



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

## SPECIAL MEETING MINUTES MARCH 5, 2014

In the absence of President Williams, Acting President Ed Boober called the Special Meeting of the Jefferson County Emergency Services Agency to order at 7:00 p.m., Wednesday, March 6, 2014 in the Commissioners Meeting Room at The Charles Town Library, 200 E. Washington Street, Charles Town, West Virginia 25414.

Members	Present	Absent	Members	Present	Absent
R. Aitcheson	X		M. Sherrill	X	
E. Boober	X		J. Tabb	X	
C. Conroy	X		S. White		X
J. Considine	X		A. Williams		X
M. Mood	X		D. Withers		X
T. O'Neal	X				

**Also in attendance:**

Commissioner Widmyer  
 Commissioner Manuel  
 Commissioner Noland  
 Commissioner Pellish  
 Commissioner Tabb  
 Debbie Keyser, Administrator  
 Doug Pittinger, Director  
 Ed Hannon, Deputy Director  
 Marty Freeman, JCESA  
 Joshua Smith, JCFRA  
 Ronda Lehman  
 Rick Shuman  
 Lenny Lehman, BRMVFC  
 Luther Mumaw, FFC  
 Chris Higdon, FFC  
 Donnie Dunn, FFC  
 Aaron Watson, IFC  
 Jay Watson, IFC  
 Jack Wysong, IFC  
 Donnie Enoce  
 Bruce Hall, BRMVFC  
 Penny Kisner, BRMVFC  
 Earl Cogle, BRMVFC  
 Billy McDonald, IFC  
 Eddie Woodward  
 Marcus Moore, IFC  
 Allina Voorhees, SVFD

Brian Smith, IFC  
 Adam Watson, IFC  
 Paul Silveous, IFC  
 Bryan Stump, IFC  
 Michael Schweitzer, IFC  
 Jeff Plautz, IFC  
 Tamara Trafford, JCESA/CFC  
 Tracy Smith, BFD  
 Ronald Fletcher, CFC  
 Donnie Lanham, IFC  
 Dennis Barron, SVFD  
 Ian Dunn, IFC  
 Craig Simpson, SVFD  
 Chad Pittinger, FFC  
 Marshall Demeritt, SVFD  
 Darrel Henderson, SVFD  
 Brandon Potts, SVFD  
 Devon McDaniel, SVFD  
 Jacob Oliver, SVFD  
 Robert, Bussard, BFD  
 Randy Whittington, BFD  
 Dan Fritsch, CFC  
 Ross Morgan, SVFD  
 DC Morgan, SVFD  
 Michael Hough, IFC  
 Terry Carper, IFC  
 Debbie Royalty



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Elizabeth Nestor, SVFD  
Woody Garrett, SVFD  
Paul Rosa, IFC  
Ed Smith, IFC  
Leslie Hess, IFC

Gail Boober  
Tracey Smith, BFD  
Donnie Engle  
Jody Slagle, JCESA  
Michael Nick, BFMVFC

Sign-in sheet circulated for attendance/roll call.

After informing the public of the reason for Alan Williams absence, Mr. Boober informed the audience that the purpose of the meeting was to discuss the seven points put forward by Commissioner Walter Pellish. (WCP proposal dated Feb. 24, 2014)

Commissioner Pellish made opening remarks expressing his total respect and gratitude for Fire/EMS countywide. The reason for his proposal is that the County is in a budget crisis and the County had to make itself fiscally sound. He has two goals (1) to get a sense and commitment to a fire fee and (2) recognition of the need for revenue sharing.

Commissioner Tabb informed the group that she was acting as a Commissioner during this meeting and not a Board Member.

Commissioner Manuel who was the JCESA Board liaison for six years, wants a commitment from the County Commission to a \$60.00 Fire Fee.

Note: Detailed discussion followed each topic and a video copy of the proceeding is available on the County Commission website under archived meetings or an audio copy can be obtained from JCESA.

#### **Issue #1 – Immediately change Board composition to 1 Fire Department representative, 1 Emergency Medical Services representative and 3 citizen representatives.**

A lengthy discussion followed by Board Members, Commissioners and the public the contents of which are contained on the available tape.

Action Taken – Tim O’Neal proposed that the Board be composed of 2 Fire, 2 EMS and 3 at large Citizens and a non-voting liaison from the County Commission. Mike Mood seconded the motion.

Vote: 5 in favor, 2 opposed – Motion Carried.



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**Issue#2 – Immediately begin revenue sharing of ambulance insurance fees collected. 50% to JCESA for distribution as needed.**

A lengthy discussion followed by Board Members, Commissioners and the public the contents of which are contained on the available tape.

Action Taken – Tim O’Neal proposed that the Board reject item number 2 as stated. Mike Mood seconded the motion.

Vote: 6 in favor, 1 opposed – Motion Carried.

**Issue #3 – If #2 is rejected the CC will reduce it’s contribution by one million dollars, i.e., the amount of insurance fees collected.**

The JCESA Board will not address this issue.

**Issue #4 – If #2 is rejected JCESA will work with the new Board to distribute CC contribution on as needed basis, not \$61,000 per fire department.**

The JCESA Board will not address this issue. This will be carried over for the new board to address.

**Issue #5 – The fire departments along with the support of JCESA and CC will work to institute a fire fee via the petition process.**

Action Taken – John Considine made a motion that the Board defer to the County Commission on this issue. Tim O’Neal seconded the motion.

Vote: 6 in favor, 1 abstained – Motion Carried.

**Issue #6 – The Financial Director will prepare and publish a one page summary of fire department reserves as defined on the 990s.**

The JCESA Board will not address this issue.

**Issue #7 – JCESA will reduce administrative staff by 2 positions.**

Based on a request from Director Pittinger, the Board agreed to table this issue until the Director had the opportunity to make a presentation to the Board at the March 18<sup>th</sup> Board meeting.



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A lengthy discussion followed by Board Members, Commissioners and the public the contents of which are contained on the available tape.

Respectfully Submitted,

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Marty L. Freeman, Treasurer

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Date

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Ed Boober, Acting President

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Date