



JEFFERSON COUNTY, WEST VIRGINIA

Departments of Planning and Zoning

116 East Washing Street, 2nd Floor, P.O. Box 338
Charles Town, West Virginia 25414

File Number: _____

Staff Initials: _____

www.jeffersoncountywv.org/government/departments/planning-and-zoning-department.html

Email: planningdepartment@jeffersoncountywv.org

Phone: (304) 728-3228

zoning@jeffersoncountywv.org

Fax: (304) 728-8126

Application for Subdivision Review

Name of Subdivision: _____

Property Owner Information:

Property Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Applicant's Registered Engineer or Surveyor

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Physical Property Details

Physical Address: _____

City: _____ State: _____ Zip Code: _____

Tax District: _____ Map No: _____ Parcel No: _____

Parcel Size: _____ Deed Book: _____ Page No: _____

Zoning District (please check one)

Residential
Growth
(RG)

Industrial
Commerical
(IC)

Rural
(R)

Residential-
Light Industrial-Commercial
(RLIC)

Village
(V)

Neighborhood
Commercial
(NC)

General
Commercial
(GC)

Highway
Commercial
(HC)

Light
Industrial
(LI)

Major
Industrial
(MI)

Planned
Neighborhood
Development
(PND)

Office/
Commercial
Mixed-Use
(O/C)

Original Signature is Required. The information provided is correct to the best of my knowledge.

Signature of Property Owner

Date

Applicant Signature

Date