

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
November 08, 2011

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Approval of the minutes for the October 11, 2011 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Public Hearing for Zoning Map Amendment (Rezoning) for property designated as Tax District: Harpers Ferry, Map: 9, Parcel: 39.1. This property is currently zoned Residential Growth and Residential/Light Industrial/Commercial zoning is being requested. The property is located on the south side of Route 340 (William L. Wilson Freeway); the east side of Route 27 (Millville Road) and on the north side of Route 27/2 (Allstadt's Hill Road) and is a total of 12.97 acres. James and Barbara Gibson are the owners.
5. Public Hearing for Zoning Map Amendment (Rezoning) for property designated as Tax District: Shepherdstown, Map: 13, Parcels: 26.1, 26.2, 26.3 & 26.4. These properties are located on Kearneysville Pike approximately 0.5 miles west of its intersection with Morgan Grove Road and are a total of 13.69 acres. Twin Oaks Subdivision, LLC is the owner.
6. Final Plat Public Hearing for a resubdivision of Lot #16 and the Homeowners Association Parcel of the Cedar Meadows Airpark (PC File #11-07) The property is located on Hardesty Road near the VA/WV border, close to the intersection with Jamestown Road and is designated as Tax District: Middleway, Map: 29, Parcel: 1. Timothy J. Foltz is the owner/developer.
7. Final Plat Public Hearing for a major plat change for Spruce Hill (PC File #02-08) to amend the 50' landscape buffer to accommodate a garage on Parcel #88. This property is located on Huyett Road approximately 0.5 miles west of its intersection with US Route 340 and is designated as Tax District: Kabletown, Map: 3C, Parcel: 88. William and Lori Davis are the owners.
8. Site Plan Public Hearing for Jefferson Asphalt Products (PC File #S11-12). This project consists of a 60 ft. by 70 ft. single story office building and a 60 ft. by 100 ft. maintenance shop. The property is located at 9390 Middleway Pike on WV Route 51 near Tuscawilla Hills and is designated as Tax District: Charles Town; Tax Map: 13 Tax Parcel: 7.
9. Request by Robert Henshaw (WilBob Farm Inc.) for a waiver from the Subdivision Regulations Section 20.201 to allow for a second access to the property. This property is located on Route 51 approximately 0.3 miles west of the intersection of Middleway Pike and North Childs Road and is designated as Tax District: Middleway, Map: 19, Parcel: 39.
10. Reports from Legal Counsel and legal advice to PC.
11. Director's Report.

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12. County Commission Liaison Report.

13. Planning Commission Exchange.

- Report from the Health Department Meeting Liaison.
- Report from the Public Service District Meeting Liaison.
- Report from the Parks and Recreation Meeting Liaison.
- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

14. President's Report.

15. Actionable Correspondence.

16. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.