

AGENDA  
JEFFERSON COUNTY PLANNING COMMISSION  
September 11, 2012

**Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM**

1. Approval of the minutes for the August 14, 2012 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Presentation of a petition by the John and Mike Thomas (Jefferson Asphalt Products, Inc.) for a zoning map amendment to the Planning Commission for the purpose of scheduling a public hearing within 60 days. This property is currently zoned Rural and the applicant is requesting Residential/Light Industrial/Commercial zoning. This property is located on the south side of WV Route 51 near the Tuscowilla Hills entrance approximately 2 miles west of Charles Town and is designated as Tax District: Charles Town; Tax Map: 13; Tax Parcel: 7.
5. Presentation of a petition by the Aitcheson Family Trust (Roger and Wanda Perry) and Frederica Adkinson for a zoning map amendment to the Planning Commission for the purpose of scheduling a public hearing within 60 days. This property is currently zoned Residential Growth and the applicant is requesting Residential/Light Industrial/Commercial zoning. This property is located on the south of US Route 340 on Campground Road approximately a half mile east of its intersection with Old Taylor Lane and is designated as Tax District: Harpers Ferry; Tax Map: 7; Tax Parcel: 18.
6. Request by Marty and Carol Kable for a variance from the Subdivision Ordinance Article 2, Section 2.1(B) to lift the 5 year parent-to-child restriction and allow for the transfer of three parent-to-child lots. These properties are located approximately one mile east of Leetown Pike near the intersection of Hite Road and Jefferson Orchard Road and is designated as Tax District: Middleway, Map: 9, Parcels: 2.14, 2.15 and 2.16.
7. Request by R.J. Speco, Inc. on behalf of Sheetz for a waiver from the Subdivision Regulations Section 21.202B, Section 22.208 and Appendix B 9.6C requiring sidewalks to be provided in non-residential development. This property is located at 51 Flowing Springs Road, Charles Town and designated as Tax District: Charles Town, Map: 8, Parcel: 11.5.
8. Reports from Legal Counsel and legal advice to PC.  
Active Litigation:
  - Far Away Farms
  - Cedar Meadows Airpark
9. Director's Report.
10. County Commission Liaison Report.
11. Planning Commission Exchange.
  - Report from the Health Department Meeting Liaison. *\*Appointment of a volunteer Commissioner.*

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- Report from the Public Service District Meeting Liaison. *\*Appointment of a volunteer Commissioner.*
- Report from the Parks and Recreation Meeting Liaison.
- Report from the Jefferson County Development Authority Meeting Liaison.
- Report from the Water Advisory Committee Meeting Liaison.

12. President's Report.

13. Actionable Correspondence.

14. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is [planningdepartment@jeffersoncountywv.org](mailto:planningdepartment@jeffersoncountywv.org) and our website is [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org).

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.