

**AGENDA
SPECIAL SESSION
JEFFERSON COUNTY COMMISSION
TUESDAY, JANUARY 13, 2015
10:00 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable
-
1. 10:00 a.m. Envision Jefferson 2035 Comprehensive Plan Recommendation - Discussion/Action

 2. 12:00 p.m. ADJOURN

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Jennifer Brockman**

Department or Organization: **Planning and Zoning**

Estimation of amount of time needed for appointment: **2 hours**

Date Requested – 1st Choice: **January 13, 2015 10:00 am – 12:00 (already scheduled)**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): **Envision Jefferson 2035 Comprehensive Plan Recommendation/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:

On October 14, 2014, the Jefferson County Planning Commission took action to recommend a final red-lined version of the Envision Jefferson 2035 Plan, incorporating all of their recommended revisions, the County Commission. This version was forwarded to the County Commission at their October 16, 2014 meeting. Per Section 8A-3-8 of the WV Code, the County Commission is obligated to take action on this recommended plan within 90 days of this date, which is January 14, 2015.

To that end, the County Commission held a Public Hearing on the draft Envision Jefferson 2035 Comprehensive Plan recommended by the Planning Commission on November 6, 2014 to receive Public Comments and subsequently held work sessions on December 11, 2014 (two work sessions), January 6, 2015 and January 8, 2015 to review the document and the comments received and consider their action. A fully edited version of the Plan will be available early on Monday, January 12, 2015.

At this meeting (January 13, 2015), the County Commission intends to review the red-lined version of the Plan text and revised Future Land Use Map reflecting their proposed edits and recommend approval of a final draft of the Envision Jefferson 2035 Comprehensive Plan incorporating these amendments. Per Section 8A-3-10 of the WV Code, if a governing body amends a recommended comprehensive plan, the plan is to be returned to the Planning Commission for its consideration, with a written statement of the reasons for the rejection or amendment.

Upon this action by the County Commission, per state code, the Planning Commission has forty-five days to consider the rejection or amendment and make recommendations to the governing body. If the Planning Commission approves the amendment to the comprehensive plan, then the Comprehensive Plan shall stand as adopted by the governing body. If the Planning Commission disapproves of the rejection or amendment, then the Planning Commission shall state its reasons in its written recommendations to the governing body. Within forty-five days of receipt of the Planning Commission's written recommendations for disapproval, the governing body must act on the Comprehensive Plan. If the Planning Commission does not file a written recommendation with the governing body within forty-five days, then the action in rejecting or amending the Comprehensive Plan is final.

Per Section 8A-3-9 of the WV Code, after the adoption of a Comprehensive Plan by a governing body, the governing body must file the adopted Comprehensive Plan in the office of the Clerk of the County Commission where the Comprehensive Plan applies.

Is this a funding request? Y/N N/A

If so, how much? [\\$Click here to enter text.](#)

Recommended motion *(Please type out the wording of the motion that you would like the Commission to approve)*:

I move to recommend approval of the final draft of Envision Jefferson 2035 Comprehensive Plan as edited in the version dated 1/13/15 to the Planning Commission for final consideration. The Planning Commission is required by state law to review and take action on this final draft of the Plan within 45 days. If the Planning Commission does not file a written recommendation with the governing body within forty-five days, then this motion amending the Comprehensive Plan is final and the Plan stands approved.

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? Projector Y/N **No** Internet/Wi Fi Y/N **No** Telephone for conference call Y/N **No**

Contact information:

Email address: **planning@jeffersoncountywv.org** Phone Number: **304-728-3228**

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[Click here to enter text.](#)