

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JUNE 13, 2013
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular meeting minutes -June 6, 2013

APPROVAL OF PURCHASE ORDERS

- June 13, 2013

APPROVAL OF ACCOUNTS PAYABLE

- June 13, 2013

PUBLIC COMMENT

PRESENTATIONS:

1. 9:45 a.m. Laura Storm, Circuit Clerk
- Approve the hiring of Morgan Creamer for a part-time position in the Circuit Clerks office, beginning June 25, 2013 - Discussion/Action
2. 9:55 a.m. Jeffrey Polczynski, ENP - Director of Communications
- Request appointments for a new part-time program and request the approval to employ Casey Charles, Sherry Puckett, Pamela Dorsey and Julie Lipscomb as part-time Public Safety Dispatcher I - Discussion/Action
3. 10:00 a.m. Stephanie Grove, Prosecuting Attorney
- Ratification of formal order denying Manning Petition for Incorporation - Discussion/Action
- Presentation of First Energy Resolution for possible adoption
- Discussion/Action
4. 10:35 a.m. Pete Dougherty, Sheriff
West Virginia Sesquicentennial presentation - Discussion/Action
5. 10:45 a.m. BREAK

6. 11:00 a.m. Pete Dougherty, Sheriff
Swearing in of Special Deputies
7. 11:15 a.m. Executive Session Employee Performance Review - Discussion /Action

NEW BUSINESS

8. Adopt Resolution by MVB Bank, Inc. to qualify as County Depository for the Fiscal Year ending June 30, 2014 - Discussion/Action

FINANCIAL DIRECTOR REPORTS:

- Approval of Internal Budget Revision #118 - Law Enforcement - Discussion/Action
- Approval of Internal Budget Revision #119 - Animal Control - Discussion/Action
- Approval of Internal Budget Revision # 120 - Courthouse - Discussion/Action
- Approval of Internal Budget Revision # 121 - Other Buildings - Discussion/Action
- Approval of Internal Budget Revision # 122 - Central Garage - Discussion/Action
- Approval of State Budget Revision # 3 - Coal Severance FY2013 - Discussion/Action
- Approval of State Budget Revision # 11 - General Fund - Discussion/Action

COUNTY ADMINISTRATOR REPORTS:

- Vote on consensus from the June 6, 2013 meeting, for moving forward to obtain a \$4,000 grant by Homeland Security and Emergency Management - Discussion/Action

COUNTY COMMISSION REPORTS

CORRESPONDENCE:

Notice of office closing on June 20, 2014 for West Virginia Day.

Notice of County Commission June 20th meeting rescheduled for June 27th.

Brochure for Farm Day - Saturday, June 15, 2013.

Letter of interest from David L. Marshall to serve on the Jefferson County Development Authority Board.

Letter from Glen B. Gainer III, State Auditor announcing the State Auditor's in-service training program for County Commissioners, August 6, 2013.

Letter from the Public Service Commission regarding billing issues for customers with FirstEnergy.

Jefferson County Public Service District Regular Board Meeting Minutes, May 6, 2013.

Memorandum from Roger Goodwin, Chief Engineer, regarding Summit Point Automotive Research Center, LLC (SPARC, LLC) - Jefferson Circuit Expansion - File #S13-02.

Press Release from Harpers Ferry Foundation regarding "Visit Harpers Ferry - Bolivar Smartphone App."

The West Virginia Association of Counties, The County Line Newsletter - May 2013, Number 203.

The View Newsletter, Summer 2013 - Harpers Ferry Historical Association.

IMPACT - Hospice of the Panhandle Newsletter, Issue 3: Spring 2013.

Potomac Valley Audubon Society - Valley Views Newsletter, Volume 31, Issue 9 - June 2013.

WV Lottery Weekly Settlement for Charles Town - Week ending June 7, 2013.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

Minutes
Jefferson County Commission
Thursday, June 6, 2013

A meeting of the Jefferson County Commission was held on Thursday, June 6, 2013 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Dale Manuel, Patsy Noland, Walter Pellish, Jane Tabb and Lyn Widmyer. Also present were Debbie Keyser, County Administrator, Cynthia Schott, Administrative Assistant and Jimmy Eddie, Bailiff. (An audio tape of the June 6, 2013 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Noland led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Ms. Noland to approve the Minutes of the May 23, 2013 County Commission Meeting with noted correction. Motion seconded and unanimously approved.

Motion by Ms. Tabb to approve the Minutes of the May 23, 2013 Special Session, Public Hearing on a Draft Service Fee Ordinance by the Jefferson County Emergency Services. Motion seconded and unanimously approved.

Motion by Ms. Widmyer to approve the Minutes of the May 30, 2013 County Commission Regional Jail Summit Workshop. Motion seconded and unanimously approved.

Motion by Ms. Tabb to approve the Minutes of Revised Commercial Impact Fee Language Draft Ordinance Public Hearing. Motion seconded and unanimously approved.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Noland to approve Purchase Orders in the amount of \$37, 155.86 to include P. O. Nos., 50365, 51485, 51488, 51400, 51600, 51601, 51621, 51717, 51719, 51621, 51586, 50237, 50238, 51373, 51584, 50006, 50330, 50332, 51585, 51484, 51486, 51487, and 51489. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
070013	412	BARDANE PUBLIC HEALTH CT		\$ -	\$ 383.00	\$ 383.00
070014	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
070015	PAYROLL	BUREAU F/CHILD SPprt ENF		\$ -	\$ 212.31	\$ 212.31
070016	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
070017	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 23.08	\$ 23.08
070018	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 290.31	\$ 290.31

070019	424	CHARLES TOWN UTILITIES		\$ -	\$ 124.43	\$ 124.43
070019	425	CHARLES TOWN UTILITIES		\$ -	\$ 784.36	\$ 784.36
070020	986	CDW-GOVERNMENT INC	49915	\$ 1,462.99	\$ -	\$ 1,462.99
070021	425	OLD CHARLES TOWN LIBRARY		\$ -	\$ 1,500.00	\$ 1,500.00
070022	412	CAMPBELL BUSINESS MACHIN	52135	\$ 216.00	\$ -	\$ 216.00
070023	PAYROLL	CHILD SUPPORT ENFORCE AG		\$ -	\$ 27.69	\$ 27.69
070024	401	CHOICE STAFFING, INC.		\$ -	\$ 247.50	\$ 247.50
070025	402	COTT SYSTEMS	51618	\$ 151.19	\$ -	\$ 151.19
070026	425	COVENANT BUILDING MAINT		\$ -	\$ 11,827.43	\$ 11,827.43
070027	433	DELL MARKETING LP	51372	\$ 3,079.09	\$ -	\$ 3,079.09
070028	424	DAYCON	51582	\$ 2,273.90	\$ -	\$ 2,273.90
070029	PAYROLL	DIVERSIFIED COLLECTION		\$ -	\$ 154.83	\$ 154.83
070030	425	84 LUMBER		\$ -	\$ 962.01	\$ 962.01
070031	700	GALLS,AN ARAMARK CO	51481	\$ 1,587.80	\$ -	\$ 1,587.80
070032	401	RICOH USA, INC		\$ -	\$ 403.96	\$ 403.96
070032	403	RICOH USA, INC		\$ -	\$ 138.01	\$ 138.01
070032	404	RICOH USA, INC		\$ -	\$ 425.17	\$ 425.17
070032	405	RICOH USA, INC		\$ -	\$ 279.66	\$ 279.66
070032	406	RICOH USA, INC		\$ -	\$ 34.28	\$ 34.28
070032	425	RICOH USA, INC		\$ -	\$ 32.60	\$ 32.60
070032	433	RICOH USA, INC		\$ -	\$ 80.28	\$ 80.28
070032	440	RICOH USA, INC		\$ -	\$ 141.50	\$ 141.50
070032	700	RICOH USA, INC		\$ -	\$ 168.70	\$ 168.70
070032	712	RICOH USA, INC		\$ -	\$ 294.64	\$ 294.64
070033	PAYROLL	ING NATIONAL TRUST		\$ -	\$ 2,910.00	\$ 2,910.00
070034	401	JEFFERSON PUBLISH CO INC		\$ -	\$ 69.10	\$ 69.10
070034	402	JEFFERSON PUBLISH CO INC	51620	\$ 286.34	\$ -	\$ 286.34
070034	402	JEFFERSON PUBLISH CO INC	51623	\$ 67.50	\$ -	\$ 67.50
070034	404	JEFFERSON PUBLISH CO INC	52104	\$ 5,295.66	\$ -	\$ 5,295.66
070035	440	THE JOURNAL	50233	\$ 22.72	\$ -	\$ 22.72
070036	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 4,743.00	\$ 4,743.00
070036	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 40.00	\$ 40.00
070037	711	J.H. HARVEY CONSULTING	50005	\$ 11,000.00	\$ -	\$ 11,000.00
070038	712	PRIORITY DISPATCH	51599	\$ 375.00	\$ -	\$ 375.00
070039	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
070040	404	TONI MILBOURNE	52103	\$ 750.00	\$ -	\$ 750.00
070041	424	NORVAC LOCK TECHNOLOGY	51583	\$ 38.35	\$ -	\$ 38.35
070042	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 774.00	\$ 774.00
070043	712	NORTON EMBROIDERY INC	51604	\$ 997.14	\$ -	\$ 997.14

070044	404	PIFER OFFICE SUPPLY, INC	52101	\$ 462.45	\$ -	\$ 462.45
070045	401	POSTMASTER CHARLES TOWN		\$ -	\$ 140.00	\$ 140.00
070045	402	POSTMASTER CHARLES TOWN	51622	\$ 88.00	\$ -	\$ 88.00
070046	424	POTOMAC EDISON/OH		\$ -	\$ 1,822.02	\$ 1,822.02
070046	425	POTOMAC EDISON/OH		\$ -	\$ 2,009.06	\$ 2,009.06
070046	425	POTOMAC EDISON/OH		\$ -	\$ 13,127.77	\$ 13,127.77
070047	425	RCS SECURITY	51350	\$ 3,868.00	\$ -	\$ 3,868.00
070048	402	RECORD MANAGEMENT SOLUTN	49696	\$ 35.00	\$ -	\$ 35.00
070048	403	RECORD MANAGEMENT SOLUTN	49887	\$ 30.00	\$ -	\$ 30.00
070049	PAYROLL	RETIREE HLTH BENEFIT TRS		\$ -	\$ 6,668.00	\$ 6,668.00
070050	404	SHERIFF OF JEFFERSON CO	52105	\$ 49.11	\$ -	\$ 49.11
070051	404	SHERIFF OF JEFFERSON CO	52106	\$ 69.43	\$ -	\$ 69.43
070052	408	STATE TAX DEPARTMENT		\$ -	\$ 14,970.10	\$ 14,970.10
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 23.78	\$ 23.78
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 42,282.84	\$ 42,282.84
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 9,888.68	\$ 9,888.68
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 101.66	\$ 101.66
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 118.12	\$ 118.12
070053	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 39,770.84	\$ 39,770.84
070054	425	SPECTRUM FIRE PROTECTION	51584	\$ 200.00	\$ -	\$ 200.00
070055	401	SANDRA SLUSHER MCDONALD		\$ -	\$ 508.95	\$ 508.95
070056	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 22,191.31	\$ 22,191.31
070057	424	CAPITAL TRISTATE		\$ -	\$ 2,161.30	\$ 2,161.30
070057	425	CAPITAL TRISTATE		\$ -	\$ 121.98	\$ 121.98
070058	712	TELTRONIC	51603	\$ 916.00	\$ -	\$ 916.00
070059	716	DOROTHY TURLEY		\$ -	\$ 161.00	\$ 161.00
070060	PAYROLL	UNICARE EAP		\$ -	\$ 322.20	\$ 322.20
070061	401	WV STATE AUDITOR**		\$ -	\$ 17,100.00	\$ 17,100.00
070062	415	WV STATE AUDITOR**		\$ -	\$ 11,090.00	\$ 11,090.00
070063	412	WVU	52134	\$ 189.95	\$ -	\$ 189.95
070064	440	WV CODE OFFICIALS ASSOC	50236	\$ 150.00	\$ -	\$ 150.00
070065	402	XEROX CORPORATION	49705	\$ 1,600.87	\$ -	\$ 1,600.87
070065	439	XEROX CORPORATION	49952	\$ 599.24	\$ -	\$ 599.24
TOTAL						\$ 248,174.58
TOTAL				\$ 35,861.73	\$ 212,312.85	\$ 248,174.58

Motion by Ms. Tabb to approve the accounts payable for June 6, 2013 in the amount of \$248,174.58. Motion seconded and unanimously approved.

PUBLIC COMMENT:

Todd Fagan, Director of GIS/Addressing – announced Ms. Jessica Gormont, GIS Technician has been awarded her certification as a Geographic Information Systems Professional (GISP), one of only 35 GISP’s in the State of WV.

Brian Parrish, resident – expressed his concerns of the response time by the Sheriff’s Department to a citizen being attacked.

David Tabb, resident – gave an update on how he believes the Commission is conducting business.

Eleanor Finn, resident – read a letter on behalf of the League of Women Voters of Jefferson County regarding Openness in Government.

Peter Onoszko, resident – spoke in favor of reappointing Karan Townsend to the Jefferson County Development Authority.

Jennifer Brockman, Director of Planning & Zoning – informed the Commissioners of upcoming meeting dates.

PRESENTATIONS:

1. Cam Siegrist, Bowles & Rice – Public Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), with respect to the modification of the Berkeley County, Hardy County and Jefferson County, West Virginia, as Joint Issuers, Commercial Development Revenue Bonds, Series 2010 (Scattered Site Project) and related documents (collectively, the “Modification”), which Bonds were issued on December 22, 2010, in the original principal amount of \$9,505,000. Requesting approval of the Modification as “applicable elected representative” pursuant to Section 147(f) of the Code.

President Manuel opened the floor for Public Comment; the following residents spoke:

Mr. Tabb, resident – stated his opinion.

With there being no further comments, President Manuel closed the floor to Public Comment.

**APPROVAL OF THE ISSUANCE OF BONDS
BY APPLICABLE ELECTED REPRESENTATIVE**

WHEREAS, The County Commission of Jefferson County, West Virginia, jointly with the County Council (formerly County Commission) of Berkeley County, West Virginia and the County Commission of Hardy County, West Virginia, (collectively the “Issuers”) have proposed the reissuance of their Commercial Development Revenue Bonds (Scattered Site Project) Series 2010 (the “Bonds”) that were originally issued on December 22, 2010, in the aggregate principal amount of \$9,505,000, all of which remains outstanding as of the date hereof. The Bonds are being reissued for the purposes (collectively, the “Project”) described in the attached Notice of Public Hearing (the “Notice”). The Issuers acted together to issue the Bonds and will be working together to reissue the Bonds pursuant to the terms of a Joint Issuer Agreement adopted in accordance with the Industrial Development and Commercial Development Bond Act, Chapter 13, Article 2C, of the Code of West Virginia of 1931, as amended (the “Act”);

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended, requires The County Commission of Jefferson County, West Virginia, as one of the applicable elected representatives with respect to the Bonds and the Issuers, to approve the reissuance of the Bonds after a public hearing following reasonable notice;

WHEREAS, on June 6, 2013, at or about 9:45 a.m., a public hearing was held in the Jefferson County Commission Meeting Room located in the Old Charles Town Library, 200 East Washington Street, Charles Town, West Virginia, following duly published notice thereof (see attached affidavit of publication) and all persons desiring to be heard have been heard; and

WHEREAS, it is in the public interest and for the public benefit that The County Commission of Jefferson County, West Virginia approve the reissuance of the Bonds as one of the applicable elected representatives.

NOW, THEREFORE, IT IS HEREBY DETERMINED that the reissuance of the Bonds in the aggregate principal amount of \$9,505,000 for the purposes described in the attached Notice is hereby approved by The County Commission of Jefferson County as one of the applicable elected representatives with respect to the Bonds and the Issuers pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended.

- **Motion by Ms. Noland to approve the Modification as “applicable elected representative” pursuant to Section 147(f) of the Code. Motion seconded and unanimously approved.**
2. Angie Banks, Assessor – Requesting the County Commission to sign the Certificates for the Real Estate and Personal Property books.
 - **Motion by Ms. Noland to authorize the County Commissioners to affix their signatures to the Certificates for the Real Estate and Personal Property books. Motion seconded and unanimously approved.**
 3. Laura Storm, Circuit Clerk – Requesting approval of gift bags for the Association of Counties Board Meeting to be held in Jefferson County from June 9-11, 2013. It is customary that the hosting county of the annual board meeting of the Association of Counties provide some type of gift bag/memento relating to their county. Black Dog gift bags have been offered as this token from Jefferson County at a cost of \$7 apiece.
 - **Motion by Ms. Noland to approve funds up to \$500 to provide seventy (70) Black Dog gift bags to the attendees of the annual West Virginia Association of Counties board meeting to be held in Jefferson County on June 9-11, 2013. Motion seconded and unanimously approved.**
 4. Pete Dougherty, Sheriff – Requesting permission to add to the Trip Guard and Bailiff pool. This will not affect approved budget.
 - **Motion by Mr. Manuel to approve the hires of William Potter to the position of Bailiff and Trip Guard and William Carper to the position of Trip Guard. Motion seconded and unanimously approved.**

Peter Dougherty, Sheriff – Requesting approval of Special Deputies from the counties municipalities. All municipal law enforcement officers could be called on at any time to assist the Sheriff’s office outside of their typical jurisdiction. To do so, they must be sworn in as Special Deputies.

- **Motion by Ms. Tabb to approve the following law enforcement officers to be sworn in as Special Deputies: Benjamin Anderson, Michael Armentrout, James Bird, John Brown, Donald Buracker, Jeremy Burkholder, Richard Cook, James Cummings, Matthew Custer, Jonathan DeSarno, James Dunn, Matthew Harper, William Henderson, Glenna Hosby-Brown, Robert James, Justin Jenkins, Dave Kelvington, Ronald Kerns, Michael King, Justin Kleiver, James Knott, Christopher Kutcher, Adam Letts, Todd Lutman, Charles Lynch, Anthony Mancine, George Manning, Lori Maraugh, John McAvoy, Travis McBride, Alissa Meeks, Jason Newlin, Patrick Norris, Jonathan Quinnam, David Ransom, Mary Reagan, Robbie Roberts, William Roper, Matthew Schul, Robert Seeders, Keith Sigulinsky, Patricia Smith, Warren Spessert, Glenn Stevens, Crystal Tharp, Adam Watson, Anthony Winke and Kendal Hudson after probationary period. Motion seconded and unanimously approved.**

5. **The Commission recessed for break at 11:00
The Commission reconvened from break at 11:10**

6. Jenny Allen came in place of James McNeel, Managing Director, Contemporary American Theater Festival to request \$5,000 support for the Annual Conference of the American Theatre Critics Association taking place July 17-21, 2013 in Shepherdstown.

- **Motion by Ms. Widmyer to approve \$1,000 towards the Annual Conference of the American Theatre Critics Association taking place in Shepherdstown. Motion seconded and unanimously approved.**

7. Ann Fern – Requesting to have the Jefferson County Courthouse open for visitors/tours for two hours on June 22, 2013 for “Come for the History; Stay for the Hauntings” A Celebration of the 150th Birthday of West Virginia.

- **Motion by Ms. Widmyer to approve the Jefferson County Courthouse be open for two hours on June 22, 2013 from 10am – noon. Motion seconded and unanimously approved.**

8. Lynn Fields, Probate – Requesting the Commission accept the resignation of James Edgar Byron, Jr., as the Executor of the Estate of James E. Byron. The Executor wishes to voluntarily resign and the successor Executor, Sally Byron BaBarre, wishes to qualify in his place. There were no objections from the Probate Office.

- **Motion by Ms. Tabb to approve the resignation of James Edward Byron, Jr. as Executor of the Estate of James E. Byron. Motion seconded and unanimously approved.**

9. Jeffrey Polczynski, ENP – Director of Communications – Requesting the signing of the System Key License Agreement (Software) between Washington County, MD and Jefferson County, West Virginia. After modifications to the original agreement and vetting by Counsel, the agreement is ready for the signature of the President of the Commission.

- **Motion by Ms. Tabb to authorize the President of the Commission to sign the System Key License Agreement (Software) in duplicate between Washington County, MD and Jefferson County, WV.**

Motion seconded and unanimously approved.

Jeffrey Polczynski, ENP – Director of Communications – Requesting the approval to hire Accurate Systems, Inc. to assist the County’s Public Safety Integrated Systems Project and to encumber funds from Capital Outlay.

- **Motion by Mr. Manuel to approve staff to retain Accurate systems, Inc. based upon the proposal submitted to lead the County’s Public Safety Integrated Systems Project and to encumber fund from Capital Outlay. Motion seconded and approved on a vote of 4-1 with Ms. Widmyer opposing.**
- **Motion by Ms. Widmyer the motion states, the approval would apply to the Accurate System proposal, items 1-4. Amended motion seconded. Amendment fails on a vote of 3-2 with Ms. Widmyer and Mr. Pellish opposing.**

10. Roger Goodwin, Chief Engineer, (Becky Burns represented Mr. Goodwin) – Requesting complete release of the Construction Bond for Longfield Farm/Patricia Sanderson for the Longfield Subdivision, Lots 1-28 and Residue Tract 1, 3 and 4 (file #05-10) –Letter of Credit 31112268180 with Regal Bank & Trust, Owings Mill, Maryland.

- **Motion by Ms. Noland to authorize a complete release of the remaining \$752,257.00 from the construction bond for Longfield Farm/Patricia Sanderson – Longfield Farm Subdivision, Lots 1-28 and Residue Tract 1,3 and 4 (file #05-10) contingent upon approval and recordation of the merger deed by Jennifer M. Brockman, Director of Planning and Zoning. Motion seconded and unanimously approved.**

Roger Goodwin, Chief Engineer – Requesting complete release of Construction Bond security for Summit Point Automotive Research Center LLC – Summit Point Tactical Training Center, Phase II (file #S11-11) – Letter of Credit #313 with the Bank of Charles Town, Charles Town, West Virginia.

- **Motion by Ms. Tabb to authorize a complete release of the remaining \$167,580.00 from the construction bond for Summit Point Automotive Research Center LLC-Summit Point Tactical Training Center, Phase II (file #S1-11). Motion seconded and unanimously approved.**

Roger Goodwin, Chief Engineer – Requesting permission to allow staff to call on any Letter of Credits that have not been renewed by Monday, July 8, 2013.

- **Motion by Ms. Noland to authorize staff to call any Letters of Credit due, which have not been renewed by the close of business on Monday, July 8, 2013. Motion seconded and unanimously approved.**

FINANCE DIRECTOR

Approval of Internal Budget Revision #112 – to move \$2,500 of available funds from the Animal Control Office Fund (716) Professional Services to increase the Animal Control Office Fund (716) Overtime Budget by \$2,500. The overtime budget is over budget and a reallocation needs to be done to bring the budgeted allocation to a positive unexpended balance.

- **Motion by Ms. Widmyer to approve Internal Budget Revision #112 budget as presented. Motion seconded and unanimously approved.**

Approval of Internal Budget Revision #113 – to move \$2,800 from Prosecuting Attorney Dues/Subscriptions (405) to increase Contracted Services budget (405) by \$2,800 due to the copier lease over budget because it was an unknown amount when the FY2013 budget was requested.

- **Motion by Ms. Noland to approve Internal Budget Revision #113 as presented. Motion seconded and unanimously approved.**

Approval of Internal Budget Revision #114 – to move \$600 from the Zoning Professional Services (451) to increase Zoning Professional Services (451). Zoning Clerk was paid overtime while covering tasks of vacant Planning Clerk. Overtime budget needs to be correct to cover all costs.

- **Motion by Ms. Tabb to approve Internal Budget Revision #114 as presented. Motion seconded and unanimously approved.**

Approval of Internal Budget Revision #115 – to move \$1,238 from Planning Department , Planning Professional Services to Planning Refund Error Payment in the amount of \$200, \$38 to Contracted Services and \$1,000 to Planning Part-time/Extra Help.

- **Motion by Mr. Manuel to approve Internal Budget Revision #115 as presented. Motion seconded and unanimously approved.**

Approval of Internal Budget Revision #116 – to move a total of \$1,221.38. Due to FSLA matters the overtime line item needs to be adjusted to cover the overage. Contracted Services were over budget due to new leased copiers and other line items were over budgeted due to training and extra supplies. \$80,000 moved from Salary & Wages to Overtime. \$1,500 moved from Professional Services to Contracted Services. \$1,000 moved from Professional Services and moved to Material Supplies. \$800 moved from Train/Education and moved to Travel.

- **Motion by Ms. Noland to approve Internal Budget Revision #116 as presented. Motion seconded and unanimously approved.**

Approval of Internal Budget Revision #117 – to move a total of \$608.25. This is a county level budget revision request from Ag Agent Office to redistribute current budget funding to insure that all allocation lines are greater than anticipated expenditures for the fiscal year; no additional funding is required. This is a correction to the original budget which should have included \$500 Overtime and related cost.

- **Motion by Ms. Tabb to approve Internal Budget Revision #117 as presented. Motion seconded and unanimously approved.**

11. **The Commission broke for lunch at 12:00 p.m.
The Commission reconvened from lunch at 1:30 p.m.**

12. Appointments and Interviews – Appointment of a one three-year term on the Jefferson County Development Authority to represent the Corporation of Harpers Ferry.

- **Mr. Pellish nominated Karan Townsend to be reappointed to the Development Authority for a three year term ending April 5, 2016 as a representative of the Town of Harpers Ferry. Motion seconded.**
- **Ms. Widmyer nominated Mr. John Maxey to the Development Authority for a three-year term ending April 5, 2016 as a representative of the Town of Harpers Ferry.**

Ms. Karan Townsend was reappointed to the Development Authority for a three-year term ending April 15, 2016 as a representative of the Town of Harpers Ferry on a vote of 4-1 with Ms. Widmyer voting for Mr. Maxey.

13. Appointments and Interviews – Appointment of a one five-year term on the Summit Point Library Committee ending June 30, 2018. The following citizen applied, Linia Overly.

- **Motion by Ms. Tabb to reappoint Linia Overly to a five-year term on the Summit Point Library Committee ending June 30, 2018. Motion seconded and unanimously approved.**
14. Appointments and Interviews – Appointment to a one five-year term on the Jefferson County Board of Health term ending June 30, 2018. The following citizen has requested reappointment, Willis E. Nowell, Jr.
- **Motion by Ms. Widmyer to reappoint Willis E. Nowell, Jr. to a term ending June 30, 2018. Motion seconded and unanimously approved.**
15. Appointments and Interviews – Appointments to four three-year terms on the Jefferson County Parks & Recreation Board ending June 30, 2016. The following citizens have requested reappointment. Gene Taylor, Jimmy Pierson, Heather Morgan McIntyre and Paul Marshall.
- **Motion by Mr. Manuel to reappoint Gene Taylor, Jimmy Pierson, Heather Morgan McIntyre and Paul Marshall to one three-year term each, ending June 30, 2016. Motion seconded and unanimously approved.**
16. Doug Pittinger, Director of Jefferson County Emergency Services Agency (JCESA) and Ed Hannon, Deputy Director officially submitted the JCESA Fee Ordinance and requested the Commission continue to move forward with the ordinance in a timely manner.

Mr. Manuel proposed the JCESA proposal be added to three County Commission meetings for readings. The first meeting would be to let the public know we are working on and moving forward with the ordinance. The second meeting is open for amendments by the Commissioners and the third meeting would be for a final vote with the ordinance as amended. The public is welcome to come to any and all meetings to make comments.

- **Motion by Mr. Manuel to take the version of the ordinance the JCESA makes available to the Commission for the June 27, 2013 meeting with a minimum of three subsequent readings. Motion seconded and unanimously approved.**

COUNTY ADMINISTRATOR REPORT

Barbara Miller, Homeland Security and Emergency Services, has found a potential grant for \$4000 with no matching money required. The timeline for this grant is very short. Ms. Keyser is requesting the Commission allow Ms. Miller to move forward with trying to obtain the grant with a consensus and ratifying the consensus with a vote at the next Commission meeting. It was the consensus of the Commission to allow Ms. Miller to move forward with trying to obtain the grant.

Ms. Keyser requests the Commission ratify a vote which was taken last week at the Commission meeting. The motion by Mr. Manuel was to allow Ms. Brockman to move forward in advertising the position in the Planning and Zoning Department.

- **Motion by Ms. Widmyer to ratify the motion made at May 30, 2013 by Mr. Manuel to allow Ms. Brockman to move forward with the advertising of the position for Planning and Zoning. Motion seconded and unanimously approved.**

Ms. Keyser informed the Commission that Teen Court has signed the contract and moved in June 1, 2013. The County has been placed on the United Way, Teen Court insurance policy.

Ms. Keyser informed the Commission an RFP is being worked on for a new website. Money was put in the budget for next year and hope to move forward quickly with this. Due to the complexities, we may need to have a professional look at it.

Ms. Keyser informed the Commission last payroll for this year is June 20th. Supervisors have been informed all vacation and comp time must be turned in by June 20th to Sally Gran for financial statements. June 20th is the deadline for all annual increases from supervisors to be submitted and employee performance reviews must be turned in by June 30, 2013.

Ms. Keyser reported the Financial Director Position job description has the changes submitted by the Commissioners redlined. It was the consensus of the Commission the position should be a full time position to include the oversight of the Jefferson County Emergency Services Agency fee collection included.

- **Motion by Ms. Tabb to post the job description as it will be finalized and advertise for the position with a salary range of a grade level seven within the first three steps. Motion seconded and unanimously approved.**

Ms. Keyser recommended to the Commission a Compensation Committee be formed with the two standing members – the County Administrator and Deputy County Administrator with three other team members with three (3) year terms for continuity. The Commission felt there should be an Elected Official as part of the committee with two (2) department heads which represent a spectrum of the County Departments. It was the consensus of the Commission to set the Committee up with Debbie Keyser, County Administrator, Sandy McDonald, Deputy County Administrator, Bill Polk, Director of Maintenance, Angie Banks, Assessor. A formal vote will be taken when the fifth committee member is chosen.

Commissioner's Top Project Listing, Ms. Keyser went through the current project listing and updated the Commissioners as to the status of each project. Ms. Keyser recommended removing projects which have been completed (projects in green). Ms. Widmyer requested the finished projects continue to be listed as a reference point.

IT Update – SSI and Accurate Systems are completing the tasks they have committed to and the VoIP System going in. Ms. Keyser inquired if the Commission is interested in following Mike Manley's recommendation of having a contract IT professional come in for six months to move us forward with strategic direction. It was the unanimous consent of the Commission to put this item on the agenda for June 27 for the Commissioners to decide on a plan of action for the IT direction.

Wellness Program Update – Ms. Keyser informed the Commission of the involvement of employees for the Wellness Program. Ms. Keyser announced the winners of the Wellness Challenge. First place - Roger Goodwin - Mountaineer Maniacs, second place - Barney and the Babe's, third place – Executive Monkey Mafia, and fourth place – The Mission Slim Possibles.

COUNTY COMMISSIONERS REPORTS

Jane Tabb:

- Attended the Public Hearing for the Jefferson County Emergency Services Agency.
- Attended the Public Hearing for the Jefferson County Development Authority.
- Attended a workshop at the Extension Office for value added food business.
- Attended the Jefferson County Emergency Services Agency workshop.
- Attended a workshop at the Public Service District.
- Attended the 340 Highway workshop.
- Attended the Public Service District Board meeting.
- Attended a West Virginia Promise Steering Committee meeting.

