

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, OCTOBER 15, 2015
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 1, 2015 Regular Meeting Minutes

APPROVAL OF PURCHASE ORDERS

- October 15, 2015

APPROVAL OF ACCOUNTS PAYABLE

- October 8, 2015
- October 15, 2015

APPROVAL OF MANUAL CHECKS

- October 8, 2015
- October 15, 2015

PAYROLL APPROVAL

- October 8, 2015

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Ken Lowe & George Rutherford, Businessman and President, NAACP
- Request support and endorse live year round thoroughbred racing and breeding - Discussion/Action

2. 10:00 a.m. Tabby Bennett, Orion Strategies/Coalition for Safe, Affordable Food
- Request to Endorse Statement of Support for National Food Labeling Standards - Discussion/Action
3. 10:15 a.m. Daniel Bickerman, West Virginia American Water
- Discussion on the benefits of a public-private partnership solution with WVAW in Jefferson County - Discussion/Action
4. 10:30 a.m. Lynn Fields, Probate Office
- October Quarterly Review - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Board of Assessment Appeals Hearings
- Diana and William Penrod
- Richard and Mary Webber
- Jason Kowalski
7. 11:45 a.m. Becky Burns, Office Manager, Engineering Department
- Refund of building permit fees for Rick and Lisa Marnett - Discussion/Action
8. 12:00 p.m. Interview and Appointment to the Board of Zoning Appeals for the position of alternate - one unexpired term ending January 1, 2017 - Discussion/Action
9. 12:15 p.m. **Break for Lunch**

NEW BUSINESS

10. Assessor's Certificate of Compliance - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Ambulance Fee Update
- Transfer of Ambulance Fees to the Jefferson County Emergency Services Agency - Discussion/Action
- Legal Update in Case No. 13-C-423 - Possible Executive Session
- Update on Americorps volunteer from Historic Landmarks Commission - Possible Executive Session
- Legislative Topics for November 5, 2015 Legislative Summit - Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

11. 1:30 p.m. Public Hearing - Jefferson County Dog Tethering and Confinement Ordinance

12. **ADJOURN**

**DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS**

- Engineering Department Quarterly Update Report
- Jefferson County Homeland Security and Emergency Management Quarterly Report

**CORRESPONDENCE/INFORMATION**

Impact Fee Status Report for September 2015.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's EMS Impact Fee Account.

WV Lottery Weekly Settlement for Charles Town - week ending September 19, 2015.

WV Lottery Weekly Settlement for Charles Town - week ending September 26, 2015.

WV Lottery Weekly Settlement for Charles Town - week ending October 3, 2015.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*