

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 5, 2015
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF PURCHASE ORDERS

- February 5, 2015

APPROVAL OF ACCOUNTS PAYABLE

- February 5, 2015

PAYROLL APPROVAL

- January 29, 2015

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Ralph Lorenzetti, Prosecuting Attorney
- Approval of Employment - Discussion/Action

2. 10:00 a.m. Martin Burke, Jefferson County Historic Landmarks Commission
- Request exemption from 2nd half 2014 taxes on 1.80 acres of property -
Discussion/Action

3. 10:15 a.m. Roger Goodwin, Chief County Engineer
- Presentation of Calendar Year 2014 Annual Report for the Office of Impact
Fees - Discussion/Action

- Property Safety Enforcement Agency Case 12-001 (Bierer) Demolition of
dwelling/structure - Discussion/Action

4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Interviews and appointments to the Jefferson County Community Criminal Justice Board - One unexpired term ending July 3, 2017 - Discussion/Action
6. 11:15 a.m. Interviews and appointments to the Harpers Ferry/Bolivar Library Board - One unexpired term ending December 31, 2018 - Discussion/Action
7. 12:00 p.m. **Break for Lunch**

NEW BUSINESS

8. Approval of Resolution and grant application - Citizens Fire Company - Discussion/Action
9. Request to use County Commission meeting room - Monthly every 2nd Thursday from 6pm to 7pm - Discussion/Action
10. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

- Executive Session - 6-9A-4 - Personnel Matters/Recent Termination

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

County Commission Meeting Room
located at the Courthouse
100 E. Washington Street
Charles Town, WV 25414

11. 1:30 p.m. Board of Review and Equalization

12. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Jefferson County Office Closures on Monday, February 16, 2015 in observance of Presidents' Day.

2015 Board of Review and Equalization Notice and Dates.

Notice of Special Session for Friday, February 6, 2015.

Notice of Jefferson County Budget Work Session Dates.

Eastern Panhandle Conservation District Notice of Annual Work Plan Meeting.

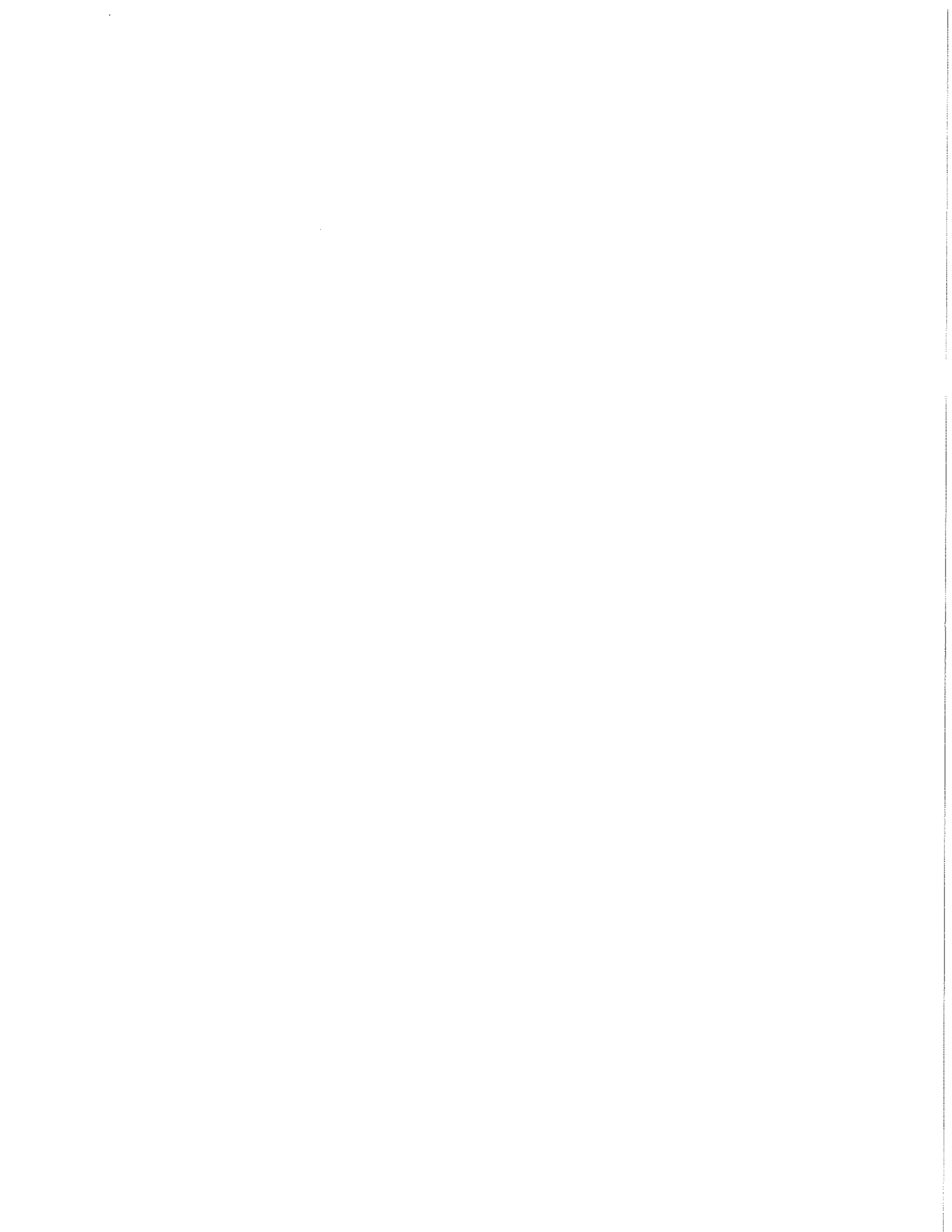
Eastern Panhandle Conservation District Water Quality Cost Share Programs.

Eastern Panhandle Conservation District 2015 Bare Root Seedling Sale.

WVACO County Legislative Line listing of Senate Bills.

WV Lottery Weekly Settlement for Charles Town - week ending January 24, 2015.

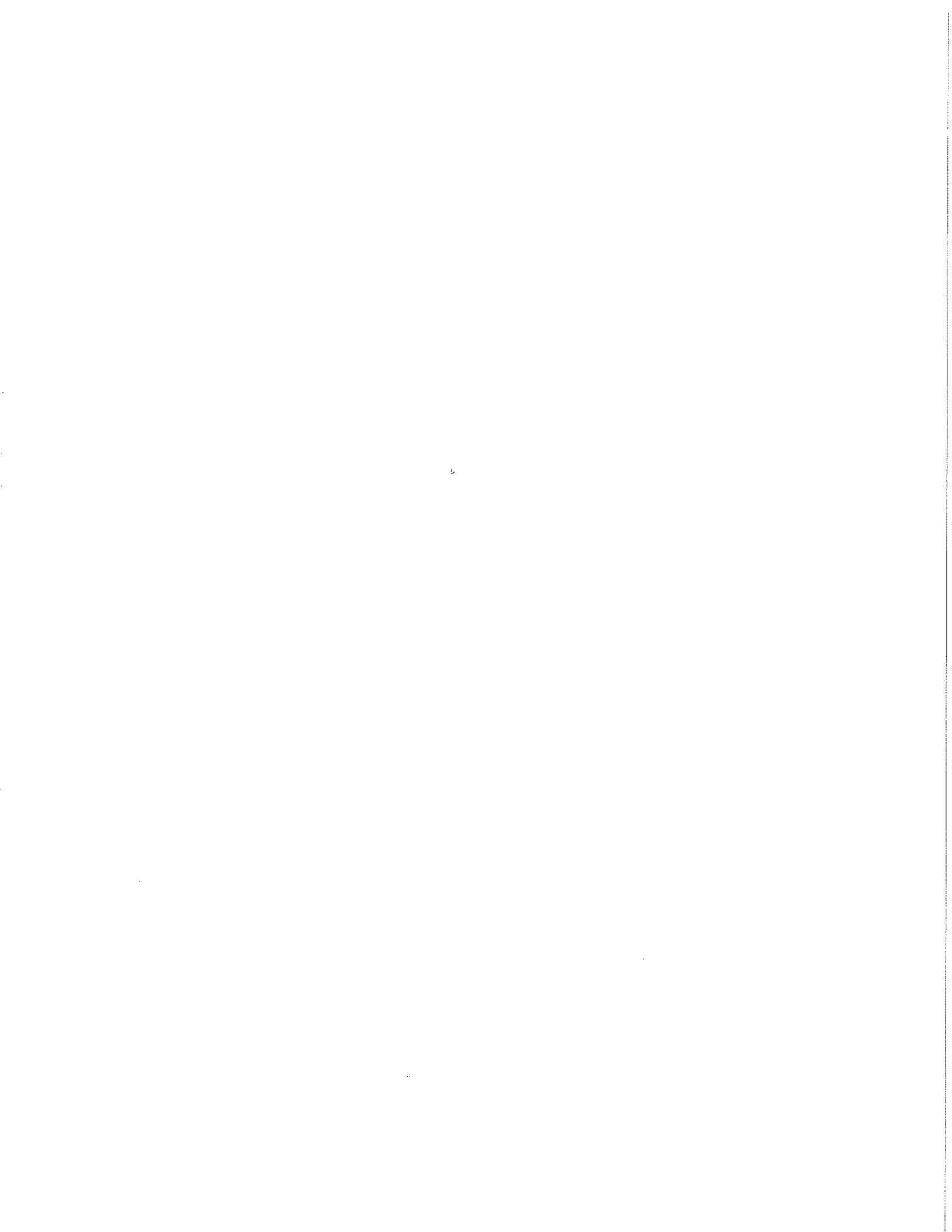
At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.



PURCHASE ORDERS TO BE APPROVED

February 5, 2015

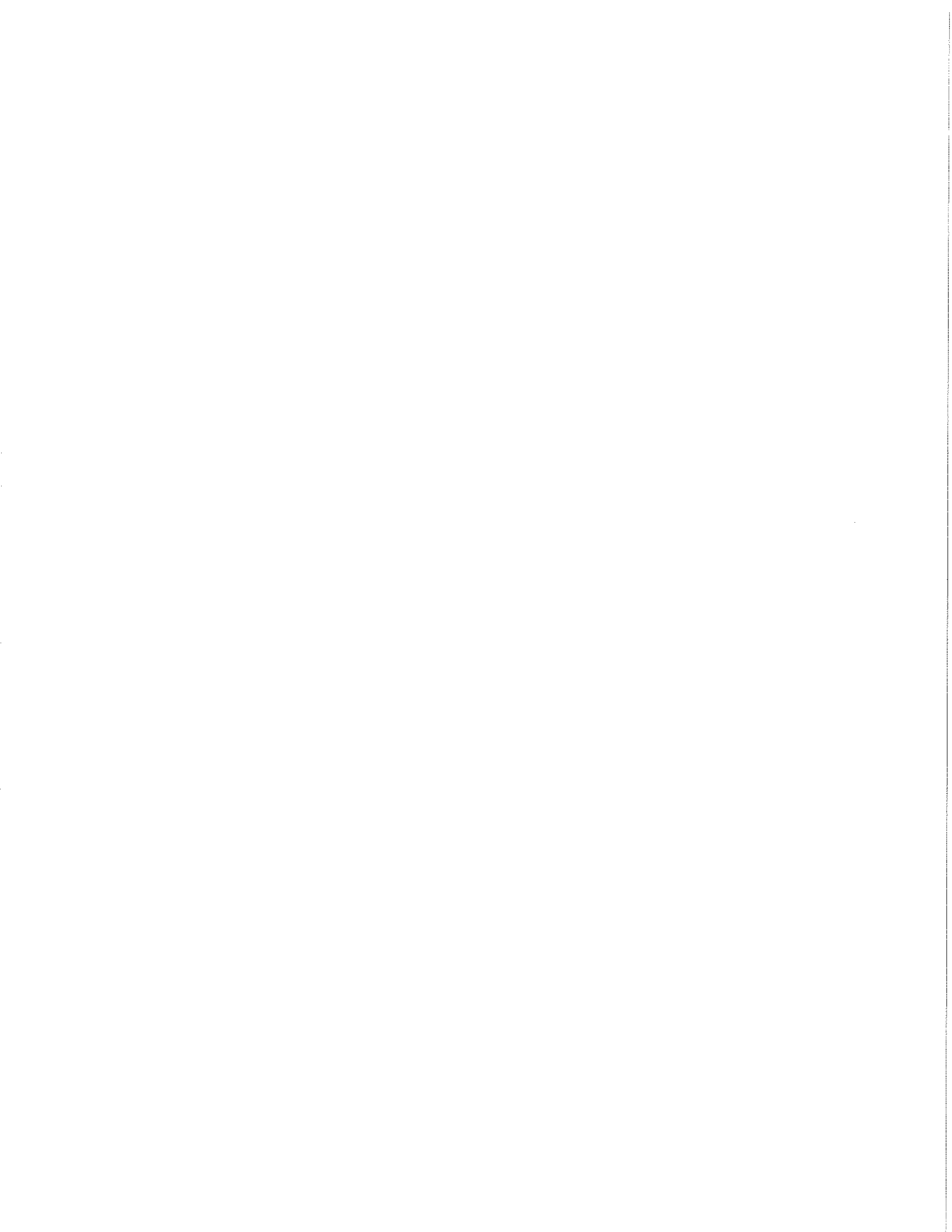
DEPARTMENT	PURCHASE ORDER	AMOUNT	VENDOR	DESCRIPTION
GIS/ADDRESSING	51387	\$ 10,515.46	ESRI, Inc.	ArcGIS Software Updates/Maintenance
IT	52333	\$ 14,721.00	Sophos/Tigerdirect	48 mo. Antivirus, Antimalware Protection
GRAND TOTAL		\$ 25,236.46		



Payroll Approval

Checks Dated: 1-29-2015

DESCRIPTION	Fund 001 CO.	Fund 003 Dog	Total
Gross Wages	\$ 360,316.06	\$ 72.30	\$ 360,388.36
6.2% Tax Payable OASDI	\$ 21,537.16	\$ 4.44	\$ 21,541.60
1.45% Tax Payable HI	\$ 5,036.91	\$ 1.04	\$ 5,037.95
Fed Withholding	\$ 40,502.21	\$ 6.35	\$ 40,508.56
WV State Withholding	\$ 15,268.13	\$ 3.33	\$ 15,271.46
PERS Retirement Deduct	\$ 12,351.58	\$ 3.25	\$ 12,354.83
Hosp. Pre-Tax	\$ 10,316.50		\$ 10,316.50
Cancer/ICU Pre-Taxed	\$ 1,772.09		\$ 1,772.09
Cancer/ICU Not Pre-Taxed	\$ 904.31		\$ 904.31
Optional Life Not Pre-Taxed	\$ -		\$ -
Christmas Club	\$ 5,720.00		\$ 5,720.00
Wage Attach #1	\$ 1,339.39		\$ 1,339.39
Wage Attach #2	\$ 83.25		\$ 83.25
Wage Attach #3	\$ 212.31		\$ 212.31
Wage Attach #4	\$ 154.83		\$ 154.83
DSRS Retirement Deduct 8.5%	\$ 5,255.88		\$ 5,255.88
457 - Nationwide	\$ 749.00		\$ 749.00
457I - ING	\$ 2,590.00		\$ 2,590.00
MD State Tax	\$ 362.29		\$ 362.29
D/VF	\$ 1,354.76		\$ 1,354.76
VA. State Tax	\$ 46.15		\$ 46.15
COLONIAL(PLUS)	\$ 258.09		\$ 258.09
Total Deductions	\$ 125,814.84	\$ 18.41	\$ 125,833.25
Net Wages Total	\$ 234,501.22	\$ 53.89	\$ 234,555.11
Pay Dates	29-Jan-2015		



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Ralph Lorenzetti

Department or Organization: **Prosecuting Attorney**

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1st Choice: **February 5, 2015**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): **Approval to hire Shannon Burlett as a Legal Assistant at Grade II, Step C.**

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*): Motion to approve the employment of Shannon Burlett as a Legal Assistant in the Prosecutor's Office.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **Y/N** Internet/Wi Fi **Y/N** Telephone for conference call **Y/N**

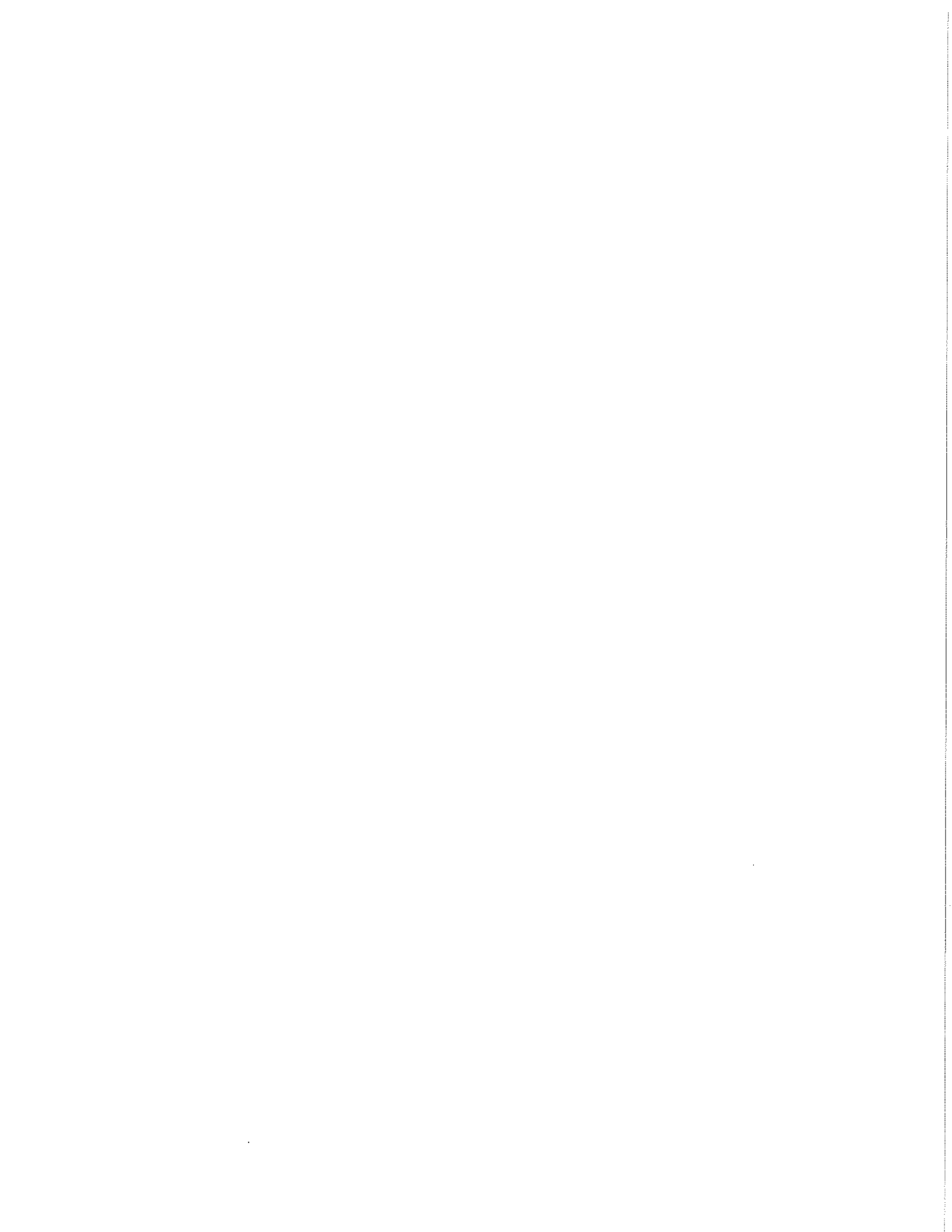
Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Martin Burke

Department or Organization: **Jefferson County Historic Landmarks Commission**

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1st Choice: **February 5, 2015**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

Request for exemption from 2nd half 2014 taxes on 1.80 acres of property

Please provide the County Commission with a description of your request or presentation, including any background information:

SEE ATTACHED information

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **Y/N** Internet/Wi Fi **Y/N** Telephone for conference call **Y/N**

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

REQUEST FOR 2014 PROPERTY TAX EXEMPTION
Cornfeld Tract – 3107 Trough Rd. Shepherdstown, WV 25443
Jefferson County Historic Landmarks Commission
February 2015

The Jefferson County Historic Landmarks Commission (JCHLC) requests a 2014 property tax exemption in the amount of \$563.94 for the Cornfeld Tract, Map 9 Parcel 0011, at 3107 Trough Rd. Shepherdstown, WV. The property is a 1.8-acre parcel the JCHLC owns and is contiguous with the Shepherdstown Cement Mill parcel. JCHLC is requesting an exemption because it is a unit of the Jefferson County government and as such generally exempt from property tax under WV Code Chapter 11-3-9 a(3).

Background

The Civil War Trust, Inc. purchased the Cornfeld Tract on August 14, 2014 and at time of closing property title was assigned to the JCHLC. In assuming property title, the Landmarks Commission agreed to serve as government sponsor for an American Battlefield Protection Land Acquisition Grant, manage the demolition of the Cornfeld house; place a conservation easement on the property, and hold the property until it could be transferred to the National Park Service (NPS). All of these conditions have been met except transfer to NPS.

