

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
January 10, 2012

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Election of Officers.
2. Approval of the minutes for the November 8, 2011 meeting.
3. Citizen Communications.
4. Request for postponement.
5. Final Plat Public Hearing for the Wild Goose Farm, LLC Subdivision. The property is to consist of 13 Single Family Lots and 1 Non-Residential lot for horse breeding/boarding and will contain a riding/training facility on 173.80 acres. The property is located across from Terrapin Neck Road and the National Training Conservation Center. District: Shepherdstown, Map: 3, Parcel 13 & 13.6.
6. Request by Mark O'Dell (340 Defense, PC File #S10-04) for a waiver from the Subdivision Regulations:
 - a. Section 22.208 and Appendix B 9.6C requiring sidewalks to be provided in non-residential development. The applicant is requesting to dedicate a 10' easement to a bike path/walkway without currently constructing the path as a part of this site plan.
 - b. Appendix B Section 2.3 and Section 9.5 to allow for a smaller required width of the access and a lesser depth of asphalt.

This property is located at 263 Berryville Pike, Rippon, West Virginia and is designated as Tax District: Kabletown, Map: 29, Parcel 5.
7. Recreational Uses potential zoning amendments – update on public feedback received to date.
8. Discussion and possible vote regarding amendments to Articles 20.203 and 26.200 concerning Major/Minor Site Plan Determination.
9. Discussion of potential zoning categories.
10. Discussion and possible vote on amendments to Section 4.9 of the Jefferson County Planning Commission Bylaws regarding tardiness to meetings.
11. Discussion and Vote on the 2012 Planning Commission Meeting Schedule.
12. Reports from Legal Counsel and legal advice to PC.
13. Director's Report.
14. County Commission Liaison Report.

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15. Planning Commission Exchange.

- Report from the Health Department Meeting Liaison.
- Report from the Public Service District Meeting Liaison.
- Report from the Parks and Recreation Meeting Liaison.
- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

16. President's Report.

17. Actionable Correspondence.

18. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.