Patsy Noland:

- Attended the Public Hearing for the Jefferson County Emergency Services Agency.
- Attended the Public Hearing for the Jefferson County Development Authority.
- Attended a Personnel Committee meeting for Region 9.

- Attended a Partnership for Affordable Housing meeting.
- Attended a 4-H meeting.
- Attended the 340 DOH Meeting and Public Hearing.

Lyn Widmyer:

- Attended the Public Hearing for the Jefferson County Emergency Services Agency.
- Attended the Public Hearing for the Jefferson County Development Authority.
- Attended a HPMO meeting.
- Attended "Bark in the Park."
- Attended the unveiling of a trail kiosk in Harpers Ferry.
- Attended the 340 DOH Meeting and Public Hearing.

Walt Pellish:

- Attended the Public Hearing for the Jefferson County Emergency Services Agency.
- Attended the Public Hearing for the Jefferson County Development Authority.

Dale Manuel

- Attended the Public Hearing for the Jefferson County Emergency Services Agency.
- Attended the Public Hearing for the Jefferson County Development Authority.
- ESA Workshop at Station 11
- Attended the 340 DOH Meeting and Public Hearing.
- Attended a Partnership for Affordable Housing meeting.

The Commission meeting was adjourned at 3:20 a.m. on a motion by Ms. Tabb. Motion was seconded and unanimously approved.

DALE MANUEL, PRESIDENT

Respectively submitted
Cynthia C. Schott
Administrative Assistant

PURCHASE ORDERS TO BE APPROVED

June 13, 2013

DEPARTMENT	PURCHASE ORDER	AMOUNT	VENDOR	DESCRIPTION
ASSESSOR'S OFFICE	51401	\$ 684.17	Martinsburg Journal	Help wanted ad
CENTRAL GARAGE	50202	\$ 857.22	Donald B. Rice	Tires
COMMUNICATIONS	51713	\$ 800.00	Psychological Health	2 Pre- employment Evaluation
	51716	\$ 558.75	Teltronic	Repair work on XTL1500
	51718	\$ 458.00	Teltronic	Repair work on XTS 1500
COUNTY CLERK	51624	\$ 203.60	The Spirit	Notice of Admin
	51625	\$ 1,500.00	Xerox	Checks
COURTHOUSE	51240	\$ 515.25	BK Office Supply	Copy Paper
	51587	\$ 183.60	Grainger	Filters
	51588	\$ 2,991.90	The Flagpole Company	2-30ft. Flagpoles
EXTENSION OFFICE	50026	\$ 6,160.35	Word Processing Services	Copier
GIS/ADDRESSING	51374	\$ 405.00	D&S Construction	Rivets
HOMELAND SECURITY	50007	\$ 200.00	NEMA	2014 Dues
PROSECUTING ATTORNEY'S OFFICE	50398	\$ 179.95	Civic Research Institute	Sex Offender Law Report Renewal
	50399	\$ 1,925.00	Paul F. Kradel, Ed. D	Expert Witness Fee
	50400	\$ 1,340.01	Specialty Business Supplies	Office Supplies

SHERIFF -LAW	51490	\$ 104.60	Galls, LLC	Uniforms/Accessories
	51491	\$ 933.46	Superior Auto Body	Vehicle repair
	51492	\$ 450.00	Siman Tactical	Law Enforcement Training
SHERIFF - TAX	52107	\$ 137.85	Sherrif Tax office	Check order for Tax Lien account
VOIP	51241	\$ 3,867.99	Accurate Systems	VOIP Consultant Services
GRAND TOTAL		\$ 24,456.70		

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: **Laura Storm**

Department or Entity: **Circuit Clerk**

Estimation of amount of time needed for appointment: **5 minutes**

Date Requested – 1st Choice June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject:

Approve the hiring of Morgan Creamer for a part time position in the Circuit Clerks office. I would like her to begin on June 25, 2013.

Please provide the County Commission with a description of your request or presentation, including any background information:

I would like to hire Morgan as a part time employee to help out in my office. She is a graduate of Shepherd University and has taken a year off before going on to further her education to become an attorney. I have the money within my budget and I am not requesting any additional funds from the Commission.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Approve the hiring of Morgan Creamer as a part time Deputy/File Clerk in the Circuit Clerks office, with no benefits, at a pay rate of \$8.50 an hour, starting on June 26th, 2013.

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

**JEFFERSON COUNTY COMMISSION
AGENDA REQUEST FORM**

Name: Jeffrey A. Polczynski, ENP – Director of Communications

Department or Entity: Emergency Communications

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Request Appointments – Public Safety Dispatcher I**

Please provide the County Commission with a description of your request or presentation, including any background information:

The purpose of this memorandum is to kick-off the new part-time program and request the approval to employ four individuals as Public Safety Dispatcher I.

BACKGROUND

The ECC requires part-time staff to supplement full-time staff in order to alleviate the pressure on requiring overtime. The ECC currently employs six part-time Public Safety Dispatchers. These six are former full-time dispatchers that resigned for other jobs, but have stayed on to work part-time when needed. These part-timers are not always available to cover open shifts due to their full-time jobs.

The ECC is implementing a new part-time calltaker program. The employee will be designated a Public Safety Dispatcher I (PSD I). The objective of the program is:

- Entry-level calltaker – candidate will be trained in call-taking only.
- Trained PSD I will supplement staff or fill-in for minimum staffing.
- Candidates designated as hourly employee and hired at lower wage rate and elevated to “Grade II, Step A” once training is certified complete.
- Lower wage rate is incentive for PSD I to get through training academy & make availability for shift training.
- Training Academy will be 5-6 hours per day, 4 days per week for approximately 4-5 months.

- Academy treated like college course and students are required to complete syllabus or be dropped from program.
- Candidate required to commit one thousand hours of time worked before being eligible to train for another discipline.
- Advantage to ECC is ability to have potential full-time candidates already trained in one (or two) disciplines when full-time opening occurs.
- If staffing supplement reaches point to implement "tactical dispatcher" program, potential is to use part-time calltaker for every shift (future possibility based upon staffing number).

This agenda request is to bring the first four candidates onboard to begin their training. Request approval to employ the following candidates:

1. Casey Charles
2. Sherry Puckett
3. Pamela Dorsey
4. Julie Lipscomb.

Training academy will begin on Monday July 8, 2013 at 1:00 p.m.

Respectfully Submitted,

Jeffrey Polczynski, ENP
Director of Communications

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Motion to approve the appointment of Casey Charles, Sherry Puckett, Pamela Dorsey and Julie Lipscomb as Public Safety Dispatcher I.

Attachments:

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Stephanie Grove

Department or Entity: Prosecuting Attorney Office

Estimation of amount of time needed for appointment: 15 min.

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Ratification of formal order denying Mannings Petition for Incorporation.**

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **I move the Commission approve the order denying the Mannings Petition for Incorporation for the Reasons state therein.**

Attachments: **Mannings Order**

BEFORE THE COUNTY COMMISSION OF JEFFERSON COUNTY

IN RE: PETITION FOR THE INCORPORATION
OF MANNINGS

ORDER DENYING PETITION TO INCORPORATE MANNINGS

On the 21st day of March 2013, Fred Blackmer, representing petitioners in the Mannings area, requested the County Commission to schedule a hearing on a petition for the incorporation of Mannings. The County Commission convened a public hearing in accordance with the provisions of West Virginia Code 8-2-3 on the 2nd day of May, 2013 at Blue Ridge Elementary School.. At that hearing the Commission heard comments from residents who resided within the area proposed to be incorporated as well as comments from those residents residing outside the proposed area. In addition, the Commission accepted written public comment to be included in the public record.

In consideration of the public comment received, all of which shall be included in the official record concerning the petition for incorporation and is hereby incorporated in this Order, the County Commission makes the following Findings of Fact:

1. The signatures on the petition presented to the County Commission on March 21, 2013, were exactly the same and in fact were photocopies of those signatures on the petition for incorporation that was previously submitted to the Commission on January 8, 2009. No original signatures were submitted to the Commission on March 21, 2013.
2. After holding a public hearing in 2009, the County Commission entered an Order Denying the 2009 Petition to Incorporate Mannings. That order was not appealed.

3. Most of the signatures on the petition were notarized by Paul Ashbaugh, who is both a petitioner and listed as the administrative contact on the petition.
4. Most of the signatures were improperly notarized in that in most cases the notary did not indicate the party whose signature was being acknowledged. Instead, the notary simply wrote the date in the area in which the name of the person signing the petition should have been written.
5. The majority of the signatures on the petition are from 2007, with the remainder dated in 2008. Accordingly, the signatures on the petition are 5-6 years old.
6. Hal Van Doren, stated that while he signed the petition in 2009 and favored incorporation when the original petition was submitted, he no longer favored incorporation and requested that his name be removed from the petition.
7. Terri Van Doren testified that although she appears to be petitioner, she did not sign the petition and her signature appears to have been forged. Paul Ashbaugh notarized her signature on the petition.
8. Other individuals testified that in the five to six years since the petition had been signed, some freeholders who had signed the petition had moved, passed away, or no longer supported incorporation.
9. While the signatures are photocopies of the original 2009 petition, the map submitted with the current petition differs from the map submitted in 2009. Two parcels, TD2-M21-P26, which is comprised of 95.14 acres and TD2-M21-P37, which is comprised of 65.4 acres, were included on the original in 2009 and were removed from the 2013 map.

10. The seal of Surveyor John Kusner, which appeared on the 2009 map, appears to have been “whited out” in the 2013 map.
11. The seal of the registered professional engineer, Kimberly Shrader, dated November 28, 2008 appears the same on both maps, despite the fact that the 2013 map differs from the 2009 map. Accordingly, the map submitted in 2013 cannot be found to have been prepared by a professional engineer registered under the laws of this state.
12. Neither the petition, which consisted wholly of photocopies of old signatures, nor the new altered map was verified in accordance with the legal definition, which definition requires an affidavit or oath.
13. According to the submitted plan, the proposed municipality of Mannings will not provide public water services to its residents, but rather such services will be provided by the Jefferson County Public Service District, which entity is supported in part by user fees or grants and which entity already provides service to the area.
14. Public sewer services will not be provided by the proposed municipality, rather the Jefferson County Public Sewer Service District, which already provides services to the area, will continue to provide the same services to the area.
15. The submitted plan indicates that solid waste collection will not be provided by the proposed municipality, but rather the municipality will rely upon the services that already provide solid waste collection to the area.
16. Fire protection to the proposed municipality will be provided by the volunteer fire company that currently serves the area and that is funded in large part through the County Commission via taxpayer monies and impact fees.

17. Police protection to the proposed area will be provided by the Sheriff of Jefferson County, which entity already serves the area and is funded in its entirety by the County Commission of Jefferson County through taxes, including those taxes already paid by residents within the proposed incorporated area. The applicant has not provided documentation indicating that the current Sheriff has agreed to continue to provide police service after the date of incorporation of Mannings.
18. The plan presented does not indicate if or how the new municipality would provide street maintenance services after incorporation. It appears that the plan suggests that street maintenance services will only be provided if funding is available. Accordingly, until funding is available for such service the municipality will rely upon service which is already provided by the West Virginia Division of Transportation, which entity is supported by taxpayer monies, including those tax dollars paid by the current residents of the proposed area.
19. Other than detailing the amount of video lottery the proposed town would receive, the petitioners do not provide a statement demonstrating how incorporation would affect the proposed municipality's finances.
20. Furthermore, the submitted plan does not provide any financial or budgeting information to demonstrate how it intends to contribute or provide funding to any agencies that will serve the incorporated area.
21. With the exception Fred Blackmer, every other individual who provided testimony at the public hearing opposed the incorporation of Mannings.

22. Mr. Blackmer, who is representing the petitioners, was permitted to testify last. He testified that he “agreed with everything that had been said” by those individuals who offered testimony and comment at the public hearing.

In consideration of the foregoing, the County Commission makes the following

Conclusions of Law:

1. West Virginia Code 8-2-1(a) provides that any part of a county or counties may be incorporated as a city if the area proposed for incorporation meets certain conditions as outlined in § W.Va. Code 8-2-1 and St W.Va. Code 8-2-2.
2. West Virginia § Code 8-2-3 provides that if the County Commission determines that the requirements of section one and two of Article 2, Chapter 8 have not been met, it shall enter an order dismissing said petition.
3. The Commission finds that the submitted petition does not meet the requirements of W.Va. Code § § 8-2-1 and 8-2-2
4. West Virginia Code § 8-2-2 provides in relevant part, that a petition for incorporation “shall be verified by at least one of the petitioners and shall be accompanied by a map made by a professional engineer registered under the laws of this State, which map shall be based upon an actual and accurate survey of the territory to be incorporated showing the courses, distances and the area of the territory to be incorporated. Such map shall be verified.”
5. Black’s Law Dictionary defines verify as the following; “to confirm or substantiate by oath.” No such oath or affirmation was submitted in 2013 with either the signatures on the petition or the map.

6. Additionally, the map submitted in 2013 does not contain the original seal of a registered professional engineer. While the engineer did affix her seal to the map the map submitted in 2009, she did not create the map that was submitted with the current petition or affix her seal to that map.
7. Accordingly, the Petition submitted in 2013 does not meet the requirements of W.Va. Code § 8-2-2 because it was not verified and did not contain a map created by a registered professional engineer.
8. The petition is barred from reconsideration by the Commission by the doctrine of *res judicata*.
9. “Before the prosecution of a lawsuit may be barred on the basis of *res judicata*, three elements must be satisfied. First, there must have been a final adjudication on the merits in the prior action by a court having jurisdiction of the proceedings. Second, the two actions must involve either the same parties or persons in privity with those same parties. Third, the cause of action identified for resolution in the subsequent proceeding either must be identical to the cause of action determined in the prior action or must be such that it could have been resolved, had it been presented, in the prior action.” Beahm v. 7 Eleven, Inc., 223 W. Va. 269, 270, 672 S.E.2d 598, 599 (2008) *quoting* Syllabus Point 4, Blake v. Charleston Area Med. Ctr., Inc., 201 W.Va. 469, 498 S.E.2d 41 (1997).
10. “It is now well-established that ‘the doctrine of *res judicata* may be applied to quasi-judicial determinations of administrative agencies.’ ” Hedrick v. Grant Cnty. Pub. Serv. Dist., 209 W. Va. 591, 598, 550 S.E.2d 381, 388 (2001) *quoting* Wheeling-

Pittsburgh Steel Corp. v. Rowing, 205 W.Va. 286, 296, 517 S.E.2d 763, 773 (1999)
(quoting Rowan v. McKnight, 184 W.Va. 763, 764, 403 S.E.2d 780, 781 (1991))

11. The Petitioners failed to submit a new petition with fresh signatures. Rather, the Petitioners simply submitted photocopies of signatures from a 2009 petition that had been fully presented and decided with a formal order of dismissal entered by the County Commission. Thus, the prior action before the County Commission in 2009 involved the same parties and issues and has been fully adjudicated on the merits. Accordingly, the same petition may not be presented and decided a second time. Rather, a new petition with current signatures must be presented to the County Commission before the issue of allowing an election on the incorporation of Mannings may be decided for a second time by the County Commission. The Petitioners are barred by the doctrine of *res judicata* from simply resubmitting the same petition to the Commission when that petition has already been fully presented with a hearing conducted and a final order entered.
12. Additionally, even if the Petitioners were not barred from resubmitting a photocopy of a previous petition, old signatures collected in 2007 and 2008 cannot be used to support a new map submitted in 2013.
13. West Virginia Code § 8-2-1 requires the plan for municipal services to address how the proposed municipality intends to provide, from the date of incorporation for fire protection, police protection, solid waste collection, public water and sewer services and street maintenance services. W.Va. Code 8-2-1(C)(i). Further, a statement demonstrating how the proposed incorporation will affect the proposed municipalities finances and services is required. W.Va. Code 8-2-1(C)(iii).

14. The County Commission finds that the plan submitted by the application does not meet the requirements of West Virginia Code 8-2-1.
15. The submitted plan does not provide any financial statement addressing the municipality's finances. Further, the plan does indicate the municipality will provide any services, but rather relies upon the services currently provided in the area that are currently funded by taxes or fees paid by each resident in the area. As such, the submitted plan fails to demonstrate the municipality's financial ability to provide any services to the residents of the area.
16. The Plan submitted fails to demonstrate the ability of the proposed municipality to provide any services to the proposed area but rather relies upon the existing services already provided by either county or private entities, which entities already receive support through either taxes or fees from the current residents in the proposed area. Accordingly, based upon the submitted plan residents will not receive improved or increased service as a result of incorporation. Although there does not exist a nearby municipality to more efficiently provide the services, the County Commission or private entities will continue to provide the same level of service after incorporation. As such, the County Commission is the governing body that is more capable of efficiently and effectively providing services to the proposed incorporated area.

Whereupon, by a unanimous vote, the County Commission of Jefferson County voted to dismiss the Petition for the Incorporation of Mannings for the following reasons: 1) a final order on the exact same signatures was entered in 2009 and thus, the petition is precluded from being reconsidered; and 2) the petition as presented to the County Commission does not

meet the requirements of West Virginia Code § § 8-2-1 and 8-2-2. Accordingly, it hereby ORDERED that the public record on the Petition for the Incorporation of Mannings be incorporated by reference in this order. It is further ORDERED that the Petition for the Incorporation of Mannings is hereby denied and dismissed.

County Commission of Jefferson County

By:

Dale Manuel, President

ENTERED: _____

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Stephanie Grove

Department or Entity: Prosecuting Attorney Office

Estimation of amount of time needed for appointment: 5 min.

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject: **Presentation of First Energy Resolution for possible adoption.**

Please provide the County Commission with a description of your request or presentation, including any background information:

Patience Wait requested the County Commission adopt a resolution opposing First Energy's proposed inter-company sale of the Harrison Power Plant. The Commission referred the resolution to counsel for review. The appropriate changes were made - the resolution is coming before the Commission for possible adoption.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **I move the Commission adopts the resolution opposing First Energy's proposed inter-company sale of the Harrison Power Plant as presented and direct the President to affix his signature to the document.**

Attachments: **Resolution**

A RESOLUTION OF THE JEFFERSON COUNTY COMMISSION OPPOSING FIRSTENERGY'S
PROPOSED INTER-COMPANY SALE OF THE HARRISON POWER PLANT

WHEREAS, the Jefferson County Commission, Jefferson County, West Virginia, has been elected to serve and protect the collective interest of its residents; and

WHEREAS, upon information and belief, the proposed inter-company sale of the Harrison Power Plant by and between subsidiaries of FirstEnergy Corporation sets a price well outside competitive market norms; and

WHEREAS, the inter-company sale has been proposed without regard to determining the least expensive, most cost-effective solution for Jefferson County residents, businesses, organizations, and governments; and

WHEREAS, upon information and belief, FirstEnergy has informed other audiences the purpose of the sale is to raise cash to improve its balance sheet, rather than to maintain a reliable source of electricity for its West Virginia service area, including Jefferson County; and

WHEREAS, upon information and belief, FirstEnergy has informed other audiences that the Harrison Power Plant will continue to operate regardless of the status of the sale, thus posing no threat to either electricity supply or employment at the plant; and

WHEREAS, this proposal would jeopardize the economic welfare of all residents of Jefferson County through its locking-in of coal-fired generation for 30 years or longer, rather than diversifying fuel sources for least-cost solutions; and

WHEREAS, this proposal will result in increased electricity costs to Jefferson County, its residents, businesses, organizations, and governments, who will pay a portion of the purchase price, interest, and operation costs for 30 years or longer; and

WHEREAS, FirstEnergy has included in the proposed sale price approximately \$500 million in merger costs from its acquisition of Allegheny Energy, despite the West Virginia Public Service Commission requirement that merger costs shall not be passed on to ratepayers; and

WHEREAS, the Office of the Consumer Advocate of West Virginia strongly opposes the inter-company sale of the Harrison Power Plant on the grounds that it violates West Virginia state law;

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Commission does hereby oppose the intra-company sale of the Harrison Power Plant; and

BE IT FURTHER RESOLVED, that the Jefferson County Commission expresses support for and agreement with other counties, businesses, organizations, and the Consumer Advocate's Division that oppose the intra-company purchase of the Harrison Power Plant.

Date:

DALE MANUEL, PRESIDENT
JEFFERSON COUNTY COMMISSION
JEFFERSON COUNTY, WEST VIRGINIA

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Pete Dougherty

Department or Organization: JCSO

Estimation of amount of time needed for appointment: 10 min

Date Requested – 1st Choice: 6/13/2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda):

Presentation by Sheriff regarding West Virginia Sesquicentennial

Please provide the County Commission with a description of your request or presentation, including any background information:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attachments? Yes No

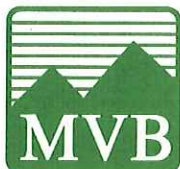
If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____



MVB BANK

Your Most Valuable Bank

651 Foxcroft Avenue
Martinsburg, WV 25401

Phone: 304-264-4000

Fax: 304-264-4005

May 21, 2013

Jefferson County Commission
Dale Manuel, President
100 E. Washington Street, PO Box 250
Charles Town, WV 25414

Dear Commissioner Manuel,

Please find enclosed a resolution by MVB Bank, Inc. adopted by the Board of Directors at a regular meeting held on the 21st day of May, 2013, to qualify the bank as County Depository for the fiscal year ending June 30, 2014. This request is submitted regarding Chapter 7, Article 6, Section 2 of the Code of West Virginia 1931, as amended by Chapter 30 of the Acts of the legislature of West Virginia, second Extraordinary Session, 1933.

For your convenience and review, you will find our 2012 Annual Report enclosed. In addition, please know that MVB Bank, Inc. has received a 5-Star rating from Bauer Financial, one of the nation's leading independent providers of analysis and bank ratings. For further information regarding the status and strength of the bank you may visit Bauer's website at www.bauerfinancial.com where you will also find listings of other financial institutions within the Jefferson County area.

Once this information has been reviewed, please sign the resolution and return an executed copy with the County Clerk's signature as your acceptance.

In closing, please be reminded that MVB Bank, Inc. is a West Virginia chartered bank located in your market and that all deposits remain in the community for economic development and betterment of the quality of life. For additional information, please contact me at (304) 367-8684.

Sincerely,

Gary M. Cox
Senior Vice President, Business Services

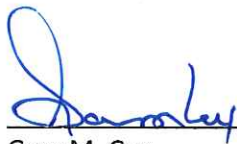
CC: Jane Tabb
Lyn Windmyer
Patricia Noland
Walt Pellish
Jennifer S. Maghan

BE IT RESOLVED: WHEREAS, MVB Bank, Inc. pursuant to a resolution adopted at a regular meeting of its Board of Directors held on May 21, 2013, qualified as a County Depository, whereby acceptable securities or irrevocable letters of credit issued through the Federal Home Loan Bank of Pittsburgh in the amount necessary to secure public deposits will be hypothecated with the County of Jefferson as Collateral security for full and faithful account and payment of the monies then deposited or to be deposited with the bank as County Depository.

WHEREAS: This bank desires to qualify as a County Depository for the fiscal year ending June 30, 2014, and to be permitted to avail itself of the provisions of Chapter 7, Article 6, Section 2, of the Code of West Virginia 1931, as amended by Chapter 30 of the Acts of the legislature of West Virginia, second Extraordinary Session, 1933, by depositing with the County Clerk of Jefferson County, in lieu of the execution of bond, interest bearing securities of the United States of America or their equivalent as provided for in said Act to secure the deposits made by the Sheriff and Treasurer of this County in said Depository.

THEREFORE, BE IT RESOLVED: This bank consents that the assignment here in before entered into by and between this bank and the County Commission of Jefferson County, West Virginia and the security deposit pursuant thereto and hereby continued in force and effect for the and during the fiscal year beginning July 1, 2013 and ending June 30, 2014.

MVB Bank, Inc.



Gary M. Cox
Senior VP, Business Services

County of Jefferson, West Virginia

Jennifer S. Maghan
County Clerk

CHAPTER 7. COUNTY COMMISSIONS AND OFFICERS.

ARTICLE 6. COUNTY DEPOSITORIES.

§7-6-1. Designation of depositories.

On or before the thirtieth day of June, of each year, the county commission of every county shall, by order of record, designate all of the banking institutions, as defined in section two, article one, chapter thirty-one-a of this code, situated in the county and duly incorporated under the laws of any state, or organized under the laws of the United States, as depositories of public moneys: Provided, That in any county where no such banking institutions exist, or where such banking institutions fail, refuse or neglect to comply with all the provisions and conditions of this article, the county commission shall designate some qualified banking institution in some other county of this state convenient to the county seat. Risk and expense of making deposits in county depositories located outside of the county seat shall be borne by the banking institution in which the deposits are made. When any banking institution, designated by the county commission as provided by this section, has complied with all of the requirements and provisions of this article, the commission shall declare it a county depository.

§7-6-2. Bond of depositories.

No designation is binding on any county, nor shall any public money be deposited thereunder, until the banking institution designated executes a bond with good and sufficient sureties, to be accepted and approved by the county commission, payable to the State of West Virginia, in a sum as the county commission shall direct, and which may not be less than the maximum sum that is deposited in the depository at any one time. The bond shall be executed by at least four resident freeholders as sureties owning in the aggregate unencumbered real estate having an assessed valuation thereon equal to the penalty of the bond, or by a fidelity or indemnity company authorized to do business within the State, satisfactory to, and acceptable by the county commission, and having not less than six hundred thousand dollars capital; and the bond shall be conditioned for the receipt, safekeeping and payment over of all money which may be deposited in or come under the custody of the banking institution designated a county depository under the provisions hereof, together with the interest thereon at the rate specified by this article; and the bond shall be further conditioned for the faithful performance, by the banking institution so designated, of all the duties imposed by this article upon a depository of public moneys: Provided, That the clerk of the county commission shall keep a record of each surety on all personal bonds given as hereinbefore provided and the clerk shall notify the county commission of every recorded conveyance of real estate made by any surety on said personal bond.

An action shall lie on the bond at the instance of the county commission, or the sheriff, for the recovery of any money deposited in the depository, upon failure or default of the depository to fully and faithfully account for and pay over any and all public moneys deposited by the sheriff and of all interests earned and accrued thereon as required by this article. A bond may not be accepted by the county commission until it has been submitted to the prosecuting attorney, and certified by him or her to be in due and legal form, and conformable to the provisions of this article, which certificate shall be endorsed thereon: Provided, That the county commission may, in lieu of the bond provided hereinbefore, accept as security for money deposited as aforesaid, interest-bearing securities of the United States, or of a state, county, district or municipal corporation, or of the federal land banks, or endorsed county and district warrants of the county in which the depository is located, or letters of credit of the federal land banks, or federal home loan banks, or any other letters of credit approved by the treasurer; the face value of which securities may not be less than the sum hereinbefore specified as the amount to be named in the bond in lieu of which the securities are accepted; or the county commission may accept the securities as partial security to the extent of their face value for the money so deposited, and require bond for the remainder of the full amount hereinbefore specified, to be named in the bond, and in the bond so required, the acceptance of securities as partial security, and the extent thereof, shall be set forth: Provided, however, That a banking institution is not required to provide a bond or security in lieu of bond if the deposits accepted are placed in certificates of deposit meeting the following requirements: (1) The funds are invested through a designated state depository selected by the county; (2) the selected depository arranges for the deposit of the funds in certificates of deposit in one or more banks or savings and loan associations wherever located in the United States, for the account of the county; (3) the full amount of principal and accrued interest of each certificate of deposit is insured by the Federal Deposit Insurance Corporation; (4) the selected depository acts as custodian for the county with respect to such certificates of deposit issued for the county's account; and (5) at the same time that the county's funds are deposited and the certificates of deposit are issued, the selected depository receives an amount of deposits from customers of other financial institutions wherever located in the United States equal to or greater than the amount of the funds invested by the county through the selected depository. The hypothecation of the securities shall be by proper legal transfer as collateral security to protect and indemnify by trust any and all loss in case of any default on the part of the banking institution in its capacity as depository as aforesaid. All the securities shall be delivered to or deposited for the account of the county commission, and withdrawal or substitution thereof may be permitted from time to time upon approval by the county commission by order of record, but the collateral security shall be released only by order of record of the county commission when satisfied that full and faithful accounting security shall be released only by order of record of the county commission when satisfied that full and faithful accounting and payment of all the moneys has been made under the provisions hereof. In the event actual possession of the hypothecated securities are delivered to the county commission, it shall make ample provision for the safekeeping thereof and the interest thereon when paid shall be turned over to the banking institution, so long as it is not in default as aforesaid. The county commission may permit the deposit under proper receipt of the securities with one or more banking institutions within or without the State of West Virginia and may contract with any institution for safekeeping and exchange of any hypothecated securities, and may prescribe the rules for handling and protecting the same.

§7-6-3. Additional security; failure of depository to comply with article; removal of moneys; cessation of business.

The banking institutions designated in the manner hereinbefore provided shall, upon the acceptance by the county court of the bond and/or upon the hypothecation of the securities, as provided for hereinbefore, be the depositories of public moneys, and remain such for one year, but the county court, at any time it deems the same necessary, may require additional security from a depository in such sum as the court shall by order designate; and if a depository refuse or neglect, for the period prescribed by the court, to give such additional security, or to comply with the provisions of this article, the court may order the removal of the public moneys therefrom to some other depository and if no other county depository is available at the time, then to some reliable banking institution to be the depository thereof temporarily. Such removal, and all other removals, ordered by the county court under the provisions of this article, shall be made by order of record and upon the check of the county treasurer, countersigned by the county clerk, after notice to such depository. In the event any county depository shall cease to do business or shall suspend business, its rights as a depository shall cease, and the funds on deposit with it shall be transferred to the other depositories of the county, but in the event there is no other approved depository in the county, and pending the designation and approval of another depository, the county treasurer shall deposit public funds coming into his hands, in some reliable banking institution, designated by the county court as a temporary depository, until a depository is designated and approved in the manner herein prescribed. If the money, in case of such removal, be deposited in a banking institution, designated as a temporary depository, such banking institution shall, before the receipt by it of any such money, enter into a bond or hypothecate securities as required by this article; and the county court shall at once proceed to designate a new depository under this article.

§7-6-4. Deposit and disbursement of moneys by sheriff.

The sheriff, upon receipt of a certified copy of the order of the county court, showing that a depository has been designated and bond accepted in compliance with the provisions of this article, and naming the depository or depositories, shall deposit therein to the credit of the county treasurer all public money in his possession, except such as may be necessary to meet current demands; and, thereafter, he shall make daily deposits in the public depositories of all public money received by him, except as hereinafter provided, the deposit of such money to be made as early as practicable after the receipt or collection thereof, and such money shall be payable by the depository only on an order issued by the county court, after such order has been endorsed by the county treasurer directing payment by the depository. If at any time the cash in the hands of the sheriff is not sufficient to meet current demands, he is authorized to withdraw sufficient cash from the depository to meet such current demands, such withdrawals to be made by check drawn by the sheriff and countersigned by the county clerk. Such current demands shall not be anticipated more than a week in advance. All moneys due the sheriff are to be drawn from the depository on an order issued by the sheriff. At the end of each month the

president and clerk of the county court shall sign proper orders on the sheriff, in his favor, to pay him the moneys due him. All moneys belonging to the state, or any municipality, or board of education, shall be disbursed from the depository on a check drawn by the sheriff, payable to the auditor of the state of West Virginia, or to the treasurer of the municipality or to the treasurer of the county board of education, unless the sheriff is designated as the treasurer, as provided in section six, article nine, chapter eighteen of this code.

§7-6-5. Interest on deposits.