Martin Burke
Chair, JCHLC

REQUEST FOR 2014 PROPERTY TAX EXEMPTION
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Martin Burke
Chair, JCHLC

DoG Mo9 P13
BLUNT
DB 158 P18

CORNERS 207, 206, 207, & 210
ARE MARKED WITH SET-IN REBAR'S

S 75° 27' 23" E 218.47'

1-FT DBH CHERRY TREE

P/O DoG Mo9 P09
MERGER PARCEL 1

ELLIS
DB 361 P727

1.80 ACB. (TOTAL)

DoG Mo9 P12
LOWE
DB 263 P51

MAGNETIC NORTH

N 04° 05' 15" E
289.24'

S 61° 20' 25" S
151.51'

S 74° 44' 28" E 150.00'

DoG Mo9 P11
ELLIS
DB 361 P727

DoG Mo9 P22
RIDER
DB 214 P64

DoG Mo9 P09
RESIDUE

N 74° 44' 28" W

540.00'

STATE SEC
RTE. 391

S 04° 05' 15" W 150.00'

DoG Mo9 P10
ELLIS
DB 361 P727

202

PLAT of SURVEY Showing "MERGER PARCEL 1"

SHEPHERDSTOWN DISTRICT
JEFFERSON COUNTY, WV

SCALE: 1 Inch = 50 Feet
SURVEYED: 11 June 1984

R. Michael Shepp
R MICHAEL SHEPP, LLS



APPALACHIAN SURVEYS INC.

PO BOX 35 CHARLES TOWN, WV 25425

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Roger Goodwin/Michelle Mason

Department or Entity: Engineering Department

Estimation of amount of time needed for appointment: 15

Date Requested – 1st Choice: 05 February 2015

Date Requested – 2nd Choice: 19 February 2015

If a specific date is needed, please provide reason for specific date:

Subject: Presentation of Calendar Year 2014 Annual Report for the Office of Impact Fees

Please provide the County Commission with a description of your request or presentation, including any background information:

Pursuant to the Jefferson County Impact Fees Procedures Ordinance, Section 6.A(1), "at least once every year not later than January 31st of each year, beginning in the year 2005, and prior to County Commission's adoption of the Annual Budget and Capital Improvements Program, the Impact Fee Coordinator or a designee chosen by the Impact Fee Coordinator shall coordinate the preparation and submission of an Annual Report to the County Executive and County Commission on the subject of impact fees."

The Impact Fees Procedures Ordinance, Section 6.A(3), goes on to state "the Impact Fee Coordinator or the Impact Fee Coordinator's designee shall submit the Annual Report to the County Commission, who shall receive the Annual Report and which may take such actions as they deem appropriate, including, but not limited to, requesting additional data or analyses and holding public workshops and/or public hearings."

The impact fees annual report for calendar year 2014 is attached. Note that under section 2.4.1, "Inflation Adjustments," the annual inflation adjustment shown in the report will be automatically applied on April 1, 2015. The inflationary adjustment is to automatically occur by dictate of the Impact Fees Procedure Ordinance 2003-1, Section 6.B, unless the County Commission acts to stay the adjustment to the impact fees.

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Motion to approve the 2014 Annual Report for the Office of Impact Fees, as presented.

Motion to (approve or stay) the annual inflationary adjustments to the impact fees.

Attachments: Impact Fees - 2014 Annual Report for the Office of Impact Fees

Annual Report on Impact Fees
January 2014 – December 2014

Engineering Department
Office of Impact Fees
Jefferson County Government
23 January 2015



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Appendices

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Executive Summary

1.1. Trends in Fee Collection

Permitting for new residential construction in Jefferson County in Calendar Year (CY) 2014 decreased relative to CY 2013 while commercial was equal to the prior year's units, as indicated in Tables 1A and 1B. This resulted in slightly lower impact fee revenue relative to last year. In CY 2014 there were 206 impact fee applications processed. Of that total, 4 applications were for replacement of existing dwelling units, which do not represent new growth and were exempt from impact fees.

Table 1A. Total County Residential Building Permits (CY 2004-2014)

Year	Single Family			Town Home/Duplex			Grand Total
	Exempt	Fees	Total	Exempt	Fees	Total	
2004	49	269	318	0	5	5	323
2005	39	324	363	0	22	22	385
2006	42	256	298	0	57	57	355
2007	38	213	251	0	66	66	317
2008	22	108	130	0	39	39	169
2009	25	75	100	0	50	50	150
2010	32	91	123	0	39	39	162
2011	21	73	94	1	40	41	135
2012	13	118	131	0	24	24	155
2013	4	207	211	0	38	38	249
2014	4	182	186	0	16	16	202
Total	289	1916	2205	1	396	397	2602

Table 1B. Total County Non-Residential Building Permits (CY 2004-2014)

Year	Exempt	Fees	Total
2004	0	4	4
2005	0	5	5
2006	0	0	0
2007	10	12	22
2008	4	9	13
2009	3	2	5
2010	10	8	18
2011	1	11	12
2012	3	13	16
2013	1	3	4
2014	0	4	4
Grand Total	32	71	103

1.2. Fees Collected

Jefferson County uses a fiscal year which starts in July and runs through June of the next year. The accounting of fees collected to date is based on a calendar year since this report is due to the Commission in January of each year. Thus, these values reported below span Fiscal Years 2014 and 2015 and run from 1 January 2014 through 31 December 2014. Table 2 presents the total fee collection data, while Tables 3 and 4 present the financial data categorized into county and municipal tax districts.

The financial transaction information for the Office of Impact Fees general account (which serves as the initial account of fee deposit) is presented in Table 5. Table 6 presents the financial data for each of the four long term impact fee holding accounts (Schools, Law Enforcement, Parks & Recreation, and Fire & EMS).

Table 2. Fees Collected – Calendar Year 2014

Land Use	Type	Schools	Law	Parks & Rec	Fire/EMS	Grand Total
Residential	Single Family	\$1,870,889	\$20,246	\$125,371	\$116,371	\$2,132,877
	Town Home/Duplex	\$128,400	\$1,000	\$8,625	\$7,995	\$146,020
Residential Total		\$1,999,289	\$21,246	\$133,996	\$124,366	\$2,278,897
Commercial	Comm25Less	\$0	\$9	\$0	\$165	\$174
	Office10Less	\$0	\$23	\$0	\$35	\$58
	Office25-50	\$0	\$7	\$0	\$133	\$140
	Ware House	\$0	\$0	\$0	\$13	\$13
Commercial Total		\$0	\$39	\$0	\$346	\$385
Grand Total		\$1,999,289	\$21,285	\$133,996	\$124,712	\$2,279,282

Table 3. Fees Collected by County Tax District – Calendar Year 2014

Tax District	Land Use	Type	Schools	Law	Parks & Rec	Fire & EMS	Grand Total
02 Charles Town	Residential	Single Family	\$171,619	\$3,959	\$11,362	\$10,547	\$197,487
		Town Home/Duplex	\$8,560	\$200	\$575	\$533	\$9,868
	Residential Total						\$207,355
	Commercial	Office10Less	\$0	\$23	\$0	\$35	\$58
		Office25-50	\$0	\$7	\$0	\$133	\$140
		Ware House	\$0	\$0	\$0	\$13	\$13
	Commercial Total						\$211
02 Charles Town Total							\$207,566
04 Harpers Ferry	Residential	Single Family	\$238,518	\$5,502	\$15,792	\$14,658	\$274,470
	Residential Total						\$274,470
04 Harpers Ferry Total							\$274,470
06 Kabletown	Residential	Single Family	\$88,251	\$2,037	\$5,841	\$5,424	\$101,553
	Residential Total						\$101,553
06 Kabletown Total							\$101,553
07 Middleway	Residential	Single Family	\$106,652	\$2,460	\$7,061	\$6,554	\$122,727
	Residential Total						\$122,727
07 Middleway Total							\$122,727
09 Shepherdstown	Residential	Single Family	\$272,592	\$6,288	\$18,048	\$16,752	\$313,680
		Town Home/Duplex	\$34,240	\$800	\$2,300	\$2,132	\$39,472
	Residential Total						\$353,152
	Commercial	Comm25Less	\$0	\$9	\$0	\$165	\$174
	Commercial Total						\$174
09 Shepherdstown Total							\$353,326
		Grand Total					\$1,059,642

Table 4. Fees Collected by Municipal Tax District – Calendar Year 2014

Tax District	Land Use	Type	Schools	Parks & Rec	Fire & EMS	Grand Total
01 Bolivar Corp	Residential	Single Family	\$22,716	\$1,504	\$1,396	\$25,616
	Residential Total					\$25,616
03 Charles Town Corp Total						\$25,616
03 Charles Town Corp	Residential	Single Family	\$629,801	\$43,203	\$40,100	\$713,104
		Town Home/Duplex	\$17,120	\$1,150	\$1,066	\$19,336
	Residential Total					\$732,440
03 Charles Town Corp Total						\$732,440
08 Ranson Corp	Residential	Single Family	\$340,740	\$22,560	\$20,940	\$384,240
		Town Home/Duplex	\$68,480	\$4,600	\$4,264	\$77,344
	Residential Total					\$461,584
08 Ranson Corp Total						\$461,584
		Grand Total				\$1,219,640

1.3. Financial Data

Table 5. Office of Impact Fees General Account (3111776)

Month	Starting Balance	Total Deposits	Total Checks	Interest	Ending Balance
January	\$266,025.41	\$145,156.00	\$266,025.41	\$47.09	\$145,203.09
February	\$145,203.09	\$51,756.00	\$145,203.09	\$29.16	\$51,785.16
March	\$51,785.16	\$341,866.00	\$51,785.16	\$45.58	\$341,911.58
April	\$341,911.58	\$268,595.00	\$341,911.58	\$77.81	\$268,672.81
May	\$268,672.81	\$254,466.00	\$268,672.81	\$78.89	\$254,544.89
June	\$254,544.89	\$264,020.00	\$254,544.89	\$61.67	\$264,081.67
July	\$264,081.67	\$139,070.00	\$264,081.67	\$40.65	\$139,110.65
August	\$139,110.65	\$242,944.00	\$139,110.65	\$64.59	\$243,008.59
September	\$243,008.59	\$116,320.00	\$243,008.59	\$99.18	\$116,419.18
October	\$116,419.18	\$202,451.00	\$116,419.18	\$80.75	\$202,531.75
November	\$202,531.75	\$129,390.00	\$202,531.75	\$57.40	\$129,447.40
December	\$129,447.40	\$123,248.00	\$129,447.40	\$45.92	\$123,293.92
Totals		\$2,279,282.00	\$2,422,742.18	\$728.69	
			December 2014 Outstanding Credits		0.00
			January 2015 Transfers		(\$123,293.92)
			01 January 2015 Deposits		0.00
			01 January 2015 Balance		0.00

Table 6. Impact Fee Holding Accounts

Category	Schools	Law	Parks	Fire & EMS
Account Number	3107582	3120120	3122808	3122816
Balance on 01 January 2014	\$1,078,213.18	\$18,441.37	\$430,658.64	\$205,436.78
Total Deposits	\$2,125,232.28	\$22,602.67	\$142,402.44	\$132,504.79
Withdraws /1	(\$2,004,657.00)	(0.00)	(\$96,296.45)	(\$224,217.32)
Interest Accrued - CY 2014	\$3,654.65	\$132.06	\$1,951.51	\$758.43
Balance on 31 December 2014	\$1,202,443.11	\$41,176.10	\$478,716.14	\$114,482.68
January Transfers /2	\$108,024.40	\$1,448.46	\$7,168.76	\$6,652.30
<i>Of Which</i>				
<i>Transferred Fees</i>	\$107,984.00	\$1,448.00	\$7,166.00	\$6,650.00
<i>Transferred Interest</i>	\$40.40	\$0.46	\$2.76	\$2.30
Final Balance 08 January 2015	\$1,310,467.51	\$42,624.56	\$485,884.90	\$121,134.98

Notes

/1 See Table 7 for details.

/2 From fees collected in December 2014 and transferred in January 2015.

1.4. Fees Disbursed

Fees are disbursed from the long term accounts for only two reasons: refund and requisition. The transactional details for all fee disbursements are presented in Table 8.

1.4.1. Refunds

Refunds are only processed when a building permit is revoked and upon written request of the building permit applicant.

1.4.2. Requisitions

The fee fundable projects approved by the Impact Fee Program Specialist for FY 2015 along with the approved funding amounts are listed in Table 7. The impact fee payments for projects listed on the FY 2015 Capital Improvement Plans are listed in Table 8. Projects eligible for funding by impact fees must be approved by the County Commission. The impact fee fundable projects for FY 2016 remain to be presented to the County Commission for approval.

Table 7. FY 2015 Approved Fee Fundable Projects

Category	Capital Improvement Project	Approved Impact Fee Funding
Schools	Harpers Ferry Middle School Addition	\$2,000,000
	New Jefferson County Bus Garage	\$2,000,000
	Classroom & Gym Renovation at Ranson	\$500,000
	County-Wide Expansion of School Facilities	\$1,000,000
Law Enforcement	Purchase of Police Cruisers	\$150,000
	Weapons Training Qualifications Range	\$20,000
	Mobile Data Terminal System	\$214,500
Parks and Recreation	Hite Road Park Improvements	\$393,000
	Mount Mission Park Improvements	\$45,000
	Park System master Plan	\$85,000
	Sam Michaels Park Improvements	\$40,000
Fire & EMS	Bakerton Generator	\$56,700
	Blue Ridge Main Station Generator	\$75,000
	Blue Ridge Sub Station Generator	\$50,000
	Citizens Carboxyhemoglobin Monitors	\$10,710
	Citizens Personal Protective Equipment	\$10,000
	Citizens Self Contained Breathing Apparatus	\$12,000
	Independent Building Modifications	\$100,000
	Independent Utility Pickup Truck	\$50,000
	Independent Purchase ALS Response Vehicle	\$50,000
	Jefferson County Fire & Rescue Assoc. Mobile Units	\$117,000

Table 8. Impact Fee Holding Account Withdraws

Account	Check Date	Statement Date	Debit	Notes
School	2/14/2014	1/29/2014	\$1,000,000.00	Requisition 14R0100 - Jefferson County Bus Garage
	7/02/2014	6/27/2014	\$1,000,000.00	Requisition 14R0106 - Harpers Ferry Middle School Addition
	9/12/2014	9/12/2014	\$4,657.00	Refund - County Commission vote September 4, 2014
Total			\$2,004,657.00	
Parks	1/17/2014	12/18/2013	\$32,530.45	Requisition 13R0098 - Sam Michael's Park JCCC Addition
	7/02/2014	6/12/2014	\$28,000.00	Requisition 14R0103 - Sam Michael's Park Pavilion (FY 2014)
	7/02/2014	6/27/2014	\$12,000.00	Requisition 14R0105 - Sam Michael's Park Pavilion (FY 2014)
	7/02/2014	6/27/2014	\$6,271.00	Requisition 14R0107 - Sam Michael's Park Picnic Tables (FY 2015)
	9/12/2014	9/12/2014	\$309.00	Refund - County Commission vote September 4, 2014
	11/14/2014	10/30/2014	\$17,186.00	Requisition 14R0109 - Mount Mission Park Playground
Total			\$96,296.45	
Fire & EMS	1/17/2014	12/18/2013	\$26,882.00	Requisition 13R0097 - Friendship Fire Company Generator
	1/17/2014	1/14/2014	\$13,441.00	Requisition 13R0099 - Friendship Fire Company Generator
	2/28/2014	2/06/2014	\$27,368.00	Requisition 14R0101 - Middleway Generator
	5/23/2014	5/07/2014	\$27,368.00	Requisition 14R0102 - Middleway Generator
	7/02/2014	6/16/2014	\$13,684.00	Requisition 14R0104 - Middleway Generator
	8/15/2014	8/06/2014	\$115,188.32	Requisition 14R0108 - JCESA Mobile Units
	9/12/2014	9/12/2014	\$286.00	Refund - County Commission vote September 4, 2014
Total			\$224,217.32	
Grand Total			\$2,325,170.77	

2. Annual Review

2.1. Recommended Changes to Ordinances or Procedures

There are no proposed changes to any of the Impact Fee Ordinances.

2.1.1. Ordinance Changes During 2014

West Virginia Code §7-20-7A “Impact Fees for Affordable Housing”, was enacted during the CY 2011 Legislative Session. This new code section requires the County to consider Affordable Housing as it relates to Impact Fees enacted effective 1 July 2012.

The Impact Fee Procedures Ordinance was amended on 15 November 2012 to include the necessary Affordable Housing Discount (see Impact Fee Procedures Ordinance Section 2(F)) effective 1 December 2012. The Affordable Housing Discount fee schedule is indexed to the State of West Virginia’s Average Housing Cost Index, which is calculated on an annual basis by the State Tax Commissioner, under State Code §11-1-2b “Housing Index Requirements”. The December 31, 2014 Affordable Housing Discount Fee Schedule for CY 2015 is included in Appendix B.

The fee schedule is updated each year upon receipt of the new average housing cost index data from the State Tax Commissioner. The housing cost index for CY 2014 was not available from the State Tax Commissioner at the time of completion of this report. However, the Affordable Housing Discount fee schedule will be updated by staff once the housing cost index is made available.

Effective 1 December 2012, the commercial impact fee was amended and reduced to 99.5% of the actual impact fee calculation for new commercial development per Ordinance 2013-1 (see Appendix A). The reduction expires on July 1, 2015.

While these Ordinance changes did not occur in 2014, I believe them to be past changes not worthy of mentioning.

2.2. Identification of FY 2016 Impact Fee-Fundable Capital Projects

The following projects will appear on the FY 2016 Jefferson County Capital Improvement Plan and are listed because they have been identified by the Impact Fee Program Specialist as being eligible for funding by impact fees, either in whole or in part. However, a final determination of eligibility has not been made. Projects so identified represent expansion of the current level of service. Exclusion of other projects, listed in the FY 2016 CIP but not included here, only indicates that they are not eligible for funding by impact fees and should not be taken as an indication of their overall merit.

Note that in all service categories, there are insufficient funds to approve all listed projects. Tables 9-12 list all potentially fundable projects with the knowledge that not all listed projects will be funded via impact fees.

2.2.1. Schools

Table 9. BOE Fee Fundable Projects

Project	Current Request	Funding Potential	Category
Jefferson County Bus Garage /1	\$1,500,000	\$1,000,000	Support/Administration
Classroom and Gym Renovation at Ranson	\$500,000	\$500,000	Support/Administration
Classroom and Gym Renovation at Shepherdstown	\$500,000	\$500,000	Support/Administration
County-Wide Expansion of School Facilities	\$1,000,000	\$500,000	(Varies by Project)
Totals	\$3,500,000	\$2,500,000	

Note: /1 Request exceeds funds anticipated by beginning of FY 2016.

2.2.2. Law Enforcement

Table 10. Law Enforcement Fee Fundable Projects

Project	Current Request	Funding Potential	Category
Purchase of Police Cruisers x (18) /1	\$195,000	\$26,000	Vehicles
Weapons training qualifications range/1	\$20,000	\$10,000	Facilities
Mobile Data Terminal System /1	\$27,500	\$10,000	Vehicles
Totals	\$242,500	\$46,000	

Note: /1 Request exceeds funds anticipated by beginning of FY 2016.

2.2.3. Parks & Recreation

Table 11. Park & Recreation Fee Fundable Projects

Project	Current Request	Funding Potential	Category
Hite Road Park Improvements	\$400,000	\$400,000	Facilities and Improvements
Mowing Equipment	\$32,500	\$32,500	Equipment
Park System Master Plan	\$21,500	\$21,500	Facilities and Improvements
Totals	\$454,000	\$454,000	

2.2.4. Fire & EMS

Table 12. Jefferson County Fire and EMS Projects

Company	Project	Current Request	Funding Potential	Category
Independent	Purchase ALS Response Vehicle	\$50,000	\$50,000	Equipment
JCESA	Building Mortgage	\$81,000	\$81,000	Facilities
JCESA	Protective Firefighter Clothing/1	\$108,650	\$108,650	Equipment
Totals		\$239,650	\$239,650	

Note: /1 Request exceeds funds anticipated by beginning of FY 2016.

2.3. Proposed Fee Boundary Districts

Presently, the only fee category which utilizes fee districts is Law Enforcement. The boundaries of these districts are coincident with the current municipal boundaries. The Law Enforcement Impact Fee Ordinance defines the fee collection district as that portion of the county which is unincorporated. As various municipalities continue to annex portions of the county, this boundary automatically adjusts. Thus there are no specific recommendations to change fee boundaries.

2.4. Proposed Fee Schedule Changes

Under past Office of Impact Fee procedures, impact fee studies have been updated on a three year cycle. In December of 2011, all four impact fee categories underwent a recalculation of which the County Commission elected to retain the current Impact Fee Schedule upon the 2012 Annual Report presentation. The 2011 TischlerBise report indicates that on average, the County updates its impact fee methodologies and components every five years. Therefore the Schools, Law Enforcement, Parks and Recreation, and Fire & EMS impact fee categories are due for recalculation in CY 2015 for presentation in the CY 2015 Annual Report. However, the County Commission directed staff to have the fees recalculated and presented in 2014. The consultant, TischlerBise, Inc., is currently working on the impact fee recalculation. The consultant's fee was \$52,720. We anticipate the final report will be presented to the County Commission by March of 2015.

2.4.1. Inflation Adjustments

It is generally recommended that all ordinance schedules not recalculated in any given calendar year be adjusted for inflation. By dictate of the Impact Fee Procedures Ordinance [2003-1], the Impact Fee Program Specialist must use the Price Indexes for Gross Government Fixed Investment by Type which is published by the United States Bureau of Economic Analysis¹. Table 13 is extracted from the United States Bureau of Economic Analysis (BEA) data for price indexes (Table 5.9.4B – Price Indexes for Gross Government Fixed Investment by Type), for year 2012 and 2013. These represent the most recent price indices and were released on 5 August, 2014. These data constitute the source for the annual inflation adjustments for the four impact fee categories currently in effect. As per the Impact Fee Procedures Ordinance 2003-1, Section 6(B), the annual inflation adjustment will be applied on 1 April 2015 unless the County Commission acts to stay these adjustments.

2.5. Proposed Changes to Level of Service Standards

2.5.1. Overview

West Virginia Code §7-20 requires that the County maintain, as part of its capital improvement program, level of service standards (LOS) for impact fee-applicable categories. The County maintains its LOS as the base data used to conduct impact fee calculations and these standards are documented in the various impact fee studies. Thus, the Level of Service Standards for the categories of Schools, Law Enforcement, Parks & Recreation, and Fire & EMS services were last updated in December of 2011 and are currently in the process of being recalculated.

