

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, DECEMBER 3, 2015
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 19, 2015 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- November 25, 2015
- December 3, 2015

APPROVAL OF MANUAL CHECKS

- November 25, 2015
- December 3, 2015

PAYROLL APPROVAL

- November 19, 2014

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Presentation of Resolutions - Discussion/Action
- Dennis and Ann Jenkins

2. 9:50 a.m. Pete Dougherty, Sheriff
- Approval of Employment - Animal Control Officer - Discussion/Action
- Replacement vehicle - Discussion/Action
- Grant Application - Discussion/Action

3. 10:00 a.m. Patsy Noland, County Commissioner
- Informational discussion and clarification of Public Service District projects and issues
4. 10:30a.m. Interviews/Appointment to the Jefferson County Public Service District - One 6-year term ending December 1, 2015 - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Lynn Fields, Probate Office
- Petition of Pamela Dibabo re: Estate of Joann Hicks, deceased - Discussion/Action
- Plan of Action concerning the Estate of Patrinka Kelch - Discussion/Action
7. 11:30 a.m. Nomination to the Chesapeake and Ohio National Park Commission - Discussion/Action

NEW BUSINESS

8. Decision - Proposed redlined edits to the Jefferson County Subdivision Regulations (File #STA15-05) - Discussion/Action
9. Set Date, Time, and Location for the first Regular Meeting of 2016 - Discussion/Action
10. Approval of 2016 Holiday Schedule - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Discussion of 2020 Census and revision of boundary lines
- Discussion of road right of way by cities

COUNTY COMMISSION REPORTS

11. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Development Authority Board.

Letter from the State Auditor's Office regarding the Assessor's Property Valuation Training and Procedures Commission review.

Letter from Paul Comes, Director of Government and Regulatory Affairs for Comcast, re: Price Adjustments.

WV Lottery Weekly Settlement for Charles Town - week ending November 14, 2015.

WV Lottery Weekly Settlement for Charles Town - week ending November 21, 2015.