The county treasurer is authorized to establish with such depositories two accounts, one to be designated "demand deposit account" and the other to be designated "time deposit account." When it appears to any of the various fiscal bodies of the county that funds on deposit in its demand deposit account exceed the current requirements or demands, or that funds should be deposited in the time deposit account, and that a transfer or deposit of such funds or a portion thereof to or in the time deposit account would earn interest thereon, the treasurer shall, with the approval in writing of each fiscal body whose funds are involved, transfer or deposit such funds or a portion of such funds to said time deposit account.

The depositories shall pay interest on public funds deposited therein in time deposit accounts at a rate of interest equal to but not more than that paid by such depositories on private funds deposited in similar time deposit accounts. Nothing herein contained shall be construed as requiring the transfer or deposit of any portion of public funds to time deposit accounts and such shall not be done except at the direction of a fiscal body. When interest is credited to any such time deposit account, the depository shall report in writing the amount thereof to the clerk of the county court and the treasurer, each separately, before noon of the next business day. All of such interest shall be allocated by the treasurer to each fiscal body whose funds were on deposit in such time deposit account, such allocation to be made on the basis of the amount of funds of each fiscal body in such time deposit account and the length of time each body's funds were in such account. Within ten days after receipt of the depository's report showing that interest has been credited to such time deposit account, the treasurer shall make the foregoing allocation of interest and report the same to each of the fiscal bodies whose funds are involved.

§7-6-5a. County treasurer authorized to make funds available to state board of investments; allocation of income.

Notwithstanding any other provision of this code, when it appears to any of the various fiscal bodies of the county that funds on deposit in its demand deposit account exceed the current requirements or demands, and it further be determined by the county treasurer that the available interest rate offered by an acceptable depository in such treasurer's county be less than the interest rate, net of administrative fees referred to in article six, chapter twelve of this code, offered it through the state

board of investments, the county treasurer may, with the approval in writing of each fiscal body whose funds are involved, make such funds available to the state board of investments for investment in accordance with the provisions of said article six, chapter twelve of the code.

Any income earned on such investment shall be allocated by such treasurer to the fiscal body whose funds were made available, such allocation to be made in accordance with the accounting and allocation principles established by the board of investments.

§7-6-6. Monthly statement of amount of deposits.

On the first business day of each month a county depository under the provisions of this article shall furnish to the clerk of the county court a written statement, showing the amount on deposit to the credit of the county treasurer at the close of each day of the preceding month, which statement shall be filed and kept in the office of the clerk of the county court, as part of the public records.

§7-6-7. Account of deposits and disbursements.

The treasurer shall keep an account with each depository showing each deposit and disbursement. The depository upon payment of any order or draft drawn by authority of the county court or board of education on the treasurer, and indorsed by him for payment, or upon payment of any check drawn by the treasurer for the purposes herein authorized, shall cancel the same, showing clearly the payment thereof and the date of payment. The orders or drafts and checks so paid shall be delivered by the depository to the treasurer upon his demand, and the orders or drafts shall be by him preserved for settlement with the county court, and the checks shall be filed and preserved as part of the records of his office.

§7-6-8. Meaning of "public moneys."

The term "public moneys," as used in this article, shall include all money which by law the sheriff in his capacity as such, and as treasurer of the county and districts, is authorized to collect, receive and disburse for public purposes, including state, county, districts, school districts, independent school districts and municipalities.

§7-6-9. Liability of sheriff for violation of depository law.

If any sheriff shall willfully fail, refuse or neglect to comply with the requirements and provisions of this article, he shall be guilty of a misdemeanor, and, upon conviction thereof, shall be fined not exceeding five hundred dollars, or confined in the county jail not exceeding six months, or both, and shall forfeit his

office. When the sheriff shall have fully complied with all the provisions of this article, he shall not be held personally liable on account of any loss that the county or any district may sustain by reason of the default or failure of any such depository that has given bond approved by the county court.

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revisions**

Please provide the County Commission with a description of your request or presentation, including any background information: **Internal Budget Revisions 118 – Law Enforcement**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Motion to approve Internal Budget Revision #118 – Law Enforcement

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 GENERAL FUND
 AS OF 05/2013

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-700-01-103-000-PS-000 LAW ENF SALARY AND WAGES	1812212.53	135924.05	1619861.00		192351.53	89.38
001-700-01-103-001-PS-000 LAW ENF INCREMENTAL PAY	12500.00		11640.00		860.00	93.12
001-700-01-103-003-PS-000 LAW ENF DUI GRANT	30000.00	3161.52	49123.67		-19123.67	163.74
001-700-01-103-004-PS-000 LAW ENF OTHER GRANTS						
001-700-01-104-000-PS-000 LAW ENF FICA EXPENSE	137746.15	10594.17	123801.71		13944.44	89.87
001-700-01-104-001-PS-000 LAW ENF MEDICARE EXPENSE	32214.88	2477.67	28953.74		3261.14	89.87
001-700-01-105-000-PS-000 LAW ENF LIFE INS BENEFIT						
001-700-01-105-001-PS-000 LAW ENF GROUP INSURANCE	376035.96	31541.04	350766.36		25269.60	93.28
001-700-01-106-000-PS-000 LAW ENF RETIREMENT WVDTRS	225308.81	20886.66	240822.31		-15513.50	106.88
001-700-01-108-001-PS-000 LAW ENF OVERTIME	140000.00	17557.32	161321.20		-21321.20	115.22
001-700-01-108-002-PS-000 LAW ENF P-TIME/EXTRA HELP	2000.00	287.20	2240.16		-240.16	112.00
001-700-01-108-003-PS-000 LAW ENF CIR CT BAILIFFS	240000.00	18459.54	209186.88		30813.12	87.16
001-700-01-108-004-PS-000 LAW ENF TRIP GUARDS	15000.00	1439.10	6814.20		8185.80	45.42
001-700-02-212-000-PS-000 LAW ENF PRINTING	1425.00	306.86	821.86		603.14	57.67
001-700-02-214-000-PS-000 LAW ENF TRAVEL	8000.00	840.25	3728.82		4271.18	46.61
001-700-02-216-000-PS-000 LAW ENF MAIN/REP EQUIPMNT	5225.00	991.83	2820.23		2404.77	53.97
001-700-02-217-000-PS-000 LAW ENF MAIN/REPAIR AUTOS						
001-700-02-218-000-PS-000 LAW ENF POSTAGE						
001-700-02-219-000-PS-000 LAW ENF BLDG/EQUIP RENTAL	5225.00				5225.00	
001-700-02-220-000-PS-000 LAW ENF ADS/LEGAL PUBS	4750.00	473.51	473.51		4276.49	9.96
001-700-02-221-000-PS-000 LAW ENF TRAIN/EDUCATION	15000.00	851.97	15660.96		-660.96	104.40
001-700-02-222-000-PS-000 LAW ENF DUES/SUBSCRIPTION	5000.00	50.00	4605.22		394.78	92.10
001-700-02-223-000-PS-000 LAW ENF PROFESSIONAL SVCS	5700.00		3631.92		2068.08	63.71
001-700-02-229-000-PS-000 LAW ENF COURT COST/DAMAGE	475.00				475.00	
001-700-02-230-000-PS-000 LAW ENF CONTRACTED SVCS	9500.00	354.04	10510.07		-1010.07	110.63
001-700-03-341-000-PS-000 LAW ENF MATERIAL/SUPPLY	43000.00	4014.96	30702.36		12297.64	71.40
001-700-03-343-000-PS-000 LAW ENF AUTO SUPPLIES	30000.00	930.96	27738.18		2261.82	92.46
001-700-03-345-000-PS-000 LAW ENF UNIFORMS	45000.00	4357.73	13546.56		31453.44	30.10
001-700-03-353-000-PS-000 LAW ENF COMPUTER SOFTWARE						
001-700-03-354-000-PS-000 LAW ENF COMPUTER HARDWARE						
001-700-03-355-000-PS-000 LAW ENF IT SUPPORT						
001-700-03-356-000-PS-000 LAW ENF COMPUTER R/COSTS						
TOTALS FOR SHERIFF LAW ENFORCEMENT	3201318.33	255500.38	2918770.92		282547.41	91.17

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revisions**

Please provide the County Commission with a description of your request or presentation, including any background information: **Internal Budget Revisions #119 – Animal Control**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve Internal Budget Revision #119 – Animal Control

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 GENERAL FUND
 AS OF 05/2013

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-716-01-103-000-PS-000 DOG WARD SALARY/WAGES	171785.95	13824.22	145219.87		26566.08	84.53
001-716-01-104-000-PS-000 DOG WARD FICA EXPENSE	11580.73	839.90	9436.98		2143.75	81.48
001-716-01-104-001-PS-000 DOG WARD MEDICARE EXP	2708.40	196.45	2207.10		501.30	81.49
001-716-01-105-000-PS-000 DOG WARD GROUP INSURANCE	52528.80	4501.61	46300.60		6228.20	88.14
001-716-01-106-000-PS-000 DOG WARD RETIREMENT	26150.03	1922.61	22290.73		3859.30	85.24
001-716-01-108-002-PS-000 DOG WARD PARTTIME						
001-716-01-108-006-PS-000 DOG WARD OVERTIME	15000.00	566.91	15373.90		-373.90	102.49
001-716-02-212-000-PS-000 DOG WARD PRINTING						
001-716-02-213-005-PS-000 DOG WARD UTILITIES OTHER						
001-716-02-213-011-PS-000 DOG WARD ELECTRICITY						
001-716-02-213-012-PS-000 DOG WARD FUEL OIL						
001-716-02-213-013-PS-000 DOG WARDEN WATER/SEWER						
001-716-02-213-014-PS-000 DOG WARD OTHER UTILITIES	1200.00	95.93	939.36		260.64	78.28
001-716-02-214-000-PS-000 DOG WARD TRAVEL	2000.00		1801.78		198.22	90.08
001-716-02-215-000-PS-000 DOG WARD MAIN/REP BLDG						
001-716-02-216-000-PS-000 DOG WARD MAIN/REP EQUIP						
001-716-02-217-000-PS-000 DOG WARD MAIN/REP AUTOS						
001-716-02-219-000-PS-000 DOG WARD BLDG/EQUIP RENT						
001-716-02-220-000-PS-000 DOG WARD ADS/LEGAL PUBS	1000.00		97.50		902.50	9.75
001-716-02-221-000-PS-000 DOG WARD TRAIN/EDUCATION	5850.00	499.25	2989.10		2860.90	51.09
001-716-02-222-000-PS-000 DOG WARD DUES/SUBSCRIPTNS	500.00		275.00		225.00	55.00
001-716-02-223-000-PS-000 DOG WARD PROF SERVICES	12000.00	1058.58	6368.66		5631.34	53.07
001-716-02-230-000-PS-000 DOG WARD CONTRCTD SERVICE	6000.00		3426.94		2573.06	57.11
001-716-03-341-000-PS-000 DOG WARD MAT/SUPPLIES	15000.00	1731.85	9931.09		5068.91	66.20
001-716-03-343-000-PS-000 DOG WARD AUTO SUPPLIES	2000.00		1392.85		607.15	69.64
001-716-03-345-000-PS-000 DOG WARD UNIFORMS	2500.00		1873.00		627.00	74.92
001-716-03-353-000-PS-000 DOG WARD COMPUTER SOFTWARE						
001-716-03-354-000-PS-000 DOG WARD COMPUTER HARDWAR						
001-716-03-355-000-PS-000 DOG WARD IT SUPPORT						
001-716-03-356-000-PS-000 DOG WARD COMPUTER R/COSTS						
TOTALS FOR DOG WARDEN	327803.91	25237.31	269924.46		57879.45	82.34

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revisions**

Please provide the County Commission with a description of your request or presentation, including any background information: **Internal Budget Revisions #120 – Courthouse**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve Internal Budget Revision #120 – Courthouse

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 GENERAL FUND
 AS OF 05/2013

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-424-01-103-000-GG-000 CTHSE SALARY/WAGES	496454.52	38188.84	458266.08		38188.44	92.30
001-424-01-104-000-GG-000 CTHSE FICA EXPENSE	32330.18	2326.19	28671.96		3658.22	88.68
001-424-01-104-001-GG-000 CTHSE MEDICARE EXPENSE	7561.09	544.01	6705.37		855.72	88.68
001-424-01-105-000-GG-000 CTHSE GROUP INSURANCE	107382.24	9530.19	104832.09		2550.15	97.62
001-424-01-106-000-GG-000 CTHSE RETIREMENT	73003.63	5405.58	66455.35		6548.28	91.03
001-424-01-108-001-GG-000 CTHSE OVERTIME	25000.00	422.73	16417.79		8582.21	65.67
001-424-02-211-000-GG-000 CTHSE TELEPHONE	250000.00	25049.94	269388.77		-19388.77	107.75
001-424-02-213-001-GG-000 CTHSE ELECTRICITY	21500.00	1724.46	21017.01		482.99	97.75
001-424-02-213-002-GG-000 CTHSE FUEL OIL	7000.00		7943.18		-943.18	113.47
001-424-02-213-003-GG-000 CTHSE WATER/SEWER	2200.00	128.62	868.58		1331.42	39.48
001-424-02-214-000-GG-000 CTHSE TRAVEL	6000.00		442.17		5557.83	7.36
001-424-02-215-000-GG-000 CTHSE MAINT/REPAIR-BLDG	20000.00	5173.08	17299.25	5850.00	-3149.25	115.74
001-424-02-216-000-GG-000 CTHSE MAINT/REPAIR EQUIP	10000.00		4433.89		5566.11	44.33
001-424-02-218-000-GG-000 CTHSE POSTAGE	120000.00	862.86	68098.57	547.12	51354.31	57.20
001-424-02-219-000-GG-000 CTHSE BLDG/EQUIP RENT	2000.00	102.87	1107.77		892.23	55.38
001-424-02-220-000-GG-000 CTHSE ADS/LEGAL PUBS	2000.00	47.98	393.47		1606.53	19.67
001-424-02-222-000-GG-000 CTHSE DUES/SUBSCRIPTIONS	2000.00		779.88		1220.12	38.99
001-424-02-223-000-GG-000 CTHSE PROFESSIONAL SVCS	15000.00		3538.50		11461.50	23.59
001-424-02-230-000-GG-000 CTHSE CONTRACTED SERVICES	15000.00	304.00	5638.25	597.75	8764.00	41.57
001-424-03-341-000-GG-000 CTHSE MATERIAL/SUPPLIES	83703.69	2743.35	46993.94		36709.75	56.14
001-424-03-345-000-GG-000 CTHSE - UNIFORMS	3500.00		1172.74		2327.26	33.50
TOTALS FOR COURTHOUSE	1301635.35	92554.70	1130464.61	6994.87	164175.87	87.38

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revisions**

Please provide the County Commission with a description of your request or presentation, including any background information: **Internal Budget Revisions #121 – Other Buildings**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Motion to approve Internal Budget Revision #121 – Other Buildings

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 GENERAL FUND
 AS OF 05/2013

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-425-02-213-001-GG-000 OTH BLDGS ELECTRICITY	190000.00	22425.28	202437.35		-12437.35	106.54
001-425-02-213-002-GG-000 OTH BLDGS FUEL OIL	35000.00	369.13	31539.95		3460.05	90.11
001-425-02-213-003-GG-000 OTH BLDGS WATER/SEWER	23000.00	1431.57	15676.78		7323.22	68.15
001-425-02-213-004-GG-000 OTH BLDGS OTHER UTILITIES	17000.00	1025.85	13174.68	41.52	3783.80	77.74
001-425-02-213-005-GG-000 OTH BLDG UTILITIES OTHER						
001-425-02-215-000-GG-000 OTH BLDGS MAINT/REP-BLDG	100000.00	627.25	93095.53	2201.00	4703.47	95.29
001-425-02-216-000-GG-000 OTH BLDG MAIN/REP EQUIP	20000.00	1546.85	8517.14	790.00	10692.86	46.53
001-425-02-217-000-GG-000 OTH BLDGS MAIN/REP AUTOS						
001-425-02-219-000-GG-000 OTH BLDG - EQUIPMENT RENT	2000.00				2000.00	
001-425-02-219-001-GG-000 OTHR BLDG SHERIFF RENT						
001-425-02-219-002-GG-000 PROBATION OFFICE RENT						
001-425-02-219-003-GG-000 PARK & REC COMMISSIN RENT						
001-425-02-219-004-GG-000 OTHR BLDG/EQUIPMENT RENTS						
001-425-02-219-005-GG-000 CHARLES TOWN LIBRARY RENT	18000.00	1500.00	16500.00		1500.00	91.66
001-425-02-220-000-GG-000 OTH BLDGS MAINT ADS/PUBS						
001-425-02-223-000-GG-000 OTH BLDG PROFESSIONAL SVC	33000.00	3845.00	26736.95	4748.00	1515.05	95.40
001-425-02-225-000-GG-000 OTH BLDG LAUNDRY/DRY CLN						
001-425-02-228-000-GG-000 OTH BLDG FREIGHT						
001-425-02-230-000-GG-000 OTH BLDGS CONTRACTED SVC	220000.00	15098.02	190234.09	7198.95	22566.96	89.74
001-425-03-341-000-GG-000 OTH BLDGS MATERIAL/SUPPLY	95000.00	3212.65	97309.23	250.00	-2559.23	102.69
001-425-03-343-000-GG-000 OTH BLDGS AUTO SUPPLIES						
001-425-03-345-000-GG-000 OTH BLDG UNIFORMS						
001-425-04-460-000-CP-000 OTH BLDG C/O-CONSTRUCTION						
TOTALS FOR OTHER BUILDINGS	753000.00	51081.60	695221.70	15229.47	42548.83	94.34

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of Internal Budget Revisions**

Please provide the County Commission with a description of your request or presentation, including any background information: **Internal Budget Revisions #122 – Central Garage**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Motion to approve Internal Budget Revision #122 – Central Garage

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 GENERAL FUND
 AS OF 05/2013

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-717-01-103-000-GG-000 Salary/Wages	42185.71	3245.06	38940.72		3244.99	92.30
001-717-01-104-000-GG-000 Central Garage FICA	3049.51	198.84	2393.46		656.05	78.48
001-717-01-104-001-GG-000 Central Garage Medicare	713.19	46.50	559.74		153.45	78.48
001-717-01-105-000-GG-000 Central Garage Group Ins	8948.52	739.82	8138.02		810.50	90.94
001-717-01-106-000-GG-000 Retirement, Central Garg	6186.00	454.30	5462.96		723.04	88.31
001-717-01-108-001-GG-000 Overtime, Central Garage	2000.00		81.12		1918.88	4.05
001-717-01-109-001-GG-000 Extra Help, Central Garg	5000.00				5000.00	
001-717-02-214-000-GG-000 CENTRAL GARAGE TRAVEL	2000.00				2000.00	
001-717-02-216-000-GG-000 CENTRAL GARAGE MAINT/RPRS	2000.00				2000.00	
001-717-02-217-000-GG-000 CNTRL GARAGE MNT/RPR AUTO	10000.00		2037.61		7962.39	20.37
001-717-02-219-000-GG-000 CNTRL GRG BLDG/EQUIP RNTL	500.00				500.00	
001-717-02-220-000-GG-000 CNTRL GARAGE AD/LEGAL PUB	1000.00				1000.00	
001-717-02-222-000-GG-000 CNTRL GARAGE DUES/SUBCRPT	1000.00				1000.00	
001-717-02-223-000-GG-000 CENTRAL GARAGE PROF SRVCS	2000.00		744.00		1256.00	37.20
001-717-02-345-000-GG-000 Uniforms						
001-717-03-343-000-GG-000 CNTRL GARAGE AUTO PART/MT	60000.00	2168.18	54008.27		5991.73	90.01
001-717-03-343-001-GG-000 CENTRAL GARAGE FUEL ONLY	171000.00	18634.34	193266.43		-22266.43	113.02
001-717-03-345-000-GG-000 CENTRAL GARAGE UNIFORMS	500.00				500.00	
TOTALS FOR DEPT 717	318082.93	25487.04	305632.33		12450.60	96.08

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of State Budget Revision**

Please provide the County Commission with a description of your request or presentation, including any background information: **State Budget Revision – Coal Severance FY2013 #3**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve State Budget Revision – Coal Severance FY2013 #3

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 16th day of June, 2013, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number # BR003 to the Coal Severance County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by _____, and duly seconded by _____ the vote was as follows:

Dale Manuel	_____
Patsy Noland	_____
Walt Pellish	_____
Jane Tabb	_____
Lyn Widmyer	_____

Whereupon, Commissioner Noland declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Patsy Noland, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Dale Manuel, President
Jefferson County Commission

REPORT DATE 04/24/2013
 SYSTEM DATE 04/24/2013
 FILES ID A

JEFFERSON COUNTY COMMISSION
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 COUNTY COMMISSION
 AS OF 04/2013

PAGE 2
 TIME 12:34:27
 USER VIVIAN

APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
002-401-02-230-000-GG-000 CO COMM CONTRACTED SRVCS	19800.00			19800.00	
002-401-04-460-000-CP-000 CO COMM CNSTRCTN IN PRGSS		31277.91	JC 431	-31277.91	
TOTALS FOR COAL SEVERANCE	19800.00	31277.91	EDA OFFICES	-11477.91	157.96

Coal Severance

Date	Check #	Description	Amount	Book Balance
				\$ 362,697.44
07/20/12	317	UNITED BANK	\$ (126.67)	\$ 362,570.77
07/20/12	318	84 LUMBER	\$ (1,413.03)	\$ 361,157.74
07/20/12	319	CAPITALTRISTATE	\$ (732.04)	\$ 360,425.70
07/27/12	320	WPS	\$ (114.29)	\$ 360,311.41
07/31/12	N/A	DEPOSIT	\$ 110.65	\$ 360,422.06
08/01/12	321	CO. CLUB CHRYSLER	\$ (17,456.00)	\$ 342,966.06
08/03/12	322	EASTRIDGE HEALTH SYSTEMS	\$ (1,266.68)	\$ 341,699.38
08/10/12	323	TRENNY SERVICES CO	\$ (1,798.00)	\$ 339,901.38
08/10/12	324	CT.CARPET ONE FLOOR&HOME	\$ (2,806.08)	\$ 337,095.30
08/17/12	325	CAPITALTRISTATE	\$ (958.59)	\$ 336,136.71
08/17/12	326	ALLIANCE ELECTRIC	\$ (4,954.85)	\$ 331,181.86
08/17/12	327	UNITED BANK	\$ (297.31)	\$ 330,884.55
08/17/12	328	HOME DEPOT	\$ (641.58)	\$ 330,242.97
08/24/12	329	SHERWIN WILLIAMS	\$ (219.44)	\$ 330,023.53
08/24/12	330	BK OFFICE	\$ (873.95)	\$ 329,149.58
08/24/12	331	84 LUMBER	\$ (1,949.15)	\$ 327,200.43
08/31/12	N/A	DEPOSIT	\$ 102.00	\$ 327,302.43
09/14/12	332	SPECTRUM FIRE	\$ (2,340.00)	\$ 324,962.43
09/14/12	333	ECIVIS	\$ (19,800.00)	\$ 305,162.43
09/14/12	334	UNITED BANK	\$ (275.17)	\$ 304,887.26
09/28/12	N/A	DEPOSIT	\$ 93.45	\$ 304,980.71
10/19/12	335	WINCHESTER SECURITY LLC	\$ (1,702.00)	\$ 303,278.71
10/26/12	336	EASTRIDGE HEALTH SYSTEMS	\$ (1,550.00)	\$ 301,728.71
10/26/12	337	BK OFFICE	\$ (11,064.00)	\$ 290,664.71
10/31/12	N/A	DEPOSIT	\$ 97.72	\$ 290,762.43
10/31/12	N/A	DEPOSIT	\$ 37,318.43	\$ 328,080.86
11/30/12	338	EASTRIDGE HEALTH SYSTEMS	\$ (400.00)	\$ 327,680.86
11/30/12	N/A	DEPOSIT	\$ 96.46	\$ 327,777.32
12/31/12	N/A	DEPOSIT	\$ 98.93	\$ 327,876.25
01/18/13	339	ACCURATE SYSTEMS, INC	\$ (2,582.90)	\$ 325,293.35
01/18/13	340	EASTRIDGE HEALTH SYSTEMS	\$ (1,500.00)	\$ 323,793.35
01/31/13	N/A	DEPOSIT	\$ 109.83	\$ 323,903.18
01/31/13	N/A	DEPOSIT	\$ 54,398.97	\$ 378,302.15
02/28/13	N/A	DEPOSIT	\$ 102.91	\$ 378,405.06
03/15/13	341	EASTRIDGE HEALTH SYSTEMS	\$ (2,950.00)	\$ 375,455.06
03/25/13	342	EASTRIDGE HEALTH SYSTEMS	\$ (750.00)	\$ 374,705.06
03/31/13	N/A	DEPOSIT	\$ 113.66	\$ 374,818.72
04/12/13	343	EASTRIDGE HEALTH SYSTEMS	\$ (350.00)	\$ 374,468.72
04/26/13	344	RONALD PEARSE	\$ (150.00)	\$ 374,318.72
				\$ 374,318.72

REPORT DATE 06/04/2013
 SYSTEM DATE 06/04/2013
 FILES ID A

JEFFERSON COUNTY COMMISSION
 BUDGET AND ENCUMBRANCE REPORT
 CO COMM CAP OUT
 AS OF 05/2013

PAGE 2
 TIME 09:55:26
 USER COMMISSION

ACCOUNT DESCRIPTION	ORIGINAL BUDGET	NET BUDGET REVISIONS	REVISED BUDGET	CURRENT YEAR ACTUAL	ACTUAL OVER/ UNDER BUDGET	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
002-986-04-459-000-CP-000 CO COMM CAPITAL O/L	128700.00	342897.00	471597.00	40712.85	430884.15		430884.15
TOTALS FOR CO COMM CAP OUT	128700.00	342897.00	471597.00	40712.85	430884.15		430884.15
TOTALS FOR COAL SEVERANCE	128700.00	342897.00	471597.00	40712.85	430884.15		430884.15

AGENDA REQUEST FORM

www.jeffersoncountywv.org



Name: Sandy Slusher McDonald, Deputy County Administrator

Department or Organization: County Commission

Estimation of amount of time needed for appointment: _____

Date Requested – 1st Choice: June 13, 2013

Date Requested – 2nd Choice: _____

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda): **Approval of State Budget Revision**

Please provide the County Commission with a description of your request or presentation, including any background information: **State Budget Revision – General Fund FY2013 #11**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):
Motion to approve State Budget Revision – General Fund FY2013 #11

Are documents attachments? Yes No

If not, explain:

Is a projector needed? Yes No

Contact information:

Email address: _____

Phone number: _____

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 16th day of June, 2013, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on budget revision number # BR011 to the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by _____, and duly seconded by _____ the vote was as follows:

Dale Manuel	_____
Patsy Noland	_____
Walt Pellish	_____
Jane Tabb	_____
Lyn Widmyer	_____

Whereupon, Commissioner Noland declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Patsy Noland, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Dale Manuel, President
Jefferson County Commission

REQUEST FOR REVISION TO APPROVED BUDGET

CONTROL NUMBER

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

2013
 FY **1**
 FUND **11**
 REV. NO. **1**
 PG. OF NO.

Jefferson County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding
 Budget Revision: **Sandy McDonald**
 Phone: **304-728-3282**
 Fax: **3014-725-7916**

P.O. Box 250
 STREET OR PO BOX
 Charles Town
 CITY 25414
 ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
700	Sheriff-Law Enforcement	3,201,318	20,000		3,221,318
911	Visitor's Bureau	250,000	1,635		251,635
717	Central Garage	318,083	25,000		343,083
425	Other Buildings	753,000	28,000		781,000
424	Courthouse	1,301,635		53,000	1,248,635
986	County Commission	1,593,858		21,635	1,572,223
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

APPROVED BY THE STATE AUDITOR

BY: _____
 Director, Local Government Services Division Date

 AUTHORIZED SIGNATURE OF ENTITY

 APPROVAL DATE

Sandy McDonald

From: Vivian Fields [vfields@jeffersoncountywv.org]
Sent: Friday, May 10, 2013 3:21 PM
To: Debbie Keyser; Sandy McDonald
Subject: HOTEL/MOTEL TAX

Visitor Center 001-911-05-567-000-CR-000 is over budget \$1,634.17 as of May 10, 2013. We still have May's hotel motel tax to be added to this amount. A budget revision is need. I would increase it \$50,000.00 just in case.

Vivian Fields

*Revenue
309
Hotel/
Motel*

REPORT DATE 06/10/2013
SYSTEM DATE 06/10/2013
FILES ID A

JEFFERSON COUNTY COMMISSION
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
GENERAL FUND
AS OF 05/2013

PAGE 1
TIME 10:17:19
USER SASS

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-911-05-567-000-CR-000 VIS CTR CONT OTH GOV UNIT	250000.00	24243.85	251643.20		-1643.20	100.65
TOTALS FOR VISITOR'S BUREAU	250000.00	24243.85	251643.20		-1643.20	100.65

REPORT DATE 06/10/2013
SYSTEM DATE 06/10/2013
FILES ID A

JEFFERSON COUNTY COMMISSION
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
GENERAL FUND
AS OF 05/2013

PAGE 1
TIME 10:16:41
USER SASS

	APPROPRIATIONS (REVISED)	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED and ENCUMBERED %
001-986-04-459-000-CP-000 CO COMM CAP/OUTLAY EQUIP	1589878.00			2925.98	1586952.02	.18
TOTALS FOR CO COMM CAP OUT	1589878.00			2925.98	1586952.02	.18



Jefferson County Offices will be closed on Thursday, June 20, 2013 in observance of West Virginia Day

NOTICE
JEFFERSON COUNTY COMMISSION
MEETING RESCHEDULED

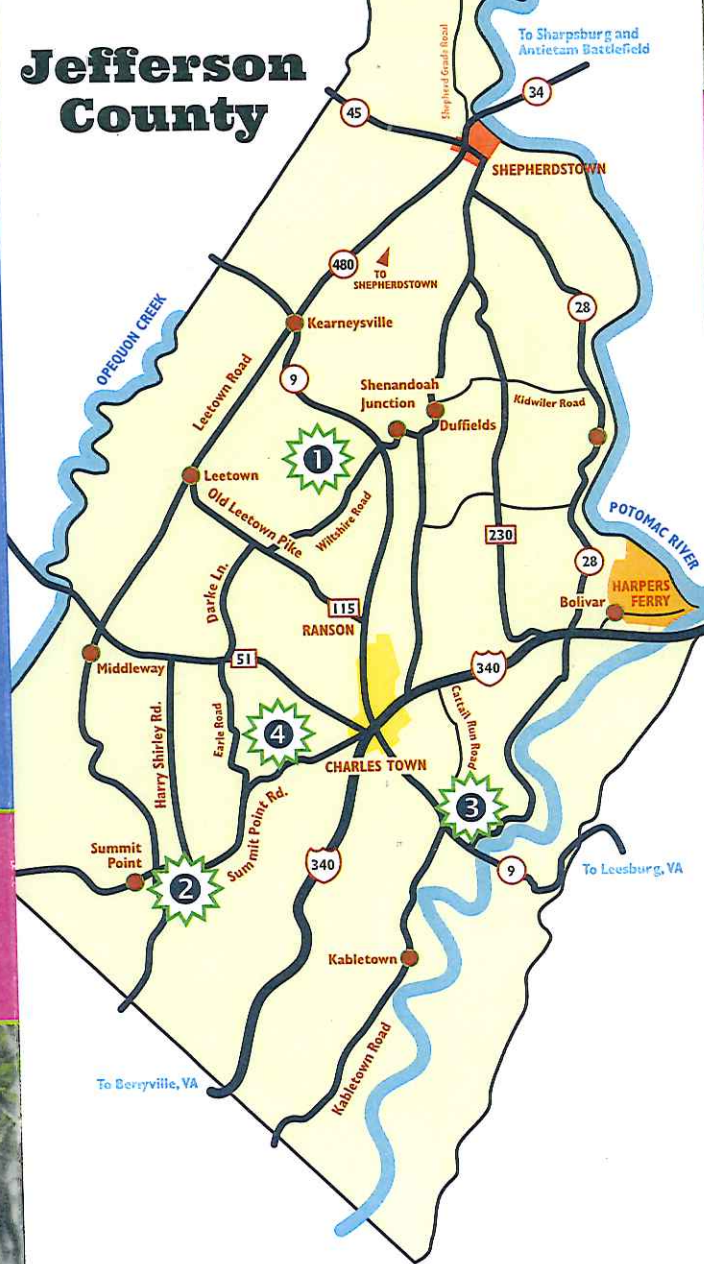
The County Commission of Jefferson County will not meet the week of June 20th, 2013. The regular meeting scheduled on Thursday, June 20th, 2013, has been canceled due to the West Virginia Day Holiday. The Commission has reschedule its regular session on Thursday, June 27th, 2013 at 9:30 a.m. The meeting will be held at the Old Charles Town Library located at 200 E. Washington St., (Samuel Street Entrance) Charles Town, WV 25414.

