viewing at 11AM, Sale to start at 1PM with market animals, breeding animals to follow. Short and long docked lambs will be available.

Taking consignments through April 7
 visit www.springbreezefarm.com for Entry Forms and Rules
 Sale Catalog to be posted online approximately 1 week before the sale.
 Concessions will be provided.

Sale to be held at the Tractor Supply on Rt. 340
 1040 Somerset Blvd, Charles Town, WV 25414
 Animals will be penned.

Contact Kelly for more information
 304-582-4200 (leave message or text)
kjm79@frontiernet.net

Keep It Real



Club Lambs 3rd Annual Sale

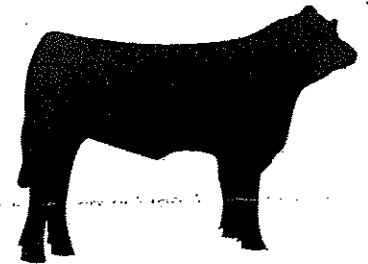
Saturday March 30, 2013

View lambs 11am - 1pm

Bid - Off at 1pm

Location: The BillMar - Mt. Hammond Lane Charles Town, WV
 Contact Brienne Mason @ 304-876-3572
 or Madison Cogle @ 304-725-7184
 for more information closer to the sale please go to:
www.keeptrealclublambs.com or follow us on Facebook soon

Lambs still available from Keep it Real Club Lambs. Contact Brienne or Madison.



Optional Steer Weigh-in

ATTN: Youth raising steers

There will be an opportunity for you to bring your steer to the Fairgrounds on May 4th from 10:00 a.m. to 11:00 a.m. to weigh your steer and get a midpoint weight.

WVU Extension 4-H Goat & Sheep Day Camp ~ Saturday April 20, 2013

8:30—3:00 at the Berkeley County Youth Fairgrounds

Open to youth between the ages of 9 and 21. Parents, 4-H Leaders, FFA Advisors and others interested in raising and showing goats or sheep are also encouraged to join us. Goat & Sheep Day Camp will focus primarily on showmanship. In addition, we will discuss feeding, general care, health management, fitting and show day preparations. Our goals are to share knowledge, information and experience we have gained from some of the country's finest goat & sheep producers, and to send you home with a backpack full of skills to help prepare you to become a 4-H "Showman With The Edge!" Cost is \$10.00 which includes a backpack loaded with information and goodies. All participants are to bring a bagged lunch. Registration Deadline: April 5, 2013.

It's Showtime!!

This year's annual county wide talent show will be April 9th, at Wright Denny Intermediate school beginning at 7 p.m. This is an opportunity for our 4-H members and cloverbuds to showcase their talents, or do a club skit. This year, we are adding an art and photography display. Members and cloverbuds can enter paintings, drawings, artwork, Lego creations, or pictures they have taken. Art display entries will be entered beginning at 6 p.m. and will be on display before and immediately after the stage acts. Come out and support all the talents of our 4-H members and cloverbuds!

Poster & Photo Contest

We increased participation from last year!!

This year's poster contest participant entries:

4-H Promotion: Annie Didden, Olivia Hobbs, Addison Hough, Matthew LaFollette, Jessa Luzzi, Paige Palmer, Xavier Rucker, Lilianna Videtti, Brandon Wasson, Griff Williams, Jimmy Williams

4-H Health, Nutrition & Food Safety: Jenna Everhart, Kate Hefner, Jessa Luzzi, Liam Morris, Eleanor Puster, Alex Owens, Jordan Wasson

4-H Litter, Recycling & the Environment: Ellie Didden, Addie LaBombard, Emma LaBombard, Mason LaFollette, Ksusha Lowry-Neufeld, Hunter Palmer, Robert Puster, Gregory Rucker, Olivia Rucker

4-H Safety: Lauren Gibbs, Connor LaBombard, Jessa Luzzi, Mary Katherine Morris, Robert Puster, Jayme Smith

4-H Dairy: Faith Jackson, Jessa Luzzi, Eleanor Puster, Catherine Rucker

Photographic entries:

Grace Ashley, Mike Benner, Peyton Benner, Abigail Blake, Riley Bowles, Olivia Bromley, James Bryant, Anna Cockerham, Matthew Cockerham, Sean Corum, Tyler Donley, Emily Everhart, Jenna Everhart, Hannah French, Noah French, Kayla Grove, Olivia Hobbs, Addison Hough, Emily Hott, Matthew Hott, Shelby Kowalski, Matthew LaFollette, Mason LaFollette, Ksusha Lowry-Neufeld, Jessa Luzzi, Charlotte Mountz, Gracie Mumaw, Anna Ours, Hunter Palmer, Paige Palmer, Vanessa Pratt, Eleanor Puster, Robert Puster, Ava Roth, Olivia Rucker, Sydney Walker, Savannah Walls, Brandon Wasson, Jordan Wasson, Benson Wiedemer, Griff Williams, Hunter Williams, Jimmy Williams, Emma Wood.

James W. Staley 4-H Scholarship

Established by the 4-H Leaders Association

Criteria: 1. Graduating Senior attending a post-secondary institution 2. Recipient must currently be a 4-H member in Jefferson County and must have been a 4-H member in Jefferson County for the past 5 consecutive years. 3. Minimum of a 2.0 grade point average. (include student transcript) **Amount:** Two \$500 Scholarships **Application Process:** Letter of application to include 4-H experiences, 4-H projects completed, 4-H camping experiences, county and state leadership experiences and a brief summary of how 4-H has helped you develop in the four fold ways of Head, Heart, Hands, and Health. Also, attach 2 letters of recommendation, one being from your club's leader. Submit application to: Jefferson County Extension Office, Attention: 4-H Scholarship Committee 1948 Wiltshire Rd., Suite 3, Kearneysville, WV 25430

Must be submitted or postmarked by April 15th

Dance Training Workshop

March 1-3, Jackson's Mill

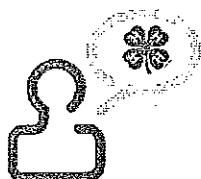
This year Jefferson County sent several members to Dance Weekend and **Shay McNeil**, the 4-H Extension Agent went as an instructor. Two first time participants were **Kevin Grega** and **Jheri Liskey**. **Natalie Adams** was also in attendance. **Margaret Liskey** attended as a chaperone. This year there were almost 450 campers that learned everything from traditional square and folk dances to other types of dancing such as Zumba and Ballroom dancing. The highlight of the weekend was a Square Dance Saturday night. The camp has gotten so large that it has outgrown the Jackson's Mill Assembly Hall and the Square Dance was moved to the Fire Academy where a live band played and Mac Samples called the Square dances. **Kevin Grega** was invited to be a 4-H Dance

2013 Clover Guides

Lots of updates were made for the 2013 Clover Guides. The Extension Office Staff and the Project Book Committee worked very hard to review the project book and exhibit requirements. It is an evolving document that will continue to be updated to make it more accurate and easier to use. Clover Guides will be mailed out to leaders and member families in April. If you do not receive a Clover Guide by April 30th please contact the Extension Office(304/728-7413) Ext. O.

Today a new sun rises for me; everything lives, everything is animated, everything seems to speak to me of my passion, everything invites me to cherish it. ~Anne De Lenclos

2013 County Round Up



This year's County Round Up was held on 12 March at Wildwood Middle School. Participation in the event was double the amount last year! Over 40 members and cloverbuds participated in public speaking, visual presentations, and two new events to include a Cookie Bake-off and a Cloverbud Show-n-Tell. The following members qualify to go onto the State 4-H Days competition which will be held in Morgantown in July.

<u>Public Speaking</u>	McKayla Dodson -Jr. <i>Beef</i> Elizabeth Stover -Sr. <i>School Shootings</i>
<u>Mechanical Science & Technology</u>	Brady Chrisman -Jr. <i>Electricity</i>
<u>Horse</u>	Caitlyn Adams -Jr. <i>How to Groom a Pony</i>
<u>Large Animal</u>	Alvin Hailer -Jr. <i>Raising a Pig</i> Trip Patterson - Sr <i>Breeding Dappled Boar Goats</i>
<u>Natural Resources & Environment</u>	Olivia Hobbs - Jr. <i>Preservation of Leaves</i>
<u>Plant Science & Horticulture</u>	Xavier Rucker-Jr. <i>Starting Seeds</i>
<u>Foods & Nutrition</u>	Cassie Chrisman -Jr. <i>Pepperoni Rolls...WV State Sandwich</i> Ashley Lanham & Ava Roth -Jr. <i>Team Tropicana Bananas</i> Daniel & Jackson Hepner -Sr. <i>Team Making Pretzels</i>
<u>Leisure & Recreation</u>	Madison Adams -Jr. <i>How to Ski</i> Catherine Rucker -Sr. <i>Happy Hiking</i>
<u>Miscellaneous</u>	Emily Hott & Sydney Walker -Jr. <i>Team Places in WV</i> Haley Hawthorne -Sr. <i>Pirates, Robbers of the Sea</i>
<u>Family Sciences</u>	Keith & Spencer Dailey - Jr <i>Team Money</i>
<u>Leadership & Citizenship</u>	Ksusha Lowry-Neufeld -Jr. <i>Homeless in Jefferson County</i>
<u>Communication & Expressive Arts</u>	Madison Cogle -Jr. <i>Origami</i> Kevin Grega - Sr. <i>Trombone 101</i>

Cookie Bake-Off Participants

Eleanor Puster-Jr.
Joshua Shupe-Jr.
Gregory Rucker -Jr.
Cassie & Brady Chrisman -Team won "Best in Show"

Cloverbud Show-n-Tell

Makenzie Madrid-*How to Make a Pizza*
Luke Walker-*Macy, My Dog*
Leanne Hailer-*How to Care for My Pony*
Keleigh Chrisman-*Ballet Moves*
Madison O'Brien-*How to Make Sand Necklace*
Nell Friend-*How to Make a Book*
Benjamin Puster-*Goat Care*

Thank you to our County Round committee members: Loretta Shade (chairperson), Vicki Ott, Polly Wharton & Sherry Chambers and our volunteers Charles Barton, Kathy Blue, John Boyle, Brenda Cogle, Amy Fincham, Elaine Friend, Kristen Friend, Betty Gainor, Ginny Harrison, Katie Madrid, Emily Nibert, Cheryl & Doug Perks, Chris Rannels, Debbie Viands, Vicki Weister-Wilt, & Jeremy Wilt



Front L-R: Macy the dog, Madison O'Brien, Nell Friend, Makenzie Madrid, Benjamin Puster
Back: L-R: Luke Walker, Kaleigh Chrisman, Leanne Hailer

Cookie Bake-off "Best in Show" Recipe by Cassie and Brady Chrisman Gillettes

1 lb of butter (4 sticks)	4 cups of flour
1 lbs brown sugar (3 packed cups)	4 tbs white sugar
8 eggs separated	4 tbs honey
1 tbs vanilla	1 tsp almond

Instructions:

Melt butter and place in large bowl. Blend in sugars until smooth. Separate eggs. Add egg yolks only to mixture. Stir until blended. Place egg whites to the side. Add almond, vanilla and honey to the mixture. Stir until all blended. Slowly, fold in flour while stirring with a spoon. Beat egg whites until stiff and fold into mixture. Let stand in refrigerator overnight. Next day bake by dropping tablespoons of dough onto heated waffle iron. They are done when golden brown.

Makes 6 dozen

Inaugural WV 4-H Civic Engagement Forum

Around 60 ambassadors, which were 4-H members from across the state of West Virginia, were selected to represent their counties at the inaugural WV 4-H Civic Engagement Forum. Over 90 youth and chaperones attended the event held at Camp Virgil Tate in conjunction with WVU Extension's Day at the Legislature. Jefferson County sent 3 ambassadors. They were Sarah Grega, Sophia Lind, and William "Trip" Patterson. Lori Grega attended as the Jefferson County Chaperone. Ambassadors and chaperones got to hear speakers to include WVU's President Jim Clements, WV Supreme Court of Appeals Justice Allen H. Loughry II and take special tours at the capitol to include the Supreme Court of Appeals. Ambassadors also engaged in activities to help them plan civic engagement activities in their home counties and participated in two mock public meetings to learn how policies are made and implemented on the local level.

3rd Annual Saddles and Smiles

Easter Egg Hunt

Saddles and Smiles 4-H club had their 3rd annual Special Needs EASTER EGG HUNT at the Jefferson county Fairgrounds on March 30. It was a perfect day to splatter the fairgrounds around the horse arena and stalls with lots of Easter colors. The sky was clear and the sun was shining. The horse barn was decorated with various themes to include an under the sea, Hawaiian, clover, and Christmas themes with eggs hidden within the display for the children to find. Activities included face painting, games, three different Easter egg hunts, and an Easter Parade. Participants could decorate their wheel chairs or create an Easter Bonnet. Around 30 youth and adults participated in the event. One mother commented how great it was that the Saddles and Smiles club offered this opportunity for special needs children since sometimes it's hard for these children to participate in Easter Egg hunts. This event allowed them to feel included and a part of the fun!

Jefferson County Club News

The January meeting of the Dolly Madison 4-H Club was held at the Extension Office. We worked on our Health Activity Planners. Everyone took part got active and exercised. When we finished we worked on our project books.

The March meeting of the Dolly Madison 4-H Club was held at the Extension Office. **Eleanor Puster** called the meeting to order. **Alex Owens** did a visual presentation on "Deck of Cards Workout." and **Ben Puster** did a talk on "Goat Care." **Shay McNeil** was a guest and helped us work on our project books.

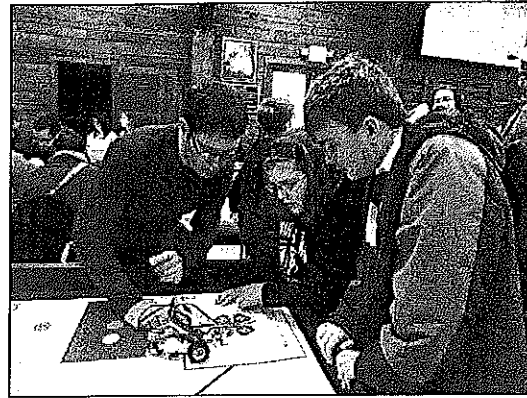
Reported by **Chyanne Reid**
Club Leader is **Harry Puster** & Clover Bud Leader is **Linda Puster**



Jefferson County 4-H Report

Robotics Challenge

James Grantham has been working on creating a Jefferson County Robotics team. This year he took two Jefferson County 4-H members, **Madison Cogle** and **Tyler Donley** to the Robotics Team Challenge held at Jackson's Mill on February 23rd. **Polly Wharton** as well as **Sam and Lane Donley** attended as chaperones. Anyone interested in joining the Robotics Team can contact James at james.e.g.grantham@gmail.com.



Pictured from L-R: James Grantham (coach), Madison Cogle and Tyler Donley reviewing the robot they built

During the January and February meetings of the Shenandoah Shamrocks 4-H Club, members gave visual presentations on these topics: **McKayla Dodson**: *What About Whole Milk?*, **Miranda Dodson**: *Livestock Judging* (state and national), **Jenna Everhart**: *Horse Mane and Tail Braids*, **Matt Hott**: *Swine Meat Cuts*, **Shelby Kowalski**: *Pineapple Anyone?*, **Ksusha Lowry-Neufeld**: *The Scoop on Poop in Your Garden: Organic vs. Inorganic Fertilizers*, **Brandon Mansfield**: *John Philip Sousa*, **Montana Silveous**: *Barrel Patterns* and **Shelby Silveous**: *Cotton Candy*. Project books and activity record forms were distributed to all club members during the January meeting. Also during January, Club Leader **Barbara Dodson** met with all first-year members to review the new version of the "This Is 4-H" project book. During the February meeting, **Forrest Pritchard** (a long-time camper and camp counselor) talked to us about State 4-H Camp which is held in July at Jackson's Mill. Also during the February meeting, club members turned in entries to the State Photo & State Poster contests. All posters and photographs will be exhibited at the West Virginia State Fair in August. The club hosted a Valentine-themed bake sale at Tractor Supply in Charles Town on February 9th. During the bake sale, members accepted donations of pet food and other pet-related items for the Briggs Animal Adoption Center. In other club news, **Ksusha Lowry-Neufeld** placed second at the Berkeley County Science Fair with her organic vs. inorganic fertilizer project.

The Shenandoah Shamrocks 4-H Club meets the 2nd Monday of every month at the Ranson Senior Center. Club Leader **Barbara Dodson** can be contacted via e-mail at bdodson1013@frontiernet.net. Club Reporter is **Ksusha Lowry-Neufeld**.

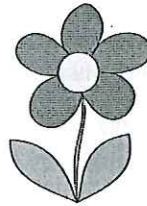
Pictured left: Shenandoah Shamrock 4-H members at their Tractor Supply Company Bake Sale. They collected donations for the Briggs Animal Adoption Center.

On Wednesday March 20, the **Summit Point Busy Bees 4-H Club** met at 7pm at South Jefferson Elementary School. **Daniel Hepner** called the meeting to order and **Elizabeth Stover** did roll call. Reports were given on the County Round Up. Congrats to the following participants: **Madison O'Brien, McKenzie Madrid, Kevin Grega, Keith and Spencer Dailey, Elizabeth Stover, and Daniel & Jackson Hepner**. Also, a How-How to **Kevin Grega** who was invited to be a WV 4-H dance ambassador. We talked about the Talent Show coming up and the Outspoken Bike Ride. Our program for the evening was a mock council circle. It was helpful to our younger/newer members and everyone had fun!

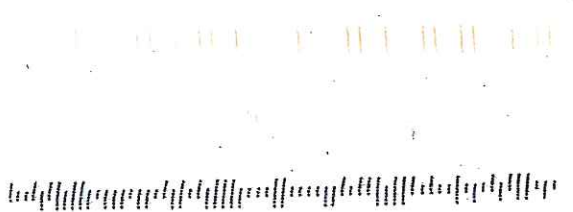
The **Summit Point Busy Bees** had a meeting on February 20, 2013 at South Jefferson Elementary School. **Emma Stover and Jackson Hepner** gave a report on the Christmas Parade. **Spencer and Keith Daily** gave a report on the Senior Christmas Dinner. **Kevin Grega** gave a report on the club visuals and the skating afterwards. **Shay McNeil** gave a report on Teen Leader Weekend. Then we discussed about all of our upcoming important dates/meetings. County Round Up will be held on March 12th and we hope to have many members participate since the visuals were so successful when presented to our own club. Our next meeting will be held on March 20th and the County Talent Show will be coming up so we'll be brainstorming then. After all the reports were done, Shay did a STEM project with the whole 4-H Club and we all very much enjoyed it. We learned you can hold bubbles if you wear gloves and that Oobleck is really a polymer. Thank You Shay!

The **Summit Point Busy Bees** presented club visuals at our January meeting. Members met at South Jefferson Elementary in the afternoon. There was a wide variety of topics covered in the presentations. Everyone was impressed with how well prepared all the kids were. We hope to see some at the county level. The buds even did their own show and tell presentations. After the presentations, everyone was invited to go roller skating in Winchester. We had pizza and snacks at the rink and had fun skating. Congratulations and a big "How-How" to all the presenters!

Club Reporter: **Jackson Hepner**
 Club Leaders: **Loretta Shade, Vicki Ott, and Cathie Burke**



Saddles & Smiles would like to extend a special "THANK YOU!" to the Middleway Climbers. The Middleway Climbers volunteered and provided refreshments to our February meeting. 4-H continues to nurture compassion, patience and enthusiasm in our youth!! HOW! HOW!



County Administrator
 P.O. Box 250
 Charles Town, WV 25414

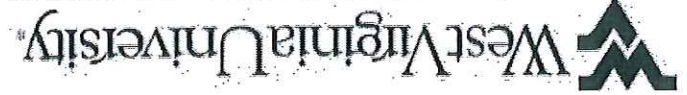
4-H Newsletter

Spring 2013



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VALLEY VIEWS

Potomac
Valley
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Society

Volume 31, Issue 7

April 2013

Eastern Phoebe

by Wil Hershberger

Being so tied to human structures, the Eastern Phoebe (*Sayornis phoebe*) is known to almost everyone. In fact, the Eastern Phoebe owes its range expansion into the mid-west to human settlement. During the late 19th century, common names for this species included, "bridge pewee" and "barn pewee."



Eastern Phoebe © Wil Hershberger

During our winter months, phoebes migrate to the southern states where they dine on insects and occasionally fruit. Populations can be severely affected when extraordinarily cold weather hits during their winter sojourns.