Regardless of whether the County Commission adopts any or all of the recalculated fee schedules, the recalculation exercise in effect recalibrates the Level of Service Standards for Jefferson County. The next scheduled update to the Level of Service Standards will occur in 2015, under the recalculation currently being performed by TischlerBise, Inc..

2.6. Proposed Changes to Base Data for Fee Calculation

There are no changes at this time.

3. 2011 Inflation Adjustments

3.1. Source Data

The following Table 13 is extracted from the United States Bureau of Economic Analysis (BEA) data for price indexes (Table 5.9.4B - Price Indexes for Gross Government Fixed Investment by Type), for years 2012 and 2013². These represent the most recent price indices and were released on 5 August, 2014. These data constitute the source for the annual inflation adjustments for the 4 impact fee categories currently in effect. As per the Impact Fee Procedures Ordinance 2003-1,

¹ Source is Table 5.9.4B, lines 35, 36 and 43.

² Source: <http://www.bea.gov/iTable/iTable.cfm?ReqID=9&step=1#reqid=9&step=3&isuri+1&903=338> (select Table 5.9.4B).

Section 6(B), the annual inflation adjustment will be applied on 1 April 2015 unless the County Commission acts to stay these adjustments. The inflationary adjustments result in a higher impact fee for all fee categories.

The values in the columns titled 2014 Impact Fee (tables 14-17) are the fees in effect as of January 2014. No changes were made to the impact fee amounts in 2013; therefore, the impact fee amounts for 2014 are the same as those in effect in 2013.

Table 13. Price Indices and Cost of Living Adjustment

BEA Table Line	Fee Category	Structure Class	Price Index CY 2012	Price Index CY 2013	Differential (Inflation Adjustment Factor)
35	School	State and Local – Educational	105.979	105.826	1.0155
36	Law	State and Local – Public Safety	97.961	102.465	1.0460
37	Parks	Amusement & Recreation	97.938	102.487	1.0464
36	Fire	State and Local – Public Safety	97.961	102.465	1.0460

Source: Bureau of Economic Analysis, US Department of Commerce.

3.2. Inflation Adjustment – Schools

Table 14. Inflation Adjustment – Schools

Residential Development	2014 Impact Fee	2014 Adjusted	Differential
Single Family	\$11,358	\$11,534	\$176
Town home/Duplex	\$8,560	\$8,693	\$133
Multi-family	\$6,306	\$6,404	\$98

3.3. Inflation Adjustment – Law Enforcement

Table 15. Inflation Adjustment - Law Enforcement

Residential Development	2014 Impact Fee	2014 Adjusted	Differential
Single Family	\$262	\$274	\$12
Town home/Duplex	\$200	\$209	\$9
Multi-family	\$197	\$206	\$9
Non Residential Development (fees per 1,000 sq ft gross usable floor area)	2014 Impact Fee	2014 Adjusted	Differential
Commercial/Shopping Center 25,000 SF or less	\$0.63	\$0.66	\$0.03
Commercial/Shopping Center 25,001 – 50,000 SF	\$0.59	\$0.61	\$0.03
Commercial/Shopping Center 50,001 – 100,000 SF	\$0.51	\$0.53	\$0.02
Commercial/Shopping Center 100,001 – 200,000 SF	\$0.44	\$0.46	\$0.02
Commercial/Shopping Center over 200,000 SF	\$0.38	\$0.39	\$0.02
Office/Institutional 10,000 SF or less	\$0.29	\$0.30	\$0.01
Office/Institutional 10,001 – 25,000 SF	\$0.24	\$0.25	\$0.01
Office/Institutional 25,001 – 50,000 SF	\$0.20	\$0.21	\$0.01
Office/Institutional 50,001 – 100,000 SF	\$0.17	\$0.18	\$0.01
Office/Institutional over 100,000 SF	\$0.15	\$0.15	\$0.01
Business Park	\$0.17	\$0.17	\$0.01
Light Industrial	\$0.09	\$0.09	\$0.00
Warehousing	\$0.07	\$0.07	\$0.00
Manufacturing	\$0.05	\$0.05	\$0.00

3.4. Inflation Adjustment – Parks & Recreation

Table 16. Inflation Adjustment - Parks & Recreation

Residential Development	2014 Impact Fee	2014 Adjusted	Differential
Single Family	\$752	\$787	\$35
Town home/Duplex	\$575	\$601	\$26
Multi-family	\$566	\$592	\$26

3.5. Inflation Adjustment – Fire & EMS

Table 17. Inflation Adjustment - Fire & EMS

Residential Development	2014 Impact Fee	2014 Adjusted	Differential
Single Family	\$698	\$730	\$32
Town home/Duplex	\$533	\$557	\$24
Multi-family	\$525	\$549	\$24
Non Residential Development (fees per 1,000 sq ft gross usable floor area)	2014 Impact Fee	2014 Adjusted	Differential
Commercial/Shopping Center 25,000 SF or less	\$11.77	\$12.31	\$0.54
Commercial/Shopping Center 25,001 – 50,000 SF	\$10.91	\$11.41	\$0.50
Commercial/Shopping Center 50,001 – 100,000 SF	\$9.55	\$9.98	\$0.44
Commercial/Shopping Center 100,001 – 200,000 SF	\$8.27	\$8.65	\$0.38
Commercial/Shopping Center over 200,000 SF	\$7.09	\$7.42	\$0.33
Office/Institutional 10,000 SF or less	\$5.49	\$5.74	\$0.25
Office/Institutional 10,001 – 25,000 SF	\$4.45	\$4.65	\$0.20
Office/Institutional 25,001 – 50,000 SF	\$3.79	\$3.96	\$0.17
Office/Institutional 50,001 – 100,000 SF	\$2.76	\$2.88	\$0.13
Office/Institutional over 100,000 SF	\$2.74	\$2.87	\$0.13
Business Park	\$3.09	\$3.23	\$0.14
Light Industrial	\$1.69	\$1.77	\$0.08
Warehousing	\$1.20	\$1.26	\$0.06
Manufacturing	\$0.93	\$0.97	\$0.04

3.6. Residential Fee Totals – Inflation Adjusted

The Impact Fee Procedure Ordinance (2003-1) indicates that unless the Commission acts to prevent these adjustments from taking effect, they automatically apply on the first day of April (c.f. §6(B) *et seq*). If the County Commission does not act to prevent the inflation adjustments listed in Table 18 from going into effect, the fee schedule listed in Table 18 below will apply on 1 April 2015. Commercial fee schedules are always determined by the Impact Fee Program Specialist on a case by case basis and thus may not easily be condensed into a summary table. This fee schedule does not include any schedule resulting from the fee recalculations of December 2011, as those fees adjustments were not adopted; and there has been no inflationary adjustments to the fee amounts since then either.

Table 18. Inflation Adjusted Maximum Fee Schedule - 01 April 2015

Residential Development	Impact Fee Category	Current Impact Fee per Dwelling Unit	01 April 2015 Impact Fee per Dwelling Unit
Single Family	Schools	\$11,358	\$11,534
	Law Enforcement	\$262	\$274
	Parks & Recreation	\$752	\$787
	Fire & EMS	\$698	\$730
	TOTAL	\$13,070	\$13,322
Town Home/Duplex	Schools	\$8,560	\$8,693
	Law Enforcement	\$200	\$209
	Parks & Recreation	\$575	\$601
	Fire & EMS	\$533	\$557
	TOTAL	\$9,868	\$10,060
Multi-Family	Schools	\$6,306	\$6,404
	Law Enforcement	\$197	\$206
	Parks & Recreation	\$566	\$592
	Fire & EMS	\$525	\$549
	TOTAL	\$7,594	\$7,751

ORDINANCE NO. 2013-1

AN ORDINANCE OF JEFFERSON COUNTY, WEST VIRGINIA, AMENDING CERTAIN PARTS OF PRIOR COUNTY IMPACT FEE ORDINANCES 2005-1 AND 2005-3; REGARDING AMENDING AND/OR REDUCING CERTAIN IMPACT FEE RATES APPLYING TO NON-RESIDENTIAL UNITS FOR A SPECIFIED PERIOD OF TIME; REQUIRING A REVIEW OF COMMERCIAL AND ECONOMIC DEVELOPMENT AT THE END OF ONE YEAR .

WHEREAS, the County Commission of Jefferson County, West Virginia adopted Ordinance 2005-1 and 2005-3 on January 20, 2005, which Ordinances provide for Law Enforcement and Fire and EMS fees to be paid on new construction;

WHEREAS, the Jefferson County Commission recognizes that the adverse effects of the national recession and the financial and credit crises are still impacting the state and local economy;

WHEREAS, said impacts have resulted in a significant reduction in new non-residential commercial development and construction activity in Jefferson County;

WHEREAS, Non-residential Commercial development provides local jobs and economic opportunity to the citizens of Jefferson County;

WHEREAS, a decrease in Non-residential Commercial development has a negative impact upon the citizens of Jefferson County;

WHEREAS, the Jefferson County Commission hereby finds that it is in the best interest of the citizens of Jefferson County to encourage economic development by temporarily reducing the impact fees assessed on new Non-residential Commercial Development;

WHEREAS, the Commission has determined that a reduction on the rate of collection of the Law Enforcement and the Fire and EMS impact fees will further the desired purpose of stimulating economic development and non-residential commercial construction activity in Jefferson County;

WHEREAS, the County Commission desires an update from the Jefferson County Development Authority on the development and permitting activity of non-residential construction after the initial twenty-four (24) months of the reduction to determine the effectiveness of the reduction in stimulating economic and commercial growth;

NOW, THEREFORE BE IT ORDAINED BY THE COUNTY COMMISSION OF JEFFERSON COUNTY, WEST VIRGINIA:

SECTION 1. AMENDING THE NON-RESIDENTIAL IMPACT FEES SET FORTH IN ORDINANCES 2005-1 AND 2005-3.

- (1) The impact fee rates charged to Non-residential Development in Ordinance No. 2005-1 (Law Enforcement Impact Fees) and Ordinance No. 2005-3 (Fire and EMS Impact Fees) shall be reduced to by ninety-nine percent (99%) commencing on July 1, 2013 for a period of twenty-

four (24) months through the County Commission's review at the end of the twenty-four (24) month period.

- (2) At the end of the initial twenty-four (24) month period, the County Commission, using the report received from the Jefferson County Development Authority, shall review the effectiveness of the reduction in encouraging commercial development and stimulating the local economy. After completion of such review, the Commission shall either: 1) maintain the reduction implemented by the Ordinance; 2) return the non-residential development impact fees to the fee schedule provided in Ordinance Nos. 2005-1 and 2005-3; or 3) implement a new non-residential development impact fee schedule.
- (3) The reduction in the non-residential fees as provided for in this Ordinance may extend beyond the initial twenty-four (24) month period and shall remain in effect until the County Commission completes its review of the reduction's impact on commercial and economic development.

SECTION 2. EFFECTIVE DATE.

This Ordinance shall take effect upon an affirmative, majority vote of the County Commission. Except as specifically provided otherwise herein, this Ordinance shall supersede all other Ordinance(s) of Jefferson County, West Virginia to the extent such other Ordinance(s) are in conflict herewith. However, the amended impact fees associated with non-residential development as set forth in this Ordinance shall not become effective until July 1, 2013.

SECTION 3. Severability.

- (1) If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion of this Ordinance shall be deemed to be a separate, distinct and independent provision and such holding shall not affect the validity of the remaining provisions of this Ordinance nor impair or nullify the remainder of this Ordinance which shall continue in full force and effect.
- (2) If the application of any provision of this Ordinance to any new development is declared to be invalid by a decision of any court of competent jurisdiction, the intent of the County Commissioners is that such decision shall be limited only to the specific new development expressly involved in the controversy, action or proceeding in which such decision of invalidity was rendered. Such decision shall not affect, impair, or nullify this Ordinance as a whole or the application of any provision of this Ordinance to any other new development.

SECTION 4. DEFINITIONS.

Terms used in this Ordinance shall have the meaning provided in the applicable "Definition" Section(s) of the Jefferson County Impact Fee Procedures Ordinance unless modified or otherwise stated herein.

SECTION 5. INCLUSION IN THE CODE.

It is the intention of the County Commission of Jefferson County, West Virginia, and it is hereby provided, that the provisions of this Ordinance shall be made part of the Jefferson County Impact Fee Ordinances. To this end, any section or subsection of this Ordinance may be re-numbered or re-lettered to accomplish such intention, and the word "Ordinance" may be changed to "Section", "Article", or any other appropriate designation.

SECTION 6. FULL FORCE AND EFFECT OF REMAINDER.

All section, subsections, clauses, sentences, phrases, and provisions of Ordinance Nos. 2005-1 and 2005-3 not changed or amended herein shall stay the same and remain in full force and effect until amended, repealed or otherwise acted upon by the County Commission of Jefferson County.

The undersigned hereby certifies that this Ordinance was approved and adopted by the Jefferson County Commission on the ____ day of June, 2013.

JEFFERSON COUNTY, WEST VIRGINIA
Engineering Department
Office of Impact Fees
116 East Washington Street, P.O. Box 716
Charles Town, WV 25414

Michelle Mason
Impact Fee Program Specialist

Phone: (304) 728-3331
Fax: (304) 728-3953
mmason@jeffersoncountywv.org

Affordable Housing Discounted Impact Fee Per Dwelling Unit Type
December 31, 2014 Housing Index Average Market Value
for Jefferson County, WV: \$219,332

Current Impact Fee	Town Home			
	Single Family	Duplex	Multi-Family	
	\$13,070	\$9,868	\$7,594	
Affordable Housing				
Percentage	Market Value	Discounted Impact Fee Per Dwelling Unit Type		
60%	\$131,599	\$7,842	\$5,921	\$4,556
59%	\$129,406	\$7,711	\$5,822	\$4,480
58%	\$127,213	\$7,581	\$5,723	\$4,405
57%	\$125,019	\$7,450	\$5,625	\$4,329
56%	\$122,826	\$7,319	\$5,526	\$4,253
55%	\$120,633	\$7,188	\$5,427	\$4,177
54%	\$118,439	\$7,058	\$5,329	\$4,101
53%	\$116,246	\$6,927	\$5,230	\$4,025
52%	\$114,053	\$6,796	\$5,131	\$3,949
51%	\$111,859	\$6,666	\$5,033	\$3,873
50%	\$109,666	\$6,535	\$4,934	\$3,797
49%	\$107,473	\$6,404	\$4,835	\$3,721
48%	\$105,279	\$6,274	\$4,737	\$3,645
47%	\$103,086	\$6,143	\$4,638	\$3,569
46%	\$100,893	\$6,012	\$4,539	\$3,493
45%	\$98,699	\$5,882	\$4,441	\$3,417
44%	\$96,506	\$5,751	\$4,342	\$3,341
43%	\$94,313	\$5,620	\$4,243	\$3,265
42%	\$92,119	\$5,489	\$4,145	\$3,189
41%	\$89,926	\$5,359	\$4,046	\$3,114
40%	\$87,733	\$5,228	\$3,947	\$3,038
39%	\$85,539	\$5,097	\$3,849	\$2,962
38%	\$83,346	\$4,967	\$3,750	\$2,886
37%	\$81,153	\$4,836	\$3,651	\$2,810
36%	\$78,960	\$4,705	\$3,552	\$2,734
35%	\$76,766	\$4,575	\$3,454	\$2,658
34%	\$74,573	\$4,444	\$3,355	\$2,582
33%	\$72,380	\$4,313	\$3,256	\$2,506
32%	\$70,186	\$4,182	\$3,158	\$2,430
31%	\$67,993	\$4,052	\$3,059	\$2,354
30%	\$65,800	\$3,921	\$2,960	\$2,278
29%	\$63,606	\$3,790	\$2,862	\$2,202
28%	\$61,413	\$3,660	\$2,763	\$2,126
27%	\$59,220	\$3,529	\$2,664	\$2,050
26%	\$57,026	\$3,398	\$2,566	\$1,974
25%	\$54,833	\$3,268	\$2,467	\$1,899

Disclaimer: Figures updated and effective 1 January through 31 December 2015 per the WV Tax Commissioner.

Commission Office Use Only

Date on Agenda:

Appt Time or New Business:

AGENDA REQUEST FORM

Name: Roger Goodwin, Chief County Engineer

Department or Entity: Engineering Department

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1st Choice: February 5, 2015

Date Requested – 2nd Choice: February 19, 2015

If a specific date is needed, please provide reason for specific date:

Subject: Property Safety Enforcement Agency Case 12-001 (Bierer)
Demolition of Dwelling/Structure
Property located at 169 Daisy Lane, Walnut Grove Subdivision
Charles Town Tax District, Map 4C, Parcel 32
Deed Book 737, Page 340

Please provide the County Commission with a description of your request or presentation, including any background information:

The County Commission obtained a Circuit Court order granting permission to demolish the dwelling/structure at the above noted property due to a violation of the Property Safety Enforcement Ordinance.

The Request for Proposals and the Scope of Work is attached. The project was advertised for bids to perform the work and the prices from the attached bids/proposals received on January 27, 2015, are as follows:

Pittsnogle, LLC	\$ 9,974.00
United Wreckers & Excavators, Inc.	\$11,845.00
Remac America, Inc.	\$12,222.00

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve): **Move to accept the Proposal from Pittsnogle, LLC in the amount of \$9,974.00 contingent upon the Finance Director demonstrating to the County Commission that funding is available for this project.**

Attachments:

Pittsnogle, LLC Bid
United Wreckers Bid
Remac America Bid
Request for Proposals & Scope of Work

PITTSNOGLE, LLC

1225 ROCK CLIFF DRIVE
MARTINSBURG, WV 25401
Phone/Fax 304-596-9966

WV Asbestos Contractor #AC002125
WV Contractors # WV043361

VA Asbestos Contractor #3306 001014
VA Class A Contractor #2705 131470A

PROPOSAL

January 27, 2015

Jefferson County Commission
Jefferson County Engineering Department
116 East Washington Street, Suite 100
Charles Town, WV 25414

Re: Property Safety Case 12-001 (Bierer)
Asbestos Abatement and Demolition
169 Daisy Lane, Lot 12, Walnut Grove Subdivision

COPY

Scope of Work:

As per the "REQUEST FOR PROPOSAL", copy attached, and more specifically as follows:

ASBESTOS ABATEMENT:

Filing of Abatement and Demolition Notices and payment of associated fees. Abatement of Asbestos Containing Material (ACM) as identified in the asbestos inspection report prepared by Global Environmental & Remediation, LLC and dated December 16, 2014. Proper removal, transportation and disposal of ACM in the approximate quantities described, as dictated by law. All necessary construction and subsequent removal and disposal of Containment and Critical Barriers. Includes all Labor, Material and Equipment to accomplish described work. This includes Negative Air Machines, Personal Protective Equipment and Personal Air monitoring of employees of PITTSNOGLE, LLC only; and as required by law. Upon disposal of waste in a Landfill licensed to accept ACM, a copy of the required waste manifest will be provided to the Owner of the property.

DEMOLITION:

Immediately upon completion of the Asbestos Abatement, and upon satisfactory visual inspection by a West Virginia licensed Asbestos Inspector, the structure will be demolished. Waste manifests for demolition wastes will be provided to the owner. Includes all applicable taxes.

Firm Lump Sum

\$ 9,974.00

No subcontractors will be used on this project.

EXCLUSIONS:

None

Terms: As per the contract documents

Proposed by: 

David M. Pittsnogle, Sole Member

Date 1/27/15

Accepted by: _____

Date _____

Printed Name: _____

COPY

Proposal

United Wreckers & Excavators, Inc

2771 Butlers Chapel Road
Martinsburg WV 25403

PH: (304) 754-8072 FAX: (304) 754-8072 Email: jndsjd@frontier.com

Proposal Submitted To		Work Location	
Name:	Jefferson County commission	169 Daisy Lane Charles Town	
Address:	116 E Washington St Ste 100 Charles Town, WV		
Phone:	Fax:		
Date: 11/12/14			

Contractor will furnish all labor and all equipment required to raze and remove the structure located:

169 Daisy Lane
Charles Town

Contractor will remove all demolition materials and all demolition debris from said premises. Contractor will pay all associated hauling and landfill fees as agreed upon from this contract. Contractor will backfill, per RFP requirements. Contractor will Seed and Mulch disturbed area. Contractor will cut and cap utilities as per RFP. Contractor will remove asbestos according report furnished by owner.

Additional/Special Contract Provisions:

FOR THE TOTAL SUM OF: \$11,845.00 (Eleven thousand eight hundred forty five Dollars)

This contract price does NOT include removal of any hazardous material unless otherwise stated above. Changes in the above specifications may be made only upon written agreement and extra charges will be made. All materials become property of said contractor upon signing of this document. All agreements are contingent upon delays beyond our control. You, the owner, are to carry fire, tornado, and other necessary insurance upon the above work. **Our workers are fully covered by Workers Compensation and general liability insurance.** This proposal may be withdrawn by us at any time prior to acceptance. **PAYMENT IS DUE IN FULL UPON COMPLETION** the day the job is finished unless otherwise specified. This proposal is valid for 30 days from the above submitted date.

Respectfully submitted by: **UNITED WRECKERS & EXCAVATORS, INC**

Per Joseph N. Dugan
Joseph N. Dugan, President

Acceptance

The above prices, specification and conditions are accepted.

ACCEPTED BY: _____ DATE: _____
Printed Name/Signature



REMAC AMERICA, INC.

