

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
August 9, 2011

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Approval of the minutes for the July 26, 2011 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Public Hearing for Zoning Map Amendment (Rezoning) for property designated as Tax District: Harpers Ferry, Map: 15, portions of Parcels: 47 and 56. This property is currently zoned Rural and Residential/Light Industrial/Commercial zoning is being requested. The property is adjacent to both the current Route 9 (Charles Town Rd.) and the Route 9 currently under construction and is a total of 42 acres. David and Catherine Hott are the owners.
5. Concept Plan Review for Harvest Pointe Community Church (PC File #S11-02). This property is located on the north side of WV Route 51 approximately 4 miles west of Charles Town. This project consists of a 48,918 sq. ft. of total floor area in 5 phases including a picnic pavilion, recreation areas, a chapel, a prayer garden, and a fountain in the outdoor area. The indoor area is proposed to consist of a worship area, classrooms and a nursery, a large gathering area, a coffee bar and café area, and administrative offices with conference rooms. The property is located in Tax District: Middleway; Tax Map: 20 Tax Parcel: 7.13.
6. Concept Plan Review for Jefferson Asphalt Products (PC File #S11-12). This property is at 9390 Middleway Pike on WV Route 51 near Tuscowilla Hills. This project consists of a 60 ft. by 70 ft. single story office building and a 60 ft. by 100 ft. maintenance shop. The property is located in Tax District: Charles Town; Tax Map: 13 Tax Parcel: 7.
7. Concept Plan Review for Verizon Wireless - Leetown (PC File #S11-13). This property is at 6000 Paynes Ford Road, Kearneysville. This project consists of a proposed telecommunication facility that will consist of a 100 ft. by 100 ft. leased area, within which a 50 ft. by 50 ft. compound consisting of a 120 ft. silo structure, a 12 ft. by 30 ft. equipment shelter, an electrical backboard, and a mesa cabinet will be installed. The property is located in Tax District: Middleway; Tax Map: 7 Tax Parcel: 6.
8. Urban Tree Canopy Goals Public Comment Discussion and Possible Vote.
9. Reports from Legal Counsel and legal advice to PC.
10. Director's Report.
11. County Commission Liaison Report.
12. Planning Commission Exchange.
 - Report from the Health Department Meeting Liaison.
 - Report from the Public Service District Meeting Liaison.
 - Report from the Parks and Recreation Meeting Liaison.

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
AUGUST 9, 2011
PAGE 2 OF 2

- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

13. President's Report.

14. Actionable Correspondence.

15. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.