The Eastern Phoebe is one of the earliest nesting migrants. Appearing in our area in mid-March, males quickly obtain and defend a territory. Females arrive a week or so later and are actively pursued by the males. From houses to bridges, barns to potting sheds, the Eastern Phoebe makes its home in a location that is protected from the elements and, to some extent, from predators. The female picks the final nesting site after the male performs his nest-site-selection display at a number of suitable locations, which may include older nests that often persist from year-to-year.

During the initial pursuit stage of courtship, the male calls repeatedly to the female as he flies around his territory showing off potential nest sites. This behavior is very conspicuous and easily draws our attention to the presence of this species. You can listen to a recording that I made of this calling display, soon after the females arrived in the male's territory, during March of 1999 in Frederick County, MD here: http://natureimagesandsounds.com/assets/EAPH/EAPH_CALLS.mov.

This was a magical evening. As this male was getting more and

more excited that a female was following him around his territory he did something that no one had apparently seen, or at least written about, before. He did a FLIGHT DISPLAY, complete with a unique flight song. Here is the first known audio documentation of the flight song of the Eastern Phoebe that I recorded that March evening in 1999 and that I have archived with the Macaulay Library of Natural Sounds at Cornell: http://natureimagesandsounds.com/assets/EAPH/EAPH_FLIGHT_SONG.mov

Though, perhaps not as exciting, the normal song of the Eastern Phoebe repeatedly declares its name, "phoebe, phoebe." The song of this species, as with other non-songbirds, is not learned from its parents or other neighboring males. This song is somehow instinctive, coded in the DNA. Young Eastern Phoebes that are raised in isolation from all bird sounds develop normal sounding songs and calls for their species. Fascinating! Here then is the song of the same male Eastern Phoebe that we have been following in this story. This too was recorded in March 1999 in Frederick County, MD: http://natureimagesandsounds.com/assets/EAPH/EAPH_SONG.mov

Summer Camp Scholarships

The deadline to apply for summer camp scholarships has been extended to April 17, 2013. Act now!
See details on page 8.

Ruth Ann Dean Memorial Birdathon

Participate or support a team in this year's event!

Sign up or donate online:

www.potomacaudubon.org/birdathon

Birdseed Pickup Deadline

Stored birdseed should be picked up **before April 1.**

If there is a problem, please contact Diana Mullis at dianamullis@aol.com or 304-267-3482.

Potomac Valley Audubon Society is people dedicated to preserving, restoring, and enjoying the natural world through education and action.

Reflections on PVAS

by Bob Reynolds, PVAS President

On Saturday, March 2nd, our PVAS Board of Directors, advisers, and staff convened at NCTC for a six hour retreat. Our objective was not so much to resolve issues before us, but rather to openly share perspectives on priorities for development in the budget year beginning this July. I would characterize our discussions as open, positive, and expansive.



As expected we discussed PVAS community services—our vision for adult and youth education and enjoyment of the natural world, our conservation advocacy, and our protection and use of our three nature preserves. These discussions with the Board are ongoing, and in this issue you can read about actions we have taken to implement the Backyard Naturalist program, strengthen our collaboration with Shepherd University, and adopt a conservation advocacy policy.

In addition, however, our retreat discussions initiated exploration of PVAS infrastructure issues. How do we enlarge our membership in a four county service area with 335,000 residents? With heavy reliance on print media, how do we communicate more effectively with a population increasingly reliant on electronic media? Can we amplify our services by collaborating more effectively with other educational and service organizations in our region? What infrastructure does PVAS require to support expanded community service?

Obviously we did not resolve these or similar questions. The Board, however, recognizes that our aspirations for new programs require that we also attend to the organizational structure of PVAS. At our next Board meeting May 2nd at NCTC we will discuss adoption of a budget for the year beginning this July. The board retreat helped us clarify our challenges and opportunities. At our next meeting we will weigh the allocation of resources to best help us achieve our objectives.

Director's Report

by Kristin Alexander, PVAS Executive Director

At the March meeting of the Board of Directors, the Board officially adopted a new advocacy policy for PVAS. We have not been involved in advocacy in recent years, but this policy is in keeping with one of the original purposes of PVAS set forth by the founding members 30 years ago.



The policy document provides background on how 501(c)3

without crossing the line into lobbying or other activities outside our legal 501(c)3 status. It also provides other important information for easy reference.

The policy provides guidance for PVAS Board, staff, and volunteers to consider future positions and actions on local, state, regional, national and international issues that are appropriate to our mission. Because of our limited resources, our priority focus

ence here at home.

The second priority will be regional and statewide issues that have may have particular interest and expertise. Thus PVAS may choose to actively engage in advocacy on these issues when time, member effort, and necessary staff support are available.

National and International issues will also be considered as time and resources allow, but being a small organization, we recognize that we will likely not be as effective in these issues. In these cases, we will most often encourage members to contact their elected of-

appropriate materials provided by the National Audubon Society or other national conservation organizations that have the resources and contacts to be effective advocates on this scale.

The policy further outlines the types of actions that could be taken on issues, such as informal actions (alerting members of an issue so they can take action individually, inviting speakers to present on a conservation issue at a monthly meeting), formal actions (a formal comment letter, a letter to the editor, testimony in a public forum

collaborate to make decisions on such issues and what actions should be taken.

If you are interested in learning more about this policy in more detail, the entire policy can be viewed on our website's "Governance" page at <http://www.potomacaudubon.org/gov>. An enormous thank you goes to Heather McSharry, PVAS Conservation Committee Chair, for drafting an exceptionally professional policy for consideration by the Board.

To become involved with this advocacy initiative, or if you have any questions or concerns, you may contact me at 304-676-3397 or Kristin@PotomacAudubon.org.

View from the Eagle's Nest

By Sandy Sagalkin

Every year on President's Day weekend, PVAS sponsors a waterfowl trip to the Eastern Shore. Dave Myles, an excellent birder, has led the trip. The weather is usually miserable and this year was no exception. But as Matt Orsie pointed out to our group over lunch our

Matt, the Predictor, was right: those of us on the trip saw more birds and more good birds than on any of our previous trips to the Eastern Shore. One of the PVASers on the trip was Steve Hartman from Martinsburg. Steve has been birding now for a couple of years.

to the Eastern Shore. "The highlight for me was seeing Harlequin Ducks in the Ocean City Inlet and Razorbills at the Indian River Inlet." The Razorbill is a funny penguin-looking bird, unusual to

see even in the winter. In fact, both birds are uncommon and can only be seen here in the winter. We saw so many Bald Eagles on the trip that we stopped counting after 40.

Here is Dave's report of the trip highlights, which he posted on the West Virginia Listserve:

"We just completed a fantastic 3 day trip to the Eastern Shore starting at Bombay Hook NWR (BH) and working south to Fowler Beach (FB), Silver Lake (SL), Indian River Inlet (IRI), Ocean City Inlet (OCI), Chincoteague NWR (CH), Cambridge (CA) and

cold, but the birding was hot. The trip resulted in 108 species, a personal best (PB) for this trip. The list included 24 duck species (PB), 13 shore bird species (PB), 5 Gull species (PB), 6 woodpecker species (PB), 20,000+ Snow Geese and 40+ Bald Eagles (PB). We

offer. I almost gave up on the Redhead duck #24 until Sandy yelled REDHEAD at the entrance ponds to BW. 20 duck species on this trip is achievable, but 24 are normally out of the question. This was a trip I'll never forget. One member of the team logged over (26) lifers."

Below are other notables:

American Bittern: 2 BH
 Cackling Goose: 1 BH
 Harlequin Duck: 3 OCI
 Common Eider: 1 IRI
 All 3 Scoter species: IRI
 Razorbill: IRI...20 ft from our entrance to the jetty
 Great Cormorant: IRI...6 on the tower
 Redhead Duck: BW
 Greater Scaup: CA
 Willet: CH...40+
 Marbled Godwit: CH...10+
 American Avocet: BH and CH
 Boat-tailed Grackle: CH
 Lesser Black-backed Gull: FB...2
 American Oystercatcher: FB
 Red-headed Woodpecker: BW
 Eastern Meadowlark: BW
 White Pelican: BW

Stauffer's Marsh Update

If you've been to Stauffer's Marsh recently you may have noticed a few changes. Based on some concerns about the original trail being too close to the wetland, the trail has been rerouted. The new trail brings visitors to the north side of the dam, preventing birds from

dam in two locations, allowing a clear view of the wetland and bird life. The original trail has been closed for revegetation. The new

Trees were also removed from the dam per the requirements by the USDA Wetland Easement. There was concern that the roots of the trees were going to compromise the integrity of the dam, leading

to be maintained free of trees in perpetuity.

Volunteers also erected a pole for a Purple Martin house to be located at the marsh. The property is perfect habitat for Purple Martins, and a beautiful martin house was donated by PVAS member Renee Schwartz. The house will be erected this spring in time for

Other projects under consideration include a sign welcoming visitors to the marsh and orienting them to the trails and what they may see there, and a bridge connecting the current marsh trail entrance to the trail leading to Back Creek. The bridge will be outside the wetland easement and will prevent visitors from having to access the Back Creek Trail along the busy road.

A special thank you goes to volunteers Steve Hartman, Wil Hershberger, and Bob Dean for rerouting the trail, erecting the purple martin pole, and removing the trees from the dam.



Stauffer's Marsh

© Wil Hershberger

Plant Nursery Open House

The Winston Gardens Native Plant Nursery has once again pledged to donate 15 percent of the proceeds from its upcoming spring Open House Plant Sale to PVAS. The donation will be used to support our new Stauffer's Marsh Nature Preserve.

The Open House will be held the weekend of May 4 and 5, from 10:00 a.m. to 3:00 p.m. each day. Light refreshments will be served and a door prize will be offered.

The nursery is located in northeastern Berkeley County, at 1121 Hollida Lane, one mile off Swan Pond Road.

Operated by noted local landscape designer Virginia Winston and her husband Eldon, it specializes in trees and shrubs native to this region and typically offers more than two dozen different species for sale, ranging from popular favorites like Sugar Maples and

Black Haw Viburnum.

For directions and a full list of the plants available, go to the Nursery's website at www.winstongardens.com or call the Winstons at 304-267-6924.

April Birding Trips

PVAS has scheduled four birding trips in and around Jefferson and Berkeley counties for April.

All the trips are free and anyone with an interest is welcome to come along, regardless of birding skills. Children are welcome. All the trips will last about three hours and will focus on birds that migrate in early spring, as well as year-round birds like woodpeckers and raptors.

Full details can be found on the PVAS website at www.potomacaudubon.org.

April 3: Birding trip to the Stauffer's Marsh Nature Preserve in Berkeley County. The marsh is located in Back Creek Valley, one-half mile south of Shanghai, on the east side of Back Creek Valley Road (County Route 7). Meet at 8:00 a.m. in the gravel parking lot at the north end of the marsh. No pre-registration required. For more information contact Sandy Sagalkin at 240-291-6465 or monsansagalkin@myactv.net.

April 13: Birding trip to the Snavely Ford section of the Antietam National Battlefield. Snavely Ford is located on Antietam Creek in the southern part of the Battlefield, near the Burnside Bridge. Meet at 8:00 a.m. in the Burnside Bridge parking lot. No pre-registration required. For more information, contact Sandy Sagalkin (see contact information above).

April 24: Birding trip to the Murphy's Farm section of the Harpers Ferry National Historical Park. Meet at 7:30 a.m. at the Park's main Visitor Center off Route 340. Please note that the Park Service will charge a fee of \$6 per vehicle to enter the Park unless you have an annual Park pass or an NPS Golden Eagle pass. No pre-registration required. For more info, contact Deb Hale at debhale72@gmail.com or 304-535-2346.

April 27: Birding trip to the National Conservation Training Center outside Shepherdstown. In addition to general birding, this trip will offer a good opportunity to see the Center's resident Bald Eagles. Because of the Center's security requirements, space will be limited and registration is required. To register, contact trip leader Sandy Sagalkin at the email address or phone number shown above no later than Thursday, April 25. For each trip, participants should wear sturdy footwear, dress appropriately for prevailing weather conditions, and bring water. Binoculars will be available for anyone who needs them.



Ryan Hagerty/USFWS

A trip may be cancelled because of bad weather.

International Migratory Bird Day 2013

by Sandy Sagalkin

Spring is in the air. In April, many spring migrants will start to arrive and take up their posts on trees in your backyard or neighborhood and start singing their wonderful songs. If you are a birder, you also will be looking forward to May, when the spring migration is at its peak. May 11 is International Migratory Bird Day, when the country celebrates the return of these little creatures that give us so much pleasure.

This year's PVAS celebration of International Migratory Bird Day (IMBD) should be bigger and more fun than ever. IMBD is celebrated on the second Saturday in May each year, but this year we will celebrate IMBD with a whole week's worth of special events.

on May 11-12.

On May 4 the Washington County Bird Club will be sponsoring a beautiful trail along Antietam Creek and one of the "birdiest" areas in Washington County. Nancy and Elliot Kirshbaum, two local birding experts, will be leading the walk. Other bird walks will follow during the week.

Each year, IMBD has a theme. This year, the theme focuses on life cycles. This theme details all aspects of a migratory bird's life, from nesting and migration to breeding and raising young. Most importantly, it addresses the need for conservation throughout the life cycle.

We are planning two special events for you this year. On May 8, we will present Katie Fallon, the author of "Cerulean Blues." This is the story of the declining population of a beautiful species, the Cerulean Warbler. She will speak at our PVAS monthly meeting at NCTC on May 7 at 7 p.m. Then on Thursday, May 9, Katie will bird with us at the Eidolon Nature Preserve in Morgan County, a PVAS preserve that features Cerulean and other warblers. Everyone is invited to both events.

Then on Friday, May 10, we will be co-sponsoring with Shepherd University a dinner and guest speaker from the World Wildlife Fund: Dr. Eric Dinerstein, Vice President and Lead Scientist, Conservation Science Program, and author of the recent title on critically rare species, "The Kingdom of Rarities." While there will be a charge for the dinner, the talk will be free and open to the public. Shepherd University will host this event on its campus. The dinner will be at 6 p.m. followed by Dr. Dinerstein's presentation at 7 p.m. We will post the location in next month's newsletter. I hope all of you reading this will come to the dinner and talk and help make this year's IMBD the best ever.

We will end the celebration with our annual Ruth Ann Dean Memorial Birdathon on May 11-12. We are planning to make this year's event special too. We will be using the proceeds from the birdathon to support PVAS's major conservation initiative, the Grassland Bird Initiative (GBI). Led by Wil Hershberger, the GBI's purpose is to help save grassland species, such as Eastern Meadowlarks, Grasshopper Sparrow, and other species dependent on nesting in

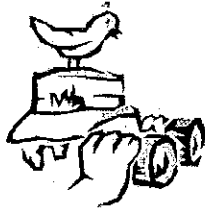
grasslands, whose populations have declined by more than 2% per year since 1966. I hope we can count on your support for the GBI by entering the birdathon or sponsoring a birdathon team.

This year, for the first time, we will be holding one or more public "Big Sits" during our birdathon. We hope to attract anyone in the area who wants to have some fun and learn something about birds to join a Big Sit, at which you count the number of different species of birds you can identify within a 50-foot diameter circle. It could be a great educational experience for families as well as being fun. We hope to have refreshments available. Loaner binoculars will be on hand as well as some PVAS volunteers to offer help. We will host a Big Sit at Morgan Grove Park near Shepherdstown and possibly other locations in our region on Sunday, May 12.

I hope we can count on your support by enjoying our activities, coming to the dinner and presentation at Shepherd University, or entering or sponsoring a team. As always, the PVAS website will have details and more information as we get closer to the date.

Congratulations to Great Backyard Bird Count Winners

From Antarctica to Afghanistan, bird watchers from 103 countries made history in the first global Great Backyard Bird Count (GBBC), February 15-18, 2013. In the largest worldwide bird count ever, bird watchers set new records, counting more than 25.5 million birds on 120,000+ checklists in four days -- and recording 3,144 species, nearly one-third of the world's total bird species. The data will continue to flow in until March 1.



In order to encourage new participation in this important citizen science program, PVAS decided to hold a contest for the highest number of species reported and the highest count reported by first time participants. That honor goes to Diana Mullis for reporting 18 species and Kathy Bilton for reporting the highest count of 85 birds. For their efforts, each is awarded a 50 lb bag of black oil sunflower seeds, the best seeds for feeding birds, .

Congratulations to you both.

Backyard Naturalist Program

The Potomac Valley Audubon Society's (PVAS) Backyard Birding Committee is preparing a Backyard Naturalist Program for members of PVAS, as well as the public, to help them further enjoy the birds and ecosystems of their own backyards. The Backyard Naturalist Program will be an addition to the birding and nature programs presently available through PVAS. The backyard provides an ideal laboratory to introduce a whole new segment of the public to nature, birds, other flora and fauna, habitat needs, citizen science, and the importance of conservation of our natural resources.

The Backyard Naturalist Program has its own webpage on the PVAS web site at: <http://potomacaudubon.org/BYN>

The first module of the program, "Birds of Early Spring," will be available soon and will feature 12 species of birds that you might find in your backyard during early spring. The module features narration describing the birds and includes arrows pointing to the features you should look for when identifying a particular species of bird. The songs of the birds are also included with tips on identifying these species by voice.

To use the modules, click on the button or text for the module you wish to view. Once it loads, press the play button in the center of the screen. The module will start playing as the media loads. You should let the module progress at its own speed. Jumping forward or backward repeatedly, in the slide sequence, can have unpredictable effects. There is a quiz at the end of the module. To use the quiz, select your answer, click on "Submit" and you will be told if you were correct. You may try again. After you exhaust the attempts to answer the question, or once you are correct, click "Next" to advance to the next question. If there is audio still playing after you click on "Submit," click "Next" twice to advance to the next question. Otherwise, you will have to listen to the entire audio clip.

There is a short video linked at the bottom of the Backyard Naturalist page that describes how to use the modules.

The modules require Internet Explorer 9 or later, Safari 5.1 or later, or Chrome 17 or later. The modules will be supplied in two versions for your convenience. If the main module does not work well on your computer or tablet, try the alternate; it is Adobe Flash based. The main module will work on iPads as well computers with the browser versions indicated above. Google's Chrome browser is a small program that runs very well on most computers, including Mac and PC.

Additional modules will be added in the coming months, including "Birds of Summer," "Backyard Singing Insects," "Wildflowers," and "Butterflies." Many additional modules will be added in the coming year or two as funding permits.

If you would like to donate to support the Backyard Naturalist Program, please see this link: <http://www.potomacaudubon.org/support>.



Backyard naturalists

© Ellen Murphy, PVAS

PVAS Nature Writing Group



Potomac Valley Nature Writing Group formed in 2009 to promote the art and appreciation of nature writing. We meet September through May to discuss a monthly book selection. Members can also participate by contributing reviews, comments or sharing their own writing online at the PVNWG blogspot. 2013 spring season authors include Gretel Erlich, *The Solace of Open Spaces*--March, David Carroll, *Swampwalker's Journal*--April and Tom Brown, *Nature Observation and Tracking*--May. For more details, email pvnaturewriters@gmail.com or visit <http://potomacvalleynaturewritinggroup.blogspot.com/>

Potomac Valley Master Naturalists Update



The Potomac Valley Master Naturalists began their seventh class March 17-18 at Cacapon State Park. Classes were held at the park's Old Inn. This year's class has 14 students from Berkeley, Morgan, and Jefferson counties as well as Maryland. On Saturday, the students learned about the basics of Taxonomy (classification systems) and Ecology. On Sunday, the topics covered Recording, Preserving and Sorting, and Nature Interpretation. The next class will be in April. Natural History Workshops, sponsored by PVMN, help current Master Naturalists maintain their currency, but all workshops are open to the public. Two Natural History Workshops are scheduled in April: Exploring Vernal Pools on April 20 and History and Ecology of the Chesapeake Bay on the Schooner Sultana on April 27. Registration is open now for both of these workshops at www.PotomacAudubon.org.



Wildflower Festival

Don't forget this year's Wildflower Festival at Yankauer Preserve, April 6, 11 a.m.-4 p.m. Knowledgeable volunteers will be leading guided hikes on the Kingfisher Trail throughout the day. Children's activities will be available at the pavilion and a special StoryWalk® will be featured on the Cedar Loop. This new activity combines reading a children's book aloud while trail walking. Families will find it a special way to celebrate wildflowers, but everyone will find it fun! Light refreshments will be available. Registration is not needed for this event, so plan to come and celebrate wildflowers!