BY ORDER OF THE JEFFERSON COUNTY COMMISSION,
Dale Manuel, President

Cradled by the Potomac and Shenandoah Rivers and nestled between North Mountain and the Blue Ridge, Jefferson County is the garden of West Virginia. Over 300 farms operate in this valley of fertile soil and produce a diversity of items ... fruit, vegetables, horses, dairy, beef, hogs, chickens, sheep, grain, hay, straw and an ever broadening array of specialty items (trout, llamas, peacocks, etc.). Bring the family and spend the day visiting a sampling of our "working" farms. The sights, sounds and smells will delight both young and old.

Farm Day is a self-guided tour showcasing local, active farms. The purpose is to educate the public about farms, farmers and farmland. It is sponsored by the Jefferson County Farm Bureau, the Potomac Headwaters R, C & D Council, the Small Business Development Center of the Panhandle and the WVU Jefferson County Extension Service.

Jefferson County



A Free Self-Guided Tour of Local, Active Farms

12th Annual Jefferson County

FARM DAY 2013

Saturday, June 15th
10am-5pm

PARENTS ARE RESPONSIBLE FOR SUPERVISING THEIR CHILDREN WHILE ON THE TOUR

PLEASE RESPECT FARMERS' PRIVACY & ONLY VISIT THE DAY OF THE TOUR

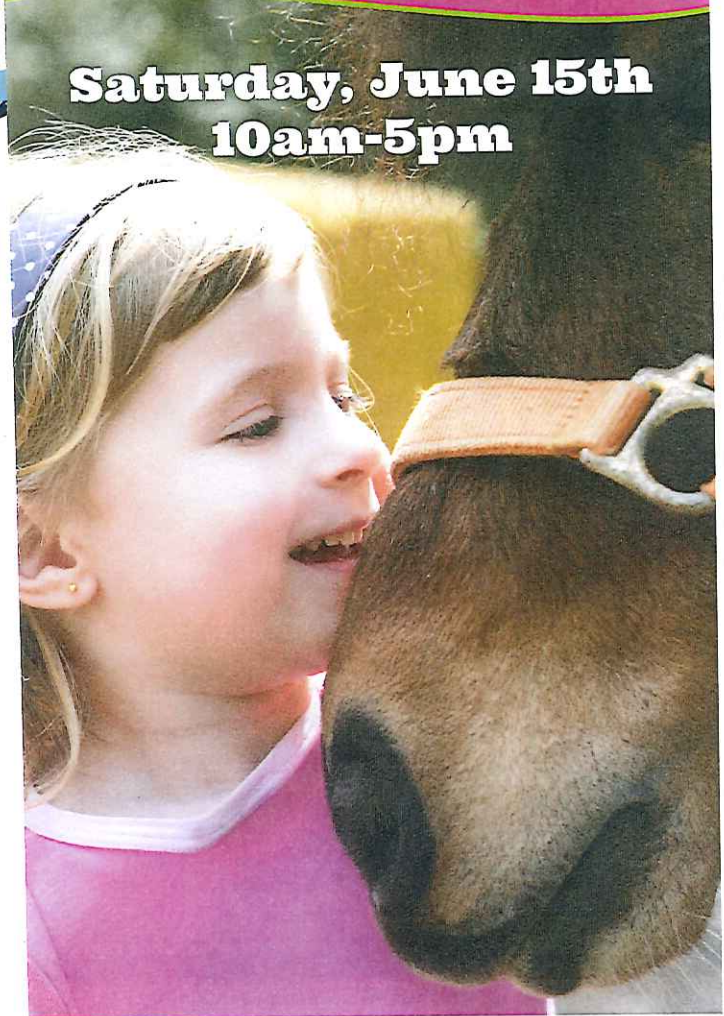


For more information, contact:
Jane Tabb
304-725-4325 • Vinemont@frontiernet.net
www.JeffersonFarms.org
www.Jefferson.ext.wvu.edu



Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, or marital status.

1. **Appalachian Fruit Research Station**
2. **Dubble 'R' Farm**
3. **Mt. View Polo**
4. **O'Sullivan Farm**



1 APPALACHIAN FRUIT RESEARCH STATION

LIMITED HOURS 10 - 1

The Agricultural Research Service (ARS) is the U.S. Department of Agriculture's chief scientific in-house research agency. Their job is finding solutions to agricultural problems that affect Americans every day, from field to table. Tour this facility that focuses on the critical problems of fruit production. Numerous research project demonstrations will be set up to showcase challenges and possible solutions. Here is the national center for stink bug research! The station employs 75, including 17 scientists and encompasses 500 acres. Dr. Michael Glenn is the Director of the Appalachian Fruit Research Station (AFRS).

From Route 9 West take the Wiltshire Road exit and turn left at the stop sign (or Old Route 9 west, Charles Town Rd, turn onto Wiltshire Road). Drive 0.7 mile to the main entrance with the stone sign on the right. Follow signs to parking.

2217 WILTSHIRE ROAD, KEARNEYSVILLE, WV
www.ars.usda.gov/naa/afrs

2 DUBBLE 'R' FARM

HOME OF PONYXPRESS PONY RIDES & PONY PLAYDATES

Suzie Binns loves horses of all sizes and shapes. Donkeys, miniature horses and Racking horses populate her farm. Suzie competes with her Racking horses and offers pony rides for kids and events. PonyXpress Pony Rides will come to your event and provide pony rides. Pony Playdates allows kids to come to the farm for pony rides and more interaction with the critters. Suzie trains her ponies to be kid friendly and the result is lots of fun plus big smiles. A cozy barn, paddocks and lighted outdoor arena support the enterprise. Bring the family to enjoy the farm plus pony rides and face painting.

From Charles Town, drive West on Route 51 (W. Washington St.). Turn LEFT at the "Y" intersection onto Summit Point Road Travel 5.5 miles and turn LEFT onto Steptoe Road The farm lane is on the LEFT.

482 STEPTOE ROAD, SUMMIT POINT
www.dubbleRfarm.com & www.poniesRfun.com & Facebook



3 MOUNTAIN VIEW POLO

Located on Falcon Ridge, Mountain View Polo offers scenic vistas and is the only arena polo facility in the area. Opening in 2011, Laura Goddard and Hugo Pasten offer polo lessons for all ages and experience levels, including Beginner Clinics and Summer Camps. They train thoroughbreds off the race track for sale as polo ponies or for use in lessons. A polo game will be demonstrated as well as a practice "walk through" of a game open to public participation. Come on out and learn more about polo: the horses, the equipment, the arena and the rules of the game. Visit the website for a complete schedule of open practices plus group and private lessons.

From Route 9 East of Charles Town & Route 340 intersection, travel 1.9 miles on Old State Route 9 (Charles Town Road). Mt. View Polo is on the LEFT, past CATTAIL RUN Road and before Bloemery Road and the Shenandoah River. Look for Farm Day signs.

261 FALCON RIDGE DR., CHARLES TOWN
www.mountainviewpolo.com

4 O'SULLIVAN FARM

Founded in 1939, O'Sullivan Farms is West Virginia's oldest and largest Thoroughbred farm. Black board fences sculpt the landscape into 31 horse paddocks over 165 acres. The farmstead includes a breeding shed (6 stallions standing at stud this breeding season), 72 horse stalls, farm office and a new hay storage facility. Owner Randy Funkhouser represents the farm's 3rd generation. His wife Clissy is the CPA while sons John is farm manager and Joe is racing manager and legal counsel. Stroll along the paddocks to see newborn foals and mommas, visit horses in their stalls and stop by the breeding shed.

From Charles Town, drive West on Route 51 (W. Washington St.). Bear RIGHT at the "Y" intersection onto Route 51. Travel 3.3 miles and turn LEFT onto Earle Rd. Continue 1.1 miles to the farm and parking on the LEFT.

1504 EARLE ROAD CHARLES TOWN
www.osullivanfarms.org & Facebook



David L. Marshall
535 Burlison Lane
Berryville, VA 22611

RECEIVED

JUN 07 2013

May 31, 2013

Jefferson County Commission

Commissioner Dale Manuel, President
Jefferson County Commission
P. O. Box 250
Charles Town, WV 25414

Dear Commissioner Manuel:

I would like to announce my interest in serving on the board for the Jefferson County Development Authority upon recommendation by Mr. John Reisenweber.

My name is David Marshall and I am currently employed by West Virginia University Healthcare and serve as the System Director of Facilities and Biomedical Engineering for Berkeley Medical Center and Jefferson Medical Center.

I am originally from Butler County located in Western Pennsylvania and graduated as an electrical engineer from Point Park University in Pittsburgh in 1985. Most of my twenty-eight year career has been in facilities engineering and planning.

I moved to the Eastern Panhandle of West Virginia in 1997 and worked on the startup and operation of the National Conservation Training Center in Shepherdstown. I lived in Berkeley County for six years until I was transferred to The National Conference Center in Leesburg and moved to Clarke County, Virginia in 2003 where I currently reside with my wife and two children. I joined West Virginia University Hospitals in 2007.

In my past six years with University Healthcare, my responsibilities have included engineering oversight of facility operations and the planning, development and construction of new facilities on the hospital campuses and throughout the surrounding communities. I am currently working on the development of a new medical office building in Windmill Crossing, Charles Town and the strategic planning and development of our new Jefferson Medical Center. This new hospital will be built on fifty acres located on the former Langlet property along the recently opened Route 9 expressway in Charles Town.

My goal is to work with the Charles Town, Jefferson County and the public utilities to advance the infrastructure required to begin our hospital construction in the next three to five years. I am also working other development opportunities for our campus, which may be synergistic to our healthcare business and share in the infrastructure development.

I would appreciate an opportunity to work with the Jefferson County Development Authority as I and our healthcare system share a common goal in the advancement of smart growth, expanded career opportunities and a better quality of life for our community.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "David L. Marshall". The signature is fluid and cursive, with a prominent initial "D" and "M".

David L. Marshall

(304) 261-5984



State of West Virginia

Office of the State Auditor
Glen B. Gainer III
State Auditor
www.wvsao.gov

Building 1, Room W-100
Charleston, West Virginia 25305
Telephone: (304) 558-2251
FAX: (304) 558-5200

200 West Main Street
Clarksburg, West Virginia 26301
Telephone: (304) 627-2415
FAX: (304) 627-2417

May 30, 2013

Dear West Virginia County Commissioners:

The State Auditor's in-service training program for all County Commissioners/Councils will be held on August 6, 2013 at the Stonewall Resort in Roanoke, West Virginia. *WV Code §7-7-2* requires that each County Commissioner/Council member and, at his or her option, one or more of his or her employees must participate in the program established by the State Auditor.

Each year, the State Auditor presents the Thelma J. Stone Memorial Achievement Award to a County Commission/Council that has demonstrated excellence and professionalism in county government during the previous year. Enclosed is a copy of the charter for the Thelma J. Stone Memorial Achievement Award. **Nominations must be received by Monday, July 22, 2013.** If you would like to make a nomination for this award, please submit your letter of recommendation to:

Ora L. Ash,
Deputy State Auditor
200 West Main Street
Clarksburg, WV 26301
email: ora.ash@wvsao.gov

Again, I encourage you to attend the State Auditor's in-service training program for County Commissioners/Council members this year and take advantage of the training being offered and the opportunity to exchange ideas with other commissioners/council members with similar interests and problems. If you have any suggestions or questions concerning this training program, please feel free to contact Ora at 304-627-2415, Ext. 5114 or email him

Sincerely,

A handwritten signature in blue ink that reads "Glen B. Gainer III".

Glen B. Gainer III
State Auditor

RECEIVED

GBGIII:kbd

JUN 03 2013

Jefferson County Commission

CHARTER

STATE AUDITOR'S ANNUAL SPECIAL ACHIEVEMENT AWARD FOR COUNTY COMMISSIONS

I. TITLE

In 1981 the "State Tax Commissioner's annual Achievement Award for County Commissions" was established. The State Tax Commissioner renamed the Award in 1985 "The Thelma J. Stone Memorial Achievement Award", herein called "The Award", in honor of a tenured employee of the Department who had won the admiration and respect of all county officials. As of July 1, 1999, this procedure was transferred with the Chief Inspector Division to the office of State Auditor.

II. GENERAL

The Award shall be presented annually by the State Auditor to a County Commission of the State of West Virginia. Nominees shall be judged and the recipient chosen by a Selection Board appointed by the State Auditor.

III. SELECTION BOARD

The State Auditor shall appoint five (5) persons, who, when appointed, shall constitute the Selection Board for the Purpose of selecting a recipient for the Award. Those appointed shall include the State Auditor, the President of the West Virginia County Commissioners' Association or his/her designee, the Director of the Chief Inspector Division of the State Auditor's Office or his/her designee, the Director of the Property Tax Division of the State Tax Department or his/her designee, and one (1) other person appointed by the State Auditor.

IV. TERMS OF BOARD

The Selection Board will be appointed on or before June 1 of each year. The members of the Selection Board shall serve until such time as the recipient of the Award for the year designated is chosen and announced.

IV. BOARD MEETINGS

The Selection Board will meet at the call of the State Auditor for the purpose of selecting a recipient at or before the Annual In-Service Training Meeting for the County Commissioners sponsored by the State Auditor each year.

The deliberations of these meetings will be kept confidential by the Selection Board.

VI. AWARD CONSIDERATIONS

In choosing a recipient for the Achievement Award, the Selection Board shall consider the following criteria:

1. Compliance with laws governing actions and conduct of county commission.
2. Effective collective leadership exhibited by harmonious relations by members of the county commissions.
3. Innovation in office procedures.
4. Administration
5. Responsible fiscal conduct.
6. Cooperation with the various departments of county government.
7. Effective communications with taxpayers in the county.
8. Effective communications with state, federal and city governments.
9. Progressive personnel management policies.
10. Demonstrated achievement in county government through effective means.

VII. NOMINATIONS

Each county commission shall be considered nominated for the Award as of July 1 of each fiscal year. The time period for which the commissions shall be judged will be specified by the State Auditor.

VII. LETTERS OF RECOMMENDATION

The Selection Board shall accept letters of recommendation for a particular county commission from any county commission, commissioner or individual member of the public. The letters may be from a commission recommending themselves or other commissions.

Letters of special recommendation should address the criteria upon which the Award is based.

Letters of recommendation should be sent to the State Auditor, c/o Local Governments Services, 200 West Main Street, Clarksburg, WV.

IX. SELECTION BY BOARD

The Selection Board shall select the recipient for the Award. Two additional Honorable Mention Awards may be awarded for particular special projects by a county commission worthy of praise by the Selection Board.

X. PRESENTATION OF AWARD

The State Auditor or his/her designee will present the Achievement Award at the annual In-service Training Meeting, if feasible.

XI. PUBLIC ACKNOWLEDGEMENT

The State Auditor shall remind the public of this Achievement Award by letters to the county commissions, general press releases, and other appropriate means.

Public Service Commission

Richard E. Hitt, General Counsel



201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323

Phone: (304) 340-0450
FAX: 1-866-336-2893

RECEIVED

E-mail: info@psc.state.wv.us

May 31, 2013

JUN 03 2013

The Honorable Dale Manuel
Jefferson County Commission
PO Box 250
Charles Town, West Virginia 25414

Jefferson County Commission

Re: Billing problems regarding West Virginia customers of FirstEnergy

Dear Commissioner Manuel:

I am sending this letter at the direction of the Commission to persons who may be involved in addressing concerns and questions from the public regarding the activities of the Public Service Commission relative to meter readings and billing disputes involving West Virginia customers of Monongahela Power Company and Potomac Edison Company (FirstEnergy). These disputes arose mainly at the end of the recent winter heating season.

The Commission is generally knowledgeable of various press accounts of public concern. In the Commission's opinion, those accounts have indicated that the Commission has been unresponsive to citizens concerns. The Commission has in fact been responding to customer complaints in the most timely and efficient manner available to us.

The Commission has received approximately 750 informal requests for assistance relating to FirstEnergy billing disputes over the past 11 months. In addition, the Commission has close to 70 formal complaint cases pending regarding billing disputes. The Commission and its staff are very aware of and responsive to the magnitude and nature of public concern.

Because they are focused on individual bills, the Commission's informal and formal complaint processes are well suited, and the quickest process, to assist customers in arranging the payment of their individual high bills over a period of time, usually over several months.

When a utility customer files a billing dispute informal complaint, Commission Staff requests the utility provide a two-year usage and payment history for that customer and any recent meter test results. Upon receipt of the requested information, Staff examines the history for potential billing problems such as consecutive estimated bills,

estimated bills that appear to be too low or too high, and whether the current high bill is a recent occurrence or resulting from accumulated arrearages. A meter test or meter check read is requested if warranted. Staff attempts to address any systematic billing problem and negotiate a mutually agreeable deferred payment plan, if needed by the customer. Finally, if the customer remains dissatisfied with the proposed resolution of the informal complaint, the customer has the option to file a formal complaint. The Commission Staff has a very high success rate in resolving informal complaints.

If a customer filing a formal complaint has had a recent informal complaint on the same issue, the information obtained through the informal complaint is incorporated into the formal case. Additional investigation and interrogatories are filed by Staff as needed. Staff attempts to address any systematic billing problem and negotiate a mutually agreeable deferred payment plan, if needed by the customer. If a customer filing a formal complaint has not had a recent informal complaint, the initial formal Staff investigation is similar in scope to that described in the informal process.

Contrasted to the complaint process, which is focused on the individual customer, general investigations are not an effective way to review and resolve individual customer complaints. General investigations are time consuming and usually consider broad utility practices and not individual customer problems. The Commission will continue to aggressively process individual informal and formal complaints. However, based upon our review of the issues presented in the informal and formal complaint cases, we have determined that a general investigation should be initiated into the practices and procedures of both Potomac Edison Company and Monongahela Power Company as it relates to meter reading, billing and practices involving estimated bills. A general investigation will require the utilities to explain their practices regarding these issues. It will also allow the Commission Staff, as well as other parties, to investigate and analyze those practices and make recommendations on future improvements. The Commission is presently involved in lengthy public hearings, but intends to issue its order initializing a general investigation next week.

Sincerely,

Richard E. Hitt

Richard E. Hitt
General Counsel

Jefferson County Public Service District

RECEIVED

JUN 0 7 2013

Jefferson County Public Service District
Regular Board Meeting
May 6, 2013

Jefferson County Commission

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, May 6, 2013 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Secretary, Peter Appignani; Treasurer, Bill Strider; General Manager, Susanne Lawton; Finance Manager, April Williams; Administrative Assistant, Ashley Stottlemeyer; Operations Manager, Joe Freeze; District Legal Counsel, Jim Kelsh; from Pentree Engineering, John Tuggle and Zane Summerfield; and liaison for the County Commission, Commissioner Jane Tabb.

Chairman Jim Cummins was absent from the meeting.

CALL TO ORDER

Secretary Peter Appignani called the meeting to order at 7:00PM.

APPROVAL OF AGENDA

The Board tabled the Siemens odor and corrosion control report until next month and moved the Bond Resolution discussion to after the approval of the minutes.

PUBLIC COMMENTS

None.

OLD BUSINESS

Review Minutes of April 1 Regular Board Meeting

The minutes of the April 1, 2013 regular Board meeting were approved as presented.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to accept the April 1, 2013 minutes as presented. Unanimously approved.

NEW BUSINESS

Consideration of and final action on Bond Resolution authorizing the issuance of not more than \$1,720,000 in principal amount of the District's sewer revenue bonds to finance engineering fees payable to Pentree, Inc., costs of certain improvements to and a truck for the sewer system of the District, to fund a debt service reserve fund for the Bonds and to pay costs relating to the issuance of the Bonds

The District received a final order in the sewer rate case which authorized the District to issue a bond not to exceed \$1,720,000. The District called Cam Siegrist, Bond Counsel, on speakerphone to discuss the Bond Resolution. Mr. Siegrist discussed how the Bond will be used to pay Pentree, relining of a wet well at pump station 1-12A, replacement of pump station 5-3, a strategic plan, and a new truck. Mr. Strider asked Mr. Siegrist if the amount that the District has already paid Pentree totaling about \$60,000, would decrease the principal amount of the bond to reflect this deduction. Mr. Siegrist agreed with Mr. Strider, stating that the current documents reflect the numbers in the Public Service Commission order, but can be revised based on the payments that have been made to Pentree.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to accept the bond resolution as read by Mr. Appignani into the record:

RESOLUTION OF THE JEFFERSON COUNTY PUBLIC SERVICE DISTRICT AUTHORIZING THE ISSUANCE OF THE DISTRICT'S SEWER REVENUE BONDS, 2013 SERIES A IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT MORE THAN \$1,720,000, FOR THE PURPOSES OF FINANCING ENGINEERING FEES AND COSTS OF CERTAIN IMPROVEMENTS TO AND EQUIPMENT FOR THE SEWER SYSTEM OF THE DISTRICT, FUNDING A DEBT SERVICE RESERVE FUND FOR THE 2013 SERIES A BONDS AND PAYING THE COSTS OF ISSUANCE THEREOF; AUTHORIZING THE PAYMENT OF SAID

ENGINEERING FEES AND THE ACQUISITION AND CONSTRUCTION OF SAID IMPROVEMENTS AND EQUIPMENT; PROVIDING AS TO THE TERMS AND PROVISIONS OF THE BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT AND OTHER DOCUMENTS; AUTHORIZING AND APPROVING THE SALE AND DELIVERY OF SUCH BONDS; AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF AN OFFICIAL STATEMENT; DESIGNATING A REGISTRAR AND PAYING AGENT; PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE REGISTERED OWNERS OF SUCH BONDS; AND ADOPTING OTHER PROVISIONS WITH RESPECT THERETO. BE IT RESOLVED BY THE PUBLIC SERVICE BOARD OF JEFFERSON COUNTY PUBLIC SERVICE DISTRICT.

Motion was approved 2-0.

OLD BUSINESS

Update on the Water Systems Improvement Project for Glen Haven and Cavaland

Mr. Kelsh discussed the easement acquisition issue at the Cavaland Well House which is adding an extra \$22,000 to the project costs. Since the cost of the project has increased, the District will need approval from the West Virginia Infrastructure and Jobs Development Council (IJDC). The approval is on the agenda for the IJDC funding committee meeting in late May and if approved will go to the full IJDC Board on June 5th.

Staff is also waiting on a response from the West Virginia State Historic Preservation Office to determine the next steps for the Glen Haven site after the archeological study reported findings.

Action: No action taken by the Board.

Discuss Odor and Corrosion Control Report from Siemens for the District and City of Ranson's Collection System

This item was tabled until next month.

Action: No action taken by the Board.

NEW BUSINESS

Consider Addendum to 2009 Engineering Agreement with Pentree to prepare an amended Preliminary Engineering Report for a new water source for mountain water project

Mr. Kelsh gave a brief overview of the history on the mountain water project. In September 2009, the District and Jefferson Utilities entered into an agreement with Pentree for the design of a mountain water project which had been denied by the West Virginia Infrastructure and Jobs Development Council (IJDC). Since that time the County drilled test wells on the mountain and one of the wells has been turned over to the District as a possible source for public water. Mr. Kelsh informed the Board of a revised addendum that modifies the scope and sources for the project. A new IJDC application and new Preliminary Engineering Report would be submitted. Mr. Kelsh stated that the addendum will need to be approved by the Public Service Commission (PSC). Lee Snyder and Mr. Tuggle were in the audience and suggested minor changes to the addendum.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the addendum with Pentree and Jefferson Utilities to complete the necessary revisions to the Mountain water project with suggestions noted.

There was a brief discussion. Mr. Appignani felt there is a problem with the procedures since there is no contract to either purchase Jefferson Utilities or enter into a new Public Private Partnership with Jefferson Utilities. He has no problem extending the public private partnership between the District and Jefferson Utilities that was previously approved by the PSC. Mr. Appignani is trying to protect everyone in this situation. Mr. Kelsh stated that the project could go in a direction which doesn't include a public private partnership. Mr. Strider is prepared to move forward for due diligence that needs to be done. It was suggested that a possible contract between Jefferson Utilities and Pentree could be agreed upon to continue to move the project forward, and a purchase or partnership between the District and Jefferson Utilities could occur at a later time. Jefferson Utilities and Pentree will work together toward an agreement.

Action: Mr. Strider withdrew his original motion.

Consider submitting project initiation form with Infrastructure and Jobs Development Council for revised mountain water project

There was no discussion at this time.

Action: No action taken by the Board.

Consider hiring Region 9 as Administrator for revised mountain water project

Mr. Kelsh informed the Board that if they desired to, they could hire Region 9 to solicit bids for accounting and legal firms for a revised mountain water project. Mr. Appignani believed this was "putting the cart before the horse" since there is no such project approved yet.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to hire Region 9 as Administrator for a project to possibly purchase Jefferson Utilities or a revised mountain water project.

There was a brief discussion. Mr. Appignani questioned what project Region 9 would actually be soliciting for bids. To his knowledge there is no offer on the table from Jefferson Utilities or a revised mountain water project. Mr. Kelsh stated that hiring Region 9 would start the process if the Board decides to pursue a revised mountain water project. Mr. Appignani would like to hold off on any decisions until further information is available.

Action: The Board voted 1-1 with Mr. Appignani opposing.

Choose selection committee for hiring a consulting engineer for day to day engineering issues

Ms. Lawton expressed to the Board the need to choose a selection committee for hiring a consulting engineer and to record all decisions for the file. Mr. Appignani suggested all three Board members to participate on the committee. Mr. Strider suggested adding Ms. Lawton and Mr. Appignani asked Commissioner Tabb to participate on the committee as well. Commissioner Tabb & Ms. Lawton agreed to be included.

Action: With no objections, Mr. Appignani stated the selection committee will be comprised of all three Board members, Ms. Lawton, and Commissioner Tabb.

Update on Statuses of Current Public Service Commission Cases

Mr. Kelsh gave a brief update on the current cases the District is involved in at the Public Service Commission, including the sewer rate case (12-0513-PSD-42T-PC), Milliron/Parker complaint case (12-1370-PSD-C), BAN for water project soft costs (12-1116-PWD-PC), the proposed application for Certificate of Convenience and Necessity for the water systems project, and the petition to reopen the Alternate Mainline Extension Agreement with Aspen Greens (12-1567-PSD-PC).

Action: No action taken by the Board.

Consider budget revision

Finance Manager, Ms. Williams, discussed the FY2013 budget revisions. This revised budget shows 148% coverage.

Action: Motion made by Mr. Strider and seconded Mr. Appignani to accept the FY 2013 budget revision as presented. Approved 2-0.

Consider approval of FY 2014 sewer operating budget

Ms. Williams discussed the FY2014 sewer operating budget. There were two budgets drafted, one containing the bioxide expense showing 115% coverage and one without showing 123%.

Action: Motion made by Mr. Strider and seconded Mr. Appignani to accept the FY 2014 sewer operating budget without the bioxide expense showing 123% coverage. Approved 2-0.

Consider approval of FY 2014 water operating budget

Ms. Williams discussed the FY2014 water operating budget.

Action: Motion made by Mr. Strider and seconded Mr. Appignani to accept the FY 2014 water operating budget as presented. Approved 2-0.

Discussion of any Expenses over Budget

There were no items over budget this month.

Action: No action taken by the Board.

Disbursements

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for Public Service District water expenses in the amount of \$6,640.18. Approved 2-0.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for the Public Service District sewer expenses in the amount of \$147,141.55. Approved 2-0.

Approve transfer of \$2,949.23 from Sewer Security Deposit account to Sewer Operating account for security deposit refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$2,949.23 from sewer security deposit account into sewer operating account for security deposit refunds. Approved 2-0.

Approve transfer of \$4,891.00 from Renewal & Replacement account to Sewer Operating account for a new pump at pump station 1-12A

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$4,891.00 from renewal & replacement account into sewer operating account for a new pump at pump station 1-12A. Approved 2-0.

Approve transfer of \$51.38 from Water Security Deposit account to Water Operating account for security deposit refunds

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to approve the transfer of \$51.38 from water security deposit account into water operating account for security deposit refunds. Approved 2-0.

General Manager's Report

Ms. Lawton updated the Board on activities since last month's meeting.

Lysimeter at Deerfield- Ms. Lawton informed the Board of the "homemade" lysimeter staff has made to determine if another location for testing would result in better Nitrogen test results at the Deerfield treatment plant. This new addition is strictly experimental at this point. If it is successful the District will need to request a permit modification from DEP to use that point for pulling samples.

Action: No action taken by the Board.

Operations Manager's Report

Mr. Freeze updated the Board on activities since last month's meeting.

Pump station wire replacement – Mr. Freeze informed the Board that staff has been working on replacing wiring at various pump stations.

Action: No action taken by the Board.

Public Comment

None.

Correspondence

The District staff will be meeting with the City of Charles Town on June 3rd to discuss their upgrade plans and how they will affect the District.

Mr. Freeze, Commissioner Tabb, Mr. Tuggle, and Mr. Summerfield exited the meeting.

Action: Motion made by Mr. Strider seconded by Mr. Appignani to convene in executive session for the purpose of discussing litigation, personnel matters, and contract negotiations. Approved 2-0.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to return to public session. Approved 2-0.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to authorize

Counsel to move forward with filing the certificate of need and convenience with the Public Service Commission for the water system improvement project for Glen Haven and Cavaland. Approved 2-0.

Action: Motion made by Mr. Strider and seconded by Mr. Appignani to adjourn. Approved 2-0.

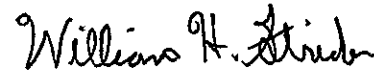
There being no further business at this time, the meeting was adjourned at 8:47PM

The next regular meeting is scheduled for Monday, June 3, 2013 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



Peter L. Appignani
Secretary



William H. Strider
Treasurer

*Rec'd
06/13/13*

JEFFERSON COUNTY, WEST VIRGINIA

Engineering Department

116 East Washington Street

P.O. Box 716

Charles Town, West Virginia 25414

Phone: 304-728-3257

Fax: 304-728-3953

Email: engineering@jeffersoncountywv.org

MEMORANDUM

TO: SANDY SLUSHER McDONALD, DEPUTY COUNTY ADMINISTRATOR
JEFFERSON COUNTY COMMISSION

FROM: ROGER L. GOODWIN, CHIEF COUNTY ENGINEER *RLG/rfb*
ENGINEERING DEPARTMENT

DATE: JUNE 6, 2013

SUBJECT: SUMMIT POINT AUTOMOTIVE RESEARCH CENTER, LLC
(SPARC, LLC) – JEFFERSON CIRCUIT EXPANSION - FILE #S13-02

Please find enclosed the bond(s) and security for the following project(s):

Summit Point Automotive Research Center, LLC – Jefferson Circuit Expansion, File #S13-02, which is secured by Letter of Credit #323 with the Bank of Charles Town, Charles Town, West Virginia in the amount of \$390,644.00.

