

AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
November 13, 2012

Planning Commission meetings are located in the Old Charles Town Library meeting room at 200 East Washington Street, at the side entrance on Samuel Street at 7:00 PM

1. Approval of the minutes for the October 23, 2012 meeting.
2. Citizen Communications.
3. Request for postponement.
4. Request by Mark Adkins of the Waterfront Group (Rock Ferry Station) (PCV#12-08) for a variance from the Subdivision Ordinance Article 8, Section 8.2.e.3 to waive the requirement that every lot shall have a minimum road frontage of 80 feet along a road right-of-way and that the ratio between lot depth and lot width shall not exceed 3:1. This property is located approximately 6 miles southwest of the Mission Road and Route 9 intersection and is designated as Tax District: Kabletown, Map: 8, Parcel: 19; Tax District: Kabletown, Map: 22, Parcels: 14 and 15; and Tax District: Kabletown, Map: 26, Parcel: 1.4.
5. Possible Consideration of Options for Route 340 Business Park.
6. "Interpretive Appeals and Procedure Workshop". Presentation by Fred Blackmer to discuss procedures that will allow options to appeal a decision or interpretation of staff.
7. Reports from Legal Counsel and legal advice to PC.
Active Litigation:
 - Far Away Farms
 - Cedar Meadows Airpark
8. Director's Report.
9. Monthly Activity Development Report.
10. County Commission Liaison Report.
11. Planning Commission Exchange.
 - Report from the Health Department Meeting Liaison.
 - Report from the Public Service District Meeting Liaison.
 - Report from the Parks and Recreation Meeting Liaison.
 - Report from the Jefferson County Development Authority Meeting Liaison.
 - Report from the Water Advisory Committee Meeting Liaison.
12. President's Report.

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13. Actionable Correspondence.

14. Non-Actionable Correspondence.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., and is located at 116 East Washington Street, P.O. Box 338, Charles Town, WV 25414. Our phone number is (304) 728-3228; our fax number is (304) 728-8126; our email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes and video recordings of past meetings, Subdivision Regulations, Zoning Ordinance, and the Comprehensive Plan can be found on the website. The office has a file on each project as well as aerial photos of the county. Minutes and audio recordings of older meetings not on the website are available for review in the office.