



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

AGENDA

MAY 19, 2015

The May meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7 pm on Tuesday, May 19, 2015 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

Roll Call Sign-In Sheet

Call To Order

Approval of Minutes April 21, 2015 Regular Meeting

Old Business

- Replacement of Business Manager & Review Job Description (RA) Discussion/Action
- Review of OG 2390 (NC) Discussion/Action
Possible Executive Session
- JCESA "MOU" Eackles, Spencer & Norton Funeral Home (NC) Discussion/Action
Possible Executive Session
- Bank of Charles Town / Fire Department Account
Cancelled 04-28-15 (DP)
- JCESA and ES&N MOU status update (CC) Discussion/Action

Treasurer's Report

- Projection through June 30, 2015
 - JCESA General / Payroll Account
 - Ambulance Account
 - Building / Mortgage Fund
 - Fire Company Account
- Status of Funds 2015 Projection



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Election of Secretary

Chairman's Report

- Status of Medical Director being on JCESA Board
- Review "Duties of Chairman" relating to Board action taken during April Meeting Discussion/Action
- Availability of JCESA Staffing to meet demands Discussion/Action

President JCFRA

Directors Report

- Director's Packet (see attachment) Discussion/Action
- OG 1890 Modified Discussion/Action
- Discussion of EMS Chief 3 Letter, dated 05-07-15 (EH) Discussion/Action
(Competitive "Medic 11" concept)
- Personnel Issue / Executive Session (EH) Discussion/Action

Board Member Requests

- Establish Employee Listening Sessions & Set First Date (JT) Discussion/Action
- Letter from Preston County Prosecuting Attorney (RA) Discussion/Action

Committee Reports

- CIP Committee
(Balance in EMS Account \$150,093.35 as of 04-30-15)
- Personnel Committee (CC) Discussion/Action



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New Business

- Reconsider employment of EMT/FF fulltime from existing eligible list
and reconsider employment of paramedics' fulltime without firefighter
requirements (DP & EH) Discussion/Action
Discussion/Action
- Employee Liaison Position (CC) Discussion/Action
- Employee annual leave accrual rate and disbursement policy (CC) Discussion/Action
- Request proposal for a Response Area" for Ryneal Medical Transport
By Donald Longerbeam, Supervisor (EH) Discussion/Action
- Good Folks Festival / JCESA EMS Plan of Action (RA) Discussion/Action

Employee Liaison

Board Member Comments

Public Comment (Limit 5 minutes per person)

Adjournment

Members of the public are invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.