



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

MEETING MINUTES JUNE 17, 2014

President Williams called the meeting of the Jefferson County Emergency Services Agency to order at 19:05 p.m., Tuesday, June 17, 2014 in the Emergency Services Agency Building, 419 Sixteenth Avenue, Ranson, WV.

Attendance	Present	Absent	Attendance	Present	Absent
E. Boober	X		M. Mood		X
J. Considine		X	M. Sherrill	X	
C. Conroy	X		S. White	X	
J. Tabb	X		A. Williams	X	
D. Jones		X	D. Withers	X	
B. Aitcheson		X	T. O’Neal		X

Also in attendance:

- Doug Pittinger, Director
- Ed Hannon, Deputy Director
- Marty Freeman, Business Manager
- Joshua Smith, JCFRA
- Randy Whittington
- Tracy Smith
- R.M. Kelley

Approval of Minutes:

Motion by S. White to accept the minutes of May 20, 2014, second by A. Williams, Vote all in favor, motion carried.

Old Business:

DOA Morgue Issue. A legal opinion from the County Attorney was provided to the Board that stated that JCESA should not be involved in transporting deceased individuals. With the current budget cuts it is no longer possible to tie up paid personnel in this capacity. A discussion followed with the consensus of the Board that the Director should draft a policy for the Boards approval at the next meeting as well as a letter to the stakeholders involved for review by the Board at the next Board Meeting. The Director was to notify the affected entities and give them a heads up of the 90 day implementation date. Motion by C.Conroy, seconded by J. Tabb. Vote all in favor, motion carried.

The County Commission will take up the JCESA Board reorganization ordinance this Thursday, June 19.

President’s Report:

No report

Treasurer’s Report:

The new Treasurer, M. Sherrill presented the report (contained in the Board packet) to the Board and asked for questions. J. Tabb asked if the contract with WVCoRP had been implemented and staff reported that it had and final details were to be worked out on June 17 at a meeting with the vendor.

President of Jefferson County Fire and Rescue Association:

No report



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Director's Report:

1. Report is in packet. The Director pointed out item 5 involving Company 5 (BRMVFD) which is in the exploratory phases of a proposal to implement routine ambulance transport. The Board will be informed of their progress.
2. The Directors and other members of the agency will be attending sexual harassment training at the County.
3. S. White asked about the impact of the cuts on the morale of employees. The Director assured them that now that the employees know the extent of the reductions and that there are no loss of operational personnel that morale has improved.

Board Member Requests:

Commissioner Tabb will bring up the Board and Agencies edits to the Agency Ordinance as it is discussed by the County Commission June 19. It was recommended that the Director attend the session in the event there are questions from the Commission.

Committee Reports:

- CIP – Ed Boober presented the CIP status and asked the Board to think about priorities for the upcoming fiscal year. The Board agreed that these funds require that the County and State procurement policies be followed.

Public Comment:

Pete Kelley thanked the current Board for their service.

Josh Smith commented on the slide show presented to the EMS chiefs by Ed Hannon. He felt it put everyone on good footing.

New Business:

Director Pittinger announced a grant from the City of Charles Town in the amount of \$4,000 to purchase a video laryxscope.

D. Withers moved to adjourn, E. Boober seconded. Meeting adjourned 19:57.