Demolition, Hauling & Industrial Services

Media Blasting
Exterior Demolition
Water Tower Removal
Selective Interior Demolition
Radio Tower Dismantlement
Block and Concrete Demolition
Steel, Block or Wood Silo Removal
Dismantlement Contracting Services
Commodities, Lumber and C&D Hauling

Recycling

catalytic converters, precious metals, junk cars,
ferrous and non-ferrous metal, vinyl, electronic scrap, tires,
electric motors, brass, aluminum, copper, & batteries

Facilities Owned & Operated by REMAC AMERICA, INC.
Summit Point Salvage & Recycling in Summit Point, WV
The Metal Exchange in Winchester, VA
REMAC METALS

Environmental

Remediation
Natural Disaster Response
Infrastructure Restoration
RCRA & TSCA Waste Disposal
Chemical Lab Packing Services
Waste & Chemical Lab Analysis
Oil & Chemical Spill Response & Clean-Up
Underground Storage Tank Removal Unknown
Waste Oil & Hydrocarbon Pick-up & Recycling

corporate office & mailing address: 10860 Spring Knoll Drive Potomac, MD 20854 fax: 301-299-5990 telephone: 301-299-0126

January 27, 2015

Mr. Roger Goodwin
Chief County Engineer
Property Safety Case 12-001 (Bierer) Demolition Proposal
116 East Washington St. Ste. 100
Charles Town, WV 25414

RE: Project Title: Property Safety Case 12-001 (Bierer) Demolition Proposal

COPY

Dear Roger:

Please find attached our response to the above referenced project.

Performing the work required to perform this demolition would be a source of great pride for our organization.

REMAC AMERICA, INC. is pleased to submit our bid of \$12,222.00.

I look forward to hearing from you and thank you for the opportunity to be of service.

Sincerely,

Stephanie J. Reel
Vice President

JEFFERSON COUNTY, WEST VIRGINIA

Engineering Department
116 East Washington Street
P.O. Box 716
Charles Town, West Virginia 25414

Phone: 304-728-3257
Fax: 304-728-3953

Email: engineering@jeffersoncountywv.org

REQUEST FOR PROPOSALS

Demolition

By Order of the Circuit Court of Jefferson County (Civil Action No. 14-C-210); proposals are being accepted by the County Commission of Jefferson County, West Virginia, for the following work to remove a hazardous, unsafe, abandoned, unoccupied, and dilapidated dwelling from a property in Jefferson County:

Project: Property Safety Enforcement Agency Case 12-001 (Bierer)

Property Location: Jefferson County Tax Map 4C
Parcel 32
Charles Town Tax District
Deed Book 737, Page 340.
Property is located at 169 Daisy Lane, Lot 12, Walnut Grove Subdivision on the east side of Route 17, Flowing Springs Road, approximately 1 mile north of intersection with Route 9, in Jefferson County.

The scope of work generally involves the demolition of a dilapidated split-level single-family dwelling on the property, removal and disposal of all demolition materials, trash & debris in a legal manner, backfilling of foundation, seeding and mulching of disturbed area, and termination of all electric, phone, cable, public water and public sewer utilities to the property.

Proposals shall be received by 10:00 am, Wednesday, October 29, 2014, in the Office of the Jefferson County Engineering Department, 116 East Washington Street, Suite 100, Charles Town, WV 25414.

A mandatory pre-bid conference will be held on Wednesday, October 22nd, 2014, at 10:00 A.M. (local prevailing time) in the Jefferson County Commission meeting room, located in the Charles Town Library, basement side entrance, at 200 East Washington Street, Charles Town, West Virginia.

The detailed scope of work, terms and conditions, and proposal requirements may be obtained from the Jefferson County Engineering Department, 116 East Washington Street, Suite 100, Charles Town, West Virginia, 25414, Phone: 304-728-3257; or viewed on the Jefferson County web page at: www.jeffersoncountywv.org

INFORMATION FOR BIDDERS & BID PRICE SUBMISSION:

**Property Safety Case 12-001 (Bierer)
169 Daisy Lane, Lot 12, Walnut Grove Subdivision
Jefferson County, West Virginia**

A mandatory pre-bid conference will be held on Wednesday, October 22nd, 2014, at 10:00 A.M. (local prevailing time) in the Jefferson County Commission meeting room, located in the Charles Town Library, basement side entrance, at 200 East Washington Street, Charles Town, West Virginia. The Chief County Engineer will lead a project site visit following the pre-bid conference for potential bidders to view the site.

Written Sealed Proposals will be accepted until 10:00 am (local prevailing time), Wednesday, October 29, 2014, in the Office of the Jefferson County Engineering Department, at 116 East Washington Street, Suite 100, Charles Town, West Virginia, 25414. Proposals will then, at said time, be publicly opened and the bid amount read aloud in the conference room of the Office of the Jefferson County Engineering Department. Failure to submit the written proposal before the deadline shall be due cause to reject the proposal.

All Bidders shall hold a current West Virginia Contractor's License on the proposal due date and shall be in good standing with the State of West Virginia.

The Jefferson County Commission, through the Jefferson County Engineering Department, is acting as the project manager for this project. The successful Bidder/Contractor agrees to save and hold harmless, and protect the Jefferson County Commission, its agents and employees, from any and all liability resulting out of any acts and/or negligence by the Contractor in the completion of the work for this project.

The Bidder shall submit a Bid Bond in the amount of Five Percent (5%) of the Grand Total of the Proposal/Bid Amount to ensure that the Bidder will honor the bid and enter into a contract with the Jefferson County Commission to complete the work. The Bid Bond shall be forfeited to the Jefferson County Commission in the event the Bidder fails to satisfy all requirements and enter into a contract, if awarded the contract. The Bid Bonds shall be returned to all bidders upon execution of a contract with the successful bidder.

Upon receipt of the Notice of Award, the successful bidder shall submit, within 10 calendar days, a performance bond in the amount of 100% of the Grand Total bid price, and satisfactory certificates of insurance for Liability Insurance and West Virginia Worker's Compensation Insurance.

The Bidder's proposal shall clearly show the price for all the work included in this Request for Proposals, including all applicable taxes, fees, permit fees, etc. The Bidder is advised that the work is being paid for with public funds and that the State of West Virginia prevailing wage rates shall apply. Contractor shall provide documentation and/or certification that the applicable wage rate was fully paid, for each type of worker on the job, upon completion of the work and prior to final payment.

The Bidder's proposal shall include the scope of work and terms and conditions outlined in the Request for Proposals. The proposal shall include the name of the Bidder, address, phone number, name of person authorized to submit the proposal/bid and their signature, date and the price for the work.

The Bidder's proposal and bid price shall remain open for sixty (60) calendar days from the proposal due date. The Jefferson County Commission reserves the right to waive any informality in the proposals and/or any formality in the proposal submission process; and the right to reject any or all proposals.

The Proposal shall be submitted in a sealed envelope with proper identification. The envelope shall be identified as:

"Property Safety Case 12-001 (Bierer) Demolition Proposal."

The envelope shall be sealed and labeled with:

Bidder's Name
Mailing Address
Phone Number

The sealed envelope shall contain the following items:

1. Bidder's proposal, including the scope of work, and the price for completing the scope of work.
2. List of West Virginia Licensed Subcontractors proposed for work on this project.
3. Copy of Bidder's current West Virginia contractor's license.
4. Bid Bond in the amount of Five Percent (5%) of the Grand Total of the Proposal/Bid Amount.

SCOPE OF WORK

**Property Safety Case 12-001 (Bierer)
169 Daisy Lane, Lot 12, Walnut Grove Subdivision
Jefferson County, West Virginia**

1. Contractor shall provide all materials, labor and equipment necessary to remove all brush, trees & vegetation within 10 feet of the dwelling unit and remove it from the property and dispose of it in a legal manner.
2. Contractor shall provide all materials, labor and equipment necessary to properly terminate all utility services to the dwelling/property, including electric, phone, cable, water (Jefferson Utilities, Inc.) and sanitary sewer (Jefferson County Public Service District) services. Contractor shall coordinate the termination of all utilities with the appropriate utility service provider and all work shall be performed in accordance with their requirements. Contractor shall pay all fees that may be assessed by the utilities that are associated with the termination of the utility services.

Prior to submitting a final invoice, the Contractor shall provide to the Chief County Engineer documentation or certification from each utility that the utility services are terminated to their satisfaction.

The Contractor shall be responsible for having the location of underground utilities, located on or adjacent to the property, located and marked prior to beginning the work. Contractor shall be responsible for any utility lines/services that are damaged as a result of the contractor's work.

3. Contractor shall provide all materials, labor and equipment necessary to demolish the dilapidated split-level single-family dwelling on the property and remove and dispose of all demolition materials, trash & debris in a legal manner. Top of foundation wall shall be removed to one-foot below grade.
4. Contractor shall provide all materials, labor and equipment necessary to backfill the basement foundation with suitable compacted earth fill material and cover with a minimum 2 inches of suitable topsoil (free of roots, rocks & debris) to a finished grade of six-inches above existing grade level. The backfill material and disturbed area shall be finish graded so surface water drains off.
5. Contractor shall provide all materials, labor and equipment necessary to perform work in a manner that results in the least disturbance to the lot and vegetation. Contractor shall seed and mulch all the disturbed area as a result of the Contractor's work.

6. Contractor shall maintain traffic access throughout the subdivision during completion of the work and provide all temporary traffic control necessary until the work is 100% complete; including but not limited to, traffic control signs, barricades, warning lights, flagmen, etc. as deemed necessary. All temporary traffic control devices shall be in accordance with West Virginia Division of Highways standards and specifications.
7. Contractor shall provide all materials, labor and equipment necessary to clean up all trash, debris, and dirt that may be deposited on the roadway as a result of the contractor's work.
8. Contractor shall obtain and pay for all necessary local, state and federal permits and approvals prior to performing any work, including a demolition permit (permit fee shall be waived) from the Office of Permits & Inspections located at the Jefferson County Engineering Department.
9. All Contractors submitting a proposal shall hold a current West Virginia Contractor's License and shall be in good standing with the State of West Virginia. Contractor shall provide to the Jefferson County Commission a copy of the contractor's license issued by the West Virginia Contractor's Licensing Board.
10. The Contractor shall pay for and provide liability and West Virginia Worker's Compensation Insurance. The Contractor shall provide to the County Commission of Jefferson County a certificate of liability insurance in the amount of one million dollars (\$1,000,000) and a copy of the Contractor's current West Virginia Workers' Compensation Insurance certificate.
11. The Contractor agrees to save and hold harmless, and to protect the Jefferson County Commission, its agents and employees from any and all liability resulting out of any acts and/or negligence by the Contractor in the completion of the work for this project.
12. Contractor shall be responsible for safety on this project and performing work in accordance with all local, state and federal safety regulations.

CONTRACT TIME

1. The time limit for completing the work is 45 calendar days from the date when the Notice to Proceed is delivered to the Contractor. All time limits for completion and readiness for final payment are of the essence.

PAYMENT FOR WORK & RELEASE OF LEINS

1. Invoices for Payment may be submitted by the Contractor on the 15th and 30th of each month. Contractor shall submit invoices for payment to the Chief County Engineer for review and processing. The Invoice shall be only for actual work installed. The Invoice for Payment shall be in a format acceptable to the Chief County Engineer. The Chief County Engineer shall review the Invoice for Payment and verify the quantities of work installed. A satisfactory invoice shall then be submitted by the Chief County Engineer to the Jefferson County Commission at their next regular meeting for their approval for payment. Terms for payment shall be net 30 days from approval of the invoice for payment by the Jefferson County Commission.
2. The final Invoice for Payment shall be accompanied by:
 - a. Consent of the performance bond surety, if any, to final payment; and
 - b. Complete and legally effective releases or waivers (satisfactory to the Jefferson County Commission) of all Lien rights arising out of or Liens filed in connection with the Work; and
 - c. Documentation and/or certification that the applicable State of West Virginia prevailing wage rate was fully paid for each type of worker on the job upon completion of the work; and
 - d. Documentation that all utility services to the property were terminated to the satisfaction of the utility provider.

S:\Engineering\engineering\Engineering\ENGINEERING\ENFORCEMENT AGENCY\2012 CASE CORRESPONDENCE & RECORDS\12-001 (Bierer)\2014-09-23 Request for Proposals\2014-09-24 Request for Proposals 12-001 (Bierer).doc

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Jessica Carroll

Department or Organization: Jefferson County Commission

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1st Choice: February 5, 2015

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): Interviews and Appointments to the Community Criminal Justice Board – one unexpired term ending July 3, 2017.

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, February 5, 2015 or as soon thereafter as the Commission may decide:

Jefferson County Community Criminal Justice Board - one unexpired term ending July 3, 2017

The following board member position is vacant:

- one (1) at-large member who is familiar with the community and has an interest in advancing access to substance abuse treatment.

“The Criminal Justice Board evaluates and monitors community corrections programs, services, and facilities to determine their impact on offenders and develop and apply for approval of community corrections programs operated by the Jefferson Day Report Center, a non-profit organization.”

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414 no later than 12:00 pm on the Monday before the proposed appointment date.

Please direct any questions regarding the background needed to apply for these positions to Ronda Eddy, Executive Director, Jefferson Day Report Center at (304) 728-3527.

Additional information regarding appointments to County boards, commissions, and committees may be obtained by calling the Commission Office at (304) 728-3284.

SPIRIT OF JEFFERSON:

PLEASE ADVERTISE ON:

January 21 and 28, 2015

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Jessica Carroll

Department or Organization: **Jefferson County Commission**

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1st Choice: **February 5, 2015**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): Interviews and Appointments to the Harpers Ferry – Bolivar Library Board – one unexpired term ending December 31, 2018

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, February 5, 2015, or as soon thereafter as the Commission may decide:

Harpers Ferry - Bolivar Public Library Board: one unexpired term ending December 31, 2018.

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, no later than 12:00 p.m. on the Monday prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

SPIRIT OF JEFFERSON - PLEASE ADVERTISE ON:

January 21 and 28, 2015

THANKS - JEFFERSON COUNTY COMMISSION

January 30, 2015

To: The County Commission of Jefferson County, WV
Post Office Box 250
Charles Town, WV 25414

Attention: Ms. Jessica Carroll
Executive Administrative Assistant
Jefferson County Commission Office

Ref: Bolivar-Harpers Ferry Public Library Board of Directors

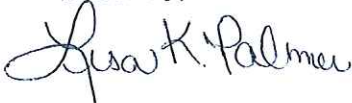
Ms. Carroll:

It has been a pleasure serving on the Bolivar-Harpers Ferry Public Library Board of Directors as the Jefferson County appointed representative since December 3, 2005. I have witnessed the library's growth in patrons, collections, circulation, programs, computer services, and building square footage. One of the highlights was working with the dedicated team of other board members, Library Directors, staff, and volunteers.

After much thought and consideration, it is with regret that I am writing to inform you of my decision not to apply for a new term. Although I have very much enjoyed my time serving the county and the library, it is time for me to move on and allow someone else to fulfill the requirements of this position on the board.

If there is anything I can do to make this transition a smooth one, please do not hesitate to contact me. I wish the Bolivar-Harpers Ferry Public Library continual growth and success in the years to come.

Sincerely,



Lisa Kay Reed Palmer

cc: Ms. Toni Milbourne, President, Bolivar-Harpers Ferry Public Library Board of Directors

Jessica Carroll

From: Kathleen [knhcreations@hotmail.com]
Sent: Monday, January 05, 2015 11:15 AM
To: jcarroll@jeffersoncountywv.org
Subject: Application to Library Board

Sent from Windows Mail

Application of Interest: Harpers Ferry/Bolivar Library Board

Name: Kathleen Hintz

Residence: 81 Oxbow Court, Harpers Ferry, WV

Phone: 304-460-4445

Education: BS in Finance, University of Baltimore

Useful background information:

Retired to WV with my husband in 2010, although we have owned a residence in Hedgesville since 2006.

Throughout my years of employment, I held several management/leadership positions. The most relevant of those positions would be my 20 years with the Federal Deposit Insurance Corporation (FDIC) where I was a bank examiner, supervisor/trainer of bank examiners, review examiner of failing banks, and instructor in the FDIC's Management Excellence Program.

Through my work experience, I've learned to analyze policies and procedures, to assess management ability, as well as to evaluate employee performance.

As we have settled into West Virginia life, I have started to think about what kind of volunteer work I could do. The newspaper article inviting applicants to apply seemed to fall into my lap at just the right time. The Library Board strikes my interest and seems to be something to which my experience may be of value.

I hope you will consider my application. Thank you.

Sincerely,

Jefferson County Commission

Application for Boards, Committees or Commissions

Harpers Ferry / Bolivar Public Library Board

Please type or print information

Name: Sandra W. Donahue

Home Telephone Number: 304-728-7575

Work Address: -

Work Phone Number: -

Mobile Phone Number: -

E-mail Address: genielady331@comcast.net

Party Affiliation: (Building Commission and Health Department applicants)
-

Occupation: Retired Librarian

Education: High School Spring-Ford, Rogersford, PA

College Penn State University - BA

Trade/Business School -

- Are you a United States citizen? Yes No
- Are you a West Virginia resident? Yes No
- Are you a resident of Jefferson County? Yes No
- Are you able to produce verification of residency? Yes No

(Proof of paying personal property tax, voter registration, etc.)

Address: 327 Blue Bird Lane
Harpers Ferry, WV 25425

Magisterial District: Harpers Ferry

List Qualifications for this Position and/or include a resume and cover letter that expresses your interest in serving:

I retired 3 years ago after 20 years as a librarian in the Frederick County (MD) system. I am a Harpers Ferry library patron.

Organization Memberships and Positions Held: volunteer librarian at Mt. Mission Community Library, Program Director AARP chapter, co-editor AARP newsletter, CHAT

Have you ever been convicted of any felonies? If yes, please list. no

Date:	Offense:
<u>/</u>	<u>/</u>
<u>/</u>	<u>/</u>
<u>/</u>	<u>/</u>

Statement: _____

I hereby certify that the facts set forth in the above are true and complete to the best of my knowledge and authorize the Jefferson County Commission to verify their accuracy and to obtain reference information. I hereby release Jefferson County Commission from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an appointment decision based on such information.

I understand that falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for removal.

I understand that I will fully adhere to the policies, rules and regulations of this appointment, including reading, adhering and signing the County's Ethics Statement and adhering to Robert's Rules as provided in a packet to me when obtaining my Oath of Office or on the County's website. I understand I may also attend a free annual Board Training and Ethics Training meeting established by the Jefferson County Commission.

Signature: Joseph W. Donohue Date: 1/2/14

This application is good for and will be retained for two (2) years in accordance with the Administrative Policies and Procedures Policy. In order to be considered for appointment, a new application must be submitted.

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Sandy Slusher McDonald, Deputy County Administrator**

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment: Click here to enter text.

Date Requested – 1st Choice: **February 5, 2015**

If a specific date is needed, please provide reason for specific date: Click here to enter text.

Date Requested – 2nd Choice: Click here to enter text.

Subject (*Wording to be placed on agenda*): **Approval of Resolution and grant application – Citizens Fire Company– Discussion/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:
Click here to enter text.

Is this a funding request? Y/N

If so, how much? **\$ 0 (Pass through Grant)**

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Motion to approve the Resolution and grant application for the Citizens Fire Company in the amount of \$5,000 and to authorize the President of the Commission to affix her signature to the appropriate documents - Discussion/Action

Attach supporting documents for request, or request may be denied.

If not attached, explain: Click here to enter text.

Is equipment needed? Projector Y/N Click here to enter text. Internet/Wi Fi Y/N Click here to enter text.

Telephone for conference call Y/N Click here to enter text.

Contact information:

Email address: Click here to enter text. Phone Number: Click here to enter text.

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS

Pass through grant

JEFFERSON COUNTY COMMISSION CHARLES TOWN, WV

RESOLUTION

The Jefferson County Commission met on the 5th day of February, 2015 with a quorum present and passed the following Resolution:

Be It Resolved that the County Commission of Jefferson County, West Virginia, hereby authorizes Jane Tabb, President of the Jefferson County Commission, to act on its behalf to enter into a contractual agreement with the West Virginia Development Office to receive and administer grant funds pursuant to provisions of the Community Participation Grant Program in the amount of \$5,000. The funds from this project is for the purchase of equipment for the Citizens Fire Company.

Dated: _____

JANE TABB
PRESIDENT
JEFFERSON COUNTY COMMISSION

ATTESTED: _____
County Clerk

15LEDA0066

Community Participation Grant Program

Fiscal Year 2015

Deadline: April 30, 2015

Grantee: Jefferson Co. Commission

Project Number: 15LEDA0066

Project Title: Citizens Fire Company - Equipment for New Fire Truck

Amount: \$5,000

Section 1: Grantee (Local Governing Agency)

GOVERNING AGENCY NAME:	Jefferson County Commission	email:sandy@jeffersoncountywv.org		
CONTACT PERSON:	Sandy McDonald	E-MAIL:		PHONE: 304-728-3284

Yes No Are funds requested for a nonprofit organization? If yes, complete Section 2.

Section 2: Subgrantee (Nonprofit Organization)

NONPROFIT ORGANIZATION:	Citizens Fire Company			
EXECUTIVE DIRECTOR:	Ronald Fletcher, President	E-MAIL:	cfcpresident.fletcher@gmail.com	
ADDRESS:	P.O. Box 927	CITY:	Charles Town	ZIP: 25414
PHONE:	304-279-2029	WEBSITE:	citizensfirecompany.com	

Federal nonprofit certification, 501 (c) determination letter from Internal Revenue Service is attached.

Proof of active registration with the WV Secretary of State is attached.

Section 3: Project Details

Describe in specific terms the scope of the work to be completed and the proposed use(s) of the grant funds. A separate sheet may be attached if additional space is needed.

DESCRIPTION OF PROJECT:
Purchase of equipment and various materials and supplies

PROJECT LOCATION:

OWNER OF PROJECT SITE, PROPERTY OR BUILDING:
LOCATION AND ADDRESS WHERE GRANT FUNDS WILL BE USED (SUFFICIENT TO DRIVE TO SITE):
240 Citizens Way, Charles Town, WV 25414

Attach a copy of the property deed if project site(s) or building(s) are not publicly owned. Application WILL NOT be processed without a deed.

