

JEFFERSON COUNTY, WEST VIRGINIA
Department of Planning & Zoning
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October 16, 2009

TO: ALL MEMBERS OF THE SUBDIVISION REVIEW PANEL AND THE
MEMBERS OF THE JEFFERSON COUNTY PLANNING COMMISSION

FROM: JENNIFER M. BROCKMAN, AICP
DIRECTOR OF PLANNING & ZONING

SUBJECT: SUBDIVISION WORK SESSION

The next work session of the Subdivision Review Panel will be held on Friday, November 6, 2009, in the Charles Town Library meeting room located at 200 East Washington Street at the entrance located on Samuel Street in Charles Town, West Virginia.

The following project will be considered.

10:00 A.M. – PRELIMINARY PLAT REVIEW – BEALLAIR WEST, PHASE I, LOTS 1 - 14.

The property is located on the east side of Old Country Club Rd and the south side Of Beallair Manor Dr. The proposed subdivision is to consist of 14 single-family townhome lots on 1.84 acres. District: Harpers Ferry; Map: 10; Parcel: 4 and 6.1.

We look forward to having as many members of the Subdivision Review Panel present as possible. Planning Commission files on subdivisions may be reviewed anytime during normal business hours.