2012 Wildflower Festival

Watershed Programs Winding Down For This Year

Watershed programs for fourth grade students are ending for the Spring of 2013. Classes in Jefferson, Berkeley Counties and Morgan Counties are finishing the classroom sessions and getting ready for field trips to local tributaries of the Potomac River. The program combines hands-on learning in class with a real-world experience of the field trip. Field trips to Flowing Springs Run will take place immediately after students return from Spring Break and those to Back Creek and the Cacapon River will occur soon after. Students from Paw Paw and Warm Springs Intermediate Schools in Berkeley County will enjoy their field trip at the new public access area, near the Fisher Bridge, south of Great Cacapon. The Morgan County watershed program was featured in the Spring 2013 WaterNet newsletter, published by the West Virginia Watershed Network (WVWN).

Volunteers are always needed and welcome at these field trips! If you would be willing to spend a few hours helping youngsters explore a stream, look for stream critters, and test the water, please contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

Eidolon Bird Walk on April 28

PVAS will sponsor a morning bird walk the Eidolon Nature Preserve in Morgan County on Sunday, April 28.



The walk will begin at 7:30 a.m. and will be led by local birders Jon Boone and Janet Ardam. There is no fee, and anyone with an interest is invited to attend. No pre-registration is required.

The walk should offer an opportunity to get a good look at a variety of migrating and year-round birds before trees are in full foliage. In particular, it will offer an opportunity to see the rare Cerulean Warbler, a species of concern that can be found in considerable numbers at Eidolon at this time of year.

Participants should wear sturdy walking shoes or boots, dress appropriately for the prevailing weather, and bring water and bug spray. Directions to the preserve can be found on the PVAS website.

For more information contact the Nature Niche store in Berkeley Springs at 304-258-0992 or natureniche@earthlink.net.

PVAS and Shepherd Formalize Partnership

PVAS and the Shepherd University's Institute for Environmental and Physical Sciences (IEPS) have entered into a Memorandum of Understanding to formalize and facilitate various partnership opportunities. PVAS has partnered with Shepherd for many years, but mostly in informal ways and on a case-by-case basis. The new agreement will smooth the way for new initiatives and opportunities

The impetus for this formalization is the new partnership for International Migratory Bird Day. As mentioned elsewhere in the newsletter, Shepherd will be hosting a lecture by Dr. Eric Dinerstein to kick off the Ruth Ann Dean Memorial Birdathon.

Under the MOU Shepherd University will provide classroom space for PVAS meetings and courses, advertising of internship and volunteer opportunities for students, faculty expertise, and

PVAS will, in turn, provide students with internship opportunities, assist the University with conservation-related endeavors on and off campus, and provide facilities at appropriate PVAS properties for students and faculty to conduct research or pursue other academic ventures. These sites may also be used for Shepherd staff retreats or experiential activities for students.

We look forward to our expanded partnership and the resulting programs and services we can provide as a result.

April PVAS Program: Focus on New Park

PVAS's April program at the National Conservation Training Center will focus on efforts to create a new national park in West Virginia.

The program will be held at 7:00 p.m. Wednesday, April 10 in Room 114 of the Instructional East Building.

Admission is free and everyone is welcome to attend.

The presenter will be Judy Rodd, Executive Director of the West Virginia Friends of Blackwater organization, which is headquartered in Charleston.

She will discuss efforts to create a new "High Allegheny National

Park and Preserve" in the West Virginia highlands.

This new park would showcase and connect some of West Virginia's most iconic landscapes and celebrated historic sites. Proponents say it would bring thousands of jobs and millions of dollars in revenue to an eight-county area. Traditional hunting and

land would be taken.

Race Volunteers Needed!

On April 20, 2013 (and even the day before) we could use your help for the Race. Opportunities abound, and most jobs are done before noon on race day! Ways you can help include: registering runners, handing out numbers and t-shirts, setting up snacks, being a race marshal, handing out water and snacks along the race route, setting up the gymnasium on race day (or the day before), cleaning up the gym, taking down directional signage, and removing any trash along the trail.

If you are able to help, contact Ellen Murphy who is coordinating volunteers on race day. She can be reached at Ellen@PotomacAudubon.org or 304-676-8739. Thanks in advance for volunteering! All volunteers get coffee (donated by Hypnocof-

Teen Digital Photo Camp



Teens in high school (grades 9-12) are invited to our Digital Nature Photo Camp that will be held at the Shepherd University Center for Contemporary Arts, June 17-21, thanks to the generosity of the school's administration and arts faculty. Leading the camp will be professional photographer and artist Anne Cropper, a graduate of the Visual Arts Program at Shepherd.

Campers in the program will learn the basics of digital photography and composition techniques for taking the best pictures, even if they have never held a camera! A Nikon 35mm digital SLR camera will be provided to each camper to use during the week and all the photos taken will remain with campers after the camp is over.

Much of each day will be spent outside photographing nature and of the Potomac Valley Nature Photographers have volunteered to help students learn tips and tricks for taking amazing photographs. Each student will be able to select one photograph for display at a public art show at the end of camp.

Registration for the camp is limited, but information can be found on the PVAS website, www.PotomacAudubon.org/photocamp. A grant from Jefferson County Arts and Humanities Association (AHA) is helping fund this year's program. For more information, contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

Volunteers Needed to Help Mother Earth in April!

We celebrate Earth Day on April 22, but working to help our Earth stay clean and healthy takes more than one day! Help clean up the Opequon Creek on April 6, 9 a.m.-12 noon. Volunteers should meet at the VanMetre Ford Stonebridge (Martinsburg area), wearing sturdy shoes and appropriate clothing for the weather. Please bring your own work gloves. You'll get dirty and a little wet, but you'll make some new friends and the creek will be a little cleaner when you are done. Contact Sandra Bernardi at sbernardi@frontier.com or 304-267-6657 for more information or directions to the site.

Volunteers are needed on April 9 and 11 to help with a tree planting along the Route 9 Bike Trail near Ranson. April 9th will be a work day at the Ranson City Nursery so that small bare root trees can be potted, labeled and organized. On April 11, holes will be dug at the planting site and each tree will be planted, staked, and mulched. (Rain date is the day following.) Times for each day are 9 a.m.-5 p.m., but if you can only help for a few hours, your presence will still be most welcome! Contact William Gregg at wpgregg@frontiernet.net or 803-528-7747 to sign up.

Volunteers are also needed to help out occasionally, for an hour or two, at the Ranson Nursery during this year's growing season to help with weeding, watering, and mulching small trees in containers. Some of the trees will be used at Flowing Springs Park, along Route 9, and in Ranson. This is an ongoing project, and William Gregg can arrange dates and times for you.

SUMMER CAMP SCHOLARSHIPS STILL AVAILABLE

We have extended our deadline to apply for summer camp scholarships. That late-winter snow is gone; spring has arrived; what a great time to plan for summer nature camp! Applications must be post-marked no later than April 17, 2013, so act now! Scholarship offerings include the camps listed below, with ages and dates given. Our web site www.potomacaudubon.org provides additional details about each camp.

Audubon Discovery Day Camp: our own local day camp at Yankauer Nature Preserve and Peter Burr Farm Site; pre-school to grade 12; a variety of week-long sessions May 28 to July 19, 2013.

Oglebay Institute Junior Nature Camp: at Dallas Pike (near Wheeling), WV; ages 10-15; July 21 - 27 and/or July 28 - August 3, 2013.

Burgundy Center for Wildlife Studies: at Capon Bridge, WV; ages 11-15; June 23 - July 6; July 9 - 23; or July 30 - August 12, 2013.

Mountain Adventures Camp: at Mountain Institute, Spruce Knob, WV; ages 12-17; June 16 - 22, June 23 - 29, June 30 - July 6, 2013.

West Virginia State Conservation Camp: at Camp Caesar, Webster County, WV; campers must be age 14 by January 2013 and not past age 18 on June 1; camp dates are June 10 - 15, 2013.

Student Climate & Conservation Congress (SC3): at the National Conservation and Training Center (NCTC), Shepherdstown, WV; rising grades 9-12 (ages 14-18); June 23 - 29, 2013.

Digital Nature Photo Camp: at Shepherd University, Shepherdstown, WV; grades 9-12 (ages 14-18); June 17 - 21, 2013.

Coastal Bird Studies for Teens: at National Audubon's camp on Hog Island, Maine; ages 14-17; June 16-21, 2013

Please check our web site for details about individual camps, scholarship application forms, and links to the camps' web sites, providing lots more exciting information, pictures, and camp descriptions! You may also contact scholarship coordinator Kathryn Henry at 304-876-6681, or dhenry@myexcel.com.

All young people within the PVAS membership area are eligible to apply for camp scholarships, which are supported by our fall bird seed sale and by additional individual and community sources. Many thanks to these loyal supporters of our summer camping programs!

Local Camp Sessions Are Filling Up!

Registration for our Audubon Discovery Camp has opened and Nature Preserve through early July and at the Peter Burr Farm, near Bardane, through mid-July. Most sessions are geared for children ages 6-13, but teen campers have the opportunity to do some special caving and hiking/canoeing adventures. There are also sessions for preschoolers. Older teens, entering grades 7-12 may attend a training before camp sessions begin and then volunteer to work as junior staff during the summer.

The Nature Digital Photo Camp for teens returns this year at Shepherd University and more information is available below.

Most sessions of day camp will offer before/after camp care for a reasonable fee. Before and after care will be available on a pre-arranged, weekly basis. You can make the arrangements at the same time you register for a camp.

The fee for most traditional camp sessions is \$150, but preschool camp options are less. A \$50 deposit will secure your child's spot in a session with the balance due in May. T-shirts will be available for pre-order online and will cost \$10 again this year. Sizes range from Youth XS to Adult XL. Our shirt "mascot" this year is a frog on a kiwi green shirt.

Audubon Discovery Camp has been offered since 2003.

Special Events This Spring

A number of special outings and events are being offered for children, adults, and families this spring. *Birding 101* begins in early April, a *Nature Photography Workshop* is being held at NCTC, a day trip focusing on *Geology Highlights of the Eastern Panhandle*, *birding trips* to Antietam, Harpers Ferry, and the NCTC campus, a workshop exploring *Vernal Pools* and a trip on the *Chesapeake Bay aboard the Schooner Sultana* have all been scheduled.

Outdoor Explore! events for 6-9 year olds will continue for a few more months, thanks to a grant from the WV Division of Natural Resources. These special outings have allowed younger children to experience free exploring in a variety of natural areas around the area. In April, the program is scheduled to hike the Maryland Heights Trail across from Harpers Ferry. There also will be an early morning birding adventure in May at Yankauer Preserve and an expedition to Flowing Springs Park in June.

There's something for everyone in these program, but all of have a small fee and registration for each event can be completed on the PVAS website, www.PotomacAudubon.org. For more information, contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739.

Wee Naturalists Sessions for April and May

PVAS is now accepting enrollments for its April and May "Wee Naturalists" sessions for preschoolers.

The April sessions will be held on Monday the 15th and Thursday the 18th and will focus on learning about signs of spring. The May sessions will be held on Monday the 6th and Thursday the 9th and will focus on animal babies and their families.

PVAS's Wee Naturalists program is led by Suzi Taylor, of Sharpsburg, MD, a veteran Audubon camp director who has a degree in environmental education. It's designed to provide opportunities for children ages 3-5 to explore nature together safely under the guidance of an experienced PVAS instructor. All sessions are held at the Yankauer Nature Preserve in Berkeley County. Each session will last from 9:30 a.m. to 11:00 a.m.

At each session, children must be accompanied by a parent, grandparent, other adult relative, or guardian.

To ensure that everyone receives close, personal attention, enrollment will be limited and pre-registration is required. Easy on-line registration is available on the Society's website at www.potomacaudubon.org. Families may register for the April session or the May session or both. The fee is \$5 per child/adult team per session.

For more information, contact Suzi at 301-432-1908 or tomand-suzi506@cs.com.

The Wee Naturalists program was established in 2009 with support from the Eastern West Virginia Community Foundation's Two Rivers Giving Circle.

JOIN PVAS TODAY!

ALL of your dues will stay here to support local PVAS efforts and help us grow! And here's what you'll get:

- Access to a wide variety of PVAS programs and events for adults and children, including field trips, special events, workshops and courses, and environmental projects.
- A subscription to Valley Views, the PVAS newsletter
- E-mail alerts about events and programs of special interest
- Satisfaction of supporting conservation efforts, youth and adult nature education, individual and family recreation, and a wide array of programs in your community.

To become a local member, send in the form below and enclose a check for \$20 (\$15 for seniors and students). Make the check out to "PVAS." This fee covers membership for everyone in your household for one year.

Membership Form

Name: _____
 Address: _____
 City: _____ State: _____ Zip code: _____
 Phone (optional): _____
 E-mail: _____

To save postage costs, PVAS regularly sends its newsletter by e-mail. You can be assured that we do not share email addresses with anyone. If you would prefer to receive the newsletter by U.S. mail check here: _____

Clip and mail this form to:

Membership Chair, PVAS
 PO Box 578
 Shepherdstown, WV 25443

Thank you for your support!

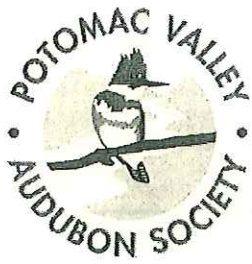


If you'd rather join the National Audubon Society:

Some people prefer National Audubon Society membership, which includes a subscription to the Society's Audubon magazine. To become a National member, go to the Society's website at www.audubon.org and click on "join." If you join National Audubon and reside in Berkeley, Jefferson or Morgan counties in West Virginia, or in Washington County Maryland, you will automatically become a member of PVAS and have access to our events, an e-mail copy of newsletter and e-mail alerts. However almost all of your dues payments will go to the National Audubon Society; only a small percentage will go to PVAS.

RED TEXT - DOT ALERT

If red text or a red dot appears on your mailing label, your membership may have expired and this could be your last issue of Valley Views. Take action to renew your Local membership. If you are a National Audubon Society member, the National Society will notify you directly when your membership is up for renewal.



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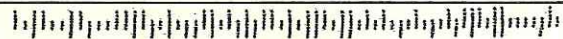
DATED MATERIALS

A proud partner of the United Way of
 the Eastern Panhandle and the Com-
 bined Federal Campaign.



MAIL TO:

Jefferson County Commission
 100 E Washington Street
 Charles Town, WV 25414



April 2013

Printed on 100% post-consumer waste recycled paper

Volume 31, Issue 7

The Potomac Valley Audubon Society meets at 7:00 p.m. on the second Wednesday of each month, September through April. Programs are free and open to the public. For additional information about PVAS or its programs and activities, please contact any of the board members listed here or see <http://www.potomacaudubon.org>. PVAS serves the Eastern Panhandle of West Virginia and neighboring Washington County, Maryland.

PVAS BOARD

The PVAS Board meets every other month on the first Thursday of the month (Sept.-June). Meeting location and time will be announced prior to meetings. These meetings are open to all PVAS members.

PVAS Officers and Board Members

- President: Bob Reynolds (2015).....robert.reynolds40@gmail.com
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 Jane Vanderhook (2013)..... janehook@frontiernet.net

Ex Officio Board Member: Peter Smith pvsmit@frontiernet.net
Emeritus Board Member: Jean Neely jeaneely@comcast.net

Special Contacts

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 Program Director: Ellen Murphy (304-676-3397)..... Ellen@PotomacAudubon.org
 Web Master: Kathy Bilton..... kathy@fred.net
 PVAS Wildlife Rescue Coord: Diana Mullis (304-267-3482)..... dianamullis@aol.com



Potomac Valley Audubon Society

www.potomacaudubon.org

Calendar of Pending Events

Full information and registration can be found online.

April 3: Birding Trip to Stauffer's Marsh. 8:00 a.m.-11 a.m. Meet at the marsh parking area, located ½ mile south of Shanghai, on Back Creek Valley Rd. Contact Sandy Sagalkin at monsansagalkin@myactv.net

April 4: Birding 101 class begins. Thursday evening classroom sessions held at the National Conservation Training Center on April 4, 11, 18, and 25 with field trips on the following Saturday morning. Tuition for the full course package of classroom sessions and field trips is \$75. Space is limited and registration is required. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

April 6: Sixth Annual Wildflower Festival at the Yankauer Nature Preserve in Berkeley County. 11:00 a.m.-4:00 p.m. Guided wildflower walks through the preserve, a wide variety of children's activities, a "Poetry Walk," and refreshments. Free and open to the public. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

April 6: Opequon Creek Cleanup in Berkeley County. 9:00 a.m.-12 noon. Meet at the VanMetre Ford Stonebridge. Wear sturdy footwear, dress for the weather, and bring work gloves. Contact Sandra Bernardi at sbernardi@frontier.com for information and directions to the site.

April 9 and 11: Tree Planting on Route 9 Bike Trail in Ranson. 9:00 a.m.-5:00 p.m. each day, but volunteers are welcome for even a few hours. April 9 is a work day potting small seedlings in the Ranson Nursery. April 11 is a tree planting day at the site. Contact Bill Gregg at wpgregg@frontiernet.net for information. Rain dates are April 10 and 12.

April 10: PVAS Program at the National Conservation Training Center. 7:00 p.m. in a room to be determined. Judy Rodd will present a program about efforts to create a new High Allegheny National Park and Preserve in West Virginia. Free and open to the public.

April 12-14: PVAS photography workshop at the National Conservation Training Center outside Shepherdstown. Intensive, three-day workshop for beginners and those with some experience. Cost is \$150. Children under 15 must be accompanied by an adult. Enrollment is limited and pre-registration is essential. Contact Ellen Murphy at 304-676-8739 or ellen@potomacaudubon.org.

April 13: Natural History Workshop—Geology of the Harpers Ferry area. 8:00 a.m.-11:00 a.m. led by geologist Dennis Coskren. Fee of \$10 for Master Naturalist Program members and trainees, and \$15 for members of the public. Space is limited and pre-registration is essential. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org. In the event of bad weather, the workshop will be held Saturday, April 27.

April 13: Antietam Battlefield Birding Trip. 8:00 a.m.-11:00 a.m. Meet in the Burnside Bridge Parking Lot. Contact Sandy Sagalkin at monsansagalkin@myactv.net

April 13: Outdoor Explore: Hike The Hills. 9:00 a.m.-12 noon, ages 6-9. Hike the Maryland Heights Trail across the railroad bridge in Harpers Ferry. Wear sturdy shoes and dress for the weather. Bring a snack for mid-morning. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739. Pre-registration is required, \$5/child. For details and registration, go to www.potomacaudubon.org.

April 15 or April 18: Wee Naturalists. 9:30 a.m.-11:00 a.m., ages 3-5 with a parent attending. Meet at Yankauer Nature Preserve. Fee of \$5 per child/adult team. Space is limited and pre-registration is required. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org. For details and registration, go to www.PotomacAudubon.org

April 20: Annual "This Race is for the Birds" run-walk event at the National Conservation Training Center. Includes 4.9- and 7.7-mile trail runs, a 2-mile jog-walk, and a special "Fun Run" for children under 10. All runners and walkers must pay a fee and register. For details, go to the event website at <http://raceforthebirds.org>. All proceeds benefit PVAS's educational programs for children.

April 20: Natural History Workshop—Exploring Vernal Pools. 8:00 a.m.-5:00 p.m. Classroom session at the National Conservation Training Center and field visits to a variety of vernal pools in the Eastern Panhandle area. Fee of \$10 for Master Naturalist Program members and trainees, and \$15 for members of the public. Pre-registration is essential. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

April 24: Harpers Ferry Bird Walk. 7:30 a.m.-10:30 a.m. Meet at the Harpers Ferry NHP Visitor's Center off Route 340. A fee is required to enter the park. Contact Deb Hale at debhale72@gmail.com or 304-535-2346.

April 27: Natural History Workshop—Ecology and History of the Chesapeake Bay. 10:00 a.m.-1:00 p.m. on board the schooner *Sultana* out of Chestertown, MD. Not suitable for children or families. \$25 for Master Naturalist Program members/students, \$35 for members of the public. Pre-registration is essential. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

April 27: Bird Walk at the National Conservation Training Center. 8:00 a.m.-11:00 a.m. NCTC is not normally open to visitors, but entrance will be permitted for this walk. Be prepared to show ID at the security gate. Contact Sandy Sagalkin at monsansagalkin@myactv.net

April 28: Birding trip at the Eidolon Nature Preserve in Morgan County. Led by Janet Ardam and Jon Boone and focused on Cerulean warblers. Meet at 7:00 a.m. at the preserve. Directions to the Preserve are on the PVAS website.

May 4-5: Winston Gardens Native Plant Nursery annual spring Open House Plant Sale. 10:00 a.m. to 3:00 p.m. each day. 1121 Hollida Lane, one mile off Swan Pond Road, in northeastern Berkeley County. www.winstongardens.com. Or call the Winstons at 304-267-6924.