Section 4: Funding Summary

A minimum of 10% is required as a local match. Attach commitment letters for each funding source listed below.

	AMOUNT	SOURCE GRANT, BANK LOAN, FUNDRAISING, ETC.	STATUS PENDING, APPROVED, ONGOING, ETC.	DOCUMENTATION LETTER, RESOLUTION, ETC.
GRANT FUNDS REQUESTED	\$5,000			
LOCAL FUNDS (10% REQUIRED MATCH)	\$ 5,000	fundraising		
OTHER FUNDS	\$			
OTHER FUNDS	\$			
OTHER FUNDS	\$			
TOTAL PROJECT COST	\$10,000			

Section 5: Assurances and Signature

The Grantee hereby assures the State that it and any Subgrantee(s) shall comply with the following laws, regulations, policies, and requirements:

1. The Grantee will perform the work for which the grant was made as determined by the State.
2. The Grantee will start work on the project before the end of the fiscal year in which the grant award is made.
3. The Grantee will comply with the equal employment provision of Titles VI and VII of the 1964 Civil Rights Act and Presidential Executive orders 11246 and 11375 in its hiring practices for work to be performed using grant funds.
4. The Grantee will solicit competitive bids on any major work element exceeding \$2,500 in cost as per West Virginia Purchasing Division procedures outlined in Section 3 of the Purchasing Division handbook, authorized by the WV Code of State Rules Title 148 Series 1.
5. The Grantee will comply with the provisions of the West Virginia Act on Wages on Construction of Public Improvements, West Virginia Code §21-5A for all contracts, involving, but not limited to, construction, reconstruction, demolition, improvement, enlargement, painting, decoration, alteration, and/or repair work necessary for the undertaking and completion of the project, regardless of the source of funds utilized to pay such construction contracts. Bids for such contracts shall be obtained by public notice as a Class II legal advertisement in compliance with the provisions of West Virginia Code §59-3.
6. The Grantee will pay State prevailing wage rates on contract construction unless federal funds are included in the project, in which case, the higher of the State's or Davis-Bacon wage rates will be paid on all contract construction.
7. The Grantee shall obtain professional services, such as consulting, through a request for proposals. Architectural or engineering services shall be pursued in accordance with West Virginia Code §5G.
8. The Grantee assures no costs will be incurred or commitments made relative to a grant prior to the approval of this grant and execution of a contract with the State of West Virginia.
9. The Grantee assures project sites and buildings will be publicly owned or owned by a federally certified nonprofit organization. The use of grant funds at/for private property or private gain is prohibited.
10. The Grantee assures that any part of the project to be occupied by the general public will be made accessible to the handicapped.
11. The Grantee assures that any permits, licenses, or other requirements of particular State or Federal agencies necessary for the project's design, construction, or operation will be secured.
12. The Grantee will not subgrant any of the grant funds received to any of its officials or employees or the members of their families or to employees of the WVDEO or members of the State Legislature in any contracts awarded for work to be performed.
13. The Grantee will maintain and have available for inspection on written request by the State all records kept on the project including bid documents, copies of all contracts, contractors' payrolls, time sheets, and invoices. The Grantee further assures the State that it will schedule an audit of any grant funds to be included in its annual audit as performed by the State Tax Department.
14. The Grantee assures that it has the legal authority to apply for this grant, commit any local matching shares, authorize the person signing the grant to act as an agent for the grantee and abide by the assurances described in section 5 of this application.
15. As the grantee, the county or municipality will act as the administrator of any grant funds provided to nonprofit organizations and will maintain fiduciary responsibility for the expenditure of funds.

Grantee: Jefferson Co. Commission
Project Title: Citizens Fire Company - Equipment for New Fire Truck

Project Number: 15LEDA0066
Amount: \$5,000

No application will be processed without the following documentation:

- Application with Original Signature
- Resolution by Unit of Local Government
- Documentation of Local Match (Minimum 10 Percent)
- Current IRS 501(c) Determination Letter - Required for Nonprofit Organizations
- Current Certificate of Existence/Authorization from WV Secretary of State – Required for Nonprofit Organizations
- Deed to Project Site - Required If Property is Not Publicly Owned

To the best of my knowledge, the information contained in this application is true and correct; the submission thereof has been duly authorized by the governing body; and the grantee and any subgrantee will comply with the regulations, policies, guidelines and requirements outlined by the State of West Virginia and in Section 5 of this application. If the recipient is a nonprofit organization, the county or municipality certifies that this nonprofit organization is legally authorized to receive public funds.

Name: _____ Title: _____

Signature: _____ Date: _____

Mayor or County Commission President
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

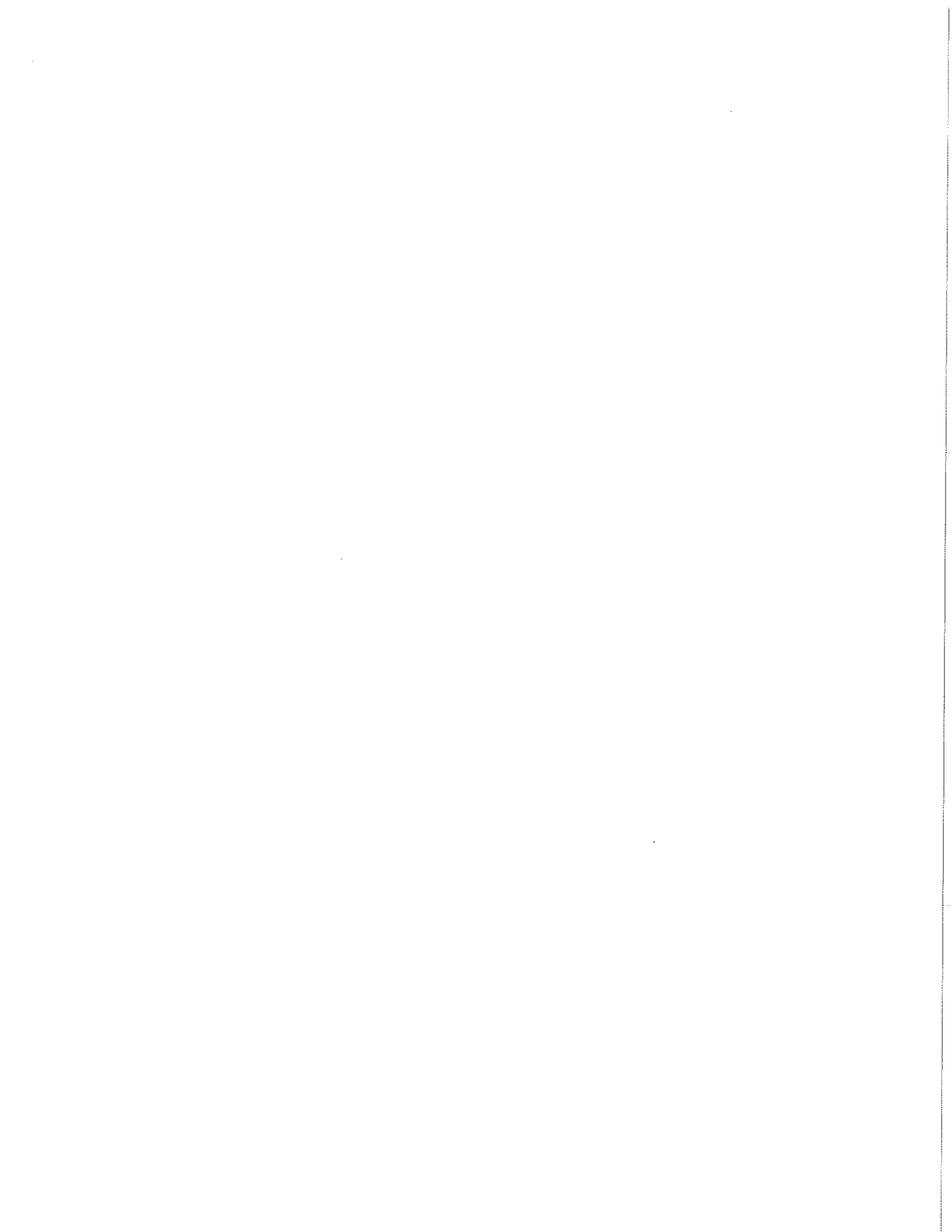
Name: Ronald L Fletcher Title: President

Signature: [Handwritten Signature] Date: _____

Executive Director, Nonprofit Organization
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

West Virginia Development Office
Community Development Division
Community Participation Grant Program
1900 Kanawha Boulevard, East Building 6, Room 553
Charleston, West Virginia 25305
Phone: 304-558-4010 Fax: 304-558-2246
www.wvcommerce.org





AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Ardyth Gilbertson

Department or Organization: **Jefferson County Diversity Council Advisory Board**

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: **Feb. 5, 2015**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): **Request to use JCC meeting room on the 2nd Thursday of each month from 6-7pm.**

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

COUNTY COMMISSION MEETING ROOM

REQUEST FORM

Date Requested: Monthly, every 2nd Thursday
Meeting Time: 6:00 pm to 7:00 pm
Organization Name: Jefferson County Diversity Council Advisory Board
Purpose of Meeting: Promote Diversity in Jefferson County

Please attach a brief description of your organization. (You may attach other printed materials.)

Please check the boxes on all that apply to your organization:

- Has previously used the library
- Is a not-for-profit organization
- Can provide a certificate of insurance
- Indemnification Form provided in lieu of certificate of insurance

By signing this Request, I acknowledge that I have read and fully understand the Jefferson County Commission Meeting Room Policy for the use of the County Commission Meeting Room located at 200 East Washington Street lower level of the Old Charles Town Library. I agree to assume personal responsibility for my organization's compliance with these regulations, the behavior of all those attending any meeting or program, and the care of the meeting room and all property within the room.

Person Making Request: (printed): Ardyth Gilbertson

Signature of Person Making Request: Ardyth Gilbertson Date: 1/29/15

Contact Person: (as above)
(If other than the representative signing above)

Representative's Address: 22 Spring Warbler Way

Shepherdstown, WV 25443
Telephone: cell - 304-268-7435
h - 304-876-3995 Fax: 304-728-3319
email - ardythg@gmail.com

COUNTY COMMISSION MEETING ROOM

INDEMNIFICATION FORM

As the individual or the authorized representative of the organization making the reservation, I agree to indemnify and hold harmless the Jefferson County Commission, its agents and representatives, from any and all lawsuits, action, claims or demands of any character or nature arising out of or brought on account of injuries or damages sustained by any person(s) as a consequence or result of using the meeting room, its furnishings or its equipment.

Person Making Request: (printed): Ardyth Gilbertson
Signature of Person Making Request: Ardyth Gilbertson Date: 1/29/15
Contact Person: (Ardyth Gilbertson)
(If other than the representative signing above)
Representative's Address: 22 Spring Warblers Way
Shepherdstown, WV 25443
Telephone: cell- 304-268-7435
h- 304-876-3995 Fax: _____
E-mail: ardythg@gmail.com

E-mail:

ardepthg@gmail.com

DIVERSITY COUNCIL ADVISORY BOARD

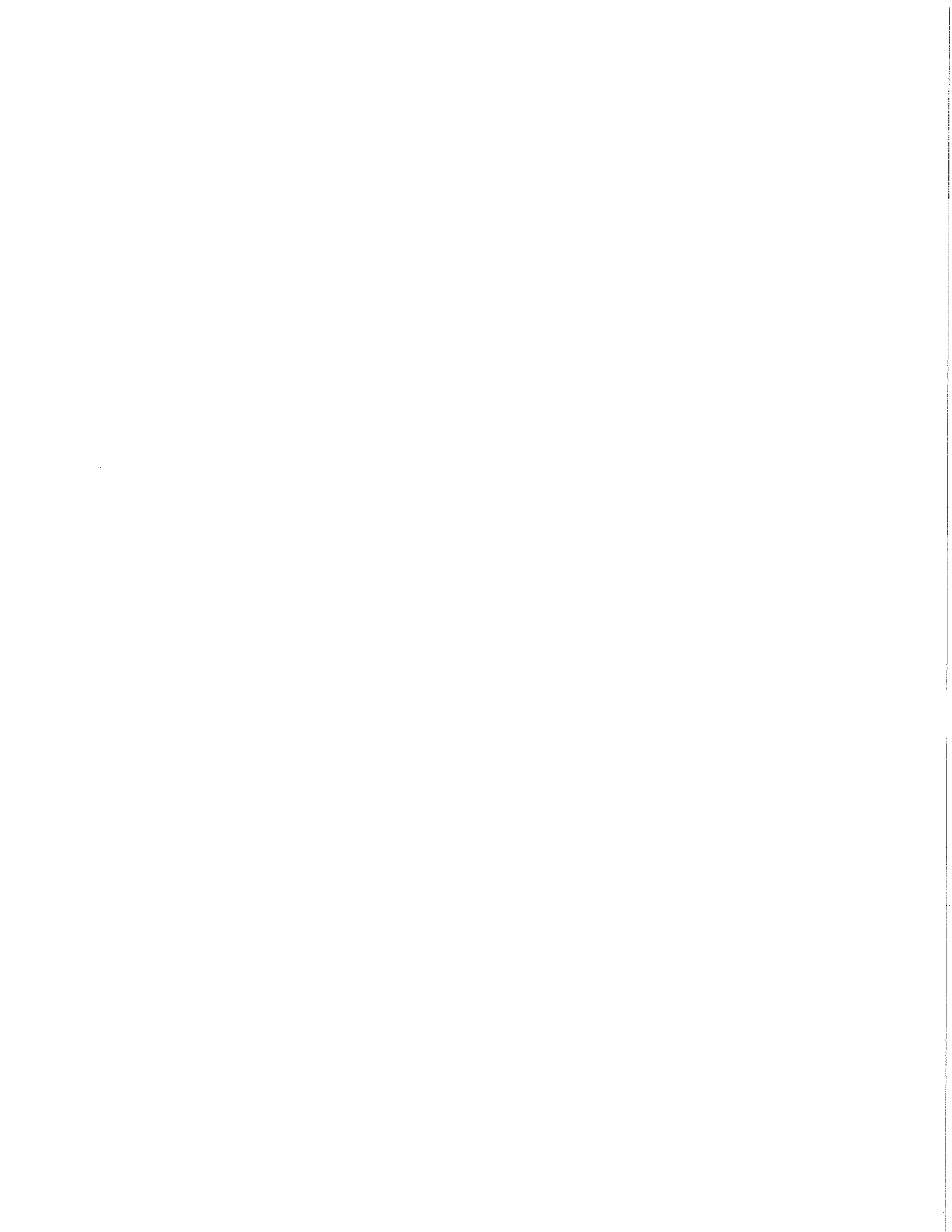
We recognize that Jefferson County WV is a diverse community, which can be an asset & resource for our community. We believe that taking further proactive steps to promote equal treatment of these diverse groups will benefit these groups as well as the whole in today's increasingly diverse world. We believe that the establishment of the Jefferson County Diversity Council can provide the County's Commission, other County Agencies and Charles Town with input & recommendations to promote equal opportunity for all members of the public, including the adoption of a Diversity Action Plan.

Therefore in order to provide a citizens' forum, serve as a Diversity Advisory Board & recommend adoption of a Diversity Action Plan, the DCAB is being formed & has begun to meet as of November 16, 2014.

It shall include at least 5 – 7 voting members broadly selected to represent the diverse people of Jefferson County. Other persons who are interested in our endeavors are welcomed to attend. The initial group will be selected by this body from volunteers & persons recommended who will voluntarily serve to meet monthly to develop an action plan. This plan will be submitted to the County Commission within 6 – 12 months. The group will choose from among themselves a liaison with the County Commission & other Agencies as deemed appropriate, a non - voting presence, in order to communicate to & from them on topics of interest to the group. A quorum will be necessary to meet, & all members shall be given sufficient notice of all meetings. After the Plan is formulated & adopted, the Group shall then select no less than 7 voting members, and representatives as needed to continue as an advisory board to the County, in a fashion it feels will represent the interests of the group it has been established to serve. That group shall meet at least quarterly & as needed to fulfill it's purpose.

Jefferson County WV Diversity Statistics

Jefferson County	Charles Town
Females: 50.6% - 1 in 2	51.9% - 1 in 2
65 y.o. & older: 13.6% - 1 in 8	12.4% - 1 in 8
Under 18 y.o. – 23.0% - 1 in 4	26.9% - 1 in 4
Persons of Color – 16.2% - 1 in 7	23.1% - 1 in 5*
African American – 6.9%- 1 in 14	9.0% - 1 in 11
Hispanic – 5.3% - 1 in 20	9.0% - 1 in 11
High School/non college grad – 52.4% - 1 in 2	58.4% - 1 in 2
Non homeowners – 24.1% - 1 in 4	37.1% - 1 in 3
Below Poverty level – 11.1% - 1 in 9	6.9% - 1 in 14



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Dale Manuel and Patricia Noland

Department or Organization: Jefferson County Commission

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice: February 5, 2015

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): Legislative Updates

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

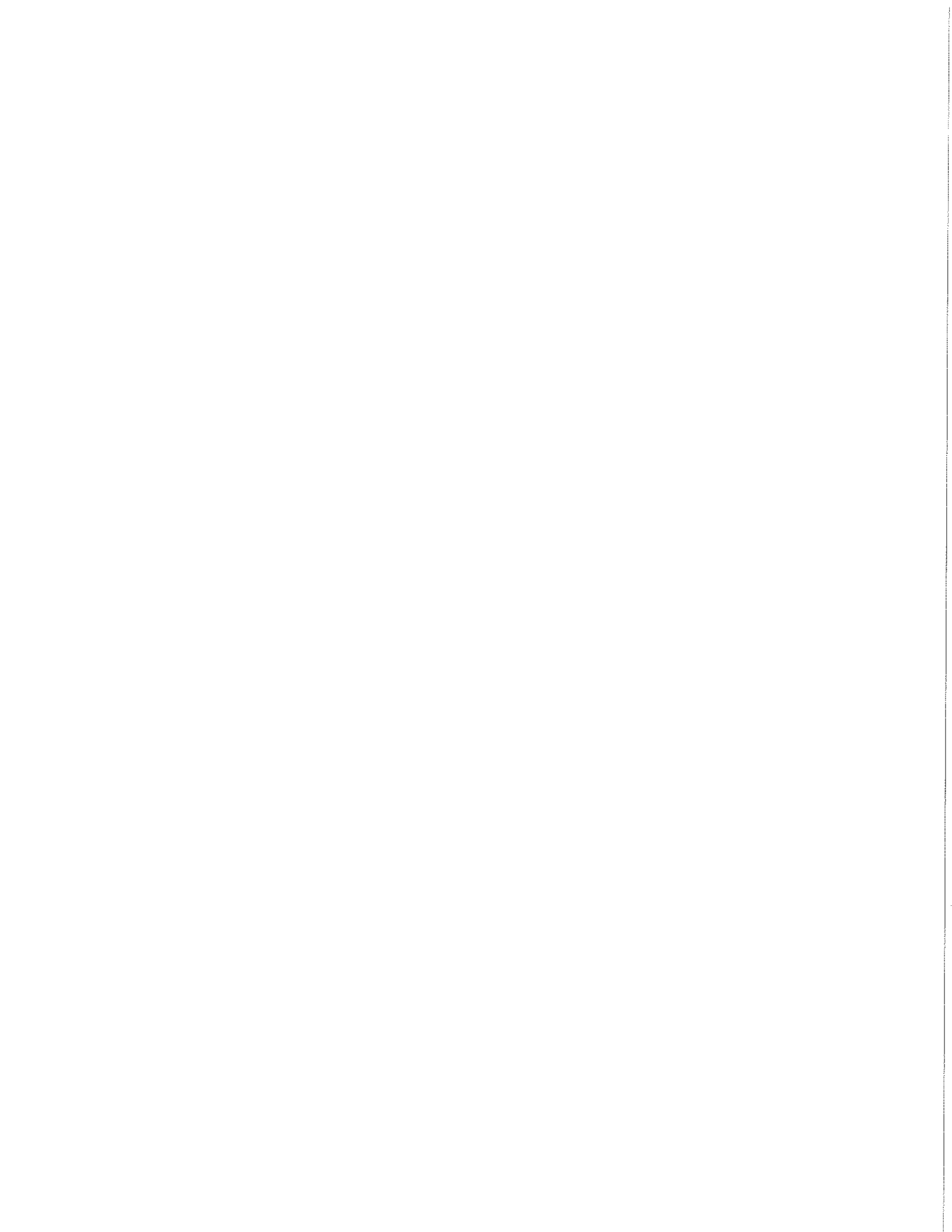
Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



NOTICE
Board of Review and
Equalization

The County Commission of Jefferson County will convene as a Board of Review and Equalization in the County Commission Courtroom at the Courthouse of said County, 100 E. Washington Street, Charles Town, WV on Thursday, January 29, 2015, at 1:30 p.m., for the purpose of reviewing and equalizing assessments returned by the Assessor of Jefferson County for the tax year 2015.

If you disagree with your appraisal, you may appeal by filing a written petition for an informal review with your county Assessor within eight (8) business days of receiving your Notice of Increase in Assessment.

No questions of class changes or late filing of farms shall be addressed, only questions of assessed value will be reviewed.

