

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
April 12, 2011

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Election of President, and if necessary, Other Officers
2. Approval of minutes for the March 8, 2011 meeting.
Approval of minutes for the March 22, 2011 special meeting.
3. Citizen Communications.
4. Request for postponement.
5. Request by Bettye K. Mason for a waiver from Subdivision Ordinance Section 20.201 A.2, Section 21.103 D and Appendix B, Section 2.2 H to allow access for a proposed lot with an existing residence on an existing 20 foot access easement. This property is located on the north side of Summit Point Road at the intersection with Hardesty Road and is designated as Tax District: Kabletown, Map: 16, Parcel: 3.
6. Public Hearing for Draft Policy Neutral Zoning Ordinance Amendments.
7. Discussion and possible scheduling of Public Hearing for Proposed Text Amendment for Sections of Article 24 of the Jefferson County Subdivision Regulations regarding timeframes and noticing requirements for processing procedures.
8. Discussion and possible scheduling of a Public Hearing for Proposed Text Amendment for maximum square footage requirements for a Minor Site Plan in each Zoning District.
9. Discussion regarding Planning Commission Bylaws.
10. Reports from Legal Counsel and legal advice to PC.
11. Director's Report.
 - Mandatory Planning Commissioner training set for April 26, 2011.
 - Quarterly Report
12. County Commission Liaison Report.
13. Planning Commission Exchange.
 - Report from the Health Department Meeting Liaison.
 - Report from the Public Service District Meeting Liaison.
 - Report from the Jefferson County Development Authority Meeting Liaison.
 - Report from the Water Advisory Committee Meeting Liaison.
14. President's Report.
15. Actionable Correspondence.

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16. Non-Actionable Correspondence.

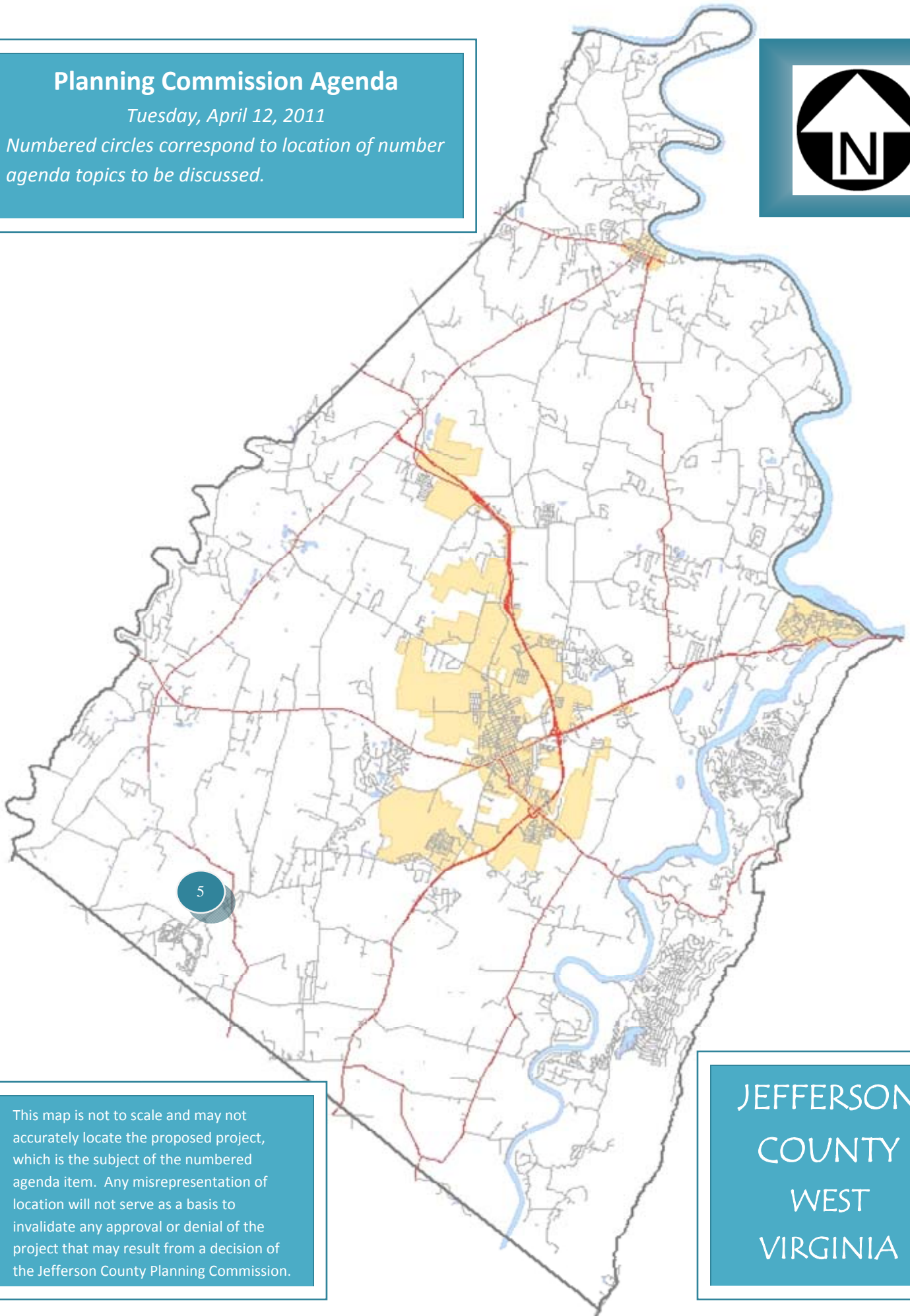
The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.

Planning Commission Agenda

Tuesday, April 12, 2011

Numbered circles correspond to location of number agenda topics to be discussed.



This map is not to scale and may not accurately locate the proposed project, which is the subject of the numbered agenda item. Any misrepresentation of location will not serve as a basis to invalidate any approval or denial of the project that may result from a decision of the Jefferson County Planning Commission.

JEFFERSON
COUNTY
WEST
VIRGINIA