May 6 and May 8: Wee Naturalists. 9:30 a.m.-11:00 a.m., ages 3-5 with a parent attending. Meet at Yankauer Nature Preserve. Fee of \$5 per child/adult team. Space is limited and pre-registration is required. Contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org. For details and registration, go to www.PotomacAudubon.org

May 8: PVAS Program at the National Conservation Training Center. 7:00 p.m. in a room to be determined. The speaker will be Katie Fallon, author of the non-fiction book *Cerulean Blues: A Personal Search for a Vanishing Songbird*, Free and open to the public.

May 11: Outdoor Explore: Bagels and Birds. 7:00 a.m.-10 a.m., ages 6-9. Get up early to explore the trails at Yankauer Preserve and listen for bird songs. Bird Banding may be conducted that day. Wear sturdy shoes and dress for the weather. Bagels and juice will be available for early morning energy. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739. Pre-registration is required, \$5/child. For details and registration, go to www.potomacaudubon.org.

May 18: Mountain Laurel Walk at the Eidolon Nature Preserve in Morgan County, led by Joe Gentile. Meet at 10:00 a.m. at the preserve. Anyone with an interest is welcome to participate. Directions to the Preserve are on the PVAS website.

June 8: Outdoor Explore: Up The Creek. 9:00 a.m.-12 noon., ages 6-9. Explore Flowing Springs Park. Wear sturdy shoes, dress for the weather and bring insect repellent. Bring a snack for mid-morning. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739. Pre-registration is required, \$5/child. For details and registration, go to www.potomacaudubon.org.

June 15: Natural History Workshop—Dragonflies of WV. 9:00 a.m.-4:00 p.m. at CraftWorks, 1469 Lloyd Road, Charles Town. The class will be led by Sue Olcott, Project Leader for WV Dragonfly and Damselfly Atlas. Wear sturdy shoes and dress for the weather. Bring insect repellent and lunch. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739. Pre-registration is required at www.PotomacAudubon.org

WVACO

The County Line

MARCH 2013

Number 201

2013 ANNUAL CONFERENCE

Summers County Commissioners, Tony Williams, Bill Lightner, Jack David Woodrum.



Michael Sparks, pro se atty of Mingo county, enjoyed the history presentation by Lt General Thomas "Stonewall" Jackson aka Doug Riley of Preston County.



CASTO & HARRIS crew along with Wil Wesley of ES&S



WVACO Past President's Ron Pugh, Dana Lynch, Chris Chiles, Bob Pasley, Ron Miller, William Laird IV, Jeff Waybright, Jerry Berry.

The WV Music Hall of Fame brought their touch screen display and Senator Robert C Byrd's fiddle for our Sunday night reception to add to the celebration of county culture.



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inside THE President's View



My fellow elected officials, honored guests, and associate members. Thank you for the honor and privilege to address you.

To my friends in the County Clerks' Association, thank you for the trust you have shown me, in allowing me the honor to serve as President of this outstanding association.

First, let me recognize and thank the hardest working lobbyist, association director, confidante, and friend

Continued to Page 5

Does Your County Have a County Seal?

We had several county seals displayed at our "Celebrate County Culture" annual conference. Wayne County and Wyoming County, shown below, both just recently adopted county seals. Please keep sending them, we hope to display a county seal for all 55 counties.



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The County Line

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WVACO's County Line is published monthly by the WV Association of Counties. It is mailed to county officials, legislators, affiliated members, & other interested parties.

Patti Hamilton EXECUTIVE DIRECTOR
 Kathy Yates MEMBER SERVICES COORDINATOR
 Crystal Young EXECUTIVE ASSISTANT
 Jack C McClung LEGAL COUNSEL

401 DEFERRED COMPENSATION PLAN

Nationwide

QUESTIONS ABOUT RETIREMENT?

Call me - I'd be happy to answer your questions

Jennifer Disrud
 540-505-4406
disrud@nationwide.com

88-20024-1-01

You don't have to be an expert on retirement to get the most out of your plan. That's why we're here. Whether you've been enrolled for years or just getting started, let us answer your questions and help you:

- Understand your retirement plan
- Take full advantage of your plan
- Determine your withdrawal options
- Submit your claims for benefits
- Keep track of your plan over time

Remember, it's your plan. Don't let it get away from you. Ask us any questions you have, any way.

Information from Retirement Specialists is for educational purposes only and not intended as investment advice.



Or call my Direct Access partner, toll-free

Tom Rowland
 877-667-6674 x6746
bussett@nationwide.com



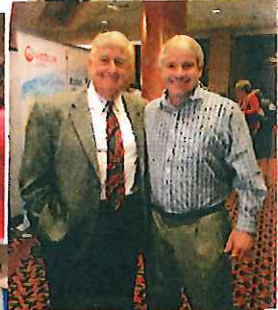
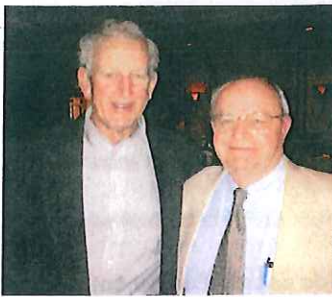
On Your Side

WIRT County - RATHBONE OIL FIELD PARK

Rathbone Oil Field Park is located in at Burning Springs, Wirt County, located seven miles of Elizabeth on Route 5, reflects the early days of the petroleum industry in Appalachia. A one-time boom town, the community is home of the oldest producing well in the world. The park features a museum, antique operating derrick and many historical artifacts from the area's oilfields.



2013 ANNUAL CONFERENCE



3 | The County Line *"Be yourself, everyone else is already taken." - OSCAR WILDE* MARCH 2013



Calendar of Events

- MAY 19-20, 2013** CCA Spring Board Meeting
The Blennerhassett, Wood County
- MAY 20-23, 2013** AWWA Annual Conference
Oglebay Resort, Ohio County
- JUNE 9-11, 2013** WVACO Spring Board Meeting
Shepherdstown, Jefferson County
- SEPTEMBER 15-17, 2013** WVSA Annual Conference
Glade Springs, Raleigh County
- OCTOBER 6-9, 2013** WVACO Fall Board Meeting
Oglebay Resort, Ohio County



LEGISLATIVE CALENDAR



April 3, 2013 – 50th Day; Last day to consider bills on 3rd reading in house of origin

April 13, 2013 – 60th Day; Adjournment at midnight (WV Const. Art. VI, §22)



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& McELWEE**

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WORKERS' COMPENSATION

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Responsible attorney: Michael A. Kawash



MEMBER PROFILE: MIKE TAYLOR Randolph County Commissioner WVACO Board Member



Years in office: 7+

Education: Associate in Science, West Liberty University

My favorite sport is: Football

The hardest thing I have done: Basic Training for the West Virginia State Police

You would be surprised to know: I enjoy outdoor BBQ cooking

I'm most proud of: My family.

My favorite meal is: Steak, baked potato and salad.

The last book I read was: History of Nantucket Island

Three people (living or dead) I'd invite to dinner: Art Rooney (Steelers), my brother Pat, and my wife of 40 years Judy.

My favorite movie is: Any Clint Eastwood movie

My favorite music is: Oldies, 50 and 60's

My pet peeve is: People with constant negative attitudes.

My motto is: Always treat others as you wish to be treated.



RECIPE OF THE MONTH

CORN PONE



- | | |
|----------------------|---------------------------|
| 4 cups corn meal | 1 egg (well beaten) |
| 1 Tablespoon salt | 2 teaspoons baking powder |
| 1/2 cup sugar | 1 cup buttermilk |
| 4 cups boiling water | 1 teaspoon soda |
| 1 cup flour | |

Mix together corn meal, salt, sugar and boiling water and let stand overnight if this is to be baked at noon, or all day if is for the evening meal. In the a.m. add flour, egg and buttermilk mixed with soda. Pour batter into a deep iron skillet or a dutch oven which has 1 to 2 tablespoons of fat melted in it. Bake at 450 degrees for 30 minutes and uncovered, reduce the heat to 350 degrees and cover with a lid, bake an additional 30 minutes.

"Those that mind don't matter, those that matter don't mind." BERNARD BARUCH

THE President's View *Continued from page 1*

an Association President could ever have, our Executive Director, Patti Hamilton. She, along with her hardworking staff of Kathy, Jack and Crystal, have proven themselves worthy time and time again, and for that I am very thankful.

To our legislative leaders in attendance, thank you for your continued service on behalf of the citizens of West Virginia. We appreciate your time and tireless effort on our behalf and the constituents each of you serve. Please join me in welcoming Senate President Jeff Kessler, Majority Leader John Unger, Majority Whip Bill Laird, Minority Leader Mike Hall, Speaker of the House Rick Thompson, Majority Leader Brent Boggs, Majority Whip Mike Caputo, and Minority Leader Tim Armstead.

As we work together in these unstable and sometimes frightening times, let us always remember what it is that we are trying to accomplish, and that we, county elected officials, are the ones that are called upon most often to help our constituents in their time of need. The citizens we serve expect us to work together, and when they come to us looking for answers, they expect us to spring into action. They are not looking for excuses, they are looking for results. They are tired of the politics they see being played at the federal and state levels; they have already heard too many excuses, they need help! As county elected officials we all face many challenges, but let us not dwell on the challenge in a negative way, but let us look at these challenges as opportunities to excel and accomplish that which so many believe cannot be accomplished.

The headlines are full of the problems that we know exist in our Nation and great state. We know there is a federal deficit. We didn't create it, but we are all going to pay for it. We also know that we have seen a tightening of the belt at the state level to avoid walking down that same path of destruction. We in county government face many of these same problems. It can be devastating to our budgets when local business cease to exist and good paying, revenue producing manufacturing plants lock their gates. County officials continue to be fiscally responsible in creating our budgets, continue to help local entities, and often by working together, annually carry over valuable tax dollars to be used for future projects or offset ever increasing costs. The needs of the people in our counties are often met because of the good stewardship of the taxpayer dollars that counties receive. Volunteer Fire Departments, Airports, Fairs and Festivals, Animal Shelters, Libraries, Extension offices, Schools, Sr. Centers and much needed repairs on Rural Community Centers are just a few of the things county government provides additional funding for. For example, in my county of Jackson, the County Commission, working with the other elected offices to implement a sense of fiscal responsibility, was able to give over \$842,000 to outside entities. Wood County provided almost \$940,000.00, Harrison County \$886,000, and Pocahontas County \$794,000. Most other Counties across the State provide these same types of funding, and some even more, so these organizations and others like them, can continue their much needed services to the community. These funds help provide health insurance, salary supplements, equipment purchases and repair, franchise fees, playground equipment, and a host of other items that are much needed. By County Government providing the funds necessary for these groups to continue to operate, it prevents an ever flowing stream of organizations marching to the State Capitol asking for this vitally important funding, so they can continue to provide services to their communities. Counties provide all of this while dealing with our own problems and the budgetary needs of our Constitutional offices. We know that our regional jails are overcrowded, and that the jail costs counties are required to pay are overwhelming. That prescription drug abuse, and the pill mills that so often serve as the main source for these users, continue to pop up daily. There is much time, energy and capital expended on these problems, and our Sheriff's, Prosecutors, and Circuit Clerks' have seen their case loads explode as they along with other agencies continue to work diligently in combating this and other substance abuse problems. But funds are limited, and agreeable solutions seem to be few. We also know that our coal producing counties have suffered with the loss of jobs, and revenue streams have been depleted, but the taxpaying, law abiding citizen doesn't want excuses they want results! Marcellus Shale has brought increased revenue to many of our northern counties, but it also has created its share of hardships. County Clerks have to deal with overcrowded record rooms, and the destruction of public records. Not to mention special election, after special election, after special election. County roads are in desperate need of repair due to the increased travel of drilling rigs, water trucks and other heavy equipment, and of course with the influx of people, public safety problems have been on the rise. Assessors continue to attempt to bring property values up to market value in an ever changing economy, and through their diligence, create an environment of fairness for all taxpayers. County Commissions have more and more agencies coming before them with requests for continued funding, and of course there are always new county projects to be presented, and funded, and the list goes on and on. Yes there are challenges, and because of the careers we have chosen, the everyday challenges will continue. But county government meets those challenges head on, not looking for excuses, but obtaining results. And we must us continue to strive, working together as a team, to come up with solutions to these problems. For the things that my seem insignificant to us in our everyday duties, can often be major obstacles to the citizens we serve. I believe the state of our counties is good. Not because we have had pennies from heaven dropped on us, but because we, as required by law, do not live beyond our means and come together as local elected officials and do the right thing for the citizens of our counties. I am proud to be a part of an association with such a diverse makeup. One in which all six of our separate associations can have "skin in the game" and can gather together and put our egos aside and do the peoples' business.

With these examples of the challenges we face being the norm, and because there really is no such thing as a 40 hour work week for county elected officials, let us not be ashamed to go before our state leaders and justify our requests for meaningful pay raises for the work we do. And let us continue to perform our jobs with the utmost character and professionalism. I believe that county governments are in good hands. We have and will continue to serve our constituents on the front lines of government, and we will continue to give them results and not excuses. Thank you all for your service to your respected counties, May God's blessing be on each of you, these United State of America, the great State of West Virginia.

Thank You

Jeff Waybright, Jackson County Clerk

"Don't cry because it's over, smile because it happened." - Dr. Suess

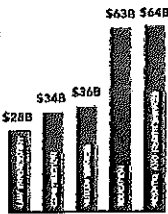
Why Counties Matter

With America's system of **FEDERALISM**, counties are a **KEY LEVEL** of government, **DIRECTLY** serving the people.

As governments created by states, counties provide **ESSENTIAL PUBLIC SERVICES** including many mandated by **FEDERAL** and **STATE** laws and regulations.

Expenditures

Total expenditures for counties in 2007
\$472 BILLION



Services

Counties employ more than **3.2 MILLION** Americans delivering a variety of services

- Healthcare
- Transportation
- Public Safety and Justice
- Child Care
- Mental Health Services
- Business and Economic Development
- Restoration and Conservation
- Governmental Services
- Emergency Management
- Public Works and Utilities
- 911 Emergency Services
- Parks and Recreation
- Elections
- Record Keeping

Elections

Counties fund and oversee more than **112,000** polling places and coordinate **700,000** poll workers **EVERY TWO YEARS**



There are more than **18,000** ELECTED COUNTY OFFICIALS



Preventive Health

Counties provide a vast and often preventive health services through

1,947 HEALTH DEPARTMENTS

Counties own **75%**



of public owned **NURSING HOMES**

Counties own **964** hospitals and spend **\$68.3 BILLION** on health care services in 2007



The United States Has

County Population Range

Population
13,000 to 200
21,000 to 99,999
100,000 to 249,999
250,000 to 499,999
500,000 to 999,999
1,000,000 to 1,999,999
2,000,000 to 2,999,999
3,000,000 to 4,999,999
5,000,000 to 9,999,999
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1,830,000,000 to 1,834,999,999
1,835,000,000 to 1,839,999,999
1,840,000,000 to 1,844,999,999
1,845,000,000 to 1,849,999,999
1,850,000,000 to 1,854,999,999
1,855,000,000 to 1,859,999,999
1,860,000,000 to 1,864,999,999
1,865,000,000 to 1,869,999,999
1,870,000,000 to 1,874,999,999
1,875,000,000 to 1,879,999,999
1,880,000,000 to 1,884,999,999
1,885,000,000 to 1,889,999,999
1,890,000,000 to 1,894,999,999
1,895,000,000 to 1,899,999,999
1,900,000,000 to 1,904,999,999
1,905,000,000 to 1,909,999,999
1,910,000,000 to 1,914,999,999
1,915,000,000 to 1,919,999,999
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1,930,000,000 to 1,934,

CYBER SECURITY TIP



NATIONAL ASSOCIATION OF COUNTIES
NACO
The Voice of America's Counties

Safeguard Your Data

Safeguarding your business and personal data has never been more difficult or important. How do you safeguard sensitive/confidential data? The manner of protection often depends on what kind of data you are safeguarding, how important or sensitive it is to you, to your organization or your customers.

The following tips will help you become aware of how to protect data both at work and at home:

Password-protect your access.

Use a strong password or pass-phrase to protect access to your data.

Identify where the data is stored.

Have specific places within your network or computer where you store sensitive/confidential data. Those network shares, hard drives, servers, or system folders can then have specific protection methods used to keep them more secure.

Encrypt stored sensitive/confidential data.

Whenever possible, encrypt stored sensitive/confidential data, whether it is being permanently or temporarily stored. This can help prevent unintended disclosure even if your system has been compromised.

For more information, please visit:

MS-ISAC Monthly Newsletter Tips - Safeguarding Your Data

US-CERT Cyber Security Tips -- Safeguarding Your Data



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Thank You Embassy Suites!

Thank You Exhibitors!

Thank You Sponsors!

Thank You Members!

It was a
GREAT meeting.

A Critical Role in Local Infrastructure, Jobs

Tax-exempt municipal bonds are the single most important tool that counties use for financing our critical infrastructure. Any change to the taxation status of often voter-approved debt issued by counties risks local public works projects that benefit communities and puts into question the nature of the U.S. federalist partnership.

In 2012 alone, more than 6,600 tax-exempt municipal bonds financed more than \$179 billion worth of infrastructure projects. State and local governments finance small and large infrastructure projects with muni-bonds.

In 2012, the average municipal bond issuance varied from \$338 million for bridges to \$2.2 million for fire stations and equipment.

States and local governments across the country have been financing infrastructure projects with muni-bonds over the last 10 years. While large states hold the top spot in terms of bonds issuance amounts (California, Texas, New York, Florida and Pennsylvania), states such as Missouri, Minnesota and Nebraska rank high in the number of muni-bond issuances over the years.

NACo calls on Congress and the Administration to reject any proposals that harm the financing of local infrastructure projects by changing the tax-exempt status of municipal bonds. Municipal bonds provide a low-cost and efficient way for counties to finance much of America's critical infrastructure, including schools, hospitals, airports, water and sewer systems, and roads and bridges.

BOARD Responsibilities series

- (1) Determine and advance the organization's mission and purpose.
- (2) Select the chief paid executive as well as CPA and attorney.
- (3) Support the chief executive and assess performance periodically—usually measured against the strategic plan.
- (4) Ensure effective organizational planning.
- (5) Ensure adequate resources (funds, time, volunteers, staff, technology, etc.)
- (6) Resource and financial oversight
- (7) Determine, monitor and enhance programs and services.
- (8) Promote the organization's image.
- (9) Ensure legal and ethical integrity and maintain accountability.
- (10) Recruit and orient new board members, and assess board performance.

"No one can make you feel inferior without your consent." ELEANOR ROOSEVELT



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Direct to You



Congratulations to Diana Cromley and Rick Staton, joint winners of this year's Richard Shelton Memorial Award! Mason County Clerk Diana Cromley has been an active board member and has also served as Secretary to the Board of Directors and is immediate past president of the WV County Clerks Association. We say congratulations as well as good-bye to Rick Staton, former Prosecuting Attorney of Wyoming County, who was appointed by Governor Tomblin to serve as Deputy Cabinet Secretary for the

Department of Military Affairs & Public Safety. Rick has been an active board member and served as the Legislative Chairman for the Prosecuting Attorneys Association and as a member of the WVACO Legislative Committee. It is our first tie vote for the award recipient and both are deserving of the beautiful lighthouse recognition.

Patti Hamilton

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MARCH 2013

TO: ALL MEMBERS of the WEST VIRGINIA ASSOCIATION OF COUNTIES

FROM: PATTI HAMILTON



THE COUNTY LEGISLATIVE LINE

Friday, April 5th, 2013

CAPITOL QUOTES:

"Is this one of those feel good deals?" Del. Carmichael asking a question about a bill

"Are you feeling better?" Chairman Palumbo's response

"I'm sorry, she was talking in my ear. What was the question?" Secretary of State's Elections Director referring to the Secretary of State while trying to respond to questions about one of their bills

"Contrary to what's out there on social media, this bill does not allow a police officer to hold you down on the side of the road and take your blood." Chairman Miley explaining HB 2513, the Governor's drugged driving bill

"We made this bill much better in House Judiciary. Nevertheless, I'm going to vote against the bill." Del. Ellem speaking to drugged driving bill

"You're inquisitive." Chairman Morgan to Del. Howell who asked several questions in committee

"That's one word for it." Del. Paxton

Our sympathy goes out to the family, friends, and employees of Mingo County Sheriff Eugene Crum. Your county family around West Virginia mourns with you and abhors this senseless act of violence.

Wednesday, April 3rd, the 50th day, was "crossover day," also known as my 2nd favorite day of the session. All bills must pass out of their House of origin and we are now down to a manageable number. Bills can always be originated, though, although that happens less and less each year.

Other than the compensation increase bill, we were disappointed that two other bills didn't come out of House Finance. The County Clerks bill to allow them to consolidate multiple precincts in one facility, HB 2902, passed out of House Judiciary but died in House Finance (we can't figure out why it was referenced to Finance!).