The bond(s) is in compliance with the County Bonding Policy. If you have any questions, please give me a call.

RLG:rfb

Cindy Schott

From: Harpers Ferry Foundation [harpersferryfoundation@gmail.com]
Sent: Thursday, June 06, 2013 10:37 PM
To: Harpers Ferry Foundation
Subject: Visit Harpers Ferry - Bolivar Smartphone App

FOR IMMEDIATE RELEASE

Visit Harpers Ferry - Bolivar Smartphone App

HARPERS FERRY, West Virginia – June 6, 2013 – The Harpers Ferry Historic Town Foundation has released a smartphone app "Visit Harpers Ferry and Bolivar" for Apple iOS (iPhone, iPod, iPad) and Google Android devices. It is available for FREE on the iTunes and Google stores.

"We are pleased to offer this new technology to our visitors," said Joe Anderson, Mayor of Harpers Ferry, "which will allow them to have constantly updated information about accommodations, restaurants, shopping, recreational and entertainment opportunities, historical and cultural sites, and events."

"Visit Harpers Ferry and Bolivar" was developed by the Harpers Ferry Historic Town Foundation and Discover Anywhere Mobile with financial support from the Town of Harpers Ferry, the Town of Bolivar, and the West Virginia Development Office.

The app contains about 70 places to "Stay Play Eat and Shop!" in the Harpers Ferry and Bolivar area, plus roughly 50 service-oriented listings such as banking, houses of worship, public-community facilities, transportation services, and visitor information.

"Visit Harpers Ferry and Bolivar" also contains about 140 Heritage and Cultural points of interest (POIs) in Harpers Ferry, Bolivar, and the Harpers Ferry National Historical Park. The POIs are organized by themes, including Natural Heritage (rivers, trails), Transportation (bridges, railroads), Industry (waterpower, mills), 19th Century Armory Town, 20th Century Historic Town, Civil War, and John Brown.

The app contains several "Self-Guided Tours" organized by theme, including Black Heritage sites in Harpers Ferry, Hiking Trails, Harpers Ferry National Historical Park, Virginus Island, and the Storer College Campus. It also has a walking tour of historic houses and other buildings in the Town of Harpers Ferry – which is listed on the National Register of Historic Places.

"Visit Harpers Ferry and Bolivar" also has a list of regularly updated, upcoming Heritage and Cultural events in Harpers Ferry and Bolivar, in Harpers Ferry National Historical Park, and in Jefferson County, as well as some regional events in neighboring heritage areas.

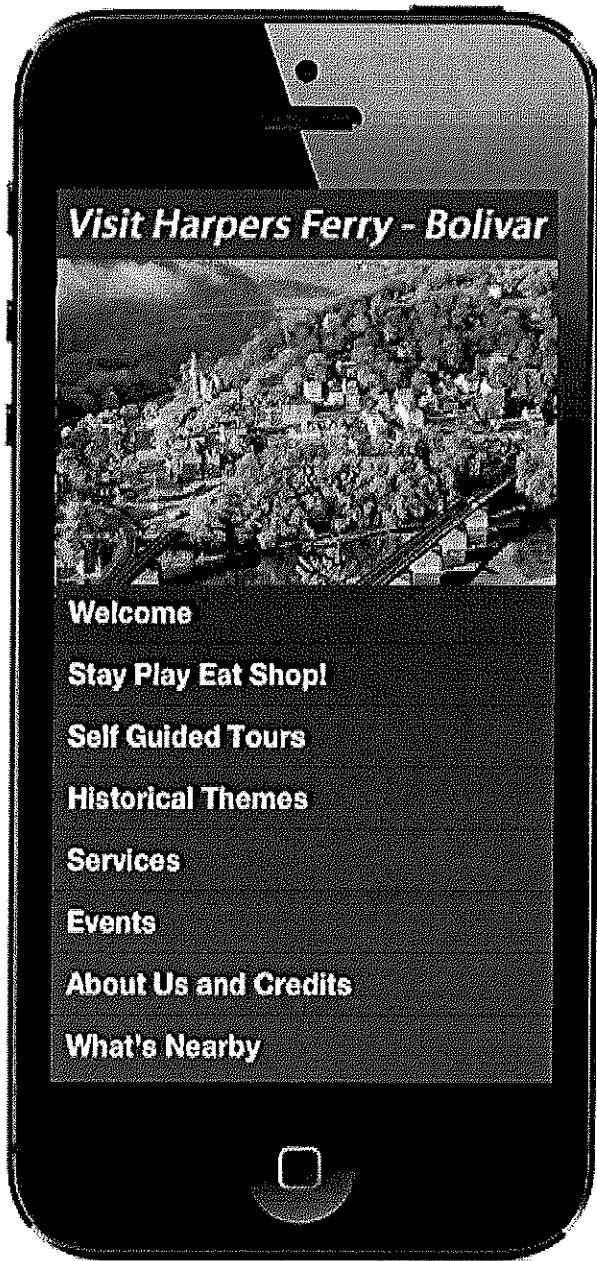
The Harpers Ferry Historic Town Foundation is a small, all-volunteer, 501(c)(3) non-profit organization whose mission is to "Preserve, Protect, Promote, and Educate" the small historic towns of Harpers Ferry and Bolivar, the Harpers Ferry National Historical Park, and adjacent heritage areas.

Contact:
Laurel Drake, President
Harpers Ferry Historic Town Foundation
visit@historicharpersferry.com

###

iTunes: <https://itunes.apple.com/us/app/visit-harpers-ferry-bolivar/id656653124?mt=8>

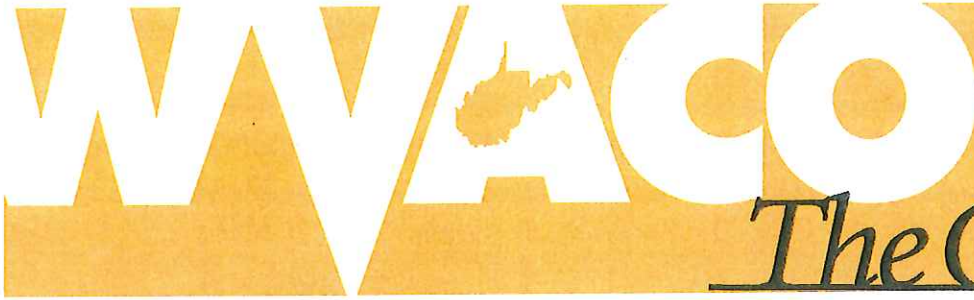
Android: http://www.appszoom.com/android_applications/travel/visit-harpers-ferry-bolivar_glhxr.html



Unsubscribe from email list

Harpers Ferry Historical Town Foundation

A non-profit organization dedicated to preserving, protecting and promoting the Historic Town of Harpers Ferry



The County Line

LIVING MONUMENTS—

A TRIBUTE TO WEST VIRGINIA'S COURTHOUSES

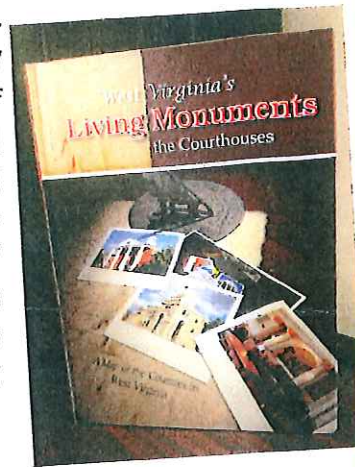
Our long-awaited book on courthouses is now available!

Just in time for West Virginia's 150th birthday, our book *Living Monuments – West Virginia's Courthouses* is now available. The book will be officially launched at Taylor Books in Charleston on June 22nd as part of the Festival activities. It will also be featured at the WV 150th birthday day-long celebration at the Capitol on June 22nd.

Containing over 500 pictures, the book features all of West Virginia's 55 county courthouses and includes details about their history and architecture.

The book's authors are Debra and Richard Warmuth of The Walkabout Company, LLC, who also produced the award-winning movie about our courthouses.

Living Monuments is a project of the WV Association of Counties and contributing sponsors including the WV Courthouse Facilities Improvement Authority.



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inside

THE President's View

My fellow elected officials, as I write my last article as President of the WVACO, I do so with many different emotions. There are so many people that have helped me during my term, that I am afraid to start naming them for fear of leaving someone out. First, I would like to thank the County Clerks for allowing me the opportunity to serve as President. Your vote of confidence and support have been unbelievable and I appreciate each and every one of you. I would also like to thank our immediate past president, Jerry Berry, for his help, encouragement, and the spirit of unity he had begun be-

Continued to Page 2

The New Community Leadership Academy

The Community Leadership Academy will be held at the Waterfront Place Hotel in Morgantown, West Virginia from October 3-4, 2013. The annual Community Leadership Academy helps emerging and established leaders identify and build on their community's assets to take advantage of development issues in West Virginia and surrounding regions.

The Academy provides local government officials with a solid foundation in public organizational and financial management. Topics emphasize enhancing personal leadership skills and providing an understanding of current, complex issues affecting communities.

This marks the first year for the program since the Academy merged with the Local Government Leadership Academy in late 2012.

The Community Leadership Academy is presented by WVU Extension Service Community Resources and Economic Development, in partnership with the W.Va. Community Development Hub, West Virginia Association of Counties, and County Commissioners' Association of W.Va.



Community Leadership Academy

SAVE THE DATE
October 3-4, 2013



WEST VIRGINIA ASSOCIATION OF COUNTIES
2211 WASHINGTON STREET, EAST
CHARLESTON, WV 25311

TELEPHONE (304) 346-0591 | FAX (304) 346-0592
EMAIL: WVACO@WVACO.ORG | WEBSITE: WW.WVCOUNTIES.ORG

WVACO's County Line is published monthly by the WV Association of Counties. It is mailed to county officials, legislators, affiliated members, & other interested parties.

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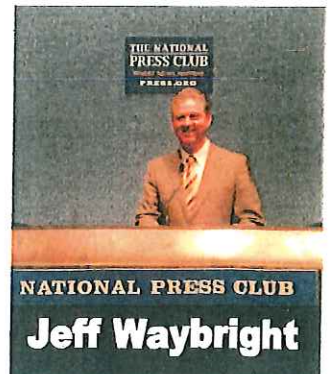
THE President's View

Continued from Page 1

of unity he had begun before I took office. His ability to reach out to all member associations was one I too tried to continue, and hope that goal was accomplished. I would also like to thank Patti and staff for their tireless efforts in making sure every detail, for every meeting, for the past year was taken care of. I knew they were the best, but until you have the honor of serving as the President of this group you have no idea of the time and effort it takes to keep things running smoothly. It has been my honor and a privilege to serve this great association for the past year and work with some of the hardest working elected officials in the United States. I have had the opportunity to meet and form life-long relationships with many of you, and your professionalism, kindness and friendship mean so much to me. You, the county elected officials throughout this great State, are truly the ones who serve as conduits for your constituents when it comes to getting things done. As I stated in my State of Counties speech, County elected officials don't look for excuses, they look for results! There have been successes and failures for our Association over the past year, but by working together, we truly are stronger. I believe that all association members know and realize that standing alone on any issue is very difficult, but with all member groups working together we can and will accomplish much. Probably my biggest disappointment during my term as President, was not getting our compensation bill passed this past legislative session. Looking back, there are probably many reasons we didn't get the job done, but I was proud of the effort put forth by Patti, Larry, and all of our association members who diligently worked the halls of the capitol. It is not an easy task, and many times you feel like you're running in quicksand, but the professionalism and respect shown to Senators and Delegates alike, was beyond reproach.

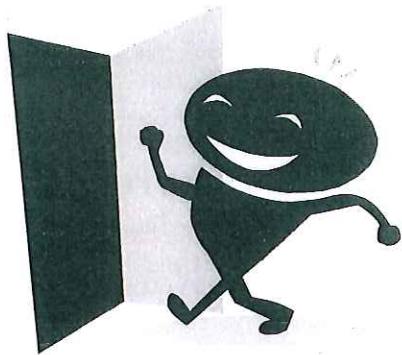
We did get some meaningful legislation passed and stopped some bad bills from going forward, so all was not lost. My desire is to continue to work and serve in this outstanding association. Sheriff Al Kisner will begin his term as President in a few days, and I would like to wish him success as he leads. He is a good man who will be surrounded by a group of good board members, and an outstanding director and staff. With that being said, I would like to thank you once again. I have thoroughly enjoyed my term in serving as your President. May God richly bless each and every one of you, the great State of West Virginia and the United States of America.

Jeff Waybright, WVACO President and Jackson County Clerk



**THE LIVE WELL
WV COUNTY CHALLENGE
"SUMMER STEPS"
WILL BEGIN FOR 2013
ON JUNE 1ST AND
CONCLUDE ON AUGUST 31ST**

**GET YOUR
COUNTY TEAM TOGETHER
AND WALK TO WIN!**



**GO TO WWW.LIVEWELLWV.ORG
AND REGISTER IN THE TRACKER.**

IT'S FREE, FUN And FOSTERS FITNESS!

**SPONSORED BY
WV ASSOCIATION OF COUNTIES
AND WVU EXTENSION SERVICE**

Last year's winner was Monroe County. They walked a total of 1,000 miles or about the distance from the courthouse in Union to Key Largo, FL. Overall, 33 counties' participants walked a total of 4,276 miles or about the distance from New York to Hawaii.



**GET INVOLVED!
Join a NACo
Steering Committee**

Now is the time to get active in the National Association of Counties (NACo) by joining a steering committee! If you have interest in a specific issue, expertise on a certain topic, or concerns about the effects of federal legislation on your county, then you should become a member of a NACo Steering Committee.

Serving on one of these committees enables you to become actively involved in NACo's policy process. The steering committees start the policy process by reviewing legislation and making recommendations on issues that impact counties. If you are already a member of a committee, you must reapply now, as appointees serve one year terms. However, you can be reappointed to the same committee for consecutive years. This current nomination process covers appoint-

<u>Agriculture</u>	<u>Community Development</u>	<u>Economic Development</u>	<u>Education</u>	<u>Energy</u>
<u>Environment</u>	<u>Finance/Tax</u>	<u>Health</u>	<u>Homeland Security</u>	<u>Housing</u>
<u>Human Services</u>	<u>Intergovernmental Affairs</u>	<u>Justice/Public Safety</u>	<u>Labor/Employment</u>	<u>Public Lands</u>
<u>Land Use</u>	<u>Rural Affairs</u>	<u>Telecommunication/Technology</u>	<u>Transportation</u>	<u>Urban Affairs</u>

ments from August 2013 to July 2014. The NACo steering committees are listed below:

How to Join a Steering Committee

The process of joining a steering committee is simple. You must apply through your state association of counties. Here are the important points to remember:

- You should fill out and submit a nomination form to your state association one month before the 2013 NACo Annual Conference, which occurs July 19 – 22 in Tarrant County (Fort Worth), Texas. A copy of the nomination form is attached. You can also find it on the NACo website.
- You should mark on the nomination form your first and second choice of steering committees.
- Members of NACo affiliate organizations who want to serve on a steering committee should follow the same process.

NACo makes every effort to accommodate nominees' first choice of steering committee assignments. Committee appointees serve for one year and cannot transfer membership to another committee, or serve on more than one steering committee, during that year.

Take Action Today!

Fill out your nomination form and submit it to your state association. **Serving on a steering committee gives you voice in the discussion of national issues.** For questions or more information, contact the WVACO at 304-346-0591 or wvaco@wvaco.org.

"To be trusted is a greater compliment than being loved." - GEORGE McDONALD

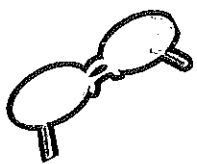


Calendar of Events

- JUNE 9-11, 2013** WVACo Spring Board Meeting
Shepherdstown, Jefferson County
- JUNE 11-14, 2013** WV County Clerks Association
Lakeview Resort, Monongalia County
- AUGUST 5-7, 2013** County Commissioners Association of WV
Stonewall Resort, Lewis County
- AUGUST , 2013** WV Association of Circuit Clerks
Oglebay Resort, Ohio County
- SEPT. 15-18, 2013** WV Sheriffs' Assoc. Annual Conference
Glade Springs, Raleigh County
- OCTOBER 3-4, 2013** Community Leadership Academy
Morgantown, Monongalia County
- OCTOBER 6-9, 2013** WVACo Fall Board Meeting
Oglebay Resort, Ohio County

- MAY 20-22**
- JUNE 19-21 - Wheeling**
- JULY 22-24**
- AUGUST 19-21**
- SEPTEMBER 23-25**
- OCTOBER 21-23**
- NOVEMBER 18-20**
- DECEMBER 9-11**
- JANUARY 5-7, 2014**

LEGISLATIVE Interim Dates for 2013



DENTAL VISION PLAN

**Open Enrollment
Now**

**CONTACT
Kathy@wvaco.org**



MEMBER PROFILE: GREG VANDALL Summers County Assessor



Years in office: 5 years plus

Education: Hinton High School; Marshall, Concord University

My favorite sport is: Football, All Levels

The hardest thing I have done: Say goodbye to my Father

You would be surprised to know: I can do Ladies Hair Color, sales - previous job

I'm most proud of: my family; office staff

My favorite meal is: turkey and the fixin's

The last book I read was: A Body of Lies

Three people (living or dead) I'd invite to dinner: JFK, Mark Twain, Tom Hanks

My favorite movie is: A Few Good Men

My favorite music is: Variety

My pet peeve is: People gaming the system.

My motto is: Try always to do what's right, can't go wrong.



RECIPE OF THE MONTH

Crock Pot Baked Beans

JEFFERSON COUNTY



- 1 pound dry great Northern beans 8 cups water
- 4 ounces diced salt pork 1 cup chopped onion
- 1/2 cup molasses 1/3 cup packed brown sugar
- 1 teaspoon dry mustard 1/8 teaspoon ground black pepper

The night before, combine the Great Northern Beans and water in a large saucepan. Bring to a boil, and cook for 1 1/2 hours. Pour beans and their liquid into a bowl, cover and refrigerate overnight. In the morning, drain off liquid, reserving 1 cup. Pour beans and the reserved liquid into the crock of a slow cooker. Stir in the salt pork, onion, molasses, brown sugar, mustard and pepper. Cover, and cook on Low for 12 to 14 hours. Stir before serving.

"Trust is like a vase, once it's broken—though you can fix it, the vase will never be the same." - WALTER ANDERSON

WV Fairs & Festivals JUNE 2013



Nicholas County Kids Summerfest
June 1, Nicholas

Calhoun County Wood Festival
June 6, Calhoun

Ronceverte River Festival
June 6, Greenbrier

Mountain Heritage Arts & Crafts Festival
June 14, Jefferson

WV Coal Festival
June 18, Boone

WV State Folk Festival
June 20, Gilmer

Mid-Ohio Valley Multi Cultural Festival
June 21-23, Wood

FestivALL Charleston
June 21-30, Kanawha

Saint Albans Riverfest
June 27, Kanawha

Point Pleasant Sternwheel Regatta
June 27-29, Mason

Little Levels Heritage Fair
June 28, Pocahontas

New River Gorge Heritage Festival
June 28, Fayette



ZMM Architects and Engineers Wood County Justice Center Awarded LEED® Green Building Certification

Media Contact: Adam Krason, AIA, LEED-AP
304.342.0159 - ark@zmm.com

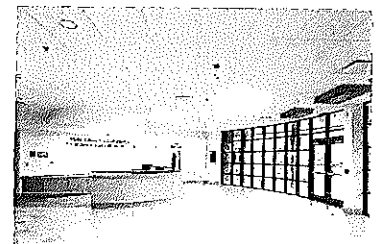
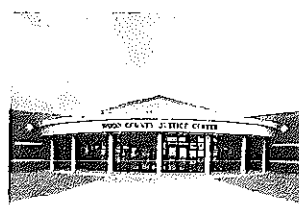
Charleston, WV, MAY 30, 2013 – ZMM Architects and Engineers announced today that the Wood County Justice Center has achieved LEED® certification. The Wood County Justice Center project is an extensive renovation of a 15 year old, 32,000 square foot, single story office building located in downtown Parkersburg, West Virginia. The building was purchased by the Wood County commission with the purpose of bringing together three government functions that had outgrown the separate buildings that they occupied. The renovated office building now consists of offices and Courtrooms for the County's Magistrate Court system, public service windows for document pick-up and payment of fines, offices for the Sheriff's Department and Home Confinement, as well as a 12-hour Inmate Holding Center.

In addition to providing improvements to the civic presence and security of the building, the new Wood County Justice Center achieved the LEED Certified designation for implementing practical and measurable strategies and solutions aimed at achieving high performance in: sustainable site development, water savings, energy efficiency, materials selection and indoor environmental quality. The most sustainable decision the Wood County Commission made was to renovate/repurpose an existing office building. The decision gave use to a previously developed structure, and diverted a significant amount of waste from landfills. The existing HVAC system was removed and replaced with a more energy efficient system and new, energy efficient lighting was installed with automatic controls.

Wood County Commissioner Wayne Dunn noted that, "Our government needs to be in a leadership position to guide us to a more responsible future. This process benefits the citizens of Wood County in many ways, and will save money through reduced energy costs, while also providing a healthier indoor environment." Additionally Rick Fedrizzi, President, CEO & Founding Chair, U.S. Green Building Council noted, "With each new LEED-certified building, we get one step closer to USGBC's vision of a sustainable built environment within a generation. As the newest member of the LEED family of green buildings, the Wood County Justice Center is an important addition to the growing strength of the green building movement."

LEED is the foremost program for the design, construction and operation of green buildings. Over 44,000 projects are currently participating in the commercial and institutional LEED rating systems, comprising over 8 billion square feet of construction in all 50 states and 120 countries.

ZMM Architects and Engineers is a 35-person full service design firm located in Charleston. ZMM Architects and Engineers has taken an advocacy role for sustainable design in West Virginia. Working with the WVDEP, ZMM has assisted in providing sustainable design and construction trainings throughout the State. In addition to the trainings, ZMM has helped to sponsor several sustainability conferences including 'Making the Business Case for Sustainability,' which was hosted by the University of Charleston, and 'Sustaining Lean,' which was sponsored in conjunction with Bridgemont CTC and the West Virginia Manufacturers Association.



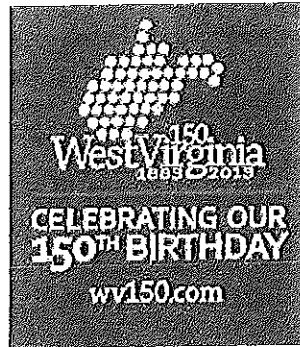
"Trust your instinct to the end, though you can render no reason." - RALPH WALDO EMERSON



Every county official has received a WV 150th window cling and each county commission president will be receiving a WV 150 Banner from the West Virginia Association of Counties.

It's our way of saying.....

HAPPY BIRTHDAY
WEST VIRGINIA



COUNTY WELLNESS.....

HEALTHY EATING HABITS

- **Simplify.** Instead of being overly concerned with counting calories or measuring portion sizes, think of your diet in terms of color, variety, and freshness.
 - **Start slow and make changes to your eating habits over time.** Trying to make your diet healthy overnight isn't realistic or smart. Changing everything at once usually leads to cheating or giving up on your new eating plan.
 - **Every change you make to improve your diet matters.** You don't have to be perfect and you don't have to completely eliminate foods you enjoy to have a healthy diet. The long term goal is to feel good and have more energy.
 - **Try not to think of certain foods as "off-limits."** When you ban certain foods or food groups, it is natural to want those foods more, and then feel like a failure if you give in to temptation.
 - **Think smaller portions.** Serving sizes have ballooned recently, particularly in restaurants. When dining out, choose a starter instead of an entree, split a dish with a friend, and don't order supersized meals.
 - **Take time to chew your food and enjoy mealtimes.** Chew your food slowly, savoring every bite.
 - **Listen to your body.** Ask yourself if you are really hungry, or have a glass of water to see if you are thirsty instead of hungry.
 - **During a meal, stop eating before you feel full.**
- Eat breakfast, and eat smaller meals throughout the day.** A healthy breakfast can jumpstart your metabolism, and eating small, healthy meals throughout the day (rather than the standard three large meals) keeps your energy up and your metabolism going.
- **Avoid eating at night.** Try to eat dinner earlier in the day and then fast for 14-16 hours until breakfast the next morning.



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Intergovernmental Stakeholder Group Starting Strong

On May 2, Governor Earl Ray Tomblin hosted the first Intergovernmental Stakeholder Group meeting at the State Capitol in Charleston. The meeting was well attended by representatives from all areas of the state and all levels of government. Governor Tomblin organized the group of stakeholders earlier this year in an effort to broaden the lines of communication between state, county, and city officials.

"By unifying and streamlining the efforts of West Virginia's government officials, we are better-equipped to address the issues that face the people of our great state," said Governor Tomblin. "It will also allow for a more transparent and responsible government."

The inaugural meeting served as an introduction of the program and its functions. The gathering allowed all parties the opportunity to meet one another and to discuss their ideas and aspirations for the group. The group discussed the logistics of the 2012 Boy Scouts of America Shakedown and 2013 Boy Scouts of America Jamboree at its first meeting. Governor Tomblin also gave an overview of the 2012 regular legislative session. The stakeholders will meet quarterly to address issues requiring coordination from multiple agencies.

The next meeting will be held in late June. If you have questions or need assistance, Becky Neal, Governor Tomblin's Director of Intergovernmental Affairs can be reached at (304) 558-2000.



The West Virginia Sesquicentennial Commission is gearing up for the state's 150th birthday celebration next month. We are extremely pleased to see so many local celebrations being planned and would love to help these groups with their celebrations. The Commission has established a statewide calendar of events on our website (www.wv150.com). Please check it out and use our online form to add any events that are missing. We also have a limited number of promotional items that we can provide to these communities to give away at their events. To request these items, visit our website.

www.birthday.wv.gov

"You must trust and believe in people or life becomes impossible." - ANTON CHEKHOF

CYBER SECURITY TIP



Secure Your Laptop

Laptops are increasing in popularity for both business and personal use. The portability of laptops makes them extremely convenient. However, we must also be aware of the security risks from the loss or theft of laptops, and take proper precautions. The potential loss is twofold; the loss of the laptop itself and any personal, private or sensitive information that it may contain.

Laptops can easily be stolen from the locked trunk of a car, at an airport security checkpoint, at an Internet cafe or even from a hotel room. Keep these tips in mind when you travel with your laptop:

- Secure your laptop when unattended (e.x. attach the laptop with a security cable to something immovable or to a heavy piece of furniture when it is unattended).
- Don't store your password with your laptop.
- Don't leave your laptop in your car.
- Don't store your laptop in checked luggage.
- Keep track of your laptop when you go through airport screening. Hold onto your laptop until the person in front of you has gone through the metal detector, and watch for your laptop to emerge from the screening equipment.
- Use tracking software. Consider use of commercial software that reports the location of a stolen laptop once it's connected to the Internet.
- Backup your files. Make a backup of your files before every trip. In the event that your laptop is lost or stolen, you will still have a copy of your data.

For more information:

<http://www.us-cert.gov/cas/tips/ST04-017.html>
<http://www.us-cert.gov/cas/tips/ST04-020.html>



MULTI-STATE
Information Sharing & Analysis Center



STOP THINK CONNECT



2013 Spring Board Meeting
Harpers Ferry, Jefferson County

Join US!!!

Contact Kathy or Crystal
304-346-0591

m

**ROBINSON
& McELWEE**

PLLC
attorneys at law

Charleston | Clarksburg | Martinsburg | Canton
www.ramlaw.com

Drug Testing in the Workplace

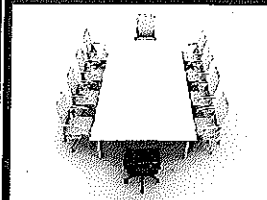
Richard W. Gallagher, Esq.

Direct dial: 304.326.5319

rwg@ramlaw.com

Responsible Attorney: Richard W. Gallagher

BOARD Responsibilities series



COMMON SENSE

- It's a team; the board or committee is stronger than any individual.
- Respect the chairperson.
- Bring a calendar to meetings.
- Wear a watch; arrive on time.
- Prepare for meetings.
- Bring needed files, paper and pen.
- Stick to the agenda.
- Listen more than you speak.
- Speak when you have an essential point.
- Respect the rules of order.
- Leave personal and political agendas at the door.

Actions of the board belong to the board—support them. Don't bad-mouth any action or person.

"If you don't have confidence, you will always find a way not to win." T.S. ELIOT

150TH
Birthday
Celebration
June 20-23
State Capitol



150
West Virginia
1863 2013

Visit
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www.wvcounties.org



24*****MIXED AADC 450

PATSY NOLAND
COMMISSIONER
JEFFERSON COUNTY
PO BOX 250
CHARLES TOWN, WV 25414-0250

Direct to You

We were very surprised and disappointed that the bill giving bonding authority for the Courthouse Facilities Improvement Authority was vetoed with no warning. I hope we can get the concerns that the Governor had worked out and try again next year. The Legislature was very supportive of this initiative.

Many thanks to the WVACO President Jeff Waybright. This ends his term as President.

Thanks Jeff, for your time and devotion to the Association.

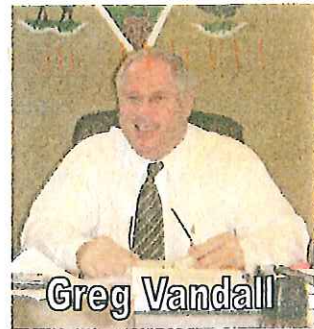


Patti

Signing of the "WV Vest Bill"



Ernie Dennison



Greg Vandall

CONGRATULATIONS TO
ERNIE DENNISON, NICHOLAS COUNTY ASSESSOR,
AND
GREG VANDALL, SUMMERS COUNTY ASSESSOR,
FOR BEING AWARDED THE
WV ASSESSOR OF THE YEAR AWARD



Congratulations David Sponaugle, Doddridge County Assessor, for being selected for the Ralph C. Boyles award, which is chosen by the WV Tax Department..

Published for the
Members and Friends
of the Harpers Ferry
Historical Association

Summer 2013



Civil War Sesquicentennial Special Events

“The Birth of a State: 150th Anniversary of the State of West Virginia”

Saturday, June 22, 2013

“The admission of the new State turns that much slave soil to free; and thus, is a certain, and irrevocable encroachment upon the cause of the rebellion. . . . It is said the admission of West Virginia is secession, and tolerated only because it is our secession. Well, if we can call it by that name, there is still difference enough between secession against the Constitution, and secession in favor of the Constitution.”

—Abraham Lincoln

On June 22, 2013, Harpers Ferry National Historical Park will host the commemorative event, “The Birth of a State: 150th Anniversary of West Virginia.” This one day event will focus on the establishment of West Virginia as the 35th state in the Union. Activities will include a 19th century baseball game, living history activities and special ranger-conducted programs.

