

AGENDA  
JEFFERSON COUNTY PLANNING COMMISSION  
**SEPTEMBER 14, 2010**

**PUBLIC MEETING PROCEDURE:**

The President shall identify the matter before the Planning Commission (PC) and ask for a presentation by the applicant or the applicant's representative followed by staff's presentation and recommendation.

Once the applicant has finished speaking, the President shall ask for public comments. As a member of the public, once you are recognized by the President, please come to the podium, state your name, provide any credentials that you believe are appropriate, and make a brief presentation. If you agree with a previous speaker, you may simply say so.

The President may limit the presentation time of speakers.

Once the public comments are completed, the applicant may respond to the public comments.

PC members may ask questions at any time.

A copy of any document or exhibit used by a speaker in his or her address to the PC must be left with the PC and will become part of the official public file on the matter at hand. The applicant or a representative of the applicant may have the opportunity to view the document or material.

Once all speakers have finished, the PC will discuss and then vote on a motion to approve, disapprove, or impose conditions on the application .

**Public hearings are located in the Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM**

1. Approval of the minutes from the August 24, 2010 Planning Commission meeting.
2. Citizen Communications.
3. A call for postponements.
4. Request by Alpha Associates, Inc. for a variance from Section 6.3 of the Subdivision Ordinance to allow for the project file to re-open and a variance from Section 6.3 of the Subdivision Ordinance to allow for an extension of time to complete the subdivision process from 24 months, which expired June 27, 2010 to July 1, 2010. This property is located south of Beauregard Boulevard in Patrick Henry Estates at the end of Gates Way and abuts Spring Run Apartments on the west side and Patrick Henry Plaza Shopping Center to the south. This project is to consist of 13 single bedroom apartments and 24 two bedroom apartments in five separate on story garden style apartment buildings. This property is designated as Tax District:2, Map:8, Parcel: 29.1.
5. Update on Old Standard Quarry Freedom of Information Act requests.
6. Draft request to the County Commission to consider a change in zoning for Federal Lands.
7. Discussion on the Draft Amendments to Article 4B, Wireless Telecommunications Facilities and review of Stakeholder Meeting.
8. Blue Ridge Mountain Community Plan – Reminder that next meeting will be September 21, 2010 at 7 PM.
9. Reports from Legal Counsel and legal advice to PC.
10. Director's Report.

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11. County Commission Liaison Report.
12. Planning Commission Exchange.
13. President's Report.
14. Actionable Correspondence.
15. Non-Actionable Correspondence.

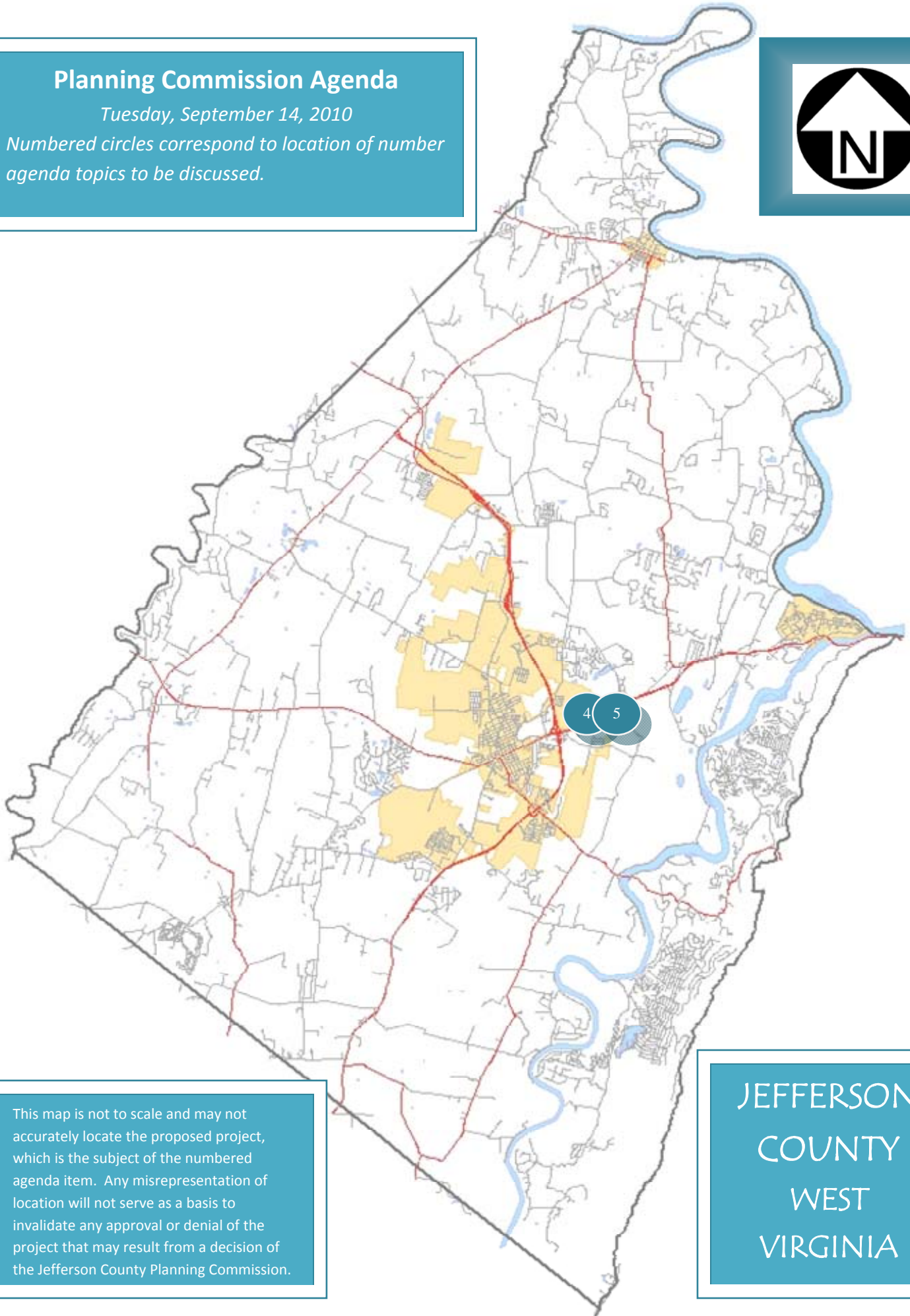
The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is [planningdepartment@jeffersoncountywv.org](mailto:planningdepartment@jeffersoncountywv.org) and our website is [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org).

Minutes and video recordings of past meetings and the Comprehensive Plan can be found on our website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of past meetings, Subdivision Regulations, Zoning Ordinance and the Comprehensive Plan are available for review in our office.

# Planning Commission Agenda

Tuesday, September 14, 2010

Numbered circles correspond to location of number agenda topics to be discussed.



This map is not to scale and may not accurately locate the proposed project, which is the subject of the numbered agenda item. Any misrepresentation of location will not serve as a basis to invalidate any approval or denial of the project that may result from a decision of the Jefferson County Planning Commission.

JEFFERSON  
COUNTY  
WEST  
VIRGINIA