The Jefferson County Commission will continue to sit as a Board of Review and Equalization in February, 2015 and hold hearings at the Courthouse of said County, 100 E. Washington Street, Charles Town, WV on the following dates:

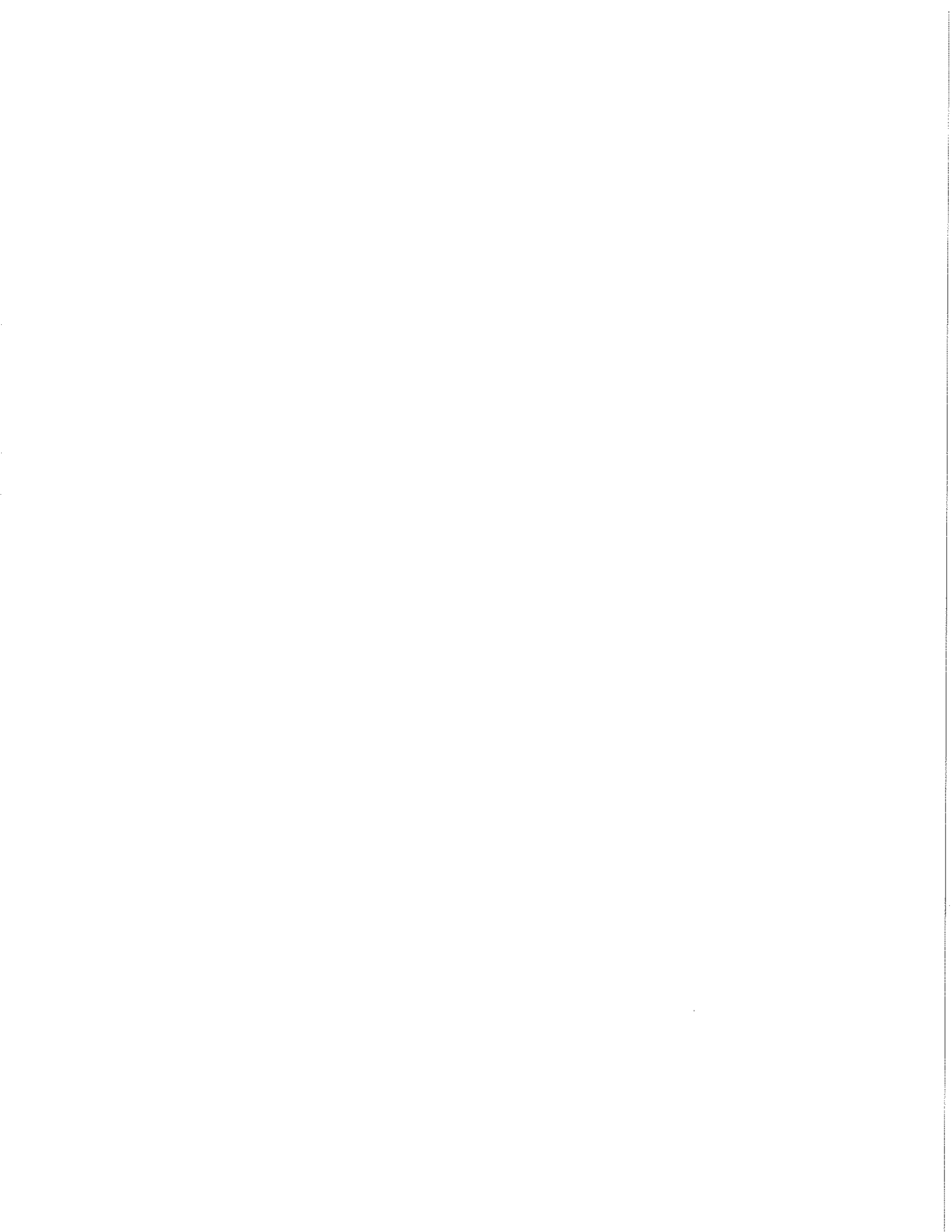
Tuesday	February 3, 2015	1:30 p.m.
Thursday	February 5, 2015	1:30 p.m.
Tuesday	February 10, 2015	1:30 p.m.
Thursday	February 12, 2015	1:30 p.m.

Persons wishing to appear before the Commission should apply to the Assessor no later than Friday, February 13, 2015 in order to complete the proper forms and to schedule a hearing date prior to the planned final date of Tuesday, February 17, 2015.

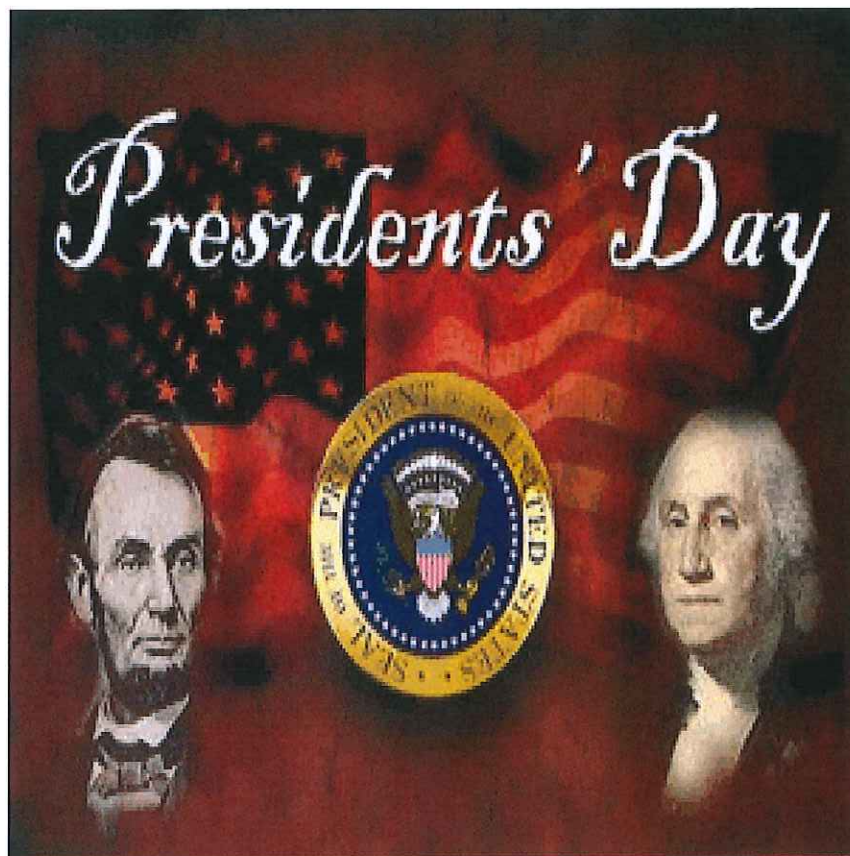
You may also appeal by filing a written protest with the Clerk of the County Commission no later than February 20, 2015, indicating you wish your protest to be heard by the County Commission sitting as a Board of Assessment Appeals in October. If the Board of Review and Equalization has adjourned sine die before February 20, 2015, and a request to have your protest heard by the Board of Assessment Appeals is filed no later than February 20, 2015 with the Clerk of the County Commission, your appeal will be heard by the County Commission sitting as a Board of Assessment Appeals in October, 2015.

Given under my hand this 18th day of December, 2014.

JENNIFER MAGHAN, COUNTY CLERK



COUNTY OFFICES WILL BE
CLOSED ON MONDAY,
FEBRUARY 16, 2015 IN
OBSERVANCE OF
PRESIDENTS' DAY



NOTICE
Board of Review and
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Given under my hand this 18th day of December, 2014.

JENNIFER MAGHAN, COUNTY CLERK

**NOTICE OF SPECIAL SESSION
FEBRUARY 6, 2015 - 1:00 P.M.
JEFFERSON COUNTY COMMISSION**

There will be a Special Session of the Jefferson County Commission on Friday, February 6, 2015 at 1:00 p.m. located at the County Commission meeting room - Old Charles Town Library 200 E. Washington Street, Charles Town, West Virginia 25414.

The purpose of the Special Session is discussion of the County Administrator candidates and interviews.

This will be an Executive Session.

**By the Order of the Jefferson County Commission
Jane Tabb, President**

Notice
Jefferson County Commission
Budget Work Sessions

The County Commission of Jefferson County will meet in the County Commission meeting room located at the Old Charles Town Library, 200 E. Washington Street, Charles Town, West Virginia 25414 on the following dates:

Wednesday	February 11, 2015	9:30 a.m.
Thursday	February 12, 2015	9:30 a.m.
Friday	February 13, 2015	1:30 p.m.
Tuesday	February 17, 2015	9:30 a.m.

The purpose of these meetings will be FY16 budget presentations and budget work sessions.

By Order of The County
Commission of Jefferson County
Jane Tabb, President



Eastern Panhandle Conservation District

151 Aikens Center, Suite 1

Martinsburg, WV 25401

(304) 263 - 4376 - Fax 263 - 4986

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To:

Berkeley County Council
Morgan County Commission
Jefferson County Commission
Natural Resource Conservation Service
WV Department of Environmental Protection
Farm Service Agency-Jefferson and Berkeley County
WV Division of Forestry
WVU Extension Service-Jefferson, Berkeley and Morgan County
Berkeley, Jefferson, and Morgan County Farmland Protection
WVDA
WVCA

From: Sherry Duncan, Administrative Officer

Re: Annual Plan of Work Meeting

Date: January 26, 2015

There will be a Plan of Work meeting for FY 2015 – 2016 on March 6, 2015, 10 am. at the Martinsburg USDA Service Center conference room. I am enclosing a copy of the Plan of Work for your review prior to the meeting. If you cannot attend and have any comments you wish brought to the attention of the board please send them to me at sduncan@wvca.us.

Thank you,

Sherry Duncan

Received

JAN 28 2015

Jefferson County Commission

**EASTERN PANHANDLE CONSERVATION DISTRICT
PLAN OF WORK
2014- 2015**

RESOURCE MANAGEMENT

GOAL: Provide leadership and technical assistance to local governments, individuals, and community organizations for land use planning that promotes the conservation of soil, water and related natural resources within the Eastern Panhandle Conservation District.

WATER QUALITY/WATER QUANTITY

OBJECTIVE: Provide direction and coordination for the proper management and improvement of water resources.

ACTIONS:

Implement an Emergency Conservation Plan for drought/flood to ensure adequate preparedness.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD Watershed Committee, NRCS, WVCA

Conduct Sediment and Erosion Control Workshop to help contractors comply with NPDES permitting requirements.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WV DEP, EPCD, Jefferson, Morgan and Berkeley County Commission

Notify public through educational training of procedures in seeking assistance in areas of stream concerns.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD Watershed Committee, WVCA EPCD

Support and assist with the Jefferson County Water Quality Improvement Project.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA f, Jefferson County Commission,

Conduct "Water Words that Work" training.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Conduct watershed workshop(s) for local watershed groups.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA, DEP

EPCD Plan of Work
2014-2015

RESPONSIBILITY: WVCA Staff, WV DEP, FSA, NRCS

Support implementation of the Elks Run Project Proposal Section 319 Incremental Funds.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, EPCD

Conduct annual BMP inventory throughout the West Virginia Chesapeake Bay Drainage.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WVDEP

Support the Watershed Easement Program.

TARGET DATE: 06/30/2015

RESPONSIBILITY: WVCA, EPCD, NRCS

Continue implementation of the Ag-Enhancement Program with emphasis as it relates to water quality.

TARGET DATE: 06/30/2015

RESPONSIBILITY: WVCA, EPCD, NRCS, FSA, WVU Extension

Support implementation of the Tuscarora Creek 319 program.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, EPCD, DEP

Support implementation of the Back Creek Project Proposal Section 319(h) Incremental Funds.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WV DEP, FSA, NRCS

Support implementation of the Back Creek Protection Plan.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WV DEP, FSA, NRCS

Support implementation of the Warm Spring Run TMDL Plan

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WV DEP, WSWA, EPCD

Support development of watershed protection plans.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, WV DEP, EPCD

SOIL RESOURCES

OBJECTIVE: To improve soil quality and help alleviate erosion by providing technical assistance to landowners and local governments.

ACTIONS:

EPCD Plan of Work
2014-2015

FORESTRY

OBJECTIVE: Assist landowners in the proper management, harvest, and regeneration of woodland, utilizing approved conservation methods to protect soil and water quality while maintaining valuable forest resources.

ACTIONS:

Promote and expand EPCD Tree Sale Program.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, NRCS, WVCA, WVU Extension, WVDOF

Promote Largest Tree Contest.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WV DOF, John Overington

Promote Implementation of a Forestry Legacy Program in the EPCD.

TARGET DATE: 06/30/15

RESPONSIBILITY: WV DOF, EPCD , WVCA

Conduct Chainsaw Safety workshop.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Enhance public awareness of forest health.

TARGET DATE: 06/30/15

RESPONSIBILITY: WV DOF, EPCD

WILDLIFE AND WETLANDS

OBJECTIVE: Encourage protection and restoration of wildlife habitat.

ACTIONS:

Encourage landowner participation in the Environmental Quality Incentive Program (EQIP) for assistance with wildlife habitat.

TARGET DATE: 06/30/15

RESPONSIBILITY: NRCS , WVDNR, US FWS, EPCD

Encourage landowner participation in the CREP (Conservation Reserve Easement Program).

TARGET DATE: 06/30/15

RESPONSIBILITY: NRCS , FSA, EPCD

DISTRICT OPERATIONS

EPCD Plan of Work
2014-2015

Assist team coaches in Envirothon team preparation by providing study materials and conducting Envirothon Workshops for students and teachers.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD

Provide financial support for EPCD teams participation in region/state Envirothon.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD

Support and maintain program for Conservation Farmer of the Year.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Effectively manage Conservation Display to promote EPCD programs and activities.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Publish Cooperator's quarterly newsletter to promote conservation.

TARGET DATE: 06/30/15

RESPONSIBILITY: WVCA, EPCD, all cooperating agencies

Distribute tree seedlings to all third graders in tri-county area.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, NewPage Corp., WVCA

Update photo displays for each county in EPCD.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Provide Soil Stewardship Materials to local churches and schools.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD

Support and maintain programs for EPCD Teacher of the Year and EPCD Cooperating Agency Award.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD

Support and maintain programs for college scholarships and conservation camps.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD

Support and maintain programs for Photo Contest and Poster Contest.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA

Support and maintain projects WET, WILD, WOW and Project Learning Tree.

TARGET DATE: 06/30/15

EPCD Plan of Work
2014-2015

Participate in planning and implementation of Chesapeake Bay Program with Federal, State and Local agencies and private entities for conservation programs within the EPCD.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA, NRCS, WV DEP, WVDA, WVDNR, WV Division of Forestry

Develop presentation to deliver EPCD Annual Report to county commissions.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA NRCS

Establish Committees to develop strategy to promote EPCD services, equipment and activities.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVCA, EPCD

CIVIL RIGHTS

OBJECTIVE: To insure that all members of the community have equal access to programs offered by the EPCD and its conservation partners.

ACTIONS:

Continue employee awareness of civil rights and outreach programs.

TARGET DATE: 06/30/15

RESPONSIBILITY: NRCS, EPCD, WVCA

Work with underserved groups and limited resource producers for program participation.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, NRCS

Promote WV AgrAbility Program for farmers with disabilities by placing information in EPCD newsletter and providing information to farmers and organizations about the program.

TARGET DATE: 06/30/15

RESPONSIBILITY: EPCD, WVU Extension, FSA

Appalachian Grazing Conference

The 2015 Appalachian Grazing Conference will be held March 13 and 14 at the Waterfront Place Hotel and Conference Center in Morgantown, WV. Themed, "The Dollars and \$ense of Grazing," the conference will focus on economics, business strategies, and how to sustain productivity for the long haul. Keynote speaker is Jim Gerrish, an independent grazing lands consultant providing service to farmers and ranchers on both private and public lands across the US and internationally. His research and outreach efforts have been recognized with awards from the American Forage and Grassland Council, Missouri Forage and Grassland Council, National Center for Appropriate Technology, USDA-NRCS, The Soil and Water Conservation Society, Progressive Farmer, and American Agricultural Editors Association.

Past session topics have included animal health, finding alternative soil amendments, weed control, drought management, alternative forages, weaning calves on pastures, energy conservation on the farm, and other grassland management strategies. There will be information beneficial to those with cattle, goats, and sheep.

The registration fee is \$100 and a discounted room rate price. For more information and to register, visit grazeappalachia.org or contact Jim Foster at (304) 349-4985, or by e-mail at jefoster63@hotmail.com.

Scholarship are available from EPCD. Please contact us to learn more!

Accepting Applications!

EPCD Water Quality Cost Share Programs

EPCD is now accepting applications for the following water quality improvement programs! Financial assistance is available to help homeowners implement the land management practices outlined below. Applications are accepted on a first come, first serve basis and funding is limited! See what's being offered in your area and contact Suzy Lucas at (304) 263-4376 x 2 or rlucas@wvca.us

County	Watershed	Assistance Available Through	Practices Eligible for Financial Assistance	Cost Share Rate
Morgan	Sleepy Creek	September 2015	Stormwater Management Tree Plantings	100%
Morgan	Sleepy Creek	September 2017	Septic System Pumping	50% up to 100%
Jefferson	All (Entire County)	As Funds are available		
Morgan	Sleepy Creek	September 2017	Septic System Repair	Homeowner pays flat rate of \$500, program can pay up to \$7,000 for remaining cost
Jefferson	Elks Run	September 2015		
Jefferson	Elks Run	September 2015	Stream Bank Stabilization	100% up to \$12,000
Jefferson	All (Entire County)	As funds are available	Livestock Exclusion: stream bank fencing (high tensile wire only), riparian tree planting, alternative watering, stream crossing	90% up to \$10,000



EASTERN PANHANDLE CONSERVATION DISTRICT
151 AIKENS CENTER, STE. 2, MARTINSBURG, WV 25404 (304) 263-4376
2015 BARE ROOT SEEDLING SALE



PLEASE PRINT AND COMPLETE ALL OF THE FOLLOWING INFORMATION.

INFORMATION IS FOR OFFICE USE ONLY TO CORRECTLY COMPLETE ORDERS AND TO PROVIDE AN EMAIL REMINDER THE WEEK OF PICKUP.

FIRST NAME:		LAST NAME:	
ADDRESS:		Email:	
CITY:		STATE:	ZIP:
PHONE # ON DAY OF PICK UP:		AMOUNT ENCLOSED \$	
PLEASE CIRCLE PICK-UP LOCATION: BERKELEY JEFFERSON MORGAN			

AVAILABLE AS BARE ROOT SEEDLINGS

PLEASE MARK SELECTION CLEARLY

CONIFERS	Size	Price	Quantity (Can NOT break bundles)	Cost
Norway Spruce	(24"-36") INCHES 5 Yr. transplant	10 for \$20		
Douglas Fir	(18"-24") INCHES 5 Yr. transplant	10 for \$20		
Eastern White Pine	(18"-24") INCHES 5 Yr. transplant	10 for \$20		

HARDWOODS (MAY HAVE TO BE POTTED UNTIL SEEDLING IS ESTABLISHED)

White Oak	(18"-24") INCHES	2 for \$5		
Red Oak	(24"-36") INCHES	2 for \$5		
Red Maple	(20") INCHES	2 for \$5		
Tulip Poplar	(24"-36") INCHES	2 for \$5		

FIRST COME / FIRST SERVE ON ALL FRUIT

APPLES: Liberty/Pink Lady	4-6 FEET (Comes with one Liberty/one Pink Lady, CAN NOT SEPARATE)	1 pair for \$30		
Yellow Peach: Beekman	4-6 FEET	1 for \$15		
White Peach: White Lady	4-6 FEET	1 for \$15		
Pear: Shenandoah	4-6 FEET	1 for \$15		
Shiro Plum Dapple Dandy Pluot	4-6 FEET (Comes with one Shiro/ one Dapple Dandy Pluot, CAN NOT SEPARATE)	1 pair for \$30		

ACCESSORIES

Do It Yourself RAINBARREL KITS with Barrel	This is a 55 gallon BLUE barrel. The kit comes with all the parts and drill bits. Install without disassembling your downspout.	\$35		
-----------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------	-------------	--	--

TOTAL COST: \$

Please Circle Pick-Up Location : Berkeley Jefferson Morgan

If location is not selected, pick up will be in your home county!

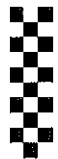
ORDERS WILL BE ACCEPTED UNTIL MARCH 13, 2015. CHECKS OR CASH ONLY!
MAKE CHECKS PAYABLE TO EPCD. PLEASE SUBMIT PAYMENT WITH ORDER FORM
(SORRY, NO REFUNDS OR RETURNS ON SEEDLINGS)

Please Retain for Your Records ~

If an email is provided you will be sent a reminder the week of pickup.

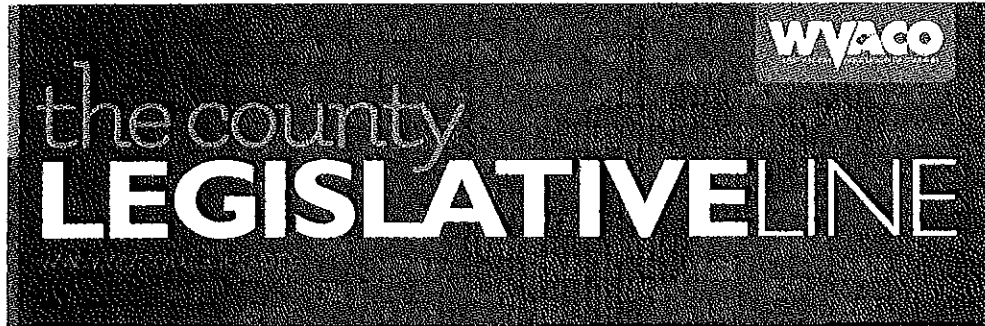
Mark Your Calendar

LOCATION FOR YOUR TREE PICKUP (view http://www.wvca.us/districts/epcd.cfm for detailed directions)	DATE
(BC) BERKELEY: Berkeley County Youth Fairgrounds (Show Arena) (304)263-4376, 2419 Golf Course Road, Martinsburg, WV 25401	Friday, April 10, 2015 8:00 a.m. - 5:00 p.m.
WV-9 E towards Charles Town, go through 5 stop lights, turn left onto Grapevine Rd, turn right onto golf course right, stay left at y, Fair Ground on left.	Sat., April 11, 2015 8:00 a.m. - 12:00 p.m.
(JC) JEFFERSON: Jefferson High School Vocational Ag Building (located behind school) (304) 263-4376 4141 Flowing Springs Road, Shenandoah Junction, WV 25442	Sat., April 11, 2015 8:00 a.m. - 12:00 p.m.
From Rt. 340-turn onto Country Club Rd. Go to stop sign-turn right-school approx. 2 miles on left. From Old Rt. 9-Turn onto Shenandoah Junction Rd. (T.A. Lowery Elem. School on corner). Follow this road to High School (road will zig zag left then right around bus garage).	
(MC) MORGAN: Dawson's Home Center (304) 263-4376 99 Business Park Circle, Berkeley Springs, WV 25411	Sat., April 11, 2015 8:00 a.m. - 12:00 p.m.
6 miles out of Berkeley Springs headed south on US 522, on the left.	