Men from the western mountains of

Virginia fought on both sides during the Civil War, although the majority of the people from that region remained true to the Union. Jefferson County, however, home to Harpers Ferry, spurned the Union and embraced the Confederacy. Nonetheless, by 1863, the presence of Union troops and the interests of the B&O Railroad influenced the town’s vote in favor of joining the new state of West Virginia.

Scheduled Events

- | | |
|------------------|--|
| 11 - 11:30 a.m. | Electing to Leave: Steps to Statehood
Learn how and why West Virginia was born during this Ranger talk. |
| 11 a.m. - 4 p.m. | Voting for Statehood
Cast your vote and decide if West Virginia becomes the 35th State of the Union! |
| 12 - 12:30 p.m. | The Birth of a State
Join a Park Ranger to explore how West Virginia was born. |
| 1 - 2:30 p.m. | Play Ball!
Enjoy America’s favorite past time during this 19th century baseball game. |
| 3 - 3:45 p.m. | The Guns of Harpers Ferry
Discover how 1863 Harpers Ferry survived under martial law, and see original Harpers Ferry firearms during this Ranger guided program. |
| 4 p.m. | Election Results |

IN THIS ISSUE:

Author Tom
Huntington to
Speak at Harpers
Ferry

Twelfth Annual
Don Redman
Heritage Awards
and Concert

Harpers Ferry Park
Guide Tours Now
Available



The picture which appears on our newsletter’s nameplate, dating from 1803, is one of the oldest prints of Harpers Ferry. Twenty years earlier, in 1783, Thomas Jefferson had declared that this view was “worth a voyage across the Atlantic.”

**Armory
Superintendent
Members**

Jo (Kuhn) Curtis in
memory of Jim Kuhn
and Alexander and Mary
Murphy,
Brandywine, MD
Dr. Robert Johnson
Harpers Ferry, WV
Ronald Jones
Our Lady of Sorrows
School
Farmington, MI
Nancy Myers, in Honor of
Don Campbell
Harpers Ferry, WV
Jim and Suzanne Silvia
Taunton, MA & Harpers
Ferry, WV

Paymaster Members

Cynthia Gayton
Harpers Ferry, WV
Ed Wheelless and Chris
Craig
Harpers Ferry, WV

**Master Armorer
Members**

Allison Alsdorf
Harpers Ferry, WV
Kirk Bradley
Sanford, NC
Karl Buchspics
Willow Grove, PA
Robert Carson
Fredericksburg, VA
Carole Powell Carter
Harpers Ferry, WV
Hon. and Mrs. Thomas
Curtis and Family
Baltimore, MD
Peter Dessauer
Harpers Ferry, WV
Kim and Frank Edwards
Edgewood, MD
Laurence Freiheit
Berkeley Springs, WV
continued on page 3

**“First Alert: Harpers Ferry, the
Gettysburg Campaign”**

Sunday June 23, 2013

“The signal officer just reports that the atmosphere is clear, and that he can see a line of troops 10 or 12 miles long...It looks as if Lee’s movement is towards Hagerstown and Pennsylvania.”

—Brigadier General Daniel Tyler, June 23, 1863, Harpers Ferry, West Virginia

On June 23, 2013, Harpers Ferry National Historical Park will host a 150th anniversary Civil War commemorative event, “First Alert: Harpers Ferry and the Gettysburg Campaign.” This one-day event will focus on the role of Harpers Ferry in relation to the Battle of Gettysburg. Activities will include a speaker and book signing, living history and special ranger-conducted programs.

Harpers Ferry commanders had the strategic advantage of an excellent vantage point on Maryland Heights. From this high ground in June 1863, Union General Daniel Tyler



*Brigadier General
Daniel Tyler*

provided the first alert of the Confederate invasion that resulted in the Battle of Gettysburg. While the Union Army of the Potomac under General Joseph Hooker had been perplexed at the whereabouts of the Confederate Army of Northern Virginia, Tyler was able to sound the alarm and pinpoint the invading forces of Robert E. Lee.

For additional information on these two events please call 304-535-6029 or visit www.nps.gov/hafe. Schedules are subject to change.

Scheduled Events

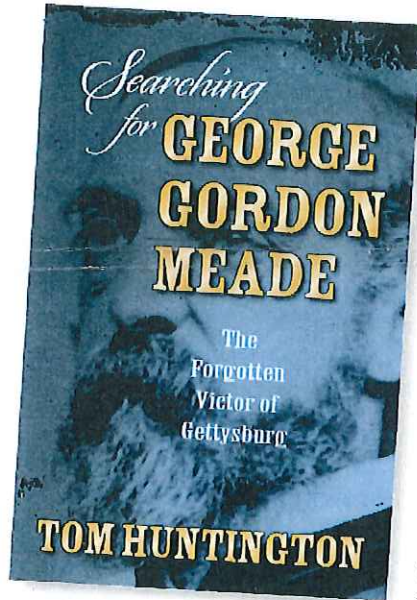
- 10 a.m. - 12 p.m. **Maryland Heights and the First Alert**
Discover Harpers Ferry’s role in the Gettysburg Campaign during this 2 ½ mile Ranger-conducted hike to Maryland Heights.
- 11 - 11:30 a.m. **Electing to Leave: Steps to Statehood**
Learn how and why West Virginia was born just a few days before the First Alert was sounded during this Ranger talk.
- 11 a.m. - 4 p.m. **Voting for Statehood**
Cast your vote and decide if West Virginia becomes the 35th State of the Union...again!
- 11:30 a.m. - 12 p.m. **First Alert**
Join a Park Ranger to discover Harpers Ferry’s role in the Gettysburg Campaign.
- 1 - 2:30 p.m. **Author Talk & Book Signing**
Meet Tom Huntington, the author of, *Searching for George Gordon Meade: The Forgotten Victor of Gettysburg*. (See page 3 for more information.)
- 3 - 3:45 p.m. **The Guns of Harpers Ferry**
Discover how Harpers Ferry survived under martial law, and see original Harpers Ferry firearms during this Ranger-guided program.
- 3:30 - 4 p.m. **First Alert**
Join a Park Ranger to discover Harpers Ferry’s role in the Gettysburg Campaign.
- 4 p.m. **Election Results**

Author Tom Huntington to Speak at Harpers Ferry's Gettysburg Event

"Tom Huntington's gripping personal 'search' for George Gordon Meade is unique and irresistible. . . . Brings us closer than ever to the old general and his strange reputation."

—Harold Holzer, Author and Chairman of Abraham Lincoln Bicentennial Foundation

While researching *Searching for George Gordon Meade: The Forgotten Victor of Gettysburg*, author Tom Huntington visited a severed leg, a buried arm, and a horse's head. He also hiked across Civil War battlefields, recited the names of fallen soldiers at a candlelit ceremony at Gettysburg, and drank a champagne toast in a Philadelphia cemetery on New Year's Eve. It was all part of his quest to learn more about the man who commanded the victori-



ous Union army at the Civil War's Battle of Gettysburg, yet has been unfairly overlooked by history in the years since.

Although in command of the Army of the Potomac for a mere three days before the battle, Major General George Gordon Meade managed to defeat Robert E. Lee and the Army of Northern Virginia during three days of vicious fighting. The cantankerous general remained in command of the army for the rest of the war even as he watched his reputation decline. "I suppose after awhile it will be discovered I was not at Gettysburg at all," he griped in a letter to his wife.

Searching for George Gordon Meade is not your typical Civil War biography. While Huntington does tell the story of Meade's life, he also provides first-person accounts of his visits to the battlefields where Meade fought and museums that cover the Civil War. He includes his conversations with experts, enthusiasts, curators, park rangers and even a Meade impersonator to get their insights. The result is a compelling mash-up of history, biography,

travel and journalism that touches both past and present.

Huntington is the author of *Ben Franklin's Philadelphia: A Guide* (Stackpole Books, 2005) and *Pennsylvania Civil War Trails: The Guide to Battle Sites, Monuments, Museums and Towns* (Stackpole Books, 2007), and former editor of *American History* and *Historic Traveler* magazines. His articles have appeared in *Civil War Times*, *American Heritage*, and *Smithsonian*. He will be speaking and signing copies of *Searching for George Gordon Meade: The Forgotten Victor of Gettysburg*, at Harpers Ferry on June 23, 2013, from 1 to 2:30 p.m.

Master Armorer Members (Cont'd)

Deborah Hale
Harpers Ferry, WV
Rebecca Harriett
Berryville, VA
Bruce Kramer
Baltimore, MD
Anne A. Long
Myersville, MD
Cynthia K. Mason
Baltimore, MD
Don Munday
Hagerstown, MD
Linda Parks
Washington, D.C.
George Rutherford
Ranson, WV
Frank Shaffer
Galloway, NJ
Merritt Roe Smith
Cambridge, MA
Berkeley Springs, WV
Deborah Hale
Harpers Ferry, WV

Recent Donations

Mark Matranga
Civil War Round Table of
Chicago
Roger Perry
John Frye
Noah Mehrkam
Gayle D. Benton
Rebecca Harriett
Paula Degen
Susan Darrell

Cathy Baldau accepts APPL media award. (Photo courtesy Larry Novak, 2013)

HFHA Awarded APPL 2013 Media Award

On March 13, 2013, the Association of Partners for Public Lands (APPL) named Harpers Ferry Historical Association as the winner of the 2013 Media and Partnership Award for Books for *Harpers Ferry Under Fire: A Border Town in the American Civil War* (HFHA, 2012), written by Dennis Frye.

Cathy Baldau accepted the honor at

the APPL Convention and Trade Show in Portland, Oregon. The category included publications from nationwide organizations with \$1 million and under in annual revenue. Honorable Mention was given to Black Hills Parks and Forests Association for their submission *Alvin McDonald's Diary*.

We are thrilled that our labor of love is now an award-winning book!



“Pedal Through the Past”

David L. Larsen Memorial Fund Event

Pedal Through The Past
September 21, 2013

Cycle through scenic and historic Harpers Ferry, C&O Canal, Antietam National Parks, Jefferson County, WV and Washington County, MD and enjoy public history programs along route

Ride begins and ends at Cavalier Heights Parking Lot - Harpers Ferry National Park
Two Routes: 40 miles and 31 miles
Registration: \$50.00 - Registration includes: cue sheet and maps, route markings, SAG support, rest stops with snacks, lunch, and t-shirt

Additional information and registration: www.harpersferryhistory.org

Proceeds benefit Harpers Ferry Historical Association - David Larsen Memorial Fund

During this early 1800s industrial period, water-powered canals, river boat transportation and cement milling were all achieved through enslaved labor.

Returning southward along the Potomac River, riders will be offered stories of the 1862 Battles of Antietam and Shepherdstown, exploring how African Americans endured and survived a changing tide of war along an international border between two warring countries. The post-war period will feature Jim Crow stories from the early 20th century—a time historians consider the nadir of the Civil Rights era—and African American education at Storer College.

Masters Degree Memorial Fund Intern, Laura Horner of Texas Tech, is designing, editing

and producing the ride's smartphone interpretation videos. David Larsen was always seeking new and innovative ways to save historic park resources. Laura has had access to some of David's best African American history writings to guide her project. She recently wrote about his influence:

Larsen's innovative mission has been a constant reminder in the back of my mind as I have worked on compiling his stories, met his friends, family, and colleagues and worked on editing over 10 short digital video clips. A cornerstone of this ride and these clips is observing the past through multiple perspectives. My part in this ride is simple, I'm sharing history with you; history that I hope Larsen has or would have wanted you to know through people that knew him.

While filming with Richard Gillespie for his video on the ride, he asked me what it was like getting to know David Larsen. I didn't have an answer for him right then and there but I do now. This experience has not been just an internship I am completing for my master's program; *this is an experience that is changing my life.* Being able to witness

continued on page 5

Donations to the David L. Larsen Memorial Fund can be sent to:
Harpers Ferry Historical Association
P.O. Box 197
Harpers Ferry, WV 25425
Attn: David L. Larsen Memorial Fund

HFHA is pleased to announce the September 21, 2013 event “Pedal Through the Past,” an interpretive bicycle ride through two states, three national parks and two centuries of history to benefit the David L. Larsen Memorial Fund, Public History Internship Program at Harpers Ferry Park.

The ride begins in Harpers Ferry NHP and takes participants along the C&O Canal and through Antietam National Battlefield. Following a map, route markers and trip sheet with QR codes, cyclists with smartphones can link to a series of informative videos at 10 stops along the route.

To set the tone for the journey, riders will first encounter “John Brown's Fort,” a controversial icon forever linked to Brown and his daring 1859 raid to end slavery. The same United States that captured Brown and his supporters later assumed the role of Brown's liberating army which never materialized at Harpers Ferry. With Lincoln's election in 1860 and the Emancipation Proclamation in 1863, Brown's dream of an army marching to free four million enslaved Americans became a reality.

Traveling 18 miles north, riders will learn about Jefferson County's pre-Civil War free and enslaved African Americans.

Twelfth Annual Don Redman Heritage Awards and Concert

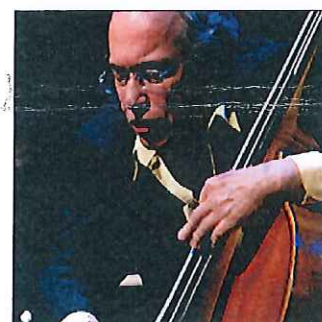
On Saturday, June 29, 2013, Harpers Ferry National Historical Park will host the **Twelfth Annual Don Redman Heritage Awards & Concert** at the Clarion Hotel & Conference Center Ballroom in Shepherdstown, West Virginia. This year's event features master jazz trombonist Buster Cooper and legendary double bassist Eddie Gomez. The two men will be joined by the Howard Burns Quartet.

An extroverted trombone stylist best-known for his association with Duke Ellington, Buster Cooper's witty style is always a joy to hear. Early in his career, Buster played with Nat Towles' territory band in Texas and with Lionel Hampton in 1953. He was in the Apollo Theater's house band for two years, played with Benny Goodman, and formed the Cooper Brothers Band with his brother Steve on bass. The trombonist had plenty of solo space with Duke Ellington's Orchestra from 1962–69, spent time in Florida, and moved to Los Angeles in 1973, where for the next couple of decades he played with many local jazz orchestras, including the Juggernaut and Bill Berry's L.A. Band. Showing no signs of slowing down, Buster Cooper continues to entertain audiences with spirited performances that are always thoroughly swinging.

Legendary bassist Eddie Gomez has been on the cutting edge of music for over

four decades. The two-time Latin Grammy award-winner's impressive resume includes performances with jazz giants Miles Davis, Dizzy Gillespie, Bill Evans, Gerry Mulligan and Benny Goodman. Eddie's unique sound and style can be heard on hundreds of recordings spanning the worlds of jazz, classical, Latin jazz, rhythm and blues, popular & contemporary music. Eddie is currently Artistic Director at the Conservatory of Music Puerto Rico where he has been professor and artist-in-residence since 2005. A sought after educator, he gives master classes at many of the major universities and conservatories throughout the United States, Europe, Japan and South America. Eddie Gomez continues to enjoy an active career as a performer, recording artist, composer, educator and featured guest artist on many high-profile projects.

These jazz greats will receive the Don Redman Heritage Award during Saturday's concert. Previous recipients of this award include the following jazz legends: Benny Powell, Joe Wilder, Sonny Cohn, Snooky Young, Clark Terry, Cleve Eaton, Frank Wess, Vince Prudente, Hank Jones, Jimmy Heath, Curtis Fuller, John Handy, Jimmy Cobb, Jymie Merrit, Phil Woods, Harold Mabern, Charli Persip, Mickey Roker, Larry Willis, Larry Ridley, Lou Donaldson and Ben Tucker.



Buster Cooper (top) and Eddie Gomez.

This free awards ceremony and concert will begin at 6 p.m. at the Clarion Hotel & Conference Center Ballroom, 233 Lowe Drive, Shepherdstown, West Virginia. For additional information contact the Park Information Center at 304-535-6029.

Pedal Through the Past, continued from Page 4

one man's influence over so many will define the beginning of my career. A man on a mission to define and redefine what the field of interpretation is and does—how to be relevant by forging relevance through public engagement: how to partner with others to care for and care about resources because we are the voice of these resources and [in David's words]: "If we can't allow, if we can't invite, if we can't partner with the public to 'care about' enough to care for the parks then I think we're doomed to absolute failure."

What I hope you will gain out of this experience is the knowledge of the

resources that I am sharing with you in an effort to care for and care about something that means so much to so many. As I am sitting in his old office, in his park, with his colleagues nearby writing this, I can't help but wonder how far his realm of influence will stretch.

To register for "Pedal Through The Past," visit the Park Bookshop in person, call 304-535-6881, or visit us online here at www.harpersferryhistory.org. The David L. Larsen Memorial Fund is administered by the Harpers Ferry Historical Association.



2013 Schedule of Events

June 29, 30 — Under Fire: The Battle of Bolivar Heights, 1862

Time: Demonstrations at 12pm, 1pm, & 2pm. Location: Bolivar Heights Battlefield. Description: Join the members of the park's artillery crew as they demonstrate the might and intimidation of field artillery.

July 6, 7 — A Fine State of Things: West Virginia Enters the Union

Time: 11am to 4pm. Location: Lower Town. Description: Visitors are invited to step into the role of voting Virginians in 1863 to experience a vote for the new State of West Virginia born out of the Rebellion. United States Troops guard the polls, issue the oath of allegiance, while Virginia State commissions run the polls. What will they ask you? Are you prepared to answer?!

July 13, 14 — Under Fire: The Battle of Bolivar Heights, 1862

Time: Demonstrations at 12pm, 1pm, & 2pm. Location: Bolivar Heights Battlefield. Description: Join the members of the park's artillery crew as they demonstrate the might and intimidation of field artillery.

July 20, 21 — I Will Follow Them To the Death: Sheridan's Soldiers, 1864

Time: 11am to 4pm. Location: Lower Town. Description: This program presents Harpers Ferry as the staging area for Union General Philip Sheridan's Shenandoah Campaign during the summer of 1864. Members of the reactivated living history group 13th New Jersey will demonstrate Union army garrison duties such as guard mount parade, searching and arresting spies, deserters, and traitors, processing prisoners of war, searching citizens, and maintaining military security. Costumed volunteers and staff will interpret civilian life under harsh military rule.

July 27, 28 — "Medical Weekend: Giving Aid and Comfort"

Time: 11am to 4pm. Location: Lower Town. Description: Living history volunteers of the 3rd US and 142nd Pennsylvania Infantry will portray the medical and relief efforts that provided aid and comfort to the thousands of soldiers fighting during the American Civil War. The outpouring of funds and

care was so vast that the relief effort was described as "an artery of the people's love to the people's army." This program will offer a military diet kitchen demonstration tell the story of both the national and local, civilian and military efforts to sustain the Union Army. Visitors are welcome to join ranger guided walking tours and military drill and firing demonstrations.

August 3, 4 — Under Fire: The Battle of Bolivar Heights, 1862

Time: Demonstrations at 1pm, 2pm, & 3pm. Location: Bolivar Heights Battlefield. Description: Join the members of the park's artillery crew as they demonstrate the might and intimidation of field artillery.

August 17, 18 — "Bringing In the Harvest"

Time: 11am to 4pm. Location: Lower Town at Roeder's Confectionery Kitchen. Description: Join 19th Century Historic Foodways Expert Carol Anderson for this in depth look at how summer time harvest foods were preserved for winter consumption. Demonstrations include, pickling, drying, potting, and canning.

October 12, 13 — "Reacting to the Raid: The US Marines"

Time: 11am to 4pm. Location: Lower Town. Description: Features a living history demonstration how 1859 Abolitionist Brown was captured by US troops

October 19, 20 — Drink Your Apples: Roeder's Tavern Cider Making, 1860

Time: 11am to 4pm. Location: Lower Town, Roeder's Confectionery and Roeder's White Hall Tavern. Description: Join living history rangers and Foodways expert Carol Anderson for Cider-making demonstrations and fall food preservation.

October 26, 27 — Under Fire: The Battle of Bolivar Heights, 1862

Time: Demonstrations at 12pm, 1pm, & 2pm. Location: Bolivar Heights Battlefield. Description: Join the members of the Baltimore Light Artillery crew as they demonstrate the might and intimidation of field artillery.

facebook

The Harpers Ferry Historical Association is now on Facebook! Search Facebook for "Harpers Ferry Historical Association". "Like" our page to receive notifications of upcoming park special events, bookshop news, and related park information.

December 7, 8 — Capt. Flagg's US Quartermaster City: Prospects of Peace Lower Town

Time: 11am to 5pm. Location: Lower Town. Description: Join over 175 living history volunteers as they help present park visitors with a unique window into the magnitude and scope of Captain Flagg's 1864 US Quartermaster city. Everything that General Philip Sheridan's Army would need to fight in the Shenandoah Valley, was stored and moved out of the town's former US Armory site. It is through this 1864 Yuletide event that the park continues to reflect on what the Civil War will determine; the Union of the States, and eventual freedom of 4 million enslaved people.

Harpers Ferry Park Guides, continued from Page 8

ington, D.C. as Chief of Maintenance, National Capitol Parks. Jim still lives in Virginia where he has his own construction company.

Jim became a volunteer staff member and later tour guide at Harpers Ferry NHP during the 2009 John Brown Raid Sesquicentennial. Jim's website, *HarpersFerryArmoryGuns.com*, highlights his vast collection of original guns made at the United States Armory and Arsenal at Harpers Ferry.

Harpers Ferry Historical Association Membership Application

- I wish to join the Harpers Ferry Historical Association (*new member*)
- I wish to renew my membership (*renewal*)

Please enroll me in the following member category (*check one*):

- \$25 Armory Worker** – Basic membership for a family household. Benefits include a newsletter subscription, a 15% discount on all bookshop purchases, a vinyl decal, and invitations to annual meeting and events.
- \$25 Sarah Jane Foster** – An alternative basic membership for educators. Benefits include the above plus open house for teachers and discounts on programs for teachers.
- \$45 Millwright** – For those members who are frequent visitors to the park. Benefits are the same as Armory Worker category plus a 12-month Harpers Ferry Park entrance pass.
- \$100 Master Armorer** – A supporting membership category. Includes all benefits of the Millwright category plus Garnet Jex's *Upper Potomac in the Civil War* pictorial book, member recognition in our newsletter and at our annual meeting, and a special tour.
- \$250 Paymaster** – For businesses, vendors or family donors who wish to contribute to the Association's mission. Benefits include 15% discount on all bookshop purchases; a newsletter subscription; vinyl decal; invitations to annual meetings, events, and association-sponsored education programs; a 12-month park pass; Garnet Jex's *Upper Potomac in the Civil War* pictorial book; recognition in newsletter and at annual meeting; special tour; and additional membership card.
- \$500 Armory Superintendent** – For supporters (individual and corporate) who wish to perpetuate Association and Park education programs. Benefits include 15% discount on all bookshop purchases; a newsletter subscription; vinyl decals; invitations to annual meeting, events, and education programs; Garnet Jex's *Upper Potomac in the Civil War* pictorial book; recognition in the newsletter and at annual meeting; special tour; an Amercia the Beautiful pass (for use in all parks) for individuals; and a display plaque for businesses.

- I would like to make a donation to the **David L. Larsen Memorial Fund** to support Harpers Ferry Park internships.

- I am not interested in receiving member benefits, but I would like to make a contribution in the amount of _____ to aid the mission of the Harpers Ferry Historical Association.

- I am a Charter Member and would like to make a donation of _____.

- Check if this is a new address for you

Name

Address

City State Zip

Telephone

E-mail

Please clip and mail to:
Harpers Ferry Historical Association
P.O. Box 197
Harpers Ferry, WV 25425
Phone: (304) 535-6881
Fax: (304) 535-6749
Email: hfha@earthlink.net

The Harpers Ferry Historical Association operates the National Park Bookshop in Lower Town Harpers Ferry. Profits from sales are returned to the park to support interpretive and educational programs to enhance your visit.

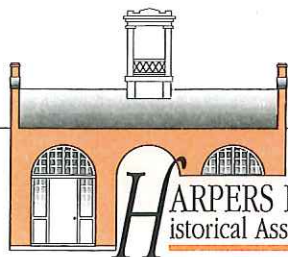
You are invited to join this unique organization and be a part of Harpers Ferry's special family. For more information call (304) 535-6881, send e-mail to hfha@earthlink.net, or visit our website at www.harpersferryhistory.org

Harpers Ferry Historical Association
Post Office Box 197
Harpers Ferry, WV 25425



LYN WIDMYER
JEFFERSON COUNTY COMMISSIONER
P. O. BOX 250
CHARLES TOWN, WV 25414

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Harpers Ferry Park Guide Tours Now Available

Harpers Ferry Park Guide Tours are now being offered by HFHA in cooperation with Harpers Ferry National Historical Park.

The standard 2-½ hour tour with a certified Park Guide provides an in-depth private tour of Harpers Ferry including battlefield areas and significant historic locations in the park. The Guide will meet you at the Park Visitor Center and step on your bus or drive your vehicle to the tour stops. All park themes are interpreted including: geography and natural history; the John Brown Raid and Civil War; Storer College, Niagara Movement, and freedom story; transportation, waterpower, and industry.

The tour ends in Lower Town where you are free to explore on your own, visit the Park Bookshop, and enjoy a meal.

Pre-registration and pre-payment is required for all tours. Prices are based on the number in the group: \$75 for 1-6 people, \$95 for 7-15 people, \$135 for 16+ people. (Price does not include the National Park entrance fee. For more information call the park at 304-535-6299 or 304-535-6298.)

To ensure a tour, schedule your Harpers Ferry Park Guide as far in advance as possible. Call 304-535-6881 or email hfha@earthlink.net to receive a Tour Request Form and book your tour.

Our Guides

Jefferson County native Doug Perks received his Bachelor's degree from West Virginia University and a Masters in Teaching from James Madison University. Doug retired after 30 years with Jefferson County Schools. He was also a former Seasonal Park Ranger and the Education Coordinator at Harpers Ferry NHP.

A frequent lecturer on Jefferson County history, Doug currently serves as President of the Jefferson County Historical Society (JCHS). He is also Assistant Curator of the Jefferson County Museum, a contributing author to *The Magazine of the Jefferson County Historical Society*, author of the column "Mr. Jefferson's County" in the JCHS newsletter *The Guardian*, Director and Historian of Elmwood Cemetery Association, Inc., and Vice Chair of the Charles Town Historic Landmarks Commission.

Jim Prentice was actually born in a National Park—Perry's Victory National Monument, Put-In-Bay, Ohio. He grew up in Lower Town Harpers Ferry as the son of Park Superintendent Joseph R. Prentice. His family moved to Fairfax County, VA when his father was transferred to Wash-

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IMPACT



HospiceSM
of the Panhandle

A bi-annual update for those who make a difference in the lives of Hospice patients and their families

Issue 3: Spring 2013

Thanks for the great work you did in 2012!

Last year, you and other caring donors provided hospice patients with 2,115 days of care! Wow! That's amazing. Each day of care you provide is one less day that a hospice patient is in pain. To paint a clearer picture, imagine this:

Tommy is referred to Hospice because he has stage four lung cancer. Despite having worked his entire adult life, Tommy has no insurance and very little money. He will not be able to pay for hospice services.

There are two options here. First, Tommy is turned away because he can't pay and spends the short time he has remaining unable to breathe and in pain as the cancer spreads. His daughter worries because she doesn't know what to do when the end comes. He'll probably die in the hospital because the pain became too great.

The second option is that Tommy gets admitted into hospice care because of your generosity. He'll have hospice professionals visit him at home to help control his pain and symptoms, educate his daughter and connect them with resources that will meet their needs. When the end does come, it's with a volunteer by his side holding his hand and comforting his daughter.

Thanks to you, we've never had to make this choice. The choice is always to provide care. Thank you for making this possible! The work you do is incredibly important to patients and families like Tommy's.

RECEIVED

JUN 03 2013

Jefferson County Commission

*Thank you,
Patsy and Commissioners,
for caring about
end of life care
in this community.*

*Thank you to all of our
donors including:*

*Chris White
Bunker Hill, WV*

*Thank you for
advancing hospice care
in the Eastern Panhandle!*

*Dixie Good
Charles Town, WV*

*Thank you for
supporting hospice
patients and families!*

*Rose Marie Palmer &
William Christensen
Capon Bridge, WV*

*Thank you for investing in the
future of hospice care in the
Eastern Panhandle!*



Did you notice the big change?

We have a new logo! You may have noticed in the Comforter or other HOTP publications subtle changes in color, style and look. With the opening of the inpatient facility and move into new office space coming early in 2014, we thought it was time to update our look and wanted to give our best supporters a behind the scenes look at what the new logo means.

[The strong, bold circle symbolizes the circle of life—from birth until death.]

[The abstract apple tree pays homage to the panhandle's fruit industry and is symbolic of the tree of life.]



[The teal color has evolved into a darker version of the original but the name and general word mark have remained the same since the organization's inception in 1980.]

[The separation in the circle represents the entrance into a new life. The continuation of the line forming a tree is symbolic of growth and this new life.]

[The universal message of the design represents patient-centered care. The tree symbolizes the patient and the outer circle embracing the tree represents the integration of the healthcare team collaborating to support the mind, body and spirit.]

Inside the Dream: A Progress Report

Seventeen acres of bucolic farmland on the Berkeley-Jefferson County border are being transformed.

Hospice of the Panhandle's "Building the Dream" project – to construct a 14-bed inpatient unit as well as an administrative office building – is well under way. Despite being waylaid by late winter weather, the project should be completed by early 2014.

"The progress is just amazing," said Hospice CEO Margaret Cogswell.

Hospice has raised \$3.55 million for the project; total cost is \$11.6 million. The agency has begun its community fundraising campaign, reaching out to those who haven't yet made a gift or pledge.

Cogswell said the staff has already begun initial preparations for the move and is excited to offer another level of care to patients and families.

"Our community needs the 14-bed unit. There's not a week that goes by that I don't hear about a patient who could benefit from this care. That's not to minimize what we do in the home – that will continue to be our primary focus. But this is another important option."

To find out more, contact Maria Lorensen at (304) 267-1870, ext. 205 or mlorensen@hospiceotp.org You can also visit Hospice's website, www.hospiceotp.org.



VALLEY VIEWS

Potomac
Valley
Audubon
Society

Volume 31, Issue 9

June 2013

Vesper Sparrow

by Wil Hershberger



©Wil Hershberger

Vesper Sparrows are slightly larger than a House Finch, about 6.25 inches long, and can be found in open grassland habitats and orchards. In our area, the best place to see them and hear their songs is in and around the area of the Mumma cemetery of the Antietam National Battlefield Historical Park near Sharpsburg Maryland.

Decked out in shades of sandy-brown, Vesper Sparrows have a pale eye-ring, an often hidden reddish patch on the shoulder, pale thin wing bars, a dark ear patch, a dark mustache stripe, and very evident white outer tail feathers. They are ground nesting birds, typically building their nests on bare ground next to a clump of grass that overhangs and conceals them from predators.

Male Vesper Sparrows sing from conspicuous perches. These might be the tallest weeds or grasses in the field, a fence, tree, or power line. The song is very beautiful but complex. Each male has a vocabulary of syllables that he uses to compose his song. Typically, each male has from 5 to over 40 syllables that he can use to create his magic. It appears that all of the male Vesper Sparrows in an area

...continued on page 3

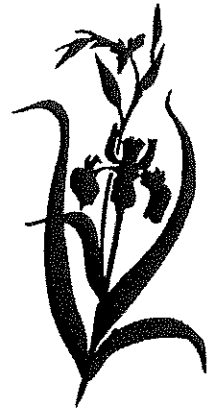
Champagne Garden Party

It's not too late to buy tickets for our June 8th Champagne Garden Party. Alice and Neal Barkus are opening the grounds of their Shepherdstown home from 1 to 4pm on Saturday June 8th to host our spring fundraiser. The proceeds of this event will benefit the youth education programs of the Potomac Valley Audubon Society.

