

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
July 12, 2011

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Approval of the minutes for the June 14, 2011 meeting.
2. Citizen Communications.
3. Request for postponement.
 - The Hott Property Zoning Map Amendment Public Hearing requesting to be rescheduled from 07-26-2011 to 08-09-2011.
4. Postponed from the June 14, 2011 Planning Commission Meeting: Concept Plan Review for Highland Farms (PC File #11-02). This property is located on Charles Town Road (Rt. 9) on the west side of Bloomery Bridge. This project consists of a residential subdivision to include a total of 27 residential lots and a residue parcel on 270.18 acres under the cluster provisions of the Zoning and Land Development Ordinance Section 5.7(d)(2) and is located in Tax District: Charles Town; Tax Map: 19 Tax Parcel: 33, 38 and 41.
5. Concept Plan Review for Middleway Volunteer Fire Company (PC File #S11-06). This property is located east of the Leetown Road and Cedar Hollow intersection. This project consists of a 5,025 sq. ft. fire station with office and a 4 bay garage in phase I and in phase II, a 3,975 sq. ft. addition consisting of a multipurpose room and 2 additional bays on 5 acres located in Tax District: Middleway; Tax Map: 24 Tax Parcel: 2.
6. Public Hearing for Proposed Text Amendment for Sections of Article 24 of the Jefferson County Subdivision and Land Development Regulations (Aug. 19, 2010) regarding timeframes and noticing requirements for processing procedures.
7. Public Hearing for Proposed Zoning Text Amendment to Article 12 of the Jefferson County Zoning and Land Development Ordinance regarding the process of amending the zoning map and/or text.
8. Discussion of Planning Commission Bylaws.
9. Reports from Legal Counsel and legal advice to PC.
10. Director's Report.
11. County Commission Liaison Report.

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12. Planning Commission Exchange.

- Report from the Health Department Meeting Liaison.
- Report from the Public Service District Meeting Liaison.
- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

13. President's Report.

14. Actionable Correspondence.

15. Non-Actionable Correspondence.

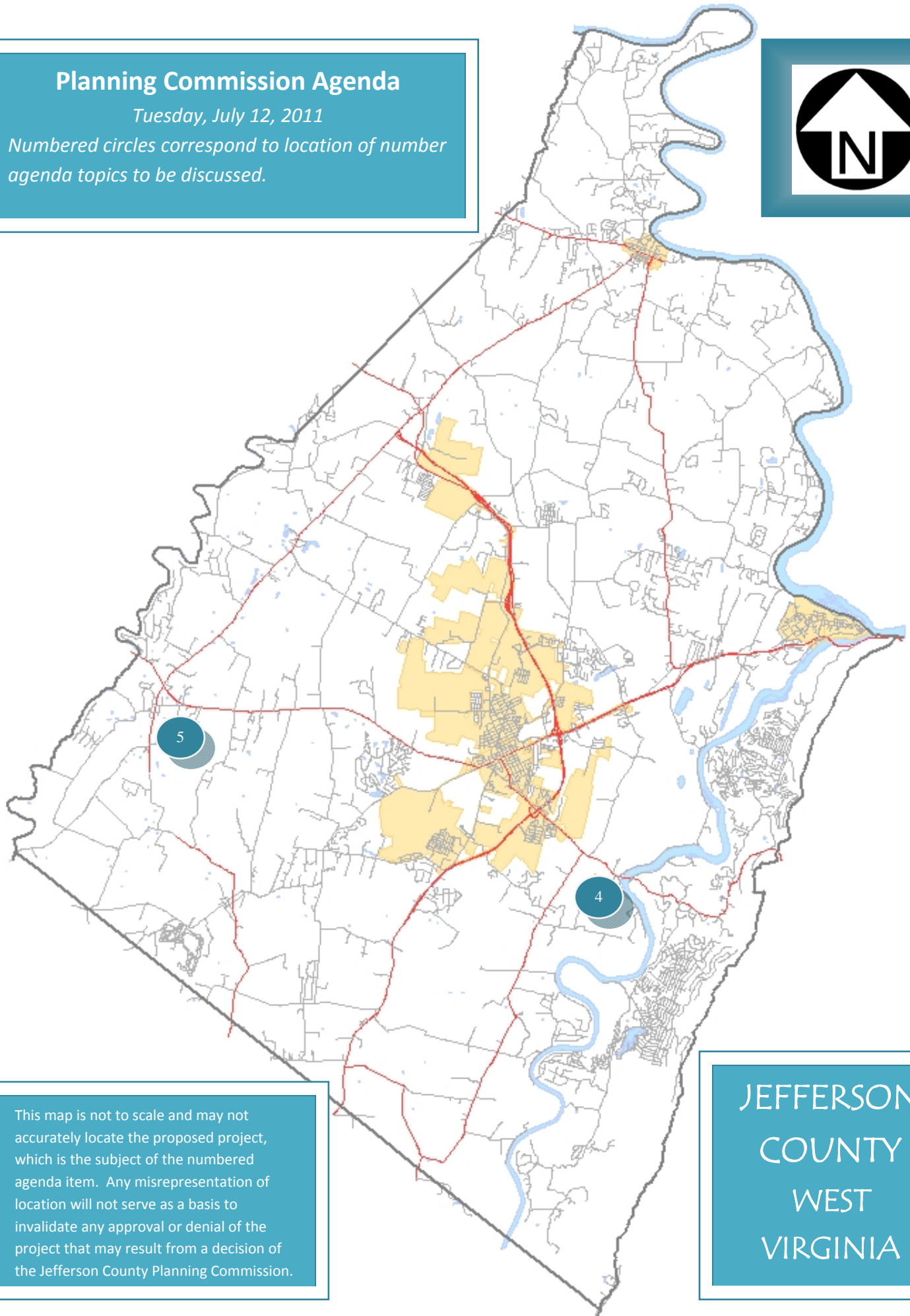
The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.

Planning Commission Agenda

Tuesday, July 12, 2011

Numbered circles correspond to location of number agenda topics to be discussed.



This map is not to scale and may not accurately locate the proposed project, which is the subject of the numbered agenda item. Any misrepresentation of location will not serve as a basis to invalidate any approval or denial of the project that may result from a decision of the Jefferson County Planning Commission.

JEFFERSON
COUNTY
WEST
VIRGINIA