

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
MAY 15, 2012

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Approval of the minutes for the April 24, 2012 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Request by Ken Lowe Management Company for a variance from the Subdivision Ordinance Article 6, Section 6.3 to allow for an extension of time (24 months) to bond and record the Kensington Townhome Subdivision (PC File #06-41). The property is located on the north side of Lowe Drive, approximately 750 feet west of its intersection with Route 480 (Kearneysville Pike), adjacent to the Clarion Hotel & Conference Center and is designated as Tax District: Shepherdstown, Map: 8, Parcel: 10.9.
5. Discussion regarding draft US 340 Gateway Plan edits for the purpose of approving a Draft for Public Input for use at the Public Hearing scheduled for June 12, 2012.
6. Discussion and possible vote regarding the JCCEP proposed text amendment to allow for an extension of Senate Bill 595 until July 1, 2015.
7. Discussion and vote on holding a special called 2nd Planning Commission meeting on June 26th for potential variances regarding time extensions.
8. Reports from Legal Counsel and legal advice to PC.
Active Litigation:
 - Far Away Farms
 - Cedar Meadows Airpark
9. Director's Report.
10. County Commission Liaison Report.
11. Planning Commission Exchange.
 - Report from the Health Department Meeting Liaison.
 - Report from the Public Service District Meeting Liaison.
 - Report from the Parks and Recreation Meeting Liaison.
 - Report from the Jefferson County Development Authority Meeting Liaison.
 - Report from the Water Advisory Committee Meeting Liaison.
12. President's Report.
13. Actionable Correspondence.
14. Non-Actionable Correspondence.

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APRIL 24, 2012
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The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.