



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue
Ranson, WV 25438
E-mail – jcesa@jcesa.org
Telephone – 304-728-3287
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AGENDA November 17, 2015

The October meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7pm on Tuesday November 17, 2015 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

Call to order

Roll Call

Sign in Sheet

Approval of September Minutes

Treasurer's Report

Unfinished Business

- *Replacement of Business Manager & Review Job Description (setting up interviews for candidates. One more round to go. Process **should be** completed by November 20th)*
- *Update on Death in the Field issues*
- *Update on response data (Director Pouget will address)*
- *Discussion of Director and Deputy Directors leave and benefits (Possible executive session).*
- *Nathan would like to update the Board on the By Laws*

Chairman's Report

Chairman Kelley will review meeting rules and Board roles and responsibilities

Work Groups

President JCFRA

No listed items submitted

Director's Report

It's About Saving Lives...



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- *Budget for fiscal year 2017 (discussion of current staffing progress): **Director Denise Pouget***
- *Update on annual audit process*
- *CAD Data progress: **Director Denise Pouget***
- *Progress on gap the analysis. **Director Denise Pouget***

Board Member Requests

Committee Reports

New Business

Employee Liaison

Board Member Comments

Public Comment *(Limit 5 minutes per person)*

Adjournment

Members of the public are invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.