

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, OCTOBER 29, 2015**  
**9:30 A.M.**

**REVISED October 27, 2015 at 4:10 pm**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- October 15, 2015 Regular Meeting
- October 15, 2015 Board of Assessment Appeals

**APPROVAL OF ACCOUNTS PAYABLE**

- October 22, 2015
- October 29, 2015

**APPROVAL OF MANUAL CHECKS**

- October 22, 2015
- October 29, 2015

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

**PRESENTATIONS**

1. 9:45 a.m. Angie Banks, Assessor  
- Exonerations - Discussion/Action

2. 10:00 a.m. Pete Dougherty, Sheriff
  - Transfer \$16,000 in Capital Expenses that has been previously identified for vests and allow it to be used for vehicle purchases - Discussion/Action
  - Allow Sheriff to either sell or trade in a 2010 Jeep currently used as an undercover vehicle and use the proceeds to either reduce the cost or use the money for vehicle - Discussion/Action
  - Allow Sheriff to have the proceeds of the settlement for the total loss of Sgt. Boyce's vehicle that was totaled as a result of an accident on October 16, 2015 - Discussion/Action
  - Provide an additional \$16,000 into Sheriff's Capital Expenses to be used for vehicle purchases - Discussion/Action
  
3. 10:20 a.m. Chris Brosan and Denise Lambiotte - The Humane Society of the United States and Jefferson County Animal Control Supervisor
  - Establishment of Commercial Breeder Licensing Fees - Discussion/Action
  
4. 10:35 a.m. Decision for a Resolution supporting adequate Purse Fund sufficient to sustain year round, live thoroughbred horse racing at the Hollywood Casino at Charles Town Races - Discussion/Action
  
5. 10:50 a.m. **BREAK**
  
6. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
  - Decision - Jefferson County Dog Tethering and Confinement Ordinance - Discussion/Action
  - Legal Update on Jefferson County Civil Action 13-C-432 - Possible Executive Session - Discussion/Action
  
7. 11:20 a.m. Roger Goodwin, Chief County Engineer
  - Property Safety Enforcement Agency Case 12-002 (Williams) - Request for County Commission to rescind Notice-of-Award to Remac America, Inc. - Discussion/Action
  
8. 11:30 a.m. Jennifer Brockman, Planning and Zoning Director
  - Recommendation from the Planning Commission to the County Commission to amend various sections of the Subdivision and Land Development Regulations pertaining the Major/Minor Site Plan and Subdivision Processes (see staff memo for a list of specific sections to be amended [PC File #STA15-05]). Thu purpose of this request is to schedule a public hearing to be held by the County Commission - Discussion/Action

## **NEW BUSINESS**

9. Resolution in support of the December 12<sup>th</sup> School Levy - Discussion/Action (DM)
10. Proclamation for Keryn Newman - Discussion/Action (DM)
11. Discuss making a recommendation to Governor Earl Tomblin for the Chesapeake and Ohio Canal National Historical Park Commission - Discussion/Action
12. Reappointment of Pete Kelley to the North Eastern Regional EMS, Inc. Board for one two-year term ending October 31, 2017 - Discussion/Action

## **OLD BUSINESS**

13. Orion Strategies/Coalition for Safe, Affordable Food - Request to Endorse Statement of Support for National Food Labeling Standards - Discussion/Action

## **FINANCIAL DIRECTOR REPORTS**

- Review Budget to Actual as of September 30, 2015 - Discussion/Action

## **COUNTY ADMINISTRATOR REPORTS**

- Legislative Summit Agenda - Discussion
- Discuss options for Employee Holiday Celebration

## **COUNTY COMMISSION REPORTS**

14. **ADJOURN**

## **CORRESPONDENCE/INFORMATION**

Notice of County Office Closure on Wednesday, November 11, 2015.

Press Release - Jefferson County Legislative Summit scheduled for November 5, 2015.

Notice for the League of Women Voters County Budget Forum for October 29, 2015.

Letter from Hali Taylor, Director of the Shepherdstown Public Library, re: the Library's Independent Audit Report and Related Financial Statements.

**Letter from Curtis Myers of Cambridge, LLC to the West Virginia Public Service Commission re: the Jefferson County Public Service District.**

**WV Lottery Weekly Settlement for Charles Town - week ending October 10, 2015.**

**WV Lottery Weekly Settlement for Charles Town - week ending October 17, 2015.**