



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

BUDGET WORKSHOP MEETING MINUTES FEBRUARY 4, 2014

President Williams called the budget workshop meeting of the Jefferson County Emergency Services Agency to order at 6:30 pm Tuesday, February 4, 2014 in the Emergency Services Building at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

<u>Members</u>	<u>Present</u>	<u>Absent</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
E. Boober	X		M. Sherrill	X	
C. Conroy	X		J. Tabb	X	
J. Considine	X		S. White		X
M. Mood	X		A. Williams	X	
T. O'Neal	X		D. Withers		X

Also in attendance:

Doug Pittinger, Director

Tam Trafford, JCESA

Ed Hannon, Deputy Director

Ron Fletcher, JCFRA

Marty Freeman, Business Manager

Opening statements made by Marty Freeman, Business Manager explaining the Target Based Budget @ 75% with 5% increases requested by County Commission. The JCESA budget is to be submitted to County no later than Thursday, February 6, 2014. Three options will be explained in detail with copies of same for Board review while being discussed.

Workload explanation and call distribution charts explained by Bob Burner

Current staffing levels reviewed by Deputy Director Hannon.

Marty Freeman reviewed spending, earning and reimbursements documents and adjustments made to 2014 spending.

Director Pittinger reviewed the base funding currently with the Board members.

The staff then explained the options in detail that staff had been working on for submission to the JCESA Board with many questions and discussion from the Board members.

- Option 1 and Option 2 explained by Deputy Director Hannon
- Option 3 explained by Director Pittinger
- Volunteer funding impact at 75% explained by President of F & R Association, Ron Fletcher addressed that issue.

Commission Tabb stated that the County Commission can't continue to fund JCESA or any other County departments at the current levels. The Commissioners are working on details for the Ambulance Fee to be implemented by July 1, 2014. Commissioner Tabb confirmed that February 19th the Commissioners would start budget review and that JCESA need to submit



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their budget to Tim Stanton by Thursday, February 6, 2014. Also discussed the possibility of the Senate Bill 385 (Hair Cut Bill) being passed in Charleston that could reduce the County revenues from Hollywood Casino by projection of \$300,000 to \$500,000 next fiscal year if passed which would be additional loss of revenues. Commissioner Tabb expressed her desire to see a fire fee started.

Deputy Director Hannon asking for recommendations from the Board on these and other options to consider for the Target Based Budget.

Board member Mike Mood asked if he could hire his own EMT at Middleway and not take the JCESA coverage at Middleway to save costs to Middleway Fire Company if Option 1 would be approved. Discussion followed which made it clear that without funding this would reduce staffing by one.

President Williams recommends Option 1 as discussed. Asks that this presentation tonight be given to all County Presidents prior to the upcoming Fire & Rescue Association meeting on February 11, 2014 @ Shepherdstown Fire Department. He's asking that same presentation be repeated at the Fire & Rescue Association meeting as well that evening.

Ed Boober wants to go on record that the \$40.00 Ambulance Fee set by the County Commissioners should be increased prior to implementation. Discussion followed.

Tim O'Neal suggested an additional Option 4 where JCESA would keep all the fire department disbursements next year to reduce the overall budget 25% which equals \$401.440 Discussion followed.

Workshop adjournment at 2030 Hours.

Respectfully submitted,

Douglas M Pittinger, Director

Date

Alan Williams, President

Date