Patti Hamilton

From: "Patti Hamilton" <patti@wvaco.org>
To: "WVACO Listserv - Prosecutors" <prosecutors@listserv.wvaco.org>
Sent: Thursday, January 22, 2015 5:49 PM
Subject: [wvaco_proe] County Legislative E-Line



Friday, January 23rd, 2015

CAPITOL QUOTES:

"Other states have looked at converting to a sales tax and I think it would be relevant for WV to look at it." Secretary of Highways Mattox stating in his budget hearing in Finance Committee that the Legislature should consider a 1% increase in sales tax and dedicate new revenue to highways

"Naloxone is a fairly benign drug. It is an antagonist; it opposes the effects of opioids. It would help prevent overdose deaths." Dr. Gupta, Commissioner for the Bureau of Public Health, answering questions about HB 2009 which would authorize the use of Naloxone by law enforcement and others

I'm inundating you with lists of bills today but it will be caught up for all bills introduced through Thursday, Jan. 22nd.

I learned right after sending the previous Legislative Line that the Governor will NOT be introducing any bill related to the Statwide Interoperable Network (SIRN). There was clearly no consensus reached at the discussion earlier this week. The issues include where to house the SIRN and how to fund the maintenance of it.

SB 89, allowing the Prosecuting Attorneys Institute Executive Council to set salary of their executive director, has been introduced. It is a legislative priority to take the current salary out of statute and give this authority to the Institute's governing body. It is in Senate Finance.

House Health & Human Resources Committee passed out HB 2009, authorizing law enforcement as well as others to administer Naloxone for opioid overdoses. It is a permissive bill and doesn't require its use by any law enforcement agency. Training is required if it is used and liability is limited in this bill.

A LOCAL bill (Let Our Counties Act Locally), SB 258, has been introduced. It is an initiative of the Monongalia County Commission and others in Monongalia County to find a way to deal with their congested roads. It is a permissive bill that would give authority to the County Commission to impose a fee as a funding source but all projects would go through the Division of Highways.

To review any of these bills, go to www.legis.state.wv.us and submit the bill number. The web site is a great resource.

The following Senate bills of interest to counties were introduced from Jan. 14th through Jan. 22nd:

SA
(Same

Bill	Title	As/ SI (Similar To)	Last Action	Committee Reference	Notes
SJR 2 (None)	Proposing constitutional amendment designated Future Fund Amendment		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SJR 3 (None)	Proposing constitutional amendment designated Homestead Exemption Calculation Amendment		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 9 (None)	Allowing law enforcement and emergency service personnel possess opioid antagonists	si SB 231 si HB 2044 sa HB 2009 SI SB 9	01/14/15 - To Senate Health and Human Resources	Senate Reference 1 - Health and Human Resources	
SB 10 (None)	Requiring nonpartisan election of judges and magistrates	sa HB 2010	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 12 (None)	Relating to payment of separated employee's outstanding wages	SI SB 102 sa HB 2012	01/23/15 - To Senate On 3rd reading 3rd Reading	Senate Reference 1 - Judiciary	Next regular payday
SB 17 (None)	Regulating unlicensed off-road motorcycles within Hatfield-McCoy Recreation Area		01/14/15 - To Senate Natural Resources	Senate Reference 1 - Natural Resources Senate Reference 2 - Government Organization	Counties & municipalities regulate
SB 18 (None)	Creating Overdose Prevention Act	SI HB 2045	01/14/15 - To Senate Health and Human Resources	Senate Reference 1 - Health and Human Resources Senate Reference 2 - Judiciary	

Prohibiting

SB 24 <u>(None)</u>	public officials and employees from using public funds for self promotion		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 29 <u>(None)</u>	Allowing county employee to run for vacant office without resigning	sa hb 2229	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 31 <u>(None)</u>	Relating to bailpiece surety		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 35 <u>(None)</u>	Permitting carrying of concealed weapons without license	SA HB 2145	01/14/15 - To Senate Government Organization	Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	
SB 45 <u>(None)</u>	Allowing transfer of interest in real property when certain co-owner pays all taxes		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	For at least 5 years
SB 59 <u>(None)</u>	Creating felony offense of knowingly leaving crash scene resulting in serious bodily injury		01/21/15 - To Senate Judiciary	Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Judiciary	
SB 63 <u>(None)</u>	Redefining facilities eligible for funding assistance from Courthouse Facilities Improvement Authority		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 71 <u>(None)</u>	Requiring filing fee for write-in candidate for public office		01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 81 <u>(None)</u>	Increasing penalty for illegally transporting certain controlled substances into	SI HB 2136	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	

	state			
SB 89 <u>(None)</u>	Providing Prosecuting Attorneys Institute's council establish Executive Director's salary	01/14/15 - To Senate Finance	Senate Reference 1 - Finance	Legislative priority
SB 91 <u>(None)</u>	Creating amnesty program for certain drivers with suspended licenses	01/14/15 - To Senate Transportation and Infrastructure	Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	
SB 94 <u>(None)</u>	Establishing driver's license restoration program	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 100 <u>(None)</u>	Establishing prevailing hourly rates for construction of public improvements	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	County commission can review
SB 108 <u>(None)</u>	Creating loser- pays civil justice system	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 113 <u>(None)</u>	Permitting counties impose property levy for public library funding	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 117 <u>(None)</u>	Creating felony offense of DUI causing serious bodily injury	01/14/15 - To Senate Transportation and Infrastructure	Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Judiciary	
SB 124 <u>(None)</u>	Redistributing and dedicating excise tax on real property transfers to regional jails	01/14/15 - To Senate Finance	Senate Reference 1 - Finance	
SB 134 <u>(None)</u>	Creating Civil Justice Reform Act of 2015	01/14/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	

SB 230 <u>(None)</u>	Creating Overdose Prevention Act		01/14/15 - To Senate Health and Human Resources	Senate Reference 1 - Health and Human Resources Senate Reference 2 - Judiciary	
SB 231 <u>(None)</u>	Allowing certain law-enforcement and public safety personnel to possess and administer opioid antagonist	si SB 9 si HB 2009 sa HB 2044	01/14/15 - To Senate Health and Human Resources	Senate Reference 1 - Health and Human Resources	
SB 234 <u>(None)</u>	Exempting water and sewer utilities owned by political subdivisions from PSC jurisdiction		01/15/15 - To Senate Government Organization	Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
SB 239 <u>(None)</u>	Eliminating certain boards, councils, task forces, commissions and committees	SI SB 255 SI HB 2177	01/16/15 - To Senate Government Organization	Senate Reference 1 - Government Organization	Includes sheriffs bureau
SB 242 <u>(None)</u>	Creating criminal penalties for automated telephone calls causing harm during state of emergency or preparedness	SA HB S117	01/16/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 245 <u>(None)</u>	Repealing requirement for prevailing wage payment for public improvement construction	SA HB 2206	01/16/15 - To Senate Labor	Senate Reference 1 - Labor Senate Reference 2 - Judiciary	
SB 247 <u>(None)</u>	Repealing Dangerous Wild Animals Act		01/16/15 - To Senate Agriculture and Rural Development	Senate Reference 1 - Agriculture and Rural Development Senate Reference 2 - Judiciary	
	Requiring certain insurance and		01/16/15 - To	Senate Reference 1 -	

SB 248 <u>(None)</u>	owner information be provided following car accident		Senate Banking and Insurance	Banking and Insurance Senate Reference 2 - Judiciary	Law enforcement distribute information
SB 249 <u>(None)</u>	Prohibiting straight party voting		01/16/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 253 <u>(None)</u>	Recodifying chapter relating to child welfare and juvenile disposition	SA HB2200	01/19/15 - To Senate Health and Human Resources	Senate Reference 1 - Health and Human Resources Senate Reference 2 - Judiciary	
SB 254 <u>(None)</u>	Relating to Fire, EMS and Law-Enforcement Officer Survivor Benefit Act		01/19/15 - To Senate Pensions	Senate Reference 1 - Pensions Senate Reference 2 - Finance	Clarify process; transfer oversight from Governor's ofc to Dept of Military Affairs & Public Safety
SB 255 <u>(None)</u>	Eliminating certain boards, councils, task forces, commissions and committees	SA HB 2177 SI SB 239	01/19/15 - To Senate Government Organization	Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	Governor's bill; includes Sheriffs Bureau
SB 258 <u>(None)</u>	Creating Letting Our Counties Act Locally Act		01/20/15 - To Senate Transportation and Infrastructure	Senate Reference 1 - Transportation and Infrastructure Senate Reference 2 - Finance	County commission may impose fees for roads
SB 264 <u>(None)</u>	Reducing severance tax proceeds dedicated to Infrastructure General Obligation Debt Service Fund	SA HB 2212	01/20/15 - To Senate Finance	Senate Reference 1 - Finance	Governor's bill; cut by 1/2 million
SB 265 <u>(None)</u>	Reducing distribution of excess lottery proceeds to Infrastructure Fund; increasing funds available for grants	SA HB 2213	01/20/15 - To Senate Finance	Senate Reference 1 - Finance	Governor's bill; reduce fund by \$10 million; increase % used for grants from 20% to 50%
SB 269	Creating flood zone homestead		01/20/15 - To Senate	Senate Reference 1 - Natural Resources	

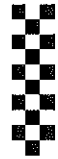
<u>(None)</u>	property tax exemption	Natural Resources	Senate Reference 2 - Finance	
SB 275 <u>(None)</u>	Relating to confidentiality of concealed weapon permit applicants' information	01/21/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 275 <u>(None)</u>	Relating to confidentiality of concealed weapon permit applicants' information	01/21/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	exempt from FOIA
SB 281 <u>(None)</u>	Creating system of judicial sale of tax liens	01/21/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 282 <u>(None)</u>	Relating to National Coal Heritage Area Authority	SA HB 2227	01/22/15 - To Senate Government Organization Senate Reference 1 - Government Organization Senate Reference 2 - Judiciary	county commission appoint members instead of Governor
SB 284 <u>(None)</u>	Relating to chief law-enforcement officer's requirement to certify transfer or making of certain firearms	01/22/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 284 <u>(None)</u>	Relating to chief law-enforcement officer's requirement to certify transfer or making of certain firearms	01/22/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	

The following House bills were introduced on Jan. 22nd:

HB 2203 <u>(None)</u>	Redefining the parameters for the offense of human trafficking	01/22/15 - To House Judiciary	House Reference 1 - Judiciary
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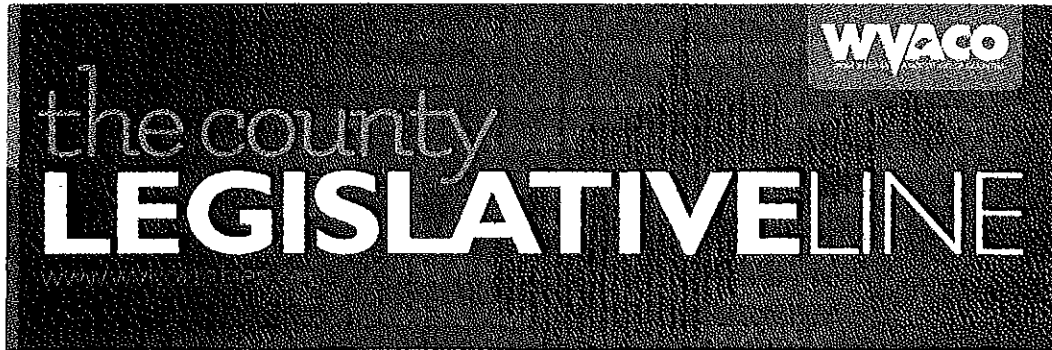
House Reference 1 -

HB 2206 <u>(None)</u>	Repealing the requirement of paying prevailing hourly rate of wages for construction of public improvements	01/22/15 - To House Industry and Labor	Industry and Labor House Reference 2 - Judiciary	
HB 2208 <u>(None)</u>	Relating to local smoking restrictions	01/22/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Government Organization	
HB 2212 <u>(None)</u>	Changing the amount of severance tax revenue annually dedicated to the West Virginia Infrastructure General Obligation Debt Service Fund	01/22/15 - To House Finance	House Reference 1 - Finance	Governor's bill; cut \$1/2 million
HB 2213 <u>(None)</u>	Reducing the distributions to the West Virginia Infrastructure Fund	01/22/15 - To House Finance	House Reference 1 - Finance	Governor's bill; cut \$10 million; increase grants to 50% of fund
HB 2227 <u>(None)</u>	Relating to the National Coal Heritage Area Authority	01/22/15 - To House Government Organization	House Reference 1 - Government Organization	members appointed by county commissions instead of Governor
HB 2229 <u>(None)</u>	Relating to elections for vacancies in county offices	01/22/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary	county employee may run without giving up current position



Patti Hamilton

From: "Patti Hamilton" <patti@wvaco.org>
To: "WVACO Listserv - Prosecutors" <prosecutors@listserv.wvaco.org>
Sent: Thursday, January 29, 2015 5:59 PM
Subject: [wvaco_pros] County Legislative E-Line



Friday, January 30th, 2015

CAPITOL QUOTES:

"I'm a little rusty on my real estate but I believe that's the practice now." Del. Skinner asking if the note is an exhibit to the deed of trust during discussion of HB 2053, option of recording a memorandum in lieu of deed of trust

"When I started practicing law, back when they were still using stagecoaches, deeds were 2 - 3 pages. Now even residential ones can be 40 pages long or more." Chairman Shott, sponsor of the bill to allow a memorandum in lieu of deed of trust

"We're going to start on our next bill but certainly the way things are going we won't finish it." Judiciary Chairman Shott after discussion of the one bill described above took over 90 minutes

"Remind me what the law is for lawyers." Del. Fleischauer during discussion of HB 2205, creating felony sexual assault for relationship between patient & psychotherapist (answer for lawyers is disciplinary, not criminal)

"It will be completely up to the counties." Attorney for Senate Transportation Committee on SB 258, a permissive bill authorizing counties to impose fee for funding of needed road projects, called Let Our Counties Act Locally (LOCAL)

"I'm not sure why you're doing this but I like it." Sen. Snyder (a democrat) during discussion of eliminating straight ticket voting, noting that the republicans who were sponsors of the bill and now in majority benefitted from straight ticket voting in the 2014 general election

"There's an underlying policy that's not based simply on rate of return on a judgment." Sen. Romano arguing against SB 308, lowering the interest rate on judgments, because the purpose is to encourage folks to pay them and not let interest accrue

"Are we rewarding bad behavior?" Sen. Snyder, also concerned about lowering the interest rate on judgments; this issue ultimately went to sub-committee

This has been a busy week with long floor debates on issues such as "comparative fault" as part of tort reform. Long committee discussions always remind me what a variety of subjects I learn about during a legislative session, which could probably be called "Patti's College of Useless Knowledge." Due to a 90 minute discussion of deeds of trust and a 60 minute discussion of interest charged on judgments, I now

know quite a bit more than I did about either subject! Other issues that are being discussed at length are prevailing wage (either repealing or modifying), voter ID requirement, and non-partisan election of judges.

Senate Judiciary Committee passed SB 249, eliminating straight ticket voting, on a unanimous but very low voice vote. Senate Transportation passed out the LOCAL bill that is supported by the Monongalia County Commission, city of Morgantown, and others in the area who are dealing with the traffic congestion. The bill is permissive and would allow for alternative means of funding road projects. It will also go to Senate Finance Committee for consideration.

Senate Judiciary Committee also passed SB 94, an amnesty bill for a period of one year for drivers' license suspensions that are 10 years old or older. Approximately 100,000 licenses are suspended/revoked annually; the majority of suspensions are from non-driving violations. The amnesty period would not apply to DUIs. "This is a real workforce problem," said Senator Snyder, in support of the bill.

To review any bill, go to www.legis.state.wv.us, click on Bill Status, and then submit the bill number. The following bills of interest to counties were introduced from Jan. 23rd through Jan. 29th:

HB 2234 <u>(None)</u>	Requiring a court to permit a party in a divorce proceeding to resume using the name he or she used prior to the marriage	01/22/15 - To House Judiciary	House Reference 1 - Judiciary
HB 2240 <u>(None)</u>	Providing that an act of domestic violence or sexual offense by strangling is an aggravated felony offense	01/23/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance
HB 2245 <u>(None)</u>	Relating to salary increase for Regional Jail Authority employees	01/23/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance
HB 2247 <u>(None)</u>	Prohibiting a chief deputy sheriff from engaging in certain political activities	01/23/15 - To House Judiciary	House Reference 1 - Judiciary
HB 2249 <u>(None)</u>	Requiring the assessor of each county to, within three months of a deed filing in the county clerk's office of each county, prepare a new property tax ticket	01/23/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary
HB	Allowing the Executive		House Reference 1 -

2254 <u>(None)</u>	Director of the West Virginia Regional Jail and Correctional Facility Authority to establish a work program	01/23/15 - To House Judiciary	Judiciary House Reference 2 - Finance	
HB 2255 <u>(None)</u>	Increasing the felony criminal penalties for exposing children to methamphetamine manufacturing	01/23/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2262 <u>(None)</u>	Allowing counties and municipalities to levy a sales tax on food and beverages sold at restaurants	01/23/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Finance	
HB 2263 <u>(None)</u>	Providing guidance for prosecuting attorneys in cases involving abused and neglected children	01/23/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2265 <u>(None)</u>	Increasing the minimum number of magisterial districts in a county	01/23/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary	Minimum of 4 instead of 3
HB 2266 <u>(None)</u>	Relating to the publication requirements of the administration of estates	01/23/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	
HB 2273 <u>(None)</u>	Relating to prevailing wages	01/23/15 - To House Industry and Labor	House Reference 1 - Industry and Labor House Reference 2 - Judiciary	Establish by a statewide commission
HB		SI SB	House Reference 1 - Judiciary	

2365 <u>(None)</u>	Relating to voting procedures	340 01/26/15 - To House Judiciary	House Reference 2 - Finance	Voter ID / Other provisions
HB 2366 <u>(None)</u>	Relating generally to the solicitation of minors	01/26/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2380 <u>(None)</u>	Requiring the issuance of a search warrant before a driver of a motor vehicle can be made to submit to a secondary blood test	01/26/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2394 <u>(None)</u>	Repealing the additional tax on the privilege of severing coal	01/27/15 - To House Energy	House Reference 1 - Energy House Reference 2 - Finance	lower amt for workers comp debt reduction
HB 2396 <u>(None)</u>	Changing the way that the costs of incarcerating inmates in regional jails is collected	01/27/15 - To House Political Subdivisions	House Reference 1 - Political Subdivisions House Reference 2 - Judiciary	shared by state, county & municipality
HB 2400 <u>(None)</u>	Relating to quarterly payment of real and personal property taxes	01/27/15 - To House Finance	House Reference 1 - Finance	
HB 2407 <u>(None)</u>	Reallocating and dedicating three percent of oil and gas severance tax revenues up to \$20 million annually to the oil and gas producing counties of origin	01/27/15 - To House Energy	House Reference 1 - Energy House Reference 2 - Finance	
HB 2411 <u>(None)</u>	Authorizing the Secretary of State to prosecute election violations	01/27/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	

HB 2416 <u>(None)</u>	Relating to competency and criminal responsibility of persons charged or convicted of a crime		01/27/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2418 <u>(None)</u>	Requiring the Department of Health and Human Resources to reimburse the circuit clerk of the county where involuntary commitment hearings are held for certain expenses		01/27/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	expenses of filing, postage & copies
HB 2431 <u>(None)</u>	Creating a board for review of officer-involved deaths		01/27/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	
HB 2447 <u>(None)</u>	Prohibiting the naming for certain persons of a publicly funded building, road, structure or project which receives any operating or construction moneys from state sources or state taxpayers		01/28/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2456 <u>(None)</u>	Changing the way that the cost of incarcerating inmates in regional jails is collected		01/28/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	
HB 2457 <u>(None)</u>	Prohibiting the use of the name or likeness of elected or appointed officials on publicly-owned vehicles		01/28/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2469 <u>(None)</u>	Eliminating unnecessary, inactive, or redundant councils, committees and boards	SA SB 294	01/28/15 - To House Government Organization	House Reference 1 - Government Organization	includes eliminating Statewide Intrastate Mutual Aid Committee
HB 2473 <u>(None)</u>	Relating to the excise tax on the privilege of transferring real property and using the tax to reimburse counties for regional jail fees	SI SB 124	01/28/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	

HB 2477 <u>(None)</u>	Relating to voting procedures	SI SB 340	01/28/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	Voter ID
HB 2479 <u>(None)</u>	Relating to the powers and authority of state and local law enforcement to enforce underage drinking laws at private clubs		01/28/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2480 <u>(None)</u>	Changing the number of strikes in jury selection in felony cases	SI SB 345	01/28/15 - To House Judiciary	House Reference 1 - Judiciary	5 to accused; 3 to prosecution
HB 2482 <u>(None)</u>	Authorizing immediate discharge and transportation to a regional jail for aggressive and violent behavior of persons committed to state hospitals		01/28/15 - To House Health and Human Resources	House Reference 1 - Health and Human Resources House Reference 2 - Judiciary	
HB 2488 <u>(None)</u>	Requiring the construction of new public buildings and when an entrance of an existing public building is renovated to be compliant with the federal Americans With Disabilities Act by having automatic doors		01/28/15 - To House Judiciary	House Reference 1 - Judiciary House Reference 2 - Finance	
HB 2494 <u>(None)</u>	Creating a provisional plea process in criminal cases		01/29/15 - To House Judiciary	House Reference 1 - Judiciary	
HB 2498 <u>(None)</u>	Allowing taxpayers to make partial payments of real and personal property taxes		01/29/15 - To House Finance	House Reference 1 - Finance	
HB	Relating to appraisal value of		01/29/15 - To	House Reference 1 - Roads and	minimum appraised value