While you dine under a large tent, protected from the elements, enjoy a beautiful view of the gardens. The delicious menu will be prepared by our own dedicated group of "caterers" and Champagne, beer, wine and lemonade will be provided. Be sure to visit the "Blue Giving Tree". It must be seen to be believed!

Ticket prices start at \$45. If you have not already purchased your tickets, please contact Kristin Alexander at 304-676-3397, email Jane Vanderhook at janehook@frontiernet.net or visit our website at www.potomacaudubon.org and go to the "Events" page to purchase tickets.

We hope to see you there!



The Next Issue of Valley Views is September!

Valley Views is not published in July or August. The next issue will be published on or about September 1. In the meantime, you can check on what's happening by visiting the PVAS website:

www.potomacaudubon.org

Potomac Valley Audubon Society is people dedicated to preserving, restoring, and enjoying the natural world through education and action.

Director's Report

by Kristin Alexander, PVAS Executive Director

When I was a kid, I spent a lot of time outside. We had a few farm forests to explore. We spent family vacations hiking and camping, exploring the Blue Ridge, Smoky and Rocky Mountains.

I consider myself pretty lucky to have had those experiences. And there is no doubt in my mind that those experiences molded me into who I am and the values I hold dear. I love being outside, value the natural world, and thus want to protect wild places for both the native wildlife and for other people to discover and fall in love with these areas.

It turns out I'm not alone. Studies have shown that adults involved with conservation, as vocation or avocation, often had meaningful outdoor experiences in their youth. When active conservationists were asked why they were motivated to protect land, water, air or natural areas, a large majority of them cited a special place in nature where they spent time in their youth. These same people also often talked about the importance of a loving adult that introduced them to that special natural place and shared their passion for the natural world with them as a child.

As a member or friend of PVAS, I'm willing to bet that if you think back, you, too, will remember such experiences as a child. It may well be the reason you're reading this newsletter. You may also remember an adult that introduced you to nature.

This is one of the reasons PVAS staff and volunteers work so hard to provide meaningful outdoor experiences for youth and families. And we try to provide lots of opportunities for adults to continue to learn about and discover new aspects of the natural world to inspire them to protect it, and to share their love of nature with others.

Now here's the challenge: in 1980, the average American child spent less than two hours a day in front of various electronic media. Today, it is more than seven hours/day. To compound this issue, a lot of parents are not, themselves, comfortable with being outside, or don't have (or make) the time to take children outdoors.

PVAS recently partnered with the Boys and Girls Club in Martinsburg to provide the kids with a hike and outdoor exploration activities at Yankauer during their spring break. Most of the kids had never been in "the woods" before. There was trepidation at the prospect. To the Club's credit, they told the kids they were going anyway. They had a fantastic time, and we hope to continue this partnership to provide more experiences like this.

My summer challenge to you? Get outside and play this summer. Do it for yourself, and if at all possible, take a young person with you. A neighbor, friend, relative, youth group.... Try to share with them your passion for the natural world, and introduce them to a special place that they might be able to explore on their own. A nearby park, a tree in their (or a friendly neighbor's) backyard, or

that the meaningful outdoor experience you provide could inspire that child to grow into a concerned citizen who wants to protect the natural world.

Annual Meeting Reminder

This year's PVAS annual meeting and potluck supper will be held the evening of Saturday, June 1, at the Yankauer Nature Preserve at 6:30 pm. All PVAS members are invited to attend, and children will be welcome.

After dinner, we will announce the winners of the 2013 Ruth Ann Dean Memorial Birdathon. Prizes will be awarded for the team with the most species seen, the team with 100 species or more, and the teams that raised over \$100 in sponsors.

We will also recognize outstanding PVAS volunteers with King-Board, Mina Goodrich and Kathy Stolzenburg.

The annual meeting will then be called to order for the election of new directors. The slate of board candidates for the election was detailed in the last issue of Valley Views. In summary, those candidates are:

Board term of 2013-2014: **Leigh Jenkins and Clark Dixon**

Board term of 2013-2016: **Tanner Haid, Jane Vanderhook, and Wil Hersberger**

Amanda Whitmore

For the potluck supper, please bring a dish to share. Those whose last names begin with the letters A-H are asked to bring vegetables or fruit; I-L, a dessert; M-R, a protein dish; and S-Z, a starch dish.

so we can be environmentally conscientious. PVAS will provide water and lemonade.

For more information, contact Kristin Alexander at 304-676-3397 or Kristin@PotomacAudubon.org.

PVAS Receives Award for Youth Programs

We are pleased to announce that PVAS' youth education programs are being recognized by the West Virginia Department of Environmental Protection. On May 29th, PVAS received an "Environmental Excellence Award" in the Education and Community Involvement

of 24 organizations or individuals in the state to receive an award. Kudos to Ellen Murphy for making the youth programs worthy of such recognition and a heartfelt thank you to PVAS members and friends whose contributions make these programs possible.

Nature Photographers

Take Summer Hiatus

Potomac Valley Nature Photographers (PVNP) will take a summer break until September. In the meantime, members are encouraged to get out and take lots of photos this summer, and be prepared to share your favorites with fellow PVNP members in the fall. See you in September!

... continued from page 1

will use the same few syllables for the first few notes of their songs, creating local dialects which were first noted in the 1970s by my friend Don Kroodsma. From these introductory notes, each male then chooses one of two or three syllables that creates a branch point to the rest of his song. Males will add and/or drop syllables and change the number of repetitions of individual syllables from song to song creating an almost endless array of complex arias. Each male learns his syllables from the other adult males that are in the area where he

the following spring, perhaps dropping some of the syllables that he had learned the previous summer, as they are no longer being

Vesper Sparrows sing most often at daybreak and in the evening. The naturalist, John Burroughs, penned that the songs of this species are particularly sweet and splendid in the evening, leading to the name Vesper Sparrow.

Once a common breeder in the eastern United States, after European settlement of the area, Vesper Sparrows are becoming scarce over much of their range throughout the country. Loss of their preferred grassland habitat, changes in agricultural practices, and over-use of pesticides that reduce their food supply and perhaps poisons the birds outright, have all been linked to this decline. Data from the Breeding Bird Survey indicate that Vesper Sparrows are declining at a rate of more than 9% per year in West Virginia since the counts were started in the mid-1960s, resulting in a decline of nearly 95% of the Vesper Sparrow population since 1966. So, for instance, if there were 100,000 Vesper Sparrows in the state in 1966, there are now only 5,000 remaining.

Restoring their preferred grassland habitats, practicing reduced mowing (mowing only in the fall or only once every 4-5 years), and eliminating pesticides that are lethal to birds and their preferred foods would all work to bring this species and other grassland nesting birds back from the brink of extinction.

PVAS' Grassland Birds Initiative is focused on helping these beleaguered species that require grasslands for nesting.

You can read more about Vesper Sparrows and listen to examples

<http://musicofnature.com/category/birds/vesper-sparrow/>



Ruth Ann Dean Birdathon 2013

by Sandy Sagalkin

"It was a dark and stormy night." This is not the opening line of a Snoopy gothic novel, but what was happening the night before the Ruth Ann Dean Memorial Birdathon. I was just leaving the talk by Dr. Dinerstein at Reynolds Hall, when the heavens opened. I was planning to wake up at 3 a.m. Saturday morning to head out to Sleepy Creek with Wade Snyder to search for owls and Whip-poor-wills but in a spur of the moment decision called Wade to postpone our

start time to noon. The "Maryland Yellowthroats," the name of my team, would have 24 hours starting at noon on Saturday to tally as many bird species as possible in the PVAS coverage area.

For you non-birders out there, the Birdathon is an annual "happening" where we birders go out rain or shine to count birds. The Birdathon weekend's weather is always terrible and this weekend turned out to be the worst. While there is a trophy that goes to the team with the highest count, most of us are in it to have a good time. This year we had 11 teams competing with 34 birders participating. For the most part, the best birding habitats are well known: you can

other teams birding in the same "hot spots" you happen to be in.

At Stauffer's Marsh, we ran into Bob Dean's team, "The Tufted Turkeys;" at Altona Marsh, Jim Farley and the "Fledglings", Dan Cogswell's "Cogswell Cogs" and Dave Myles "Empty Nesters." The next day we ran into the "White-eyed Weary-o's," Joette Borzik's team, and on John Rissler Road we met the "Old Squas," Bruni Haydl's team. Even though each team is competing against the others, we share information. When I saw Bruni, I asked her

and the nest was empty, saving us a trip.

Wade and I made our last stop of the 24-hour period and Shan-

which are common at Shannondale. There were none to be found as we progressed though the area. On our return to the parking lot, as I opened the door of my car, one popped out in the bushes in front of

I know most non-birders think we birders are nuts. Getting up at o-dark thirty to look for owls, getting caught in a downpour at Altona Marsh (yes, we did), thinking that a Yellow-throated Warbler was so important, and birding for maybe 18 out of the 24 hours. But we will continue to do these things as long as we can for the sheer pleasure of seeing these beautiful little creatures with their lovely

thousands of miles during their spring and fall migration, much to our pleasure.

Birdathon Winners!

We have determined the winners of the Ruth Ann Dean Memorial Birdathon. The Birdathon was held May 11-12. As is usually the case, the weather was not nice. The *Maryland Yellowthroats* team got caught in a downpour in the middle of Altona Marsh with nowhere to hide. But ... they got some nice birds there, including a Virginia Rail and Bobolinks.

The Birdathon is a competition in name only. The object is for each team to identify as many bird species as possible within a 24-hour time period during the weekend of May 11-12. It is the

Day. Although we announce "winners" each year, in truth, all the participants are winners because of the fun we have in this annual happening. This year we had 11 Birdathon and 2 Big Sit teams competing, with 41 individuals overall. This was our biggest Birdathon ever in our three year history.

But since naming winners is mandatory, here we go:

The *Maryland Yellowthroats*—Sandy Sagalkin and Wade Snyder—won the Birdathon by a single bird with 112 species. And it was the Yellow-throated Warbler, the team's namesake, which was spotted in the parking lot of Shannondale Springs WMA just before the team was going to wrap it up for the day!

bird species: The *White-eyed Weary-o's* led by Joette Borzik, the *Tufted Turkeys* led by Bob Dean, and the *Empty Nesters* led by Dave and Kim Myles. For those of you who are non-birders, you should

This year, we are adding another category, the Best New Team. The *Fledglings*, led by Jim Farley, won in that category with 82 species.

The Public Big Sit had a phenomenal tally of 46 species, sitting for only 4 hours on Saturday morning at Rumsey Park, part of the time in the rain huddled under umbrellas. Their total is probably going to be a Big Sit record for some time. According to the rules of the Big Sit, participants identify birds from within a 50-foot diameter circle. The birds could be outside the circle as long as the big sitters were able to identify them from within.

The Birdathon also raised money for PVAS's newest conservation funds raised yet. And there is still time to contribute. You can donate on our website at www.potomacaudubon.org/IMBD.html.

Congratulations to all who participated.

The Birdathon "Big Sit"

by Sandy Sagalkin

You don't have to be a masochistic 24-hour around-the-clock birdathoner to enjoy the Ruth Ann Dean Memorial Birdathon. We have a special category of competition for birding couch potatoes called the "Big Sit." Yes, you can compete by sitting for up to a 24-hour period. You can even sit inclining or sit lying down, as long as you do so from within a 50-foot diameter circle. The whole idea is to identify as many bird species as possible from within the circle. If you can see it or hear it from the circle, you can count it, even if the bird is located outside the circle.

This year, we decided to go public with the Big Sit and sit in Rumsey Park. We advertised it as a "Public Big Sit."

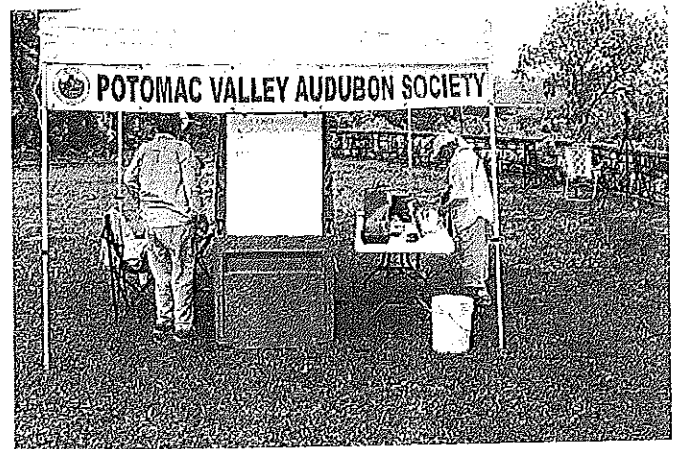
The team called themselves "The Lame Ducks" and included Kathryn Henry, Nancy Kirschbaum (truly lame in a boot for a broken foot!), Jean Neely, Diane Sylvester and Jane Vanderhook. Gary Sylvester was on-site coordinator, put up the tent, measured the circle and so on. And it rained. They huddled under umbrellas, except for Jane, who toughed it out in only a slicker.

Most Big Sitters sit in their backyards and tally 20-30 birds. The upper end of that range would be a good number in any year. The Lame Ducks had an outstanding 46 species between 8 and 12 a.m. on Saturday, May 11! They had hoped to attract a number of non-

birders to the Public Big Sit, but rain kept most of the public away.

a new species for the team.

Why do birders sit out in the rain to watch these lovely creatures? Just ask Jean, Kathryn, Diane, Gary, Jane or Nancy. They may even convince you to join them next year.



The "Big Sit" at Rumsey Park.

International Migratory Bird Day Wrap Up

by Sandy Sagalkin

This year's International Migratory Bird Day celebration was our biggest yet. We had several co-sponsors, including Shepherd University, the Clarion Hotel and Conference Center, Hypnocoffee

the Wild Bird Center of Frederick, MD. We scheduled 11 public events attended by about 200 people.

We had 5 bird walks, one of which was led by Katie Fallon author of *Cerulean Blues: A Personal Search for a Vanishing Species* (see more below) and Joe Gentile. The bird walk was at PVAS's Eidolon Nature Preserve. We enticed Katie by telling her it was a great place to see Cerulean Warblers. We were not disappointed; we found 25 Cerulean Warblers that morning together with a large number of American Redstarts, several Blackburnian Warblers, and several Worm-eating Warblers.

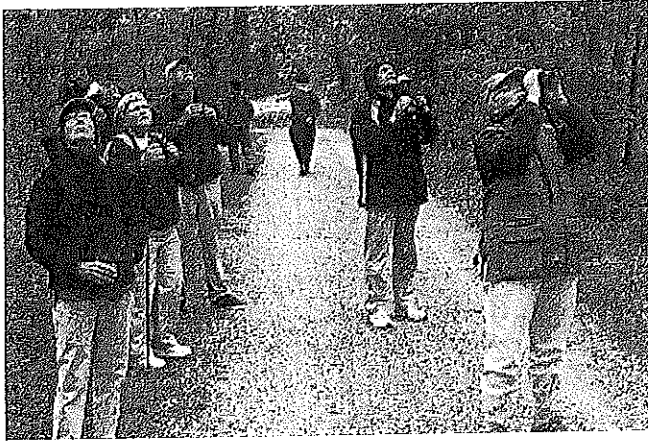
We held a 3-hour Introduction to Birding Workshop at Shepherd University and the C&O Canal; the Ruth Ann Dean Memorial Birdathon, in which 11 teams competed; and 2 "Big Sits," one of which was for the public at Rumsey Park. We had 34 birders participating in the birdathon and 7 Big Sitters for a total of 41 participants, the highest number we have had in our 3-year existence.

The highlights of the week were talks by Katie Fallon at the National Conservation Training Center and by Dr. Eric Dinerstein, Vice-President and Lead Scientist for the World Wildlife Fund's Conservation Science Program at Reynolds Hall. Katie gave a well-received presentation about her book, which talks about the efforts

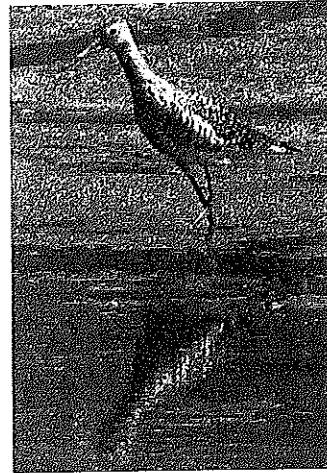
erstein gave an illustrated presentation of his globe trotting on behalf of the World Wildlife Fund to conserve critically rare species, from

the White-horned Rhinoceros in Nepal, to the Kirtland's Warbler in Michigan, with stops along the way for Tigers and Elephants. Prior to his talk, 35 of us attended a reception in his honor at Bistro 112 with the chance to chat with him and eat some great food.

International Migratory Bird Day comes once a year and it comes during the peak of spring migration. Colorful songbirds fill the trees and their songs can be heard everywhere if you only listen for them. If you didn't join us this year, we look forward to your participation next year. Enjoy this great time of year!



Birding on the C & O Canal



Yellow Legs at Altona Marsh

Four Local-area Birding Trips Set for June

PVAS has scheduled four Jefferson County birding trips for June. All the trips will begin at 7:00 a.m. Each will be free and anyone with an interest is welcome to come along, regardless of his or her birding skills. Full details can be found on the PVAS website at www.potomacaudubon.org. The specific dates and basic details are as follows:

Tuesday, June 4: Birding trip to the historic Claymont mansion property outside Charles Town. Meet at on the entrance road to the property, which is located at 667 Huyett Road. The trip will be led by veteran birder Joette Borzik and last about four hours. It will focus on songbirds, raptors, woodpeckers, sparrows, and other wildlife. Participation will be limited and pre-registration will be required. Pre-register on the PVAS webpage or contact Joette at 240-440-4221 or pep4223@comcast.net.

Saturday, June 15: Bird walk in the Shannondale Springs Wildlife Management Area, on the east bank of the Shenandoah River in Jefferson County. Meet at the WMA parking area by the boat launch site. The walk will focus on breeding populations of warblers, vireos and orioles. No pre-registration required. For more info, contact trip leader Sandy Sagalkin at 240-291-6465 or monsansagalkin@myactv.net.

Saturday, June 22: Birding trip to the National Conservation Training Center outside Shepherdstown. In addition to general birding, this trip will offer a good opportunity to see the Center's resident Bald Eagles. Participation will be limited and pre-registration will be required. To pre-register, contact trip leader Sandy Sagalkin no later than June 20.

Wednesday, June 26: C&O Canal Bird walk at Harpers Ferry. This event will involve about four miles of level walking along the towpath. Species likely to be sighted include songbirds, Bald Eagles, peregrine falcons, vultures, and waterfowl. Meet at John Brown's Fort, where Potomac & Shenandoah Streets intersect in Harpers Ferry National Park. No pre-registration required. For more info contact trip leader Deb Hale at debhale72@gmail.com or 304-535-2346.

Nature Writing Group Visits Altona Marsh

Potomac Valley Nature Writing Group members explored Altona Marsh on April 21, inspired by our book of the month, *The Swampwalker* by David Carroll. To top off the 2012-2013 season, we are reading Tom Brown Jr.'s *Field Guide to Nature Observation and Tracking*. Members will meet June 2 to discuss the book and practice his techniques. PVNWG is then on break until September 2013, when we will meet to select books for the new season. For more details about upcoming meetings and books of the month, and how to participate online, email pvnaturewriters@gmail.com or visit <http://potomacvalleynaturewritinggroup.blogspot.com/>.



Susan April, Bruni Haydl, and Diane Sylvester at Atona Marsh

Children of any age are welcome on the trips.

For each trip, participants should wear sturdy footwear, dress appropriately for prevailing weather conditions, and bring along water and bug spray. Binoculars will be available for anyone who needs them.

The trips may be cancelled because of bad weather.

Berkeley Springs Fall Birding Festival

Planning is underway now for the Sixth Annual Berkeley Springs Fall Birding Festival, which will be held in and around Berkeley Springs the weekend of September 20-22. The festival is aimed at beginning and intermediate birders and families with children.

PVAS will once again be its lead sponsor. Local community sponsors will include the Nature Niche.

Full details will be announced in the September issue of *Valley Views*. In the meantime, keep an eye on the PVAS website www.potomacaudubon.org for updates.

Eidolon Event Set for June 15

PVAS will hold a special event Saturday, June 15 to mark the restoration of the old cottage at the Eidolon Nature Preserve in Morgan County. The event will be held rain or shine at 10:00 a.m. All PVAS members are welcome to attend and see the restoration first-hand.

The Hedgesville contractor who did the work, Duane Householder, will be there to explain the restoration process and the post-and-beam construction that was used.

Also being invited are volunteers who have helped develop Eidolon as a nature preserve; community members who knew the family that owned the property for many years, the Zapoleons; and some members and friends of the Zapoleon family.

Learn About Shepherdstown's Wastewater Treatment Plant

PVAS has arranged for a special tour of Shepherdstown's new, high-tech wastewater treatment plant on Friday, June 7. The tour will begin at 10:00 a.m. and last about an hour. It will be free, and anyone with an interest is welcome to participate, including families with children.

Tour participants will learn how wastewater plants work in general and get a first-hand look at the state-of-the-art features of the new Shepherdstown plant, which went on line last fall. The new, \$10-million plant has twice the capacity of the town's old plant, and can handle up to 800,000 gallons a day. More importantly, it is one of the first plants in the area to meet all the new federal water-quality standards that have been mandated to protect the Chesapeake Bay.

Participation in the tour will be limited to 25 people and pre-registration will be required. To pre-register, go to the PVAS website www.potomacaudubon.org or contact Peter Smith at 304-876-1139 or pvsmith@frontiernet.net.

United Way and CFC Contributions Announced

The United Way of the Eastern Panhandle has recently informed us that we're slated to receive \$4,000 from donations designated for PVAS during the 2012 United Way and Combined Federal Campaign fundraising appeals. This figure represents an increase from the 2011 United Way and CFC appeals.

In all, 20 families and individuals donated to PVAS through the CFC and another three donated through United Way. We sincerely thank those who contribute to PVAS through these designations:

Janet Ady, Myersville, MD
 Anonymous
 Shelly Blanchard, Martinsburg
 Stephanie Boscaino, San Antonio, TX
 Dr. Joe and Susan Brookreson, Martinsburg
 Dorothea Dehart, Charles Town
 Blaine Eckberg, Martinsburg
 James Gibbs, Harpers Ferry
 Glenn Gravatt, Harpers Ferry
 Georgia Jeppesen, Martinsburg
 Jennifer Jones, Shepherdstown
 Jack Kendall, Washington, DC
 Tracy Leskey, Shepherdstown
 David Moats, Falling Waters
 Mark Muse, Shepherdstown
 Frank Muth, Inwood
 Jean Neely, Shepherdstown
 Laura Palmer, Washington DC
 Donna Phillips, Inwood
 David Pennock, Shepherdstown
 Philip Sibrell, Charles Town
 Aileen Smith, Arlington, VA
 Mathew Zankowich, Vienna, VA

Bird-Friendly Coffee is Here!

After some unanticipated delays, the Bird-Friendly Certified coffee is finally here! In an earlier newsletter, we provided information about how management practices on coffee plantations can greatly affect the habitat value they provide for both migratory and resident bird species, affecting population health in all parts of the birds' ranges. The Smithsonian Migratory Bird Center's Bird-Friendly Coffee certification and labeling program provides a convenient way to find beans from plantations that provide good bird habitat. The PVAS Conservation Services Committee is pleased to announce that some of those beans will soon be available at Shepherdstown's Hypnocoffee.



This special coffee will be sold at the store and online at <https://hypnocoffee-roastery.squarespace.com/>. The regular price will be \$15.00 for a 12 oz. bag, but Hypnocoffee is offering a special subscription deal that will directly benefit PVAS. A \$250.00 subscription price will buy you 24 bags either all at once or 2 bags per month. And, Hypnocoffee will donate 10% of all subscription

proceeds to PVAS! Please consider purchasing some of this great coffee and encouraging this local business to keep looking for

<http://nationalzoo.si.edu/scbi/migratorybirds/coffee/default.cfm>.

This Race is for the Birds!

Held on April 20, 2013, it was a beautiful day for the run. Over 320 runners participated this year. This is slightly lower than last year's 360 runners, likely due to some other local runs scheduled impossible.

The event went very smoothly this year. The race co-directors, James and Suzy Munnis, were unable to be at the event due to work and other obligations, but PVAS staff and lots of volunteers helped

roles the day before and the day of the race, and we couldn't have pulled it off without them. They helped set up the course, organized registration tables, coordinated volunteers, and kept things running smoothly. A special thank you also goes to Chris Amores, Tom Shantz, Jeff Fiolik, and Susan Brookreson for taking the lead on several critical volunteer responsibilities. Program Director Ellen Murphy recruited volunteers to be course marshals and to register runners. We want to thank those people as well: Vicki Blazer, Don Briggs, Joe Brookreson, Karen Eddleman, Melanie Files, Marybeth Grove, Evie Hammer and her friend Coco, Jan Hummer, Bruni Haydl, Georgia Jeppesen, Rick Lowman, Lex Miller, Karene Motivans, Jean Neely, Stan Roach, Melinda Schmitt, Emily Sensel, Lou and Gail Siano, Susan Taylor, Bruce Thomas, Ray and Sally Thomas and Flo Wilbik. The event would not be possible without volunteers!

Some receipts are still outstanding, but we anticipate the event will bring in about \$6,000 after expenses. Thank you to our sponsors and runners for supporting the event, and a special thank you to the National Conservation Training Center for hosting the race again this year.

Natural History Workshops Open To All

Potomac Valley Master Naturalists sponsor the Natural History Workshops that are listed on the PVAS website. All workshops are

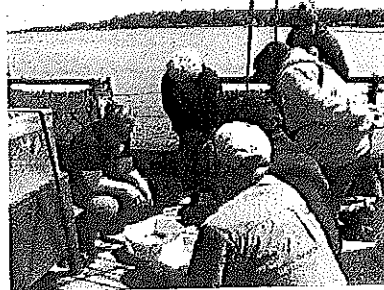
WV and receive training to participate in the *Butterfly Atlas of West Virginia*. All of these workshops feature some formal instruction

what they have just learned in class. Registration is open now for both of these workshops at www.PotomacAudubon.org.

One recent workshop was *Vernal Pools*, conducted by Clark Dixon. This session introduced the participants to the natural history of vernal pools and then took the group out and about to the Schooner *Sultana* in Chestertown MD. It was a beautiful day

out on the Chester River for the 23 adults who participated in the *Chesapeake Bay History and Ecology Workshop*! The group was

testing techniques, plankton observations, and a general introduction to life on a 58-foot schooner in 1768. (The ship originally had to put them all!)



Aboard the Sultana



Additional workshops for Master Naturalists will be offered at the West Virginia Master Naturalist Annual Weekend in Tucker County. This year's event is scheduled for August 16-18. More information on that can be found at <http://mnnofwv.org/> with Fish will be in November (date change from December.)

Sign Up for Outdoor Cooking Class



PVAS will offer its first-ever Outdoor Cooking Class this June. The class will be led by master naturalist Clark Dixon and held at Cacapon State Park in Morgan County. It will consist of two Monday evening sessions: one on June 3 and the other on June 10. Both sessions will last from 6:00-9:00 p.m.

next to the Park's Nature Center. It will provide instruction on techniques for cooking outdoors without pots and pans or other kitchen utensils. Because it will be held under roof, this session will be held rain or shine.

will involve actual cooking. Each participant will decide beforehand what he or she will cook and bring the necessary ingredients. The instructor will prepare a cobbler that will provide dessert for the whole group.

If this second session is rained out, the alternative date will be July 1.

Participation in the class will be limited and each participant will pay a fee of \$10 that will cover both sessions. However, each participant may bring one guest, such as a child or spouse, to both sessions free of charge.

Pre-registration is required and can be done at the PVAS website www.potomacaudubon.org or contact Kelly Wolf at kheldreth@hotmail.com or 304-229-6229.

Contact Kelly if you have any questions.

Congratulations to Camp Scholarship Winners!

There's a great summer experience in store for the young people, named below, who have received PVAS camp scholarships!

Two campers will attend Oglebay Institute's Junior Nature Camp near Wheeling, WV: **Zachary Lowe** and **Andre Madison**.

Zack, age 10, from Bunker Hill, an active church youth group leader, says he enjoys doing science experiments. Andre, age 12, from Martinsburg, likes outdoor activities such as camping, hiking, archery, and canoeing.

Our camper going to the Burgundy Center for Wildlife Studies, Capon Bridge, WV, is **Katerina Rushizky**, age 12, from Shepherdstown. An honors student in science and math and an active Girl Scout, she describes herself as a "nature lover".

We have two scholarship winners participating in the PVAS Nature Photography Camp: **Rachel Jones**, age 14, from Ranson, and **Cameron Atkins**, age 14, from Hedgesville. Rachel's teacher says she is "an outstanding science student"; her many interests, include music, reading, and photography. Cameron spends a lot of time on 4-H projects, especially archery and wood-working.

Among the many students at our own very popular Audubon teens who have earned PVAS camp scholarships.

The scholarship program for nature camps is supported by our PVAS fall bird seed sale and by additional individual and community sources. Many thanks to our bird seed customers and to other loyal supporters of our summer camping programs!

School Program Report

One of the biggest impacts that PVAS has is working with children through our school programs and introducing them to the natural world.

This past year, PVAS presented our Fourth Grade Watershed program to 1071 students in 47 classes in Berkeley, Jefferson, and Morgan Counties. We presented programs to 840 Kindergarten-Third Grade students in 39 classes at 8 schools. Thirteen classes, totalling 253 students, were able to visit Yankauer Preserve. These visits included a home school association and a cooperative program with the Martinsburg Boys and Girls Club.

PVAS was also represented at the Jefferson County Science Olympiad last September where 8 volunteers helped worked with 508 sixth graders, and we had about 100 students in Washington County at Fountain Rock Elementary School's STEM night. We also

funded by WV Division of Natural Resources. Those numbers total over 2900 students!

In the fall, students from Burke Street Elementary School will be able to participate in a special, grant-funded cooperative program with PVAS. This program was intended to take place during this school year, but other school challenges led to a postponement.

Most PVAS members remember spending lots of time outside as children so it is sometimes surprising to learn that children today do not have opportunities to explore the out-of-doors. Our school programs help encourage children to open their eyes and look as they begin to explore their schoolyard and own backyard. It's one of the best ways that PVAS can help children today become the environmental stewards of the future. It's a good investment!

Audubon Discovery Camp Begins Its 11th Season

ers. This year, we will have well over 200 with campers attending sessions focused on nature and the creatures that live there. Our Camp Survivor session has proved so popular this year that we have added a third session and increased capacity in the others. Our two camp sites this year, at Yankauer Preserve and the Peter Burr Farm, will be buzzing with activity starting with our preschool camps on May 28.

Our Teen Digital Nature Photo Camp is also taking shape. It will be held at the Shepherd University Center for Contemporary Arts, June 17-21. Campers in the program will learn the basics of digital photography and composition techniques for taking the best pictures, even if they have never held a camera!

Parents of campers are reminded that any balance of fees is due now. T-shirts were pre-ordered, but if you forgot to place an order, please contact Ellen Murphy immediately at Ellen@PotomacAudubon.org. Audubon Discovery Camp has been offered since 2003. Registration for all camp sessions is at www.PotomacAudubon.org/discovercamp.