A prosecutors' bill creating a misdemeanor for certain types of child neglect that put a child at substantial risk of bodily harm also died in House Finance after passing out of House Judiciary. For reasons we can't figure out, the "home schoolers" were against the bill.

Our "vehicle" for a potential compensation increase amendment, HB 3164, was pulled from the Special Calendar to the House Calendar on Wednesday afternoon, effectively killing it. During a meeting with House leadership, they explained that they didn't think it was a "germane" vehicle and therefore decided not to run it. I believe it was germane but it just wasn't going to happen. I'm very disappointed and I know many of you made calls, wrote emails, and came to the Capitol to work on the compensation increase. The big question is, if not now...when?

HB 2360 is currently pending in Senate Education. If this bill doesn't pass, the "punish the school board" law goes into effect on July 1, 2013. Assessors need to make calls to members of Senate Education.

Below are House bills of interest to counties that survived "crossover day." Senate bills will follow later.

<p>HB 204 8 <u>(No</u> Authorizing the sale of prohibited fireworks <u>ne)</u></p>	<p>02/13/13 - To House Government Organization</p>	<p>House Reference 1 Government Organ House Reference 2 Finance</p>
<p>HB 210 8 <u>(No</u> Making the offense of failure to wear safety belts a <u>ne)</u> primary offense</p>	<p>SI S B 12 9 03/29/13 - To Senate Judiciary</p>	<p>House Reference 1 Roads and Transpo House Reference 2 Judiciary Senate Reference 1 Judiciary</p>
<p>HB 235 1 <u>(No</u> Authorizing law enforcement to issue a charge by <u>ne)</u> citation when making an arrest for driving with a suspended or revoked license</p>	<p>03/11/13 - To Senate Judiciary</p>	<p>House Reference 1 Judiciary Senate Reference 1 Judiciary</p>
<p>HB 235 7 <u>(No</u> Relating to sexting by minors <u>ne)</u></p>	<p>04/04/13 - To Senate Judiciary</p>	<p>House Reference 1 Judiciary House Reference 2 Finance Senate Reference 1 Judiciary Senate Reference 2 Finance</p>
<p>HB 236 0 <u>(No</u> Relating to public school support computation of local <u>ne)</u> share</p>	<p>03/25/13 - To Senate Education</p>	<p>House Reference 1 Education House Reference 2 Finance Senate Reference 1 Education Senate Reference 2 Finance</p>
<p>HB 239 Authorizing a county commission to temporarily fill vacancies in certain offices</p>	<p>S A 04/04/13 - To Senate Judiciary</p>	<p>House Reference 1 Political Subdivision</p>

Sandy McDonald

From: Sandy McDonald [sandy@jeffersoncountywv.org]
Sent: Tuesday, April 02, 2013 9:56 AM
To: 'cschott@jeffersoncountywv.org'
Subject: mannings

Cindy,

Here is the contact info for Earl Cogle regarding the Blue Ridge Mountain Fire Co and the Mannings hearing

304-616-8557

He has it scheduled for the 25th of April 2013 at 7pm

I guess we need to let him know if we are or not having the hearing there.

Thanks!

Sandy Slusher McDonald
Deputy County Administrator
Jefferson County Commission
P.O. Box 250
Charles Town, WV 25414
304-728-3284
<http://www.jeffersoncountywv.org/>

*Called
4/8
10:20
left message*

Patti Hamilton

From: "Patti Hamilton" <patti@wvaco.org>
To: "WVACO Listserv - Commissioners" <commissioners@wvaco.org>; "WVACO Listserv - County Clerks" <countyclerks@wvaco.org>; "WVACO Listserv - Circuit Clerks" <circuitclerks@wvaco.org>; "WVACO Listserv - Sheriffs" <sheriffs@wvaco.org>; "WVACO Listserv - Assessors" <assessors@wvaco.org>; "WVACO Listserv - Prosecutors" <prosecutors@wvaco.org>
Sent: Thursday, April 11, 2013 6:54 PM
Subject: County Legislative E-Line

**THE COUNTY LEGISLATIVE LINE**

Friday, April 12th, 2013

CAPITOL QUOTES: "He was a great person, a great father, and a great grandfather." Del. Marcum, who is also an assistant Mingo County prosecuting attorney, paying tribute to Sheriff Crum in a House floor speech

"It's been said that legislation and making sausage are about the same. I've made sausage and it's a lot quicker." A Delegate on House Judiciary, during a meeting on last Friday's sunny afternoon that went on for over 5 hours

"We have the opportunity to create programs that don't now exist."

Supreme Court Administrator Canterbury referring to SB 371, the Governor's Prison Overcrowding bill

"I was baptized Democrat." Del. Stagers while speaking to a bill in which she had an interest (her father is the late Congressman Harley Stagers)

"The purpose of this bill is to give the last remaining West Virginians the right to carry firearms." Senate Judiciary attorney's introduction to the 2nd bill on their agenda that allowed certain professions to carry firearms and concealed weapons

Saturday, the 60th day, is the last day of the 2013 regular session. Committee work has been completed and they will adjourn sine die at midnight. With the demise of the compensation increase bill, it's been a disappointing session. Despite majority bipartisan support in both the House and the Senate, the games being played kept the bill from being taken up. We heard everything from anger between the Finance Chairs over "the magistrates' bill" to "it will open the door for everyone else to want a pay raise." I cannot provide a cogent explanation. To add to the nuttiness, in this last week there has been a scramble to find a "vehicle" in which to insert the salary increase. Leadership in both bodies have realized that they were mistaken to allow their county officials to go seven years and ignore the passage of a salary increase two years in a row, only to be faced with it again next year.

Just a quick rundown of active bills of interest to county government that appear to be on their way to passage or have died:

HB 2351 Authorize law enforcement to issue citation when making arrest for driving with suspended or revoked license

HB 2357 "Sexting" by minors

HB 2360 "Punish the School Board" repeal bill; beginning July 1, 2013, if the Assessor is not at 54% compliance, the county's school board will lose state school aid formula funding. This legislation passed in 2007 but has not taken effect. HB 2360 originally would have repealed it but the Senate has amended it to change the use of estimated values in December to actual values in March and will revise the compliance requirement to being out of compliance *for two years* in a row, giving the Assessor a year to make corrections

HB 2431 Modifying application process for obtaining license to carry concealed weapon; this bill was amended on the House Floor to WAIVE THE CONCEALED WEAPON PERMIT FEE FOR ALL ACTIVE MILITARY & HONORABLY DISCHARGED VETERANS. It is estimated this could deplete the Sheriffs' Concealed Weapons Fund by 50% to 80% and additionally the Courthouse Facilities Improvement Authority will lose their portion of this fee (could be more than \$200,000 annually). The bill did not go to Finance Committees and it has just become apparent how much money will be lost; the State Police also lose their portion of the fee.

HB 2450 Granting licensed real estate appraisers access to Assessor's documents is DEAD

HB 2513 Governor's drugged driving legislation has been heavily amended on both sides

HB 2585 Increasing the time to file a petition in response to notice of an increased assessment from 5 days to 8 business days; has gone to conference committee due to disagreement about definition of "business days"

HB 2717 Requiring deputy sheriffs be issued ballistic vests upon law-enforcement certification

HB 3058 Valuation of antique motor vehicles at \$5,000 appraised and minimum appraised value for licensed cars "that run" at \$700 appears to be DEAD; this was an attempt to reach a compromise and get rid of the antique car issue once and for all

SB 146 Collecting unpaid magistrate court charges through income tax refund withholding; this is a means of trying to collect delinquent court costs

SB 158 Complete Streets Act has completed legislative action; WVACo supported this legislation

SB 200 Eyewitness Identification Act

SB 331 Permitting Courthouse Facilities Improvement Authority to issue bonds; a WVACo legislative priority

SB 365 Criminal expungement is DEAD

SB 371 Governor's bill on prison overcrowding; amendments adopted in House reduce the potential savings by at least 1/3

SB 414 Allowing County Clerks the option to issue hunting/fishing licenses (a DNR bill)

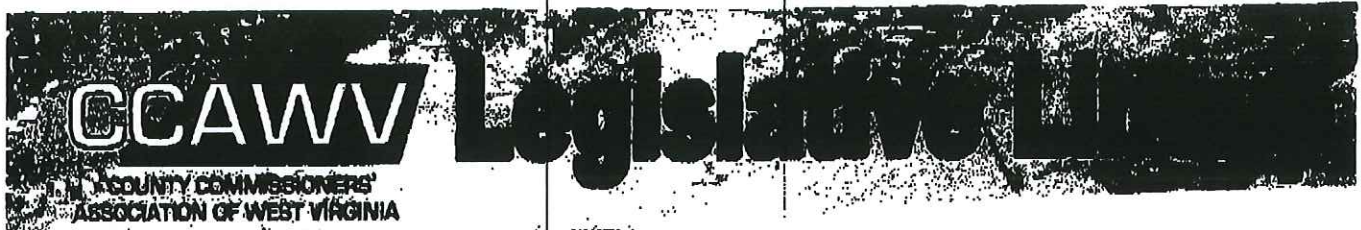
SB 477 Secretary of State's bill relating to electronic registration of voters through DMV

SB 535 Secretary of State's bill for process of maintaining voter registration lists

SB 601 Removing requirement that confidential juvenile proceedings records be sealed; a Circuit Clerks' priority

Remember, nothing is over until midnight on Saturday! When I say a bill is "dead," it could be rolled into a "germane" bill that is alive. A bill that appears to be passing can be pulled off the floor agenda (calendar) by the Rules Committee of the House or Senate at any time in the next couple of days. Nothing's over til it's over!

Thanks for your calls, Capitol visits, and emails throughout the session!



Please Distribute To All County Commissioners....

Volume 16, Issue 8

April 1, 2013

Legislative Update Week 7...

Good Morning Everybody:

On Friday we were working with the oil and gas industry on language for **HB 3124 - Floodplain permit fee cap**. Even though we'd come up with some language we thought would work, their lobbyist and I decided to pull the bill and let it die and get together after session with some folks from each organization to work the issue out together. We told Chairman Miley and he indicated that he'd be happy NOT to run the bill. However, after we left the Capitol, for some reason the bill did pass out of House Judiciary without any further amendments to it....it simply reads as follows.....**d) If a county commission charges a fee for a floodplain permit, the fee shall not exceed \$5,000.** It appears the bill will go to the Senate as above or we will have to try to amend the bill further on the Senate side or try to kill it....the fun never stops.

Also on Friday, the House Finance Committee originated a bill - **HB 3164 Allowing part-time outside employment for full time prosecuting attorneys**. This bill is on first reading on the House Floor today. The importance of this bill is that it deals with the same section of the WV Code as the salary bills would, which makes it a surviving vehicle bill, which creates a slim possibility for reviving the salary bills. Stay tuned.

Here is a quick update on county bills CCAWV was following that did NOT survive....

In the Senate:

SB 529 - Granting county commissions **advice and consent** authority in discharging certain county employees—CCAWV agreed to eliminate consent and require only advising the county commission.

CCAWV advised the committee that commissioners are joint employers and as such are jointly sued in wrongful dismissals. Requiring elected officials to notify the county commission before dismissing an employee would allow legal to be consulted in an effort to better manage liability risk and the expense of resulting lawsuits to the county taxpayers. **Mr. Donnie Evans, Summers County Clerk** spoke against the bill, as amended, on behalf of all elected officials organizations except CCAWV. The reason for opposing was "**commissioners should have no authority over other elected officials' offices and we've never had to do so before.**" Unfortunately for county taxpayers, because of the disagreement of the other elected officials, the committee choose to lay the bill over...there by letting it die in Government Organization .

SB 530 - Authorizing circuit and magistrate courts place **surcharge on bail bonds** to offset regional jail costs . Died in Senate Judiciary

SB 531 - Providing elected county officials receive **raise based on Consumer Price Index / or 3%**—CCAWV's **Ongoing Salary Mechanism Bill (FN)** Died in Government OrganizationInstead Senate Government Organization passed SB 367 which would create a State Compensation Board that would make recommendations to the Legislature for County official raises. SB 367 died in Senate Finance.

Com Sub for SB 522—Relating to collection and processing of certain court fees and providing for a fee of an additional \$40 on all municipal offenses (not just moving violations) to be paid to the Regional Jail and Correctional Facility Authority Fund used for bond indebtedness. Died in Senate Finance.

In the House:

Both of the following salary bills died in House Finance:

HB 3023—CCAWV **Ongoing Salary Mechanism** based on CPI or 3%

HB 2887 —is **the "Salary Bump-up"** bill supported by CCAWV and WVACo.

HB 3024—CCAWV **Advice & Consent Authority** in discharging county employees was amended to require only advice (CCAWV agreed to eliminate consent). The bill passed out of Political Subdivision and died in House Judiciary.

HB 3070—**Surcharge on bail bonds to offset regional jail costs**—died in House Judiciary

Homestead Exemption—HJR 11..... Died in House Finance

HB 2840 - The purpose of this bill is to amend provisions relating to challenges to increases in valuation and assessment of property for ad valorem property taxation. The bill allows a real property owner to submit an independent appraisal of the property to the assessor. It provides for notice to an owner of an increase in the assessed value that is greater than sixty percent of the value determined by an independent appraisal. The bill also provides that the assessor bear the burden of proof to show that the value of the independent appraisal is incorrect before the board of equalization and review and that the board assess the property based on the independent appraisal if found correct. The bill also establishes burden and degree of proof necessary to challenge an assessment or appraisal of property for ad valorem property taxation to be proof by a preponderance of the evidence. CCAWV has concerns with this bill. **It died in House Finance.**

Following is a list of the bills of county interest that survived cross-over week. There may be a few more to add that can still pass through Wednesday.

Personalized Bill Tracking List					
Crossover Bills - 2013 Regular Session					
Bill	Title	SA (Same As) / S (Similar To)	Last Action	Committee Reference	Notes
<u>SB 125</u>	Permitting Monongalia County Commission to levy special district excise tax	SI <u>SB 81</u>	03/12/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
<u>SB 145</u>	Amending election complaint procedures	SA <u>HB 2091</u>	02/26/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
<u>SB 146</u>	Collecting unpaid magistrate court charges through income tax refund withholding		03/29/13 - To House Ordered to House	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
<u>SB 158</u>	Creating Complete Streets Act	SA <u>HB 2494</u>	03/27/13 - To House House Government Organization	House Reference 1 - Government Organization Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Government Organization	
<u>SB 190</u>	Relating to public-private transportation projects funding	SA <u>HB 2511</u>	03/26/13 - To House House Roads and Transportation	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
<u>SB 331</u>	Permitting Courthouse Facilities Improvement Authority to issue bonds	SA <u>HB 2988</u>	03/29/13 - To House Ordered to House	Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
<u>SB 371</u>	Relating to prison overcrowding	SA <u>HB 2726</u>	03/22/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
				House Reference 1 - Judiciary	

Crossover Bills - 2013 Regular Session					
Bill	Title	SA (Same As) / SI (Similar To)	Last Action	Committee Reference	Notes
SB 372	Creating criminal offense for interfering with emergency service call		03/14/13 - To House House Judiciary	House Reference 2 - Finance Senate Reference 1 - Judiciary	
SB 431	Relating to public employer liability for delinquent retirement contributions	SA HB 2822	04/01/13 - To House On 2nd reading, House Calendar 2nd Reading	Senate Reference 1 - Pensions Senate Reference 2 - Finance	
SB 435	Continuing Municipal Home Rule Pilot Program	SI HB 2761	03/08/13 - To House House Government Organization	House Reference 1 - Government Organization Senate Reference 1 - Government Organization	
SB 527	Relating to process of filling vacancies in certain elected offices	SI HB 2857	04/01/13 - To House Ordered to House	Senate Reference 1 - Judiciary	
SB 552	Creating Uniform Real Property Electronic Recording Act	SI HB 2971	04/01/13 - To House Ordered to House	Senate Reference 1 - Interstate Cooperation Senate Reference 2 - Judiciary	
SB 561	Establishing Tucker County Cultural District Authority		04/01/13 - To Senate On 2nd reading 2nd Reading	Senate Reference 1 - Government Organization	
SB 584	Creating Pretrial Release Program		03/27/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2360	Relating to public school support computation of local share		03/25/13 - To Senate Education	House Reference 1 - Education House Reference 2 - Finance Senate Reference 1 - Education Senate Reference 2 - Finance	
HB 2397	Authorizing a county commission to temporarily fill vacancies in certain offices	SA SB 213	03/14/13 - To Senate Government Organization	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
HB 2508	Changing the capital investment threshold amount	SA SB 189	03/25/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
				House Reference 1 - Judiciary	

Cross-over bills - 2013 Regular Session

Bill	Title	SA (Same As) SI (Similar To)	Last Action	Committee Reference	Notes
HB 2521	Relating to the West Virginia Contraband Forfeiture Act		04/01/13 - To Senate Judiciary	Senate Reference 1 - Judiciary	
HB 2543	Specifying that the subsidy provided to volunteer fire departments to offset certain workers' compensation premium increases apply to increases attributable to the fire fighting service		03/28/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 2585	increasing the time to file a petition in response to notice of an increased assessment		03/07/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2590	Creating a public nonprofit corporation and governmental instrumentality to collectively address several environmental and economic development programs	SA SB 342 SI SB 50	03/27/13 - To Senate Government Organization	House Reference 1 - Energy, industry and Labor, Economic Development and Small Business House Reference 2 - Judiciary Senate Reference 1 - Government Organization	
HB 2717	Requiring that deputy sheriffs be issued ballistic vests upon law-enforcement certification	SA SB 360	03/28/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	
HB 2747	Relating to Open Governmental Proceedings		03/14/13 - To Senate Government Organization	House Reference 1 - Government Organization House Reference 2 - Judiciary Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
HB 2759	Relating to standards for emergency medical service personnel		04/01/13 - To House On 3rd reading, Special Calendar 3rd Reading, Special Calendar	House Reference 1 - Health and Human Resources House Reference 2 - Finance	
HB 2784	Relating to the Deputy Sheriff Retirement System Act	SA SB 406	03/29/13 - To House House received Senate message	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
			04/01/13 - To Senate On 2nd reading	House Reference 1 - Pensions and Retirement	

Crossover Bills - 2013 Regular Session					
Bill	Title	SA (Same As) / SI (Similar To)	Last Action	Committee Reference	Notes
HB 2802	Relating to the Emergency Medical Services Retirement System	SA SB 418	2nd Reading	House Reference 2 - Finance	
HB 2847	Relating to the collection of delinquent real property and personal property taxes		03/19/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2848	Providing the process for requesting a refund after forfeiture of rights to a tax deed		03/25/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2851	Establishing a one time audit cost amnesty program for local governments with delinquent audit costs	SA SB 600	04/01/13 - To Senate Government Organization	House Reference 1 - Political Subdivisions House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
HB 2877	Permitting the Director of the Public Employees Insurance Agency to operate any of the agency's health benefits plans on a calendar year	SA SB 458	04/01/13 - To House From House Calendar, 1st reading, placed on Special Calendar 1st Reading, Special Calendar	House Reference 1 - Health and Human Resources House Reference 2 - Finance	
HB 2913	Specifying procedures for adjusting payments to correct for an erroneous distribution of moneys dedicated, distributed or directed to a state or local governmental subdivision	SA SB 439	03/29/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	
HB 2945	Relating to the distribution of state funds to volunteer fire departments		03/28/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 3058	Relating to the valuation of motor vehicles for purposes of ad valorem property taxes	SI SB 550	04/01/13 - To House From House Calendar, 1st reading, placed on Special Calendar 1st Reading, Special Calendar	House Reference 1 - Roads and Transportation House Reference 2 - Finance	
	Relating to floodplain and mudslide area		04/01/13 - To House From House Calendar, 1st reading, placed on Special Calendar 1st Reading, Special Calendar	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary	

Crossover Bills - 2013 Regular Session					
Bill	Title	SA (Same As) / SI (Similar To)	Last Action	Committee Reference	Notes
HB 3124	management				
	Allowing part-time outside employment for full time prosecuting attorneys		04/01/13 - To House From House Calendar, 1st reading, placed on Special Calendar		
HB 3164			1st Reading, Special Calendar	House Reference 1 - Finance	



Please Distribute To All County Commissioners....

Volume 16, Issue 9

April 5, 2013

Legislative Update...

Good Morning Everybody:

Here is the finally tally of bills surviving cross-over day. The House passed 143 bills and the Senate passed 169. Now the two bodies will spend the rest of the session (ending April 13th) to work on each others' bills. As I reported on Monday, our Salary Mechanism bills and Advice & Consent bills unfortunately, did not make it. The good news is that we were able to get some good discussion going about both issues. Our salary mechanism bill was written to be effective in 2015 so we still have time and opportunity to continue the dialog for future consideration.