2503 <u>(None)</u>	certain motor vehicles for purposes of ad valorem property taxes		House Roads and Transportation	Transportation House Reference 2 - Finance	\$700; appraised value for antique vehicle \$5,000
HB 2505 <u>(None)</u>	Relating to retirement system participation and concurrent employment provisions		01/29/15 - To House Pensions and Retirement	House Reference 1 - Pensions and Retirement House Reference 2 - Finance	
SB 305 <u>(None)</u>	Relating to state retirement system participation and concurrent employment provisions	SA HB 2505	01/26/15 - To Senate Pensions	Senate Reference 1 - Pensions Senate Reference 2 - Finance	clarify participation in only one system
SB 307 <u>(None)</u>	Creating Paycheck Protection Act	SI SB 321	01/26/15 - To Senate Labor	Senate Reference 1 - Labor Senate Reference 2 - Judiciary	establish acts prohibited by public employer
SB 308 <u>(None)</u>	Changing minimum interest rate paid on judgments or decrees		01/26/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	lower interest
SB 312 <u>(None)</u>	Relating to disqualification of general election nominees for failure to file campaign finance statements		01/26/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	Sec of State bill; add deadline
SB 318 <u>(None)</u>	Relating to payment of wages by employers		01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	twice a month
SB 322 <u>(None)</u>	Eliminating mandatory electronic recount of ballots in recounts		01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	Sec'y of State bill

SB 325 <u>(None)</u>	Relating to filing of candidates' financial disclosure statements		01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	Sec'y of State bill; set deadline
SB 329 <u>(None)</u>	Requiring real property seller satisfy unpaid charges to county and municipality		01/27/15 - To Senate Government Organization	Senate Reference 1 - Government Organization Senate Reference 2 - Finance	
SB 331 <u>(None)</u>	Relating to withdrawals and filling vacancies in candidacies		01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 333 <u>(None)</u>	Repealing code section removing county officials from office for misconduct or negligence		01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 335 <u>(None)</u>	Creating Access to Opioid Antagonists Act		01/30/15 - To Senate On 2nd reading 2nd Reading	Senate Reference 1 - Health and Human Resources	Governor's bill
SB 339 <u>(None)</u>	Reducing additional severance tax on coal	SI HB 2394	01/27/15 - To Senate Energy, Industry and Mining	Senate Reference 1 - Energy, Industry and Mining Senate Reference 2 - Finance	reduce amt going to Workers comp debt reduction
SB 340 <u>(None)</u>	Requiring voter provide photo ID	si hb 2365 si HB 2092 SI HB 2477	01/27/15 - To Senate Judiciary	Senate Reference 1 - Judiciary Senate Reference 2 - Finance	
SB 345 <u>(None)</u>	Relating to jury selection strikes in felony cases	SI HB 2480	01/28/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	4 strikes each to accused & prosecution

SB 347 <u>(None)</u>	Creating Firearms Act of 2015	01/28/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	repeals exceptions to prohibitions against carrying concealed handguns and exemptions from license fees
SB 350 <u>(None)</u>	Establishing criminal penalties for assault or battery on utility workers	01/28/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	
SB 360 <u>(None)</u>	Repealing code sections relating to book indexes and claims reports required by court clerks	01/29/15 - To Senate Judiciary	Senate Reference 1 - Judiciary	Circuit Clerks legislative priority
SB 361 <u>(None)</u>	Repealing code sections relating to prevailing hourly wage requirement for construction of public improvements	SI SB 245 SI HB 2206	01/29/15 - To Senate Government Organization	Senate Reference 1 - Government Organization

**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date

January 24, 2015

To be Deposited on:

January 30, 2015

Amount Played	51,024,235.37
Amount Won	46,014,429.80
Amount Promo	236,761.00
MWAP Contribution	<u>3,044.62</u>
Adjusted Gross Terminal Revenue	<u>4,769,999.95</u>
Administrative Costs @ 4%	0.00
Excess Lottery Fund @ 4%	<u>190,799.99</u>
Net Terminal Revenue	<u>4,579,199.96</u>
Surcharge @ 10%	457,919.99
State Share Excess @ 58% & 10% of 42%	284,826.23
Track Share of Capital Reinvestment @ 90% of 42%	<u>173,093.76</u>
<i>Track Share of Capital Reinvestment @ 96%</i>	<i>166170.01</i>
<i>Track Share of Capital Reinvestment @ 4%</i>	<i>6923.75</i>
Adjusted Net Terminal Revenue	<u>4,121,279.97</u>
Racetrack @ 46.50% / 42%	1,730,937.59
Lottery Fund @ 30% / 0%	0.00
Excess Lottery Fund @ 0% / 41%	1,689,724.78
Excess Lottery Fund @ 12.85% / 9.55%	393,582.24
Race Track Purses @ 90% of 7% / 4%	148,366.08
Employee Pension Fund @ 1% / .5%	20,606.40
Greyhound Development @ 90% of .75%	27,818.64
Thoroughbred Development @ 90% of .75%	27,818.64
County/Municipality @ 2%	<u>82,425.60</u>
	<u>4,121,279.97</u>

WEST VIRGINIA LOTTERY
 First Benchmark
 Charles Town
 County / City Split
 Fiscal Year 2015

Charles Town
 1999 Net Terminal Revenue \$ 45,603,174
 Benchmark Goal @ 2% \$ 912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 7.93%	CHARLES TOWN 39.90%	HARPERS FERRY 2.17%	RANSON 33.68%	SHEPHERDS TOWN 16.32%
5 days ending: 07/05/14	\$ 106,819.12	\$ 106,819.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Week ending:								
07/12/14	\$ 111,792.16	\$ 111,792.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/19/14	\$ 116,320.32	\$ 116,320.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07/26/14	\$ 112,502.48	\$ 112,502.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/02/14	\$ 117,145.12	\$ 117,145.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/09/14	\$ 114,374.60	\$ 114,374.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/16/14	\$ 114,105.32	\$ 114,105.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/23/14	\$ 116,097.04	\$ 116,097.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08/30/14	\$ 117,652.72	\$ 60,280.02	\$ 57,372.70	\$ 4,549.65	\$ 22,891.71	\$ 1,244.99	\$ 19,323.13	\$ 9,363.22
09/06/14	\$ 122,840.56	\$ 61,420.28	\$ 61,420.28	\$ 4,870.63	\$ 24,506.69	\$ 1,332.82	\$ 20,686.35	\$ 10,023.79
09/13/14	\$ 102,729.92	\$ 51,364.96	\$ 51,364.96	\$ 4,073.24	\$ 20,494.62	\$ 1,114.62	\$ 17,299.72	\$ 8,382.76
09/20/14	\$ 101,329.08	\$ 50,664.54	\$ 50,664.54	\$ 4,017.70	\$ 20,215.15	\$ 1,099.42	\$ 17,063.82	\$ 8,268.45
09/27/14	\$ 100,254.44	\$ 50,127.22	\$ 50,127.22	\$ 3,975.09	\$ 20,000.76	\$ 1,087.76	\$ 16,882.65	\$ 8,180.76
10/04/14	\$ 107,062.56	\$ 53,531.28	\$ 53,531.28	\$ 4,245.03	\$ 21,358.98	\$ 1,161.63	\$ 18,029.34	\$ 8,736.30
10/11/14	\$ 102,254.00	\$ 51,127.00	\$ 51,127.00	\$ 4,054.37	\$ 20,399.67	\$ 1,109.46	\$ 17,219.57	\$ 8,343.93
10/18/14	\$ 112,829.28	\$ 56,414.64	\$ 56,414.64	\$ 4,473.68	\$ 22,509.44	\$ 1,224.20	\$ 19,000.45	\$ 9,206.87
10/25/14	\$ 99,780.40	\$ 49,890.20	\$ 49,890.20	\$ 3,956.29	\$ 19,906.19	\$ 1,082.62	\$ 16,803.02	\$ 8,142.08
11/01/14	\$ 104,484.68	\$ 52,242.34	\$ 52,242.34	\$ 4,142.82	\$ 20,844.69	\$ 1,133.66	\$ 17,595.22	\$ 8,525.95
11/08/14	\$ 105,638.52	\$ 52,819.26	\$ 52,819.26	\$ 4,188.57	\$ 21,074.88	\$ 1,146.18	\$ 17,789.53	\$ 8,620.10
11/15/14	\$ 103,620.64	\$ 51,810.32	\$ 51,810.32	\$ 4,108.56	\$ 20,672.32	\$ 1,124.28	\$ 17,449.72	\$ 8,455.44
11/22/14	\$ 92,457.24	\$ 46,228.62	\$ 46,228.62	\$ 3,665.93	\$ 18,445.22	\$ 1,003.16	\$ 15,569.80	\$ 7,544.51
11/29/14	\$ 111,186.88	\$ 55,593.44	\$ 55,593.44	\$ 4,408.56	\$ 22,181.78	\$ 1,206.38	\$ 18,723.87	\$ 9,072.85
12/06/14	\$ 93,585.00	\$ 46,792.50	\$ 46,792.50	\$ 3,710.64	\$ 18,670.21	\$ 1,015.40	\$ 15,759.71	\$ 7,636.54
12/13/14	\$ 81,809.96	\$ 40,904.98	\$ 40,904.98	\$ 3,243.76	\$ 16,321.09	\$ 887.64	\$ 13,776.80	\$ 6,675.69
12/20/14	\$ 83,201.68	\$ 41,600.84	\$ 41,600.84	\$ 3,298.95	\$ 16,598.73	\$ 902.74	\$ 14,011.16	\$ 6,789.26
12/27/14	\$ 116,229.36	\$ 58,114.68	\$ 58,114.68	\$ 4,608.49	\$ 23,187.76	\$ 1,261.09	\$ 19,573.02	\$ 9,484.32
01/03/15	\$ 136,554.56	\$ 68,277.28	\$ 68,277.28	\$ 5,414.39	\$ 27,242.63	\$ 1,481.62	\$ 22,995.79	\$ 11,142.85
01/10/15	\$ 74,198.68	\$ 37,099.34	\$ 37,099.34	\$ 2,941.98	\$ 14,802.64	\$ 805.05	\$ 12,495.06	\$ 6,054.61
01/17/15	\$ 86,434.72	\$ 43,217.36	\$ 43,217.36	\$ 3,427.14	\$ 17,243.72	\$ 937.82	\$ 14,555.61	\$ 7,053.07
01/24/15	\$ 82,425.60	\$ 41,212.80	\$ 41,212.80	\$ 3,268.17	\$ 16,443.91	\$ 894.32	\$ 13,880.47	\$ 6,725.93
Subtotal	\$ 3,147,716.64	\$ 2,029,890.06	\$ 1,117,826.58	\$ 88,643.64	\$ 446,012.79	\$ 24,256.86	\$ 376,484.01	\$ 182,429.28

Benchmark Goal @ 2% \$ 912,063.48
 Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT

FY 2011		FY 2012		FY 2013		FY 2014		FY 2015	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/3/2010	115,402.58	7/1-2/2011	69,824.12	7/7/2012	161,637.92	7/6/2013	123,196.88	7/5/2014	106,819.12
7/10/2010	205,731.64	7/9/2011	171,717.28	7/14/2012	129,458.04	7/13/2013	128,060.40	7/12/2014	111,792.16
7/17/2010	161,386.76	7/16/2011	143,019.52	7/21/2012	130,037.00	7/20/2013	115,128.84	7/19/2014	116,320.32
7/24/2010	160,368.28	7/23/2011	146,508.00	7/28/2012	137,164.44	7/27/2013	123,049.56	7/26/2014	112,502.48
7/31/2010	157,802.08	7/30/2011	144,510.28	8/4/2012	132,931.16	8/3/2013	116,180.80	8/2/2014	117,145.12
8/7/2010	136,494.98	8/6/2011	151,495.28	8/11/2012	134,212.88	8/10/2013	120,078.64	8/9/2014	114,374.60
8/14/2010	78,376.68	8/13/2011	117,350.38	8/18/2012	110,241.90	8/17/2013	124,888.56	8/16/2014	114,105.32
8/21/2010	76,199.02	8/20/2011	71,614.12	8/25/2012	66,209.90	8/24/2013	89,882.12	8/23/2014	116,097.04
8/28/2010	72,460.03	8/27/2011	63,432.14	9/1/2012	67,133.42	8/31/2013	58,913.18	8/30/2014	60,280.02
9/4/2010	76,362.84	9/3/2011	80,837.76	9/8/2012	74,029.40	9/7/2013	67,758.74	9/6/2014	61,420.28
9/11/2010	82,969.36	9/10/2011	84,845.80	9/15/2012	61,838.04	9/14/2013	53,374.22	9/13/2014	51,364.96
9/18/2010	67,638.78	9/17/2011	66,748.62	9/22/2012	56,996.90	9/21/2013	54,277.94	9/20/2014	50,664.54
9/25/2010	70,435.06	9/24/2011	68,929.80	9/29/2012	61,611.40	9/28/2013	54,881.50	9/27/2014	50,127.22
10/2/2010	71,013.86	10/1/2011	68,871.64	10/6/2012	62,715.20	10/5/2013	55,950.74	10/4/2014	53,531.28
10/9/2010	69,311.50	10/8/2011	70,866.90	10/13/2012	60,710.18	10/12/2013	55,837.92	10/11/2014	51,127.00
10/16/2010	75,234.62	10/15/2011	75,262.66	10/20/2012	62,333.08	10/19/2013	61,327.20	10/18/2014	56,414.64
10/23/2010	70,290.80	10/22/2011	68,757.72	10/27/2012	58,073.54	10/26/2013	52,854.06	10/25/2014	49,890.20
10/30/2010	65,615.04	10/29/2011	60,507.88	11/3/2012	56,545.30	11/2/2013	57,543.54	11/1/2014	52,242.34
11/6/2010	61,337.62	11/5/2011	70,673.98	11/10/2012	56,110.96	11/9/2013	54,666.76	11/8/2014	52,819.26
11/13/2010	64,595.28	11/12/2011	67,627.10	11/17/2012	57,432.36	11/16/2013	56,495.96	11/15/2014	51,810.32
11/20/2010	56,010.08	11/19/2011	60,690.60	11/24/2012	65,888.86	11/23/2013	48,628.62	11/22/2014	46,228.62
11/27/2010	71,170.90	11/26/2011	74,140.54	12/1/2012	50,243.34	11/30/2013	59,645.66	11/29/2014	55,593.44
12/4/2010	53,215.08	12/3/2011	59,429.94	12/8/2012	50,770.96	12/7/2013	47,306.24	12/6/2014	46,792.50
12/11/2010	46,944.00	12/10/2011	51,395.44	12/15/2012	47,022.38	12/14/2013	29,229.02	12/13/2014	40,904.98
12/18/2010	42,076.76	12/17/2011	55,981.32	12/22/2012	46,838.96	12/21/2013	44,581.02	12/20/2014	41,600.84
12/25/2010	50,450.28	12/24/2011	54,248.62	12/29/2012	59,697.22	12/28/2013	62,117.14	12/27/2014	58,114.68
1/1/2011	85,152.12	12/31/2011	94,661.00	1/5/2013	71,673.52	1/4/2014	62,963.88	1/3/2015	68,277.28
1/8/2011	54,301.30	1/7/2012	74,863.40	1/12/2013	50,416.30	1/11/2014	37,935.94	1/10/2015	37,099.34
1/15/2011	54,005.90	1/14/2012	58,901.92	1/19/2013	51,211.88	1/18/2014	49,418.64	1/17/2015	43,217.36
1/22/2011	60,924.74	1/21/2012	61,819.92	1/26/2013	46,966.26	1/25/2014	42,720.80	1/24/2015	41,212.80
1/29/2011	48,036.94	1/28/2012	62,898.78	2/2/2013	52,067.92	2/1/2014	47,681.60		
2/5/2011	60,777.44	2/4/2012	72,154.66	2/9/2013	52,222.20	2/8/2014	45,434.52		
2/12/2011	67,471.84	2/11/2012	66,429.04	2/16/2013	64,243.52	2/15/2014	41,076.08		
2/19/2011	72,018.54	2/18/2012	77,455.88	2/23/2013	64,115.70	2/22/2014	61,523.98		
2/26/2011	75,544.02	2/25/2012	77,611.78	3/2/2013	62,602.74	3/1/2014	57,744.78		
3/5/2011	74,535.34	3/3/2012	75,963.86	3/9/2013	59,213.26	3/8/2014	50,439.94		
3/12/2011	66,979.48	3/10/2012	76,808.62	3/16/2013	62,366.36	3/15/2014	54,414.66		
3/19/2011	73,113.26	3/17/2012	76,883.92	3/23/2013	59,841.02	3/22/2014	50,734.62		
3/26/2011	68,490.80	3/24/2012	72,108.36	3/30/2013	57,567.98	3/29/2014	51,174.60		
4/2/2011	70,846.58	3/31/2012	74,244.22	4/6/2013	63,108.84	4/5/2014	55,229.90		
4/9/2011	67,076.78	4/7/2012	75,382.98	4/13/2013	56,849.30	4/12/2014	48,653.18		
4/16/2011	64,698.56	4/14/2012	71,065.34	4/20/2013	55,432.12	4/19/2014	54,469.22		
4/23/2011	67,674.14	4/21/2012	68,055.08	4/27/2013	58,612.74	4/26/2014	51,637.18		

4/30/2011	66807.50	4/28/2012	72880.66	5/4/2013	61,102.92	5/3/2014	54,757.72
5/7/2011	66,379.74	5/5/2012	71,582.30	5/11/2013	57,428.70	5/10/2014	51,011.76
5/14/2011	66,699.76	5/12/2012	63,357.92	5/18/2013	61,172.80	5/17/2014	51,148.34
5/21/2011	63,210.44	5/19/2012	78,984.36	5/25/2013	57,131.24	5/24/2014	53,082.60
5/28/2011	64,724.06	5/26/2012	67,396.24	6/1/2013	65,920.66	5/31/2014	62,642.98
6/4/2011	74,952.34	6/2/2012	76,959.44	6/8/2013	55,233.74	6/7/2014	49,517.18
6/11/2011	62,203.12	6/9/2012	63,584.86	6/15/2013	54,067.52	6/14/2014	50,266.50
6/18/2011	61,200.76	6/16/2012	59,436.12	6/22/2013	54,690.28	6/21/2014	48,768.14
6/25/2011	65,470.44	6/23/2012	55,921.30	6/29/2013	55,991.38	6/28/2014	49,250.32
6/30/2011	34,351.16	6/30/2012	58,207.40	6/30/2013	11,509.54	6/30/2014	12,010.70

TOTALS 4,016,541.01 4,124,906.80 3,580,645.18 3,261,565.02 2,029,890.06

Table Game Revenue

Date	Amount	Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64	July, 2013	99,274.36
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83	August, 2013	111,427.75
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40	September, 2013	80,857.74
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02	October, 2013	81,066.09
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93	November, 2013	79,853.94
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92	December, 2013	79,617.31
February, 2011	105,776.45	January, 2012	137,812.68	January, 2013	132,650.35	January, 2014	75,093.81
March, 2011	120,927.10	February, 2012	142,770.01	February, 2013	121,636.62	February, 2014	75,170.90
April, 2011	130,654.61	March, 2012	151,845.46	March, 2013	149,033.62	March, 2014	78,201.51
May, 2011	130,492.02	April, 2012	127,862.26	April, 2013	105,545.23	April, 2014	72,380.72
June, 2011	121,576.41	May, 2012	137,905.13	May, 2013	109,747.38	May, 2014	93,191.89
		June, 2012	129,235.38	June, 2013	104,803.37	June, 2014	72,350.70
Total 2010-2011	1,297,391.70	Total 2011-2012	1,602,900.84	Total 2012-2013	1,530,462.31	Total 2013-2014	998,486.72

Date	Amount
July, 2014	78,639.07
August, 2014	84,726.51
September, 2014	71,967.51
October, 2014	66,257.02
November, 2014	71,046.66
December, 2014	76,797.24

Total 2014-2015 449,434.01

Table Game Revenue Distribution - Jefferson County School Board

Date	Amount	Date	Amount	Date	Amount	Date	Amount
July, 2011	425,154.03	July, 2012	415,990.92	July, 2013	297,823.08	July, 2014	235,917.21
August, 2011	412,421.76	August, 2012	399,737.49	August, 2013	334,283.25	August, 2014	254,179.53
September, 2011	331,125.75	September, 2012	382,597.20	September, 2013	242,573.22	September, 2014	215,902.53
October, 2011	372,821.82	October, 2012	379,446.06	October, 2013	243,198.27	October, 2014	198,771.06
November, 2011	363,356.61	November, 2012	403,331.79	November, 2013	239,561.82	November, 2014	213,139.98
December, 2011	421,529.79	December, 2012	440,033.75	December, 2013	238,851.93	December, 2014	230,391.72
January, 2012	413,438.04	January, 2013	397,951.05	January, 2014	225,281.43		
February, 2012	428,310.03	February, 2013	381,857.07	February, 2014	225,512.70		
March, 2012	455,536.38	March, 2013	447,100.86	March, 2014	234,604.53		
April, 2012	383,586.78	April, 2013	316,635.69	April, 2014	217,142.18		
May, 2012	413,715.39	May, 2013	329,242.14	May, 2014	279,575.67		
June, 2012	387,706.12	June, 2013	314,410.11	June, 2014	217,052.10		
Total 2011-2012	4,808,702.50	Total 2012-2013	4,608,334.13	Total 2013-2014	2,995,460.18	Total 2014-2015	1,348,302.03