Youth Programs Fall Preview

During the summer months, PVAS concentrates on serving youth and families through our camp program, but we're already planning for the fall! Our Outdoor Explore program will return, but it will now be open to families. Wee Naturalists will return and school programs will resume at Yankauer Preserve in September. Other new programs will be unveiled during the year. Updates are posted on the PVAS website, so keep watch at www.PotomacAudubon.org/youth during the summer for the latest information!

Streamside Insect Walk for Families With Kids



PVAS will offer a special streamside insect walk for families with young children on Saturday, June 8. The event, entitled "Up the Creek," will be held in Ranson's Flowing Springs Park from 9:00 a.m. to 12 noon. It will be aimed at families with children ages 6-9 and will provide youngsters and their parents with a good,

streams in our area. Insect nets, magnifying glasses and wading boots will be provided. Participants can bring their own wet-area footwear if they wish.

Enrollment will be limited and pre-registration is required. There will be a fee of \$5 per family. To register or get more information go to the PVAS website at www.potomacaudubon.org or contact Ellen Murphy at 304-676-8739 or Ellen@PotomacAudubon.org.

This event is part of a new Audubon program, called "Outdoor Explore!," that is intended to promote a better understanding and appreciation of the natural world in a safe, supervised way. Its activities include hiking, exploration of different local habitats, plant and

Jan Hummer, an experienced natural science educator, is leading each program session.

The program is being made possible by a grant from the West Virginia Division of Natural Resources.

We Have a Job For You!

PVAS is an active organization, but everything depends on volunteers. If you, or anyone you know, are interested in volunteering for PVAS, we have a job to please just about anyone! We need people to:

- Represent us at contact booths at local fairs and festivals.
- Weed the gardens at Yankauer Preserve.
- Trim and repair trails at Yankauer, Eidolon, and Stauffer's Marsh.
- Lead nature and birding walks at locations all around the Eastern Panhandle.
- val and Race For The Birds.
- Present workshop programs to Master Naturalists.
- Support Fundraisers by stuffing refreshments, or helping to plan the events.

and especially, help with educational programs at Yankauer Preserve! We offer training for every job. Please contact us via phone, email, Facebook, snail mail, smoke signal, carrier pigeon, or in person. We will be happy to hear from you.

JOIN PVAS TODAY!

ALL of your dues will stay here to support local PVAS efforts and help us grow! And here's what you'll get:

- Access to a wide variety of PVAS programs and events for adults and children, including field trips, special events, workshops and courses, and environmental projects.
- A subscription to Valley Views, the PVAS newsletter
- E-mail alerts about events and programs of special interest
- Satisfaction of supporting conservation efforts, youth and adult nature education, individual and family recreation, and a wide array of programs in your community.

To become a local member, send in the form below and enclose a check for \$20 (\$15 for seniors and students). Make the check out to "PVAS." This fee covers membership for everyone in your household for one year.

Membership Form

Name: _____
 Address: _____
 City: _____ State: _____ Zip code: _____
 Phone (optional): _____
 E-mail: _____

To save postage costs, PVAS regularly sends its newsletter by e-mail. You can be assured that we do not share email addresses with anyone. If you would prefer to receive the newsletter by U.S. mail check here: _____

Clip and mail this form to:

Membership Chair, PVAS
 PO Box 578
 Shepherdstown, WV 25443

Thank you for your support!

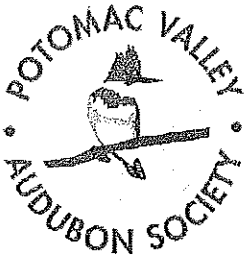


If you'd rather join the National Audubon Society:

Some people prefer National Audubon Society membership, which includes a subscription to the Society's Audubon magazine. To become a National member, go to the Society's website at www.audubon.org and click on "join." If you join National Audubon and reside in Berkeley, Jefferson or Morgan counties in West Virginia, or in Washington County Maryland, you will automatically become a member of PVAS and have access to our events, an e-mail copy of newsletter and e-mail alerts. However almost all of your dues payments will go to the National Audubon Society; only a small percentage will go to PVAS.

RED TEXT - DOT ALERT

If red text or a red dot appears on your mailing label, your membership may have expired and this could be your last issue of Valley Views. Take action to renew your Local membership. If you are a National Audubon Society member, the National Society will notify you directly when your membership is up for renewal.



Potomac Valley Audubon Society
 P O Box 578
 Shepherdstown, WV 25443
 Return Service Requested

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<http://www.potomacaudubon.org>

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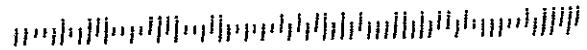
A proud partner of the United Way of the Eastern Panhandle and the Combined Federal Campaign.



MAIL TO:

Jefferson County Commission
 100 E Washington Street
 Charles Town, WV 25414

25414\$1072 C001



June 2013.

Volume 31, Issue 9

The Potomac Valley Audubon Society meets at 7:00 p.m. on the second Wednesday of each month, September through April. Programs are free and open to the public. For additional information about PVAS or its programs and activities, please contact any of the board members listed here or see <http://www.potomacaudubon.org>. PVAS serves the Eastern Panhandle of West Virginia and neighboring Washington County, Maryland.

PVAS BOARD
 The PVAS Board meets every other month on the first Thursday of the month (Sept.-June). Meeting location and time will be announced prior to meetings. These meetings are open to all PVAS members.

PVAS Officers and Board Members

- President: Bob Reynolds (2015)robert.reynolds40@gmail.com
- Vice President: Gary Heichel (2015) GaryIris.Heichel@frontier.com
- Secretary: Mina Goodrich (2013) larrymina@peoplepc.com
- Treasurer: Lex Miller (2014).....pamandlex@frontiernet.net
- Board Members-at-Large:
 - Don Briggs (2015) ldonaldbriggs@gmail.com
 - Clark Dixon (2013)..... dixonconsultants@aol.com
 - Leigh Jenkins (2013)..... jenkinsleigh@hotmail.com
 - Heather McSharry (2014) heather_mcsharry@yahoo.com
 - Sandy Sagalkin (2015)..... monsansagalkin@myactv.net
 - Lou Scavnicky (2015)..... captainlou@comcast.net
 - Kathy Stolzenburg (2013)..... kstolzenburg@gmail.com
 - Jane Vanderhook (2013)..... janehook@frontiernet.net

Ex Officio Board Member: Peter Smith pvsmith@frontiernet.net
Emeritus Board Member: Jean Neelyjeaneely@comcast.net

Special Contacts

- Executive Director: Kristin Alexander (304-676-3397)Kristin@PotomacAudubon.org
- Program Director: Ellen Murphy (304-676-8739)..... Ellen@PotomacAudubon.org
- Web Master: Kathy Bilton.....kathy@fred.net
- PVAS Wildlife Rescue Coord: Diana Mullis (304-267-3482)..... dianamullis@aol.com



Potomac Valley Audubon Society

www.potomacaudubon.org

Calendar of Pending Events

Full information and registration can be found online.

June 1: PVAS Annual Meeting and Picnic. 6:30-8:30 p.m. All PVAS members and friends are invited to attend this potluck supper, meeting, and volunteer recognition at Yankauer Preserve. Children are welcome! Attendees are asked to bring a dish to share. Those whose last names begin with the letters A-H are asked to bring vegetables or fruit; I-L a dessert; M-R a protein dish; and S-Z a starch dish.

June 8: Champagne Garden Party. 1:00-4:00 p.m. a champagne garden party to benefit PVAS! Join PVAS members and friends as you explore a beautiful garden and orchard, and enjoy a delicious "champagne lunch." A large tent will offer shelter from sun (and to ensure it doesn't rain.) Our wonderful event volunteers will be preparing a delicious lunch, accompanied by wine, beer, champagne and lemonade, all included in your ticket price. Reservations are required and must be received by May 23rd. We hope to see you there! To request a paper invitation with mail-in RSVP card, contact Kristin Alexander at 304-676-3397 or Kristin@PotomacAudubon.org.

June 8: Outdoor Explore! Up the Creek For Families! 9:00 a.m.-12 noon at Flowing Springs Park. Explore Flowing Springs Park as you explore the stream and search for insects in the grass, the trees, and the water! Insect nets, magnifying glasses and wading boots will be provided, although you may prefer your own river shoes. Bring a snack for mid-morning. \$5 per child. Pre-registration at www.PotomacAudubon.org.

June 10-July 19: Audubon Discovery Camp at Yankauer Preserve and the Peter Burr Farm. 9:00 a.m.-3 p.m., Monday-Friday. Sessions are available for children ages 5-14. Pre-registration for sessions is required at www.PotomacAudubon.org/discovercamp. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739.

June 15: Natural History Workshop—Dragonflies of WV. 9:00 a.m.-12 noon. at CraftWorks, 1469 Lloyd Road, Charles Town. The class will be led by Sue Olcott, Project Leader for WV Dragonfly and Damselfly Atlas. Wear sturdy shoes and dress for the weather. Bring insect repellent and lunch. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739. Pre-registration is required at www.PotomacAudubon.org

June 15: Natural History Workshop—Butterfly Atlas Training. 1:00-5:00 p.m. at CraftWorks, 1469 Lloyd Road, Charles Town. The class will be led by Sue Olcott, Project Leader for WV Dragonfly and Damselfly Atlas. Persons who complete the training and plan to be an active participant in this citizen science project will be provided with nets and other needed supplies at no charge. Please be aware that this session is NOT a general presentation on butterflies. You are welcome to take the training for Master Naturalist credit or for your personal interest, but if you do not plan to participate in the project, equipment is not provided. Pre-registration is required at www.PotomacAudubon.org. Contact Ellen Murphy at Ellen@PotomacAudubon.org or 304-676-8739.

September 13: Potomac Valley Nature Photographers 7:00-9:00 p.m. at NCTC. Contact Wil Hershberger at wil@natureimagesandsounds.com for more information. (Wil is out of town through July.)

September 20-22: Berkeley Springs Birding Festival The festival is timed to coincide with the annual fall bird migration, which should be in full swing at that time, and includes walks, workshops and evening presentations for beginning and intermediate birders and families with children. Full details will be announced as the festival draws closer. Contact Judy Webb at the Nature Niche store in Berkeley Springs at 304-258-0992 or natureniche@earthlink.net.

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date	Week Ending June 1, 2013
To be Deposited on:	June 7, 2013
Amount Played	75,231,946.73
Amount Won	67,321,292.45
Amount Promo	276,753.00
MWAP Contribution	<u>4,194.39</u>
Adjusted Gross Terminal Revenue	<u>7,629,706.89</u>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>305,188.28</u>
Net Terminal Revenue	<u>7,324,518.61</u>
Surcharge @ 10%	732,451.86
State Share Excess @ 58%	424,822.08
Track Share of Capital Reinvestment @ 42%	<u>307,629.78</u>
<i>Track Share of Capital Reinvestment @ 42% - 96%</i>	295324.59
<i>Track Share of Capital Reinvestment @ 42% - 4%</i>	12305.19
Adjusted Net Terminal Revenue	<u>6,592,066.75</u>
Racetrack @ 46.50% / 42%	2,768,668.04
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	2,702,747.40
Race Track Purses @ 7% / 14% / 8%	527,365.34
Workers' Compensation Debt Reduction @ 7% / 0%	0.00
Employee Pension Fund @ 1% / .5%	32,960.33
Greyhound Development @ .75%	49,440.50
Thoroughbred Development @ .75%	49,440.50
Racing Commission @ 1%	65,920.66
County/Municipality @ 2%	131,841.32
3% Funds:	
Tourism Promotion Fund @ 1.375%	90,640.92
Development Office Promotion Fund @ .375%	24,720.25
Research Challenge Fund @ .5%	32,960.33
Capitol Renovation and Improvement Fund @ .6875%	45,320.46
2004 Capitol Complex Parking Garage Fund @ .0625%	4,120.04
1% Funds:	
State Capitol Complex Parking Garage @ 1%	0.00
Cultural Facilities and Capitol Resources @ .5%	0.00
Capitol Dome and Capitol Improvements @ .5% / 1%	<u>65,920.66</u>
	<u>6,592,066.75</u>

WEST VIRGINIA LOTTERY
First Benchmark
Charles Town
County / City Split
Fiscal Year 2013

Charles Town
1999 Net Terminal Revenue \$ 45,603,174
Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 8.19%	CHARLES TOWN 41.20%	HARPERS FERRY 2.24%	RAMSON 34.78%	SHEPHERDS TOWN 13.59%
Revised % (after 2/9/2013)				7.93%	39.90%	2.17%	33.68%	16.32%
Week Ending:								
07/07/12	\$ 161,637.92	\$ 161,637.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/14/12	\$ 129,458.04	\$ 129,458.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/21/12	\$ 130,037.00	\$ 130,037.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/28/12	\$ 137,164.44	\$ 137,164.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/04/12	\$ 132,931.16	\$ 132,931.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/11/12	\$ 134,212.88	\$ 134,212.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/18/12	\$ 133,861.76	\$ 110,241.90	\$ 23,619.86	\$ 1,934.47	\$ 9,731.38	\$ 529.08	\$ 8,214.99	\$ 3,209.94
08/25/12	\$ 132,419.80	\$ 66,209.90	\$ 66,209.90	\$ 5,422.59	\$ 27,278.48	\$ 1,483.10	\$ 23,027.80	\$ 8,997.93
09/01/12	\$ 134,266.84	\$ 67,133.42	\$ 67,133.42	\$ 5,498.23	\$ 27,658.97	\$ 1,503.79	\$ 23,349.00	\$ 9,123.43
09/08/12	\$ 148,058.80	\$ 74,029.40	\$ 74,029.40	\$ 6,063.01	\$ 30,500.11	\$ 1,658.26	\$ 25,747.42	\$ 10,060.60
09/15/12	\$ 123,876.08	\$ 61,838.04	\$ 61,838.04	\$ 5,064.54	\$ 25,477.27	\$ 1,385.17	\$ 21,507.27	\$ 8,403.79
09/22/12	\$ 113,993.80	\$ 56,996.90	\$ 56,996.90	\$ 4,668.05	\$ 23,482.72	\$ 1,276.73	\$ 19,823.52	\$ 7,745.88
09/29/12	\$ 123,222.80	\$ 61,611.40	\$ 61,611.40	\$ 5,045.97	\$ 25,383.90	\$ 1,380.10	\$ 21,428.44	\$ 8,372.99
10/06/12	\$ 125,430.40	\$ 62,715.20	\$ 62,715.20	\$ 5,136.37	\$ 25,838.66	\$ 1,404.82	\$ 21,812.35	\$ 8,523.00
10/13/12	\$ 121,420.36	\$ 60,710.18	\$ 60,710.18	\$ 4,972.17	\$ 25,012.59	\$ 1,359.91	\$ 21,115.00	\$ 8,250.51
10/20/12	\$ 124,666.16	\$ 62,333.08	\$ 62,333.08	\$ 5,105.08	\$ 25,681.23	\$ 1,396.26	\$ 21,679.44	\$ 8,471.07
10/27/12	\$ 116,147.08	\$ 58,073.54	\$ 58,073.54	\$ 4,756.22	\$ 23,926.30	\$ 1,300.85	\$ 20,197.98	\$ 7,892.19
11/03/12	\$ 113,090.60	\$ 56,545.30	\$ 56,545.30	\$ 4,631.06	\$ 23,296.66	\$ 1,266.81	\$ 19,666.46	\$ 7,684.51
11/10/12	\$ 112,221.92	\$ 56,110.96	\$ 56,110.96	\$ 4,595.49	\$ 23,117.72	\$ 1,256.88	\$ 19,515.39	\$ 7,625.48
11/17/12	\$ 114,864.72	\$ 57,432.36	\$ 57,432.36	\$ 4,703.71	\$ 23,662.13	\$ 1,286.49	\$ 19,974.97	\$ 7,805.06
11/24/12	\$ 131,777.72	\$ 65,888.86	\$ 65,888.86	\$ 5,396.30	\$ 27,146.21	\$ 1,475.91	\$ 22,916.14	\$ 8,954.30
12/01/12	\$ 100,486.68	\$ 50,243.34	\$ 50,243.34	\$ 4,114.93	\$ 20,700.26	\$ 1,125.45	\$ 17,474.63	\$ 6,828.07
12/08/12	\$ 101,541.92	\$ 50,770.96	\$ 50,770.96	\$ 4,158.14	\$ 20,917.64	\$ 1,137.27	\$ 17,658.14	\$ 6,899.77
12/15/12	\$ 94,044.76	\$ 47,022.38	\$ 47,022.38	\$ 3,851.13	\$ 19,373.22	\$ 1,053.30	\$ 16,354.39	\$ 6,390.34
12/22/12	\$ 93,677.92	\$ 46,838.96	\$ 46,838.96	\$ 3,836.11	\$ 19,297.65	\$ 1,049.19	\$ 16,290.59	\$ 6,365.42
12/29/12	\$ 119,394.44	\$ 59,697.22	\$ 59,697.22	\$ 4,889.20	\$ 24,595.26	\$ 1,337.22	\$ 20,762.69	\$ 8,112.85
01/05/13	\$ 143,347.04	\$ 71,673.52	\$ 71,673.52	\$ 5,870.06	\$ 29,529.49	\$ 1,605.49	\$ 24,928.05	\$ 9,740.43
01/12/13	\$ 100,832.60	\$ 50,416.30	\$ 50,416.30	\$ 4,129.09	\$ 20,771.52	\$ 1,129.33	\$ 17,534.79	\$ 6,851.57
01/19/13	\$ 102,423.76	\$ 51,211.88	\$ 51,211.88	\$ 4,194.25	\$ 21,099.30	\$ 1,147.15	\$ 17,811.49	\$ 6,959.69
01/26/13	\$ 93,932.52	\$ 46,966.26	\$ 46,966.26	\$ 3,846.54	\$ 19,350.10	\$ 1,052.04	\$ 16,334.87	\$ 6,382.71
02/02/13	\$ 104,135.84	\$ 52,067.92	\$ 52,067.92	\$ 4,264.36	\$ 21,451.99	\$ 1,166.32	\$ 18,109.22	\$ 7,076.03
02/09/13	\$ 104,444.40	\$ 52,222.20	\$ 52,222.20	\$ 4,277.00	\$ 21,515.54	\$ 1,169.78	\$ 18,162.88	\$ 7,097.00
02/16/13	\$ 128,487.04	\$ 64,243.52	\$ 64,243.52	\$ 5,094.51	\$ 25,633.17	\$ 1,394.08	\$ 21,637.22	\$ 10,484.54
02/23/13	\$ 128,231.40	\$ 64,115.70	\$ 64,115.70	\$ 5,084.38	\$ 25,582.16	\$ 1,391.31	\$ 21,594.17	\$ 10,463.68
03/02/13	\$ 125,205.48	\$ 62,602.74	\$ 62,602.74	\$ 4,964.40	\$ 24,978.49	\$ 1,358.48	\$ 21,084.60	\$ 10,216.77
03/09/13	\$ 118,426.52	\$ 59,213.26	\$ 59,213.26	\$ 4,695.61	\$ 23,626.09	\$ 1,284.93	\$ 19,943.03	\$ 9,663.60
03/16/13	\$ 124,732.72	\$ 62,366.36	\$ 62,366.36	\$ 4,945.65	\$ 24,884.18	\$ 1,353.35	\$ 21,004.99	\$ 10,178.19
03/23/13	\$ 119,682.04	\$ 59,841.02	\$ 59,841.02	\$ 4,745.39	\$ 23,876.57	\$ 1,298.55	\$ 20,154.46	\$ 9,766.05
03/30/13	\$ 115,135.96	\$ 57,567.98	\$ 57,567.98	\$ 4,565.14	\$ 22,969.62	\$ 1,249.23	\$ 19,388.90	\$ 9,395.09
04/06/13	\$ 126,217.68	\$ 63,108.84	\$ 63,108.84	\$ 5,004.53	\$ 25,180.43	\$ 1,369.46	\$ 21,255.06	\$ 10,299.36
04/13/13	\$ 113,698.60	\$ 56,849.30	\$ 56,849.30	\$ 4,508.15	\$ 22,682.87	\$ 1,233.63	\$ 19,146.84	\$ 9,277.81
04/20/13	\$ 110,864.24	\$ 55,432.12	\$ 55,432.12	\$ 4,395.77	\$ 22,117.41	\$ 1,202.88	\$ 18,669.54	\$ 9,046.52
04/27/13	\$ 117,225.48	\$ 58,612.74	\$ 58,612.74	\$ 4,647.99	\$ 23,386.48	\$ 1,271.90	\$ 19,740.77	\$ 9,565.60
05/04/13	\$ 122,205.84	\$ 61,102.92	\$ 61,102.92	\$ 4,845.46	\$ 24,380.07	\$ 1,325.93	\$ 20,579.46	\$ 9,972.00
05/11/13	\$ 114,857.40	\$ 57,428.70	\$ 57,428.70	\$ 4,554.10	\$ 22,914.05	\$ 1,246.20	\$ 19,341.99	\$ 9,372.36
05/18/13	\$ 122,345.60	\$ 61,172.80	\$ 61,172.80	\$ 4,851.00	\$ 24,407.95	\$ 1,327.45	\$ 20,603.00	\$ 9,983.40
05/25/13	\$ 114,262.48	\$ 57,131.24	\$ 57,131.24	\$ 4,530.51	\$ 22,795.36	\$ 1,239.75	\$ 19,241.80	\$ 9,323.82
06/01/13	\$ 131,841.32	\$ 65,920.66	\$ 65,920.66	\$ 5,227.51	\$ 26,302.34	\$ 1,430.48	\$ 22,202.08	\$ 10,758.25
Subtotal	\$ 5,786,241.96	\$ 3,349,152.72	\$ 2,437,089.24	\$ 197,084.17	\$ 991,513.54	\$ 53,914.11	\$ 836,985.82	\$ 357,591.60

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT
FY 2009

FY 2009		FY 2010		FY 2011		FY 2012		FY 2013	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/5/2008 *	169,912.56	7/4/2009 *	128,262.42	07/03/2010	115,402.58	7/1-2/2011	69,824.12	07/07/2012	161,637.92
07/12/2008	176,592.38	07/11/2009	168,815.08	07/10/2010	205,731.64	07/09/2011	171,717.28	07/14/2012	129,458.04
07/19/2008	160,344.08	07/18/2009	160,652.98	07/17/2010	161,386.76	07/16/2011	143,019.52	07/21/2012	130,037.00
07/26/2008	162,982.74	07/25/2009	158,869.08	07/24/2010	160,368.28	07/23/2011	146,508.00	07/28/2012	137,164.44
08/02/2008	178,171.04	08/01/2009	174,493.08	07/31/2010	157,802.08	07/30/2011	144,510.28	08/04/2012	132,931.16
08/09/2008	123,538.04	08/08/2009	138,408.80	08/07/2010	136,494.98	08/06/2011	151,495.28	08/11/2012	134,212.88
08/16/2008	82,482.89	08/15/2009	81,222.14	08/14/2010	78,376.68	08/13/2011	117,350.38	08/18/2012	110,241.90
08/23/2008	76,426.18	08/22/2009	76,260.31	08/21/2010	76,199.02	08/20/2011	71,614.12	08/25/2012	66,209.90
08/30/2008	89,459.86	08/29/2009	80,472.92	08/28/2010	72,460.03	08/27/2011	63,432.14	09/01/2012	67,133.42
09/06/2008	91,644.46	09/05/2009	80,798.15	09/04/2010	76,362.84	09/03/2011	80,837.76	09/08/2012	74,029.40
09/13/2008	79,729.93	09/12/2009	86,286.92	09/11/2010	82,969.36	09/10/2011	84,845.80	09/15/2012	61,838.04
09/20/2008	71,269.36	09/19/2009	70,010.15	09/18/2010	67,638.78	09/17/2011	66,748.62	09/22/2012	56,996.90
09/27/2008	79,735.73	09/26/2009	69,316.87	09/25/2010	70,435.06	09/24/2011	68,929.80	09/29/2012	61,611.40
10/04/2008	75,186.22	10/03/2009	72,286.04	10/02/2010	71,013.86	10/01/2011	68,871.64	10/06/2012	62,715.20
10/11/2008	77,139.04	10/10/2009	69,650.63	10/09/2010	69,311.50	10/08/2011	70,866.90	10/13/2012	60,710.18
10/18/2008	80,668.26	10/17/2009	73,560.21	10/16/2010	75,234.62	10/15/2011	75,262.66	10/20/2012	62,333.08
10/25/2008	64,379.44	10/24/2009	67,581.66	10/23/2010	70,290.80	10/22/2011	68,757.72	10/27/2012	58,073.54
11/01/2008	68,352.42	10/31/2009	64,528.30	10/30/2010	65,615.04	10/29/2011	60,507.98	11/03/2012	56,545.30
11/08/2008	70,823.02	11/07/2009	63,741.59	11/06/2010	61,337.62	11/05/2011	70,673.88	11/10/2012	56,110.96
11/15/2008	65,565.50	11/14/2009	65,959.64	11/13/2010	64,595.28	11/12/2011	67,627.10	11/17/2012	57,432.36
11/22/2008	63,883.80	11/21/2009	59,547.05	11/20/2010	56,010.08	11/19/2011	60,690.60	11/24/2012	65,888.86
11/29/2008	69,850.12	11/28/2009	72,399.98	11/27/2010	71,170.90	11/26/2011	74,140.54	12/01/2012	50,243.34
12/06/2008	55,696.68	12/05/2009	51,006.51	12/04/2010	53,215.08	12/03/2011	59,429.94	12/08/2012	50,770.96
12/13/2008	60,178.04	12/12/2009	52,460.58	12/11/2010	46,944.00	12/10/2011	51,395.44	12/15/2012	47,022.38
12/20/2008	52,189.19	12/19/2009	32,834.39	12/18/2010	42,076.76	12/17/2011	55,981.32	12/22/2012	46,838.96
12/27/2008	72,205.91	12/26/2009	53,406.34	12/25/2010	50,450.28	12/24/2011	54,248.62	12/29/2012	59,697.22
01/03/2009	96,504.65	01/02/2010	92,980.40	01/01/2011	85,152.12	12/31/2011	94,661.00	01/05/2013	71,673.52
01/10/2009	53,286.62	01/09/2010	55,020.46	01/08/2011	54,301.30	01/07/2012	74,863.40	01/12/2013	50,416.30

01/17/2009	56,068.87	01/16/2010	60,551.28	01/15/2011	54,005.90	01/14/2012	58,901.92	01/19/2013	51,211.88
01/24/2009	71,474.63	01/23/2010	69,943.53	01/22/2011	60,924.74	01/21/2012	61,819.92	01/26/2013	46,966.26
01/31/2009	61,089.80	01/30/2010	48,527.75	01/29/2011	48,036.94	01/28/2012	62,898.78	02/02/2013	52,067.92
02/07/2009	83,539.63	02/06/2010	37,155.14	02/05/2011	60,777.44	02/04/2012	72,154.66	02/09/2013	52,222.20
02/14/2009	76,054.44	02/13/2010	44,334.00	02/12/2011	67,471.84	02/11/2012	66,429.04	02/16/2013	64,243.52
02/21/2009	91,838.41	02/20/2010	76,946.12	02/19/2011	72,018.54	02/18/2012	77,455.88	02/23/2013	64,115.70
02/28/2009	80,806.88	02/27/2010	72,024.40	02/26/2011	75,544.02	02/25/2012	77,611.78	03/02/2013	62,602.74
03/07/2009	48,837.13	03/06/2010	76,936.85	03/05/2011	74,535.34	03/03/2012	75,963.86	03/09/2013	59,213.26
03/14/2009	96,025.39	03/13/2010	71,007.37	03/12/2011	66,979.48	03/10/2012	76,808.62	03/16/2013	62,366.36
03/21/2009	79,002.82	03/20/2010	74,335.38	03/19/2011	73,113.26	03/17/2012	76,883.92	03/23/2013	59,841.02
03/28/2009	79,250.83	03/27/2010	69,941.88	03/26/2011	68,490.80	03/24/2012	72,108.36	03/30/2013	57,567.98
04/04/2009	75,968.30	04/03/2010	70,636.28	04/02/2011	70,846.58	03/31/2012	74,244.22	04/06/2013	63,108.84
04/11/2009	75,964.94	04/10/2010	69,692.79	04/09/2011	67,076.78	04/07/2012	75,382.98	04/13/2013	56,849.30
04/18/2009	80,598.22	04/17/2010	69,335.92	04/16/2011	64,698.56	04/14/2012	71,065.34	04/20/2013	55,432.12
04/25/2009	75,571.46	04/24/2010	68,714.11	04/23/2011	67,674.14	04/21/2012	68,055.08	04/27/2013	58,612.74
05/02/2009	73,957.05	05/01/2010	68,799.06	04/30/2011	66,807.50	04/28/2012	72,880.66	05/04/2013	61,102.92
05/09/2009	76,697.22	05/08/2010	67,403.54	05/07/2011	66,379.74	05/05/2012	71,582.30	05/11/2013	57,428.70
05/16/2009	71,925.70	05/15/2010	70,186.32	05/14/2011	66,699.76	05/12/2012	63,357.92	05/18/2013	61,172.80
05/23/2009	81,395.43	05/22/2010	64,695.71	05/21/2011	63,210.44	05/19/2012	78,984.36	05/25/2013	57,131.24
05/30/2009	82,161.55	05/29/2010	67,157.40	05/28/2011	64,724.06	05/26/2012	67,396.24	06/01/2013	65,920.66
06/06/2009	74,895.74	06/05/2010	77,371.80	06/04/2011	74,952.34	06/02/2012	76,959.44		
06/13/2009	67,327.23	06/12/2010	66,106.29	06/11/2011	62,203.12	06/09/2012	63,584.86		
06/20/2009	75,500.53	06/19/2010	64,888.48	06/18/2011	61,200.76	06/16/2012	59,436.12		
06/27/2009	67,354.10	06/26/2010	63,950.29	06/25/2011	65,470.44	06/23/2012	55,921.30		
6/30/2009 ***	32,059.58	06/30/2010	29,667.19	06/30/2011	34,351.16	06/30/2012	58,207.40		

TOTALS	4403564.04	4041141.56	4016541.01	4124906.8	3349152.72
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Table Game Revenue

Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92
February, 2011	105,776.45	January, 2012	137,812.68	January, 2013	132,650.35
March, 2011	120,927.10	February, 2012	142,770.01	February, 2013	121,636.62
April, 2011	130,654.61	March, 2012	151,845.46	March, 2013	149,033.62
May, 2011	130,492.02	April, 2012	127,862.26	April, 2013	105,545.23
June, 2011	121,576.41	May, 2012	137,905.13		
		June, 2012	129,235.38		
Total 2010-2011	1297391.7	Total 2011-2012	1602900.84	Total 2011-2012	1315911.56

Table Game Revenue Distribution - Jefferson County School Board

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
July, 2011	425,154.03	July, 2012	415,990.92
August, 2011	412,421.76	August, 2012	399,737.49
September, 2011	331,125.75	September, 2012	382,597.20
October, 2011	372,821.82	October, 2012	379,446.06
November, 2011	363,356.61	November, 2012	403,331.79
December, 2011	421,529.79	December, 2012	440,033.75
January, 2012	413,438.04	January, 2013	397,951.05
February, 2012	428,310.03	February, 2013	381,857.07
March, 2012	455,536.38	March, 2013	447,100.86
April, 2012	383,586.78	April, 2013	316,635.69
May, 2012	413,715.39		
June, 2012	387,706.12		
Total 2011-2012	4,808,702.50	Total 2011-2012	3,964,681.88