Quick Update on county issues:

On Friday we were working with the oil and gas industry on language for **HB 3124 - Floodplain permit fee cap**, and ultimately jointly decided to request that the bill be pulled from the agenda, allowing us to discuss the issue after session to find a common ground. This bill just didn't want to die, and kept popping back up, but in the end was finally parked in the House and died there.

HB 3164 Allowing part-time outside employment for full time prosecuting attorneys, the bill that might have served as a vehicle for a salary increase for county elected officials, died on the House Calendar on Wednesday.

HB2397- Authorizing a county commission to temporarily fill vacancies for 60 days in certain offices while they decide on a permanent replacement for an unexpired term until the next election, was taken up by the Senate Government Organization on Wednesday and passed out to Senate Judiciary.

HB 2399 - Protecting livestock in dire or extreme conditions. This bill was originated in House Judiciary on March 29th and passed on the House Floor. The short title gives no indication that the bill involves county commissions....but guess again! The bill will require the County Commission to create a livestock committee of three farmers or livestock breeders in the county to handle complaints of inhumane livestock treatment. The bill says that if during the course of an investigation the humane officer and livestock committee find livestock to be in an unacceptable condition but not in imminent danger and are unable to rectify the situation with the owner without legal action, the humane officer and the livestock committee shall notify the county commission for assistance. The county commission shall then remedy the situation with the owner. The humane officer and livestock committee shall assist the county commission and follow up to ensure that the problems have been remedied. (Not sure what this could mean!) I sent this bill out yesterday, and all feed back says we don't need or want this bill.....The bill goes to the Senate Agriculture and Rural Development. Please call committee members to oppose its passage....Committee members are listed below:

Senate Agricultural and Rural Development

Senator Miller - Chair
Senator Williams - Vice-Chair
Senator Beach
Senator Cann
Senator Cookman
Senator Hall, D.
Senator Laird
Senator Tucker
Senator Carmichael
Senator Nohe
Senator Sypolt

The following bills are bills supported by CCAWV and are still moving...

SB 146, SB 371, and SB 584 should have positive affects on the county regional jail costs and are supported by CCAWV:

SB 146 - Collecting unpaid magistrate court charges through income tax refund withholding - this bill is on House Judiciary Committee this afternoon.

SB 371 - Relating to Prison overcrowding (the Governor's bill) is still moving. It has a double reference in the House to Judiciary then Finance.

SB 584 - creating pretrial release program. This bill is in House Judiciary.

SB 331 - Permitting Courthouse Facilities Improvement Authority to issue bonds. This bill passed the Senate and goes to House Finance. It is supported by CCAWV

Following is a list of the bills of county interest that survived cross-over week, including those passed Monday through Wednesday this week.

Personalized Bill Tracking List

Bill Number	Bill Title	Author	Effective Date	Committee Reference	Notes
SB 103	Creating WV Commuter Rail Access Act	SA HB 2879	04/03/13 - To House House Finance	House Reference 1 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
SB 125	Permitting Monongalia County Commission to levy special district excise tax	SI SB 81	03/12/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
SB 145	Amending election complaint procedures	SA HB 2091	04/05/13 - To House On 2nd reading, Special Calendar 2nd Reading, Special Calendar	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
SB 146	Collecting unpaid magistrate court charges through income tax refund withholding		04/01/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 158	Creating Complete Streets Act	SA HB 2494	03/27/13 - To House House Government Organization	House Reference 1 - Government Organization Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Government Organization	
SB 190	Relating to public-private transportation projects funding	SA HB 2511	03/26/13 - To House House Roads and Transportation	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
				House Reference 1 - Finance	

Com Law Bill 2013 Review Session					
Bill Number	Bill Title	SA/Committee	Key Action	Committee Reference	Notes
<u>SB 202</u>	Creating WV Spay Neuter Assistance Program and Fund		04/03/13 - To House House Finance	Senate Reference 1 - Agriculture and Rural Development Senate Reference 2 - Finance	
<u>SB 331</u>	Permitting Courthouse Facilities Improvement Authority to Issue bonds	SA HB 2988	04/01/13 - To House House Finance	House Reference 1 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
<u>SB 354</u>	Requiring study on alternative revenue sources for funding state roads		04/02/13 - To House House Roads and Transportation	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
<u>SB 369</u>	Relating to concealed handgun license reciprocity	SI HB 2602	04/02/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
<u>SB 371</u>	Relating to prison overcrowding	SA HB 2726	03/22/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
<u>SB 372</u>	Creating criminal offense for interfering with emergency service call		03/14/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
<u>SB 412</u>	Relating to removal of elected county conservation district supervisors from office		04/05/13 - To House On 3rd reading, Special Calendar 3rd Reading, Special Calendar	House Reference 1 - Agriculture House Reference 2 - Judiciary Senate Reference 1 - Agriculture and Rural Development Senate Reference 2 - Judiciary	
	Relating to public employer liability for		04/04/13 - To Senate Communicated to	Senate Reference 1 - Pensions Senate Reference 2 - Finance	

Bill Title	Author	Effective Date	Committee Reference
HB 2848 Providing the process for requesting a refund after forfeiture of rights to a tax deed		03/25/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary
HB 2851 Establishing a one time audit cost amnesty program for local governments with delinquent audit costs	SA SB 600	04/04/13 - To Senate Finance	House Reference 1 - Political Subdivisions House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance
HB 2913 Specifying procedures for adjusting payments to correct for an erroneous distribution of moneys dedicated, distributed or directed to a state or local governmental subdivision	SA SB 439	03/29/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance
HB 2945 Relating to the distribution of state funds to volunteer fire departments		03/28/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance
HB 3058 Relating to the valuation of motor vehicles for purposes of ad valorem property taxes	Si SB 550	04/04/13 - To Senate Transportation and Infrastructure	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance
HB 3112 Relating to compensation awards to victims of crimes	SA SB 643	04/04/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance
HB 3135 Relating generally to voting system certification and procedures at the central counting center	SA SB 650	04/03/13 - To Senate Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary
HB 3161 Repealing section relating to additional fee to be collected for each marriage license issued		04/04/13 - To Senate Judiciary	House Reference 1 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance

Bill Number	Title	Author	Date	Committee Reference	Note
HB 2600	Creating resort area districts		04/04/13 - To Senate Economic Development	Senate Reference 2 - Finance	
HB 2717	Requiring that deputy sheriffs be issued ballistic vests upon law-enforcement certification	SA SB 360	03/28/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	
HB 2747	Relating to Open Governmental Proceedings		03/14/13 - To Senate Government Organization	House Reference 1 - Government Organization House Reference 2 - Judiciary Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
HB 2759	Relating to standards for emergency medical service personnel		04/02/13 - To Senate Government Organization	House Reference 1 - Health and Human Resources House Reference 2 - Finance Senate Reference 1 - Government Organization	
HB 2784	Relating to the Deputy Sheriff Retirement System Act	SA SB 406	03/29/13 - To House House received Senate message	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
HB 2802	Relating to the Emergency Medical Services Retirement System	SA SB 418	04/03/13 - To House House received Senate message	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
HB 2806	Relating to administrative remedies for prisoners generally	SA SB 416	04/04/13 - To Senate Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2815	Clarifying and modifying the process of appointing and terminating guardians for minors	SA SB 382	03/22/13 - To Senate Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2847	Relating to the collection of delinquent real property and personal property taxes		03/19/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	

Bill Number	Title	SA (Similar to)	SI (Similar to)	Last Action	Committee Reference	Date
HB 2399	Protecting livestock in dire or extreme condition			04/04/13 - To Senate Agriculture and Rural Development	House Reference 2 - Judiciary Senate Reference 1 - Agriculture and Rural Development	
HB 2469	Increasing the cap on earnings during temporary reemployment after retirement			04/04/13 - To Senate Pensions	House Reference 1 - Pensions and Retirement House Reference 2 - Finance Senate Reference 1 - Pensions Senate Reference 2 - Finance	
HB 2508	Changing the capital investment threshold amount	SA SB 189		03/25/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 2521	Relating to the West Virginia Contraband Forfeiture Act			04/05/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2543	Specifying that the subsidy provided to volunteer fire departments to offset certain workers' compensation premium increases apply to increases attributable to the fire fighting service			03/28/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 2585	Increasing the time to file a petition in response to notice of an increased assessment			04/05/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2590	Creating a public nonprofit corporation and governmental instrumentality to collectively address several environmental and economic development programs	SA SB 342 SI SB 50		03/27/13 - To Senate Government Organization	House Reference 1 - Energy, Industry and Labor, Economic Development and Small Business House Reference 2 - Judiciary Senate Reference 1 - Government Organization	
					House Reference 1 - Political Subdivisions House Reference 2 - Judiciary Senate Reference 1 - Economic Development	

Bill Number	Bill Title	SI (Similar)	Committee	Committee Reference	Notes
<u>SB 527</u>	certain elected offices	<u>SI HB 2857</u>	04/02/13 - To House	House Judiciary	
				House Reference 1 - Judiciary	
				House Reference 2 - Finance	
<u>SB 535</u>	Relating to process for maintaining voter registration lists	<u>SA HB 2941</u>	04/03/13 - To House	House Finance	
				Senate Reference 1 - Judiciary	
				House Reference 1 - Finance	
<u>SB 552</u>	Creating Uniform Real Property Electronic Recording Act	<u>SI HB 2971</u>	04/02/13 - To House	House Finance	
				Senate Reference 1 - Interstate Cooperation	
				Senate Reference 2 - Judiciary	
<u>SB 561</u>	Establishing Tucker County Cultural District Authority		04/03/13 - To House	House Political Subdivisions	
				House Reference 2 - Government Organization	
				Senate Reference 1 - Government Organization	
<u>SB 584</u>	Creating Pretrial Release Program		03/27/13 - To House	House Judiciary	
				Senate Reference 1 - Judiciary	
<u>HB 2048</u>	Authorizing the sale of prohibited fireworks		02/13/13 - To House	House Government Organization	
				House Reference 2 - Finance	
<u>HB 2360</u>	Relating to public school support computation of local share		03/25/13 - To Senate	Education	
				House Reference 1 - Education	
				House Reference 2 - Finance	
				Senate Reference 1 - Education	
				Senate Reference 2 - Finance	
<u>HB 2397</u>	Authorizing a county commission to temporarily fill vacancies in certain offices	<u>SA SB 213</u>	04/04/13 - To Senate	Judiciary	
				House Reference 1 - Political Subdivisions	
				House Reference 2 - Judiciary	
				Senate Reference 1 - Government Organization	
				Senate Reference 2 - Judiciary	
				House Reference 1 - Agriculture	

Governor's 2013 Regular Session					
Bill	Title	Author	Action	Committee Reference	Notes
SB 431	delinquent retirement contributions	SA HB 2822	Senate		
			04/05/13 - To House On 2nd reading, Special Calendar	House Reference 1 - Government Organization	
SB 435	Continuing Municipal Home Rule Pilot Program	SI HB 2761		Senate Reference 1 - Government Organization	
			2nd Reading, Special Calendar		
SB 458	Permitting PEIA health plans to operate on calendar-year basis	SA HB 2877		Senate Reference 1 - Banking and Insurance	
			04/05/13 - To House From House Calendar, 2nd reading, placed on Special Calendar	Senate Reference 2 - Government Organization	
			2nd Reading, Special Calendar		
SB 477	Relating to electronic registration of voters	SA HB 2865		House Reference 1 - Judiciary	
			03/21/13 - To House House Judiciary	Senate Reference 1 - Judiciary	
SB 482	Relating to sale of voter registration lists	SA HB 2863		House Reference 1 - Judiciary	
			04/01/13 - To House House Judiciary	House Reference 2 - Finance	
				Senate Reference 1 - Judiciary	
				Senate Reference 2 - Finance	
SB 489	Permitting community enhancement districts to decrease annual property assessments			House Reference 1 - Judiciary	
			03/26/13 - To House House Judiciary	House Reference 2 - Finance	
				Senate Reference 1 - Government Organization	
SB 492	Authorizing "rural resort community" as limited gaming facility			House Reference 1 - Judiciary	
			04/04/13 - To House House Judiciary	House Reference 2 - Finance	
				Senate Reference 1 - Judiciary	
				Senate Reference 2 - Finance	
SB 507	Relating to PERS and State Police Retirement System contribution rates			House Reference 1 - Pensions and Retirement	
			03/29/13 - To House House Pensions and Retirement	House Reference 2 - Judiciary	
				Senate Reference 1 - Pensions	
	Relating to process of filling vacancies in			House Reference 1 - Judiciary	
				Senate Reference 1 - Judiciary	



Please Distribute To All County Commissioners....

Volume 16, Issue 10	April 9, 2013
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Legislative Update...

Hi all,

Four days left in the regular 2013 legislative session! Just a quick update on those bill of county interest we've been tracking.....

HB 2399 - Livestock bill requiring county commissions to create a Livestock Committee was amended to take county commissions out and replaced with a state-wide board already in existence (WV Code 19-1c-4) called "Livestock Care Standards Board" that will work with vet.

SB 371 - Governor's Prison Overcrowding bill passed both House Judiciary and House Finance Today and goes to the House Floor. CCAWV supports.

SB 584 - Pretrial Release Program Bill will be on House Judiciary agenda tomorrow. CCAWV supports.

SB 435 - Municipal Home Rule bill is on 2nd reading on House Floor but tied up in rules right now because Delegate Patrick Lane wants to amend it to include gun law ordinance issue into it. House Leadership has placed in on the regular calendar for now.

SB 331, providing the CFIA to issue bonds, was successfully passed out of House Finance this evening and will be reported to the floor of the House. CCAWV supports.

Attached is an updated list of all those bills of county interest still alive.....

Personalized Bill Tracking List

Bill	Title	SA (Same As) SI (Similar To)	Last Action	Committee Reference	Notes
<u>SB 103</u>	Creating WV Commuter Rail Access Act	<u>SA HB 2879</u>	04/03/13 - To House House Finance	House Reference 1 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
<u>SB 125</u>	Permitting Monongalia County Commission to levy special district excise tax	<u>SI SB 81</u>	03/12/13 - To House House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
<u>SB 145</u>	Amending election complaint procedures	<u>SA HB 2091</u>	04/09/13 - To House Completed legislative action	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
<u>SB 146</u>	Collecting unpaid magistrate court charges through income tax refund withholding		04/08/13 - To House House Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
<u>SB 158</u>	Creating Complete Streets Act	<u>SA HB 2494</u>	04/10/13 - To House On 3rd reading, Special Calendar 3rd Reading, Special Calendar	House Reference 1 - Government Organization Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Government Organization	
<u>SB 190</u>	Relating to public-private transportation projects funding	<u>SA HB 2511</u>	04/05/13 - To House House Finance	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
<u>SB 202</u>	Creating WV Spay Neuter Assistance Program and Fund		04/09/13 - To House With amendment, do pass	House Reference 1 - Finance Senate Reference 1 - Agriculture and Rural Development Senate Reference 2 - Finance	
<u>SB 331</u>	Permitting Courthouse Facilities Improvement Authority to issue bonds	<u>SA HB 2988</u>	04/09/13 - To House Do pass	House Reference 1 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
				House Reference 1 - Roads and Transportation	

Consolidated 2013 Regular Session

Bill	Title	SA (Same As) / SI (Similar To)	Last Action	Committee Reference	Notes
SB 354	Requiring study on alternative revenue sources for funding state roads		04/08/13 - To House House Finance	House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
SB 369	Relating to concealed handgun license reciprocity	SI HB 2602	04/02/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
SB 371	Relating to prison overcrowding	SA HB 2726	04/09/13 - To House With amendment, do pass	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	out of finance 4/9 - to House Floor
SB 372	Creating criminal offense for interfering with emergency service call		04/08/13 - To House House Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
SB 412	Relating to county conservation district supervisors		04/08/13 - To House House received Senate message	House Reference 1 - Agriculture House Reference 2 - Judiciary Senate Reference 1 - Agriculture and Rural Development Senate Reference 2 - Judiciary	
SB 431	Relating to public employer liability for delinquent retirement contributions	SA HB 2822	04/08/13 - To House House received Senate message	Senate Reference 1 - Pensions Senate Reference 2 - Finance	
SB 435	Continuing Municipal Home Rule Pilot Program	SI HB 2761	04/09/13 - To House On 2nd reading, House Calendar 2nd Reading	House Reference 1 - Government Organization Senate Reference 1 - Government Organization	
SB 458	Permitting PEIA operate Medicare retiree health plan on calendar-year basis	SA HB 2877	04/09/13 - To House Completed legislative action	Senate Reference 1 - Banking and Insurance Senate Reference 2 - Government Organization	
SB 477	Relating to electronic registration of voters	SA HB 2865	04/09/13 - To House Do pass	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
SB 482	Relating to safe of voter registration lists	SA HB 2863	04/08/13 - To House House Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
				House Reference 1 - Judiciary House Reference 2 - Finance	

Crossovers - 2013 Regular Session					
Bill	Title	SA(Same As) SI(Similar To)	Last Action	Committee Reference	Notes
SB 489	Permitting community enhancement districts to decrease annual property assessments		04/08/13 - To House House Finance	Senate Reference 1 - Government Organization	
SB 492	Authorizing "rural resort community" as limited gaming facility		04/08/13 - To House House Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 507	Relating to PERS and State Police Retirement System contribution rates		04/08/13 - To House House Judiciary	House Reference 1 - Pensions and Retirement House Reference 2 - Judiciary Senate Reference 1 - Pensions	
SB 527	Relating to process of filling vacancies in certain elected offices	SI HB 2857	04/02/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
SB 535	Relating to process for maintaining voter registration lists	SA HB 2941	04/03/13 - To House House Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
SB 552	Creating Uniform Real Property Electronic Recording Act	SI HB 2971	04/02/13 - To House House Finance	House Reference 1 - Finance Senate Reference 1 - Interstate Cooperation Senate Reference 2 - Judiciary	
SB 561	Establishing Tucker County Cultural District Authority		04/10/13 - To House On 2nd reading, Special Calendar 2nd Reading, Special Calendar	House Reference 1 - Political Subdivisions House Reference 2 - Government Organization Senate Reference 1 - Government Organization	
SB 584	Creating Pretrial Release Program		03/27/13 - To House House Judiciary	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2048	Authorizing the sale of prohibited fireworks		02/13/13 - To House House Government Organization	House Reference 1 - Government Organization House Reference 2 - Finance	
HB 2360	Relating to public school support computation of local share		04/09/13 - To Senate Finance	House Reference 1 - Education House Reference 2 - Finance Senate Reference 1 - Education Senate Reference 2 - Finance	
				House Reference 1 - Political Subdivisions House Reference 2 - Judiciary	

Bill	Title	SA(Same As)/ SI(Similar To)	Last Action	Committee Reference	Notes
HB 2397	Authorizing a county commission to temporarily fill vacancies in certain offices	SA SB 213	04/04/13 - To Senate Judiciary	Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
HB 2399	Protecting livestock in dire or extreme condition		04/10/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Agriculture House Reference 2 - Judiciary Senate Reference 1 - Agriculture and Rural Development	
HB 2469	Increasing the cap on earnings during temporary reemployment after retirement		04/09/13 - To Senate On 2nd reading to Finance	House Reference 1 - Pensions and Retirement House Reference 2 - Finance Senate Reference 1 - Pensions Senate Reference 2 - Finance	
HB 2508	Changing the capital investment threshold amount	SA SB 189	04/10/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 2521	Relating to the West Virginia Contraband Forfeiture Act		04/09/13 - To House Ordered to House	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2543	Specifying that the subsidy provided to volunteer fire departments to offset certain workers' compensation premium increases apply to increases attributable to the fire fighting service		03/28/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Finance	
HB 2585	Increasing the time to file a petition in response to notice of an increased assessment		04/09/13 - To House Ordered to House	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2590	Creating a public nonprofit corporation and governmental instrumentality to collectively address several environmental and economic development programs	SA SB 342 SI SB 50	03/27/13 - To Senate Government Organization	House Reference 1 - Energy, Industry and Labor, Economic Development and Small Business House Reference 2 - Judiciary Senate Reference 1 - Government Organization	
HB 2600	Creating resort area districts		04/04/13 - To Senate Economic Development	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary Senate Reference 1 - Economic Development Senate Reference 2 - Finance	
HB 2717	Requiring that deputy sheriffs be issued ballistic vests upon law-enforcement certification	SA SB 360	03/28/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	

