

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
March 13, 2012

This Planning Commission meeting will be located in the Betty J. Roper Auditorium at Wright Denny Intermediate School located at 209 West Congress Street, at 7:00 PM

1. Approval of the minutes for the February 14, 2012 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Presentation of a petition by Gene Capriotti for a zoning map amendment to the Planning Commission for the purpose of scheduling a public hearing within 60 days. This property is currently zoned Residential Growth and the applicant is requesting Residential/Light Industrial/Commercial zoning. This property is located on the south side of Route 340 (William L. Wilson Freeway) and on the east side of Route 27/2 (Allstadt's Hill Road). District: Harpers Ferry, Map: 9, Parcel: 58.
5. Request by Judy Hockman and Brian Bircher (Black Dog Coffee) for a waiver from the Subdivision Regulations Appendix B, Section 2.5 requiring off-street parking to be paved. This property is located at the corner of Route 9 and Wiltshire Road and is designated as Tax District: Charles Town, Map: 1, Parcel: 14.
6. Tabled from the 02-14-2012 meeting: Request by THZ Enterprises, LLC for a waiver from the Subdivision Regulations Section 8.2.a to allow for a 20' road width for Canal Way instead of the required 24'. This property is located off of Route 45 east of Potomac Farms Drive and is designated as Tax District: Shepherdstown, Map: 8, Parcel: 15.
7. Public Workshop Regarding Recreational Uses/Potential Zoning Amendments.
8. Reports from Legal Counsel and legal advice to PC.
Active Litigation:
 - Far Away Farms
 - Cedar Meadows Airpark
9. Director's Report.
10. County Commission Liaison Report.
11. Planning Commission Exchange.
 - Report from the Health Department Meeting Liaison.
 - Report from the Public Service District Meeting Liaison.
 - Report from the Parks and Recreation Meeting Liaison.

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- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

12. President's Report.

13. Actionable Correspondence.

14. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.