

AGENDA  
JEFFERSON COUNTY PLANNING COMMISSION  
JUNE 12, 2012

**Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM**

1. Approval of the minutes for the May 15, 2012 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Concept Plan Review and Public Workshop for Briggs Animal Adoption Center (PC File #S12-01). This property is located on the west side of US Route 340 approximately 1300 feet north of its intersection with Route 340/2 (Wheatland Road). This project consists of a 10,000 square foot building designated as a cat house and additional parking area. The property is located in Tax District: Kabletown; Tax Map: 11; Tax Parcel: 1.
5. Final Plat Public Hearing for the Aspen Greens Subdivsion (PC File #07-15). The property is to consist of 20 single-family lots on 17.054 acres. The property is located northeast of the intersection of Route 24 (Old Country Club Road) and Route 17 (Flowing Springs Road). The owner of the property is Maurice Gladhill. This property is designated as Tax District: 2, Map:4, Parcel: 19.
6. Request by James and Barbara Gibson for a variance from the Subdivision Ordinance Article 8, Section 8.1(d) to allow for an extension of time (24 months) to bond and record the Allstadts Corner Subdivision (PC File #07-10). This property is located on the south side of Route 340 (William L. Wilson Freeway); the east side of Route 27 (Millville Road) and on the north side of Route 27/2 (Allstadt's Hill Road) and is designated as Tax District: Harpers Ferry, Map: 9, Parcel: 39.1.
7. Request by Wild Goose Farm, LLC for a variance from the Subdivision Ordinance Article 8, Section 8.1(d) to allow for an extension of time (24 months) to bond and record the Wild Goose Subdivision (PC File #08-18). The property is located on Shepherd Grade Road. The site is located across from Terrapin Neck Road and the National Training Conservation Center and is designated as Tax District: Shepherdstown; Map: 3; Parcel: 13 & 13.6
8. Public Hearing regarding the US 340 East Gateway Plan.
9. Continued from the 04/24/2012 PC Meeting: Discussion regarding Proposed Additional Commercial and Industrial Zoning Categories and related amendments to the Jefferson County Zoning and Land Development Ordinance.
10. Reports from Legal Counsel and legal advice to PC.  
Active Litigation:
  - Far Away Farms
  - Cedar Meadows Airpark
11. Director's Report.

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12. County Commission Liaison Report.

13. Planning Commission Exchange.

- Report from the Health Department Meeting Liaison.
- Report from the Public Service District Meeting Liaison.
- Report from the Parks and Recreation Meeting Liaison.
- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

14. President's Report.

15. Actionable Correspondence.

16. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is [planningdepartment@jeffersoncountywv.org](mailto:planningdepartment@jeffersoncountywv.org) and our website is [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org).

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.