Cross-over bills - 2013 Regular Session

Bill	Title	SA (Same As) SI (Similar To)	Last Action	Committee Reference	Notes
HB 2747	Relating to Open Governmental Proceedings		04/09/13 - To Senate On 2nd reading to Judiciary	House Reference 1 - Government Organization House Reference 2 - Judiciary Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
HB 2759	Relating to standards for emergency medical service personnel		04/02/13 - To Senate Government Organization	House Reference 1 - Health and Human Resources House Reference 2 - Finance Senate Reference 1 - Government Organization	
HB 2784	Relating to the Deputy Sheriff Retirement System Act	SA SB 406	04/08/13 - To House Governor 4/5/13 - Senate Journal	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
HB 2802	Relating to the Emergency Medical Services Retirement System	SA SB 418	04/03/13 - To House House received Senate message	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
HB 2806	Relating to administrative remedies for prisoners generally	SA SB 416	04/10/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2815	Clarifying and modifying the process of appointing and terminating guardians for minors	SA SB 382	04/10/13 - To Senate On 3rd reading 3rd Reading	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 2847	Relating to the collection of delinquent real property and personal property taxes		03/19/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2848	Providing the process for requesting a refund after forfeiture of rights to a tax deed		03/25/13 - To Senate Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Judiciary	
HB 2851	Establishing a one time audit cost amnesty program for local governments with delinquent audit costs	SA SB 600	04/04/13 - To Senate Finance	House Reference 1 - Political Subdivisions House Reference 2 - Finance Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
HB 2913	Specifying procedures for adjusting payments to correct for an erroneous distribution of moneys dedicated, distributed or directed to a state or local governmental subdivision	SA SB 439	04/10/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	
				House Reference 1 - Finance	

Crossbills - 2013 Regular Session

Bill	Title	SA (Same As) SK (Similar To)	Last Action	Committee Reference	Notes
HB 2945	Relating to the distribution of state funds to volunteer fire departments		03/28/13 - To Senate Finance	Senate Reference 1 - Finance	
HB 3058	Relating to the valuation of motor vehicles for purposes of ad valorem property taxes	SI SB 550	04/04/13 - To Senate Transportation and Infrastructure	House Reference 1 - Roads and Transportation House Reference 2 - Finance Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
HB 3112	Relating to compensation awards to victims of crimes	SA SB 643	04/04/13 - To Senate Finance	House Reference 1 - Judiciary House Reference 2 - Finance Senate Reference 1 - Finance	
HB 3135	Relating generally to voting system certification and procedures at the central counting center	SA SB 650	04/10/13 - To Senate On 1st reading 1st Reading	House Reference 1 - Judiciary Senate Reference 1 - Judiciary	
HB 3161	Repealing section relating to additional fee to be collected for each marriage license issued		04/09/13 - To Senate Finance	House Reference 1 - Finance Senate Reference 1 - Judiciary Senate Reference 2 - Finance	

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending March 30, 2013
To be Deposited on:	April 5, 2013
Amount Played	71,010,616.66
Amount Won	64,117,473.20
Amount Promo	225,770.00
MWAP Contribution	<u>4,413.04</u>
Adjusted Gross Terminal Revenue	<u>6,662,960.42</u>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>266,518.42</u>
Net Terminal Revenue	<u>6,396,442.00</u>
Surcharge @ 10%	639,644.22
State Share Excess @ 58%	370,993.65
Track Share of Capital Reinvestment @ 42%	<u>268,650.57</u>
<i>Track Share of Capital Reinvestment @ 42% - 96%</i>	<i>257904.55</i>
<i>Track Share of Capital Reinvestment @ 42% - 4%</i>	<i>10746.02</i>
Adjusted Net Terminal Revenue	<u>5,756,797.78</u>
Racetrack @ 46.50% / 42%	2,417,855.07
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	2,360,287.09
Race Track Purses @ 7% / 14% / 8%	460,543.82
Workers' Compensation Debt Reduction @ 7% / 0%	0.00
Employee Pension Fund @ 1% / .5%	28,783.99
Greyhound Development @ .75%	43,175.98
Thoroughbred Development @ .75%	43,175.98
Racing Commission @ 1%	57,567.98
County/Municipality @ 2%	115,135.96
3% Funds:	
Tourism Promotion Fund @ 1.375%	79,155.97
Development Office Promotion Fund @ .375%	21,587.99
Research Challenge Fund @ .5%	28,783.99
Capitol Renovation and Improvement Fund @ .6875%	39,577.98
2004 Capitol Complex Parking Garage Fund @ .0625%	3,598.00
1% Funds:	
State Capitol Complex Parking Garage @ 1%	0.00
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>57,567.98</u>
	<u>5,756,797.78</u>

WEST VIRGINIA LOTTERY

First Benchmark
Charles Town
County / City Split
Fiscal Year 2013

Charles Town
1999 Net Terminal Revenue \$ 45,603,174
Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 8.19% 7.93%	CHARLES TOWN 41.20% 39.90%	HARPERS FERRY 2.24% 2.17%	RANSON 34.78% 33.68%	SHEPHERDS TOWN 13.59% 16.32%
Revised % (after 2/9/2013)								
Week Ending:								
07/07/12	\$ 161,637.92	\$ 161,637.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/14/12	\$ 129,458.04	\$ 129,458.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/21/12	\$ 130,037.00	\$ 130,037.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/28/12	\$ 137,164.44	\$ 137,164.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/04/12	\$ 132,931.16	\$ 132,931.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/11/12	\$ 134,212.88	\$ 134,212.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/18/12	\$ 133,861.76	\$ 110,241.90	\$ 23,619.86	\$ 1,934.47	\$ 9,731.38	\$ 529.08	\$ 8,214.99	\$ 3,209.94
08/25/12	\$ 132,419.80	\$ 66,209.90	\$ 66,209.90	\$ 5,422.59	\$ 27,278.48	\$ 1,483.10	\$ 23,027.80	\$ 8,997.93
09/01/12	\$ 134,266.84	\$ 67,133.42	\$ 67,133.42	\$ 5,498.23	\$ 27,658.97	\$ 1,503.79	\$ 23,349.00	\$ 9,123.43
09/08/12	\$ 148,058.80	\$ 74,029.40	\$ 74,029.40	\$ 6,063.01	\$ 30,500.11	\$ 1,658.26	\$ 25,747.42	\$ 10,060.60
09/15/12	\$ 123,676.08	\$ 61,838.04	\$ 61,838.04	\$ 5,064.54	\$ 25,477.27	\$ 1,385.17	\$ 21,507.27	\$ 8,403.79
09/22/12	\$ 113,993.80	\$ 56,996.90	\$ 56,996.90	\$ 4,668.05	\$ 23,482.72	\$ 1,276.73	\$ 19,823.52	\$ 7,745.88
09/29/12	\$ 123,222.80	\$ 61,611.40	\$ 61,611.40	\$ 5,045.97	\$ 25,383.90	\$ 1,380.10	\$ 21,428.44	\$ 8,372.99
10/06/12	\$ 125,430.40	\$ 62,715.20	\$ 62,715.20	\$ 5,136.37	\$ 25,838.66	\$ 1,404.82	\$ 21,812.35	\$ 8,523.00
10/13/12	\$ 121,420.36	\$ 60,710.18	\$ 60,710.18	\$ 4,972.17	\$ 25,012.59	\$ 1,359.91	\$ 21,115.00	\$ 8,250.51
10/20/12	\$ 124,666.16	\$ 62,333.08	\$ 62,333.08	\$ 5,105.08	\$ 25,681.23	\$ 1,396.26	\$ 21,679.44	\$ 8,471.07
10/27/12	\$ 116,147.08	\$ 58,073.54	\$ 58,073.54	\$ 4,756.22	\$ 23,926.30	\$ 1,300.85	\$ 20,197.98	\$ 7,892.19
11/03/12	\$ 113,090.60	\$ 56,545.30	\$ 56,545.30	\$ 4,631.06	\$ 23,296.66	\$ 1,266.61	\$ 19,666.46	\$ 7,684.51
11/10/12	\$ 112,221.92	\$ 56,110.96	\$ 56,110.96	\$ 4,595.49	\$ 23,117.72	\$ 1,256.88	\$ 19,515.39	\$ 7,625.48
11/17/12	\$ 114,864.72	\$ 57,432.36	\$ 57,432.36	\$ 4,703.71	\$ 23,662.13	\$ 1,286.49	\$ 19,974.97	\$ 7,805.06
11/24/12	\$ 131,777.72	\$ 65,888.86	\$ 65,888.86	\$ 5,396.30	\$ 27,146.21	\$ 1,475.91	\$ 22,916.14	\$ 8,954.30
12/01/12	\$ 100,486.68	\$ 50,243.34	\$ 50,243.34	\$ 4,114.93	\$ 20,700.26	\$ 1,125.45	\$ 17,474.63	\$ 6,828.07
12/08/12	\$ 101,541.92	\$ 50,770.96	\$ 50,770.96	\$ 4,158.14	\$ 20,917.64	\$ 1,137.27	\$ 17,658.14	\$ 6,899.77
12/15/12	\$ 94,044.76	\$ 47,022.38	\$ 47,022.38	\$ 3,851.13	\$ 19,373.22	\$ 1,053.30	\$ 16,354.39	\$ 6,390.34
12/22/12	\$ 93,677.92	\$ 46,838.96	\$ 46,838.96	\$ 3,836.11	\$ 19,297.65	\$ 1,049.19	\$ 16,290.59	\$ 6,365.42
12/29/12	\$ 119,394.44	\$ 59,697.22	\$ 59,697.22	\$ 4,889.20	\$ 24,595.26	\$ 1,337.22	\$ 20,762.69	\$ 8,112.85
01/05/13	\$ 143,347.04	\$ 71,673.52	\$ 71,673.52	\$ 5,870.06	\$ 29,529.49	\$ 1,605.49	\$ 24,928.05	\$ 9,740.43
01/12/13	\$ 100,832.60	\$ 50,416.30	\$ 50,416.30	\$ 4,129.09	\$ 20,771.52	\$ 1,129.33	\$ 17,534.79	\$ 6,851.57
01/19/13	\$ 102,423.76	\$ 51,211.88	\$ 51,211.88	\$ 4,194.25	\$ 21,099.30	\$ 1,147.15	\$ 17,811.49	\$ 6,959.69
01/26/13	\$ 93,932.52	\$ 46,966.26	\$ 46,966.26	\$ 3,846.54	\$ 19,350.10	\$ 1,052.04	\$ 16,334.87	\$ 6,382.71
02/02/13	\$ 104,135.84	\$ 52,067.92	\$ 52,067.92	\$ 4,264.36	\$ 21,451.99	\$ 1,166.32	\$ 18,109.22	\$ 7,076.03
02/09/13	\$ 104,444.40	\$ 52,222.20	\$ 52,222.20	\$ 4,277.00	\$ 21,515.54	\$ 1,169.78	\$ 18,162.88	\$ 7,097.00
02/16/13	\$ 128,487.04	\$ 64,243.52	\$ 64,243.52	\$ 5,094.51	\$ 25,633.17	\$ 1,394.08	\$ 21,637.22	\$ 10,484.54
02/23/13	\$ 128,231.40	\$ 64,115.70	\$ 64,115.70	\$ 5,084.38	\$ 25,582.16	\$ 1,391.31	\$ 21,594.17	\$ 10,463.68
03/02/13	\$ 125,205.48	\$ 62,602.74	\$ 62,602.74	\$ 4,964.40	\$ 24,978.49	\$ 1,358.48	\$ 21,084.60	\$ 10,216.77
03/09/13	\$ 118,426.52	\$ 59,213.26	\$ 59,213.26	\$ 4,695.61	\$ 23,626.09	\$ 1,284.93	\$ 19,943.03	\$ 9,663.60
03/16/13	\$ 124,732.72	\$ 62,366.36	\$ 62,366.36	\$ 4,945.65	\$ 24,884.18	\$ 1,353.35	\$ 21,004.99	\$ 10,178.19
03/23/13	\$ 119,682.04	\$ 59,841.02	\$ 59,841.02	\$ 4,745.39	\$ 23,876.57	\$ 1,298.55	\$ 20,154.46	\$ 9,766.05
03/30/13	\$ 115,135.96	\$ 57,567.98	\$ 57,567.98	\$ 4,565.14	\$ 22,969.62	\$ 1,249.23	\$ 19,388.90	\$ 9,395.09
Subtotal	\$ 4,712,723.32	\$ 2,812,393.40	\$ 1,900,329.92	\$ 154,519.15	\$ 777,346.58	\$ 42,266.43	\$ 656,205.28	\$ 269,992.48

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT
FY 2009

FY 2009		FY 2010		FY 2011		FY 2012		FY 2013	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/5/2008 *	169,912.56	7/4/2009 *	128,262.42	07/03/2010	115,402.58	7/1-2/2011	69,824.12	07/07/2012	161,637.92
07/12/2008	176,592.38	07/11/2009	168,815.08	07/10/2010	205,731.64	07/09/2011	171,717.28	07/14/2012	129,458.04
07/19/2008	160,344.08	07/18/2009	160,652.98	07/17/2010	161,386.76	07/16/2011	143,019.52	07/21/2012	130,037.00
07/26/2008	162,982.74	07/25/2009	158,869.08	07/24/2010	160,368.28	07/23/2011	146,508.00	07/28/2012	137,164.44
08/02/2008	178,171.04	08/01/2009	174,493.08	07/31/2010	157,802.08	07/30/2011	144,510.28	08/04/2012	132,931.16
08/09/2008	123,538.04	08/08/2009	138,408.80	08/07/2010	136,494.98	08/06/2011	151,495.28	08/11/2012	134,212.88
08/16/2008	82,482.89	08/15/2009	81,222.14	08/14/2010	78,376.68	08/13/2011	117,350.38	08/18/2012	110,241.90
08/23/2008	76,426.18	08/22/2009	76,260.31	08/21/2010	76,199.02	08/20/2011	71,614.12	08/25/2012	66,209.90
08/30/2008	89,459.86	08/29/2009	80,472.92	08/28/2010	72,460.03	08/27/2011	63,432.14	09/01/2012	67,133.42
09/06/2008	91,644.46	09/05/2009	80,798.15	09/04/2010	76,362.84	09/03/2011	80,837.76	09/08/2012	74,029.40
09/13/2008	79,729.93	09/12/2009	86,286.92	09/11/2010	82,969.36	09/10/2011	84,845.80	09/15/2012	61,838.04
09/20/2008	71,269.36	09/19/2009	70,010.15	09/18/2010	67,638.78	09/17/2011	66,748.62	09/22/2012	56,996.90
09/27/2008	79,735.73	09/26/2009	69,316.87	09/25/2010	70,435.06	09/24/2011	68,929.80	09/29/2012	61,611.40
10/04/2008	75,186.22	10/03/2009	72,286.04	10/02/2010	71,013.86	10/01/2011	68,871.64	10/06/2012	62,715.20
10/11/2008	77,139.04	10/10/2009	69,650.63	10/09/2010	69,311.50	10/08/2011	70,866.90	10/13/2012	60,710.18
10/18/2008	80,668.26	10/17/2009	73,560.21	10/16/2010	75,234.62	10/15/2011	75,262.66	10/20/2012	62,333.08
10/25/2008	64,379.44	10/24/2009	67,581.66	10/23/2010	70,290.80	10/22/2011	68,757.72	10/27/2012	58,073.54
11/01/2008	68,352.42	10/31/2009	64,528.30	10/30/2010	65,615.04	10/29/2011	60,507.98	11/03/2012	56,545.30
11/08/2008	70,823.02	11/07/2009	63,741.59	11/06/2010	61,337.62	11/05/2011	70,673.88	11/10/2012	56,110.96
11/15/2008	65,565.50	11/14/2009	65,959.64	11/13/2010	64,595.28	11/12/2011	67,627.10	11/17/2012	57,432.36
11/22/2008	63,883.80	11/21/2009	59,547.05	11/20/2010	56,010.08	11/19/2011	60,690.60	11/24/2012	65,888.86
11/29/2008	69,850.12	11/28/2009	72,399.98	11/27/2010	71,170.90	11/26/2011	74,140.54	12/01/2012	50,243.34
12/06/2008	55,696.68	12/05/2009	51,006.51	12/04/2010	53,215.08	12/03/2011	59,429.94	12/08/2012	50,770.96
12/13/2008	60,178.04	12/12/2009	52,460.58	12/11/2010	46,944.00	12/10/2011	51,395.44	12/15/2012	47,022.38
12/20/2008	52,189.19	12/19/2009	32,834.39	12/18/2010	42,076.76	12/17/2011	55,981.32	12/22/2012	46,838.96
12/27/2008	72,205.91	12/26/2009	53,406.34	12/25/2010	50,450.28	12/24/2011	54,248.62	12/29/2012	59,697.22
01/03/2009	96,504.65	01/02/2010	92,980.40	01/01/2011	85,152.12	12/31/2011	94,661.00	01/05/2013	71,673.52
01/10/2009	53,286.62	01/09/2010	55,020.46	01/08/2011	54,301.30	01/07/2012	74,863.40	01/12/2013	50,416.30

01/17/2009	56,068.87	01/16/2010	60,551.28	01/15/2011	54,005.90	01/14/2012	58,901.92	01/19/2013	51,211.88
01/24/2009	71,474.63	01/23/2010	69,943.53	01/22/2011	60,924.74	01/21/2012	61,819.92	01/26/2013	46,966.26
01/31/2009	61,089.80	01/30/2010	48,527.75	01/29/2011	48,036.94	01/28/2012	62,898.78	02/02/2013	52,067.92
02/07/2009	83,539.63	02/06/2010	37,155.14	02/05/2011	60,777.44	02/04/2012	72,154.66	02/09/2013	52,222.20
02/14/2009	76,054.44	02/13/2010	44,334.00	02/12/2011	67,471.84	02/11/2012	66,429.04	02/16/2013	64,243.52
02/21/2009	91,838.41	02/20/2010	76,946.12	02/19/2011	72,018.54	02/18/2012	77,455.88	02/23/2013	64,115.70
02/28/2009	80,806.88	02/27/2010	72,024.40	02/26/2011	75,544.02	02/25/2012	77,611.78	03/02/2013	62,602.74
03/07/2009	48,837.13	03/06/2010	76,936.85	03/05/2011	74,535.34	03/03/2012	75,963.86	03/09/2013	59,213.26
03/14/2009	96,025.39	03/13/2010	71,007.37	03/12/2011	66,979.48	03/10/2012	76,808.62	03/16/2013	62,366.36
03/21/2009	79,002.82	03/20/2010	74,335.38	03/19/2011	73,113.26	03/17/2012	76,883.92	03/23/2013	59,841.02
03/28/2009	79,250.83	03/27/2010	69,941.88	03/26/2011	68,490.80	03/24/2012	72,108.36	03/30/2013	57,567.98
04/04/2009	75,968.30	04/03/2010	70,636.28	04/02/2011	70,846.58	03/31/2012	74,244.22		
04/11/2009	75,964.94	04/10/2010	69,692.79	04/09/2011	67,076.78	04/07/2012	75,382.98		
04/18/2009	80,598.22	04/17/2010	69,335.92	04/16/2011	64,698.56	04/14/2012	71,065.34		
04/25/2009	75,571.46	04/24/2010	68,714.11	04/23/2011	67,674.14	04/21/2012	68,055.08		
05/02/2009	73,957.05	05/01/2010	68,799.06	04/30/2011	66,807.50	04/28/2012	72,880.66		
05/09/2009	76,697.22	05/08/2010	67,403.54	05/07/2011	66,379.74	05/05/2012	71,582.30		
05/16/2009	71,925.70	05/15/2010	70,186.32	05/14/2011	66,699.76	05/12/2012	63,357.92		
05/23/2009	81,395.43	05/22/2010	64,695.71	05/21/2011	63,210.44	05/19/2012	78,984.36		
05/30/2009	82,161.55	05/29/2010	67,157.40	05/28/2011	64,724.06	05/26/2012	67,396.24		
06/06/2009	74,895.74	06/05/2010	77,371.80	06/04/2011	74,952.34	06/02/2012	76,959.44		
06/13/2009	67,327.23	06/12/2010	66,106.29	06/11/2011	62,203.12	06/09/2012	63,584.86		
06/20/2009	75,500.53	06/19/2010	64,888.48	06/18/2011	61,200.76	06/16/2012	59,436.12		
06/27/2009	67,354.10	06/26/2010	63,950.29	06/25/2011	65,470.44	06/23/2012	55,921.30		
6/30/2009 ***	32,059.58	06/30/2010	29,667.19	06/30/2011	34,351.16	06/30/2012	58,207.40		

