

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414 on August 13, 2015 at 1:30 pm (An audio file of the August 13, 2015 meeting is available through the Jefferson County Commission Office.)

PRESENT: Jane Tabb, President
Patsy Noland, Vice President
Dale Manuel, Commissioner
Walt Pellish, Commissioner
Eric Bell, Commissioner
Stephanie Grove, County Administrator
Jessica Carroll, Administrative Assistant

RE: **Interviews for Finance Director Position & Request to Schedule a Special Election on December 12, 2015 for the Board of Education's Excess Levy.**

Commissioner Tabb called the meeting to order at 1:31 pm and stated the meeting would begin with interviews of the two final candidates for the vacant Finance Director position.

- **Motion by Mr. Bell to enter into Executive Session citing §6-9A-4 to discuss personnel matters. Motion seconded and unanimously approved.**
- **Motion by Ms. Tabb to come out of Executive Session. Motion unanimously approved.**
- **Motion by Ms. Noland to authorize the County Administrator to move forward with a job offer for the Finance Director position. Motion seconded unanimously approved.**

The Commission then considered the approval of Resolution and Contract for the Court Security Fund Grant (15-CS-08) in the amount of \$2,250.

- **Motion by Ms. Noland to approve the Resolution and Contract for the Court Security Fund Grant in the amount of \$2,250 and to authorize the President of the Commission to affix her signature to the appropriate documents. Motion seconded and unanimously approved.**

Finally, Dr. Bondy Shay Gibson, Superintendent of Jefferson County Schools, requested the Commission approve a special election for the Jefferson County Board of Education's excess levy, to be held on Saturday, December 12, 2015.

- **Motion by Mr. Manuel to approve of the Jefferson County Board of Education Special Election for the excess levy to be held on Saturday, December 12, 2015. Motion seconded and passes on a vote of 3-2 with Mr. Bell and Mr. Pellish opposing.**

- **Motion by Ms. Tabb to amend Mr. Manuel’s main motion to include that the Jefferson County Board of Education will be responsible for the cost of the special election. Motion seconded and unanimously approved.**

The special session adjourned at 3:50 pm on a motion by Mr. Bell. Motion was seconded and unanimously approved.

JANE M. TABB, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Executive Administrative Assistant