



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

AGENDA

JANUARY 06, 2015

REVISED DECEMBER 29, 2015

There will be a Special Meeting of the Jefferson County Emergency Services Agency (JCESA) Board to be held at 7 pm on Tuesday, January 06, 2015 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

- Roll Call Sign-In Roster
- Call To Order

AGENDA ITEMS:

Legal Counsel opinion on Ambulance Fee spending and revenue sharing

Approval of Board letter to County Commission

Discussion and Action

Adopt revenue sharing template based on committee input at meeting and email feedback

Discussion and Action

Develop methodology for implementation: excel spread sheet created, distributed to VFD's and submitted to others

Discussion and Action

MOU with Fire Departments

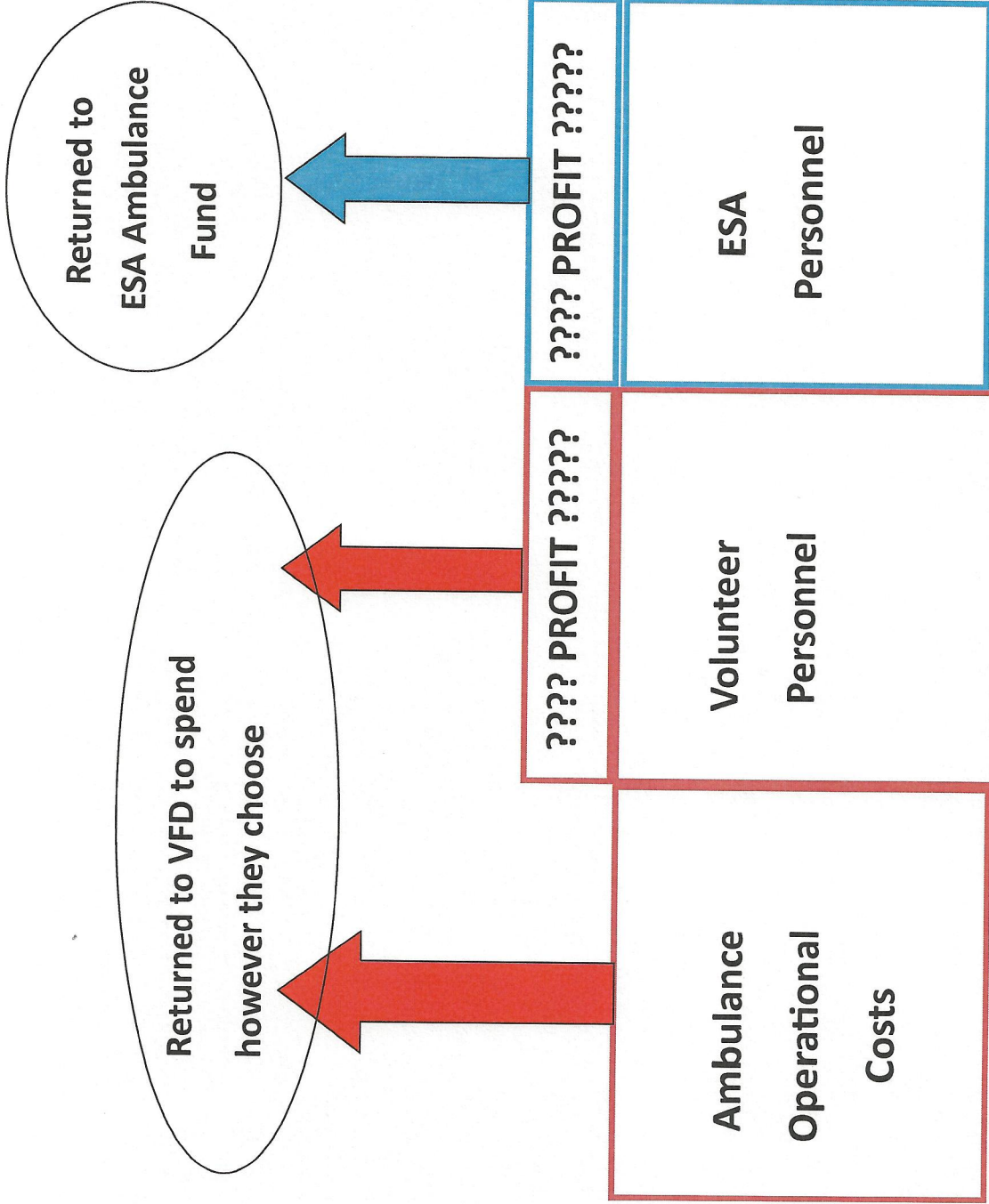
Discussion and Action

Develop methodology for verification of submitted financial data

Discussion and Action

Adjournment

Members of the public are invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business



AMBULANCE REVENUE SHARING

- If expenses are greater than revenue, no revenue sharing occurs.
- If no revenue is collected, no revenue sharing occurs.
- Ambulance and staffing provided by VFC, no revenue sharing occurs

Ambulance Operational Costs

Black – draft template formulated during committee meeting

Blue – Pro-rated items

Red – items submitted by email to Jane after meeting

EMS Admin:

Office supplies (including computers, printers, etc), legal, audit, billing & refunds, liability insurance

EMS Operations:

Licensing, contract services, background checks & fingerprinting, physicals

EMS Payroll:

Salaries, incentives or stipends, workers comp, insurance, FICA, retirement (VFD paying retirement?)

Ambulance Operations:

Vehicle insurance & taxes, expendable supplies, drugs, fuel, vehicle maintenance & repair,
Additional required equipment for ambulance: heart monitor, cot, airway management, etc.

EMS Training:

training & certification

Depreciation:

Expense of Ambulance

Expense of Ambulance equipment

Expense of Chase car/ Utility vehicle (?) – pro-rated?

Building & Grounds – pro-rated

Utilities related to Ambulance

Space related to Ambulance

Insurance

Taxes

Utility Vehicle Operations – pro-rated

Dues & subscriptions – pro-rated

Insurance, Licenses & Permits, Professional Fees, Office Operations, Taxes
(additional items mentioned)

Pro-rated:

percentage of ambulance calls per total call volume for department.