TOTALS **4403564.04**

4041141.56

4016541.01

4124906.8

2812393.4

Table Game Revenue

Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92
February, 2011	105,776.45	January, 2012	137,812.68	January, 2013	132,650.35
March, 2011	120,927.10	February, 2012	142,770.01	February, 2013	121,636.62
April, 2011	130,654.61	March, 2012	151,845.46		
May, 2011	130,492.02	April, 2012	127,862.26		
June, 2011	121,576.41	May, 2012	137,905.13		
		June, 2012	129,235.38		
Total 2010-2011	1297391.7	Total 2011-2012	1602900.84	Total 2011-2012	1061332.71

Table Game Revenue Distribution - Jefferson County School Board

<u>Date</u>	<u>Amount</u>
July, 2011	425,154.03
August, 2011	412,421.76
September, 2011	331,125.75
October, 2011	372,821.82
November, 2011	363,356.61
December, 2011	421,529.79
January, 2012	413,438.04
February, 2012	428,310.03
March, 2012	455,536.38
April, 2012	383,586.78
May, 2012	413,715.39
June, 2012	387,706.12
Total 2011-2012	4,808,702.50

<u>Date</u>	<u>Amount</u>
July, 2012	415,990.92
August, 2012	399,737.49
September, 2012	382,597.20
October, 2012	379,446.06
November, 2012	403,331.79
December, 2012	440,033.75
January, 2013	397,951.05
February, 2013	381,857.07
Total 2011-2012	3,200,945.33

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending April 6, 2013
To be Deposited on:	April 12, 2013
Amount Played	73,918,233.82
Amount Won	66,371,794.18
Amount Promo	237,369.00
MWAP Contribution	<u>4,807.33</u>
Adjusted Gross Terminal Revenue	<u>7,304,263.31</u>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>292,170.53</u>
Net Terminal Revenue	<u>7,012,092.78</u>
Surcharge @ 10%	701,209.28
State Share Excess @ 58%	406,701.38
Track Share of Capital Reinvestment @ 42%	<u>294,507.90</u>
<i>Track Share of Capital Reinvestment @ 42% - 96%</i>	<i>282727.58</i>
<i>Track Share of Capital Reinvestment @ 42% - 4%</i>	<i>11780.32</i>
Adjusted Net Terminal Revenue	<u>6,310,883.50</u>
Racetrack @ 46.50% / 42%	2,650,571.07
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	2,587,462.21
Race Track Purses @ 7% / 14% / 8%	504,870.68
Workers' Compensation Debt Reduction @ 7% / 0%	0.00
Employee Pension Fund @ 1% / .5%	31,554.42
Greyhound Development @ .75%	47,331.63
Thoroughbred Development @ .75%	47,331.63
Racing Commission @ 1%	63,108.84
County/Municipality @ 2%	126,217.68
3% Funds:	
Tourism Promotion Fund @ 1.375%	86,774.65
Development Office Promotion Fund @ .375%	23,665.81
Research Challenge Fund @ .5%	31,554.42
Capitol Renovation and Improvement Fund @ .6875%	43,387.32
2004 Capitol Complex Parking Garage Fund @ .0625%	3,944.30
1% Funds:	
State Capitol Complex Parking Garage @ 1%	0.00
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>63,108.84</u>
	<u>6,310,883.50</u>

WEST VIRGINIA LOTTERY
First Benchmark
Charles Town
County / City Split
Fiscal Year 2013

Charles Town
1999 Net Terminal Revenue \$ 45,603,174
Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 8.19% 7.93%	CHARLES TOWN 41.20% 39.90%	HARPERS FERRY 2.24% 2.17%	RANSON 34.78% 33.68%	SHEPHERDS TOWN 13.59% 16.32%
Revised % (after 2/9/2013)								
Week Ending:								
07/07/12	\$ 161,637.92	\$ 161,637.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/14/12	\$ 129,458.04	\$ 129,458.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/21/12	\$ 130,037.00	\$ 130,037.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/28/12	\$ 137,164.44	\$ 137,164.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/04/12	\$ 132,931.16	\$ 132,931.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/11/12	\$ 134,212.88	\$ 134,212.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/18/12	\$ 133,861.76	\$ 110,241.90	\$ 23,619.86	\$ 1,934.47	\$ 9,731.38	\$ 529.08	\$ 8,214.99	\$ 3,209.94
08/25/12	\$ 132,419.80	\$ 66,209.90	\$ 66,209.90	\$ 5,422.59	\$ 27,278.48	\$ 1,483.10	\$ 23,027.80	\$ 8,997.93
09/01/12	\$ 134,266.84	\$ 67,133.42	\$ 67,133.42	\$ 5,498.23	\$ 27,658.97	\$ 1,503.79	\$ 23,349.00	\$ 9,123.43
09/08/12	\$ 148,058.80	\$ 74,029.40	\$ 74,029.40	\$ 6,063.01	\$ 30,500.11	\$ 1,658.26	\$ 25,747.42	\$ 10,060.60
09/15/12	\$ 123,676.08	\$ 61,838.04	\$ 61,838.04	\$ 5,064.54	\$ 25,477.27	\$ 1,385.17	\$ 21,507.27	\$ 8,403.79
09/22/12	\$ 113,993.80	\$ 56,996.90	\$ 56,996.90	\$ 4,668.05	\$ 23,482.72	\$ 1,276.73	\$ 19,823.52	\$ 7,745.88
09/29/12	\$ 123,222.80	\$ 61,611.40	\$ 61,611.40	\$ 5,045.97	\$ 25,383.90	\$ 1,380.10	\$ 21,428.44	\$ 8,372.99
10/06/12	\$ 125,430.40	\$ 62,715.20	\$ 62,715.20	\$ 5,136.37	\$ 25,838.66	\$ 1,404.82	\$ 21,812.35	\$ 8,523.00
10/13/12	\$ 121,420.36	\$ 60,710.18	\$ 60,710.18	\$ 4,972.17	\$ 25,012.59	\$ 1,359.91	\$ 21,115.00	\$ 8,250.51
10/20/12	\$ 124,666.16	\$ 62,333.08	\$ 62,333.08	\$ 5,105.08	\$ 25,681.23	\$ 1,396.26	\$ 21,679.44	\$ 8,471.07
10/27/12	\$ 116,147.08	\$ 58,073.54	\$ 58,073.54	\$ 4,756.22	\$ 23,926.30	\$ 1,300.85	\$ 20,197.98	\$ 7,892.19
11/03/12	\$ 113,090.60	\$ 56,545.30	\$ 56,545.30	\$ 4,631.06	\$ 23,296.66	\$ 1,266.61	\$ 19,666.46	\$ 7,684.51
11/10/12	\$ 112,221.92	\$ 56,110.96	\$ 56,110.96	\$ 4,595.49	\$ 23,117.72	\$ 1,256.88	\$ 19,515.39	\$ 7,625.48
11/17/12	\$ 114,864.72	\$ 57,432.36	\$ 57,432.36	\$ 4,703.71	\$ 23,662.13	\$ 1,286.49	\$ 19,974.97	\$ 7,805.06
11/24/12	\$ 131,777.72	\$ 65,888.86	\$ 65,888.86	\$ 5,396.30	\$ 27,146.21	\$ 1,475.91	\$ 22,916.14	\$ 8,954.30
12/01/12	\$ 100,486.68	\$ 50,243.34	\$ 50,243.34	\$ 4,114.93	\$ 20,700.26	\$ 1,125.45	\$ 17,474.63	\$ 6,828.07
12/08/12	\$ 101,541.92	\$ 50,770.96	\$ 50,770.96	\$ 4,158.14	\$ 20,917.64	\$ 1,137.27	\$ 17,658.14	\$ 6,899.77
12/15/12	\$ 94,044.76	\$ 47,022.38	\$ 47,022.38	\$ 3,851.13	\$ 19,373.22	\$ 1,053.30	\$ 16,354.39	\$ 6,390.34
12/22/12	\$ 93,677.92	\$ 46,838.96	\$ 46,838.96	\$ 3,836.11	\$ 19,297.65	\$ 1,049.19	\$ 16,290.59	\$ 6,365.42
12/29/12	\$ 119,394.44	\$ 59,697.22	\$ 59,697.22	\$ 4,889.20	\$ 24,595.26	\$ 1,337.22	\$ 20,762.69	\$ 8,112.85
01/05/13	\$ 143,347.04	\$ 71,673.52	\$ 71,673.52	\$ 5,870.06	\$ 29,529.49	\$ 1,605.49	\$ 24,928.05	\$ 9,740.43
01/12/13	\$ 100,832.60	\$ 50,416.30	\$ 50,416.30	\$ 4,129.09	\$ 20,771.52	\$ 1,129.33	\$ 17,534.79	\$ 6,851.57
01/19/13	\$ 102,423.76	\$ 51,211.88	\$ 51,211.88	\$ 4,194.25	\$ 21,099.30	\$ 1,147.15	\$ 17,811.49	\$ 6,959.69
01/26/13	\$ 93,932.52	\$ 46,966.26	\$ 46,966.26	\$ 3,846.54	\$ 19,350.10	\$ 1,052.04	\$ 16,334.87	\$ 6,382.71
02/02/13	\$ 104,135.84	\$ 52,067.92	\$ 52,067.92	\$ 4,264.36	\$ 21,451.99	\$ 1,166.32	\$ 18,109.22	\$ 7,076.03
02/09/13	\$ 104,444.40	\$ 52,222.20	\$ 52,222.20	\$ 4,277.00	\$ 21,515.54	\$ 1,169.78	\$ 18,162.88	\$ 7,097.00
02/16/13	\$ 128,487.04	\$ 64,243.52	\$ 64,243.52	\$ 5,094.51	\$ 25,633.17	\$ 1,394.08	\$ 21,637.22	\$ 10,484.54
02/23/13	\$ 128,231.40	\$ 64,115.70	\$ 64,115.70	\$ 5,084.38	\$ 25,582.16	\$ 1,391.31	\$ 21,594.17	\$ 10,463.68
03/02/13	\$ 125,205.48	\$ 62,602.74	\$ 62,602.74	\$ 4,964.40	\$ 24,978.49	\$ 1,358.48	\$ 21,084.60	\$ 10,216.77
03/09/13	\$ 118,426.52	\$ 59,213.26	\$ 59,213.26	\$ 4,695.61	\$ 23,626.09	\$ 1,284.93	\$ 19,943.03	\$ 9,663.60
03/16/13	\$ 124,732.72	\$ 62,366.36	\$ 62,366.36	\$ 4,945.65	\$ 24,884.18	\$ 1,353.35	\$ 21,004.99	\$ 10,178.19
03/23/13	\$ 119,682.04	\$ 59,841.02	\$ 59,841.02	\$ 4,745.39	\$ 23,876.57	\$ 1,298.55	\$ 20,154.46	\$ 9,766.05
03/30/13	\$ 115,135.96	\$ 57,567.98	\$ 57,567.98	\$ 4,565.14	\$ 22,969.62	\$ 1,249.23	\$ 19,388.90	\$ 9,395.09
04/06/13	\$ 126,217.68	\$ 63,108.84	\$ 63,108.84	\$ 5,004.53	\$ 25,180.43	\$ 1,369.46	\$ 21,255.06	\$ 10,299.36
Subtotal	\$ 4,838,941.00	\$ 2,875,502.24	\$ 1,963,438.76	\$ 159,523.68	\$ 802,527.01	\$ 43,635.89	\$ 677,460.34	\$ 280,291.84

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT

FY 2009		FY 2010		FY 2011		FY 2012		FY 2013	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/5/2008 *	169,912.56	7/4/2009 *	128,262.42	07/03/2010	115,402.58	7/1-2/2011	69,824.12	07/07/2012	161,637.92
07/12/2008	176,592.38	07/11/2009	168,815.08	07/10/2010	205,731.64	07/09/2011	171,717.28	07/14/2012	129,458.04
07/19/2008	160,344.08	07/18/2009	160,652.98	07/17/2010	161,386.76	07/16/2011	143,019.52	07/21/2012	130,037.00
07/26/2008	162,982.74	07/25/2009	158,869.08	07/24/2010	160,368.28	07/23/2011	146,508.00	07/28/2012	137,164.44
08/02/2008	178,171.04	08/01/2009	174,493.08	07/31/2010	157,802.08	07/30/2011	144,510.28	08/04/2012	132,931.16
08/09/2008	123,538.04	08/08/2009	138,408.80	08/07/2010	136,494.98	08/06/2011	151,495.28	08/11/2012	134,212.88
08/16/2008	82,482.89	08/15/2009	81,222.14	08/14/2010	78,376.68	08/13/2011	117,350.38	08/18/2012	110,241.90
08/23/2008	76,426.18	08/22/2009	76,260.31	08/21/2010	76,199.02	08/20/2011	71,614.12	08/25/2012	66,209.90
08/30/2008	89,459.86	08/29/2009	80,472.92	08/28/2010	72,460.03	08/27/2011	63,432.14	09/01/2012	67,133.42
09/06/2008	91,644.46	09/05/2009	80,798.15	09/04/2010	76,362.84	09/03/2011	80,837.76	09/08/2012	74,029.40
09/13/2008	79,729.93	09/12/2009	86,286.92	09/11/2010	82,969.36	09/10/2011	84,845.80	09/15/2012	61,838.04
09/20/2008	71,269.36	09/19/2009	70,010.15	09/18/2010	67,638.78	09/17/2011	66,748.62	09/22/2012	56,996.90
09/27/2008	79,735.73	09/26/2009	69,316.87	09/25/2010	70,435.06	09/24/2011	68,929.80	09/29/2012	61,611.40
10/04/2008	75,186.22	10/03/2009	72,286.04	10/02/2010	71,013.86	10/01/2011	68,871.64	10/06/2012	62,715.20
10/11/2008	77,139.04	10/10/2009	69,650.63	10/09/2010	69,311.50	10/08/2011	70,866.90	10/13/2012	60,710.18
10/18/2008	80,668.26	10/17/2009	73,560.21	10/16/2010	75,234.62	10/15/2011	75,262.66	10/20/2012	62,333.08
10/25/2008	64,379.44	10/24/2009	67,581.66	10/23/2010	70,290.80	10/22/2011	68,757.72	10/27/2012	58,073.54
11/01/2008	68,352.42	10/31/2009	64,528.30	10/30/2010	65,615.04	10/29/2011	60,507.98	11/03/2012	56,545.30
11/08/2008	70,823.02	11/07/2009	63,741.59	11/06/2010	61,337.62	11/05/2011	70,673.88	11/10/2012	56,110.96
11/15/2008	65,565.50	11/14/2009	65,959.64	11/13/2010	64,595.28	11/12/2011	67,627.10	11/17/2012	57,432.36
11/22/2008	63,883.80	11/21/2009	59,547.05	11/20/2010	56,010.08	11/19/2011	60,690.60	11/24/2012	65,888.86
11/29/2008	69,850.12	11/28/2009	72,399.98	11/27/2010	71,170.90	11/26/2011	74,140.54	12/01/2012	50,243.34
12/06/2008	55,696.68	12/05/2009	51,006.51	12/04/2010	53,215.08	12/03/2011	59,429.94	12/08/2012	50,770.96
12/13/2008	60,178.04	12/12/2009	52,460.58	12/11/2010	46,944.00	12/10/2011	51,395.44	12/15/2012	47,022.38
12/20/2008	52,189.19	12/19/2009	32,834.39	12/18/2010	42,076.76	12/17/2011	55,981.32	12/22/2012	46,838.96
12/27/2008	72,205.91	12/26/2009	53,406.34	12/25/2010	50,450.28	12/24/2011	54,248.62	12/29/2012	59,697.22
01/03/2009	96,504.65	01/02/2010	92,980.40	01/01/2011	85,152.12	12/31/2011	94,661.00	01/05/2013	71,673.52
01/10/2009	53,286.62	01/09/2010	55,020.46	01/08/2011	54,301.30	01/07/2012	74,863.40	01/12/2013	50,416.30

01/17/2009	56,068.87	01/16/2010	60,551.28	01/15/2011	54,005.90	01/14/2012	58,901.92	01/19/2013	51,211.88
01/24/2009	71,474.63	01/23/2010	69,943.53	01/22/2011	60,924.74	01/21/2012	61,819.92	01/26/2013	46,966.26
01/31/2009	61,089.80	01/30/2010	48,527.75	01/29/2011	48,036.94	01/28/2012	62,898.78	02/02/2013	52,067.92
02/07/2009	83,539.63	02/06/2010	37,155.14	02/05/2011	60,777.44	02/04/2012	72,154.66	02/09/2013	52,222.20
02/14/2009	76,054.44	02/13/2010	44,334.00	02/12/2011	67,471.84	02/11/2012	66,429.04	02/16/2013	64,243.52
02/21/2009	91,838.41	02/20/2010	76,946.12	02/19/2011	72,018.54	02/18/2012	77,455.88	02/23/2013	64,115.70
02/28/2009	80,806.88	02/27/2010	72,024.40	02/26/2011	75,544.02	02/25/2012	77,611.78	03/02/2013	62,602.74
03/07/2009	48,837.13	03/06/2010	76,936.85	03/05/2011	74,535.34	03/03/2012	75,963.86	03/09/2013	59,213.26
03/14/2009	96,025.39	03/13/2010	71,007.37	03/12/2011	66,979.48	03/10/2012	76,808.62	03/16/2013	62,366.36
03/21/2009	79,002.82	03/20/2010	74,335.38	03/19/2011	73,113.26	03/17/2012	76,883.92	03/23/2013	59,841.02
03/28/2009	79,250.83	03/27/2010	69,941.88	03/26/2011	68,490.80	03/24/2012	72,108.36	03/30/2013	57,567.98
04/04/2009	75,968.30	04/03/2010	70,636.28	04/02/2011	70,846.58	03/31/2012	74,244.22	04/06/2013	63,108.84
04/11/2009	75,964.94	04/10/2010	69,692.79	04/09/2011	67,076.78	04/07/2012	75,382.98		
04/18/2009	80,598.22	04/17/2010	69,335.92	04/16/2011	64,698.56	04/14/2012	71,065.34		
04/25/2009	75,571.46	04/24/2010	68,714.11	04/23/2011	67,674.14	04/21/2012	68,055.08		
05/02/2009	73,957.05	05/01/2010	68,799.06	04/30/2011	66,807.50	04/28/2012	72,880.66		
05/09/2009	76,697.22	05/08/2010	67,403.54	05/07/2011	66,379.74	05/05/2012	71,582.30		
05/16/2009	71,925.70	05/15/2010	70,186.32	05/14/2011	66,699.76	05/12/2012	63,357.92		
05/23/2009	81,395.43	05/22/2010	64,695.71	05/21/2011	63,210.44	05/19/2012	78,984.36		
05/30/2009	82,161.55	05/29/2010	67,157.40	05/28/2011	64,724.06	05/26/2012	67,396.24		
06/06/2009	74,895.74	06/05/2010	77,371.80	06/04/2011	74,952.34	06/02/2012	76,959.44		
06/13/2009	67,327.23	06/12/2010	66,106.29	06/11/2011	62,203.12	06/09/2012	63,584.86		
06/20/2009	75,500.53	06/19/2010	64,888.48	06/18/2011	61,200.76	06/16/2012	59,436.12		
06/27/2009	67,354.10	06/26/2010	63,950.29	06/25/2011	65,470.44	06/23/2012	55,921.30		
6/30/2009 ***	32,059.58	06/30/2010	29,667.19	06/30/2011	34,351.16	06/30/2012	58,207.40		

TOTALS	4403564.04	4041141.56	4016541.01	4124906.8	2875502.24
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Table Game Revenue

Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92
February, 2011	105,776.45	January, 2012	137,812.68	January, 2013	132,650.35
March, 2011	120,927.10	February, 2012	142,770.01	February, 2013	121,636.62
April, 2011	130,654.61	March, 2012	151,845.46		
May, 2011	130,492.02	April, 2012	127,862.26		
June, 2011	121,576.41	May, 2012	137,905.13		
		June, 2012	129,235.38		
Total 2010-2011	1297391.7	Total 2011-2012	1602900.84	Total 2011-2012	1061332.71

Table Game Revenue Distribution - Jefferson County School Board

<u>Date</u>	<u>Amount</u>
July, 2011	425,154.03
August, 2011	412,421.76
September, 2011	331,125.75
October, 2011	372,821.82
November, 2011	363,356.61
December, 2011	421,529.79
January, 2012	413,438.04
February, 2012	428,310.03
March, 2012	455,536.38
April, 2012	383,586.78
May, 2012	413,715.39
June, 2012	387,706.12
Total 2011-2012	4,808,702.50

<u>Date</u>	<u>Amount</u>
July, 2012	415,990.92
August, 2012	399,737.49
September, 2012	382,597.20
October, 2012	379,446.06
November, 2012	403,331.79
December, 2012	440,033.75
January, 2013	397,951.05
February, 2013	381,857.07
Total 2011-2012	3,200,945.33